



Agenda
Meeting of the Municipal Council
Monday, October 26, 2015 – 6:00 P.M.
WORK SESSION

- Clerk to Call Meeting to Order/Roll Call.
- Silent Prayer/Moment of Reflection.
- Salute to the Flag.
- **(Announcement by City Clerk):** As to comply with the “Open Public Meetings Act,” Chapter 231, P.L. 1975, adequate Notice of this meeting has been provided in the following manner: The Annual Notice was forwarded to the Asbury Park Press, The Coaster and Star Ledger on January 2, 2015, and posted on the bulletin board the same date. All notices are on file with the City Clerk.
- Items for Review:
 - A. City Manager’s Report on Issues Raised at Prior Council Meeting(s).
 - B. Special Event/Wedding Applications:
 - 1. Chairs of Inclusion
 - 2. Krampus AP
 - 3. Asbury Park Springwood Summer Music Series
 - 4. Thanks 4 Giving Plunge
 - C. Presentations:
 - 1. Items to be presented by **Police Sergeant Carmen Gagliano:**
 - a. Section 1033 Program for Procurement of Federal Surplus Property from the Department of Defense
 - 2. Items to be presented by **Michele Alonso, City Planner:**
 - a. Memorandum of Understanding for New Jersey Department of Environmental Protection for Brownfields Development Area
 - b. Amendments to the CBD Redevelopment Plan/Refer Proposed Subdivision to Planning Board (Overlook Park)
 - 3. Items to be presented by **Cindy Dye, City Clerk:**
 - a. Mercantile License Fees

D. Discussion Items:

1. Charter of the Wesley Lake Commission
2. 2015/2016 Best Practices
3. 2016 Professional Service Contracts
4. 2016 Meeting Dates/Schedule
5. Temporary Encroachment in City Right-of-Way
 - i. Happiness Café – 550 Cookman Ave, Ste. 101
 - ii. Talula's - 550 Cookman Ave., Ste. 108
6. Request for Airspace Easement – House of Independents – 550 Cookman Avenue (Marquee Sign)

E. Review of Agenda Items for October 28, 2015 Regular meeting

F. Matters from City Council

G. Matters from City Manager

H. Matters from City Attorney

I. Public Participation (Announcement by City Clerk):

May I have a motion to open the public comment portion of the meeting with a 3-minute time limit for each speaker. Take Motion.

[The Public is expected to conduct themselves in a proper manner. Any derogatory, abusive, or threatening statements will not be permitted. The Chair will immediately rule such conduct out of order and, after appropriate warning, may terminate any further comments from that speaker.]

I. Adjournment.



MINUTES
Meeting of the Municipal Council
Monday, October 26, 2015
WORK SESSION

City Clerk Dye called the meeting to order at 6:00 p.m.

The following Council Members were present: Council Member Yvonne Clayton, Council Member Jesse Kendle, Council Member Joe Woerner, Deputy Mayor Amy Quinn and Mayor John Moor. Also present were: City Attorney Frederick Raffetto, Acting City Manager Tony Nuccio and City Clerk Cindy Dye. .

City Clerk Dye announced the following: “As to comply with the “Open Public Meetings Act,” Chapter 231, P.L. 1975, adequate Notice of this meeting has been provided in the following manner: The Annual Notice was forwarded to the Asbury Park Press, The Coaster and Star Ledger on January 2, 2015, and posted on the bulletin board the same date. All notices are on file with the City Clerk.”

Items for Review:

A. City Manager’s Report on Issues Raised at Prior Council Meeting(s).

Kevin Keddy provided an updated from October 8 since Acting City Manager Nuccio was absent at that meeting.

Special Event/Wedding Applications: Tom Gilmour reviewed the special event applications with the Council.

1. Chairs of Inclusion
2. Krampus AP
3. Asbury Park Springwood Summer Music Series
4. Thanks 4 Giving Plunge

A. Presentations:

1. Items to be presented by **Police Sergeant Carmen Gagliano:**
 - a. Section 1033 Program for Procurement of Federal Surplus Property from the Department of Defense

Deputy Chief Salerno and Police Sergeant Gagliano provided an overview of the program and explained procedure to the Council.

2. Items to be presented by **Michele Alonso, City Planner:**
 - a. Memorandum of Understanding for New Jersey Department of Environmental Protection for Brownfields Development Area

Michele Alonso explained the definition of Brownfield and the program benefits to the Council. They also discussed the need for a steering committee.

- b. Amendments to the CBD Redevelopment Plan/Refer Proposed Subdivision to Planning Board (Overlook Park)

Michele Alonso explained the process of the subdivision to the Planning Board for Overlook Park.

- 3. Items to be presented by **Cindy Dye, City Clerk:**
 - a. Mercantile License Fees

City Clerk Dye explained the recommended changes to the mercantile license.

Discussion Items:

- a. Charter of the Wesley Lake Commission

Councilman Woerner explained the Charter to the Council and explained to have this agreement and Commission. He responded to budget questions raised by Mayor Moor.

- b. 2015/2016 Best Practices

Acting City Manager Nuccio reviewed the 2015/2016 Best Practices with the Council. Certain Council Members requested additional documentation.

- c. 2016 Professional Service Contracts

City Attorney Raffetto indicated that Council needs to determine how they wish to go out for professional services contracts. He explained the process to the Council.

- d. 2016 Meeting Dates/Schedule

City Clerk Dye stated that in the packets are proposed meeting dates for 2015. Council needs to decide how they wish to move forward for 2016.

- e. Temporary Encroachment in City Right-of-Way
 - i. Happiness Café – 550 Cookman Ave, Ste. 101

City Attorney Raffetto stated that the City was contacted by Happiness Café's attorney Salvatore Alfieri regarding installing a semi-permanent vestibule that will encroach into the City's right-of-way. In discussion with the applicant's attorney, it was decided that it would be best to proceed as a license agreement rather than an easement. The attorney's has already drafted an agreement for consideration. It is suggested that this matter be scheduled for the next meeting.

- ii. Talula's - 550 Cookman Ave., Ste. 108

City Attorney Raffetto explained that this is basically the same request as the Happiness Café. He is also recommending that this be placed on the next agenda.

f. Request for Airspace Easement – House of Independents – 550 Cookman Avenue (Marquee Sign)

City Attorney Raffetto explained to Council that this request is for airspace over the City's right-a-way. The House of Independents would like to have a marquee sign erected for their facility. This was previously provided to other businesses.

B. Review of Agenda Items for October 28, 2015 Regular meeting

The Council asked questions regarding various agenda items, which were responded to by staff.

C. Matters from City Council

Councilman Woerner stated that he found the budget information in the Wesley Lake agreement and the City Council has full discretion of the budget.

Councilwoman Clayton thanked all the volunteers who came out for Pride in the Park. She indicated that on October 17 the City, in connection with the American Red Cross, installed over 100 smoke detectors. The groundbreaking for the Springwood Avenue Park was a great success.

Deputy Mayor Quinn thanked everyone for their well wishes on the birth of her baby.

Mayor Moor announced that he has received a letter from the NJDOT stating that they have received our resolution regarding the road diet and that Main Street will remain 2 lanes each way. He also explained the other benefits that will occur on Main Street through the State. Mayor Moor questioned where does the City stand with the NJDEP regarding the corrections to the Wesley Lake flume. He asked is we have received payment from the paddle board concession. He asked about the status of the camera project with the Board of Education. He asked if there is anything that can be done regarding the out-of-state license plates. He announced that the City will be utilizing Nixel for any emergency communications. He recommended that all residents sign up for Nixel. The railroad crossing at 3rd Avenue has been completed. The City's revenue for beach bathing was increased by \$500,000 this past year.

D. Matters from City Manager

Acting City Manager Nuccio stated that he has received a letter from the Monmouth County Engineer that paving will begin on Asbury Avenue in the spring of 2016.

E. Matters from City Attorney - None

Public Participation (Announcement by City Clerk):

A motion was made to open the meeting to the public by Deputy Mayor Quinn. It was seconded by Council Member Woerner. All were in favor.

The following members of the public spoke: John Frederickson, Jeffrey Seeds, Gail Rosewater, Reverend David Parreott, Jr., Werner Baumgartner, Tracy Rogers, Rita Marano, Duanne Smalls, Paul McEvily of Interfaith Neighbors, Lori Ross, Jerry Scarano, Lois Murry and Dan Harris..

A motion was made to close public comment made by Council Member Kendle and seconded by Council Member Woerner. All were in favor.

A motion was made to adjourn the meeting made by Council Member Kendle and seconded by Mayor Moor. All were in favor.

The meeting was adjourned.

Respectfully submitted by:

Cindy A. Dye, City Clerk