



Agenda
Meeting of the Municipal Council
Wednesday, January 3, 2018
ORGANIZATIONAL MEETING 7:00 PM

I. Call to Order

II. Invocation by Reverend David J. Parreott, Jr.

III. Salute the Flag

IV. Announcement by City Clerk

1. As to comply with the “Open Public Meetings Act,” Chapter 231, P.L. 1975, adequate Notice of this meeting has been provided in the following manner: The Reorganization Meeting Notice was forwarded to the Asbury Park Press, The Coaster and The Star Ledger on December 14, 2017, and posted on the bulletin board the same date. All notices are on file with the City Clerk.

V. Nomination of Deputy Mayor

1. Swearing in of Deputy Mayor

VI. Resolutions

1. Consent Agenda

All matters listed on the Consent Agenda are presented collectively to the City Council, and will be considered for approval with one vote. These matters are considered to be routine in nature, and there will be no individual discussion of these items. If discussion is desired by one or more Council member(s) as to any particular item(s), then said item(s) shall be removed from the Consent Agenda and considered separately.

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| 2018-1 | Appointment of Deputy Mayor |
| 2018-2 | Resolution Appointing a Deputy City Clerk for the City of Asbury Park |
| 2018-3 | Resolution Appointing Registrar of Vital Statistics |
| 2018-4 | Resolution Establishing Meeting Dates for 2018 |
| 2018-5 | Resolution Designating the Official Newspapers for the City of Asbury Park for the Year 2017 |
| 2018-6 | Resolution Providing for 2018 Temporary Budget Appropriations |

- 2018-7 Resolution Adopting a Cash Management Plan for the City of Asbury Park
- 2018-8 Resolution of the Mayor and Council of the City of Asbury Park Designating the Depositories wherein all Public Monies and Other Funds of the Municipality Shall Be Kept
- 2018-9 Resolution Adopting a Debt Management and Capital Policy
- 2018-10 Resolution of the Mayor and Council of the City of Asbury Park Fixing the Rate of Interest to be Charged on Delinquent Taxes, Assessments and Sewer Accounts for 2018
- 2018-11 Resolution to Credit Sewer Account for Deduct Meter
- 2018-12 Resolution to Cancel Taxes on City Owned Properties
- 2018-13 Resolution Providing for Fees for Tax Sale Certificate Redemption Calculations
- 2018-14 Resolution Establishing a Service Charge for Returned Checks or Written Instruments
- 2018-15 Resolution Authorizing Issuance of Certificate of Redemption of Tax Sale Certificates Due to the Inability to Locate the Original Tax Sale Certificates
- 2018-16 Resolution Authorizing Premium to Escheat to Municipality After Five Years
- 2018-17 Appointment of ADA Compliance Officer and Coordinator
- 2018-18 Appointing a Fund Commissioner and Alternate to the New Jersey Intergovernmental Insurance Fund
- 2018-19 Designation of Public Agency Compliance Officer
- 2018-20 Appointment of Recycling Coordinator
- 2018-21 A Resolution Authorizing the Tax Assessor to Act as Agent for the City of Asbury Park for the Purpose of Filing and Settling Tax Appeals on Behalf of the Taxing District for the Tax Year 2017
- 2018-22 Authorizing the City Clerk to Execute all of the City of Asbury Park Fire Department Member's Enrollment into NJ State Firemen's Association for the 2018 Calendar Year
- 2018-23 Authorizing the City Clerk to Execute all Bingo and Raffle Games of Chance Applications that Meet all Provisions Pursuant to Statute for the 2018 Calendar Year

2. Individual Resolutions

- 2018-24 Appointing Frederick C. Raffetto, Esq., to Serve as Municipal Attorney for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

- 2018-25 Authorizing the Execution of an Agreement for Professional Engineering Services with T & M Associates
- 2018-26 Appointing Cleary Giacobbe Alfieri Jacobs, LLC, to Serve as Conflict Municipal Attorney for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith
- 2018-27 1745 : Appointing Archer & Greiner, P.C., to Serve as Bond Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith
- 2018-28 Appointing Law Offices of Steven S. Glickman, LLC to Serve as Labor Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith
- 2018-29 Appointing Redevelopment Counsel McManimon Scotand & Baumann, LLC and Authorizing the Execution of an Agreement for Professional Services Associated Therewith
- 2018-30 Appointing Redevelopment Counsel Mazaziti Falcon and Authorizing the Execution of an Agreement for Professional Services Associated Therewith
- 2018-31 Appointing GJEM Insurance Agency, to Serve as an Insurance Brokerage/Consultant/Risk Manager, and Authorizing the Execution of an Agreement for Professional Services Associated Therewith
- 2018-32 Appointing Harry Haushalter, Esquire, to Serve as Special Tax Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith
- 2018-33 Appointing Acacia Financial Group, Inc. To Serve as Financial Advisors for the City, and Authorizing the Execution of an Agreement for Professional Services Associated Therewith
- 2018-34 Authorizing the Execution of an Agreement for Professional Appraisal Services to BRB Valuations Pamela J. Brodowski, MAI, ASA, CTA
- 2018-35 A Resolution Awarding Professional Services Contract for Grant Writing Services
- 2018-36 Appointing Members to the Planning Board (Class III and IV)
- 2018-37 Appointing Members to the Zoning Board of Adjustment
- 2018-38 Authorizing Appointments to the “Environmental/Shade Tree Commission”
- 2018-39 Resolution Authorizing Appointments to the “Sunset Lake Commission”
- 2018-40 Authorizing Appointments to the “Deal Lake Commission”
- 2018-41 Authorizing Appointments to the Public Art Commission
- 2018-42 Authorizing Appointments to the “Asbury Park TV Committee”
- 2018-43 Appointment to the Recreation Advisory Committee

- 2018-44 Establishing a “Parking Advisory Committee” in and for the City of Asbury Park
- 2018-45 Establishing a “Code Enforcement/Quality of Life Committee” in and for the City of Asbury Park and Authorizing Appointments Thereto
- 2018-46 Appointment to the Business Advisory Committee
- 2018-47 Resolution Establishing a “Budget Committee” in and for the City of Asbury Park
- 2018-48 Establishing a “Community Development Block Grant Committee” in and for the City of Asbury Park and Authorizing Appointments Thereto
- 2018-49 Resolution Establishing a “Mayor's Wellness Committee” in and for the City of Asbury Park

VII. Announcement by Mayor of Mayor's Appointments to the Planning Board

- 1. Class I Member (Mayor or Mayor's Designee - 1 year term)
- 2. Class II Member (Non-Government Body Municipal Official - 1 year term)

VIII. Announcement by Mayor Moor of Mayor's Appointment to the Position of Office of Emergency Management ("OEM") Director

IX. Comments from Council Members

X. Comments from Mayor Moor

XI. Public Participation

XII. Adjournment



RESOLUTION NO. 2018-1

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTMENT OF DEPUTY MAYOR

WHEREAS, pursuant to N.J.S.A. 40:69A-87, the Mayor shall preside at all meetings of the Municipal Council and have such other powers as specified therein; and

WHEREAS, the Municipal Council wishes to designate another member of the Council with the title of “Deputy Mayor” so that such Council Member may act as the “Mayor” in cases of the Mayor’s absence or disability, or otherwise in the event of the Mayor’s inability to act (per N.J.S.A. 40:69A-87); and

WHEREAS, the Council Member chosen herein shall serve as the “Deputy Mayor” until the time of the next Organization meeting of the Municipal Council, or until such other time as the Municipal Council shall determine by subsequent Resolution.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That Council Member _____ is hereby designated with the title of “Deputy Mayor” to act as the Mayor in cases of the Mayor’s absence or disability, or otherwise in the event of the Mayor’s inability to act (per N.J.S.A. 40:69A-87).
2. That this designation shall be effective until the time of the next Reorganization meeting of the Municipal Council, or until such other time as the Municipal Council shall determine by subsequent Resolution.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-1 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 3rd DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-2

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING A DEPUTY CITY CLERK FOR THE CITY OF ASBURY PARK

WHEREAS, pursuant to N.J.S.A. 40A:9-135 and Section 2-5.3 of the Asbury Park City Code, the office of Deputy Clerk has been established in and for the City of Asbury Park; and

WHEREAS, the Deputy City Clerk shall assist the City Clerk with the efficient operation and management of the City Clerk's Office on a daily basis; and

WHEREAS, the Deputy City Clerk have all the powers and perform all the duties of the City Clerk during such times as the City Clerk is absent; and

WHEREAS, pursuant to Section 2-5.3(b) of the Asbury Park City Code, the term for the appointment to the office of Deputy City Clerk and the compensation thereof shall be established by the Mayor and Council; and

WHEREAS, the Mayor and Council have determined to appoint Melody Hartsgrove to the position of Deputy City Clerk for the City of Asbury Park, to serve at the pleasure of Mayor and Council in accordance with the aforesaid Statute(s) and Ordinance(s).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Asbury Park, County of Monmouth, State of New Jersey, that Melody Hartsgrove, be and is hereby appointed to the position of Deputy City Clerk for the City of Asbury Park, to serve at the pleasure of the Mayor and Council in accordance with the aforesaid Statute(s) and Ordinance(s).

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-2 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK

**RESOLUTION NO. 2018-3**

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING REGISTRAR OF VITAL STATISTICS

WHEREAS, N.J.S.A. 26:8-11, et seq. provides that the governing body shall appoint a Registrar of Vital Statistics for a three-year term; and

WHEREAS, Melody Hartsgrove possesses the necessary qualifications to hold the position of Registrar of Vital Statistics.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. The City Council hereby appoints Melody Hartsgrove to the position of Registrar of Vital Statistics for a term January 1, 2018 and expire December 31, 2020.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-3 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-4

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ESTABLISHING MEETING DATES FOR 2018

BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park that for the year 2018 the following shall be the meeting dates City Council:

January 10	July 11
January 24	July 25
February 14	August 8
February 28	August 22
March 14	September 12
March 28	September 26
April 11	October 10
April 25	October 24
May 9	November 8 (11/14 NJSLOM Conference)
May 23	November 28
June 13	December 12
June 27	December 27 (12/26 Day after Christmas)

BE IT FURTHER RESOLVED that all executive session begins at 4:00 p.m., workshop meetings begin at 6:00 p.m. and regular meetings begin at 7:00 p.m.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-4 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK

**RESOLUTION NO. 2018-5**

**City of Asbury Park
County of Monmouth
State of New Jersey**

**RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE CITY OF
ASBURY PARK FOR THE YEAR 2017**

BE IT RESOLVED, by the City of Asbury Park, County of Monmouth, State of New Jersey that the following publications shall constitute the official newspaper(s) of the City of Asbury Park for the 2017 year:

1. The Coaster
2. The Asbury Park Press
3. The Star Ledger

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon final passage and publication in accordance with the law.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-5 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-6

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION PROVIDING FOR 2018 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, in the normal operations of the business of the City of Asbury Park, it will be necessary to make contracts, commitments, and payments prior to the adoption of the regular budget for the City of Asbury Park; and

WHEREAS, Revised Statutes 40A:4-19 of the State of New Jersey provide that the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made between the beginning of the budget year and the adoption of the final budget; and

WHEREAS, the date of this resolution is within thirty (30) days of the month of January 2018; and

WHEREAS, the total amount of appropriations hereunder of \$13,133,305 for the General Fund, \$3,993,702 for the Sewer Utility Operating Fund, \$465,414 for the Beach Utility Operating Fund and \$350,948 for the Parking Utility Operating Fund for 2018, exclusive of any 2018 appropriations made for Debt Service, Capital Improvement Fund, and Public Assistance does not exceed 26.25% of the 2017 budget.

NOW, THEREFORE, BE IT RESOLVED that the following Temporary Budget for the City of Asbury Park for the year 2018 be adopted, and a certified copy of this resolution be forwarded to the City's Chief Financial Officer.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-6 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK

CITY OF ASBURY PARK
2018 TEMPORARY BUDGET

CURRENT FUND

	Salaries & Wages	Other Expenses
IN CAP:		
General Administration	\$ 57,750.00	\$ 62,607.00
Human Resources		23,625.00
Mayor & Council	9,975.00	1,286.00
Central Functions		6,300.00
Clerk's Office	47,250.00	12,797.00
Director of Communications	14,438.00	4,148.00
Financial Administration	115,238.00	34,243.00
Audit		13,322.00
Tax Collector	72,188.00	10,119.00
Tax Assessor	25,725.00	24,793.00
Legal Services		79,275.00
Computerized Data Processing	21,000.00	5,250.00
Cable TV Advisory		6,563.00
Planning Department	61,950.00	6,300.00
Planning Board	26.00	3,413.00
Zoning Board	26.00	2,625.00
Engineering		47,250.00
Code Enforcement	122,063.00	13,125.00
Unemployment Insurance		39,375.00
Liability Insurance		301,875.00
Worker Compensation Insurance		498,750.00
Employee Group Insurance		1,640,625.00
Health Insurance Opt Out		15,750.00
Senior Citizens	35,175.00	15,488.00
Police	2,531,813.00	141,803.00
Fire Department	1,463,070.00	66,977.00
Municipal Prosecutor		10,500.00
Streets and Roads	400,313.00	137,288.00
Solid Waste	34,913.00	368,813.00
Buildings and Grounds	82,031.00	19,688.00
Social Services	36,750.00	5,985.00
Recreation Services	43,050.00	31,112.00
Municipal Court	78,750.00	15,173.00
Public Defender		5,250.00
Uniform Construction Code	109,594.00	9,450.00
Street Lighting		78,750.00
Telephone		27,563.00
Gasoline		63,000.00
Light, Heat and Power		86,625.00
Fire Hydrant Rent		51,188.00
Employee Flex Spending		26.00
Social Security		190,313.00
Administrative Expenditures		47.00
Pension Adjustment		419.00
Defined Contribution Retirement Plan		1,273.00
Contr. Acc. Absences		6,563.00
Public Employees Retirement System		170,125.00
Police & Firemens Retirement System		849,740.00
Total Inside CAPS	<u>5,363,088.00</u>	<u>5,206,575.00</u>

CITY OF ASBURY PARK
2018 TEMPORARY BUDGET

CURRENT FUND

	Salaries & Wages	Other Expenses
O/S CAP:		
Library		123,430.00
Monmouth County 911 and Dispatch Services		650,852.00
BPP Due BOE		14,620.00
COPS in Shops		3,080.00
NJDMHS Mental Health Grant		114,972.00
Recycling Tonnage Grant		24,418.00
	<u>-</u>	<u>931,372.00</u>
Capital Improvement Fund		200,000.00
Debt Service:		
Bond Principal		627,258.00
Bond Interest		285,000.00
Note Interest		325,000.00
Green Acres Loan		91,932.00
MCIA Lease Principal & Interest		14,080.00
		<u>1,343,270.00</u>
Deferred Charges:		
Special Emergency Authorization 5 years		<u>89,000.00</u>
Total O/S CAP	<u>-</u>	<u>2,563,642.00</u>
	<u>5,363,088.00</u>	<u>7,770,217.00</u>
TOTAL CURRENT FUND BUDGET	<u>\$ 13,133,305.00</u>	

CITY OF ASBURY PARK
2018 TEMPORARY BUDGET

SEWER UTILITY OPEARTING FUND

Salaries and Wages	\$ 154,744.00
Other Expenses	294,000.00
NJEIT-DEP and Admin Fee	5,250.00
Social Security	12,600.00
Bond Principal	1,405,000.00
Bond Interest	195,408.00
Interest on Notes	60,000.00
MCIA Capital Lease Principal	1,730,000.00
MCIA Capital Lease Interest	136,700.00
TOTAL SEWER OPERATING BUDGET	\$ <u>3,993,702.00</u>

BEACH UTILITY OPEARTING FUND

Salaries and Wages	\$ 213,150.00
Other Expenses	110,250.00
Capital Outlay	111,563.00
Public Employees Retirement System	4,725.00
Social Security	16,538.00
Unemployment Compensation	9,188.00
TOTAL BEACH UTILITY BUDGET	\$ <u>465,414.00</u>

PARKING UTILITY OPEARTING FUND

Salaries and Wages	\$ 110,775.00
Other Expenses	189,578.00
Capital Outlay	15,750.00
Interest on Notes	25,000.00
Capital Leases	
Public Employees Retirement System	3,938.00
Social Security	3,938.00
Unemployment Compensation	1,969.00
TOTAL PARKING UTILITY BUDGET	\$ <u>350,948.00</u>



RESOLUTION NO. 2018-7

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE CITY OF ASBURY PARK

WHEREAS, The State of New Jersey Department of Community Affairs has requested that all government entities update their cash management plans to insure compliance with N.J.S.A. 40A:5-14; and,

WHEREAS, The City of Asbury Park's Chief Financial Officer and Treasurer recommend that the attached Cash Management Plan for Fiscal Year 2018 be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, and the State of New Jersey that the Fiscal Year 2018 Cash Management Plan is hereby adopted as indicated in the annexed document.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-7 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK

FINANCE DEPARTMENT
DIVISIONS:
 ACCOUNTS AND CONTROL
 PURCHASING
 PAYROLL
 TAX ASSESSMENT
 TAX COLLECTION
 INFORMATION SYSTEMS



CITY COUNCIL
JOHN B. MOOR, MAYOR
AMY QUINN, DEPUTY MAYOR
 YVONNE CLAYTON
 JESSE KENDLE
 EILEEN CHAPMAN

MICHAEL N. CAPABIANCO, CITY MANAGER
 JOANN BOOS, CFO

CASH MANAGEMENT PLAN OF THE CITY OF ASBURY PARK COUNTY OF MONMOUTH, NEW JERSEY

I. STATEMENT OF PURPOSE.

This Cash Management Plan (the “Plan”) is prepared pursuant to the provision of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the City of Asbury Park (the “City”) pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. DESIGNATION OF OFFICIALS OF THE CITY OF ASBURY PARK AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer (the “Designated Official”) of the City of Asbury Park is hereby authorized and directed to deposit and / or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the City of Asbury Park are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

III. DEFINITIONS.

“Arbitrage” refers to the rules and regulations governing the issuance of Bonds or Notes and the reinvestment of the proceeds at a higher yield. These regulations are promulgated by the Internal Revenue Services, Regulation 1.103.

FINANCE DEPARTMENT
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 JOANN BOOS, CFO

“Certificate of Eligibility” is the certification issued by the New Jersey Department of Banking and Insurance, Division of Banking that a public depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Deposit Protection Act (GUDPA).

“Government Money Market Mutual Fund.” An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec.80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking of the highest letter and numerical rating of a nationally recognized rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

“GUDPA” requires a bank that accepts public funds to be a public depository. A “public depository” is defined as a state bank, a national bank, a savings bank or association which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation, and which receives or holds public funds on deposit. A Local Unit may make deposits in, or purchase certificates of deposits from, banks which are located in New Jersey and which meet the requirements of GUDPA.

FINANCE DEPARTMENT
DIVISIONS:
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“Local Government Investment Pool”. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c. 410 (c.52:14B-1 et seq.) by the local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Attachment: 2018 Cash Management Plan (2018-7 : Cash Management Plan)

FINANCE DEPARTMENT**DIVISIONS:**

ACCOUNTS AND CONTROL
PURCHASING
PAYROLL
TAX ASSESSMENT
TAX COLLECTION
INFORMATION SYSTEMS

**CITY COUNCIL****JOHN B. MOOR, MAYOR****AMY QUINN, DEPUTY MAYOR****YVONNE CLAYTON****JESSE KENDLE****EILEEN CHAPMAN****MICHAEL N. CAPABIANCO, CITY MANAGER****JOANN BOOS, CFO**

“The New Jersey Cash Management Fund.” The New Jersey Division of Investment is authorized pursuant to N.J.S.A. 52:18A-90.4 to establish, maintain and operate, with the approval of the State Investment Council and the State Treasurer, a common trust fund known as the State of New Jersey-New Jersey Cash Management Fund (the “Fund”). The Fund is authorized to accept deposits from all Local Units of government. The Fund is a “common trust” fund pursuant to the statute, which created such funds within the jurisdiction of the Division of Investment. According to the enabling legislation, monies of Local Units deposited in the Fund must be invested in obligations and bonds, which meet the investment requirements of the statute. These obligations include, among other things, evidences of indebtedness of U.S. corporations. These obligations are less secure than those permitted to Local Units under the Act. Thus, the Fund is riskier than direct investments in federal securities or GUDPA protected deposits by Local Units.

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IV. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

- A. The Plan is intended to cover the deposit and / or investment of the following funds and accounts of the City:

Current Fund	General Capital Fund
Beach Utility Operating Fund	Beach Utility Capital Fund
Parking Utility Operating Fund	Parking Utility Capital Fund
Sewer Utility Operating Fund	Sewer Utility Capital Fund
Trust Funds	Payroll Fund
Grant Funds	

- B. The Plan is not intended to cover the deposit and / or investment of the following funds and accounts of the City.

1. Petty Cash Funds.
2. Cash drawn from a Federal Agency under a letter of credit which cash has to be paid out within 5 working days to a vendor.
3. Deposit, retainage, or amounts posted by way of bond, for such things as faithful performance, if the City would be required by law to pay back any interest earned to the provider of the deposit, except where the City is required by law or court order to invest the funds.
4. Amounts derived from the sale of bonds or notes, only to the extent that a specific written opinion of bond counsel states that the earning of (full) interest would result in the bonds or notes being classified as an arbitrage (not federally tax exempt) issue pursuant to Federal regulations. To the extent that some interest is allowable, it shall be deposited at the most favorable rates obtainable.

V. STANDARDS OF CARE.

1. Employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees shall disclose any material interests in the financial institutions with which business is conducted and they shall

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refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City.

2. The Chief Financial Officer, under the direction of the Mayor and Council, is responsible for establishing and maintaining internal control. The controls should ensure that the assets of the City are protected from loss, theft, or misuse.

VI. PROCEDURES FOR THE RECEIPT OF MONIES.

A. Department Procedures

1. A receipt shall be issued in duplicate for all transactions involving the receipt of money. A copy of the receipt shall be given to the paying party and the duplicate shall be maintained by the receiving department. All payments and receipts must be recorded.
2. All monies collected or received from any source by or on behalf of the City shall be deposited within forty-eight (48) hours of receipt to the designated bank pursuant to N.J.S.A. 40A:5-15.
3. All monies received shall be placed in a secured place until forwarded for deposit.
4. No department, division or agency shall engage in the practice of cashing checks with public funds. Cashing of employee paychecks is prohibited.

B. Chief Financial Officer (Designated Official)

1. The Chief Financial Officer is responsible for the following accounts: Current, Dog Trust, Other Trust, Capital, Escrows, Payroll, Unemployment, Sewer Operating, Sewer Capital, Law Enforcement Trust, Grant, Beach Operating, Beach Capital, Parking Operating and Parking Capital.

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2. The Chief Financial Officer shall:

- a. Deposit all monies collected or received from any source by or on behalf of the City within forty-eight (48) hours of receipt to the designated bank pursuant to N.J.S.A. 40A:5-15.
- b. Ensure that all monies deposited are in interest bearing accounts.
- c. Make recommendations of legal public depositories to the City Council who shall by resolution designate said depositories at the first meeting of the calendar year.
- d. Ensure that each of the various accounts for which there is a separate bank statement is reconciled with the bank statement by the end of the following month.
- e. Verify that designated official depositories submit to the Chief Financial Officer a copy of the State of New Jersey, Department of Insurance, Division of Banking, Governmental Unit Deposit Protection Act notification of eligibility, which must be filed semi-annually in the Division of Banking as of June 30th and December 31st of each year.

VII. DESIGNATION OF DEPOSITORIES.

City Council authorized Resolution on January 1, 2017, which designated the following banks, and financial institutions as official depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this plan:

Wells Fargo Bank, N.A.
 1st Constitution Bank
 Bank of America, N.A.
 Provident Bank
 Investors Bank

Amboy Bank
 PNC Bank, N.A.
 Santander Bank
 Two River Community Bank
 TD Bank, N.A.

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official referred to in Section II above.

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VIII. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bonds of other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds of other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of Treasury for investment by Local Units;
6. Local Government Investment Pools;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or

IX. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the City, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the City to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any

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Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the City or by a third party custodian prior to or upon the release of the City’s funds.

To assure that all parties with whom the City deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official.

X. CITY AUDITOR.

The investment practices, receipt procedures and the agreement for banking services and compensation thereof shall be reviewed by the City auditor as part of the annual audit, as required by N.J.S.A. 40A:5-4. Where a conflict exists between this Plan and State statute, the applicable statute shall govern.

The Designated Official charged with the custody of the monies of the City shall deposit them as stated by the Plan and shall thereafter be relieved of any liability or loss of such monies due to insolvency or closing of any depository designated in the Plan pursuant to N.J.S.A. 40A:5-14.

XI. SURETY BONDS.

The Chief Financial Officer, the Tax Collector, and Court Personnel shall be covered by surety bonds, proper coverage to be determined and tested during the course of the annual audit.

All City employees not covered by separate Surety Bonds shall be covered by a Public Employee’s Blanket Bond providing \$1,000,000 of Employee Dishonesty Blanket Bond Coverage.

XII. ESTABLISHING AND MAINTAINING CONTROLS.

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designated for telephone orders, wire transfers and securities safekeeping. Only specifically designated personnel of the Finance Department shall be allowed to conduct this part of the transactions, and all activity should be subject to immediate written confirmation by the designated depository. The Chief Financial Officer shall review each day’s activity.

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XIII. REPORTING REQUIREMENTS.

The Designated Official referred to in Section II hereof shall supply to the Governing Body of the City a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the City as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the Governing Body of the City.

XIV. TERM OF PLAN.

This Plan shall be in effect until December 31, 2018. Attached to this Plan is a resolution of the Governing Body of the City approving this Plan for such period of time. The Plan may be amended from time to time by resolution of the governing body. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendment to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.



RESOLUTION NO. 2018-8

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ASBURY PARK DESIGNATING THE DEPOSITORIES WHEREIN ALL PUBLIC MONIES AND OTHER FUNDS OF THE MUNICIPALITY SHALL BE KEPT

WHEREAS, under New Jersey Statutes, the Governing Body shall, by Resolution, designate the depositories wherein all public monies and other funds of the Municipality shall be kept; and

WHEREAS, all public officials charged with the custody of such public funds shall hereafter deposit such funds only in the depositories named herein; and

WHEREAS, the Mayor, Chief Financial Officer and Treasurer shall be designated as the authorized signatories on all checking accounts, with at least two signatures being required.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Asbury Park that the following banks be, and same are hereby designated as depositories for all City funds, and the account specified and maintained therein for the year 2018:

DEPOSITORY

ACCOUNT

CURRENT FUND:

Investors Bank	Current Fund
Investors Bank	Tax Collector's Account
Investors Bank	Central Disbursing Account
Investors Bank	Payroll Account, Flexible Spending Account
Investors Bank	Merchant Service Fee Account

GENERAL CAPITAL FUND:

Investors Bank	General Capital Account
Investors Bank	RCA, Freehold/Middletown
Investors Bank	Green Acres Account

PARKING UTILITY OPERATING FUND:

Investors Bank	Parking Operating
Investors Bank	Parking Utility Refund

PARKING UTILITY CAPITAL FUND

Investors Bank

Parking Utility Capital

SEWER UTILITY OPERATING FUND:

Investors Bank

Sewer Utility Operating

Investors Bank

Sewer Utility Operating (Asbury Partners)

Investors Bank

Sewer Collector's Account

SEWER UTILITY CAPITAL FUND:

Investors Bank

Sewer Capital Fund Account

BEACH UTILITY OPERATING FUND:

Investors Bank

Beach Operating Fund Account

TRUST FUNDS:

Investors Bank

Animal Control Trust Fund

Investors Bank

Trust - Other

Investors Bank

Affordable Housing/Community Initiative

Investors Bank

Child Welfare Trust Account

Investors Bank

Howell RCA Trust Account

1st Constitution Bank

Wesley Lake Escrow

1st Constitution Bank

American Water Escrow

Investors Bank

Law Enforcement Trust (Local)

Investors Bank

Community Development Fund

Santander Bank

Madison/Asbury Retail Escrow

Investors Bank

Workers Compensation Trust Account

Santander Bank

Planning/Zoning Escrow Trust Account

Investors Bank

Law Enforcement Trust (Federal)

Investors Bank

Tax Collectors Redemption Account

1st Constitution Bank

Beach Urban Renewal Escrow

1st Constitution Bank

NJ Natural Gas Escrow

Santander Bank

Metro Homes Escrow

Santander Bank

Madison/Wesley Escrow

1st Constitution Bank

Beach Urban Renewal Inspection Escrow

Investors Bank

Millstone/Wall/Spring Lake RCA

Santander Bank

I-Star2 Escrow

Santander Bank

AEF Savoy Theatre Escrow

Santander Bank

Michaels Development Escrow

1st Constitution Bank

Springwood Avenue Redevelopment Escrow

1st Constitution Bank

Mattison Avenue Properties, LLC Escrow

Investors Bank

Master Escrow

All funds of the City of Asbury Park may be invested in New Jersey Cash Management at any time. Moreover, funds may be invested in any one of the designated depositories named in the 2018 Cash Management Plan at the discretion of the Chief Financial Officer.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-8 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK

**RESOLUTION NO. 2018-9**

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ADOPTING A DEBT MANAGEMENT AND CAPITAL POLICY

WHEREAS, the Mayor and Council of the City of Asbury Park wish to establish policies with respect to Debt Management and Fiscal and Fund Balance Policy and Capital Policy and

WHEREAS, the policies will serve as guidance for staff, committees and the governing body for budgeting, capital planning and other purposes, and

WHEREAS, it is the belief of Mayor and Council that the policies will demonstrate the City of Asbury Park's intent to maintain strong long-term financial health, and

WHEREAS, the policies established hereby will be periodically reviewed and updated to ensure that they are in consonance with needs and desires of the City.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Asbury Park that the Debt Management and Capital Policies (see attached) be approved.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-9 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK

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Debt Management and Fiscal & Fund Balance Policy

INTRODUCTION

The following policy is hereby enacted to standardize the issuance and management of debt for the City of Asbury Park and to provide a general Fund Balance policy. In part, it is the City's goal to have established guidelines of debt management to ensure sound fiscal policy, long term meeting and growth of the City's capital needs, and to maintain or enhance its existing credit rating.

The City of Asbury Park recognizes that one of the keys to sound financial management is a comprehensive Debt Management Policy. These benefits are recognized by bond rating agencies and the development of a Debt Policy is a recommended practice by the Government Finance Officers Association (GFOA). A Debt Policy establishes the parameters for issuing and managing debt. It provides guidelines regarding the timing and purpose for which debt may be issued, presents the types of permissible debt, and the methods of sale that may be used. The Debt Policy should recognize an obligation to fully and timely repay all debt as an essential requirement for entry into the capital markets. Adherence to a Debt Policy helps to ensure that a government maintains a sound financial position and that credit quality is protected.

The Debt Policy is to be used in conjunction with the operating and capital budgets, the Capital Improvement Program (CIP), and other financial policies.

The advantages of a Debt Policy are:

- Enhancing the quality of decisions;
- Documenting the decision-making process;
- Identifying objectives for staff to implement;
- Demonstrating a commitment to long-term financial planning objectives; and
- Being viewed positively by the bond rating agencies, investment community and taxpayers.

PURPOSE

The Debt Policy Statement sets forth comprehensive guidelines for the financing of capital expenditures. It is the objective of this policy that (1) the City obtains financing only when desirable, (2) the process for identifying the timing and amount of debt financing be as efficient as possible (3) obtain and then retain the highest possible credit rating, (4) obtain the most favorable interest rate and other related costs and (5) comply with full and complete financial disclosure and reporting.

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Debt financing, to include general obligation bonds, temporary notes, lease/purchase agreements, debt guaranteed by the City, and other City obligations permitted to be issued or incurred under State statute, should only be used to purchase capital assets that will not be acquired from current resources. The useful life of the asset or project needs to equal or exceed the payout schedule of any debt the City assumes for that project. This allows for a closer match between those who benefit from the asset and those that pay for it.

To enhance creditworthiness and prudent financial management, the City is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financial planning. Evidence of this commitment to capital planning will be demonstrated through adoption and periodic adjustment of the City's Capital Improvement Plan (CIP) and the annual adoption of a multi-year Capital Improvement Budget. Capital Planning shall be the responsibility of the City Administrator.

ANNUAL REVIEW

This Debt Management Policy should be reviewed annually during the annual budget process by the Finance Committee. The Finance Committee may make use of any staff or professionals it deems necessary. Any recommended changes shall be required to be adopted by the City Council.

IMPLEMENTATION

The City's Debt Policy shall be implemented by City Administrator and/or CFO when developing comprehensive debt management guidelines that provides for the following:

- Full and timely payment of principal and interest on all outstanding debt
- That debt be incurred only for those purposes as provided by State statute
- Capital improvements should be developed, approved and financed in accordance with the capital improvement budgeting process as required by the adoption of the annual budget
- The payment of debt shall be secured by the faith, credit and taxing power of the City, in the case of General Obligation, and the by the pledge of specified, limited revenues in the case of other obligations
- Principal and interest retirement schedules shall be structured to: 1) achieve a low borrowing cost for the City, 2) accommodate the debt service payments of existing debt and 3) respond to perceptions of market demand. Shorter maturities should be encouraged to demonstrate that debt is being retired at an aggressive pace

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- The City shall select a method of sale that will maximize the financial benefits to the City. Such sales shall be governed by applicable laws, rules and regulations established by the State of New Jersey
- The City can incur debt as per the rules and regulations as promulgated by the State of New Jersey as outlined in N.J.S.A 40A:2-1 et seq. (New Jersey Bond Law) and N.J.S.A 40A:3-1 et seq. (Municipal Qualified Bond Act) or other appropriate laws, regulations or rules
- Maintain an existing Fund Balance (surplus) of 5% - 15% of the previous year's local government tax levy
- Maintain that debt appropriations are moderate in regards to the annual budget with a goal of no more than 15% of appropriations
- The City shall maintain good communications with bond rating agencies to ensure complete and clear understanding of the credit worthiness of the City; and
- Every financial report (AFS, ADS, Official Statement, etc.) shall follow a policy of full, complete and accurate disclosure of financial conditions and operating results.

Primary responsibility for making debt-financing recommendations rests with the CFO with assistance from staff and/or selected consultants. The responsibilities of staff, inclusive of the CFO, shall be to:

- Consider the need for debt financing and assess progress on the current Capital Program and any other program/improvement deemed necessary
- To review applicable debt ratios in accordance with State law
- Review changes in federal and State legislation that affects the City's ability to issue debt and report such findings to the City Administrator and the Finance Committee
- Review the provisions of Ordinance related to capital affairs
- Review the opportunities for refinancing existing debt
- Recommend services by a financial advisor, bond counsel, or other entity as appropriate
- In December of each year, at a minimum one week before a Council meeting, provide the Finance Committee with recommendation of existing Capital Ordinances that can be cancelled
- Two months before a scheduled Note or Bond Sale, at a minimum one week before the next Council meeting, provide the Finance Committee with recommendation of existing Capital Ordinances that can be cancelled.

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In developing financing recommendations, the City staff should consider:

- Effects of proposed actions on the tax rate
- Trends in bond market structures
- Trends in interest rates
- Other factors as deemed appropriate

Debt is intended to be structured to match projected cash flows, moderate the impact on future property tax levies, and maintain a relatively rapid repayment of principal. The City will endeavor to repay as much of the initial principal amount within ten years as practicable. The City will endeavor to maintain a steady annual budget appropriation in efforts reduce future debt by appropriating the highest annual payment of its current debt structure.

The City may use an objective analytical approach to determine whether it desires to issue new General Obligation bonds. Generally, this process will compare ratios of key financial and economic data. The goal will be for the City to maintain or improve its existing credit rating.

The decision on whether or not to issue new General Obligation bonds should be, based, in part, on:

- Cost versus benefit
- The current conditions of the bond market
- The City's ability to issue new General Obligations as determined be the aforementioned benchmarks
- Stabilization of the tax rate/appropriation

FUND BALANCE

Fund Balance, commonly referred to as "surplus" is simply Assets minus Liabilities. The City will make an effort to ensure a regular Fund Balance in reserve (not used in the budget) that is adequate.

The City will follow to the best extent practical, that the GFOA Best Practice recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.

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The City can forecast the Fund Balance for the following year in early December. Budget cancellations or other mechanisms to ensure a steady “cash surplus” may be utilized and authorized by the governing body.

The City understands the importance of a Fund Balance policy as it relates to ensuring continued municipal operations and the long-term impacts of credit ratings.

CREDIT RATINGS

It is the responsibility of the CFO, City Administrator, selected City financial consultant or a combination of all to maintain relationships with the rating agencies that assign ratings to the City’s debt. This effort includes providing periodic updates on the City’s financial conditions as requests, answering questions in relations to the City’s financial operations and other actions deemed appropriate.

The City will obtain a rating from Moody’s Investor Service and Standard & Poor’s Rating Agency. The CFO, City Administrator, selected City financial consultant or a combination of all will determine if an additional rating agency is required.

Full disclosure of operations and open lines of communications shall be made to rating agencies used by the City. Whoever the rating agency requests information from, that individual shall be required to provide said information. The City is committed to full and complete financial disclosure and to cooperating fully with rating agencies and investors. The City is committed to meeting secondary disclosure requirements on a timely and comprehensive basis.

At all times, the City shall seek to maintain and, if possible, to improve its current rating(s) so borrowing costs are minimized and access to credit is preserved.

DISCLOSURES

All financial disclosures including annual financial statements, annual debt statements and annual audit reports will be posted to the Electronic Municipal Market Access (EMMA) website.

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CAPITAL POLICY**Capital Policy Elements:****Process Elements:**

1. Capital planning, budgeting and analysis
 - a. Asbury Park will annually adopt a 6-year plan to ensure that it is planning for its long term needs and that it allocates capital spending across all of its functional (departmental) needs and to ensure that it is generating adequate capacity within its capital budget to accommodate the large non-recurring projects that are certain to arise on a periodic basis.
 - b. All functional areas will collaborate for capital through an organized planning process. The planning process will occur annually coincident with the budget and will result in a rolling 6-year capital plan that is adopted by Council and revised and updated and re-adopted annually.
 - c. Each department should maintain a schedule of assets that will require renewal/replacement. The schedule should sufficiently itemize the assets, their estimated useful life, and their current life and estimated replacement cost for use in long-term capital planning.
 - d. The Administration should maintain a schedule of large non-recurring capital projects for discussion, use and evaluation by Council when the 6-year plan is discussed.
 - e. The Administration shall be responsible for developing and maintaining the capital plan.
 - f. The most-current year of the capital plan shall anticipate funding sources that are consistent with Asbury Park's debt policy and the Current Fund (Operating) Budget.
 - g. The capital plan is a planning tool only; nothing in this policy shall prevent the Council from spending on capital items or adopting Improvement Authorizations that are not in the capital plan. Nothing in this policy shall obviate the requirement that an improvement Authorization be adopted.
 - h. Improvement Authorization requests shall include a full financial analysis, the extent possible, for the project, including:
 - Estimated total capital costs
 - Annual savings to be realized as a result of the investment
 - Any additional operating expenses that will arise as a result of the investment
 - A calculation of 20-year unlevered Internal Rate of Return and Payback
 - Any additional non-financial costs or benefits arising from the project
 (It is expected that many projects will not have easily quantified financial returns; however, sound financial management practices call for this type of analysis to ensure that funds are being wisely spent)
2. Management and monitoring of Capital Authorizations
 - a. Improvement Authorizations shall be monitored and managed to avoid unintended consequences on debt and debt service (to avoid over spending relative to the capital plan and debt policy by spending on old Capital Authorizations). The monitoring needs to take

- into account all Improvements Authorizations that have been approved and not cancelled, regardless of year of approval.
- b. To keep good control over Improvement Authorizations, any project that has not commenced within 2 years of approval of the improvement authorization will be cancelled and, if appropriate, re-submitted for approval.
 - c. Once a capital project has commenced, any remaining balance of the Improvement Authorization will be promptly cancelled at project completion, and in the case of multi-year projects, reviewed annually after project commencement.
 - d. The Improvement Authorization clean-up process shall occur at the end of each year.

Resolution Adopted January 1, 2018



RESOLUTION NO. 2018-10

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ASBURY PARK FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES, ASSESSMENTS AND SEWER ACCOUNTS FOR 2018

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each Municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to allow for an additional penalty of 6% to be collected against delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year; and

WHEREAS, N.J.S.A. 54:5-19 provides that a municipality may, by resolution, provide for a tax sale no earlier than the last month of the municipality's fiscal year when unpaid taxes or other municipal liens or charges are in arrears in the fiscal year designated in such resolution; and

WHEREAS, Statutes further provide for the City to designate an employee who would be authorized to cancel property tax refunds/credits or delinquencies, and utility credits or balances, which are less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Asbury Park, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date, and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, and if delinquency in excess of \$10,000.00 remains in arrears beyond December 31st, a penalty of 6% of the amount of the delinquency shall be charged.
2. Effective January 1, 2018, no interest shall be charged if payment on any tax installment is made within ten (10) calendar days following the date upon which the installment

became due.

3. Any payments not made in accordance with Paragraph Two of this Resolution shall be charged the interest from the tax due date.
4. With respect to the Tax Sale Certificates, when the taxes, interest and costs shall exceed the sum of \$5,000.00, an additional sum equal to four percent (4%) of such amount to be paid shall be added to the amount to be paid, and when that sum exceeds \$10,000.00, an additional sum equal to six percent (6%) of such amount to be paid shall be added to the amount to be paid. These charges shall also apply to all existing Certificates being held by the City.

BE IT FURTHER RESOLVED, the City Tax Collector is hereby authorized to cancel any property tax refunds/credits or delinquencies and utility credits or balances, of less than \$10.00.

BE IT FURTHER RESOLVED that the rate of interest to be charged for the nonpayment in full of Sewer charges not received on the due date is eight percent (8%) per annum on the first \$1,500.00 of the delinquency and eighteen percent (18%) per annum on any amount in excess of \$1,500.00 to be calculated from the date the sewer charge was payable until the date of actual payment.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided by the City Clerk to the Tax Collector, City Attorney, Chief Financial Officer and the City Auditor for the City of Asbury Park.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-10 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-11

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION TO CREDIT SEWER ACCOUNT FOR DEDUCT METER

WHEREAS: the City of Asbury Park has deduct meters used for irrigation credits and is not connected to a sewer line; and

WHEREAS, it was made certain that New Jersey American Water Company bills for water consumption; and

WHEREAS, it has been determined by the City of Asbury Park Sewer Department that the Tax Collector should issue a sewer credit on accounts with a deduct meter; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the City of Asbury Park authorize the Tax Collector to credit each sewer account with a deduct meter reading each quarter for 2018.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-11 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-12

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION TO CANCEL TAXES ON CITY OWNED PROPERTIES

WHEREAS, N.J.S.A. 54:4-54, Allows the County Board of Taxation or the governing body of the taxing district to order the correction to be made and a refund of any payments made (with no interest) when by mistake, a property has been twice entered and assessed on the tax duplicate.

WHEREAS, the tax collector, is reporting the taxes need to be canceled on taxes were assessed to City of Asbury Park owned properties for the tax year 2018:

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the City of Asbury Park hereby authorizes the cancellation of taxes for the tax year 2018 on City of Asbury Park owned properties.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-12 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-13

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION PROVIDING FOR FEES FOR TAX SALE CERTIFICATE REDEMPTION CALCULATIONS

WHEREAS, the Tax office receives requests for tax sale redemption calculations for the payoff of liens against a property; and

WHEREAS, after the requesting party proving their legal interest in the property and their right of redemption;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Asbury Park; hereby authorize that the following fees for Tax Sale Certificate redemption calculations shall be charged:

- In accordance with N.J.S.A. 54:5-54, the Tax Collector shall provide to any party entitled to redeem a certificate pursuant to this section (N.J.S.A. 54:5- 54) two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the Tax Collector there shall be a \$50.00 fee. A request for a redemption calculation shall be made in writing to the Tax Collector.
- In accordance with N.J.S.A. 54:5-97.1, the Tax Collector may charge a lien holder of a tax lien \$50.00 for the calculation of the amount due to redeem the tax lien as required pursuant to N.J.S.A. 54:5-97.1. Any request for a redemption calculation shall specify the date to be used for the calculation, which shall be the date of the notice. Neither the Tax Collector nor the municipality shall be liable for an incorrect calculation. The fee paid to the municipality shall not become part of the lien and shall not be passed on to any party entitled to redeem pursuant to N.J.S.A. 54:5-54.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-13 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-14

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ESTABLISHING A SERVICE CHARGE FOR RETURNED CHECKS OR WRITTEN INSTRUMENTS

WHEREAS, N.J.S.A. 40:5-18 was enacted to allow a municipal entity the authority to impose a service charge to be added on an account which was by check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing to the City of Asbury Park the service charge shall still apply and shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Asbury Park; hereby authorize the following:

1. The service charge at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds.
2. This fee shall be in addition to the fee charge by the banking institution refusing to honor the check or written instrument.
3. Any service charge imposed and unpaid shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered.
4. A certified copy of this Resolution shall be forwarded to the Tax Collector and Chief Financial Officer of the City of Asbury Park.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-14 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK

**RESOLUTION NO. 2018-15**

**City of Asbury Park
County of Monmouth
State of New Jersey**

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATE OF REDEMPTION OF
TAX SALE CERTIFICATES DUE TO THE INABILITY TO LOCATE THE ORIGINAL
TAX SALE CERTIFICATES**

WHEREAS, The Tax Collector will issue a certificate of redemption to a party of interest for tax sale certificates that have been redeemed within the City of Asbury Park Tax Department; and

WHEREAS, Tax sale certificates had been delivered to the redeeming party and subsequently misplaced and therefore still recorded in the County of Monmouth; and

WHEREAS, pursuant 54:5-53.2 - Cancellation of certificate of sale; certificate of redemption, a fee of at a rate of \$50 per certificate to prepare a certificate of redemption; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Asbury Park; hereby authorized the Tax Collector to issue certificate of redemptions to a party of interest so the liens can be canceled in the County of Monmouth.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-15 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK

**RESOLUTION NO. 2018-16**

**City of Asbury Park
County of Monmouth
State of New Jersey**

**RESOLUTION AUTHORIZING PREMIUM TO ESCHEAT TO MUNICIPALITY
AFTER FIVE YEARS**

WHEREAS, in accordance with N.J.S.A. 54:5-33: Any premium payments shall be held by the collector and returned to the purchaser of the fee if and when redemption is made. If redemption is not made within five years from date of sale/foreclosure, the premium payment shall be turned over to the treasurer of the municipality and become part of the funds of the municipality.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the City of Asbury Park authorize, that they hereby authorize the Chief Financial Officer to accept the premiums in for premium of Tax Sale Certificates.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-16 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK

**RESOLUTION NO. 2018-17**

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTMENT OF ADA COMPLIANCE OFFICER AND COORDINATOR

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Asbury Park hereby appoints the Michael Capabianco, City Manager as the ADA Compliance Officer for 2018.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-17 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-18

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTING A FUND COMMISSIONER AND ALTERNATE TO THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND

WHEREAS, the City of Asbury Park (the “City”) is a constituent member of the New Jersey Intergovernmental Insurance Fund (the “NJIF”); and

WHEREAS, in connection therewith, the City must appoint a Fund Commissioner, and an alternate Fund Commissioner, to the NJIF for the year 2018; and

WHEREAS, the Fund Commissioner shall attend regular meetings of the NJIF on behalf of the City and otherwise serve as a liaison representative of the City to the NJIF for the ensuing year; and

WHEREAS, the Mayor and Council wish to appoint Michael Capabianco to serve as the Commissioner to the NJIF on behalf of the City for 2018, and Kevin Keddy to serve as the alternate Commissioner for 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. Michael Capabianco is hereby appointed to serve as the Fund Commissioner to the NJIF on behalf of the City for the year 2018.
2. Kevin Keddy is hereby appointed to serve as the alternate Fund Commissioner to the NJIF for the year 2018.
3. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Michael N. Capabianco, City Manager
 - b. Kevin Keddy, Deputy City Manager
 - c. Eric J. Nemeth, Esq., NJIF
 - d. JoAnn Boos, CMFO, Chief Financial Officer

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-18 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-19

**City of Asbury Park
County of Monmouth
State of New Jersey**

DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, N.J.A.C. 17:27-3.2 requires all public agencies awarding contracts for goods and services and/or construction contracts to appoint a Public Agency Compliance Officer (PACO) for a one year term; and

WHEREAS, a Public Agency Compliance Officer is the liaison between the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts and the public agency and the PACO is the point of contract for all matters concerning implementation and administration of N.J.S.A. 10:5-31, et seq. and its implementing regulations at N.J.A.C. 17:27-1.1, et seq.; and

WHEREAS, the City Council desires to appoint Michael N. Capabianco as its Public Agency Compliance Officer for 2018.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the City Council hereby appoints Michael N. Capabianco as the Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.2 for a period of one year.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-19 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-20

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTMENT OF RECYCLING COORDINATOR

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Asbury Park hereby appoint Yvonne Adams as the Recycling Coordinator for 2018.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-20 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-21

**City of Asbury Park
County of Monmouth
State of New Jersey**

A RESOLUTION AUTHORIZING THE TAX ASSESSOR TO ACT AS AGENT FOR THE CITY OF ASBURY PARK FOR THE PURPOSE OF FILING AND SETTLING TAX APPEALS ON BEHALF OF THE TAXING DISTRICT FOR THE TAX YEAR 2017

WHEREAS, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in the City of Asbury Park; and

WHEREAS, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36 to set assessments for properties in the City of Asbury Park under the Local Property Tax, N.J.S.A. 54:4-1 et seq; and

WHEREAS, the governing body of the Taxing District deems the Tax Assessor to be responsible and acting in the best interests of the municipality.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Council of the City of Asbury Park, that the Tax Assessor is hereby authorized to act as agent for the Taxing District without further governing body approval to:

(a) determine when tax appeals, cross appeals, complaints and counterclaims should be filed on behalf of the Taxing District with regarding to any property located in the City of Asbury Park and accordingly direct the attorney for the Taxing District to file such documents with either the County Tax Board or Tax Court of New Jersey as deemed appropriate.

(b) resolve and settle tax appeals pending before the County Tax Board, Tax Court or Appellate Courts for any tax year and authorize the attorney for the Taxing District to formalize such settlement in the appropriate Courts and/or County Tax Board.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-21 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK

**RESOLUTION NO. 2018-22**

**City of Asbury Park
County of Monmouth
State of New Jersey**

**AUTHORIZING THE CITY CLERK TO EXECUTE ALL OF THE CITY OF ASBURY
PARK FIRE DEPARTMENT MEMBER'S ENROLLMENT INTO NJ STATE
FIREMEN'S ASSOCIATION FOR THE 2018 CALENDAR YEAR**

BE IT RESOLVED by the City Council of Asbury Park City that it hereby authorizes the City Clerk to execute all application for the City of Asbury Park Fire Department Member's Enrollment into the New Jersey State Firemen's Association for the 2018 calendar year.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Asbury Park Fire Department Chief Kevin Keddy.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-22 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK

**RESOLUTION NO. 2018-23**

**City of Asbury Park
County of Monmouth
State of New Jersey**

**AUTHORIZING THE CITY CLERK TO EXECUTE ALL BINGO AND RAFFLE
GAMES OF CHANCE APPLICATIONS THAT MEET ALL PROVISIONS PURSUANT
TO STATUTE FOR THE 2018 CALENDAR YEAR**

BE IT RESOLVED by the City Council of Asbury Park City that it hereby authorizes the City Clerk to execute all Bingo, 50/50's, and Raffle Games of Chance Applications pursuant to the statutory provisions of N.J.S.A. 5:8-1 et seq. for the remaining 2018 calendar year; and

BE IT FURTHER RESOLVED that the City Clerk shall furnished the Chief of Police with a copy of each Game of Chance Application, License and Findings and Determination so that he may conduct a background check pursuant to N.J.S.A. 5:8-27.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Asbury Park Chief of Police.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-23 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-24

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTING FREDERICK C. RAFFETTO, ESQ., TO SERVE AS MUNICIPAL ATTORNEY FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL LEGAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) must appoint a licensed attorney to serve as the “Municipal Attorney” (a/k/a, the “City Attorney”) for the City for the year 2018; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on December 22, 2016; and

WHEREAS, four (4) firms have submitted proposals including Frederick C. Raffetto, Esq., of the firm of Ansell Grimm & Aaron, P.C.; and

WHEREAS, the Municipal Attorney shall handle the general legal matters of the City during the term of his appointment, and perform such other legal matters (collectively, the “services”) as may be directed from time to time by the Mayor and Council; and

WHEREAS, the Mayor and Council have determined to appoint Frederick C. Raffetto, Esq. (the “Attorney”), of the firm of Ansell Grimm & Aaron, P.C., as the Municipal Attorney for the City for 2018; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Attorney’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, in prior years the City determined to award a contract for these services through a “fair and open” process, pursuant to and in accordance with the Pay-to-Play Law, which process is consistent with the requirements prescribed in the Memorandum of Understanding executed between the City and the State Division of Local Government Services (“DLGS”) concerning the transitional aid that is received by the City on an annual basis; and

WHEREAS, the City Attorney has agreed to maintain his rates at the 2017 levels; and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2018, and expiring on December 31, 2018, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council;
and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. Frederick C. Raffetto, Esq., of the firm of Ansell Grimm & Aaron, P.C., is hereby appointed to serve as the “Municipal Attorney” (a/k/a, the “City Attorney”) for the City for the year 2018.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, the attached Agreement between the City of Asbury Park and Frederick C. Raffetto, Esq., for the year 2018.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a restricted (a/k/a, “non-fair and open”) process, pursuant to and in accordance with the Pay-to-Play Law, and further in accordance with the approval received from the DLGS.
5. Notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the City.
6. A certified copy of this Resolution shall be provided to each of the following:
 - a. Michael N. Capabianco, City Manager
 - b. JoAnn Boos, CMFO, Chief Financial Officer
 - c. Director of the N.J. Division of Local Government Services
 - d. Edward Sasdelli, Fiscal Monitor
 - e. Frederick C. Raffetto, Esq., Municipal Attorney

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-24 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-25

**City of Asbury Park
County of Monmouth
State of New Jersey**

AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH T & M ASSOCIATES

WHEREAS, on December 14, 2017, a formal “Request for Qualification” (the (“RFQ”)) was issued by the City pursuant to the “Fair and Open” process described in N.J.S.A. 19:44A-20.4, et. Seq., seeking interested vendors to provide engineering services for the City; and

WHEREAS, in accordance with the RFQ, the City received and opened proposals from interested vendors on December 27, 2017; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council have determined to appointed the firm of T&M Associates to provide engineering services to the City, pursuant to the direction of the City Manager, in accordance with the terms and conditions set forth in their proposals;

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the City Engineer’s services may exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2018, and expiring on December 31, 2018, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The firm of T&M Associates is hereby appointed to serve as “City Engineer” for the City for the year 2018.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and T&M Associates for the aforementioned services, for the year 2018, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the City.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. T&M Associates
 - b. Michael N. Capabianco City Manager
 - c. JoAnn Boos, CMFO, Chief Financial Officer
 - d. Director of the N.J. Division of Local Government Services
 - e. Edward Sadelli, Fiscal Monitor

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-25 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-26

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTING CLEARY GIACOBBE ALFIERI JACOBS, LLC, TO SERVE AS CONFLICT MUNICIPAL ATTORNEY FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL LEGAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) desires to appoint Conflict Municipal Attorney for 2018; and

WHEREAS, the Conflict Municipal Attorney shall handle the general legal matters of the City during the term of his appointment, and perform such other legal matters (collectively, the “services”) as may be directed from time to time by the Mayor and Council; and

WHEREAS, the Mayor and Council have determined to appoint Cleary Giacobbe Alfieri Jacobs, LLC as the Conflict Municipal Attorney for the City for 2018; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Attorney’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, in prior years the City determined to award a contract for these services through a “fair and open” process, pursuant to and in accordance with the Pay-to-Play Law, which process is consistent with the requirements prescribed in the Memorandum of Understanding executed between the City and the State Division of Local Government Services (“DLGS”) concerning the transitional aid that is received by the City on an annual basis; and

WHEREAS, the Conflict Attorney has agreed to maintain his rates at the 2017 levels; and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2018, and expiring on December 31, 2018, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. Cleary Giacobbe Alfieri Jacobs, LLC is hereby appointed to serve as the Conflict Municipal Attorney for the City for the year 2018.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, the attached Agreement between the City of Asbury Park and Cleary Giacobbe Alfieri Jacobs, LLC for the year 2018.
3. Said contract is awarded as a "professional service" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a restricted (a/k/a, "non-fair and open") process, pursuant to and in accordance with the Pay-to-Play Law, and further in accordance with the approval received from the DLGS.
5. Notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the City.
6. A certified copy of this Resolution shall be provided to each of the following:
 - a. Michael N. Capabianco, City Manager
 - b. JoAnn Boos, CMFO, Chief Financial Officer
 - c. Director of the N.J. Division of Local Government Services
 - d. Edward Sasdelli, Fiscal Monitor
 - e. Frederick C. Raffetto, Esq., Municipal Attorney

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-26 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 3rd DAY OF January, 2017.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-27

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTING ARCHER & GREINER, P.C., TO SERVE AS BOND COUNSEL FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL LEGAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) must appoint a licensed attorney/law firm to serve as “Bond Counsel” for the City for the year 2018; and

WHEREAS, during the term of its appointment, said attorney/law firm shall handle legal issues for the City which relate to the issuance of bonds and bond anticipation notes, and perform such other legal matters as may be referred to it from time to time by the City Manager, the Chief Financial Officer and/or the Mayor and Council (collectively, the “services”); and

WHEREAS, the Mayor and Council have determined to appoint Archer & Greiner, P.C. to serve as the Bond Counsel for the City for 2018; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Bond Counsel’s services may exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, in prior years the City determined to award a contract for these services through a “fair and open” process, pursuant to and in accordance with the Pay-to-Play Law, which process is consistent with the requirements prescribed in the Memorandum of Understanding executed between the City and the State Division of Local Government Services (“DLGS”) concerning the transitional aid that is received by the City on an annual basis; and

WHEREAS, the DLGS has provided its consent to permit the City to appoint and retain the Bond Counsel in 2018 without undertaking a new “fair and open” process so long as the Bond Counsel is not increasing his rates over the 2017 levels; and

WHEREAS, the Bond Counsel has agreed to maintain his rates at the 2016 levels; and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2018, and expiring on December 31, 2018, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council;
and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The firm of Archer & Greiner, P.C. is hereby appointed to serve as “Bond Counsel” for the City for the year 2018.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and Archer & Greiner, P.C. for the aforementioned services, for the year 2018, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the City.
5. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Archer & Greiner, P.C.
 - b. Michael N. Capabianco City Manager
 - c. JoAnn Boos, CMFO, Chief Financial Officer
 - d. Director of the N.J. Division of Local Government Services
 - e. Edward Sasdelli, Fiscal Monitor

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-27 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-28

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTING LAW OFFICES OF STEVEN S. GLICKMAN, LLC TO SERVE AS LABOR COUNSEL FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL LEGAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) wishes to appoint a licensed attorney/law firm to serve as “Labor Counsel” for the City for the year 2018; and

WHEREAS, during the term of its appointment, said attorney/law firm shall handle legal issues for the City which relate to labor matters, as well as such other legal matters as may be referred to it from time to time by the City Manager and/or the Mayor and Council (collectively referenced as the “services”); and

WHEREAS, the Mayor and Council have determined to appoint the law firm of Law Offices of Steven S. Glickman, LLC to serve as the City’s “Labor Counsel” for 2018; and

WHEREAS, City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, in prior years the City determined to award a contract for these services through a “fair and open” process, pursuant to and in accordance with the Pay-to-Play Law, which process is consistent with the requirements prescribed in the Memorandum of Understanding executed between the City and the State Division of Local Government Services (“DLGS”) concerning the transitional aid that is received by the City on an annual basis; and

WHEREAS, the DLGS has provided its consent to permit the City to appoint and retain Labor Counsel in 2018 without undertaking a new “fair and open” process so long as the Labor Counsel is not increasing his rates over the 2017 levels; and

WHEREAS, the Labor Counsel has agreed to maintain his rates at the 2016 levels; and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2018, and expiring on December 31, 2018, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council;
and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The firm of Law Offices of Steven S. Glickman, LLC is hereby appointed to serve as “Labor Counsel” for the City for the year 2018.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and Law Offices of Steven S. Glickman, LLC for the aforementioned services, for the year 2018, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the City.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. Law Offices of Steven S. Glickman, LLC
 - b. Michael Capabianco, City Manager
 - c. JoAnn Boos, CMFO, Chief Financial Officer
 - d. Director of the N.J. Division of Local Government Services
 - e. Edward Sasdelli, Fiscal Monitor

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-28 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-29

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTING REDEVELOPMENT COUNSEL MCMANIMON SCOTAND & BAUMANN, LLC AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) desires to appoint Redevelopment Counsel for 2018; and

WHEREAS, said attorney/law firm shall handle legal issues for the City which relate to redevelopment matters, as well as such other legal matters as may be referred to it from time to time by the City Manager and/or the Mayor and Council (collectively referenced as the “services”); and;

WHEREAS, the Mayor and Council have determined to appoint the law firm of McManimon Scotland & Baumann, LLC to serve as the City’s “Redevelopment Counsel” for 2018, in accordance with the terms and conditions set forth in its proposal submitted in 2016; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Attorney’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, in prior years the City determined to award a contract for these services through a “fair and open” process, pursuant to and in accordance with the Pay-to-Play Law, which process is consistent with the requirements prescribed in the Memorandum of Understanding executed between the City and the State Division of Local Government Services (“DLGS”) concerning the transitional aid that is received by the City on an annual basis; and

WHEREAS, the DLGS has provided its consent to permit the City to appoint and retain the Attorney in 2016 without undertaking a new “fair and open” process so long as the Attorney is not increasing his rates over the 2016 levels; and

WHEREAS, the firm has agreed not to increase his rates over the 2017 levels; and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2018, and expiring on December 31, 2018, or until a successor has

been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The City Manager or Director of Planning and Redevelopment are authorized to determine assignments as required.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, an Agreement to be drafted by the City Attorney for professional services for 2018.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a restricted (a/k/a, “non-fair and open”) process, pursuant to and in accordance with the Pay-to-Play Law, and further in accordance with the approval received from the DLGS..
5. Notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the City.
6. A certified copy of this Resolution shall be provided to each of the following:
 - a. Michael N. Capabianco, City Manager
 - b. JoAnn, CMFO, Chief Financial Officer
 - c. Director of the N.J. Division of Local Government Services
 - d. Edward Sasdelli, Fiscal Monitor
 - e. Frederick C. Raffetto, Esq., Municipal Attorney

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-29 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-30

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTING REDEVELOPMENT COUNSEL MAZAZITI FALCON AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) desires to appoint Redevelopment Counsel for 2018; and

WHEREAS, said attorney/law firm shall handle legal issues for the City which relate to redevelopment matters, as well as such other legal matters as may be referred to it from time to time by the City Manager and/or the Mayor and Council (collectively referenced as the “services”); and;

WHEREAS, the Mayor and Council have determined to appoint the law firm of Maraziti Falcon to serve as the City’s “Redevelopment Counsel” for 2018, in accordance with the terms and conditions set forth in its proposal submitted in 2017; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Attorney’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, in prior years the City determined to award a contract for these services through a “fair and open” process, pursuant to and in accordance with the Pay-to-Play Law, which process is consistent with the requirements prescribed in the Memorandum of Understanding executed between the City and the State Division of Local Government Services (“DLGS”) concerning the transitional aid that is received by the City on an annual basis; and

WHEREAS, the DLGS has provided its consent to permit the City to appoint and retain the Attorney in 2018 without undertaking a new “fair and open” process so long as the Attorney is not increasing his rates over the 2017 levels; and

WHEREAS, the firm has agreed not to increase his rates over the 2017 levels; and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2018, and expiring on December 31, 2018, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council;
and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The City Manager or Director of Planning and Redevelopment are authorized to determine assignments as required.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, an Agreement to be drafted by the City Attorney for professional services for 2018.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a restricted (a/k/a, “non-fair and open”) process, pursuant to and in accordance with the Pay-to-Play Law, and further in accordance with the approval received from the DLGS..
5. Notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the City.
6. A certified copy of this Resolution shall be provided to each of the following:
 - a. Michael N. Capabianco, City Manager
 - b. JoAnn, CMFO, Chief Financial Officer
 - c. Director of the N.J. Division of Local Government Services
 - d. Edward Sasdelli, Fiscal Monitor
 - e. Frederick C. Raffetto, Esq., Municipal Attorney

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-30 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-31

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTING GJEM INSURANCE AGENCY, TO SERVE AS AN INSURANCE BROKERAGE/CONSULTANT/RISK MANAGER, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL SERVICES ASSOCIATED THEREWITH

WHEREAS, there exists the need to obtain an Insurance Brokerage/Consultant/Risk Manager for the purpose of obtaining coverage for municipal risk management services and for the purpose of obtaining coverage, to include but not limited to: General Liability Insurance, Automobile Coverage and Workers' Compensation for the year 2018; and

WHEREAS, the Mayor and Council have determined to appoint GJEM Insurance Agency to serve as Insurance Brokerage/Consultant/Risk Manager for the City of Asbury Park for 2018; and

WHEREAS, the City's Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Attorney's services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State's Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, in prior years the City determined to award a contract for these services through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law, which process is consistent with the requirements prescribed in the Memorandum of Understanding executed between the City and the State Division of Local Government Services ("DLGS") concerning the transitional aid that is received by the City on an annual basis; and

WHEREAS, the DLGS has provided its consent to permit the City to appoint and retain Insurance Brokerage/Consultant/Risk Manager in 2018 without undertaking a new "fair and open" process so long as the Labor Counsel is not increasing his rates over the 2017 levels; and

WHEREAS, the Insurance Brokerage/Consultant/Risk Manager has agreed to maintain his rates at the 2017 levels; and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2018, and expiring on December 31, 2018, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council;
and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. GJEM Insurance Agency is hereby appointed to serve as the Insurance Brokerage/Consultant/Risk Manager for the City of Asbury Park for the year 2018.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, the attached Agreement between the City of Asbury Park and GJEM Insurance Agency for the year 2018.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a restricted (a/k/a, “non-fair and open”) process, pursuant to and in accordance with the Pay-to-Play Law, and further in accordance with the approval received from the DLGS.
5. That notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the City.
6. That a certified copy of this Resolution shall be provided to each of the following:
 - a. GJEM Insurance Agency
 - b. Michael N. Capabianco, City Manager
 - c. JoAnn Boos, CMFO, Chief Financial Officer
 - d. Director of the N.J. Division of Local Government Services
 - e. Edward Sasdelli, Fiscal Monitor

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-31 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-32

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTING HARRY HAUSHALTER, ESQUIRE, TO SERVE AS SPECIAL TAX COUNSEL FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL LEGAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) wishes to appoint a licensed attorney to serve in the capacity of “Special Tax Counsel” for the City for the year 2018; and

WHEREAS, the Special Tax Counsel shall handle tax appeal matters involving the City during the term of his appointment as well as any other tax-related matters as requested by the City (collectively, the “services”); and

WHEREAS, the Mayor and Council have determined to appoint Harry Haushalter, Esq. to serve as the Special Tax Counsel for the City for 2018; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Special Tax Counsel’s services may exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, in prior years the City determined to award a contract for these services through a “fair and open” process, pursuant to and in accordance with the Pay-to-Play Law, which process is consistent with the requirements prescribed in the Memorandum of Understanding executed between the City and the State Division of Local Government Services (“DLGS”) concerning the transitional aid that is received by the City on an annual basis; and

WHEREAS, the DLGS has provided its consent to permit the City to appoint and retain the Special Tax Counsel in 2018 without undertaking a new “fair and open” process so long as the Special Tax Counsel is not increasing his rates over the 2017 levels; and

WHEREAS, the Special Tax Counsel has agreed to maintain his rates at the 2016 levels; and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2018, and expiring on December 31, 2018, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council;
and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. Harry Haushalter, Esq. is hereby appointed to serve as the “Special Tax Counsel” for the City for the year 2018.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, the attached Agreement between the City of Asbury Park and Harry Haushalter, Esq., for the year 2018, or one which is substantially similar thereto and which meets with the approval of the City Attorney.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a restricted (a/k/a, “non-fair and open”) process, pursuant to and in accordance with the Pay-to-Play Law, and further in accordance with the approval received from the DLGS.
5. Notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the City.
6. A certified copy of this Resolution shall be provided to each of the following:
 - a. Harry Haushalter, Esq., Special Tax Counsel
 - b. Michael N. Capabianco, City Manager
 - c. JoAnn Boos, CMFO, Chief Financial Officer
 - d. Director of the N.J. Division of Local Government Services
 - e. Edward Sasdelli, Fiscal Monitor

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-32 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-33

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTING ACACIA FINANCIAL GROUP, INC. TO SERVE AS FINANCIAL ADVISORS FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) desires to appoint a Financial Advisor for the City during the year 2018; and

WHEREAS, the Mayor and Council have determined to appoint the firm of Acacia Financial Group, Inc., to serve in this capacity for the year 2018; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Financial Advisor’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, in prior years the City determined to award a contract for these services through a “fair and open” process, pursuant to and in accordance with the Pay-to-Play Law, which process is consistent with the requirements prescribed in the Memorandum of Understanding executed between the City and the State Division of Local Government Services (“DLGS”) concerning the transitional aid that is received by the City on an annual basis; and

WHEREAS, the DLGS has provided its consent to permit the City to appoint and retain the Financial Advisor in 2018 without undertaking a new “fair and open” process so long as the Financial Advisory shall not charge the City at rates higher than those charged by the firm in 2017; and

WHEREAS, Acacia Financial Group, Inc. has agreed to abide by this requirement; and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2018, and expiring on December 31, 2018, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services”

under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The firm of Acacia Financial Group, Inc. is hereby appointed to serve as the Financial Advisor for the City for 2018.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, the attached Agreement between the City of Asbury Park and Acacia Financial Group, Inc., for the year 2018, or one which is substantially similar thereto and which meets with the approval of the City Attorney.
3. Said contract is awarded as a "professional service" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a restricted (a/k/a, "non-fair and open") process, pursuant to and in accordance with the Pay-to-Play Law, and further in accordance with the approval received from the DLGS.
5. Notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the City.
6. A certified copy of this Resolution shall be provided to each of the following:
 - a. Acacia Financial Group, Inc.
 - b. Michael N. Capabianco, City Manager
 - c. JoAnn Boos, CMFO, Chief Financial Officer
 - d. Director of the N.J. Division of Local Government Services
 - e. Edward Sasdelli, Fiscal Monitor

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-33 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-34

**City of Asbury Park
County of Monmouth
State of New Jersey**

AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL APPRAISAL SERVICES TO BRB VALUATIONS PAMELA J. BRODOWSKI, MAI, ASA, CTA

WHEREAS, the City of Asbury Park (the “City”) requires professional services to be performed during the calendar year 2018 by an individual qualified to serve as the City’s real estate appraiser, who shall handle real estate appraisal work for the City on an as-needed basis per direction from the City; and

WHEREAS, the Mayor and Council have determined to appoint BRB Valuations Pamela J. Brodowski, MAI, ASA, CTA as the City’s Real Estate Appraiser for the City for 2018; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the City Engineer’s services may exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, in prior years the City determined to award a contract for these services through a “fair and open” process, pursuant to and in accordance with the Pay-to-Play Law, which process is consistent with the requirements prescribed in the Memorandum of Understanding executed between the City and the State Division of Local Government Services (“DLGS”) concerning the transitional aid that is received by the City on an annual basis; and

WHEREAS, the DLGS has provided its consent to permit the City to appoint and retain the City Real Estate Appraiser in 2018 without undertaking a new “fair and open” process so long as the City Engineer is not increasing his rates over the 2017 levels; and

WHEREAS, the City Real Estate Appraiser has agreed to maintain her rates at the 2017 levels; and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2018, and expiring on December 31, 2018, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council;

and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. BRB Valuations Pamela J. Brodowski, MAI, ASA, CTA is hereby appointed to serve as “City Real Estate Appraiser” for the City for the year 2018.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and BRB Valuations Pamela J. Brodowski, MAI, ASA, CTA for the aforementioned services, for the year 2018, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Notice of the adoption of this Resolution shall be published in a newspaper of general circulation within the City.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. BRB Valuations Pamela J. Brodowski, MAI, ASA, CTA
 - b. Michael N. Capabianco City Manager
 - c. JoAnn Boos, CMFO, Chief Financial Officer
 - d. Director of the N.J. Division of Local Government Services
 - e. Edward Sasdelli, Fiscal Monitor

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-34 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-35

**City of Asbury Park
County of Monmouth
State of New Jersey**

A RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT FOR GRANT WRITING SERVICES

WHEREAS, the City of Asbury Park (the “City”) put out a Request for Proposals in order to appoint a contractor or contractors for Grant Writing Services and received proposals on December 27, 2017 through a fair and open process per N.J.S.A. 40A:11-1-et seq.; and

WHEREAS, the N.J.S.A. 40A:11-4 allows for the governing body to authorize the Purchasing Agent to award contracts above \$17,500; and

WHEREAS, this contract will be on an as-needed basis; and

WHEREAS, this contract is intended to be awarded as a “fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4, et seq.; and

WHEREAS, Mayor and City Council, having considered the same, hereby wish to authorize the awarding of the contracts to Brownfield Redevelopment Solutions (“BRS”), Incorporated, Millennium Strategies and T&M Associates; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the City Engineer’s services may exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The City Manager is hereby authorized to execute, and the City Clerk attest, a contract between the City and Brownfield Redevelopment Solutions (BRS), Inc., Millennium Strategies and T&M Associates for the aforementioned services.
2. Said contract is awarded as an “Fair and Open” contract in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law
3. Notice of the adoption of this Resolution shall be published in a newspaper of

general circulation within the City.

4. A certified copy of this Resolution shall be provided to each of the following:
 - a. BRS, Incorporated
 - b. Millennium Strategies
 - c. T&M Associates
 - b. Michael Capabianco City Manager
 - c. JoAnn Boos, Chief Financial Officer
 - d. Edward Sadelli, Fiscal Monitor
 - e. Frederick C. Raffetto, Esq., Municipal Attorney

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-35 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2017.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-36

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTING MEMBERS TO THE PLANNING BOARD (CLASS III AND IV)

WHEREAS, pursuant to N.J.S.A. 40:55D-23, et seq., and Section 30-21, *et seq.*, of the Asbury Park City Code, a Planning Board has been established within the City consisting of seven (9) regular members that are segregated into four (4) separate Classes, and two (2) alternate members; and

WHEREAS, the Mayor and Council must appoint one (1) Class III member of the Planning Board, constituting a member of the Governing Body to be appointed by it; and

WHEREAS, the Mayor and Council must also appoint certain Class IV citizen members to the Planning Board, along with certain alternate members (who shall also meet the qualifications of Class IV members); and

WHEREAS, with the above in mind, the Mayor and Council wish to make the following appointments to the Planning Board, effective as of January 1, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. That, effective as of January 1, 2018, **Council Member Yvonne Clayton** is hereby appointed to serve as the **Class III** member of the Planning Board, for a term of one (1) year, or until the completion of her term of office, whichever occurs first.
2. That, effective as of January 1, 2018, the following citizen(s) of the City of Asbury Park is/are hereby appointed as **Class IV** member(s) of the Planning Board, for a term of four (4) years:
 - **Barbara Krzak** - Term to expire on **December 31, 2021**
3. That, effective as of January 1, 2018, the following citizen(s) of the City of Asbury Park is/are hereby appointed to serve as **alternate member(s)** of the Planning Board, for a term of two (2) years:
 - **“Alternate No. 1” - Jim Henry** - Term to expire on **December 31, 2018.**
 - **“Alternate No. 2” - Vacant-** Term to expire on **December 31, 2019.**

4. That a certified copy of this Resolution shall be provided to each appointed member, Planning Board Secretary and Michael N. Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-36 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-37

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTING MEMBERS TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, pursuant to N.J.S.A. 40:55D-69, et seq., and Section 30-22, *et seq.*, of the Asbury Park City Code, a Zoning Board of Adjustment has been established within the City consisting of seven (7) regular members and two (2) alternate members; and

WHEREAS, per Section 30-22.1 of the City Code, all regular and alternate members of the Zoning Board of Adjustment are to be appointed by the Mayor and Council; and

WHEREAS, pursuant to N.J.S.A. 40:55D-69, the terms of all members first appointed to the Zoning Board of Adjustment shall be so determined that, to the greatest practicable extent, the expiration of such terms shall be distributed, in the case of regular members, evenly over the first four years after their appointment, and in the case of alternate members, evenly over the first two years after their appointment; and

WHEREAS, thereafter, the term of each regular member shall be for four (4) years, and the term of each alternate member shall be for two (2) years; and

WHEREAS, with the above in mind, the Mayor and Council wish to make the following appointments to the Zoning Board of Adjustment, effective as of January 3, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. Effective as of January 3, 2018, the following resident(s) of the City of Asbury Park is/are hereby appointed as **regular member(s)** of the Zoning Board of Adjustment, for a term of four (4) years:
 - **Michele Maguire**- Term to expire on **December 31, 2021**
 - **Daniel Harris**- Term to expire on **December 31, 2021**
2. Effective as of January 3, 2018, the following resident(s) of the City of Asbury Park is/are hereby appointed to serve as **alternate member(s)** of the Zoning Board of Adjustment, for a term of (2) years:
 - **“Alternate No. 2”** - **Jennifer Souder** - Term to expire on **December**

31, 2019.

3. A certified copy of this Resolution shall be provided to each of the following:

- a. Each Appointee referenced above.
- b. Zoning Board of Adjustment Secretary.
- c. Michael N. Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-37 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-38

**City of Asbury Park
County of Monmouth
State of New Jersey**

AUTHORIZING APPOINTMENTS TO THE “ENVIRONMENTAL/SHADE TREE COMMISSION”

WHEREAS, pursuant to Section 2-41 of the “Revised General Ordinances of the City of Asbury Park, New Jersey,” an Environmental/Shade Tree Commission (the “Commission”) has been duly created in and for the City of Asbury Park (the “City”); and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee, in accordance with the provisions set forth in the Section referenced above.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby appointed to serve on the Environmental/Shade Tree Commission for the term referenced:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the following individuals are hereby appointed to serve on the Commission:

<u>Appointee</u>	<u>Term to Expire</u>
Jim Henry	December 31, 2022
Tom Kulesa	December 31, 2022
Garrett Giberson (Manger Representative)	December 31, 2022
Jerry List	December 31, 2022

2. That a certified copy of this Resolution shall be provided to each appointed member and Michael N. Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-38 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-39

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE “SUNSET LAKE COMMISSION”

WHEREAS, pursuant to Section 2-47 of the “Revised General Ordinances of the City of Asbury Park, New Jersey,” a Sunset Lake Commission (the “Commission”) has been duly created in and for the City of Asbury Park (the “City”); and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee, in accordance with the provisions set forth in the Section referenced above.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby appointed to serve on the Sunset Lake Commission:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the following individuals are hereby appointed to serve on the Commission:

Council Member Eileen Chapman	Term Expire: 12/31/2018
William McClave (Manager Rep.)	Term Expire: 12/31/2018
Sue Henderson, Commission Member	Term Expire: 12/31/2019
Patrick Reihing, Commission Member	Term Expire: 12/31/2019
Mark Ax, Commission Member	Term Expire: 12/31/2019
Jaimee Nadell , Commission Member	Term Expire: 12/31/2019
Christopher Avallone, Commission Member	Term Expire: 12/31/2018
Garrett Giberson, Jr., Alternate 1	Term Expire: 12/31/2018
Chester Boles, Alternate 2	Term Expire: 12/31/2019

2. That a certified copy of this Resolution shall be provided to all appointed members and Michael N. Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION

NO. 2018-39 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-40

**City of Asbury Park
County of Monmouth
State of New Jersey**

AUTHORIZING APPOINTMENTS TO THE “DEAL LAKE COMMISSION”

WHEREAS, pursuant to Section 2-46 of the “Revised General Ordinances of the City of Asbury Park, New Jersey,” a Deal Lake Commission (the “Commission”) has been duly created in and for the City of Asbury Park (the “City”); and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee, in accordance with the provisions set forth in the Section referenced above.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby appointed to serve on the Deal Lake Commission for a one-year term:

1. The following individuals are hereby appointed to serve on the Commission:

Jeannie Toher, Regular Member	Term Expires: 12/31/2018
Andrew L. Chambarry , Alt. 1 Member	Term Expires: 12/31/2018

2. A certified copy of this Resolution shall be provided to each of the following:

- a. Michael N. Capabianco, City Manager
- b. Deal Lake Commission

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-40 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-41

**City of Asbury Park
County of Monmouth
State of New Jersey**

AUTHORIZING APPOINTMENTS TO THE PUBLIC ART COMMISSION

WHEREAS, pursuant to Section 2-43 of the “Revised General Ordinances of the City of Asbury Park, New Jersey,” a Public Art Commission (the “Commission”) has been duly created in and for the City of Asbury Park (the “City”); and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee, in accordance with the provisions set forth in the Section referenced above.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby appointed to serve on the Public Art Commission for the term referenced:

<u>Appointee</u>	<u>Term to Expire</u>
Deputy Mayor Amy Quinn	December 31, 2018
Michele Alonso	December 31, 2018
Marilyn Schlossback (Alt. 2)	December 31, 2018
Jenn Hampton	December 31, 2020
Ellen Gaynor (Alt. 1)	December 31, 2019
Andrew Pawlan	December 31, 2019
Patrick Schiavino	December 31, 2020
Malcolm Navias	December 31, 2019
Michael Sodano	December 31, 2020

BE IT FURTHER RESOLVED, that the Committee shall operate in accordance with the provisions set forth in Section 2-43 of the “Revised General Ordinances of the City of Asbury Park, New Jersey.”

BE IT FURTHER RESOLVED, that a copy of this resolution shall be provided to each appointed member and Michael Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-41 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-42

**City of Asbury Park
County of Monmouth
State of New Jersey**

AUTHORIZING APPOINTMENTS TO THE “ASBURY PARK TV COMMITTEE”

WHEREAS, pursuant to Section 2-58 of the “Revised General Ordinances of the City of Asbury Park, New Jersey,” an Asbury Park TV Committee (the “Committee”) has been duly created in and for the City of Asbury Park (the “City”); and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee, in accordance with the provisions set forth in the Section referenced above.

NOW, THEREFORE, BE IT RESOLVED that the following individuals are hereby appointed to serve on the Asbury Park TV Committee for the term referenced:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the following individuals are hereby appointed to serve on the Committee:

<u>Appointee</u>	<u>Term to Expire</u>
Deputy Mayor Amy Quinn	12/31/2018
Drew Chiminec (unexpired term)	12/31/2018
Jessica Alaimo (unexpired term)	12/31/2019
Ed Salvas	12/31/2020
Adam Nelson	12/31/2020
Nate McCallister	12/31/2020

3. That a certified copy of this Resolution shall be provided to each member appointed and Michael N. Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-42 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-43

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTMENT TO THE RECREATION ADVISORY COMMITTEE

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Recreation Advisory Committee,” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be to provide consultative and advisory assistance to the Mayor and Council, regarding recreation issues for the youth of the City, as well as all residents of the community; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall be from January 1, 2018 through December 31, 2018; and

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in Section 2-64 of the City Code, as well as applicable law; and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as

follows:

1. A "Recreation Advisory Committee" (the "Committee") is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

<u>Appointee</u>	<u>Term to Expire</u>
Council Member Jesse Kendle	12/31/2018
Council Member Eileen Chapman	12/31/2018
Leesha Floyd	12/31/2018
Esther Piekarski	12/31/2018
Toran Jordan	12/31/2018
Angeline Brown	12/31/2018
Nancy Sabino	12/31/2018
Angela Anderson	12/31/2018
Douglas Eagles	12/31/2018
Jessie Ricks	12/31/2018

3. A certified copy of this Resolution shall be provided to Michael N. Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-43 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-44

**City of Asbury Park
County of Monmouth
State of New Jersey**

ESTABLISHING A “PARKING ADVISORY COMMITTEE” IN AND FOR THE CITY OF ASBURY PARK

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Parking Advisory Committee” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be to study the existing parking conditions within the City and to provide consultative and advisory assistance to the Mayor and Council concerning parking issues within the City; and

WHEREAS, the Committee shall provide advice to the Mayor and Council as to short-term and long term recommendations; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall be for January 1, 2018 and expire December 31, 2018; and

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in Section 2-64 of the City Code, as well as applicable law.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as

follows:

1. A "Parking Advisory Committee" is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

<u>Appointee</u>	<u>Term to Expire</u>
Mayor John Moor	12/31/2018
Michael Manzella	12/31/2018
Gene Dello	12/31/2018
Barbara Krzak	12/31/2018
Maggie Quinton	12/31/2018
William West	12/31/2018
Bret Morgan	12/31/2018
Amber Cunha	12/31/2018
Jordan Modell	12/31/2018

3. A certified copy of this Resolution shall be provided to each appointed member and Michael N. Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-44 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-45

**City of Asbury Park
County of Monmouth
State of New Jersey**

ESTABLISHING A “CODE ENFORCEMENT/QUALITY OF LIFE COMMITTEE” IN AND FOR THE CITY OF ASBURY PARK AND AUTHORIZING APPOINTMENTS THERE TO

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Code Enforcement/Quality of Life Committee,” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be to study existing code enforcement and quality of life issues within the City and to provide consultative and advisory assistance to Mayor and Council concerning such issues; and

WHEREAS, the Committee shall provide advice to the Mayor and Council as to short-term and long-term recommendations; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall begin January 1, 2018 and shall expire December 31, 2018; and

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in Section 2-64 of the City Code, as well as applicable law; and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. A “Code Enforcement/Quality of Life Committee” (the “Committee”) is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

<u>Appointee</u>	<u>Term to Expire</u>
Council Member Yvonne Clayton	12/31/2018
Council Member Eileen Chapman	12/31/2018
Rob McKeon	12/31/2018
Elli Kaymakcian	12/31/2018
Hannah Walker	12/31/2018
Norman Robertson	12/31/2018
Trudy Syphax	12/31/2018
Rita Williams	12/31/2018
Kareen Kircher	12/31/2018
Greg Hopson	12/31/2018
Bonnie Barrett	12/31/2018
Melanie Chongolola-Nestor	12/31/2018

3. A certified copy of this Resolution shall be provided to each member appointed and Michael N. Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-45 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-46

**City of Asbury Park
County of Monmouth
State of New Jersey**

APPOINTMENT TO THE BUSINESS ADVISORY COMMITTEE

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Business Committee,” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be to provide consultative and advisory assistance to the Mayor and Council, regarding business issues for the City, as well as all residents of the community; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall be from January 1, 2018 through December 31, 2018; and

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in Section 2-64 of the City Code, as well as applicable law; and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as

follows:

1. A "Business Committee" (the "Committee") is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

<u>Appointee</u>	<u>Term to Expire</u>
Deputy Mayor Amy Quinn	12/31/2018
Michael Capabianco, City Manager	12/31/2018
Jenn Hampton	12/31/2018
Bianca Freda	12/31/2018
Kathy Kelly	12/31/2018
Lesly Castellini	12/31/2018
Marilyn Schlossback	12/31/2018
Russel Lewis	12/31/2018
Reggie Flimlin	12/31/2018
Jackie Sharpe	12/31/2018
Larry Dembrun	12/31/2018
Phyllis Buttitta-Maffucci	12/31/2018
Isaac Jones	12/31/2018
Adam Nelson	12/31/2018
Sylvia Sylvia Cioffi	12/31/2018

3. A certified copy of this Resolution shall be provided to all appointed members and Michael N. Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-46 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-47

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ESTABLISHING A “BUDGET COMMITTEE” IN AND FOR THE CITY OF ASBURY PARK

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Budget Committee” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee, in part, may be to review the municipal budget pursuant to N.J.S.A. 40A:4-1 et seq., Local Finance Notices and any other budget guidance promulgated by the Director of Division of Local Government Services; and

WHEREAS, the Committee may provide advice to the Mayor and Council as to short-term and long-term recommendations; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for consideration, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, at least one member of the Committee must be a State Certified as a CMFO or RMA (Certified Municipal Finance Officer or Registered Municipal Account) or has completed the class work and is currently testing to ensure that any such Committee findings and recommendations comport with all State laws and regulations governing municipal budgets; and

WHEREAS, the terms of the Committee members shall be for January 1, 2018 and expire December 31, 2018; and

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in Section 2-64 of the City Code, as well as applicable law.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. A "Budget Committee" is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

<u>Appointee</u>	<u>Term to Expire</u>
City Manager or his designee	December 31, 2018
Mayor John Moor	December 31, 2018
Council Member Eileen Chapman	December 31, 2018
Barbara Krzak	December 31, 2018
Robert Leitner	December 31, 2018
Donna Vieiro	December 31, 2018

3. A certified copy of this Resolution shall be provided to all appointed members and Michael N. Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-47 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-48

**City of Asbury Park
County of Monmouth
State of New Jersey**

ESTABLISHING A “COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE” IN AND FOR THE CITY OF ASBURY PARK AND AUTHORIZING APPOINTMENTS THERE TO

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Community Development Block Grant Committee,” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be review Community Development Block Grant applications and to provide consultative and advisory assistance to Mayor and Council concerning such issues; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall begin January 1, 2018 and shall expire December 31, 2018; and

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in Section 2-64 of the City Code, as well as applicable law; and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. A “Community Development Block Grant Committee” (the “Committee”) is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

<u>Appointee</u>	<u>Term to Expire</u>
Mayor John Moor	12/31/2018
Deputy Mayor Amy Quinn	12/31/2018
Cassandra Dickerson	12/31/2018
Leesha Floyd	12/31/2018
Janice Molloy	12/31/2018
Susan Mayard	12/31/2018
Patrick Jaquinto	12/31/2018

3. A certified copy of this Resolution shall be provided to each appointed member and Michael N. Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-48 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



RESOLUTION NO. 2018-49

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ESTABLISHING A “MAYOR'S WELLNESS COMMITTEE” IN AND FOR THE CITY OF ASBURY PARK

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Mayor’s Wellness Committee” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be to provide a community initiative to champion healthy and active living within the City of Asbury Park and improve overall health within the community; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall be for January 1, 2018 and expire December 31, 2018; and

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in Section 2-64 of the City Code, as well as applicable law.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. A “Mayor’s Wellness Committee” is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

<u>Appointee</u>	<u>Term to Expire</u>
Mayor John Moor	12/31/2018
Michael Manzella, Mgr. Rep.	12/31/2018
Lisa Lee	12/31/2018
Wendi Glassman	12/31/2018
Allison Cerco	12/31/2018
Vishal Sood	12/31/2018
Lena Siddiqi	12/31/2018
Douglas Eagles	12/31/2018

3. A certified copy of this Resolution shall be provided to all appointed members and Michael N. Capabianco, City Manager.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2018-49 which was finally adopted by the City Council at a meeting held on the 3rd day of January, 2018

CERTIFIED BY ME THIS 4th DAY OF January, 2018.

CINDY A. DYE
CITY CLERK



Minutes
Meeting of the Municipal Council
Wednesday, January 3, 2018
ORGANIZATIONAL MEETING

Call to Order

Attendee Name	Title	Status	Arrived
Eileen Chapman	Councilmember	Present	
Yvonne Clayton	Councilmember	Absent	
Jesse Kendle	Councilmember	Present	
Amy Quinn	Deputy Mayor	Present	
John Moor	Mayor	Present	
Cindy Dye	City Clerk	Present	
Michael Capabianco	City Manager	Present	
Frederick Raffetto	City Attorney	Present	

City Clerk Cindy Dye called the meeting to order at 7:00 PM.

Invocation by Reverend David J. Parreott, Jr.

Nomination of Deputy Mayor

Council Member Kendle nominated Amy Quinn as Deputy Mayor. Seconded by Council Member Chapman. There were no other nominations. All were in favor.

1. Swearing in of Deputy Mayor

City Clerk Dye performed the swearing in for Deputy Mayor Amy Quinn.

Deputy Mayor Quinn thanked everyone for their support and wished everyone a successful New Year.

Resolutions

CONSENT AGENDA RESOLUTIONS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

- 2018-1 Appointment of Deputy Mayor
- 2018-2 Resolution Appointing a Deputy City Clerk for the City of Asbury Park
- 2018-3 Resolution Appointing Registrar of Vital Statistics
- 2018-4 Resolution Establishing Meeting Dates for 2018
- 2018-5 Resolution Designating the Official Newspapers for the City of Asbury Park for the Year 2017
- 2018-6 Resolution Providing for 2018 Temporary Budget Appropriations
- 2018-7 Resolution Adopting a Cash Management Plan for the City of Asbury Park
- 2018-8 Resolution of the Mayor and Council of the City of Asbury Park Designating the Depositories wherein all Public Monies and Other Funds of the Municipality Shall Be Kept
- 2018-9 Resolution Adopting a Debt Management and Capital Policy
- 2018-10 Resolution of the Mayor and Council of the City of Asbury Park Fixing the Rate of Interest to be Charged on Delinquent Taxes, Assessments and Sewer Accounts for 2018
- 2018-11 Resolution to Credit Sewer Account for Deduct Meter
- 2018-12 Resolution to Cancel Taxes on City Owned Properties
- 2018-13 Resolution Providing for Fees for Tax Sale Certificate Redemption Calculations
- 2018-14 Resolution Establishing a Service Charge for Returned Checks or Written Instruments
- 2018-15 Resolution Authorizing Issuance of Certificate of Redemption of Tax Sale Certificates Due to the Inability to Locate the Original Tax Sale Certificates
- 2018-16 Resolution Authorizing Premium to Escheat to Municipality After Five Years
- 2018-17 Appointment of ADA Compliance Officer and Coordinator

- 2018-18 Appointing a Fund Commissioner and Alternate to the New Jersey Intergovernmental Insurance Fund
- 2018-19 Designation of Public Agency Compliance Officer
- 2018-20 Appointment of Recycling Coordinator
- 2018-21 A Resolution Authorizing the Tax Assessor to Act as Agent for the City of Asbury Park for the Purpose of Filing and Settling Tax Appeals on Behalf of the Taxing District for the Tax Year 2017
- 2018-22 Authorizing the City Clerk to Execute all of the City of Asbury Park Fire Department Member's Enrollment into NJ State Firemen's Association for the 2018 Calendar Year
- 2018-23 Authorizing the City Clerk to Execute all Bingo and Raffle Games of Chance Applications that Meet all Provisions Pursuant to Statute for the 2018 Calendar Year

INDIVIDUAL RESOLUTIONS

- 2018-24 Appointing Frederick C. Raffetto, Esq., to Serve as Municipal Attorney for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

- 2018-25 Authorizing the Execution of an Agreement for Professional Engineering Services with T & M Associates

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

- 2018-26 Appointing Cleary Giacobbe Alfieri Jacobs, LLC, to Serve as Conflict Municipal Attorney for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-27 2018-27: Appointing Archer & Greiner, P.C., to Serve as Bond Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-28 Appointing Law Offices of Steven S. Glickman, LLC to Serve as Labor Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-29 Appointing Redevelopment Counsel McManimon Scotand & Baumann, LLC and Authorizing the Execution of an Agreement for Professional Services Associated Therewith

RESULT:	TABLED [UNANIMOUS]
	Next: 1/10/2018 7:00 PM
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-30 Appointing Redevelopment Counsel Mazaziti Falcon and Authorizing the Execution of an Agreement for Professional Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-31 Appointing GJEM Insurance Agency, to Serve as an Insurance Brokerage/Consultant/Risk Manager, and Authorizing the Execution of an Agreement for Professional Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-32 Appointing Harry Haushalter, Esquire, to Serve as Special Tax Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-33 Appointing Acacia Financial Group, Inc. To Serve as Financial Advisors for the City, and Authorizing the Execution of an Agreement for Professional Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-34 Authorizing the Execution of an Agreement for Professional Appraisal Services to BRB Valuations Pamela J. Brodowski, MAI, ASA, CTA

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-35 A Resolution Awarding Professional Services Contract for Grant Writing Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-36 Appointing Members to the Planning Board (Class III and IV)

Members being appointed are:

Council Member Yvonne Clayton - Class III - Term: 12/31/2018

Barbara Krzak, Class IV - term: 12/31/2021

Jim Henry, Alternate 1 - Term: 12/31/2018

Allison McLeod, Alternate 2- unexpired Term: 12/31/2019

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-37 Appointing Members to the Zoning Board of Adjustment

The following members are being appointed:

Michele Maguire, Regular Member - Term: 12/31/2021

Daniel Harris, Regular Member - Term: 12/31/2021

Jennifer Souder, Alternate No. 2 - Term: 12/31/2019

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-38 Authorizing Appointments to the “Environmental/Shade Tree Commission”

The following members are being appointed:

Jim Henry, Term Expiring December 31, 2022

Tom Kulesa, Term Expiring December 31, 2022

Garrett Giberson (Manger Representative) , Term Expiring December 31, 2022

Gerald List, Term Expiring December 31, 2022

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-39 Resolution Authorizing Appointments to the “Sunset Lake Commission”

The following members are being appointed:

Council Member Eileen Chapman, Term : 12/31/2018

William McClave (Manager Rep.), Term : 12/31/2018

Sue Henderson, Commission Member, Term : 12/31/2019

Patrick Reihing, Commission Member, Term : 12/31/2019

Mark Ax, Commission Member, Term : 12/31/2019

Jaimee Nadell , Commission Member, Term : 12/31/2019

Christopher Avallone, Commission Member, Term : 12/31/2018

Garrett Giberson, Jr., Alternate 1, Term : 12/31/2018

Chester Boles, Alternate 2, Term : 12/31/2019

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-40 Authorizing Appointments to the “Deal Lake Commission”

The following members are being appointed:

Jeannie Toher, Regular Member, Term : 12/31/2018

Andrew L. Chambarry , Alt. 1 Member, Term : 12/31/2018

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-41 Authorizing Appointments to the Public Art Commission

The following members are being appointed:

Deputy Mayor Amy Quinn, Term: 12/31/ 2018

Michele Alonso , Term: 12/31/ 2018

Marilyn Schlossback (Alt. 2), Term: 12/31/ 2018

Jenn Hampton, Term: 12/31/ 2020

Ellen Gaynor (Alt. 1), Term: 12/31/ 2019

Andrew Pawlan, Term: 12/31/ 2019

Patrick Schiavino, Term: 12/31/ 2020

Malcolm Navias, Term: 12/31/ 2019

Michael Sodano, Term: 12/31/ 2020

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-42 Authorizing Appointments to the “Asbury Park TV Committee”

The following members are being appointed:

Deputy Mayor Amy Quinn, Term: 12/31//2018

Drew Chiminec (unexpired term), Term: 12/31//2018

Jessica Alaimo (unexpired term), Term: 12/31//2019

Ed Salvas, Term: 12/31//2020

Adam Nelson, Term: 12/31//2020

Nate McCallister, Term: 12/31//2020

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-43 Appointment to the Recreation Advisory Committee

The following members are being appointed:

Council Member Jesse Kendle, Term: 12/31/2018

Council Member Eileen Chapman, Term: 12/31/2018

Leesha Floyd, Term: 12/31/2018
Esther Piekarski, Term: 12/31/2018
Toran Jordan, Term: 12/31/2018
Angeline Brown, Term: 12/31/2018
Nancy Sabino, Term: 12/31/2018
Angela Anderson, Term: 12/31/2018
Douglas Eagles, Term: 12/31/2018
Jessie Ricks, Term: 12/31/2018

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-44 Establishing a “Parking Advisory Committee” in and for the City of Asbury Park

The following members are being appointed:

Mayor John Moor, Term: 12/31/2018
Michael Manzella, Term: 12/31/2018
Gene Dello, Term: 12/31/2018
Barbara Krzak, Term: 12/31/2018
Maggie Quinton, Term: 12/31/2018
William West, Term: 12/31/2018
Bret Morgan, Term: 12/31/2018
Amber Cunha, Term: 12/31/2018
Jordan Modell, Term: 12/31/2018

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-45 Establishing a “Code Enforcement/Quality of Life Committee” in and for the City of Asbury Park and Authorizing Appointments Thereto

The following members are being appointed:

Council Member Yvonne Clayton, Term: 12/31/2018
Council Member Eileen Chapman, Term: 12/31/2018
Rob McKeon, Term: 12/31/2018
Elli Kaymakcian, Term: 12/31/2018

Hannah Walker , Term: 12/31/2018
Norman Robertson, Term: 12/31/2018
Trudy Syphax, Term: 12/31/2018
Rita Williams, Term: 12/31/2018
Kareen Kircher, Term: 12/31/2018
Greg Hopson, Term: 12/31/2018
Bonnie Barrett, Term: 12/31/2018
Melanie Chongolola-Nestor, Term: 12/31/2018

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-46 Appointment to the Business Advisory Committee

The following members are being appointed:

Deputy Mayor Amy Quinn, Term: 12/31/2018
Michael Capabianco, City Manager, Term: 12/31/2018
Jenn Hampton, Term: 12/31/2018
Bianca Freda, Term: 12/31/2018
Kathy Kelly, Term: 12/31/2018
Lesly Castellini, Term: 12/31/2018
Marilyn Schlossback, Term: 12/31/2018
Russel Lewis, Term: 12/31/2018
Reggie Flimlin, Term: 12/31/2018
Jackie Sharpe, Term: 12/31/2018
Larry Dembrun, Term: 12/31/2018
Phyllis Buttitta-Maffucci, Term: 12/31/2018
Isaac Jones, Term: 12/31/2018
Adam Nelson, Term: 12/31/2018
Sylvia Sylvia Cioffi, Term: 12/31/2018

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-47 Resolution Establishing a “Budget Committee” in and for the City of Asbury Park

The following members are being appointed:

City Manager or his designee, Term: 12/31/ 2018

Mayor John Moor, Term: 12/31/ 2018

Council Member Eileen Chapman, Term: 12/31/ 2018

Barbara Krzak, Term: 12/31/ 2018

Robert Leitner, Term: 12/31/ 2018

Donna Vieiro, Term: 12/31/ 2018

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Moor, Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-48 Establishing a “Community Development Block Grant Committee” in and for the City of Asbury Park and Authorizing Appointments Thereto

The following members have been appointed:

Mayor John Moor, Term: 12/31/2018

Deputy Mayor Amy Quinn, Term: 12/31/2018

Cassandra Dickerson, Term: 12/31/2018

Leesha Floyd, Term: 12/31/2018

Janice Molloy, Term: 12/31/2018

Susan Mayard, Term: 12/31/2018

Patrick Jaquinto, Term: 12/31/2018

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

2018-49 Resolution Establishing a “Mayor's Wellness Committee” in and for the City of Asbury Park

The following members are being appointed:

Mayor John Moor, Term: 12/31/2018

Councilman Jesse Kendle, Term: 12/31/2018

Michael Manzella, Mgr. Rep., Term: 12/31/2018

Lisa Lee, Term: 12/31/2018

Wendi Glassman, Term: 12/31/2018

Allison Cerco, Term: 12/31/2018

Vishal Sood , Term: 12/31/2018

Lena Siddiqi, Term: 12/31/2018

Douglas Eagles, Term: 12/31/2018

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Jesse Kendle, Councilmember
AYES:	Eileen Chapman, Jesse Kendle, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton

Announcement by Mayor of Mayor's Appointments to the Planning Board

1. Class I Member (Mayor or Mayor's Designee - 1 year term)
The Mayor wishes to appointed himself as the Class I Member of the Planning Board.
2. Class II Member (Non-Government Body Municipal Official - 1 year term)
The Mayor wishes to appoint Michael Manzella, City Transportation Planner, as the Class II member of the Planning Board.

Announcement by Mayor Moor of Mayor's Appointment to the Position of Office of Emergency Management ("OEM") Director

The Mayor wishes to appoint Garrett Giberson as the OEM Director for the City of Asbury Park.

Comments from Council Members

Council Member Chapman reminded everyone of the Coat Drive currently being held by the City and the Quality of Life Committee.

Council Member Kendle spoke about the "Meet and Greet" held by the Recreation Committee. He thanked the City Manager and Council members for supporting the event. He also thanked Pam Lamberton and Jim Henry for their help and support.

Deputy Mayor Quinn wished everyone a Happy New Year.

Comments from Mayor Moor

Mayor Moor thanked Reverend Parreott for coming out and doing the innvocation. He thanked everyone who came out to celebrate the reorganization meeting. He recognized Monmouth County Freeholder Curly and thanked him for coming out.

Public Participation

Motion made by Deputy Mayor Quinn and seconded by Council Member Kendle to open the meeting to the public.

The following members of the public spoke: John Curly, Monmouth County Freeholder

Motion made by Council Member Chapman and seconded by Council Member Kendle to close the meeting to the public.

Adjournment

Mayor Moor thanked everyone for attending. He spoke about the snow storm predicted for tonight and tomorrow.

Respectfully submitted by:

Cindy A. Dye, RMC, City Clerk