



Agenda
Meeting of the Municipal Council
Wednesday, December 18, 2019
WORK SESSION 6:00 PM

Clerk to Call Meeting to Order

Silent Prayer/Moment of Reflection.

Salute to the Flag

Announcement by the City Clerk

As to comply with the "Open Public Meetings Act," Chapter 231, P.L. 1975, adequate Notice of this meeting has been provided in the following manner: The Annual Notice was forwarded to the Asbury Park Press, The Coaster and The Star Ledger on January 2, 2019, and posted on the bulletin board the same date. All notices are on file with the City Clerk.

Items for Review:

- A. City Manager's Report on Issues Raised at Prior Council Meeting(s)
- B. Special Event Applications
- C. Items to be presented by:
- D. Review of Agenda Items for December 18th ,Regular Meeting
- E. Matters from City Council
- F. Matters from City Manager
- G. Matters from City Attorney
- H. Regular Meeting begins at 7 p.m.



Agenda
Meeting of the Municipal Council
Wednesday, December 18, 2019
REGULAR MEETING 7:00 PM

I. Executive Session - 4:00 p.m.

2019-385 Resolution Authorizing a meeting which excludes the public

A. Acquisition of Real Property

1. Property Known as Bradley Cove

B. Contract Negotiations

1. HMFA Tax Abatement for 100 Drury Lane
2. Infrastructure Component Agreement-iStar Financial

C. Attorney-Client Privilege

D. Litigation

1. Robert McKeon v City of Asbury Park, et al.

II. Workshop Session - 6:00 p.m.

III. Regular Meeting - 7:00 p.m.

B. Silent Prayer/Moment of Reflection

C. Salute to the Flag

D. Announcement - Open Public Meetings Act

As to comply with the "Open Public Meetings Act," Chapter 231, P.L. 1975, adequate Notice of this meeting has been provided in the following manner: The Annual Notice was forwarded to the Asbury Park Press, The Coaster and The Star Ledger on January 2, 2019, and posted on the bulletin board the same date. All notices are on file with the City Clerk.

E. Public Participation

F. Minutes

- 12.11.2019 Executive Session Minutes
- Municipal Council - Work Session - Dec 11, 2019 6:00 PM
- Municipal Council - Regular Meeting - Dec 11, 2019 7:00 PM

G. Consent Agenda Resolutions

All matters listed on the Consent Agenda are presented collectively to the City Council, and will be considered for approval with one vote. These matters are considered to be routine in nature, and there will be no individual discussion of these items. If discussion is desired by one or more Council member(s) as to any particular item(s), then said item(s) shall be removed from the Consent Agenda and considered separately.

2019-386 Resolution Approving Special Event Applications

2019-387 Resolution Rescinding A Professional Services Contract to Sobel for The Mayor's Charitable Foundation Tax Services

2019-388 Cancelling 2019 Sewer Operating Fund Budget Appropriations

H. Individual Resolutions

2019-389 Resolution Approving Payment of Bills

2019-390 Resolution Approving Entering into the Central Jersey Health Insurance Fund

2019-391 Resolution Authorizing Change Order Number 1 for the Deal Lake Drive Improvements Project

2019-392 Resolution Authorizing the Transfer of Appropriations in the Fiscal Year 2019 Budget

2019-393 Resolution Authorizing the Purchase of Supplies to Retrofit Secondary Clarifier at the Wastewater Treatment Plant

2019-394 Authorizing T&M Associates to Perform Surveying Services

2019-395 Resolution granting an HMFA Tax Abatement and Declaration of Need to Holly House Preservation L.P. to rehabilitate 100 Drury Lane, Block 103, Lot 2

2019-396 Resolution Authorizing the City to Execute an Agreement with The New Jersey Division of Local Government Services Relating to The Continuation of Limited State Financial Oversight for The Year 2020

I. Ordinances

1. Second Reading/Public Hearing

2019-47 An Ordinance Creating Within Chapter IV "General Licensing," Section 4-27 "Film and Photography Permits" of The Code of The City of Asbury Park, New Jersey.

J. Adjournment

**RESOLUTION NO. 2019-385****RESOLUTION AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

BE IT RESOLVED by the Mayor and Council of the City of Asbury Park that this body will hold a meeting on December 18, 2019 at 7:00 PM in the Council Chambers located at 1 Municipal Plaza, Asbury Park, New Jersey, that will be limited only to consideration of an items or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed are as follows:

A. Acquisition of Real Property:

1. Property known as Bradley Cove

B. Contract Negotiations:

1. Amendments to the Waterfront Redevelopment Agreement (WRA) and Infrastructure Component Agreement-iStar Financial.
2. HMFA-Tax Abatement for 100 Drury Lane.

C. Attorney-Client Privilege

D. Litigation:

1. Robert McKeon v. City of Asbury Park, et al.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with section 8 and 4a of the Open Public Meetings Act.

MELODY HARTSGROVE
DEPUTY CITY CLERK



Minutes
Meeting of the Municipal Council
Wednesday, December 11, 2019
WORK SESSION

Announcement by the City Clerk

Attendee Name	Title	Status	Arrived
Eileen Chapman	Councilmember	Present	
Yvonne Clayton	Councilmember	Absent	
Jesse Kendle	Councilmember	Present	
Amy Quinn	Deputy Mayor	Present	
John Moor	Mayor	Present	
Melody Hartsgrove	Deputy City Clerk	Present	
Cindy Dye	City Clerk	Absent	
Donna Vieiro	City Manager	Present	
Frederick Raffetto	City Attorney	Present	

Deputy City Clerk Melody Hartsgrove called the meeting to order at 6:00 PM.

City Manager's Report on Issues Raised at Prior Council Meeting(s)

City Manager Vieiro, stated that there were no prior issues to discuss.

Special Event Applications

Leesha Floyd reviewed the special event applications with the Council.

Springwood Avenue Rising

1. Presentation by Springwood Avenue Rising

A brief presentation by Diane Shelton and members of Springwood Rising Group .

Items to be presented by Michele Alonso Director, of Planning

1. Presentation by 202 Seventh Avenue, LLC for redevelopment of 202 Seventh Avenue Block 4201, Lots 3 & 4 to construct a residential apartment building

Kevin Kennedy, Esq. and Bill Stuckey gave a brief presentation to Mayor and Council of a proposed project located at 202-204 Seventh Ave that would consist of 14 condominium units.

Review of Agenda Items for December 11, 2019 Regular Meeting

City Manager Vieiro reviewed the agenda of the regular meeting with Mayor & Council.

Matters from City Council

Council member Chapman, stated a winter coat drive is being held through January 3rd, and donations can be dropped off at City Hall in the City Managers office and the giveaway is on

Saturday January 11th from 9:00 am-Noon at the at the Transportation Center. Asbury Park annual Kwanzaaa Celebration will be held on Saturday December 14th at 2:00 PM located at the Asbury Park Senior Center at 1201 Springwood Ave. Springwood Park Tree Lighting will be held on Saturday December 14th at 5:00 PM in Springwood Park. Beach Badge Gift Certificates are available for purchase in the lobby of City Hall on 12/13 and 12/20 and on Saturdays December 14th and 21st. Deputy Mayor Quinn, wanted to offer condolences to Council member Clayton on the passing of her sister. Free parking for the month of December on Saturdays until 6:00 PM , 2020 Census Jobs are available for local residents be part of history. Mayor Moor, nothing at this time.

Matters from City Manager

City Manager Vieiro, stated that she had no matters at this time.

Matters from City Attorney

City Attorney Raffetto, stated he had no matters at this time.

Regular Meeting begins at 7 p.m.

Respectfully submitted by:

Melody Hartsgrrove, Deputy City Clerk



Minutes
Meeting of the Municipal Council
Wednesday, December 11, 2019
REGULAR MEETING

Executive Session - 4:00 p.m.

2019-374 Resolution Authorizing a meeting which excludes the public

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Eileen Chapman, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton, Jesse Kendle

Attendee Name	Title	Status	Arrived
Eileen Chapman	Councilmember	Present	
Yvonne Clayton	Councilmember	Absent	
Jesse Kendle	Councilmember	Absent	
Amy Quinn	Deputy Mayor	Present	
John Moor	Mayor	Present	
Melody Hartsgrove	Deputy City Clerk	Present	
Cindy Dye	City Clerk	Absent	
Donna Vieiro	City Manager	Present	
Frederick Raffetto	City Attorney	Present	

Deputy City Clerk Melody Hartsgrove called the meeting to order at 7:00 PM.

PUBLIC PARTICIPATION

MINUTES

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Moor, Mayor
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Eileen Chapman, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton, Jesse Kendle

1. Executive Session of 11.26.19
2. Municipal Council - Work Session - Nov 26, 2019 6:00 PM **Accepted**

3. Municipal Council - Regular Meeting - Nov 26, 2019 7:00 PM **Accepted**

CONSENT AGENDA RESOLUTIONS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton, Jesse Kendle

2019-375 Resolution Approving Special Event Applications

INDIVIDUAL RESOLUTIONS

2019-376 Resolution Approving Payment of Bills

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton, Jesse Kendle

2019-378 Resolution of the City of Asbury Park, County of Monmouth, State of New Jersey
Providing for the Insertion of Special Items of Revenue in the 2019 Budget of the City of
Asbury Park Pursuant to N.J.S.A. 40A:4-87 (Chapter 159) - DOT Alternative
Transportation Enhancements

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	John Moor, Mayor
AYES:	Eileen Chapman, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton, Jesse Kendle

2019-379 Authorizing award to Monmouth County SPCA for Animal Control

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton, Jesse Kendle

2019-380 Awarding of A Contract to Millennium Communications Group for Security Cameras

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Moor, Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton, Jesse Kendle

2019-381 Resolution Authorizing the Purchase a New Surf Boat for the Beach Department

Minutes Acceptance: Minutes of Dec 11, 2019 7:00 PM (Minutes)

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Moor, Mayor
SECONDER: Eileen Chapman, Councilmember
AYES: Eileen Chapman, Amy Quinn, John Moor
ABSENT: Yvonne Clayton, Jesse Kendle

2019-382 Resolution Authorizing the Purchase of Parking Pay Stations

RESULT: ADOPTED [UNANIMOUS]
MOVER: Eileen Chapman, Councilmember
SECONDER: Amy Quinn, Deputy Mayor
AYES: Eileen Chapman, Amy Quinn, John Moor
ABSENT: Yvonne Clayton, Jesse Kendle

2019-383 Resolution Approving 2019-2020 Liquor License Renewal for 1303-33-013-001 Monmouth Lodge #122, IBPOE

RESULT: ADOPTED [UNANIMOUS]
MOVER: Eileen Chapman, Councilmember
SECONDER: John Moor, Mayor
AYES: Eileen Chapman, Amy Quinn, John Moor
ABSENT: Yvonne Clayton, Jesse Kendle

2019-384 Resolution Accepting a Donation of Two Nativity Scene Sets.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Amy Quinn, Deputy Mayor
SECONDER: Eileen Chapman, Councilmember
AYES: Eileen Chapman, Amy Quinn, John Moor
ABSENT: Yvonne Clayton, Jesse Kendle

ORDINANCES

Introduction

Second Reading/Public Hearing

2019-47 An Ordinance Creating Within Chapter IV “General Licensing,” Section 4-27 “Film and Photography Permits” of The Code of The City of Asbury Park, New Jersey.

A motion to open Ordinance 2019-47 to the public was made by Council member Chapman and seconded by Mayor Moor. With all in favor. The following member of the public spoke: Kerry Butch. A Motion to close 2019-47 to the public was made by Deputy Mayor Quinn and seconded by Council member Chapman. A motion to table 2019-47 was made by Deputy Mayor Quinn and seconded by Council member Chapman. All in Favor.

RESULT:	TABLED [UNANIMOUS]
	Next: 12/18/2019 7:00 PM
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Amy Quinn, John Moor
ABSENT:	Yvonne Clayton, Jesse Kendle

2019-49 Ordinance Establishing Salaries of Certain Employees within the City of Asbury Park

A motion to withdraw Ordinance 2019-49 was made by Mayor Moor and seconded by Council member Chapman. All in favor. 2019-49 is withdrawn.

RESULT:	WITHDRAWN
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2019-50 Ordinance Amending Salaries of Certain Employees within the City of Asbury Park, Monmouth County, NJ

A motion to withdraw Ordinance 2019-49 was made by Mayor Moor and seconded by Council member Chapman. All in favor. 2019-50 is withdrawn

RESULT:	WITHDRAWN
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ADJOURNMENT

The meeting was adjourned at 7:25 PM

Respectfully submitted by:

Melody Hartsgrrove, Deputy City Clerk



RESOLUTION NO. 2019-386

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPROVING SPECIAL EVENT APPLICATIONS

WHEREAS, at work session meeting of the Mayor and Council held on December 18, 2019 the following Special Events Applications were presented for approval by the Director of Recreation:

1. Community Luncheon

WHEREAS, the Mayor and Council have determined to approve said applications, so long as all requirements of the City's "Special Events" Ordinance (Section 4-10 of the City Code) have been satisfied by the respective applicants, as well as any other requirements imposed by the City's Police Department and/or Special events Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, that all the above referenced Special Events Applications are hereby approved, so long as all requirements of the City's "Special Events" Ordinance (Section 4-10 of the City Code) have been satisfied by the respective applicants, as well as any other requirements imposed by the City's Police Department and/or Special events Committee.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2019-386 which was finally adopted by the City Council at a meeting held on the 18th day of December, 2019

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
DEPUTY CITY CLERK

SPECIAL EVENTS PERMIT APPLICATION



Date Received: _____ APP. # _____

Please complete the following information as required by city Ordinance No 2016-55 "General Licensing: 4-10.4." All applications are to be received by the Asbury Park Office of Special Events (1 Municipal Plaza Asbury Park, NJ 07712) no less than 45 Days prior to the event for which permit is being requested. All application fees are non refundable and must be submitted with this application. Contact Leesha Floyd at 732.502.5759 or Leesha.floyd@cityofasburypark.com for additional information. Fax number is 732.775.1483

NAME OF EVENT: Community Luncheon

DATE(S): January 25, 2020 Rain Date: N/A
HOURS OF EVENT: From 12 noon To: 2:00pm

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

Senior Center

Name of Applicant/Organization: Community Development & Recreation

Address: _____

Contact: _____ Phone: _____

Fax: _____ Email: _____

Non-Profit? Yes ☐ No ☐ Tax Exempt ID Number: _____

If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: Community Luncheon

On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, banners restroom facilities and electrical equipment. NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.

OVER

City of Asbury Park Special Events Application

Page Two

WILL APPLICANT REQUIRE A LIQUOR SOCIAL EVENT OR CATERING PERMIT

Yes _____ No ☒ If yes, please explain _____NUMBER OF PEOPLE ANTICIPATED TO ATTEND: 400ADMISSION CHARGE? YES _____ NO ☒ IF YES, HOW MUCH _____VENDOR CHARGE? YES _____ NO ☒ IF YES, HOW MUCH _____WILL YOU REQUIRE A STREET CLOSING? YES _____ NO ☒ Please Give Details: _____

PROVIDE COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY, TRAFFIC CONTROL, CLEAN UP, SEPARATION OF RECYCLABLE MATERIAL AND DISPOAL OF TRASH AND DEBRIS: public works & police

DESCRIBE ALL CITY RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT: _____

NOTE: There will be charges for all city services provided. Refer to the attached fee schedule.

*All vendors using tents and/or various cooking devices are required to obtain a vendor's permit from the Asbury Park Bureau of Fire Prevention.

*Asbury Park requires liability insurance. The amount of liability coverage depends upon the size and nature of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park must be named on the insurance policy as an "additional insured." All insurance policies are to be provided to the Special Events Office not less than 10 days prior to the date of the event.

*All estimated fees and/or costs the City of Asbury Park may incur as a result of the City issuing a special event's permit to stage this event must be paid in advance by certified or cashier's check, not less than 10 business days in advance of the event date.

*If the event insurance policy and all fees are not submitted to the City 10 days prior to the event, the City reserves the right to cancel the event.

Leasha Floyd
Signature of Applicant

12/3/19
Date

Leasha Floyd
Print Name of Applicant

For Special Events Office Use only:

Total Fees Calculated to be paid by Applicant \$ _____ Total Fees Collected \$ _____

**RESOLUTION NO. 2019-387**

**City of Asbury Park
County of Monmouth
State of New Jersey**

**RESOLUTION RESCINDING A PROFESSIONAL SERVICES CONTRACT TO SOBEL
FOR THE MAYOR'S CHARITABLE FOUNDATION TAX SERVICES**

WHEREAS, on November 26, 2019 the City of Asbury Park Council approved a Resolution 2019-367, for A Professional Services Contract to Sobel for the Mayor's Charitable Foundation Tax Services.

NOW, THEREFORE, BE IT RESOLVED BY THE Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey hereby rescinds the approval for the aforementioned Resolution 2019-367.

I, MELODY HARTSGROVE, Deputy City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2019-387 which was finally adopted by the City Council at a meeting held on the 18th day of December, 2019

CERTIFIED BY ME THIS 19th DAY OF December, 2019.

MELODY HARTSGROVE
DEPUTY CITY CLERK



RESOLUTION NO. 2019-388

**City of Asbury Park
County of Monmouth
State of New Jersey**

CANCELLING 2019 SEWER OPERATING FUND BUDGET APPROPRIATIONS

WHEREAS, the following 2019 Sewer Operating Fund Budget Appropriations balances remain unexpended and unencumbered:

WHEREAS, it is necessary to formally cancel said balances so that the unexpended/unencumbered balance may be credited to Sewer Operating Fund Surplus;

AMOUNT	APPRORIATION
\$ <u>50,000.00</u>	Other Expenses
\$ 50,000.00	TOTAL

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, NJ that the above balances of the Sewer Operating Fund be canceled.

I, MELODY HARTSGROVE, Deputy City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2019-388 which was finally adopted by the City Council at a meeting held on the 18th day of December, 2019

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
DEPUTY CITY CLERK



RESOLUTION NO. 2019-389

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPROVING PAYMENT OF BILLS

WHEREAS, the following listed vouchers payable have been approved by the Chief Financial Officer and have subsequently been audited and found correct:

BE IT RESOLVED, that these vouchers payable totaling \$334,986.35

BE IT FURTHER RESOLVED, that proper officers are hereby authorized to execute and issue warrants for payment of said vouchers, but only if and when the conditions of the City Treasury shall permit.

CURRENT VOUCHERS	\$ <u>334,986.35</u>
TOTAL VOUCHERS	\$ <u>334,986.35</u>

I, MELODY HARTSGROVE, Deputy City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2019-389 which was finally adopted by the City Council at a meeting held on the 18th day of December, 2019

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
DEPUTY CITY CLERK

P.O. Type: Contract Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid: N
 Format: Condensed Held: Y Aprv: N Rcvd: Y
 Range: 8-First to 9-Last Bid: Y State: Y Other: Y Exempt: Y
 Rcvd Batch Id Range: First to Last Include Non-Budgeted: '
 Department Page Break: No Subtotal CAFR: Yes Subtotal Department: Yes Subtotal Extd: Yes

Budget Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Vendor						
Fund: CURRENT						
Department: ADMINISTRATION						
Extd: ADMINISTRATION						
9-01-20-100-000-201	ADMINISTRATION General Plant					
KYLEM005 KYLE MCMANUS ASSOCIATES LLC	19-01697 PROFESSIONAL PLANNING SERVICES			1,488.44	0.00	B
PLANE005 PLANET SHRED, LLC	19-03371 Destruction of Hard Drives			2,175.00	0.00	
				<u>3,663.44</u>		
9-01-20-100-000-202	ADMINISTRATION Office Supplies					
WBMASON W.B.MASON CO., INC.	19-03851 OFFICE SUPPLIES - PAPER			37.49	0.00	
9-01-20-100-000-209	ADMINISTRATION Fees					
MUNCAP MUNICIPAL CAPITAL CORPORATION	19-03913 #16024:PMT. 50 OF 60			415.22	0.00	
	Extd Total: ADMINISTRATION			4,116.15		
	Department Total: ADMINISTRATION			4,116.15		
Department: HUMAN RESOURCES						
Extd: HUMAN RESOURCES						
9-01-20-105-000-299	HUMAN RESOURCES Misc.					
LAWOFFS LAW OFFICE OF STEVEN S.	19-03895 Services for November 2019			6,000.00	0.00	
	Extd Total: HUMAN RESOURCES			6,000.00		
	Department Total: HUMAN RESOURCES			6,000.00		
Department: MUNICIPAL CLERK						
Extd: MUNICIPAL CLERK						
9-01-20-120-000-202	MUNICIPAL CLERK Office Supplies					
WBMASON W.B.MASON CO., INC.	19-03129 Office Supplies			109.74	0.00	
WBMASON W.B.MASON CO., INC.	19-03851 OFFICE SUPPLIES - PAPER			187.45	0.00	
				<u>297.19</u>		
9-01-20-120-000-217	MUNICIPAL CLERK Ads&Promotion					
NJADV NJ ADVANCE MEDIA LLC	19-03861 Notice Spec Meeting 11/12/19			40.30	0.00	
THECOA THE NEW COASTER, LLC	19-03932 Ordinance 2019-45,2019-46			31.70	0.00	
ASBPAK ASBURY PARK PRESS	19-03934 #3927114, 3927156			124.24	0.00	
				<u>196.24</u>		
	Extd Total: MUNICIPAL CLERK			493.43		
	Department Total: MUNICIPAL CLERK			493.43		

Attachment: Bill List 12-18-19 (2019-389 : Payment of Bills)

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: FINANCIAL ADMINISTRATION						
Extd: FINANCIAL ADMINISTRATION						
9-01-20-130-000-201	FINANCE General Plant					
TRLIZA	TRACY LIZARDI	19-03910	REIMBURSEMENT CMFO RENEWAL	50.00	0.00	
MUNCAP	MUNICIPAL CAPITAL CORPORATION	19-03913	#16024:PMT. 50 OF 60	389.62	0.00	
				439.62		
9-01-20-130-000-202	FINANCE Office Supplies					
WBMASON	W.B.MASON CO., INC.	19-03763	OFFICE SUPPLIES NEEDED	326.33	0.00	
WBMASON	W.B.MASON CO., INC.	19-03851	OFFICE SUPPLIES - PAPER	187.45	0.00	
				513.78		
	Extd Total: FINANCIAL ADMINISTRATION			953.40		
	Department Total: FINANCIAL ADMINISTRATION			953.40		
Department: TAX REVENUE ADMINISTRATION						
Extd: TAX REVENUE ADMINISTRATION						
9-01-20-145-000-202	TAX REV ADMIN Office Supplies					
WBMASON	W.B.MASON CO., INC.	19-03851	OFFICE SUPPLIES - PAPER	74.98	0.00	
9-01-20-145-000-209	TAX REV ADMIN Fees					
ROKIND	R.O.K. INDUSTRIES, INC.	19-03891	2019 AP Muni Tax Liens Adverti	12,825.00	0.00	
MUNCAP	MUNICIPAL CAPITAL CORPORATION	19-03913	#16024:PMT. 50 OF 60	236.52	0.00	
				13,061.52		
	Extd Total: TAX REVENUE ADMINISTRATION			13,136.50		
	Department Total: TAX REVENUE ADMINISTRATION			13,136.50		
Department: DIRECTOR OF COMMUNICATIONS						
Extd: DIRECTOR OF COMMUNICATIONS						
9-01-20-151-000-299	DIRECTOR OF COMMUNICATIONS - Misc Exp					
WBMASON	W.B.MASON CO., INC.	19-03791	Copy Paper 11X17 and Off Supp	43.67	0.00	
	Extd Total: DIRECTOR OF COMMUNICATIONS			43.67		
	Department Total: DIRECTOR OF COMMUNICATIONS			43.67		
Department: ENGINEERING SERVICES						
Extd: ENGINEERING SERVICES						
9-01-20-165-000-209	ENGINEERING SERVICES Fees					
FREPAP	FRENCH & PARRELLO, PA	19-03177	LSRP SERVICES AT THE DPW	4,060.00	0.00	B
	Extd Total: ENGINEERING SERVICES			4,060.00		
	Department Total: ENGINEERING SERVICES			4,060.00		
	CAFR Total:			28,803.15		

Attachment: Bill List 12-18-19 (2019-389 : Payment of Bills)

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: Planning Department						
Extd: Planning Department						
9-01-21-179-000-201	Planning Dept. General Plant					
WBMASON	W.B.MASON CO., INC.	19-03851	OFFICE SUPPLIES - PAPER	74.98	0.00	
MUNCAP	MUNICIPAL CAPITAL CORPORATION	19-03913	#16024:PMT. 50 OF 60	200.97	0.00	
				<u>275.95</u>		
	Extd Total: Planning Department			275.95		
	Department Total: Planning Department			275.95		
Department: PLANNING BOARD						
Extd: PLANNING BOARD						
9-01-21-180-000-201	PLANNING BOARD General Plant					
JACSER	JACK A. SERPICO	19-03645	SERPICO 09/19-10/19 INVOICES	950.00	0.00	
	Extd Total: PLANNING BOARD			950.00		
	Department Total: PLANNING BOARD			950.00		
Department: ZONING BOARD OF ADJUSTMENT						
Extd: ZONING BOARD OF ADJUSTMENT						
9-01-21-185-000-209	ZONING BOARD Fees					
JACSER	JACK A. SERPICO	19-03645	SERPICO 09/19-10/19 INVOICES	1,737.50	0.00	
	Extd Total: ZONING BOARD OF ADJUSTMENT			1,737.50		
	Department Total: ZONING BOARD OF ADJUSTMENT			1,737.50		
	CAFR Total:			2,963.45		
Department: CODE ENFORCEMENT AND ADMIN.						
Extd: CODE ENFORCEMENT AND ADMIN.						
9-01-22-195-000-299	CODE ENFORCE Misc.					
WBMASON	W.B.MASON CO., INC.	19-03851	OFFICE SUPPLIES - PAPER	37.49	0.00	
	Extd Total: CODE ENFORCEMENT AND ADMIN.			37.49		
	Department Total: CODE ENFORCEMENT AND ADMIN.			37.49		
Department: CONSTRUCTION CODE OFFICIAL						
Extd: CONSTRUCTION CODE OFFICIAL						
9-01-22-200-000-299	CONSTRUCTION CODE Misc. (In Cap)					
MUNCAP	MUNICIPAL CAPITAL CORPORATION	19-03913	#16024:PMT. 50 OF 60	582.97	0.00	
	Extd Total: CONSTRUCTION CODE OFFICIAL			582.97		
	Department Total: CONSTRUCTION CODE OFFICIAL			582.97		
	CAFR Total:			620.46		

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Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: POLICE DEPARTMENT						
Extd: POLICE DEPARTMENT						
9-01-25-240-000-201	POLICE General Plant					
STARAD	STALKER RADAR	19-03312	#355663 (2) Antenna Tall Desk	84.00	0.00	
WBMASON	W.B.MASON CO., INC.	19-03802	#QRT20404 WALL SHELF RACKS	867.12	0.00	
MUNCAP	MUNICIPAL CAPITAL CORPORATION	19-03913	#16024:PMT. 50 OF 60	202.52	0.00	
				<u>1,153.64</u>		
9-01-25-240-000-202	POLICE Office Supplies					
WBMASON	W.B.MASON CO., INC.	19-03778	#SA097848543 Organizer	332.40	0.00	
WBMASON	W.B.MASON CO., INC.	19-03780	#S097848507 Hi Back Lthr Black	439.98	0.00	
WBMASON	W.B.MASON CO., INC.	19-03847	#S098180165 (2) FEL 4601001	416.18	0.00	
				<u>1,188.56</u>		
9-01-25-240-000-203	POLICE Motor Vehicle					
EDWTIR	EDWARDS TIRE CO., INC.	19-03721	#441498 (20) Tires	2,920.00	0.00	
9-01-25-240-000-218	POLICE Contract.Serv.					
MUNCAP	MUNICIPAL CAPITAL CORPORATION	19-03913	#16024:PMT. 50 OF 60	436.73	0.00	
MUNCAP	MUNICIPAL CAPITAL CORPORATION	19-03926	#3466021219 Contract # 18726	515.72	0.00	
				<u>952.45</u>		
9-01-25-240-000-222	POLICE Training					
JOHSTA	JOHN H.STAMLER POLICE ACADEMY	19-03723	Leadership & Supervision	30.00	0.00	
	Extd Total: POLICE DEPARTMENT			6,244.65		
	Department Total: POLICE DEPARTMENT			6,244.65		
Department: FIRE DEPARTMENT						
Extd: FIRE DEPARTMENT						
9-01-25-265-000-202	FIRE DEPT. Office Supplies					
WBMASON	W.B.MASON CO., INC.	19-03851	OFFICE SUPPLIES - PAPER	37.49	0.00	
9-01-25-265-000-203	FIRE DEPT. Motor Vehicle					
ALLDIE	ALLIED DIESEL SERVICE, INC.	19-03517	Quote-8376 wheel seal	29.50	0.00	
9-01-25-265-000-218	FIRE DEPT. Contract.Serv.					
MUNCAP	MUNICIPAL CAPITAL CORPORATION	19-03913	#16024:PMT. 50 OF 60	75.44	0.00	
	Extd Total: FIRE DEPARTMENT			142.43		
Extd: FIRE HYDRANT						
9-01-25-265-266-299	FIRE HYDRANT Misc.					
NJAMER	N.J. AMERICAN WATER CO.	19-03933	#1018-210025994611 11/05-12/02	16,514.00	0.00	
	Extd Total: FIRE HYDRANT			16,514.00		
	Department Total: FIRE DEPARTMENT			16,656.43		

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Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: MUNICIPAL PROSECUTOR						
Extd: MUNICIPAL PROSECUTOR						
9-01-25-275-000-202	PROSECUTOR Fees					
JAMBUT	JAMES N. BUTLER, JR.	19-03912	NOVEMBER 2019 FEES	3,250.00	0.00	
	Extd Total: MUNICIPAL PROSECUTOR			3,250.00		
	Department Total: MUNICIPAL PROSECUTOR			3,250.00		
	CAFR Total:			26,151.08		
Department: STREETS & ROADS MAINTENANCE						
Extd: STREETS & ROADS MAINTENANCE						
9-01-26-290-000-201	STREETS & ROAD General Plant					
GBJAN005	G & B JANITORIAL SUPPLY INC.	19-03385	Absorb Z, 25 lb Bags	145.00	0.00	
YVOADA	YVONNE ADAMS	19-03876	NJSLOM Reimbursement	100.78	0.00	
MUNCAP	MUNICIPAL CAPITAL CORPORATION	19-03913	#16024:PMT. 50 OF 60	211.19	0.00	
				456.97		
9-01-26-290-000-203	STREETS & ROAD Motor Vehicle					
ALLDIE	ALLIED DIESEL SERVICE, INC.	19-01495	Automotive Supplies & Tools	212.12	0.00	B
THEHOS	THE HOSE SHOP, INC.	19-02235	Various Hoses, Tools, etc	228.59	0.00	B
CHEVAL	CHERRY VALLEY TRACTOR SALES	19-02998	Automotive Supplies and Tools	184.52	0.00	B
MODGRO	MODERN GROUP, LTD.	19-02999	Automotive Supplies and Tools	246.55	0.00	B
EASAUT	EASTERN AUTOPARTS WAREHOUSE	19-03252	Various Automotive Supplies	133.19	0.00	B
WETIMM	W.E. TIMMERMAN COMPANY, INC.	19-03790	A-RH Limb Guard #1124181	614.23	0.00	
GRAING	GRAINGER, INC.	19-03807	Water and Air Pipe Markers	116.20	0.00	
SEAWEL	SEABOARD WELDING SUPPLY, INC.	19-03898	#902957 Ace & Oxygen Cylinders	83.25	0.00	
HERCRY	HERITAGE-CRYSTAL CLEAN,LLC	19-03929	Energy Surcharge & Drum Mount	450.66	0.00	
				2,269.31		
9-01-26-290-000-218	STREETS & ROAD Contract.Serv.					
WATEAS	WATERLOGIC AMERICAS LLC	19-00080	Service Agreement 32133	36.24	0.00	B
PRESPE	PREVENTION SPECIALISTS,INC.	19-03931	DOT Random Drug and BA Testing	369.00	0.00	
OPTIMUM	OPTIMUM	19-03942	Account No. 07866-183188-01-1	31.24	0.00	
				436.48		
	Extd Total: STREETS & ROADS MAINTENANCE			3,162.76		
	Department Total: STREETS & ROADS MAINTENANCE			3,162.76		
Department: SOLID WASTE COLLECTION						
Extd: SOLID WASTE COLLECTION						
9-01-26-305-000-209	SOLID WASTE Fees					
DELDEM	DELISA DEMOLITION, INC.	19-02880	Construction Debris Removal	1,640.92	0.00	B
ATLCOAS	ATLANTIC COAST FIBERS, LLC	19-03808	Single Stream-Inbound Material	10,132.65	0.00	
OHAG	OHAGAN NURSERY COMPOST DIVISIO	19-03832	#AP11222019 Raw and Vac Leaves	2,168.00	0.00	
OHAG	OHAGAN NURSERY COMPOST DIVISIO	19-03881	#AP11292019 Vac & Raw Leaves	2,436.00	0.00	

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Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
9-01-26-305-000-209	SOLID WASTE Fees		Continued			
MICBEN	MICKEY BENOIT, INC	19-03909	Brush, Delivered - November	917.40	0.00	
				17,294.97		
	Extd Total: SOLID WASTE COLLECTION			17,294.97		
	Department Total: SOLID WASTE COLLECTION			17,294.97		
Department: BUILDINGS & GROUNDS						
Extd: BUILDINGS & GROUNDS						
9-01-26-310-000-201	BUILDING & GND General Plant					
JAEUM	JAEGER LUMBER & SUPPLY CO. INC	19-03644	2x4x12 #1 SYP Treated, 15 MCA	70.10	0.00	
GRAING	GRAINGER, INC.	19-03750	Various DBL Door Weatherstrips	270.89	0.00	
				340.99		
9-01-26-310-000-218	BUILDING & GND Contract.Serv.					
ORKIN005	ORKIN, LLC	19-03727	Bed Bug Special - 30 Days	900.00	0.00	
QUEVAC	QUEEN VACUUM & SEWING MACHINE	19-03753	Red Sanitaire Upright Vacuum	82.00	0.00	
ORKIN005	ORKIN, LLC	19-03830	#4446178 Pest Control Services	300.00	0.00	
TERPES	THE TERMINIX INTERNATIONAL CO	19-03879	#391633691 Pest Control 11/18	225.00	0.00	
				1,507.00		
	Extd Total: BUILDINGS & GROUNDS			1,847.99		
	Department Total: BUILDINGS & GROUNDS			1,847.99		
	CAFR Total:			22,305.72		
Department: SENIOR CENTER						
Extd: SENIOR CENTER						
9-01-27-350-000-299	SENIOR CENTER Misc.					
EILEE005	EILEEN SOUL FOOD CATERING	19-03116	Holiday Party SoulFood Meal	559.78	0.00	
TARFEE	TARA FEELEY ENTERTAINMENT	19-03117	Contract HolParty Entertainmt	300.00	0.00	
				859.78		
	Extd Total: SENIOR CENTER			859.78		
	Department Total: SENIOR CENTER			859.78		
	CAFR Total:			859.78		
Department: RECREATION SERVICES & PROGRAM						
Extd: RECREATION SERVICES & PROGRAM						
9-01-28-370-000-299	RECREATION Misc.					
WBMASON	W.B.MASON CO., INC.	19-03255	trunk/treat community outreach	1,043.44	0.00	
SECWOR	SECURITY WORLD INC.	19-03859	INV #56161 7/17/2019	300.00	0.00	
				1,343.44		
	Extd Total: RECREATION SERVICES & PROGRAM			1,343.44		
	Department Total: RECREATION SERVICES & PROGRAM			1,343.44		
	CAFR Total:			1,343.44		

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Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: LIGHTING						
Extd: LIGHT, HEAT & POWER						
9-01-31-435-435-299 LIGHT, HEAT & POWER Misc.						
JCPL JCPL		19-03877	#100 016 434 381 10/25 - 11/25	7,277.96	0.00	
NJAMER N.J. AMERICAN WATER CO.		19-03933	#1018-210025994611 11/05-12/02	1,787.45	0.00	
NJAMER N.J. AMERICAN WATER CO.		19-03938	#1018-21002681275 11/5 - 12/3	404.78	0.00	
				<u>9,470.19</u>		
Extd Total: LIGHT, HEAT & POWER				9,470.19		
Extd: STREET&TRAFFIC LIGHTING						
9-01-31-435-436-299 STREET&TRAFFIC LIGHTING Misc.						
JCPL JCPL		19-03877	#100 016 434 381 10/25 - 11/25	1,821.56	0.00	
JCPL JCPL		19-03936	#200 000 001 293 MASTER ACCT	1,073.65	0.00	
				<u>2,895.21</u>		
Extd Total: STREET&TRAFFIC LIGHTING				2,895.21		
Department Total: LIGHTING				12,365.40		
Department: TELEPHONE						
Extd: TELEPHONE						
9-01-31-440-000-299 TELEPHONE Misc.						
MONINT MONMOUTH INTERNET CORPORATION		19-03914	INVOICE #301453-M DEC 2019	4,124.61	0.00	
VERZON VERIZON BUSINESS		19-03937	ACCT #152-069-551-0001-78	249.98	0.00	
				<u>4,374.59</u>		
Extd Total: TELEPHONE				4,374.59		
Department Total: TELEPHONE				4,374.59		
Department: GASOLINE						
Extd: GASOLINE						
9-01-31-460-000-299 GASOLINE Misc.						
GRIALLI GRIFFITH-ALLIED TRUCKING, LLC		19-03403	Unleaded RFG and Diesel Fuel	5,228.62	0.00	B
Extd Total: GASOLINE				5,228.62		
Department Total: GASOLINE				5,228.62		
CAFR Total:				21,968.61		
Department: MUNICIPAL COURT						
Extd: MUNICIPAL COURT						
9-01-43-490-000-201 MUNIC COURT General Plant						
GREFIN GREATAMERICA FINANCIAL SVCS.		19-03888	12/2/19 mail machine	145.00	0.00	
MUNCAP MUNICIPAL CAPITAL CORPORATION		19-03913	#16024:PMT. 50 OF 60	83.31	0.00	
				<u>228.31</u>		
9-01-43-490-000-202 MUNIC COURT Office Supplies						
WBMASON W.B.MASON CO., INC.		19-03851	OFFICE SUPPLIES - PAPER	112.47	0.00	
KEPSPR KEPWELL SPRING WATER		19-03889	4 5 gal water/rental 11/27/19	42.80	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
9-01-43-490-000-202	MUNIC COURT Office Supplies		Continued			
CITCOU CITY OF ASBURY PARK		19-03890	CREDIT CARD FEES NOVEMBER 2019	437.94	0.00	
CITCOU CITY OF ASBURY PARK		19-03907	check cashed by bank \$11.00	<u>11.00</u>	0.00	
				604.21		
	Extd Total: MUNICIPAL COURT			832.52		
	Department Total: MUNICIPAL COURT			832.52		
Department:	PUBLIC DEFENDER					
Extd:	PUBLIC DEFENDER					
9-01-43-495-000-021	Fees					
RONTRO RONALD J. TROPPOLI		19-03911	NOV 2019 SERVICES RENDERED	2,500.00	0.00	
	Extd Total: PUBLIC DEFENDER			2,500.00		
	Department Total: PUBLIC DEFENDER			2,500.00		
	CAFR Total:			3,332.52		
	Fund Total: CURRENT			108,348.21		
Fund:	BEACH					
Department:	BEACH UTILITY O/E: OTHER EXPENSES:					
Extd:	BEACH UTILITY O/E: OTHER EXPENSES:					
9-05-55-502-000-201	BEACH UTILITY O/E: General Plant					
GRAING GRAINGER, INC.		19-01491	Various Supplies and Tools	138.80	0.00	B
ACTIO005 ACTION YAMAHA		19-03384	Disc, Rear Brake 1 & Bolt	148.38	0.00	
CRAPRI CRAFTMASTER PRINTING, INC.		19-03702	Beach Pass Gift Certificates	247.06	0.00	
FERENT FERGUSON ENTERPRISES INC.		19-03943	CP CVR Ring Sensor AS #EBV138A	<u>689.12</u>	0.00	
				1,223.36		
	Extd Total: BEACH UTILITY O/E: OTHER EXPENSES:			1,223.36		
	Department Total: BEACH UTILITY O/E: OTHER EXPENSES:			1,223.36		
	CAFR Total:			1,223.36		
	Fund Total: BEACH			1,223.36		
Fund:	PARKING UTILITY: BUDGET:					
Department:	PARKING UTILITY O/E: OTHER EXPENSES:					
Extd:	PARKING UTILITY O/E: OTHER EXPENSES:					
9-06-55-502-000-201	PARKING UTILITY O/E: General Plant					
OPTIMUM OPTIMUM		19-03857	#07866-196915-01-3 Nov 2019	138.05	0.00	
ATTMOB AT&T MOBILITY		19-03860	#287260245452 10/20 - 11/19	232.44	0.00	
MUNCAP MUNICIPAL CAPITAL CORPORATION		19-03913	#16024:PMT. 50 OF 60	<u>135.31</u>	0.00	
				505.80		
	Extd Total: PARKING UTILITY O/E: OTHER EXPENSES:			505.80		
	Department Total: PARKING UTILITY O/E: OTHER EXPENSES:			505.80		
	CAFR Total:			505.80		
	Fund Total: PARKING UTILITY: BUDGET:			505.80		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund: SEWER UTILITY: BUDGET:						
Department: SEWER UTILITY O/E: OTHER EXPENSES:						
Extd: SEWER UTILITY O/E: OTHER EXPENSES:						
9-07-55-502-000-201	SEWER UTILITY O/E: General Plant					
GRAING	GRAINGER, INC.	19-03491	Flourscent Lighting Fixtures	985.20	0.00	
GRAING	GRAINGER, INC.	19-03749	Various Ring Panel Air Filters	912.24	0.00	
ERAINC	ENVIRONMENTAL RESOURCE ASSOC.	19-03873	Total Residual Chlorine, etc	239.36	0.00	
FERENT	FERGUSON ENTERPRISES INC.	19-03884	Service Charge for November	10.34	0.00	
				<u>2,147.14</u>		
9-07-55-502-000-211	SEWER UTILITY O/E: Light & Power					
JCPL	JCPL	19-03877	#100 016 434 381 10/25 - 11/25	21,216.89	0.00	
NJAMER	N.J. AMERICAN WATER CO.	19-03933	#1018-210025994611 11/05-12/02	5,176.60	0.00	
				<u>26,393.49</u>		
9-07-55-502-000-218	SEWER UTILITY O/E: Contract Services					
AMERIO05	AMERICAN AQUATIC TESTING, INC.	19-02743	Acute Whole Effluent Toxicity	1,150.00	0.00	B
MUNCAP	MUNICIPAL CAPITAL CORPORATION	19-03913	#16024:PMT. 50 OF 60	75.00	0.00	
				<u>1,225.00</u>		
9-07-55-502-000-224	SEWER UTILITY O/E: Sludge Removal					
RUSREI	RUSSELL REID WASTE HAULING &	19-03739	#5751788 Sludge Transportation	12,592.80	0.00	
PASVAL	PASSAIC VALLEY SEWERAGE COM.	19-03740	#516958 Liquid Waste Disposal	10,144.75	0.00	
				<u>22,737.55</u>		
9-07-55-502-000-233	SEWER UTILITY OE: Postage					
POST	POSTMASTER	19-03892	1Presort Sewer mail Permit 407	4,000.00	0.00	
	Extd Total: SEWER UTILITY O/E: OTHER EXPENSES:			56,503.18		
	Department Total: SEWER UTILITY O/E: OTHER EXPENSES:			56,503.18		
	CAFR Total:			56,503.18		
	Fund Total: SEWER UTILITY: BUDGET:			56,503.18		
	Year Total:			166,580.55		
Fund:	GENERAL CAPITAL FUND BUDGET:					
C-04-55-998-173-003	Deal Lake Drive Improvements					
BLAROC	BLACK ROCK ENTERPRISES LLC	19-01953	Reso 2019-193 Deal Lake Dr.	137,751.25	0.00	B
	Extd Total:			137,751.25		
Extd:	Odr. 2018-57 Acq. of Real Property FH					
C-04-55-998-176-001	Section 20 Costs					
FREPAR	FRENCH & PARRELLO, PA	19-02258	PRELIMINARY ASSESSMENT	251.12	0.00	B
	Extd Total: Odr. 2018-57 Acq. of Real Property FH			251.12		
	Department Total:			138,002.37		
	CAFR Total:			138,002.37		
	Fund Total: GENERAL CAPITAL FUND BUDGET:			138,002.37		

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Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund:	SEWER CAPITAL FUND BUDGET:					
Extd:	Ord. 2018-49 Var. Sewer Utility Impr.					
C-08-55-528-020-002	Sewer Utility Improvements					
FREPAR FRENCH & PARRELLO, PA	19-01592 WWTP BOILER REPAIR SERVICES			182.00	0.00	B
	Extd Total: Ord. 2018-49 Var. Sewer Utility Impr.			182.00		
	Department Total:			182.00		
	CAFR Total:			182.00		
	Fund Total: SEWER CAPITAL FUND BUDGET:			182.00		
	Year Total:			138,184.37		
Fund:	GRANT FUND BUDGET:					
G-02-43-871-016-218	Brownfields Petroleum Assessment					
BRORED BROWNFIELD REDEVELOPMENT	19-03651 Drawdown #30 Brownfields			1,298.75	0.00	
	Extd Total:			1,298.75		
	Department Total:			1,298.75		
G-02-43-873-017-200	Brownfields Assessment Grant					
BRORED BROWNFIELD REDEVELOPMENT	19-03651 Drawdown #30 Brownfields			333.75	0.00	
	Extd Total:			333.75		
	Department Total:			333.75		
G-02-43-907-019-200	Mental Health Grant					
VISNUR VISITING NURSES ASSN. OF CENTR	19-00240 VNA Annual Contract Nursing			4,166.66	0.00	B
	Extd Total:			4,166.66		
	Department Total:			4,166.66		
G-02-43-908-019-200	Senior Center Grant					
GRAND005 GRANDPAD INC	19-03540 Grandpads for Senior Center			1,400.00	0.00	
	Extd Total:			1,400.00		
	Department Total:			1,400.00		
	CAFR Total:			7,199.16		
	Fund Total: GRANT FUND BUDGET:			7,199.16		
	Year Total:			7,199.16		
Fund:	ANIMAL CONTROL FUND BUDGET:					
T-12-56-850-000-801	Reserve for Animal Control					
NJDEPH NJ DEPT.HEALTH/SNR.SERV.	19-03902 Dog License Report 12.6.19			3.60	0.00	
	Extd Total:			3.60		
	Department Total:			3.60		
	CAFR Total:			3.60		
	Fund Total: ANIMAL CONTROL FUND BUDGET:			3.60		

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Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund:	COMMUNITY DEVELOPMENT BLK GRANT BUDGET:					
Extd:	2018 CDBG Allotment					
T-17-75-850-850-004	Community Events					
KARBRI KAREEM BRINSON		19-03865	D.J.christmas tree lighting	200.00	0.00	
	Extd Total: 2018 CDBG Allotment			200.00		
	Department Total:			200.00		
	CAFR Total:			200.00		
	Fund Total: COMMUNITY DEVELOPMENT BLK GRANT BUDGET:			200.00		
Fund:	TRUST OTHER					
T-20-56-850-878-801	Reserve for Recreation					
BURCOD DEPT. OF COMMUNITY AFFAIRS		19-03854	#1303-00188-001 INV #4009886	232.00	0.00	
	Extd Total:			232.00		
T-20-56-850-928-301	Reserve for Elections					
SECBAP SECOND BAPTIST CHURCH		19-03903	2019 General Election	400.00	0.00	
ASBTOW ASBURY TOWERS		19-03904	2019 General Election	400.00	0.00	
OURLAD OUR LADY OF MT.CARMEL CHURCH		19-03905	2019 General Election	400.00	0.00	
ASBPAR ASBURY PARK HIGH SCHOOL		19-03906	2019 General Election	400.00	0.00	
				1,600.00		
	Extd Total:			1,600.00		
	Department Total:			1,832.00		
	CAFR Total:			1,832.00		
	Fund Total: TRUST OTHER			1,832.00		
Fund:	PLANNING & ZONING ESCROW FUND BUDGET:					
CAFR:	PLANNING & ZONING ESCROW FUND BUDGET:					
T-21-00-431-000-299	1206 COMSTOCK STREET (SARA NORDSTROM)					
CLACAN CLARKE CATON HINTZ PC		19-03800	PB/ZB BULK INVOICES	110.00	0.00	
	Extd Total:			110.00		
	Department Total:			110.00		
T-21-00-441-000-299	1201 MONROE/1500 SEWALL(BOYS&GIRLS CLUB)					
CLACAN CLARKE CATON HINTZ PC		19-03800	PB/ZB BULK INVOICES	220.00	0.00	
	Extd Total:			220.00		
	Department Total:			220.00		
T-21-00-442-000-299	1400 MATTISON AVENUE(CLEARVIEW EQUITIES)					
CLACAN CLARKE CATON HINTZ PC		19-03800	PB/ZB BULK INVOICES	27.50	0.00	
	Extd Total:			27.50		
	Department Total:			27.50		
T-21-00-452-000-299	1000 GRAND AVE(VALLARIO PROPERTIES, LLC)					
CLACAN CLARKE CATON HINTZ PC		19-03800	PB/ZB BULK INVOICES	495.00	0.00	

Attachment: Bill List 12-18-19 (2019-389 : Payment of Bills)

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
T-21-00-452-000-299 JACSER JACK A. SERPICO	1000 GRAND AVE(VALLARIO PROPERTIES, LLC) Continued	19-03805	Jerpico inv ZB-19-09-E-1000GRA	187.50 682.50	0.00	
	Extd Total:			682.50		
	Department Total:			682.50		
T-21-00-454-000-299 CLACAN CLARKE CATON HINTZ PC	1503 PARK AVENUE (PADRAIC GALLAGHER)	19-03800	PB/ZB BULK INVOICES	55.00	0.00	
	Extd Total:			55.00		
	Department Total:			55.00		
T-21-00-455-000-299 JACSER JACK A. SERPICO	300-302 1ST AVENUE(ADVANCED DEVELOPMENT)	19-03645	SERPICO 09/19-10/19 INVOICES	450.00	0.00	
	Extd Total:			450.00		
	Department Total:			450.00		
T-21-00-458-000-299 JACSER JACK A. SERPICO	510 5TH AVENUE(510 5TH AVENUE, LLC)	19-03645	SERPICO 09/19-10/19 INVOICES	37.50	0.00	
	Extd Total:			37.50		
	Department Total:			37.50		
T-21-00-461-000-299 CLACAN CLARKE CATON HINTZ PC	1201 MEMORIAL DRIVE(JEMAL'S BRAVERMAN)	19-03800	PB/ZB BULK INVOICES	1,289.28	0.00	
	Extd Total:			1,289.28		
	Department Total:			1,289.28		
T-21-00-466-000-299 JACSER JACK A. SERPICO	215 1ST AVE(REGIONAL DEVELOPMENT GROUP)	19-03645	SERPICO 09/19-10/19 INVOICES	150.00	0.00	
	Extd Total:			150.00		
	Department Total:			150.00		
Department: PERS						
T-21-00-471-000-299 JACSER JACK A. SERPICO	ASBURY PARK BEACH CLUB(ASBURY PARTNERS)	19-03645	SERPICO 09/19-10/19 INVOICES	300.00	0.00	
CLACAN CLARKE CATON HINTZ PC		19-03800	PB/ZB BULK INVOICES	1,439.52 1,739.52	0.00	
	Extd Total:			1,739.52		
	Department Total: PERS			1,739.52		
T-21-00-477-000-299 CLACAN CLARKE CATON HINTZ PC	300 6TH AVENUE (300 6TH AVENUE,LLC)	19-03800	PB/ZB BULK INVOICES	110.00	0.00	
	Extd Total:			110.00		
	Department Total:			110.00		

Attachment: Bill List 12-18-19 (2019-389 : Payment of Bills)

December 12, 2019
02:43 PM

CITY OF ASBURY PARK
Bill List By Budget Account

3.H.1.a
Page No. 13

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
T-21-00-478-000-299 CLACAN CLARKE CATON HINTZ PC	407-409 SEWALL AVE.(407 SEWALL AVE.,LLC)	19-03800	PB/ZB BULK INVOICES	110.00	0.00	
	Extd Total:			110.00		
	Department Total:			110.00		
T-21-00-483-000-299 JACSER JACK A. SERPICO	1321 4TH AVENUE(TBG MANAGEMENT PROP,LLC)	19-03645	SERPICO 09/19-10/19 INVOICES	375.00	0.00	
	Extd Total:			375.00		
	Department Total:			375.00		
T-21-00-484-000-299 CLACAN CLARKE CATON HINTZ PC	COOKMAN/ASBURY/SEWALL(ASBURY PRT/I-STAR)	19-03800	PB/ZB BULK INVOICES	75.60	0.00	
	Extd Total:			75.60		
	Department Total:			75.60		
T-21-00-485-000-299 CLACAN CLARKE CATON HINTZ PC	1200 MONROE AVENUE(BOYS&GIRLS CLUB)	19-03800	PB/ZB BULK INVOICES	1,112.21	0.00	
	Extd Total:			1,112.21		
	Department Total:			1,112.21		
T-21-00-489-000-299 JACSER JACK A. SERPICO	507 BOND STREET(EAGON BROS. PARTNERSHIP)	19-03645	SERPICO 09/19-10/19 INVOICES	412.50	0.00	
	Extd Total:			412.50		
	Department Total:			412.50		
T-21-00-494-000-299 CLACAN CLARKE CATON HINTZ PC	202 7TH AVE(202 7TH AVE, LLC/P.FASANO)	19-03800	PB/ZB BULK INVOICES	581.77	0.00	
	Extd Total:			581.77		
	Department Total:			581.77		
	CAFR Total: PLANNING & ZONING ESCROW FUND BUDGET:			7,538.38		
	Fund Total: PLANNING & ZONING ESCROW FUND BUDGET:			7,538.38		
Fund:	HOWELL/ASBURY PARK RCA BUDGET:					
T-38-56-850-850-802 MJREN005 M&J RENOVATION & HOME IMPROVE- MONCLE MONMOUTH COUNTY CLERK	HOWELL/ASBURY PARK RCA - Miscellaneous	19-03713	RCA Rehab Not To Exceed	9,450.00	0.00	B
		19-03900	Invoice 2384003	8.00	0.00	
				9,458.00		
	Extd Total:			9,458.00		
	Department Total:			9,458.00		
	CAFR Total:			9,458.00		
	Fund Total: HOWELL/ASBURY PARK RCA BUDGET:			9,458.00		

Attachment: Bill List 12-18-19 (2019-389 : Payment of Bills)

December 12, 2019
02:43 PM

CITY OF ASBURY PARK
Bill List By Budget Account

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund:	CITY OF ASBURY PARK REDEVELOPMENT ESCROW					
T-48-56-850-000-813	TURF PLAN AMENDMENT(INTERFAITH NEIGHBOR)					
ANSZAR	ANSELL,GRIMM & AARON, P.C.	19-03922	AG &A postage invoices	12.15	0.00	
T-48-56-850-000-823	1322 SPRINGWOOD(SPRINGWOOD COMMONS, LLC)					
ANSZAR	ANSELL,GRIMM & AARON, P.C.	19-03922	AG &A postage invoices	12.67	0.00	
	Extd Total:			24.82		
	Department Total:			24.82		
	CAFR Total:			24.82		
	Fund Total:	CITY OF ASBURY PARK REDEVELOPMENT ESCROW		24.82		
	Year Total:			19,056.80		
Total Charged Lines: 232 Total List Amount:				331,020.88	Total Void Amount:	0.00

Attachment: Bill List 12-18-19 (2019-389 : Payment of Bills)

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT	9-01	108,348.21	0.00	108,348.21	0.00	0.00	108,348.21
BEACH	9-05	1,223.36	0.00	1,223.36	0.00	0.00	1,223.36
PARKING UTILITY:	9-06	505.80	0.00	505.80	0.00	0.00	505.80
SEWER UTILITY: BU	9-07	56,503.18	0.00	56,503.18	0.00	0.00	56,503.18
Year Total:		166,580.55	0.00	166,580.55	0.00	0.00	166,580.55
GENERAL CAPITAL F	C-04	138,002.37	0.00	138,002.37	0.00	0.00	138,002.37
SEWER CAPITAL FUN	C-08	182.00	0.00	182.00	0.00	0.00	182.00
Year Total:		138,184.37	0.00	138,184.37	0.00	0.00	138,184.37
GRANT FUND BUDGET	G-02	7,199.16	0.00	7,199.16	0.00	0.00	7,199.16
ANIMAL CONTROL FU	T-12	3.60	0.00	3.60	0.00	0.00	3.60
COMMUNITY DEVELOP	T-17	200.00	0.00	200.00	0.00	0.00	200.00
TRUST OTHER	T-20	1,832.00	0.00	1,832.00	0.00	0.00	1,832.00
PLANNING & ZONING	T-21	7,538.38	0.00	7,538.38	0.00	0.00	7,538.38
HOWELL/ASBURY PAR	T-38	9,458.00	0.00	9,458.00	0.00	0.00	9,458.00
CITY OF ASBURY PA	T-48	24.82	0.00	24.82	0.00	0.00	24.82
Year Total:		19,056.80	0.00	19,056.80	0.00	0.00	19,056.80
Total of All Funds:		331,020.88	0.00	331,020.88	0.00	0.00	331,020.88

Attachment: Bill List 12-18-19 (2019-389 : Payment of Bills)

December 18, 2019 Council Meeting:

Balance Brought Forward from Total List Amount	\$ 331,020.88
Postage	2,000.00
Jersey Shore Pirates	1,376.00
City of Asbury Park - Court	589.47
	\$ 334,986.35



RESOLUTION NO. 2019-390

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPROVING ENTERING INTO THE CENTRAL JERSEY HEALTH INSURANCE FUND

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the Central Jersey Health Insurance Fund, hereafter referred to as “FUND”, as permitted by N.J.S.A. 11:15-3, 17:1-8.1 and 40A:10-36 et seq.; and

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date; and

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND; and

WHEREAS, the governing body of the of the City of Asbury Park, hereinafter referred to as “LOCAL UNIT” has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Asbury Park hereby agrees as follows:

- i. Become a member of the FUND for the period outlined in the LOCAL UNIT’s Indemnity and Trust Agreements.
- ii. Will participate in the following type(s) of coverage(s):
 - a) Heath Insurance and/or Dental Coverage as defined pursuant to N.J.S.A. 17B:17-4, the FUND’s Bylaws and Plan of Risk Management.
- iii. Adopts and approves the FUND’s Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the governing body of the City of Asbury Park is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND’s Bylaws, and to deliver these documents to the FUND’s Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.

- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval of the New Jersey Department of Insurance and Department of Community Affairs.

I, MELODY HARTSGROVE, Deputy City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2019-390 which was finally adopted by the City Council at a meeting held on the 18th day of December, 2019

CERTIFIED BY ME THIS 18th DAY OF December, 2019.

MELODY HARTSGROVE
DEPUTY CITY CLERK

**CENTRAL JERSEY HEALTH INSURANCE FUND
INDEMNITY AND TRUST AGREEMENT**

THIS AGREEMENT made this 13th day of December, 2019, in the County of

MURDOCK, State of New Jersey, By and Between the CENTRAL JERSEY HEALTH

INSURANCE FUND, hereinafter referred to as "The FUND" and the governing body of the

City of Edison Park a duly constituted LOCAL UNIT OF GOVERNMENT, hereinafter referred to as "LOCAL UNIT".

WITNESSETH:

WHEREAS, the governing bodies of various local units of government, as defined in N.J.A.C. 11:15-3.2, have collectively formed a Joint Health Insurance Fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

NOW THEREFORE, it is agreed as follows:

1. The LOCAL UNIT accepts the FUND's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.
2. The LOCAL UNIT agrees to participate in the FUND with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the LOCAL UNIT's resolution to join.
3. The LOCAL UNIT agrees to become a member of the FUND and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on **January 1, 2020** and ending on **December 31, 2022 at 12:00 AM** provided, however, that the LOCAL UNIT may withdraw at any time upon **90 day** written notice to the Fund.
4. The LOCAL UNIT certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.
5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND, for the periods during which the member is receiving coverage, all of whom as a condition of membership in the FUND shall execute an Indemnity and Trust Agreement similar to this Agreement and by execution hereto, the full faith and credit of the LOCAL UNIT is pledged to the punctual payments of any sums which shall become due to the FUND in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the LOCAL UNIT for claims and expenses that are not covered by the FUND, or for

RESOLUTION NO. _____

**CENTRAL JERSEY HEALTH INSURANCE FUND
RESOLUTION to RENEW**

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the CENTRAL JERSEY HEALTH INSURANCE FUND, hereafter referred to as "the FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and;

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a joint health insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such the FUND;

WHEREAS, the governing body of City of Asbury Park, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

- i. Renew membership with the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type (s) of coverage (s):
 - a.) Health Insurance and/or Dental Insurance and/or Prescription Coverage as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
- iii. Adopts and approves the FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.
- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

ADOPTED: _____

BY: _____

ATTEST: _____



RESOLUTION NO. 2019-391

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING CHANGE ORDER NUMBER 1 FOR THE DEAL LAKE DRIVE IMPROVEMENTS PROJECT

WHEREAS, the City Council of Asbury Park and Black Rock Enterprises are parties to a contract for Deal Lake Drive Improvements via Resolution 2019-193; and

WHEREAS, the original contract amount approved by the City Council was in the sum of one million one hundred thirty eight thousand, seven hundred one dollars and 05/100 cents (\$1,138,701.05); and

WHEREAS, the project requires Changer Order No. 1 in the amount not to exceed zero dollars and zero cents is hereby submitted for approval; and

WHEREAS, the Change Order No. 1 is a result of additional surface paving of portions of Emrory and Bergh Street; and

WHEREAS, the execution of Change Order No. 1 will not substantially change the quality or character of the items or work to be performed, inasmuch as such would not have been a determining factor in the original bidding; and

WHEREAS, the City Engineer (T&M Associates) on the Project recommended that Change Order No. 1 be authorized to complete the Project; and

WHEREAS, the Chief Financial Officer has certified that funds are available in C-04-55-998-173-003 and C-04-55-998-173-002-164-002 within the Capital Fund and the maximum dollar value of the pending change orders is as set forth in this resolution; and

WHEREAS, said certification has designated specifically the line item appropriation(s) of the official budget to which the contract will be officially charged; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Asbury park, County of Mayor and State of New Jersey that the this Change Order No. 1 shall not exceed \$0.00; and

BE IT FURTHER RESOLVED that a copy of this Resolution be provided the CFO, Black Rock Enterprises, City Engineer City Manager and Director of Purchasing.

I, MELODY HARTSGROVE, Deputy City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2019-391 which was finally adopted by the City Council at a meeting held on the 18th day of December, 2019

CERTIFIED BY ME THIS 18th DAY OF December, 2019.

MELODY HARTSGROVE
DEPUTY CITY CLERK

T&M ASSOCIATES
CONSULTING & MUNICIPAL ENGINEERS
ELEVEN TINDALL ROAD
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2
PROJECT NO. ASPK-00764

CHANGE ORDER NO. 1

DATE:

December 10, 2019

PROJECT:

Deal Lake Drive Improvements

OWNER:

City of Asbury Park

CONTRACTOR:

Black Rock Enterprises, LLC

DESCRIPTION OF CHANGE:

REDUCTIONS:

Various items are reduced to reflect current as-built quantities.

EXTRA:

Various items are increased to reflect current as-built quantities.

SUPPLEMENTARY:

S-110", PVC SDR-35

S-212", PVC SDR-35

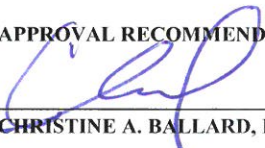
S-315", HDPE

S-4Inlet Type "B" Modified

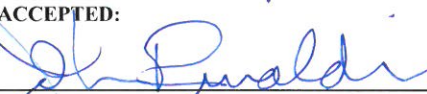
S-5Nyloplast Drainage Basin, 10"

S-6Bergh Street & Emory Street Resurfacing

APPROVAL RECOMMENDED:


CHRISTINE A. BALLARD, P.E.

ACCEPTED:


CONTRACTOR:
Black Rock Enterprises, LLC

OWNER'S APPROVALS:

NOTE: All work to be done
according to Contract
Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXXXX	\$163,642.00
B. TOTAL EXTRAS THIS C.O.	\$30,050.00	XXXXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$133,592.00	XXXXXXXXXXXX
TOTALS THIS C.O.	\$163,642.00	\$163,642.00
NET CHANGE THIS CHANGE ORDER		
PREVIOUS CHANGE ORDERS	\$0.00	\$0.00
TOTAL CHANGE ORDERS TO DATE	\$163,642.00	\$163,642.00
NET CHANGE IN CONTRACT		

ORIGINAL CONTRACT BID PRICE		\$1,138,701.05
CHANGE ORDERS TO DATE	0.00%	
REVISED CONTRACT PRICE		\$1,138,701.05

Attachment: Black Rock Change Order #1 12-11-19 (2019-391 : Authorizing Change Order Number 1 for Deal Lake Drive Improvements Project)

CHANGE ORDER NO. 1

SHEET NO. 2 OF 2
PROJECT NO. ASPK-00764

PROJECT:

Deal Lake Drive Improvements

OWNER:

City of Asbury Park

CONTRACTOR:

Black Rock Enterprises, LLC

	ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
R E D U C T I O N S	7	Police Traffic Directors (If & Where Directed)	1587.76	HR	\$75.00	\$119,082.00
	18	12" RCP, Class V w/O-Ring Gaskets	20.00	LF	\$75.00	\$1,500.00
	19	15" RCP, Class V w/O-Ring Gaskets	15.00	LF	\$79.00	\$1,185.00
	20	12" Ductile Iron Pipe, Class 52	35.00	LF	\$100.00	\$3,500.00
	21	14" Ductile Iron Pipe, Class 52	50.00	LF	\$100.00	\$5,000.00
	24	Inlet, Type E	1.00	UN	\$4,000.00	\$4,000.00
	25	Manhole, 4' Diameter	1.00	UN	\$5,000.00	\$5,000.00
	40	8" Ductile Iron Sewer Pipe (Repl) (If & Where Directed)	25.00	LF	\$75.00	\$1,875.00
	41	10" Ductile Iron Sewer Pipe (Repl) (If & Where Directed)	25.00	LF	\$100.00	\$2,500.00
	44	6" Polyvinyl Chloride Sewer Pipe (Repl) (If & Where Dir)	25.00	LF	\$100.00	\$2,500.00
	45	8" Polyvinyl Chloride Sewer Pipe (Repl) (If & Where Dir)	25.00	LF	\$100.00	\$2,500.00
	46	10" Polyvinyl Chloride Sewer Pipe (Repl) (If & Where Dir)	25.00	LF	\$100.00	\$2,500.00
	49	Manhole, Sanitary Sewer (If & Where Directed)	1.00	UN	\$5,000.00	\$5,000.00
	50	Manhole, Sanitary Sewer (Repl) (If & Where Directed)	1.00	UN	\$7,500.00	\$7,500.00

A. TOTAL REDUCTIONS

\$163,642.00

E X T R A	22	Inlet, Type B	1.00	UN	\$3,550.00	\$3,550.00
	43	6" Polyvinyl Chloride Sewer Pipe Lateral (Replacement) (I&WD)	175.00	LF	\$100.00	\$17,500.00
	47	San Sewer Service Connection (Repl) (If & Where Dir)	3.00	UN	\$1,500.00	\$4,500.00
	48	Cleanout (Replacement) (If & Where Directed)	3.00	UN	\$1,500.00	\$4,500.00

B. TOTAL EXTRA

\$30,050.00

S U P P L E M E N T A R Y	S-1	10", PVC SDR-35	15.00	LF	\$74.00	\$1,110.00
	S-2	12", PVC SDR-35	33.00	LF	\$77.00	\$2,541.00
	S-3	15", HDPE	217.00	LF	\$73.00	\$15,841.00
	S-4	Inlet Type "B" Modified	2.00	UN	\$6,500.00	\$13,000.00
	S-5	Nyloplast Drainage Basin, 10"	1.00	UN	\$2,600.00	\$2,600.00
	S-6	Bergh Street & Emory Street Resurfacing	1.00	LS	\$98,500.00	\$98,500.00

C. TOTAL SUPPLEMENTARY

\$133,592.00

Attachment: Black Rock Change Order #1 12-11-19 (2019-391 : Authorizing Change Order Number 1 for Deal Lake Drive Improvements Project)



RESOLUTION NO. 2019-392

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS IN THE FISCAL YEAR 2019 BUDGET

WHEREAS, it has been determined that various line items within the 2019 fiscal year operating budget need additional funds to cover these expenditures; and,

WHEREAS, it has also been determined that sufficient balances remain in various expense accounts to cover these expenditures; and,

WHEREAS, New Jersey Statute 40A:4-58 allows for the transfer of funds between line items during the two months during the fiscal year and the first three months of the following year.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Asbury Park that the Chief Financial Officer is hereby authorized to make the following budget transfers:

	From	To
Current Fund:		
General Administration OE	\$6,000.00	
Clerk S&W		\$1,000.00
Data Processing S&W		1,000.00
Recreation S&W		4,000.00

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to provide a certified copy to the Chief Financial Officer and the City Auditor.

I, MELODY HARTSGROVE, Deputy City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2019-392 which was finally adopted by the City Council at a meeting held on the 18th day of December, 2019

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
DEPUTY CITY CLERK



RESOLUTION NO. 2019-393

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE PURCHASE OF SUPPLIES TO RETROFIT SECONDARY CLARIFIER AT THE WASTEWATER TREATMENT PLANT

WHEREAS, the City has a need to purchase various supplies to retrofit the secondary clarifier at the Wastewater Treatment Plant; and

WHEREAS, the City has solicited and obtained two quotes from Guardian Environmental Products and USA Bluebook; and

WHEREAS, the City of Asbury Park is desirous of awarding a contract for this purchase to Guardian Environmental Products in an amount of \$10,748.75; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the following accounts 9-07-55-502-000-201. The maximum dollar value of the pending contract is as set forth in the resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the "City"), in the County of Monmouth, State of New Jersey authorize the purchase of various supplies to retrofit the secondary clarifier at the Wastewater Treatment Plant in the amount of \$10,748.75.00 and a copy of this Resolution shall be provided to the Superintendent of Public Works, City Manager, CFO and Director of Purchasing.

I, MELODY HARTSGROVE, Deputy City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2019-393 which was finally adopted by the City Council at a meeting held on the 18th day of December, 2019

CERTIFIED BY ME THIS 18th DAY OF December, 2019.

MELODY HARTSGROVE
DEPUTY CITY CLERK

6'ALE

GUARDIAN

ENVIRONMENTAL PRODUCTS

175 Fringetree Drive
West Chester, PA 19380

Main: 610-430-6200

Fax: 610-738-4421

E-mail: Info@guardwater.com

Quote Date: October 8, 2019

Customer Name: Asbury Park, NJ

Contact Name: Rudy Corona

Sent via Steve Rozewski – Metro NY Environmental

☐ Phone 973-330-7537

☐ Fax

☒ E-mail: rudy.corona@cityofasburypark.com

Guardian Environmental Products is pleased to offer the following quotation for your consideration.

Quantity	Part #	Description	Item Sell	Ext Sell
25	A-1312-198.25	Flight, fiberglass, 8-inch x 16' 6-1/4" long	\$ 119.95	\$ 2,998.75
50	6-1111-2	NM720S Non-metallic Chain, 10 ft w/one 8" attachment	\$ 130.00	\$ 6,500.00
50	4-1411-5.5	Wear Shoe, Carry, molded UHMW, 3x3x5.5"	\$ 5.00	\$ 250.00
50	4-1431-4.5	Wear shoe, Return w/lug, molded UHMW, 3x3x4.5"	\$ 7.00	\$ 350.00
25	A-1H11-kit	Flight attachment/wear shoe hardware kit, 316 ss	\$ 26.00	\$ 650.00

Items above are: Delivery 1-4 weeks.

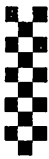
Terms: Net 30 days

F.O.B. Shipping Point, freight allowed to jobsite

10,748.75

Quotation submitted by: Ken Fuller
610-430-6200
kfuller@guardwater.com

Attachment: QUOTES - SECONDARY CLARIFIER AT THE WWTP (2019-393 : Authorizing the Purchase of Supplies to RetroFit Secondary



CITY OF ASBURY PARK
Wastewater Treatment Plant—Sewer Utility Division
PURCHASE REQUEST

DATE 11/22/2019

DESCRIPTION of Purchase: FIBERGLASS FLIGHTS, ASSOCIATED
CHAIN, HARDWARE ETC.

REASON for Purchase WE NEED TO RETROFIT OUR
SECONDARY CLARIFIER TANK #6. EXISTING
CHAIN/FLIGHTS BROKEN AND NON-OPERATIONAL

Amount \$10,748.75

VENDOR'S NAME AND ADDRESS: GUARDIAN ENVIRONMENTAL

REMARKS:

SEE ATTACHED
QUOTES, INFO

REQUESTED BY: _____

CHIEF OPERATOR _____

DPM DIRECTOR _____

CC:
Gale Brown—Admin Secretary, DPM

QUOTATION
HDSFM
D/B/A USABBLUEBOOK
PO Box 9004
Gurnee, IL 60031-9004
Toll free: 1-800-548-1234
Fax: (847) 689-3030

NO. 187083

Page 1

12/11/19

Ship-to: 1
ASBURY PARK CITY OF
WASTEWATER TREATMENT
1700 KINGSLEY ST
ASBURY PARK NJ 07712
USA

Bill-to: 604891
ASBURY PARK CITY OF
1 MUNICIPAL PLZ
ASBURY PARK, NJ 07712
USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
PU14753	01/10/20	GGR	NET 30	33	FXD/PPD	VENDOR'S CHOICE
QUOTED BY: GGR QUOTED TO: RUDY CORONA						
ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
3627-3X8X	3 X 8 X 16.52' FRP FLIGHT UP TO 10 HOLES / 2 DAPS	25	EA	88.10	EA	2202.50
3627-55UH	5.5" UHMW CARRY WEAR SHOE (WS1020)	50	EA	8.40	EA	420.00
3627-45UH	4.5" UHMW RETURN SHOE W/LUG (WS1021)	50	EA	8.40	EA	420.00
3627-9903	99034000 316 SS FLIGHT HARDWARE KIT #2	25	EA	19.10	EA	477.50
79481	10' Strand Longitudinal W/F228	50	EA	150.60	EA	7530.00
79486	Filler Block 3X8 2 TO 5 WEEK DELIVERY RUDY CORONA 732-921-1074 THIS QUOTE IS BASED ON THE QUANTITIES LISTED. ANY CHANGES TO THE PRODUCT MIX OR QUANTITIES MAY RESULT IN PRICE ADJUSTMENT	50	EA	7.15	EA	357.50

Any quoted item(s) without a 5 digit stock # is not normally stocked by USABBlueBook and is not normally returnable for credit UNLESS it is determined to be defective and covered under the vendor's warranty. With this in mind, please carefully review this quote BEFORE ordering to be certain it is appropriate for your application. This quote and all sales by HD Supply Facilities Maintenance, Ltd. d/b/aUSABBlueBook shall be governed exclusively by the Terms of Sale available at hdsupplysolutions.com/terms.

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

CONTINUED

QUOTATION
 HDSFM
 D/B/A USABLUEBOOK
 PO Box 9004
 Gurnee, IL 60031-9004
 Toll free: 1-800-548-1234
 Fax: (847) 689-3030

NO. 187083

Page 2

12/11/19

Ship-to: 1
 ASBURY PARK CITY OF
 WASTEWATER TREATMENT
 1700 KINGSLEY ST
 ASBURY PARK NJ 07712
 USA

Bill-to: 604891
 ASBURY PARK CITY OF
 1 MUNICIPAL PLZ
 ASBURY PARK, NJ 07712
 USA

REFERENCE #	EXPIRES	SLSP	TERMS	WH	FREIGHT	SHIP VIA
PU14753	01/10/20	GGR	NET 30	33	FXD/PPD	VENDOR'S CHOICE

QUOTED BY: GGR | QUOTED TO: RUDY CORONA

ITEM	DESCRIPTION	QUANTITY	UM	PRICE	UM	EXTENSION
------	-------------	----------	----	-------	----	-----------

TO ORDER --

For your convenience, you may simply sign below and return via fax to 847-689-3030. We will process your order promptly and fax a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department @ 800-548-1234. Please note any changes to the quantities or shipping address. Thanks for choosing USABlueBook.

Authorization Signature

PO Number (if required)

MERCHANDISE	MISC	TAX	FREIGHT	TOTAL
11407.50	.00	.00	475.01	11882.51

USE THIS QUOTE # ON PO's!



RESOLUTION NO. 2019-394

**City of Asbury Park
County of Monmouth
State of New Jersey**

AUTHORIZING T&M ASSOCIATES TO PERFORM SURVEYING SERVICES

WHEREAS, on December 13, 2019, the City of Asbury Park received a proposal to provide surveying service from T&M Associates for Memorial Drive within the City; and

WHEREAS, the City hereby authorizes T&M Associates to be the named engineer at Memorial Drive under the direction of the City Manager; and

WHEREAS, the cost for surveying Memorial Drive shall not exceed \$20,500.00 without Council approval; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the Current Fund 9-01-20-165-000-209; and

WHEREAS, the City Manager is hereby authorized to sign any contracts or documents associated with this activity. .

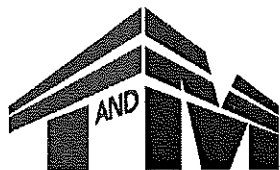
NOW, THEREFORE, BE IT RESOLVED by the City Council of Asbury Park, County of Monmouth, State of New Jersey, awards T&M Associates to provide surveying services for Memorial Drive within the City at a cost not to exceed \$20,500.00.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be provided to the CFO, Superintendent of Public Works, City Engineer and City Manager.

I, MELODY HARTSGROVE, Deputy City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2019-394 which was finally adopted by the City Council at a meeting held on the 18th day of December, 2019

CERTIFIED BY ME THIS 19th DAY OF December, 2019.

MELODY HARTSGROVE
DEPUTY CITY CLERK



YOUR GOALS. OUR MISSION.

ASPKOH-16019

December 13, 2019
Via email

Ms. Donna M. Vieiro, Interim City Manager
City of Asbury Park
One Municipal Plaza
Asbury Park, New Jersey 07712

**Re: Proposal for Pre-Design (Survey) Services
Memorial Drive Improvements
NJDOT FY2019 Municipal Aid Project - 00408**

Dear Ms. Vieiro:

Per your request, T&M is pleased to submit our proposal for professional engineering services for the Memorial Drive Improvements from Asbury Avenue to Sixth Avenue. Our estimated construction cost for this project is **\$4,400,000** which will include roadway reconstruction, curbs, sidewalks, drainage infrastructure, complete sanitary sewer replacement and two (2) new traffic signals. It is our understanding that the New Jersey Department of Transportation (NJDOT) has awarded the City of Asbury Park \$339,686.00 in grant funding through the NJ State Local Aid Program and the balance supplemented with City funds.

Project Understanding:

Memorial Drive Improvements will include bicycle facilities, pedestrian improvements, three traffic signal installations and parking for local businesses and residences. New pavement will be installed consisting of a minimum of 6" of Dense Graded Aggregate Base, 4" of Hot Mix Asphalt Base Course, and 2" of Hot Mix Asphalt Surface Course. It is our belief that the majority of the roadway consists of a concrete sub-base below the existing asphalt. This will be verified by performing pavement cores during the design phase, and the final pavement thicknesses adjusted accordingly.

There are multiple areas of flat profile grades which are the cause of standing water which may exacerbate pavement deterioration. These areas will be addressed through localized regrading of gutters or installation of new inlets.

The ADA curb ramps along Memorial Drive at multiple intersections are either missing or not up to current standards. Ramps at Fourth and Sunset Avenues were recently reconstructed, leaving approximately thirty (30) curb ramps to be upgraded. Remaining curbs will be replaced where grades at the curb are found to be inadequate for drainage purposes or are in poor condition. Existing sidewalks along Memorial Drive vary from excellent to fair condition and will be replaced to remedy problem areas. There are no sidewalks on the east side of Memorial Drive along the railroad tracks and none are anticipated.



Le: Donna M. Vieiro
Interim City Manager

Re: Memorial Drive Improvements
Proposal for Pre-Design Services

A vitrified clay storm water collection system exists along Memorial Drive with inlets at intersections which convey storm water to the large central collection pipe down the center of Memorial Drive. All storm water piping is proposed to be replaced with reinforced concrete pipe (RCP). There are multiple “old-style”, scupper-type curb inlets that will be replaced with NJDOT standard Type B Inlets with bicycle-safe grates and Type ‘N’ Eco curb pieces that note “No Dumping – Drains to Waterways”

The existing aging sanitary sewer system, consisting of vitrified clay pipe and brick structures will be completely replaced with new PVC pipe and precast concrete structures. Sanitary sewer manhole castings will be replaced and set ½” below pavement grade. New sanitary laterals with cleanouts will be installed or replaced if not already PVC.

New traffic signals will be installed along Memorial Drive at Third Avenue and Fourth Avenue. Traffic stripes will be replaced as required. All costs for design and inspection for new traffic signals have been separated for ease of reference, should the City wish to construct this project in multiple phases.

The existing roadway widths will generally be maintained, and driveway aprons will be replaced within the project limits. Restoration and cleanup, including topsoiling, fertilizing and seeding will be included. Manhole and drainage inlet heads along with all utility valves (gas & water) will be reset where required for grading.

In order to achieve the City’s objectives, we offer the following scope of services for your consideration:

SCOPE OF SERVICES:

A. PRE-DESIGN PHASE

1. Field survey will be conducted to determine existing cross slopes and gutterline profiles. Field surveys will be acquired by conventional “on the ground” methods and may be supplemented with aerial mapping.
 - a. A baseline will be set along the roadway as an open traverse line with NJ State Plane coordinates (NAD 1983) to locate the items listed below.
 - b. Topographic features will be located within the right of way, including trees, shrubs, signs, fences, mailboxes, roof drains, visible utilities and drainage systems.
 - c. Existing property corners will be located (along the roadway), where visible, for depicting existing right-of-way.
 - d. Using NAVD 1988 datum, benchmarks will be set for vertical control during construction.



ASPKOH-16019
December 13, 2019
Page 3 of 4

Le: Donna M. Vieiro
Interim City Manager

Re: Memorial Drive Improvements
Proposal for Pre-Design Services

- e. Visible utilities will be located, utility pole numbers recorded, and aerial utility elevations will be obtained at the proposed signalized intersections.
 - f. Cross-sections at 50 feet intervals will be acquired within the right of way.
 - g. Existing driveway centerlines will be profiled to ten feet beyond the existing sidewalks.
 - h. Invert, grate and rim elevations for storm water and sanitary structures will be provided.
2. Base maps will be prepared at a scale of 1" = 20'. Tax map accuracy right-of-way lines will be shown on the base maps.
 3. Copies of the base maps will be forwarded to each utility company (and the City Department of Public Works) so they can verify the location and sizes of their facilities. We will also inquire whether they have plans for future relocation or expansion and advise that the City will not be permitting utility improvements to be made for five years after completion of construction.
 4. Turning Movement Counts will be conducted at the intersections proposed for signalization (3 locations), which will include vehicular, pedestrian, bicycle, and heavy truck volumes. These counts will be conducted during a typical weekday from 7AM-6PM. It is expected that these counts will be performed after Labor Day. These counts will be utilized to perform LOS analysis and will form the basis for determining the traffic signal timing and operation. If it is determined that the City would like additional counts during the summer season, T&M will provide a separate proposal for the expanded scope.
 5. Crash reports covering the most recent 3-year period will be obtained from the City police records to assess existing safety issues at the proposed signalized intersections. If necessary, the implementation of countermeasures to reduce crash rates at the intersection will be incorporated as they pertain to the scope of this project (traffic signal improvements).
 6. We have assumed full replacement of Sanitary Sewer infrastructure along with replacement of manhole castings and laterals where not already PVC.
 7. We will perform pavement cores to verify existing pavement thicknesses and sub-grade materials.

We are prepared to initiate Pre-Design / Survey services immediately upon your authorization to proceed for an estimated fee not to exceed approximately \$20,500.00

Please note that subsequent design phase and construction phase services proposal will be submitted under separate cover.

Attachment: T&M Pre-Design Survey (2019-394 : Authorizing T&M Associates to Perform Surveying Services)



ASPKOH-16019
December 13, 2019
Page 4 of 4

Le: Donna M. Vieiro
Interim City Manager

Re: Memorial Drive Improvements
Proposal for Pre-Design Services

Should the City find this proposal acceptable, please indicate by signing below and kindly return for our files. We look forward to continuing to serve the City of Asbury Park with all of its engineering needs.

If you have any questions or require additional information, please do not hesitate to contact me directly.

Very truly yours,

T&M ASSOCIATES

JASON D. HARZOLD
CLIENT MANAGER

On Behalf of:

CHRISTINE A. BALLARD, P.E.
ASBURY PARK CITY ENGINEER

Accepted/Authorized by:
THE CITY OF ASBURY PARK

Donna M. Vieiro
Asbury Park Interim City Manager

Date

CAB:JDH:jdh

Cc: Melody Hartsgrove, Deputy City Clerk (*via email*)
JoAnn Boos, CFO (*via email*)
Frederick C. Raffetto, City Attorney (*via email*)

G:\Projects\ASPKW\Proposals\16002-MEMORIAL DRIVE IMPROVE\Draft Material\Capabianco_CAB-JDH Memorial Dr Proposal - Pre-Design 12-13-19.docx

Attachment: T&M Pre-Design Survey (2019-394 : Authorizing T&M Associates to Perform Surveying Services)



RESOLUTION NO. 2019-395

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION GRANTING AN HMFA TAX ABATEMENT AND DECLARATION OF NEED TO HOLLY HOUSE PRESERVATION L.P. TO REHABILITATE 100 DRURY LANE, BLOCK 103, LOT 2

WHEREAS, Holly House Preservation, L.P. (hereinafter referred to as the "Sponsor") proposes to acquire and rehabilitate a 42-unit low- or moderate-income family rental housing project including one or two employee units (hereinafter referred to as the "Project") pursuant to the provisions of the New Jersey Housing and Mortgage Finance Agency Law of 1983, as amended (N.J.S.A. 55:14K-1 et seq.), the rules promulgated thereunder at N.J.A.C. 5:80-1.1 et seq., and all applicable guidelines promulgated thereunder (the foregoing hereinafter collectively referred to as the "HMFA Requirements") within the City of Asbury Park (hereinafter referred to as the "Municipality") on a site described as Block 103, Lot 2 as shown on the Official Assessment Map of the City of Asbury Park, Monmouth County and commonly known as Holly House Apartments, 100 Drury Lane, Asbury Park, New Jersey; and

WHEREAS, the Project will be subject to the HMFA Requirements and the mortgage and other loan documents executed between the Sponsor and the New Jersey Housing and Mortgage Finance Agency (hereinafter referred to as the "Agency"); and

WHEREAS, pursuant to the HMFA Requirements, the governing body of the Municipality hereby determines that there is a need for this housing project in the Municipality; and

WHEREAS, the housing shall be one hundred (100%) affordable and shall be deed restricted as affordable housing for 30 years with at least 50% of the housing dedicated to households making no more than 60% of area median income as defined by the U.S. Department of Housing and Urban Development (HUD), as approved by the Agency;

WHEREAS, the Sponsor has presented to the Municipal Council a revenue projection for the Project which sets forth the anticipated revenue to be received by the Sponsor from the operation of the Project as estimated by the Sponsor and the Agency, a copy of which is attached hereto and made a part hereof as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Municipal Council of the City of Asbury Park (the "Council") that:

(1) The Council finds and determines that the proposed Project will meet or meets an existing housing need;

(2) The Council does hereby adopt the within Resolution and makes the determination and findings herein contained by virtue of, pursuant to, and in the conformity with the provisions of the HMFA Requirements with the intent and purpose that the Agency shall rely thereon in making a mortgage loan to the Sponsor, which shall construct, own and operate the Project; and

(3) The Council does hereby adopt the within Resolution with the further intent and purpose that from the date of execution of the Agency mortgage, the proposed Project, including both the land and improvements thereon, will be exempt from real property taxation as provided in the HMFA Requirements, provided that payments in lieu of taxes for municipal services supplied to the Project are made to the municipality in such amounts and manner set forth in the Agreement for Payments in Lieu of Taxes attached hereto as Exhibit "B", under no event shall such exemption be longer than 30 years; and

(4) The Council hereby authorizes and directs the Mayor of the City of Asbury Park to execute, on behalf of the municipality, the Agreement for Payments in Lieu of Taxes in substantially the form annexed hereto as Exhibit "B"; and

(5) The Council understands and agrees that the revenue projections set forth in Exhibit "A" are estimates and that the actual payments in lieu of taxes to be paid by the Sponsor to the municipality shall be determined pursuant to the Agreement for Payments in Lieu of Taxes executed between the Sponsor and municipality.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Municipal Council of the City of Asbury Park (the "Council") that a copy of this resolution shall be sent to the following:

1. Donna Vieiro, Interim City Manager, City of Asbury Park
2. Michele Alonso, Director of Planning and Redevelopment
3. Frederick Raffetto, Municipal Attorney
4. David Weinstein, Redevelopment Attorney
5. Alison Carey, Related Affordable, LLC

I, MELODY HARTSGROVE, Deputy City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2019-395 which was finally adopted by the City Council at a meeting held on the 18th day of December, 2019

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
DEPUTY CITY CLERK

AGREEMENT FOR PAYMENT IN LIEU OF TAXES

THIS AGREEMENT, made this _____ day of _____, _____, between **Holly House Preservation, L.P.** a New York limited partnership, having its principal office at 60 Columbus Circle, 18th Floor, New York, NY 10023 hereinafter the “Sponsor”), and the **City of Asbury Park**, a municipal corporation of the County of Monmouth and State of New Jersey (hereinafter the “Municipality”).

WITNESSETH

In consideration of the mutual covenants herein contained and for other good and valuable consideration, it is mutually covenanted and agreed as follows:

1. This Agreement is made pursuant to the authority contained in Section 37 of the New Jersey Housing and Mortgage Finance Agency Law of 1983 (N.J.S.A.55:14K 1 et seq.) (hereinafter “HMFA Law”) and a Resolution of the Committee of the Municipality (the “Resolution”) and with the approval of the New Jersey Housing and Mortgage Finance Agency (hereinafter the “Agency”), as required by N.J.S.A. 55:14K-37.
2. The Project is or will be situated on a parcel of land known as Block 103, Lot 2 as shown on the Official Assessment Map of the City of Asbury Park and more commonly referred to as 100 Drury Lane.
3. As of the date the Sponsor executes a first mortgage upon the Project approved by the Agency (hereinafter referred to as the “Agency Mortgage”), the land and improvements comprising the Project shall be exempt from real property taxes, provided that the Sponsor shall make payments in lieu of taxes to the Municipality as provided hereinafter. The exemption of the Project from real property taxation and the sponsor’s obligation to make payments in lieu of taxes shall not extend beyond the date on which the Agency Mortgage is paid in full, which according to the HMFA Law, may not exceed thirty (30) years.
4. (a) For the project receiving construction and permanent financing from the Agency, the Sponsor shall make payment to the Municipality of an annual service charge in lieu of taxes in such amount as follows:
 - (1) From the date of the execution of the Agency Mortgage until the date of substantial completion of the Project, the Sponsor shall make payment to the Municipality in an amount equal to \$ 63,583.50 (pursuant to the HMFA Law, the annual amount may not exceed the amount of taxes due on the property for the year preceding the recording of the Agency Mortgage). As used herein, “Substantial Completion” means the date upon which the Municipality receives a certificate of substantial completion from the architect or general contractor.
 - (2) From the date of Substantial Completion of the Project and for the remaining term of the NJHMFA Mortgage, the Sponsor shall make payment to the Municipality in an amount equal to 5 percent of Project Revenues.

(b) For Projects receiving permanent mortgage financing only from the Agency, the Sponsor shall make payment to the Municipality in an amount equal to 5 percent of Project Revenues, from the date of the Agency Mortgage and for the remaining term of the Agency Mortgage.

(c) As used herein, "Project Revenues" means the total annual gross rental or carrying charge or other income of the Sponsor from the Project less the costs of utilities furnished by the Project, which shall include the costs of gas, electric, heating fuel, water supplied, sewerage charges, and rubbish removal, and less vacancies if any. Project Revenues shall include any rental subsidy contributions received from any federal or state program.

(d) The amount of payment in lieu of taxes to be paid pursuant to paragraphs (a) or (b) and (c) above is calculated in Exhibit "A" attached hereto. It is expressly understood and agreed that the revenue projections provided to the Municipality as set forth in Exhibit "A" and as part of the Sponsor's application for an agreement for payments in lieu of taxes are estimates only. The actual payments in lieu of taxes to be paid by the Sponsor shall be determined pursuant to Section 5 below.

5. (a) Payments by the Sponsor shall be made on a quarterly basis in accordance with bills issued by the Tax Collector of the Municipality in the same manner and on the same dates as real estate taxes are paid to the Municipality and shall be based upon Project Revenues of the previous quarter. No later than three (3) months following the end of the first fiscal year of operation after (i) the date of Substantial Completion (for projects receiving construction and permanent financing) or (ii) the date of the Agency Mortgage (for projects receiving permanent financing only) and each year thereafter that this Agreement remains in effect, the Sponsor shall submit to the Municipality a certified, audited financial statement of the operation of the Project (the "Audit"), setting forth the Project Revenues and the total payments in lieu of taxes due to the Municipality calculated at 5 percent of Project Revenues as set forth in the Audit (the "Audit Amount"). The Sponsor simultaneously shall pay the difference, if any, between (i) the Audit Amount and (ii) payments made by the Sponsor to the Municipality for the preceding fiscal year. The Municipality may accept any such payment without prejudice to its right to challenge the amount due. In the event that the payments made by the Sponsor for any fiscal year shall exceed the Audit Amount for such fiscal year, the Municipality shall credit the amount of such excess to the account of the Sponsor.

(b) All payments pursuant to this Agreement shall be in lieu of taxes and the Municipality shall have all the rights and remedies of tax enforcement granted to the Municipalities by law just as if said payments constituted regular tax obligations on real property within the Municipality. If, however, the Municipality disputes the total amount of the annual payment in lieu of taxes due it, based upon the Audit, it may apply to the Superior Court, Chancery Division for an accounting of the service charge due the Municipality, in accordance with this Agreement and HMFA Law. Any such action must be commenced within one year of the receipt of the Audit by the Municipality.

(c) In the event of any delinquency in the aforesaid payments, the Municipality shall give notice to the Sponsor and NJHMFA in the manner set forth in 9 (a) below, prior to any legal action being taken.

6. The tax exemption provided herein shall apply only so long as the Sponsor or its successors and assigns and the Project remain subject to the provisions of the HMFA Law and Regulations made thereunder and the supervision of the Agency, but in no event longer than the original intended term of the Agency Mortgage. In the event of (a) a sale, transfer or conveyance of the Project by the Sponsor or (b) a change in the organizational structure of the Sponsor, this Agreement shall be assigned to the Sponsor's successor and shall continue in full force and effect so long as the successor entity qualifies under the HMFA Law or any other state law applicable at the time of the assignment of this Agreement and assumes the Agency Mortgage. This Agreement may be assigned without additional approval of the Municipality.

7. Upon any termination of such tax exemption, whether by affirmative action of the Sponsor, its successors and assigns, or by virtue of the provisions of the HMFA Law, or any other applicable state law, the Project shall be taxed as omitted property in accordance with the law.

8. The Sponsor, its successors and assigns shall, upon request, permit inspection of property, equipment, buildings and other facilities of the Project and also documents and papers by representatives duly authorized by the Municipality. Any such inspection, examination or audit shall be made during reasonable hours of the business day in the presence of an officer or agent of the Sponsor or its successors and assigns.

9. Any notice or communication sent by either party to the other hereunder shall be sent by certified mail, return receipt requested, addressed as follows:

(a) When sent by the Municipality to the Sponsor, it shall be addressed to Holly House Preservation, LP 60 Columbus Circle, 18th Floor, New York, NY 10023 or to such other address as the Sponsor may hereafter designate in writing; and a copy of said notice or communication by the Municipality to the Sponsor shall be sent by the Municipality to the New Jersey Housing and Mortgage Finance Agency, 637 South Clinton Avenue, PO Box 18550, Trenton, New Jersey 08650-2085.

(b) When sent by the Sponsor to the Municipality, it shall be addressed to the City Manager, City of Asbury Park, One Municipal Plaza, Asbury Park, New Jersey or to such other address as the Municipality may designate in writing; and a copy of said notice or communication by the Sponsor to the Municipality shall be sent by the Sponsor to the New Jersey Housing and Mortgage Finance Agency, 637 South Clinton Avenue, PO Box 18550, Trenton, New Jersey 08650-2085.

10. In the event of a breach of this Agreement by either of the parties hereto or a dispute arising between the parties in reference to the terms and provisions as set forth herein, either party may apply to the Superior Court, Chancery Division, to settle and resolve said dispute in such fashion as will tend to accomplish the purposes of the HMFA Law.

11. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same agreement. It shall not be necessary in making proof of this Agreement to produce or account for more than a sufficient number of counterparts to evidence the execution of this Agreement by each party hereto.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year set forth above.

ATTEST:

SPONSOR:

ATTEST:

MUNICIPALITY:

“EXHIBIT A”

Projected Estimated Payment in Lieu of Taxes
Based upon anticipated First Year Rent Levels

REAL ESTATE TAX CALCULATION FOR TAX ABATEMENT

Gross Rents and other revenue	\$	<u>724,180</u>
Less Vacancy	(-)	<u>36,114</u>
Less Utilities	(-)	<u>72,400</u>
 Gross Sheltered Rents	 \$	 <u>615,666</u>
 x Rate	 x	 <u>5%</u>
Real Estate Taxes	\$	30,783

Exhibit A

APPLICATION FOR LONG TERM TAX EXEMPTION
(COMMERCIAL/RESIDENTIAL/CONDOMINIUM PROJECT)

OFFICE OF THE
CITY MANAGER
MUNICIPAL BUILDING
ONE MUNICIPAL PLAZA
ASBURY PARK, NEW JERSEY 07102

Holly House Preservation, L.P.
(a newly-formed single-purpose
affiliate of Related Affordable, LLC)
Name of Applicant

60 Columbus Circle, 18th Floor
New York, NY 10023
Address of Applicant

100 Drury Lane
Asbury Park, NJ 07712
Address of Project Site

THE UNDERSIGNED, ON BEHALF OF AND WITH THE POWER AND INTENT TO BIND THE APPLICANT, HEREBY CERTIFIES TO THE CITY AS FOLLOWS, AND HEREBY ACKNOWLEDGES THAT THE STATEMENTS CONTAINED HEREIN ARE MADE IN INDUCEMENT OF A TAX ABATEMENT PURSUANT TO THE LONG TERM TAX EXEMPTION LAW:

SECTION A: APPLICANT INFORMATION

1. **Name of Applicant:** Holly House Preservation, L.P. (a newly-formed single-purpose affiliate of Related Affordable, LLC)
2. **Address of Applicant:** 60 Columbus Circle, 18th Floor, New York, NY 10023

SECTION B: PROPERTY INFORMATION

3. Identification of Property:

- a. State the street address of the proposed project site (the "Project Site"), according to the currently effective tax map of the City (the "Official Map"):

100 Drury Lane, Asbury Park, NJ 07712

- b. State the block(s) and lot number(s) corresponding to the Project Site on the Official Map:

Block 103 Lot 2

- c. Identify the designated Redevelopment Area in which the Project Site is located:

N/A – We request a PILOT under the New Jersey Housing and Mortgage Finance Agency (“NJHMFA”) statute, which does not require a Redevelopment Area.

- d. Provide a metes and bounds description of the Project Site:

Based on current title report:

ALL THAT CERTAIN plot, piece or parcel of land, situate, lying and being in the City of Asbury Park, County of Monmouth and State of New Jersey. The legal description is:

BEGINNING at a point in the southerly line of Sixth Avenue distant 200 feet westerly from the intersection of the southerly line of Sixth Avenue and the westerly line of Railroad Avenue, and running

THENCE (1) South 24 degrees 30 minutes West, 150 feet to a point in the centerline of the block;

THENCE (2) North 65 degrees 30 minutes West, 40 feet along the centerline of the block to a point;

THENCE (3) North 24 degrees 30 minutes East, 10 feet to a point;

THENCE (4) North 65 degrees 30 minutes West, 60 feet to a point;

THENCE (5) South 24 degrees 30 minutes West, 10 feet to a point in the centerline of the block;

THENCE (6) North 65 degrees 30 minutes West, 100 feet along the centerline of the block to a point in the easterly line of Drury Lane;

THENCE (7) northeasterly along the easterly line of Drury Lane, along a curve bearing to the right with a radius of 175 feet, an arc distance of 162.28 feet to a point of compound curve;

THENCE (8) continuing northeasterly along the line of Drury Lane along a curve bearing to the right with a radius of 50 feet an arc distance of 32.18 feet to a point of tangency with the southerly line of Sixth Avenue;

THENCE (9) South 65 degrees 30 minutes East, 100 feet along the southerly line of Sixth Avenue to the point and place of BEGINNING.

For Information Only: Said premises are known as 100 Drury Lane, Asbury Park, NJ and designated as Block 103 Lot 2 as shown on the Tax Map of the City of Asbury Park, County of Monmouth.

- e. Attach a sealed copy of a survey of the Project Site OR provide a plotting thereof drawn from the Official Map.

Current draft survey attached

4. Current Assessment and Tax Status of the Project Site:

a. Current Assessment

<u>BLOCK</u>	<u>LOT</u>	<u>LAND</u>	<u>IMPROVEMENTS</u>	<u>TOTAL</u>
<u>103</u>	<u>2</u>	<u>\$1,344,000</u>	<u>\$2,556,000</u>	<u>\$3,900,000</u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u>\$</u>

b. Current Tax Status

<u>BLOCK</u>	<u>LOT</u>	<u>REAL PROPERTY BALANCE</u>	<u>WATER/SEWER</u>	<u>TOTAL</u>
<u>103</u>	<u>2</u>	<u>\$63,583.5 (2018)</u>	<u>\$23,105.35 (2018)</u>	<u>\$</u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
<u> </u>	<u> </u>	<u>\$</u>	<u>\$</u>	<u>\$</u>

c. Merger

If the Project Site is comprised of more than one lot on the Official Map, the Applicant hereby represents to the Mayor and Council that the Applicant will simultaneously herewith apply to the Tax Assessor or Planning Board upon site plan approval in writing for a merger of the lots into one or more lots, as proper land assessment requires. Applicant's failure to make such petition shall permit the assessor to make a merger of lots in a manner deemed appropriate to him or her and the Applicant shall be bound thereby and to the merger's effective date and the valuation of the land.

N/A

SECTION C. MUNICIPAL ASSISTANCE REQUESTED

5. What type of Tax Abatement is the Applicant requesting? (Note: if the proposed project incorporates more than one type of use, identify the type of Tax Abatement requested for each use.)

a. ____ Long Term Commercial.

Industrial Project with an annual service charge equal to fixed percent of annual gross revenue (*N.J.S.A. 40A:20-12*).

b. ____ Long Term Commercial.

Industrial Project with an annual service charge equal to 2% of total project cost (*N.J.S.A. 40A:20-12*). (Owner Occupied only).

c. X Long Term Residential Project.

~~Annual service charge based on the formula established pursuant to *N.J.S.A. 40A:20-12(b)(1)*.~~

*Annual service charge based on 5% of gross shelter rent, including rental revenue and other income actually collected less utilities, including trash removal, per *N.J.S.A. 55:14K-37*.*

d. ____ Long Term Residential Condominium.

Annual service charge based on the formula established pursuant to *N.J.S.A. 40A:20-12(b)(1)*.

6. The requested duration of Tax Abatement is 30 years.

SECTION D: PROJECT INFORMATION

7. Please describe the purpose of the project. Include a detailed description of the improvements to be made to the Project Site.

Holly House is a 42-unit affordable apartment community for low-income families in Asbury Park, New Jersey. The property consists of a three-story building with a mix of studio and one-bedroom units on an approximately 0.65-acre lot. The property offers on-site maintenance, on-site laundry facilities, and surface parking. The property sits two blocks west of Main Street, adjacent to Asbury Park High School and the Culinary Education Center.

Holly House currently benefits from a project-based Section 8 Housing Assistance Payments (“HAP”) contract with the U.S. Department of Housing and Urban Development (“HUD”) that provides rental subsidy for 100% of the units. The current HAP contract expires in 2022. There are no other affordability restrictions on the property. As a result, the property is at risk of conversion to market-rate housing when the HAP contract expires in several years, especially given the increase in market-rate development and redevelopment activity in the surrounding area.

The current owner desires to sell the property and Related Affordable has entered into a purchase contract to acquire the property to preserve an important affordable housing resource. Related Affordable proposes to form a single-purpose entity to acquire the property and enter into a new 20-year Section 8 renewal contract. In addition, Related Affordable proposes that the new owner enter into regulatory agreements in connection with a low income housing tax credit (“LIHTC”) preservation transaction, described below, to maintain the affordability of the property for current and future residents earning at or below 60% of the area median income for at least another 30 years.

Built in 1971, the property is aging and has significant physical needs. Related Affordable proposes to complete a comprehensive rehabilitation upon acquisition of the property and has prepared a preliminary scope of work with an average of approximately \$42,000 per unit in hard costs, for a total of approximately \$1,750,000. The proposed scope of work includes renovation to 100% of units, including new cabinets, counters, fixtures, appliances, lighting, tubs, toilets, flooring, painting, and smoke detectors, as well as common area improvements, such as accessibility modifications, laundry room and hallway updates, mechanical upgrades, and installation of security cameras. In addition, the scope includes building and site improvements, such as doors, roofing, windows, landscaping, and parking lot and sidewalk repairs. The renovation would address deferred maintenance, enhance resident comfort and convenience, increase energy and water efficiency, and improve visual impact in the community.

It is anticipated that the new owner would acquire the property in early 2020 and that the renovation work would be complete by early 2021. The proposed renovation would be a tenant-in-place renovation and the property would remain liveable throughout

construction.

Related Affordable proposes to work with NJHMFA to obtain an allocation of LIHTCs and tax-exempt bonds to finance the acquisition and rehabilitation of the property to address capital needs, improve housing quality, and preserve affordability.

8. Please provide a detailed break down of the total estimated project cost OR the total estimated Annual Gross Revenue pursuant to N.J.S.A. 40A:20-3(h). Attach substantiation of the assumptions utilized therein as may be necessary.

a. If providing a break down of total estimated project cost, please attach a signed and sealed architect's certification as to the construction costs. Please also see N.J.S.A. 40A:20-8 and comply therewith.

N/A – See 8(b) below

b. If providing a break down of Annual Gross Revenue, please attach a tentative financial plan for the Project, including but not limited to the following information, as appropriate: a schedule of rents; estimated expenditures for operation and maintenance; payments for interest, amortization of debt and reserves; payments to the City to be made pursuant to a financial agreement to be entered into with the City; and anticipated rate of return (to demonstrate satisfaction of constitutional but-for test).

Related Affordable intends to apply to HUD for a HAP contract renewal, including a rent increase to set contract rents effective at closing to post-rehabilitation market rents. UPDATE: There is currently no dedicated management office space for management staff to meet privately with residents. The propose rehabilitation includes the reconfiguration of a one-bedroom unit to convert the unit to a studio unit and create a new on-site management office, subject to HUD approval. The property currently has 42 rental units and will continue to have 42 rental units post-rehabilitation. The expected post-rehabilitation unit counts and HAP Rents based on the final rent comparability study, subject to HUD approval, are below: These rents are subject to HUD approval.

Unit Type	Studio	1BR
Current Count:	21	21
Post-Rehabilitation Count:	22	20
Bedrooms:	0	1
Bathrooms:	1	1
Unit Type:	HAP	HAP
Set-Aside:	60%	60%
HAP Rent (6/1/19):	1,071	1,262
Expected Post-Rehabilitation HAP Rent:	1,245	1,640

Attached to this application is a preliminary operating proforma based on these rents, an underwritten loan sizing vacancy of 5% per lender and NJHMFA requirements (actual vacancy expected to be lower), and an annual service charge equal to 5% of gross shelter

rent, including all rental revenue and other income actually collected less utilities, including trash removal.

The current real estate taxes for Holly House were approximately \$64,000 in 2018, of which we understand that an estimated \$37,000 was allocated to the municipality. UPDATE: Under the proposed PILOT, the year 1 underwritten annual service charge would be approximately \$31,000, assuming the post-rehabilitation rents above and 5% vacancy, with approximately \$29,000 allocated to the municipality. In addition, the property is expected to pay approximately \$20,000 in sewer fees, after improving water efficiency at the property through the renovation.

9. Describe the method of financing the project, including but not limited to a recapitulation of relevant financing terms (to the extent known), and the identification of funding sources.

Related Affordable plans to work with NJHMFA to obtain an allocation of LIHTCs and tax-exempt bonds to finance the acquisition and rehabilitation of the property. The expected sources for the project include equity raised from the sale of as-of-right LIHTCs to a to-be-determined investor limited partner, tax-exempt bonds allocated by NJHMFA, an additional tax-exempt or taxable permanent financing from a to-be-determined lender, deferred developer fee, and income from operations. It is anticipated that the permanent financing will have a 17-year term and 35-year amortization.

Related Affordable has had preliminary discussions with NJHMFA about the project and plans to submit an application for LIHTCs and tax-exempt bonds in September or early October 2019. Related Affordable will also identify a LIHTC investor and lender in this time frame.

10. Provide the currently estimated project schedule, including the anticipated project completion date.

UPDATE: The preliminary estimated project schedule is outlined below:

October 2019 – HUD application

November 2019 – NJHMFA application

December 2019 – Resolution of Need (required by December 18 for NJHMFA meeting schedule), HUD and PILOT approvals (required by January 15 for NJHMFA meeting schedule)

April 2019 – NJHMFA approvals

May 2020 – Closing of acquisition and permanent financing

May 2021 – Completion of rehabilitation

11. Disclosure Statement:

- a. Name of Corporation, Partnership or Entity: [Holly House Preservation, L.P. \(a newly-formed affiliate of Related Affordable, LLC, organizational chart attached\)](#)
- b. Principal place of business: [60 Columbus Circle, 18th Floor, New York, NY 10023](#)
- c. Name of statutory agent and address, but if applicant is not a corporation the one with related address upon whom legal process may be served is: [Corporation Service Company, 80 State Street, Albany, NY 12207-2543](#)
- d. Incorporated in the State of: [New York](#)

The following represents the name and addresses of all stock holders or partners owing a 10% or greater interest in the above corporation or partnership. If one or more of the above named s itself a corporation, partnership, or entity, I have annexed hereto the names and addresses of anyone owing a 10% or greater interest therein.

As shown on the attached organizational chart, [Holly House Preservation, L.P.](#) will be owned by a 0.01% general partner managed by [Related Affordable](#) and a to-be-determined 99.99% investor limited partner, upon acquisition of the property and closing of the LIHTC and bond financing. The section below lists the entities that will own more than 10% of the general partner or the managing member of the general partner.

<u>Name of Owner(s)</u>	<u>Address</u>	<u>Percent Owned</u>
Related Affordable, LLC	60 Columbus Circle New York, NY 10023	91% of General Partner
The Related Companies, L.P. (Ultimate beneficial ownership interests below)	60 Columbus Circle New York, NY 10023	83% of Related Affordable, LLC
Affordable Holdings, LLC (99.99% Matthew Finkle)	60 Columbus Circle New York, NY 10023	12% of Related Affordable, LLC
Stephen M. Ross	60 Columbus Circle New York, NY 10023	63.36% of TRCLP
Jeff T. Blau	60 Columbus Circle New York, NY 10023	18.50% of TRCLP

Bruce A. Beal, Jr.	60 Columbus Circle New York, NY 10023	10.35% of TRCLP
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e. Name of Directors

<u>Name of Owner(s)</u>	<u>Address</u>	<u>Title</u>
-------------------------	----------------	--------------

UPDATE: No officers for limited partnership

- 12. Please list all parties (persons or entities) affiliated or otherwise connected with the Applicant who have any interest in any agreement concerning tax exemption that is currently in force and effect with the City of Asbury Park.**

Name

Name of Urban Renewal Entity

None for current agreements

For proposed agreement:

Holly House Developer, LLC (proposed developer entity for acquisition / rehabilitation project; same ownership structure as General Partner of Applicant)

Related Management Company, L.P. (proposed management agent post-acquisition; see attached organizational chart)

- 13. Please list all parties (persons or entities) affiliated or otherwise connected with the Applicant who have any interest in any other contract or agreement that is currently in force and effect with the City of Asbury Park.**

Name

Type of Contract or Agreement

None that we are aware of for current agreements or proposed agreement

_____	_____
_____	_____

- 14. Describe the number and manner of temporary jobs (including skill level and any certifications or memberships needed) to be created by the Project during the construction period. Please also describe the number and manner of permanent jobs (including skill level and any certifications or memberships needed) to be created by the Project within one year after completion.**

The project is expected to generate approximately 12 temporary jobs during approximately 6 months of construction, approximately 10 of which will be skilled. Although not obligated, the applicant will attempt to hire local subcontractors and employees where feasible and suitable.

The property is an existing affordable multi-family property. Within one year after completion, the property is expected to support 1.5 full-time permanent jobs, including a community manager and maintenance superintendent. Related Management Company, L.P. community managers typically have a Housing Credit Certified Professional (HCCP) or Tax Credit Specialist (TCS) certification.

Qualification as a Certified Occupancy Specialist (COS) or Certified Professional of Occupancy (CPO) is also preferred. The maintenance superintendent will need to be licensed in New Jersey.

15. Please provide any further information that you wish the City to consider, for example, public benefits that will accrue to the City, its residents or the surrounding community from construction of the Project. For illustrative purposes only, will the undertaking of the Project include the remediation of any environmental hazards? Will the Project serve to enhance, preserve or reuse any property or building of historic interest? Will the Project provide expanded or rehabilitated open space or recreational facilities?

The project will preserve an affordable housing resources in a community experiencing significant market-rate residential development and redevelopment activity. Without a deed restriction as proposed for this project, the property is at-risk of conversion to market-rate housing and loss of 42 affordable units.

In addition to preservation of affordable housing, the project will improve the curb appeal of the property and enhance security through installation of security cameras. The proposed owner and management team will also look for opportunities to contribute to the community through resident programming and partnerships with local community organizations.

16. The proposed Project complies with the N/A (not required under NJHMFA form of PILOT) (insert name of redevelopment plan) as adopted and on file with the City Planning Board.
17. The undertaking conforms to all applicable municipal ordinances; its completion will meet an existing need, and the Project accords with the Master Plan of the City as it currently exists or as it will be amended.
18. The construction of the Project has not commenced nor will it commence prior to the final approval and execution of a Financial Agreement between the City and the Applicant.
19. No office or employee of the City has any direct or indirect personal or financial interest in the Project which is the subject of this application.
20. Please state any exception(s) to the statements made (#1 to #19 above).

21. I certify that all the foregoing statements made by me are true. I am aware that if of the foregoing statements made by me are willfully false, I am subject to punishment.


Signature

David Pearson, Senior Vice President
Print Name and Title of Related Afford LLC

9/23/2019
Date

Applicant(s) shall submit ten (10) copies executed in the original. Where the Applicant is other than an individual person the signature on the application shall be certified as to its authenticity and authority by the submission of a notarized corporate resolution bearing the seal of the corporation and the signature of the secretary of the corporation or similar bona fide evidence.

ATTACHMENTS

Current draft survey

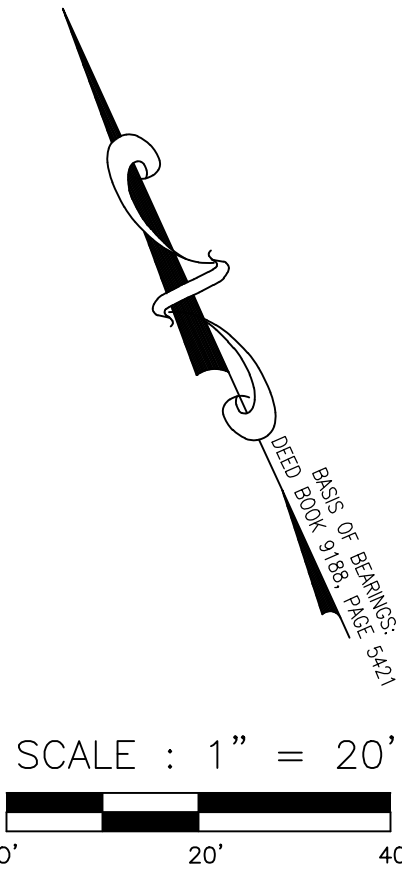
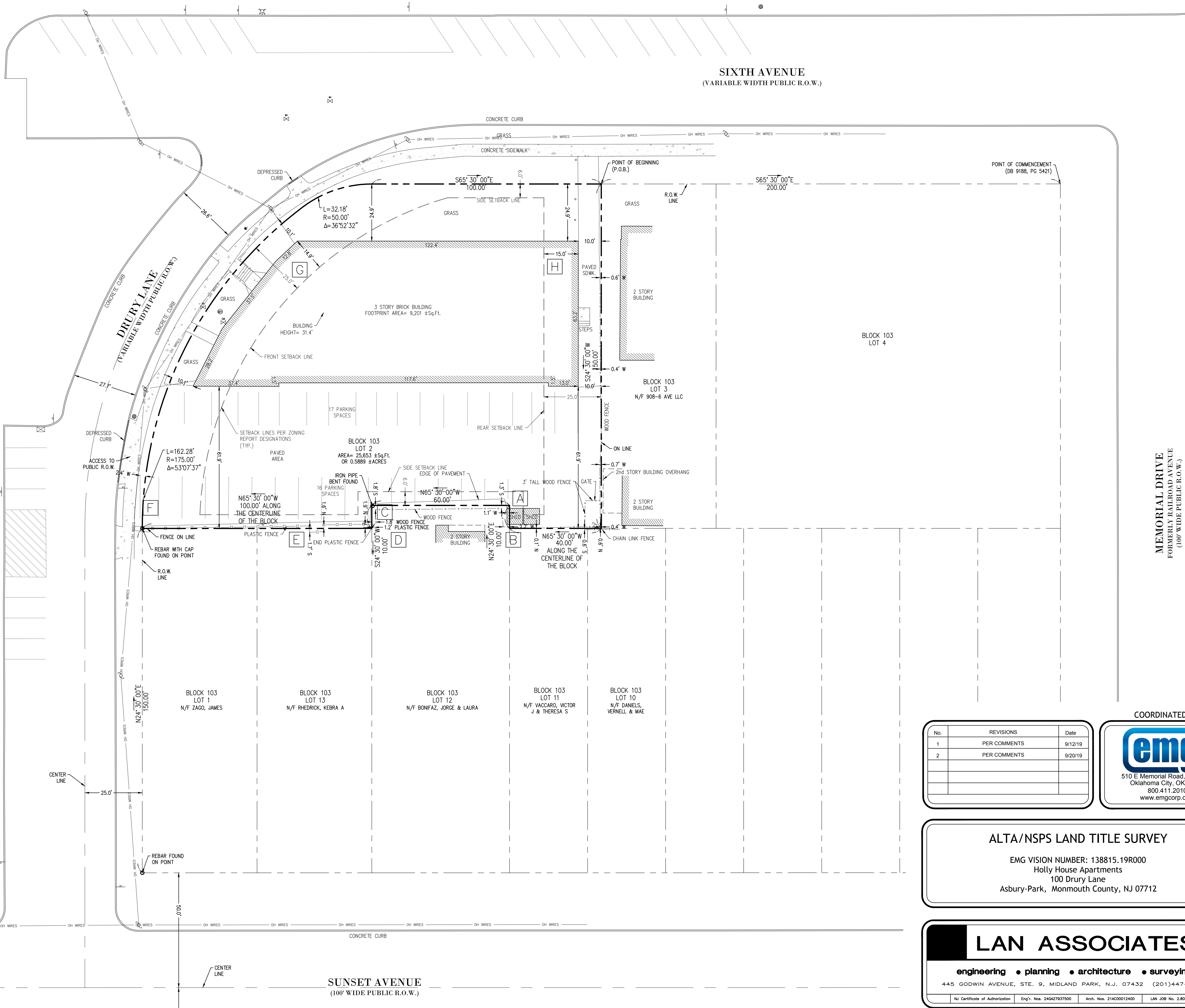
UPDATE: Preliminary operating proforma

UPDATE: Holly House Preservation, L.P. organizational chart

Related Management Company, L.P. organizational chart

LEGEND OF SYMBOLS

MONUMENT		UNKNOWN MANHOLE		WATER VALVE	
IRON PIPE/REBAR		ELECTRIC MANHOLE		WATER METER	
BOOK	BK	SANITARY MANHOLE		FIRE HYDRANT	
PAGE	PG	CLEAN OUT		WATER SHUT OFF	
FILED MAP	F.M.	TELEPHONE MANHOLE		WELL	
RIGHT OF WAY	R.O.W.	STORM MANHOLE		IRRIGATION CONTROL VALVE	
SIGN		CATCH BASIN		GAS VALVE	
FLAGPOLE		LIGHT POLE		GAS METER	
MAILBOX		WALL-MOUNTED LIGHT		UTILITY POLE	
DUMPSTER		BOLLARD		GUY WIRE	
HANDICAP SYMBOL		TREE		ELECTRIC METER	
PROPERTY LINE (PQ)		WATER LINE		W	
PROPERTY LINE		GAS LINE		G	
SETBACK LINE		ELECTRIC LINE		E	
WETLANDS BOUNDARY		TELEPHONE LINE		T	
STREAM OR BROOK		OVERHEAD WIRES		OH WIRES	
TREE LINE		SANITARY SEWER		SAN	
CHAIN LINK FENCE		STORM SEWER		ST	
WOOD FENCE		GUIDE RAIL			
PLASTIC FENCE					



No.	REVISIONS	Date
1	PER COMMENTS	9/12/19
2	PER COMMENTS	9/20/19

COORDINATED BY:

510 E Memorial Road, Suite A-1
Oklahoma City, OK 73114
800.411.2010
www.emgcorp.com

ALTA/NSPS LAND TITLE SURVEY

EMG VISION NUMBER: 138815.19R000
Holly House Apartments
100 Drury Lane
Asbury-Park, Monmouth County, NJ 07712

LAN ASSOCIATES

engineering • planning • architecture • surveying

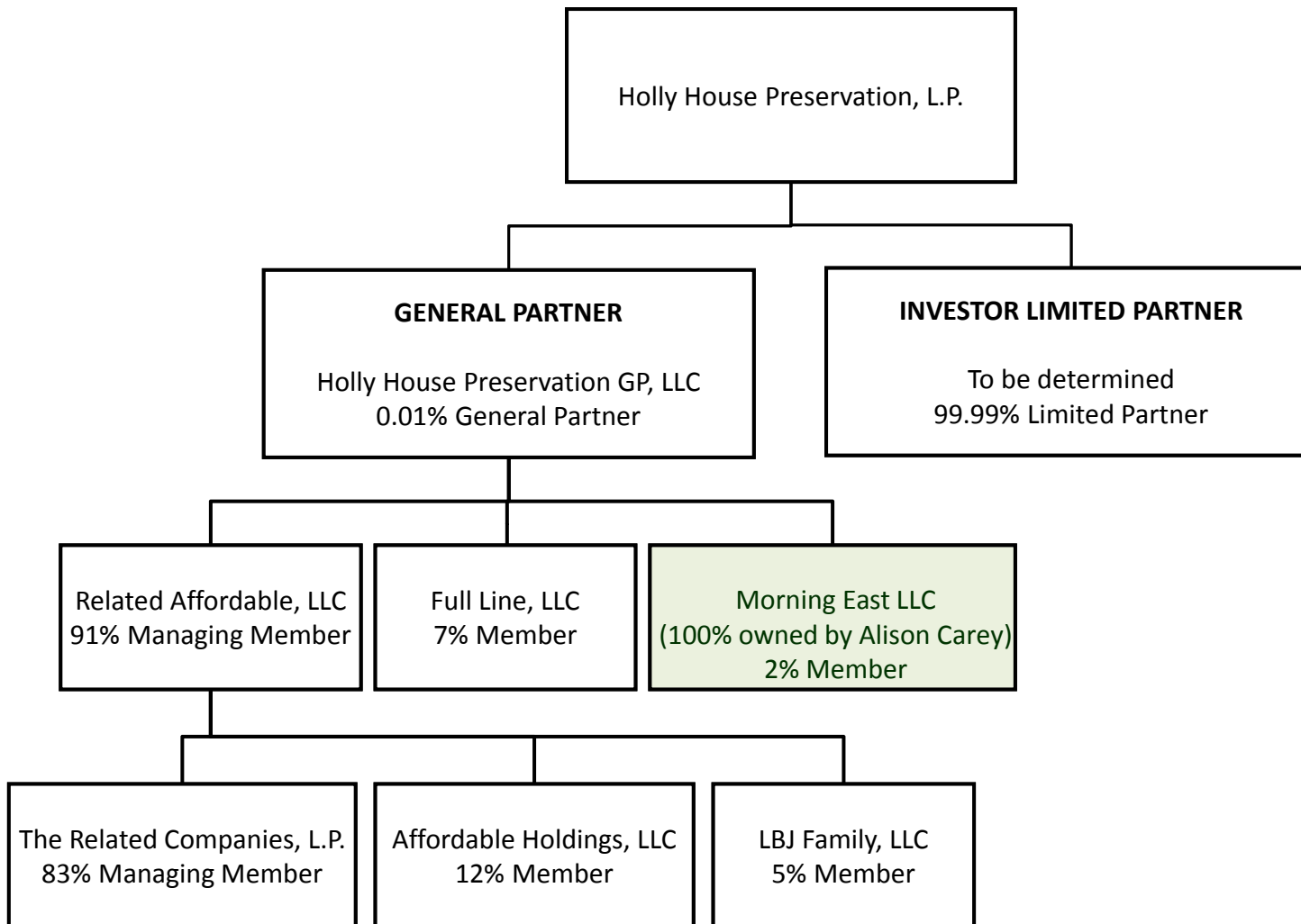
445 GODWIN AVENUE, STE. 9, MIDLAND PARK, N.J. 07432 (201)447-6400

NJ Certificate of Authorization Eng'r. Nos. 240A27937500 Arch. Nos. 21AC00012400 LAN JOB No. 2,80046.27

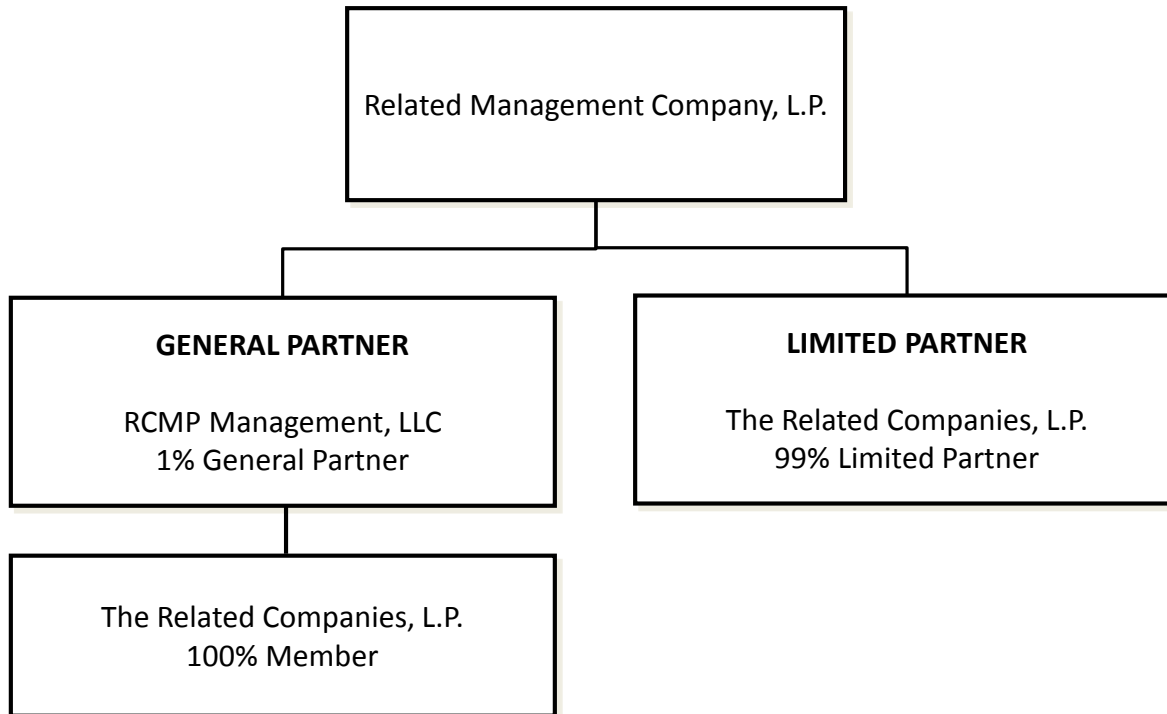
OPERATING PROFORMA - Holly House

<u>Revenue</u>		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15
Rental Revenue	2.0%	722,280	736,726	751,460	766,489	781,819	797,455	813,405	829,673	846,266	863,191	880,455	898,064	916,026	934,346	953,033
Vacancy	5.0%	36,114	36,836	37,573	38,324	39,091	39,873	40,670	41,484	42,313	43,160	44,023	44,903	45,801	46,717	47,652
Other Revenue	2.0%	1,900	1,938	1,977	2,016	2,057	2,098	2,140	2,183	2,226	2,271	2,316	2,362	2,410	2,458	2,507
Total Revenue		688,066	701,827	715,864	730,181	744,785	759,680	774,874	790,372	806,179	822,303	838,749	855,524	872,634	890,087	907,888
<u>Expenses</u>																
Admin Expenses	3.0%	25,400	26,162	26,947	27,755	28,588	29,446	30,329	31,239	32,176	33,141	34,135	35,160	36,214	37,301	38,420
Repair and Maintenance	3.0%	29,400	30,282	31,190	32,126	33,090	34,083	35,105	36,158	37,243	38,360	39,511	40,696	41,917	43,175	44,470
Utilities	3.0%	72,400	74,572	76,809	79,113	81,487	83,931	86,449	89,043	91,714	94,466	97,300	100,219	103,225	106,322	109,511
Payroll	3.0%	79,560	81,947	84,405	86,937	89,545	92,232	94,999	97,849	100,784	103,808	106,922	110,130	113,434	116,837	120,342
Mgmt Fee	3.0%	27,720	28,552	29,408	30,290	31,199	32,135	33,099	34,092	35,115	36,168	37,253	38,371	39,522	40,708	41,929
Insurance	3.0%	12,080	12,442	12,816	13,200	13,596	14,004	14,424	14,857	15,303	15,762	16,235	16,722	17,223	17,740	18,272
Real Estate Tax	5.0%	30,800	31,400	32,000	32,600	33,200	33,800	34,400	35,100	35,700	36,400	37,100	37,800	38,500	39,200	39,900
Portion of Annual Service Charge to City		29,300	29,800	30,400	31,000	31,500	32,100	32,700	33,300	33,900	34,600	35,200	35,900	36,600	37,200	37,900
Total Cost of Operations		277,360	285,357	293,576	302,023	310,705	319,631	328,806	338,338	348,035	358,105	368,456	379,097	390,036	401,282	412,844
Replacement Reserve Deposits	3.0%	12,012	12,372	12,744	13,126	13,520	13,925	14,343	14,773	15,216	15,673	16,143	16,627	17,126	17,640	18,169
Net Operating Income		398,694	404,098	409,545	415,033	420,560	426,125	431,726	437,261	442,928	448,525	454,149	459,799	465,472	471,165	476,875
<u>Debt Service</u>																
<u>First Mortgage</u>	Rate															
Interest Payments	3.72%	181,104	178,475	175,747	172,915	169,977	166,927	163,762	160,477	157,068	153,530	149,858	146,047	142,092	137,987	133,727
Principal Payments		69,465	72,094	74,822	77,653	80,592	83,642	86,807	90,092	93,501	97,039	100,711	104,522	108,477	112,582	116,842
Total First Mortgage Payment		250,569	250,569	250,569	250,569	250,569	250,569	250,569	250,569	250,569	250,569	250,569	250,569	250,569	250,569	250,569
Ending Principal Balance:	4,900,000	4,830,535	4,758,441	4,683,618	4,605,965	4,525,373	4,441,731	4,354,925	4,264,833	4,171,333	4,074,294	3,973,583	3,869,061	3,760,584	3,648,002	3,531,160
Annual NJHMFA Servicing Fee	0.50%	24,500	24,153	23,792	23,418	23,030	22,627	22,209	21,775	21,324	20,857	20,371	19,868	19,345	18,803	18,240
<u>Taxable Note</u>																
Interest Payments	4.92%	58,500	57,839	57,144	56,415	55,648	54,843	53,998	53,110	52,177	51,198	50,169	49,088	47,953	46,761	45,509
Principal Payments		13,142	13,803	14,498	15,228	15,994	16,799	17,644	18,532	19,465	20,444	21,473	22,554	23,689	24,881	26,133
Total Payment		71,642	71,642	71,642	71,642	71,642	71,642	71,642	71,642	71,642	71,642	71,642	71,642	71,642	71,642	71,642
Ending Principal Balance:	1,195,000	1,181,858	1,168,055	1,153,557	1,138,329	1,122,335	1,105,537	1,087,892	1,069,360	1,049,896	1,029,451	1,007,978	985,424	961,736	936,855	910,722
Total Combined Debt Service		346,711	346,364	346,003	345,629	345,241	344,838	344,420	343,986	343,535	343,068	342,583	342,079	341,556	341,014	340,451
<u>Capital Expenditures</u>																
Capital Expenditures		12,012	12,613	13,243	13,905	14,601	15,331	16,097	16,902	17,747	18,635	19,566	20,545	21,572	22,650	23,783
Reserve Withdrawal		12,012	12,613	13,243	13,905	14,601	15,331	16,097	16,902	17,747	17,853	16,143	16,627	17,126	17,640	18,169
Cash Required for Capital Expenditures		-	-	-	-	-	-	-	-	-	782	3,423	3,917	4,446	5,010	5,614
Reserves Account Balance		12,600	12,360	11,860	11,081	9,999	8,594	6,840	4,711	2,180	-	-	-	-	-	-
Before Tax Cash Flow		51,983	57,734	63,541	69,403	75,319	81,287	87,306	93,275	99,392	104,675	108,144	113,803	119,470	125,141	130,810

PROPOSED LIHTC ACQUISITION ENTITY For Holly House



PROPOSED MANAGEMENT AGENT For Holly House





RESOLUTION NO. 2019-396

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE CITY TO EXECUTE AN AGREEMENT WITH THE NEW JERSEY DIVISION OF LOCAL GOVERNMENT SERVICES RELATING TO THE CONTINUATION OF LIMITED STATE FINANCIAL OVERSIGHT FOR THE YEAR 2020

WHEREAS, prior to January 1, 2019, the City of Asbury Park (the “City”) and the New Jersey Division of Local Government Services (the “NJDLGS”) were parties to a Memorandum of Understanding which set forth the terms and conditions relating to the receipt of transitional aid funding by the City from the State; and

WHEREAS, commencing as of January 1, 2019, the City no longer receives transitional aid funding from the State; however, the City and the NJDLGS entered into a Letter Memorandum in order to continue a limited amount of State oversight relating to financial matters affecting the City for the year 2019; and

WHEREAS, the City and the NJDLGS believe that it would be in the best interests of the City to continue the State’s limited oversight of financial matters for the City for the year 2020; and

WHEREAS, in that regard, the parties now wish to enter into and execute the attached Letter Memorandum relating to the aforesaid continued limited State oversight; and

WHEREAS, the Mayor and Council believe that entering into the attached Letter Memorandum for the year 2020 is in the best interests of the health, safety and welfare of the residents of the City.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the Mayor and City Manager are hereby authorized to execute the attached Letter Memorandum relating to the continuation of limited State oversight of financial matters relating to the City for the year 2020.

2. That a certified copy of this Resolution shall be provided to each of the following:

- a. Edward M. Sasdelli, MPA, QPA, RMC, State Fiscal Oversight Monitor;
- b. Donna M. Vieiro, City Manager;
- c. JoAnn Boos, Asbury Park Chief Financial Officer; and
- d. Frederick C. Raffetto, Esq., City Attorney.

I, MELODY HARTSGROVE, Deputy City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2019-396 which was finally adopted by the City Council at a meeting held on the 18th day of December, 2019

CERTIFIED BY ME THIS 19th DAY OF December, 2019.

MELODY HARTSGROVE
DEPUTY CITY CLERK



**Asbury Park, New Jersey
ORDINANCE NO. 2019-47**

**AN ORDINANCE CREATING WITHIN CHAPTER IV “GENERAL LICENSING,”
SECTION 4-27 “FILM AND PHOTOGRAPHY PERMITS” OF THE CODE OF THE
CITY OF ASBURY PARK, NEW JERSEY.**

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Mayor and City Council of the City of Asbury Park (the “City”), in the County of Monmouth and State of New Jersey, that Chapter IV “GENERAL LICENSING” Section 4-27 “FILM AND PHOTOGRAPHY PERMIT” of the “Code of the City of Asbury Park, New Jersey is hereby created:

**CHAPTER IV
FILM AND PHOTOGRAPHY PERMITS**

4-27. FILM AND PHOTOGRAPHY PERMITS

4-27.1 Purpose

The purpose and intent of this section is to enable the City of Asbury Park to control over the location and time of film and photography activities to be held within the confines of the City, while insuring the protection of the interests of those in the community upon whom such actions shall impact.

The applicant shall conduct their activities in such a manner as to minimize the inconvenience or discomfort to adjoining property owners as a result of such filming and shall, to the extent practicable, abate noise and park vehicles off the public streets. All vehicles parked on public streets and rights of ways shall be done so in accordance with all applicable state and local regulations.

4-27.2 Definitions. As used in this chapter, these terms shall have the following meanings:

A. Filming - The taking of still or motion pictures either on film, videotape, or similar recording medium, for any purpose intended for viewing on television, in theaters or for institutional uses. This term shall not include Family Videos and Photography and News Media, as defined herein, or as otherwise provided herein.

B. Motion Picture, Television Pictures, Still Photography - All activities attendant to the staging and/or shooting of commercial motion pictures, television series, television movies, commercials and to the taking of single or multiple photographs for sale or commercial use where the photographer sets up stationary equipment in any one location for longer than five

consecutive minutes but does not comply with the definition of Major Motion Picture

C. Major Motion Picture - Any film which is financed and/or distributed by a major motion picture studio or corporation for presentation in movie theaters, including any filming activity connected with any part of such a production; provided that the production has an overall budget of \$2,000,000.00, or more and films within the City for six (6) or more days

D. News Media - Photographic, filming, and/or videotaping for the purpose of a television news broadcast or reporting for print media by reporters, photographers or cameramen.

E. Education/Student Films - Motion Picture, Television or Still Photography produced to satisfy a course or curriculum requirement at an accredited educational institution. The student filmmaker must supply proof that he/she is currently enrolled in any such educational institution.

F. Family Videos and Photography - The filming or videotaping of motion pictures, or still photography, intended solely for private use.

G. Public Lands - The areas including but not limited to any public building, street, sidewalk highway, sidewalk, square, park, playground, the beachfront, boardwalk and the marina, and other public places, which is within the jurisdiction and control of the City of Asbury Park.

4-27.3 Permit Required

Applications for commercial, student, or any other non-City motion picture or film shoot must be submitted five (5) working days prior to the date of the activity. The City of Asbury Park shall receive credit on any project.

4-27.4 Application

A person or organization seeking issuance of a permit hereunder shall file an application with the City Manager or his or her designee, on a form to be provided for that purpose, on which form the applicant shall furnish pertinent information to include but not limited to the following:

- A. Date
- B. Responsible parties contact information
- C. Production company with contact information
- D. Locations
- E. Equipment to be used
- F. Special equipment such as firearms, pyrotechnics special events or unusual scene(s)
- G. Insurance requirements
- H. Any additional information deemed relevant

4-27.5 Fees

- A. If a fee is not listed below, then the cost shall reflect the fees found in Chapter 4 Permits for Special Events, Section 4.10.4 Fees
- B. The City Manager shall be authorized to negotiate fees in relation to City staff and equipment, as required, to protect the health, safety and welfare of the public
- C. Fees for educational and/or student shall be a flat \$25 and they are exempt from location fees and fees associated with usage of public property at the discretion of the City Manager
- D. As prescribed below:

Permit Fee (one time)	\$500.00
Daily Fee	\$750.00
Major Motion Picture shooting for six (6) days or more - Daily Fee	\$3,500.00
Expedited Approval (less than five days)	\$500.00
Staff (Public Works, Fire, Police)	Special Event rate as found in Section 4-10.4 Fees
Electrical Power	\$500.00
Use of Public Building	\$500.00
Use of Park or Beach	\$500.00
Street Closing	Special Event rate as round in Section 4-10.4(i)(1) and (2)
Educational/Student film fee	\$50.00

4-27.6 Insurance

No permit shall be issued for filming upon Public Lands unless the applicant shall provide the City of Asbury Park with satisfactory proof of the following. The City Manager, in consultation with the City's Risk Manager, may reduce the insurance requirement if deemed appropriate:

***Organizations-** using City facilities have special requirements including providing Comprehensive General Liability including premises, products / completed operations, independent contractors, contractual coverage and protect against claims for all damages arising from bodily injury, property damage, personal injury and advertising injury including death. A Certificate of Liability Insurance naming the City of Asbury Park including their employees, officers, agents and Elected or Appointed officials and representatives as additional insured with limits carried of at least \$1,000,000.00 per occurrence with a \$2,000,000.00 aggregate underwritten by an insurance company licensed to do business in the State of New Jersey and acceptable to the City of Asbury Park. A written hold harmless and indemnification agreement must also be executed.

***Individuals-** using City facilities have special requirements including providing a Certificate of Liability Insurance with Personal Liability under a homeowners or similar insurance policy including, bodily injury and property damage with minimum limits of liability not less than \$ 500,000.00. A written hold harmless and indemnification agreement must also be executed.

4-27.7 Existing Conditions

The person and organization to which this permit is issued will be responsible to see that all rules, regulations and ordinances are obeyed and that City property is not damaged and/or returned to good order. They will preserve order and decorum and leave the site and/or facilities in good order.

4-27.8 Reimbursement of Certain Costs.

In addition to any and all other fees or costs mentioned in this chapter, the applicant shall reimburse the City for any lost revenue, including but not limited to, repairs required to public property, and any revenues that the City was prevented from earning because of the filming

4-29.9 Filming in Residential Areas.

Filming in residential areas shall be permitted Monday through Friday and shall not disturb or impose upon the health, safety, welfare or orderly flow of pedestrian or vehicular traffic. Filming on Saturday is permitted upon successful demonstration that there will be no impact to the quality of life of the immediate area.

4-29.10 Refusal to Issue Permit

The City of Asbury Park may refuse to issue a permit whenever it determines, on the basis of objective facts and after a review of the application that the application would pose a risk to the health, safety and welfare of the public.

4-29.11 Waiver of Requirements of Section by the City

The City Manager or their designee may authorize changes to this Chapter dependent on the application that are in the best interest of the City and to protect the health, safety and welfare of the public.

BE IT FURTHER ORDAINED, that all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

BE IT FURTHER ORDAINED, that the provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

I, MELODY HARTSGROVE, Deputy City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of ORDINANCE NO. 2019-47 which was finally adopted by the City Council at a meeting held on the 18th day of December, 2019

MELODY HARTSGROVE
DEPUTY CITY CLERK



Minutes
Meeting of the Municipal Council
Wednesday, December 18, 2019
WORK SESSION

Announcement by the City Clerk

Attendee Name	Title	Status	Arrived
Eileen Chapman	Councilmember	Present	
Yvonne Clayton	Councilmember	Present	
Jesse Kendle	Councilmember	Present	
Amy Quinn	Deputy Mayor	Present	
John Moor	Mayor	Present	
Melody Hartsgrove	Deputy City Clerk	Present	
Cindy Dye	City Clerk	Absent	
Donna Vieiro	City Manager	Present	
Frederick Raffetto	City Attorney	Present	

Deputy City Clerk Melody Hartsgrove called the meeting to order at 6:00 PM.

City Manager's Report on Issues Raised at Prior Council Meeting(s)

City Manager Vieiro, responded to a question asked from a resident at the last Council Meeting regarding fifty million dollars from i-Star, i-Star is under a RAB program and can collect up to fifty million but they have only collected about three or four million to date.

Special Event Applications

Leesha Floyd, reviewed the special event applications with the Mayor and Council.

Items to be presented by:

None at this time.

Review of Agenda Items for December 18th ,Regular Meeting

City Manager Vieiro, reviewed the agenda for the Regular Council Meeting with the Mayor and Council.

Matters from City Council

Council Member Chapman wished everyone a Happy Holiday Season and thanked everyone for coming out throughout the year. The City's calendars have been mailed out. Beach bathing certificates are available in the Lobby of City Hall on Friday December 20th from 3-5 pm and Saturday from 10-1:00 Pm.

Council Member Clayton A winter Coat Drive is being held at City Hall on the second floor, donations can be dropped off until Friday January 3rd. The giveaway will be on January 11th from 9-noon at the Transportation Center. She wished everyone a Happy Holiday.

Council Member Kendle stated the Recreation Dance was a great success and thanked Leesha for all of her help. He wished everyone a Happy Holiday.

Deputy Mayor Quinn stated the City is offering free parking during the Holiday season on Saturdays from 9 am -6pm and free parking all day on December 25th and January 1st. Please be aware of the Holiday Trash schedule. She wanted to thank the staff Sue Chapman and Karen Murphy for the great job on the Kwanza Celebration. She wished everyone a Happy Holiday.

Mayor Moor wished everyone a Happy Holiday and thanked Kevin Keddy for his service as Deputy Assistant City Manger for the last four years. The Annual Senior Center Holiday party will be held on Friday.

Deputy Assistant City Manger Keddy thanked everyone for the last four years.

Matters from City Manager

City Manager Vieiro, stated none at this time.

Matters from City Attorney

City Manager Raffetto, stated none at this time.

Regular Meeting begins at 7 p.m.

Respectfully submitted by:

Melody Hartsgrrove, Deputy City Clerk



Minutes
Meeting of the Municipal Council
Wednesday, December 18, 2019
REGULAR MEETING

Executive Session - 4:00 p.m.

2019-385 Resolution Authorizing a meeting which excludes the public

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

Workshop Session - 6:00 p.m.

Attendee Name	Title	Status	Arrived
Eileen Chapman	Councilmember	Present	
Yvonne Clayton	Councilmember	Present	
Jesse Kendle	Councilmember	Present	
Amy Quinn	Deputy Mayor	Present	
John Moor	Mayor	Present	
Melody Hartsgrove	Deputy City Clerk	Present	
Cindy Dye	City Clerk	Absent	
Donna Vieiro	City Manager	Present	
Frederick Raffetto	City Attorney	Present	

Deputy City Clerk Melody Hartsgrove called the meeting to order at 7:00 PM.

PUBLIC PARTICIPATION

A motion to open the meeting to the public was made by Deputy Mayor Quinn and seconded by Council member Chapman. All in favor meeting . The following members of the public spoke: Louise Murray, Tracy Rogers, Jan Sparrow , Rita Marano, Annette Harrell and Ernest Mignoli. A motion to close the meeting to the public was made by Mayor Moor and seconded by Deputy Mayor Quinn. All in favor meeting closed to public

MINUTES

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

1. **Motion to:** 12.11.2019 Executive Session Minutes
2. Municipal Council - Work Session - Dec 11, 2019 6:00 PM
3. Municipal Council - Regular Meeting - Dec 11, 2019 7:00 PM

CONSENT AGENDA RESOLUTIONS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2019-386 Resolution Approving Special Event Applications

2019-387 Resolution Rescinding A Professional Services Contract to Sobel for The Mayor's Charitable Foundation Tax Services

2019-388 Cancelling 2019 Sewer Operating Fund Budget Appropriations

INDIVIDUAL RESOLUTIONS

2019-389 Resolution Approving Payment of Bills

RESULT:	ADOPTED [4 TO 1]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Eileen Chapman, Yvonne Clayton, Jesse Kendle, Amy Quinn
NAYS:	John Moor

2019-390 Resolution Approving Entering into the Central Jersey Health Insurance Fund

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2019-391 Resolution Authorizing Change Order Number 1 for the Deal Lake Drive Improvements Project

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2019-392 Resolution Authorizing the Transfer of Appropriations in the Fiscal Year 2019 Budget

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2019-393 Resolution Authorizing the Purchase of Supplies to Retrofit Secondary Clarifier at the Wastewater Treatment Plant

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2019-394 Authorizing T&M Associates to Perform Surveying Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2019-395 Resolution granting an HMFA Tax Abatement and Declaration of Need to Holly House Preservation L.P. to rehabilitate 100 Drury Lane, Block 103, Lot 2

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2019-396 Resolution Authorizing the City to Execute an Agreement with The New Jersey Division of Local Government Services Relating to The Continuation of Limited State Financial Oversight for The Year 2020

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

ORDINANCES

Second Reading/Public Hearing

2019-47 An Ordinance Creating Within Chapter IV “General Licensing,” Section 4-27 “Film and Photography Permits” of The Code of The City of Asbury Park, New Jersey.

A motion to withdraw 2019-47 was made by Mayor Moor and seconded by Council member Clayton with all in favor Ordinance 2019-47 withdrawn.

RESULT:	WITHDRAWN
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ADJOURNMENT

The meeting was adjourned at 7:30 PM

Respectfully submitted by:

Melody Hartsgrove, Deputy City Clerk