



Agenda
Meeting of the Municipal Council
Wednesday, March 13, 2024
REGULAR MEETING 6:00 PM

I. Executive Session - 4:00 p.m.

2024-148 Resolution Authorizing a meeting which excludes the public

A. Contract Negotiations

1. 614 Cookman Avenue Redevelopment Plan Amendment/Agreement - Recording Sound Studio
2. Municipal Parking Garage
3. Savoy / 607 Mattison Avenue Requested Redevelopment Plan Amendment
4. Boardwalk Funding Issues - State of New Jersey and Madison Marquette

B. Litigation

1. JLD Investment Group, LLC v. City of Asbury Park; City of Asbury Park Planning Board
2. The Lake Group AP, LLC v. City of Asbury Park

C. Attorney-Client Privilege

II. Workshop Session - 6:00 p.m.

Call to Order/Roll Call

Silent Prayer/Moment of Reflection

Salute to the Flag

Announcement - Open Public Meetings Act

As to comply with the “Open Public Meetings Act,” Chapter 231, P.L. 1975, adequate Notice of this meeting has been provided in the following manner: The Annual Notice was forwarded to the Asbury Park Press, The Coaster and The Star Ledger on January 22, 2024, and posted on the bulletin board the same date. All notices are on file with the City Clerk.

Special Event Applications:

Items to be Presented:

Matters from City Council
Matters from City Manager
Matters from City Attorney

III. **Regular Meeting**

A. Public Participation

B. Minutes

- Municipal Council- Executive Meeting February 28, 2024 5:00 PM
- Municipal Council - Regular Meeting - Feb 28, 2024 6:00 PM
- Municipal Council- Executive Meeting March 5, 2024 12:00 PM
- Municipal Council - Special Meeting - Mar 5, 2024 12:00 PM

C. Consent Agenda Resolutions

All matters listed on the Consent Agenda are presented collectively to the City Council, and will be considered for approval with one vote. These matters are considered to be routine in nature, and there will be no individual discussion of these items. If discussion is desired by one or more Council member(s) as to any particular item(s), then said item(s) shall be removed from the Consent Agenda and considered separately.

2024-149 Resolution Approving Special Event Applications

2024-150 Resolution Authorizing the Transfer of Appropriation Reserves in the Fiscal Year 2023 Budget

2024-151 Resolution Amending Temporary Budget Appropriations for 2024 Budget

2024-157 Resolution Authorizing Appointments to Code Enforcement/Quality of Life Committee

2024-158 Resolution Authorizing an Appointment to the Housing Authority

D. Individual Resolutions

2024-152 Resolution Approving Payment of Bills

2024-153 Resolution Authorizing the Inspection of an Influent Pump at the Wastewater Treatment Plant

2024-154 Resolution Authorizing the Annual Renewal of Vector Scheduling Software for the Fire Department.

2024-155 Resolution of The City Of Asbury Park Releasing The Performance Bond For 545 Lake Avenue (Block 3105 Lot 4.01)

2024-156 Resolution of Support of a Grant Award Extension from the New Jersey Department of Transportation for the Asbury Avenue Bikeways Project

- 2024-159 Resolution Authorizing the Purchase of Two New Kubotas with Hopper for the Beach Department
- 2024-160 Resolution Authorizing Payment to Air System Maintenance for Additional Work Needed to the Chilled Water Pumps at the Municipal Building
- 2024-161 Resolution Authorizing an Annual HVAC Preventative Maintenance Agreement with Air System Maintenance

E. Ordinances

1. Introduction

- 2024-5 2024 Cap Rate Ordinance
- 2024-6 Ordinance Of The City Of Asbury Park Amending And Supplementing Chapter XXX, Entitled “Land Development Regulations,” Of The “Code Of The City Of Asbury Park,” As Well As The Redevelopment Plans For The Scattered Site, S.T.A.R.S. And Washington Avenue Redevelopment Areas, Regarding Accessory Dwelling Units.
- 2024-7 Ordinance Of The City Of Asbury Park Amending And Supplementing Chapter XIII, Entitled “Property Improvement And Neighborhood Preservation - Property Maintenance Code,” Of The “Code Of The City Of Asbury Park,” In Order To Establish A New Section Thereof, Entitled “Accessory Dwelling Units (ADUs)”.

2. Second Reading/Public Hearing

- 2024-4 Ordinance Of The City Of Asbury Park Amending And Supplementing Article 13-1300, Entitled “Short-Term Rentals,” Of Part 2, “Rental Property,” Of Chapter 13, “Property Improvement And Neighborhood Preservation - Property Maintenance Code,” Of “The Code Of The City Of Asbury Park”

F. Adjournment

**RESOLUTION NO. 2024-148****RESOLUTION AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

BE IT RESOLVED by the Mayor and Council of the City of Asbury Park that this body will hold a meeting on March 13, 2024 at 6:00 PM in the Council Chambers located at 1 Municipal Plaza, Asbury Park, New Jersey, that will be limited only to consideration of an items or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed are as follows:

A. Contract Negotiations:

1. 614 Cookman Avenue Redevelopment Plan Amendment/Agreement -Recording Sound Studio
2. Municipal Parking Garage
3. Savoy / 607 Mattison Avenue Requested Redevelopment Plan Amendment/Agreement
4. Boardwalk Funding Issues - State of New Jersey and Madison Marquette

B. Litigation:

1. JLD Investment Group, LLC v. City of Asbury Park; City of Asbury Park Planning Board
2. The Lake Group AP, LLC v. City of Asbury Park

C. Attorney-Client Privilege:

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with section 8 and 4a of the Open Public Meetings Act.

LISA ESPOSITO
CITY CLERK



Minutes
Meeting of the Municipal Council
Wednesday, February 28, 2024
REGULAR MEETING

Executive Session - 5:00 p.m.

2024-132 Resolution Authorizing a meeting which excludes the public

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Angela Ahbez-Anderson, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

Workshop Session - 6:00 p.m.

Call to Order/Roll Call

Attendee Name	Title	Status	Arrived
Angela Ahbez-Anderson	Councilmember	Present	
Eileen Chapman	Councilmember	Present	
Yvonne Clayton	Councilmember	Present	
Amy Quinn	Deputy Mayor	Present	
John Moor	Mayor	Present	
Lillian Nazzaro	City Manager	Present	
Frederick Raffetto	City Attorney	Present	
Lisa Esposito	City Clerk	Present	
Anthony Cucci	Deputy City Clerk	Absent	

City Clerk Lisa Esposito called the meeting to order at 6:00 PM.

Silent Prayer/Moment of Reflection

Salute to the Flag

Announcement - Open Public Meetings Act

ITEMS TO BE PRESENTED:

- 614 Cookman Avenue Redevelopment Plan Amendment

Minutes Acceptance: Minutes of Feb 28, 2024 6:00 PM (Minutes)

Attorney representing Sackman Enterprises, LLC, Andy Karas presented a proposed redevelopment plan for property located at 614 Cookman Avenue for a Sound Recording Studio.

2. Presentation by Porta at Asbury, LLC for redevelopment at 911 Kingsley Street, Block 3901, Lots 5-9

Attorney, Salvatore Alfieri of the firm Cleary Giacobbe, Alfieri and Jacobs, LLC presented a proposed redevelopment plan for property located at 911 Kingsley Street (Porta Restaurant Expansion).

Matters from City Council

Council member Ahbez-Anderson had no matters at this time.

Council member Chapman stated, I just wanted to give a shoutout to Leesha Floyd and Cassandra Dickerson who hosted a beautiful black history month celebration today and honored some of the community members from Asbury Park who really make a difference. They did a great job. And just to let you know that the city designated today as Jessie Mae Ricks day for all that she has done for the city.

Council member Clayton had no matters at this time.

Deputy Mayor Quinn had no matters at this time.

Mayor Moor had no matters at this time.

Matters from City Manager

City Manager, Lillian Nazzaro had no matters at this time.

Matters from City Attorney

City Attorney, Frederick Raffetto had no matters at this time.

PUBLIC PARTICIPATION

A motion was made by Council member Ahbez-Anderson and seconded by Council member Clayton to open the meeting to the public. All were in favor. The following members of the public spoke: Sam Gallucci made a comment about property taxes; Sylvia Sylvia made a comment about the Boardwalk Preservation Fund Grant and Asbury Park Chamber of Commerce events; Rita Marano made a comment about City expenses and the budget; Felicia Simmons made a comment about the Westside Community Center; Robert Razminas made a comment about property taxes. A motion to close the meeting to the public was made by Mayor Moor and seconded by Council member Chapman. All were in favor.

MINUTES

RESULT:	ADOPTED [4 TO 0]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Angela Ahbez-Anderson, Councilmember
AYES:	Angela Ahbez-Anderson, Yvonne Clayton, Amy Quinn, John Moor
ABSTAIN:	Eileen Chapman

1. Municipal Council- Executive Meeting February 14, 2024 4:00 PM
2. Municipal Council - Regular Meeting - Feb 14, 2024 6:00 PM **Accepted**

INDIVIDUAL RESOLUTIONS

2024-145 Resolution Recognizing and Declaring February 28, 2024, as "Jessie Mae Ricks Day" in the City of Asbury Park

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Angela Ahbez-Anderson, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-133 Resolution Approving Payment of Bills

Mayor Moor voted NO to PO # 24-00318.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-134 Resolution Amending Temporary Budget Appropriations for 2024 Budget

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-135 Resolution Authorizing the Purchase of Food for the Black History Month Event

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-136 Resolution Approving Change Order 10 for Memorial Drive Improvements Project

RESULT:	ADOPTED [4 TO 1]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Yvonne Clayton, Amy Quinn, John Moor
NAYS:	Eileen Chapman

2024-137 Resolution Awarding of a Contract to Millennium Communications Group for Yearly Camera Support and Service

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-138 Resolution Awarding a Contract for Sunset Lake Pond Management

RESULT: ADOPTED [UNANIMOUS]
MOVER: Eileen Chapman, Councilmember
SECONDER: Yvonne Clayton, Councilmember
AYES: Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-140 Resolution Amending a Contract with John Guire for Snow Plow Repairs Needed

RESULT: ADOPTED [UNANIMOUS]
MOVER: Angela Ahbez-Anderson, Councilmember
SECONDER: Eileen Chapman, Councilmember
AYES: Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-141 Resolution Establishing Fees And Regulations For The 2024 Beach Season

RESULT: ADOPTED [UNANIMOUS]
MOVER: Angela Ahbez-Anderson, Councilmember
SECONDER: Eileen Chapman, Councilmember
AYES: Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-142 Resolution Authorizing Appointments to the Zoning Board of Adjustment

RESULT: ADOPTED [UNANIMOUS]
MOVER: Yvonne Clayton, Councilmember
SECONDER: Amy Quinn, Deputy Mayor
AYES: Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-143 Resolution Authorizing The Fire Department To Apply For A Training Grant From The Federal Emergency Management Agency (FEMA) And The Department Of Homeland Security (DHS)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Eileen Chapman, Councilmember
SECONDER: Yvonne Clayton, Councilmember
AYES: Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-144 Resolution Deferring The Due Date For Business License Application Fees For 2024 Through April 1, 2024

RESULT: ADOPTED [UNANIMOUS]
MOVER: John Moor, Mayor
SECONDER: Amy Quinn, Deputy Mayor
AYES: Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-92 Resolution Authorizing a Professional Services Contract to Hackensack Meridian Team Health P.C. for Employment Exams and Physicals

RESULT: TABLED [UNANIMOUS]
Next: 3/13/2024 6:00 PM
MOVER: Angela Ahbez-Anderson, Councilmember
SECONDER: Eileen Chapman, Councilmember
AYES: Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

ORDINANCES

Introduction

- 2024-4 Ordinance Of The City Of Asbury Park Amending And Supplementing Article 13-1300, Entitled “Short-Term Rentals,” Of Part 2, “Rental Property,” Of Chapter 13, “Property Improvement And Neighborhood Preservation - Property Maintenance Code,” Of “The Code Of The City Of Asbury Park”

RESULT:	INTRODUCED [UNANIMOUS]
	Next: 3/13/2024 6:00 PM
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Angela Ahbez-Anderson, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

Second Reading/Public Hearing

- 2024-3 Ordinance Of The City Of Asbury Park Amending And Supplementing Certain Sections Of Chapter 5, Entitled “Beach, Boardwalk And Beachfront Regulations,” Of “The Code Of The City Of Asbury Park,” In Certain Limited Respects

A motion to open 2024-3 to the public was made by Council member Chapman and seconded by Council member Ahbez-Anderson. All were favor. No members of the public spoke.

A motion to close 2024-3 to the public was made by Council member Ahbez-Anderson and seconded by Council member Chapman. All were in favor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

ADJOURNMENT

The meeting was adjourned at 7:56 PM

A motion to close the meeting was made by Council member Ahbez-Anderson and seconded Council member Chapman. Meeting adjourned at 7:56 PM.

Respectfully submitted by:

Lisa Esposito, City Clerk

Minutes Acceptance: Minutes of Feb 28, 2024 6:00 PM (Minutes)



Minutes
Meeting of the Municipal Council
Tuesday, March 5, 2024
SPECIAL MEETING

Emergency Meeting - 12:00 p.m.

Call to Order/Roll Call

Attendee Name	Title	Status	Arrived
Angela Ahbez-Anderson	Councilmember	Present	
Eileen Chapman	Councilmember	Remote	
Yvonne Clayton	Councilmember	Present	
Amy Quinn	Deputy Mayor	Remote	
John Moor	Mayor	Present	
Lillian Nazzaro	City Manager	Present	
Frederick Raffetto	City Attorney	Present	
Lisa Esposito	City Clerk	Present	

City Clerk Lisa Esposito called the meeting to order at 12:00 PM.

Silent Prayer/Moment of Reflection

Salute to the Flag

Announcement - Open Public Meetings Act

PUBLIC PARTICIPATION

A motion was made by Council member Ahbez-Anderson and seconded by Council member Clayton to open the meeting to the public. All were in favor. No members of the public spoke. A motion to close the meeting to the public was made by Council member Ahbez-Anderson and seconded by Council member Clayton. All were in favor.

INDIVIDUAL RESOLUTION

2024-146 Resolution Authorizing The Mayor And Council To Hold An Emergency Meeting

Minutes Acceptance: Minutes of Mar 5, 2024 12:00 PM (Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

Executive Session - 12:00 p.m.

2024-147 Resolution Authorizing a meeting which excludes the public

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

ADJOURNMENT

The meeting was adjourned at 1:08 PM

Respectfully submitted by:

Lisa Esposito, City Clerk

Minutes Acceptance: Minutes of Mar 5, 2024 12:00 PM (Minutes)



RESOLUTION NO. 2024-149

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPROVING SPECIAL EVENT APPLICATIONS

WHEREAS, at work session meeting of the Mayor and Council held on March 13, 2024 the following Special Events Applications were presented for approval by the Director of Recreation:

1. City of AP's Easter Egg Hunt
2. AP's Walk and Chat
3. AP Beer, Wine and spirits Fest
4. Jersey Pride Celebration
5. Juneteenth Celebration
6. AP Volleyball Annual Beach Open
7. Passover Carnival
8. NJ Friends of Clearwater
9. Clean Ocean Action Beach Sweeps
10. Sirens Arts
11. Earthshare Beach Cleanup
12. Weddings 2024:
 - a. 4/21
 - b. 4/27 10am
 - c. 4/27 4:30pm
 - d. 4/28
 - e. 5/5
 - f. 5/10
 - g. 5/18
 - h. 5/19 10am
 - i. 5/19 4:30pm
 - j. 6/8
 - k. 6/14
 - l. 6/15
 - m. 6/21
 - n. 6/22
 - o. 6/29
 - p. 7/20
 - q. 8/17
 - r. 8/24

- s. 9/7
- t. 9/21
- u. 9/28
- v. 10/5
- w. 10/6
- x. 11/2
- y. 11/9

WHEREAS, the Mayor and Council have determined to approve said applications, so long as all requirements of the City's "Special Events" Ordinance (Section 4-10 of the City Code) have been satisfied by the respective applicants, as well as any other requirements imposed by the City's Police Department and/or Special events Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, that all the above referenced Special Events Applications are hereby approved, so long as all requirements of the City's "Special Events" Ordinance (Section 4-10 of the City Code) have been satisfied by the respective applicants, as well as any other requirements imposed by the City's Police Department and/or Special events Committee.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-149 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

CERTIFIED BY ME THIS 14th DAY OF March, 2024.

LISA ESPOSITO
CITY CLERK



Date Application Received: _____

Application Fee Paid: _____

CITY OF ASBURY PARK
SPECIAL EVENT APPLICATION FORM

Please complete the following information as required by City Ordinance 2021-6 General Licensing: 4-10

All applications and appropriate application fees are to be received by the Asbury Park Special Events Department no less than 30 days prior to the event for which the permit is being requested. Application fees are non-refundable. Applications should be emailed to: Leesha.floyd@cityofasburypark.com (732-502-5759) or mailed to the Department of Special Events 1 Municipal Plaza Asbury Park, NJ 07712 Attn: Leesha Floyd.

- All applications must be reviewed by the Special Events Committee. This may require the organizer/applicant to attend one or more special event meetings.
- Applications must be formally approved by the City Council after initial approval from the Special Events Committee.
- A **refundable** \$500.00 deposit may be required in connection with events held on City property in case of damage.
- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) its officers, employees, contractors, agents and representatives harmless from and against any and all liability. Minimum liability coverage of one million dollars (for some events more coverage will be required) must be provided 10 days prior to event. The applicant name/organization on insurance must match the applicant name/organization completing the application.

All fees and certificate of insurance must be submitted 10 days prior to the event. Failure to do so can result in the termination of your event.

Date of Event: 3/30/24 Rain Date: _____

Time of Event: 9am to 12 noon Setup time: 8am Break-down time: 12:30pm

Name of Event: City of AP's Easter Egg Hunt

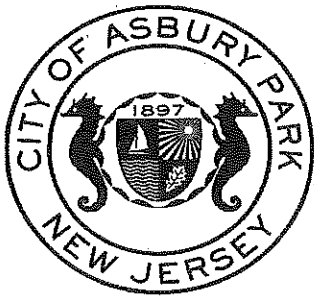
Location of Event: Bradley Park

Type of Event (check all that apply):

- | | | |
|--|--------------------------------------|--|
| ☐ Festival | ☐ Parade | ☐ Foot Race |
| ☐ Wedding* | ☐ Beach Event | ☐ Concert |
| ☐ Bike Ride/Race | ☐ Triathlon | ☐ Multi Day Event |
| ☐ Rally/Demonstration | ☐ Swim Event | ☐ Other: _____ |

*Wedding applicants only need to complete page 6.

Attachment: cm 31324 (2024-149 : Special Event Applications)



Date Application Received: _____

Application Fee Paid: _____

CITY OF ASBURY PARK**SPECIAL EVENT APPLICATION FORM**

Please complete the following information as required by City Ordinance 2021-6 General Licensing: 4-10

All applications and appropriate application fees are to be received by the Asbury Park Special Events Department no less than 30 days prior to the event for which the permit is being requested. Application fees are non-refundable. Applications should be emailed to: Leesha.floyd@cityofasburypark.com (732-502-5759) or mailed to the Department of Special Events 1 Municipal Plaza Asbury Park, NJ 07712 Attn: Leesha Floyd.

- All applications must be reviewed by the Special Events Committee. This may require the organizer/applicant to attend one or more special event meetings.
- Applications must be formally approved by the City Council after initial approval from the Special Events Committee.
- A **refundable** \$500.00 deposit may be required in connection with events held on City property in case of damage.
- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) its officers, employees, contractors, agents and representatives harmless from and against any and all liability. Minimum liability coverage of one million dollars (for some events more coverage will be required) must be provided 10 days prior to event. The applicant name/organization on insurance must match the applicant name/organization completing the application.

All fees and certificate of insurance must be submitted 10 days prior to the event. Failure to do so can result in the termination of your event.

Date of Event: March 23, 2024 Rain Date: _____

Time of Event: 11 AM to _____ Setup time: _____ Break-down time: _____

Name of Event: Asbury Park Walk & Chat

Location of Event: Springwood Park

Type of Event (check all that apply):

- | | | |
|--|--------------------------------------|--|
| ☐ Festival | ☐ Parade | ☐ Foot Race |
| ☐ Wedding* | ☐ Beach Event | ☐ Concert |
| ☐ Bike Ride/Race | ☐ Triathlon | ☐ Multi Day Event |
| ☐ Rally/Demonstration | ☐ Swim Event | ☐ Other: _____ |

*Wedding applicants only need to complete page 6.

Attachment: cm 31324 (2024-149 : Special Event Applications)



Date Application Received: _____

Application Fee Paid: _____

CITY OF ASBURY PARK

SPECIAL EVENT APPLICATION FORM

Please complete the following information as required by City Ordinance 2021-6 General Licensing: 4-10

All applications and appropriate application fees are to be received by the Asbury Park Special Events Department no less than 30 days prior to the event for which the permit is being requested. Application fees are non-refundable. Applications should be emailed to: (732-502-5759) or mailed to the Department of Special Events 1 Municipal Plaza Asbury Park, NJ 07712 Attn: Leesha Floyd.

- All applications must be reviewed by the Special Events Committee. This may require the organizer/applicant to attend one or more special event meetings.
-
- A
- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) its officers, employees, contractors, agents and representatives harmless from and against any and all liability. Minimum liability coverage of one million dollars (for some events more coverage will be required) must be provided 10 days prior to event. The applicant name/organization on insurance must match the applicant name/organization completing the application.

All fees and certificate of insurance must be submitted 10 days prior to the event. Failure to do so can result in the termination of your event.

Date of Event: June 29, 2024 Rain Date: N/A

Time of Event: 1pm to 4:30pm Setup time: 7Am Break-down time: 6:30pm

Name of Event: Asbury Park Beer, Wine & Spirits Fest

Location of Event: Bradley Park

Type of Event (check all that apply):

- | | | |
|--|--------------------------------------|--|
| ☒ Festival | ☐ Parade | ☐ Foot Race |
| ☐ Wedding* | ☐ Beach Event | ☐ Concert |
| ☐ Bike Ride/Race | ☐ Triathlon | ☐ Multi Day Event |
| ☐ Rally/Demonstration | ☐ Swim Event | |



Date Application Received: _____

Application Fee Paid: _____

CITY OF ASBURY PARK

SPECIAL EVENT APPLICATION FORM

Please complete the following information as required by City Ordinance 2021-6 General Licensing: 4-10

All applications and appropriate application fees are to be received by the Asbury Park Special Events Department no less than 30 days prior to the event for which the permit is being requested. Application fees are non-refundable. Applications should be emailed to: Leesha.floyd@cityofasburypark.com (732-502-5759) or mailed to the Department of Special Events 1 Municipal Plaza Asbury Park, NJ 07712 Attn: Leesha Floyd.

- All applications must be reviewed by the Special Events Committee. This may require the organizer/applicant to attend one or more special event meetings.
- Applications must be formally approved by the City Council after initial approval from the Special Events Committee.
- A **refundable** \$500.00 deposit may be required in connection with events held on City property in case of damage.
- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) its officers, employees, contractors, agents and representatives harmless from and against any and all liability. Minimum liability coverage of one million dollars (for some events more coverage will be required) must be provided 10 days prior to event. The applicant name/organization on insurance must match the applicant name/organization completing the application.

All fees and certificate of insurance must be submitted 10 days prior to the event. Failure to do so can result in the termination of your event.

Date of Event: June 2, 2024 Rain Date: n/a

Time of Event noon to 6pm Setup time: June 2, 2024 Break-down time: June 2, 2024

Name of Event: New Jersey's 33rd Annual Statewide LGBTQ+ Pride Celebration

Location of Event: Bradley & Atlantic Park, Parade route from municipal building, up Cookman to Grand, along Grand to Sunset, then east on Sunset to the parks

Type of Event (check all that apply):

☒ **Festival**

☐ Wedding*

☐ Bike Ride/Race

☒ **Parade**

☐ Beach Event

☐ Triathlon

☐ Foot Race

☐ Concert

☐ Multi Day Event



Date Application Received: _____

Application Fee Paid: _____

CITY OF ASBURY PARK
SPECIAL EVENT APPLICATION FORM

Please complete the following information as required by City Ordinance 2021-6 General Licensing: 4-10

All applications and appropriate application fees are to be received by the Asbury Park Special Events Department no less than 30 days prior to the event for which the permit is being requested. Application fees are non-refundable. Applications should be emailed to: Leesha.floyd@cityofasburypark.com (732-502-5759) or mailed to the Department of Special Events 1 Municipal Plaza Asbury Park, NJ 07712 Attn: Leesha Floyd.

- All applications must be reviewed by the Special Events Committee. This may require the organizer/applicant to attend one or more special event meetings.
- Applications must be formally approved by the City Council after initial approval from the Special Events Committee.
- A **refundable** \$500.00 deposit may be required in connection with events held on City property in case of damage.
- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) its officers, employees, contractors, agents and representatives harmless from and against any and all liability. Minimum liability coverage of one million dollars (for some events more coverage will be required) must be provided 10 days prior to event. The applicant name/organization on insurance must match the applicant name/organization completing the application.

All fees and certificate of insurance must be submitted 10 days prior to the event. Failure to do so can result in the termination of your event.

Date of Event: June 15, 2024

Rain Date: _____

Time of Event: 1 pm to 5:00 pmSetup time: 12 noon Break-down time: 6:00 pmName of Event: Juneteenth 2024 CelebrationLocation of Event: Springwood Avenue Park

Type of Event (check all that apply):

- | | | |
|---|--------------------------------------|--|
| ☒ Festival | ☐ Parade | ☐ Foot Race |
| ☐ Wedding* | ☐ Beach Event | ☐ Concert |
| ☐ Bike Ride/Race | ☐ Triathlon | ☐ Multi Day Event |
| ☐ Rally/Demonstration | ☐ Swim Event | ☐ Other: _____ |

***Wedding applicants only need to complete page 6.**



Date Application Received: _____

Application Fee Paid: _____

CITY OF ASBURY PARK

SPECIAL EVENT APPLICATION FORM

Please complete the following information as required by City Ordinance 2021-6 General Licensing: 4-10

All applications and appropriate application fees are to be received by the Asbury Park Special Events Department no less than 30 days prior to the event for which the permit is being requested. Application fees are non-refundable. Applications should be emailed to: Leesha.floyd@cityofasburypark.com (732-502-5759) or mailed to the Department of Special Events 1 Municipal Plaza Asbury Park, NJ 07712 Attn: Leesha Floyd.

- All applications must be reviewed by the Special Events Committee. This may require the organizer/applicant to attend one or more special event meetings.
- Applications must be formally approved by the City Council after initial approval from the Special Events Committee.
- A **refundable** \$500.00 deposit may be required in connection with events held on City property in case of damage.
- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) its officers, employees, contractors, agents and representatives harmless from and against any and all liability. Minimum liability coverage of one million dollars (for some events more coverage will be required) must be provided 10 days prior to event. The applicant name/organization on insurance must match the applicant name/organization completing the application.

All fees and certificate of insurance must be submitted 10 days prior to the event. Failure to do so can result in the termination of your event.

Date of Event: Saturday, August 3, 2024 Rain Date: Sunday, August 4, 2024

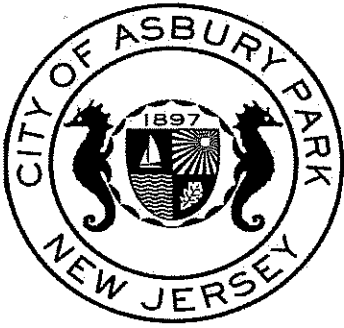
Time of Event: 8:00 AM to 4:00 PM Setup time: 6:00 PM day before Break-down time: 4:00 PM day of event

Name of Event: AP Volleyball Annual Beach Open

Location of Event: North Beach (Dog Park)

Type of Event (check all that apply):

- | | | |
|--|---|--|
| ☐ Festival | ☐ Parade | ☐ Foot Race |
| ☐ Wedding* | ☒ Beach Event | ☐ Concert |
| ☐ Bike Ride/Race | ☐ Triathlon | ☐ Multi Day Event |
| ☐ Rally/Demonstration | ☐ Swim Event | ☐ Other: _____ |



Date Application Received: _____

Application Fee Paid: _____

CITY OF ASBURY PARK

SPECIAL EVENT APPLICATION FORM

Please complete the following information as required by City Ordinance 2021-6 General Licensing: 4-10

All applications and appropriate application fees are to be received by the Asbury Park Special Events Department no less than 30 days prior to the event for which the permit is being requested. Application fees are non-refundable. Applications should be emailed to: Leesha.floyd@cityofasburypark.com (732-502-5759) or mailed to the Department of Special Events 1 Municipal Plaza Asbury Park, NJ 07712 Attn: Leesha Floyd.

- All applications must be reviewed by the Special Events Committee. This may require the organizer/applicant to attend one or more special event meetings.
- Applications must be formally approved by the City Council after initial approval from the Special Events Committee.
- A **refundable** \$500.00 deposit may be required in connection with events held on City property in case of damage.
- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) its officers, employees, contractors, agents and representatives harmless from and against any and all liability. Minimum liability coverage of one million dollars (for some events more coverage will be required) must be provided 10 days prior to event. The applicant name/organization on insurance must match the applicant name/organization completing the application.

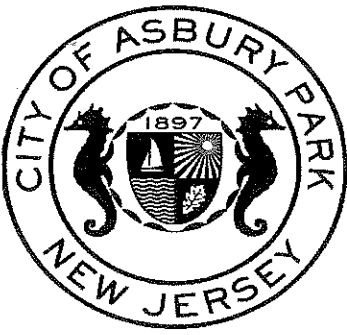
All fees and certificate of insurance must be submitted 10 days prior to the event. Failure to do so can result in the termination of your event.

Date of Event: 4/26/2024Rain Date: 4/28/2024Time of Event: 11:00am to 5:00pmSetup time: 10:00am Break-down time: 5:00pmName of Event: Passover CarnivalLocation of Event: Bradley Park

Type of Event (check all that apply):

☐ Festival☐ Parade☐ Foot Race☐ Wedding*☐ Beach Event☐ Concert☐ Bike Ride/Race☐ Triathlon☐ Multi Day Event☐ Rally/Demonstration☐ Swim Event☒ Other: Carnival

*Wedding applicants only need to complete page 6.



Date Application Received: _____

Application Fee Paid: _____

CITY OF ASBURY PARK

SPECIAL EVENT APPLICATION FORM

Please complete the following information as required by City Ordinance 2021-6 General Licensing: 4-10

All applications and appropriate application fees are to be received by the Asbury Park Special Events Department no less than 30 days prior to the event for which the permit is being requested. Application fees are non-refundable. Applications should be emailed to: Leesha.floyd@cityofasburypark.com (732-502-5759) or mailed to the Department of Special Events 1 Municipal Plaza Asbury Park, NJ 07712 Attn: Leesha Floyd.

- All applications must be reviewed by the Special Events Committee. This may require the organizer/applicant to attend one or more special event meetings.
- Applications must be formally approved by the City Council after initial approval from the Special Events Committee.
- A **refundable** \$500.00 deposit may be required in connection with events held on City property in case of damage.
- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) its officers, employees, contractors, agents and representatives harmless from and against any and all liability. Minimum liability coverage of one million dollars (for some events more coverage will be required) must be provided 10 days prior to event. The applicant name/organization on insurance must match the applicant name/organization completing the application.

All fees and certificate of insurance must be submitted 10 days prior to the event. Failure to do so can result in the termination of your event.

Date of Event: Aug. 31 - Sept. 1, 2024 Rain Date: NONE

Time of Event: 11 AM to 8 pm Setup time: _____ Break-down time: _____

Name of Event: NJ FRIENDS of Clearwater 49th Annual Festival

Location of Event: Sunset Park

Type of Event (check all that apply):

- | | | |
|--|--------------------------------------|--|
| ☒ Festival | ☐ Parade | ☐ Foot Race |
| ☐ Wedding* | ☐ Beach Event | ☐ Concert |
| ☐ Bike Ride/Race | ☐ Triathlon | ☐ Multi Day Event |
| ☐ Rally/Demonstration | ☐ Swim Event | ☐ Other: _____ |

*Wedding applicants only need to complete page 6.



Date Application Received: _____

Application Fee Paid: _____

CITY OF ASBURY PARK

SPECIAL EVENT APPLICATION FORM

Please complete the following information as required by City Ordinance 2021-6 General Licensing: 4-10

All applications and appropriate application fees are to be received by the Asbury Park Special Events Department no less than 30 days prior to the event for which the permit is being requested. Application fees are non-refundable. Applications should be emailed to: Leesha.floyd@cityofasburypark.com (732-502-5759) or mailed to the Department of Special Events 1 Municipal Plaza Asbury Park, NJ 07712 Attn: Leesha Floyd.

- All applications must be reviewed by the Special Events Committee. This may require the organizer/applicant to attend one or more special event meetings.
- A refundable security deposit in the amount of \$500, or such other amount as determined by the City may be required to be posted to cover any damage to City property which may be occasioned as a result of the special event.
- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) its officers, employees, contractors, agents and representatives harmless from and against any and all liability. Minimum liability coverage of one million dollars (for some events more coverage will be required) must be provided 10 days prior to event. The applicant name/organization on insurance must match the applicant name/organization completing the application.

All fees and certificate of insurance must be submitted 10 days prior to the event. Failure to do so can result in the termination of your event.

Date of Event: April 13 & October 19, 2024

Rain Date: _____

Time of Event: 9 am to 12:30 pm

Setup time: 8:30 am

Break-down time: 1 pm

Name of Event: Clean Ocean Action's 39th Bi-Annual Beach Sweeps

Location of Event: Asbury Park Beach at Convention Hall & First Ave Beach entrances.

Type of Event (check all that apply):

- | | | |
|--|---|--|
| ☐ Festival | ☐ Parade | ☐ Foot Race |
| ☐ Wedding* | ☒ Beach Event | ☐ Concert |
| ☐ Bike Ride/Race | ☐ Triathlon | ☐ Multi Day Event |
| ☐ Rally/Demonstration | ☐ Swim Event | ☒ Other: Beach Cleanup |

*Wedding applicants only need to complete page 6.



Attachment: cm 31324 (2024-149 : Special Event Applications)



Date Application Received: _____

Application Fee Paid: _____

CITY OF ASBURY PARK

SPECIAL EVENT APPLICATION FORM

Please complete the following information as required by City Ordinance 2021-6 General Licensing: 4-10

All applications and appropriate application fees are to be received by the Asbury Park Special Events Department no less than 30 days prior to the event for which the permit is being requested. Application fees are non-refundable. Applications should be emailed to: Leesha.floyd@cityofasburypark.com (732-502-5759) or mailed to the Department of Special Events 1 Municipal Plaza Asbury Park, NJ 07712 Attn: Leesha Floyd.

- All applications must be reviewed by the Special Events Committee. This may require the organizer/applicant to attend one or more special event meetings.
- Applications must be formally approved by the City Council after initial approval from the Special Events Committee.
- A **refundable** \$500.00 deposit may be required in connection with events held on City property in case of damage.
- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) its officers, employees, contractors, agents and representatives harmless from and against any and all liability. Minimum liability coverage of one million dollars (for some events more coverage will be required) must be provided 10 days prior to event. The applicant name/organization on insurance must match the applicant name/organization completing the application.

All fees and certificate of insurance must be submitted 10 days prior to the event. Failure to do so can result in the termination of your event.

Date of Event: Thursday evenings, July 11 – August 15, 2024 **Rain Date:** same

Time of Event: 7pm to 7:45pm **Setup time:** 6:30pm (approx 15-20 minutes)

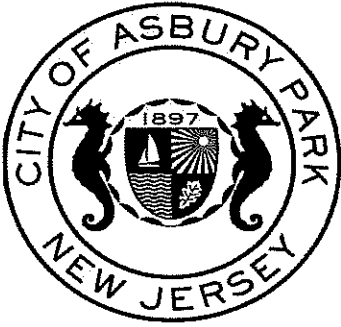
Break-down time: 7:45pm (approx. 10-15 minutes)

Name of Event: Siren Arts

Location of Event: 2nd Avenue Beach

Type of Event (check all that apply):

- | | | |
|--|--------------------------------------|--|
| ☐ Festival | ☐ Parade | ☐ Foot Race |
| ☐ Wedding* | ☐ Beach Event | ☐ Concert |
| ☐ Bike Ride/Race | ☐ Triathlon | ☐ Multi Day Event |
| ☐ Rally/Demonstration | ☐ Swim Event | ☒ Other: Performance Art |



Date Application Received: _____

Application Fee Paid: _____

CITY OF ASBURY PARK

SPECIAL EVENT APPLICATION FORM

Please complete the following information as required by City Ordinance 2021-6 General Licensing: 4-10

All applications and appropriate application fees are to be received by the Asbury Park Special Events Department no less than 30 days prior to the event for which the permit is being requested. Application fees are non-refundable. Applications should be emailed to: Leesha.floyd@cityofasburypark.com (732-502-5759) or mailed to the Department of Special Events 1 Municipal Plaza Asbury Park, NJ 07712 Attn: Leesha Floyd.

- All applications must be reviewed by the Special Events Committee. This may require the organizer/applicant to attend one or more special event meetings.
- Applications must be formally approved by the City Council after initial approval from the Special Events Committee.
- A **refundable** \$500.00 deposit may be required in connection with events held on City property in case of damage.
- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) its officers, employees, contractors, agents and representatives harmless from and against any and all liability. Minimum liability coverage of one million dollars (for some events more coverage will be required) must be provided 10 days prior to event. The applicant name/organization on insurance must match the applicant name/organization completing the application. Insurance Certificate to follow.

All fees and certificate of insurance must be submitted 10 days prior to the event. Failure to do so can result in the termination of your event.

Date of Event: 4/18/2024 Rain Date: 4/19/2024

Time of Event: 10am to 3pm Setup time: 9am-10am Break-down time: 3pm-4pm

Name of Event: Earthshare Beach Cleanup

Location of Event: Dog Beach

Type of Event (check all that apply):

- | | | |
|--|---|---|
| ☐ Festival | ☐ Parade | ☐ Foot Race |
| ☐ Wedding* | ☒ Beach Event | ☐ Concert |
| ☐ Bike Ride/Race | ☐ Triathlon | ☐ Multi Day Event |
| ☐ Rally/Demonstration | ☐ Swim Event | ☒ Other: <u>Beach Cleanup</u> |



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)

Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 4/21/24 Ceremony start time: 6pm End time: 4:30pm
 Setup time: 4:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
 Location of Ceremony: 5th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
 where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Dean Carlotti + George Markar

Contact #: _____ Email Address: _____

Applicant 2- Name & Address: Alyssa Zygmunt

Contact #: 732-774-1155 Email Address: azygmunt@emcloones.com

of people in wedding party: _____ # of people attending wedding: _____

Will any of the following items be used (check all that apply):

- ☐ Pa system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

[Signature]
 Signature of Applicant 1 or 2

8/23/23
 Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 4/27/24 Ceremony start time: 11:30am End time: 12pm
Setup time: 10am (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Kelli Eppley + Paul Morer

Contact #: _____ Email Address: _____

Applicant 2- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: azygmunt@mcicones

of people in wedding party: _____ # of people attending wedding: _____

Will any of the following items be used (check all that apply):

- ☐ Pa system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Zygmunt
Signature of Applicant 1 or 2

7/2/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 4/27/24 Ceremony start time: 6pm End time: 630
Setup time: 430 (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th ave. beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Victoria DeSantis
1200 Ocean Ave. Asbury Park
Contact #: 732-774-1155 Email Address: vaesantis@mcloones.com

Applicant 2- Name & Address: Stephanie Fisher & Thomas Smeaton

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: 110

Will any of the following items be used (check all that apply):

- ☒ Pa system
☒ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Victoria DeSantis
Signature of Applicant 1 or 2

3/29/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 4/28/24 Ceremony start time: 4pm End time: 6:30pm
Setup time: 4:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☐ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: azygmunt@mcclures

Applicant 2- Name & Address: Abby Grau + Anthony Walenty

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: 75

Will any of the following items be used (check all that apply):

☐ Pa system

☐ Archway

☐ Other structures:

☒ Chairs

☐ Canopy/tent (if larger than 30x30, a permit is required)

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Zygmunt
Signature of Applicant 1 or 2

2/11/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day. 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 5/5/24 Ceremony start time: 10:30am End time: 11am
Setup time: 9am (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: Azygmunt@gmail.com

Applicant 2- Name & Address: Katie Szabo + Kiernan

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: _____

Will any of the following items be used (check all that apply):

- ☐ Pa system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Zygmunt
Signature of Applicant 1 or 2

6/14/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 5/10/24 Ceremony start time: 5pm End time: 5:30pm
Setup time: 3:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: _____

Applicant 2- Name & Address: Lindsey Hope + Wildrother

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: _____

Will any of the following items be used (check all that apply):

☐ Pa system

☐ Archway

☐ Other structures:

☒ Chairs

☐ Canopy/tent (if larger than 30x30, a permit is required)

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Zygmunt
Signature of Applicant 1 or 2

3/13/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day. 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 5/18/24 Ceremony start time: 4pm End time: 6:30pm
Setup time: 4:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 4th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa zygmunt

Contact #: 732-774-1155 Email Address: azygmunt@mtl.com

Applicant 2- Name & Address: Barbara Valente + marg Ventura

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: 100

Will any of the following items be used (check all that apply):

☐ Pa system

☐ Archway

☐ Other structures:

☒ Chairs

☒ Canopy/tent (if larger than 30x30, a permit is required)

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa
Signature of Applicant 1 or 2

3/28/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 5/19/24 Ceremony start time: 11:30am End time: 12 pm
Setup time: 10am (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: azygmunt@gmail.com

Applicant 2- Name & Address: Upshur + Santiago wedding

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: _____

Will any of the following items be used (check all that apply):

- ☐ Pa-system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Zygmunt
Signature of Applicant 1 or 2

3/13/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 5/19/24 Ceremony start time: 6pm End time: 6:30pm
Setup time: 4:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa Zygmunt
Contact #: _____ Email Address: azygmunt@gmail.com
Applicant 2- Name & Address: Megan Ribera & Kristian DiAgasi
Contact #: _____ Email Address: _____
of people in wedding party: _____ # of people attending wedding: _____

Will any of the following items be used (check all that apply):

- ☐ Pa system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

[Signature]
Signature of Applicant 1 or 2

4/24/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 6/8/24 Ceremony start time: 6pm End time: 6:30pm
Setup time: 4:30 pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Ave beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Victoria De Santis
200 Ocean Ave. Asbury Park, NJ 07712
Contact #: 732-774-1155 Email Address: vdasantis@mcloones.com

Applicant 2- Name & Address: Natalie Roncaoli & Vincent Maldonado

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: 100

Will any of the following items be used (check all that apply):

- ☒ Pa system
☒ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

V. De Santis
Signature of Applicant 1 or 2

Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 4/14/24 Ceremony start time: 4pm End time: 6:30pm
Setup time: 4:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alexis Pendino + Robert Tompkins

Contact #: _____ Email Address: _____

Applicant 2- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: azygmunt@mcclones

of people in wedding party: _____ # of people attending wedding: _____

Will any of the following items be used (check all that apply):

- ☐ Pa system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

[Signature]
Signature of Applicant 1 or 2

2/7/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 6/15/24 Ceremony start time: 6pm End time: 6:30pm
Setup time: 4:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: azygmunt@mac.com

Applicant 2- Name & Address: AnnaLee Tomak + Nate Cross

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: X

Will any of the following items be used (check all that apply):

- ☐ Pa system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Zygmunt
Signature of Applicant 1 or 2

6/5/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 6/21/24 Ceremony start time: 4pm End time: 6:30pm
Setup time: 4:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☐ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Jennifer Luna + Brian Johnson

Contact #: _____ Email Address: _____

Applicant 2- Name & Address: Alysa Zygmunt

Contact #: _____ Email Address: azygmunt@mcclanes.com

of people in wedding party: _____ # of people attending wedding: _____

Will any of the following items be used (check all that apply):

- ☐ Pa system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alysa Zygmunt
Signature of Applicant 1 of 2

6/24/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day. 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 6/22/24 Ceremony start time: 6pm End time: 6:30pm
Setup time: 4:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: azygmunt@mcclones

Applicant 2- Name & Address: Theresa Carnevale + Valentino WK
1200 Ocean Avenue Asbury Park

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: 160

Will any of the following items be used (check all that apply):

- ☐ Pa system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Zygmunt
Signature of Applicant 1 or 2

5/22/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 6/29/24 Ceremony start time: 6pm End time: 6:30pm
Setup time: 4:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☐ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: azygmunt@mac.com

Applicant 2- Name & Address: Meghan Decotte Peter Brett

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: _____

Will any of the following items be used (check all that apply):

- ☐ Pa system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Zygmunt
Signature of Applicant 1 or 2

4/9/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



#



#



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 8/24/24 Ceremony start time: 4pm End time: 6:30
Setup time: 4:30 (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☐ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa Pinney
1200 Ocean Avenue Asbury Park NJ 07712
Contact #: 732-724-1155 Email Address: apinney@mcloones.com

Applicant 2- Name & Address: Elizabeth Manzi + Michael Dileo

Contact #: _____ Email Address: _____

of people in wedding party: X # of people attending wedding: 100

Will any of the following items be used (check all that apply):

☒ Pa system
☒ Archway

☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Pinney
Signature of Applicant 1 or 2

4/11/22
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 9/17/24 Ceremony start time: 6:30 End time: 7pm
Setup time: 5pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Devin Lane + Timothy Churchman

Contact #: _____ Email Address: _____

Applicant 2- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: azygmunt@mcloones.cc

of people in wedding party: _____ # of people attending wedding: _____

Will any of the following items be used (check all that apply):

- ☐ Pa system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Zygmunt
Signature of Applicant 1 or 2

4/1/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 9/21/24 Ceremony start time: 4pm End time: 6:30pm
Setup time: 4:30 (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☐ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: azygmunt@macdones.com

Applicant 2- Name & Address: Kelly Taylor + Brian Maresca

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: 145

Will any of the following items be used (check all that apply):

- ☐ Pa system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Zygmunt
Signature of Applicant 1 or 2

2/18/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6am is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 9/28/24 Ceremony start time: 6pm End time: 6:30pm
Setup time: 4:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: azygmunt@mac.com

Applicant 2- Name & Address: Melissa Baral + Lynch

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: _____

Will any of the following items be used (check all that apply):

- ☐ Pa system
☐ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Zygmunt
Signature of Applicant 1 or 2

6/18/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)

Make checks payable to "The City of Asbury Park " 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park , NJ 07712) as an additional ly insured in the amount of one million dollars.(If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 10/5/24 Ceremony start time: 6pm End time: 1030
 Setup time: 430 (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
 Location of Ceremony: 5th Ave Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
 where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Laura Centini & Charlie DeFranco

Contact #: _____ Email Address: _____

Applicant 2- Name & Address: Victoria DeSantis
1200 Ocean Ave. Asbury Park, NJ 07712

Contact #: (32) 774-1155 Email Address: vdesantis@mcloones.com

of people in wedding party: _____ # of people attending wedding: 125

Will any of the following items be used (check all that apply):

☒ Pa system

☒ Archway

☐ Other structures:

☒ Chairs

☐ Canopy/tent (if larger than 30x30, a permit is required)

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 10/10/24 Ceremony start time: 1130 End time: 12pm
Setup time: 10am (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Ave. Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Victoria De Santis
1200 Ocean Ave. Asbury Park, NJ 07712
Contact #: 732-774-1155 Email Address: vsantis@mcclones.com

Applicant 2- Name & Address: Theresa Bemus & Frank Guarguina

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: 70

Will any of the following items be used (check all that apply):

- ☒ Pa system
☒ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

V. De Santis
Signature of Applicant 1 or 2

4/5/23
Date

Attachment: cm 31324 (2024-149 : Special Event Applications)



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)

Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additional insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 11/2/24 Ceremony start time: 6pm End time: 6:30pm
 Setup time: 4:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
 Location of Ceremony: 5th Avenue

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
 where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Katelyn Struble + Nicole Haim

Contact #: _____ Email Address: _____

Applicant 2- Name & Address: Lloyd Whinn
1200 Ocean Avenue Asbury Park NJ 07712

Contact #: 732-774-1155 Email Address: lwhinn@m400ner.com

of people in wedding party: _____ # of people attending wedding: 120

Will any of the following items be used (check all that apply):

- ☐ Pa system ☒ Chairs
☐ Archway ☐ Canopy/tent (if larger than 30x30, a permit is required)
☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup

12/15/23



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)

Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 11/9/24 Ceremony start time: 5pm End time: 8:30pm
 Setup time: 3:30pm (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
 Location of Ceremony: 5th Avenue Beach

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
 where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Alyssa Zygmunt

Contact #: _____ Email Address: azygmunt@mac.com

Applicant 2- Name & Address: Melissa Gabrilanes + Eric Farwell

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: 90

Will any of the following items be used (check all that apply):

☐ Pa system

☐ Archway

☐ Other structures:

☒ Chairs

☐ Canopy/tent (if larger than 30x30, a permit is required)

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Alyssa Zygmunt
 Signature of Applicant 1 or 2

2/21/23
 Date



Wedding Ceremony Application

Park/Beach Rental Fee (nonrefundable): \$500.00 (for up to 3 hours of use) \$700.00 (for 3-8 hours of use)
Make checks payable to "The City of Asbury Park" 1 Municipal Plaza AP, NJ 07712 Attn: Leesha Floyd

Between Memorial Day and Labor Day, 6pm is the earliest ceremonies can begin on any beach.

- A certificate of insurance naming the City of Asbury Park (1 Municipal Plaza Asbury Park, NJ 07712) as an additionally insured in the amount of one million dollars. (If you are a homeowner, some insurance companies will allow you to add a one day rider to your home insurance policy or a one day policy can be purchased from any insurance company. Insurance policies must be provided 10 day prior to the ceremony)
- Alcohol is prohibited on City beaches
- Firework displays are prohibited w/o pre-approval from the City & proper documentation being provided to the City
- Applications and fees must be received by the Special Events Department 30 days prior to your event

Wedding Date: 11/10/23 Ceremony start time: 4pm End time: 4:30pm
Setup time: 2:30 (breakdown and cleanup must be within 2 hours of the conclusion of the ceremony)
Location of Ceremony: 5th Ave

☐ YES ☒ NO Will reserved parking spaces be requested? If so, how many spaces _____
where _____. Please visit www.cityofasburypark.com to purchase parking spaces (waterfront spaces cannot be reserved between Memorial Day & Labor Day)

Applicant 1- Name & Address: Victoria De Santos
1200 Ocean Ave. Asbury Park, NJ 07712
Contact #: 732-774-1155 Email Address: vaesantis@mcloones.com

Applicant 2- Name & Address: Liza Ramirez & Mark Robinson

Contact #: _____ Email Address: _____

of people in wedding party: _____ # of people attending wedding: 50

Will any of the following items be used (check all that apply):

- ☒ Pa system
☒ Archway

- ☒ Chairs
☐ Canopy/tent (if larger than 30x30, a permit is required)

☐ Other structures:

I understand and agree by applying for this permit I am responsible for the conduct of attendees, and that any violation of the rules can result in the immediate termination of your event. I also understand that I am responsible for the cleanup of the area where my event is held and that no cooking or alcohol are allowed on the beach. If it becomes necessary for the City to care for the area, I am liable for all costs incurred. Lastly I understand all fees are non-refundable.

Signature of Applicant 1 or 2 _____

Date _____

Attachment: cm 31324 (2024-149 : Special Event Applications)



Individual Resolutions
Meeting of the Municipal Council
Wednesday, March 13, 2024
RESOLUTION SUMMARY

2024-150

Routine Budget Transfer

Current Fund:	From	To
Administration OE	\$10,000.00	
Legal OE		10,000.00



RESOLUTION NO. 2024-150

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATION RESERVES IN THE FISCAL YEAR 2023 BUDGET

WHEREAS, it has been determined that various line items within the 2023 fiscal year Appropriation Reserve operating budget need additional funds to cover these expenditures; and,

WHEREAS, it has also been determined that sufficient balances remain in various expense accounts to cover these expenditures; and,

WHEREAS, New Jersey Statute 40A:4-59 allows for the transfer of funds between line items during the first three months of the following year.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Asbury Park that the Chief Financial Officer is hereby authorized to make the following appropriation reserve budget transfers:

Current Fund:	From	To
Administration OE	\$10,000.00	
Legal OE		10,000.00

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to provide a certified copy to the Chief Financial Officer and the City Auditor.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-150 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

CERTIFIED BY ME THIS 13th DAY OF March, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Wednesday, March 13, 2024
RESOLUTION SUMMARY

2024-151

Current Fund:

	From	To
Redevelopers Contribution	\$0.00	\$75,000.00



RESOLUTION NO. 2024-151

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AMENDING TEMPORARY BUDGET APPROPRIATIONS FOR 2024 BUDGET

WHEREAS, N.J.S.A 40A:4-20 provides that the Governing Body by a 2/3 vote of the full membership thereof may make emergency temporary appropriations for any purpose for which appropriation may lawfully be made for the period between the beginning of the current fiscal year and the final adoption of the budget for the said year; and

WHEREAS, the previously adopted temporary budget did not provide sufficient funds for the operational costs prior to the final adoption of the 2024 budget.

Redevelopers Contribution	\$0.00	\$75,000.00
---------------------------	--------	-------------

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Asbury Park that the following Emergency Temporary Appropriation for the year 2024 be adopted and a certified copy of this resolution be provided to the City's Chief Financial Officer and the Director of Division of Local Government Services, Department of Community Affairs, State of New Jersey.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-151 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

CERTIFIED BY ME THIS 29th DAY OF February, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Wednesday, March 13, 2024
RESOLUTION SUMMARY

2024-157

Appointments to Code Enforcement/Quality of Life Committee: Stephanie Ackerman and E’Niah Preston



RESOLUTION NO. 2024-157

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO CODE ENFORCEMENT/QUALITY OF LIFE COMMITTEE

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Code Enforcement/Quality of Life Committee,” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be to study existing code enforcement and quality of life issues within the City and to provide consultative and advisory assistance to Mayor and Council concerning such issues; and

WHEREAS, the Committee shall provide advice to the Mayor and Council as to short-term and long-term recommendations; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later.

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in

Section 2-64 of the City Code, as well as applicable law; and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. A “Code Enforcement/Quality of Life Committee” (the “Committee”) is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

Appointee
 Stephanie Ackerman
 E’Niah Preston
3. A certified copy of this Resolution shall be provided to each member appointed and Lillian Nazzaro, City Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-157 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

CERTIFIED BY ME THIS 14th DAY OF March, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Wednesday, March 13, 2024
RESOLUTION SUMMARY

2024-158

Appointment to the Housing Authority: Kyle Weedon



RESOLUTION NO. 2024-158

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING AN APPOINTMENT TO THE HOUSING AUTHORITY

WHEREAS, Section 2:37.2 of the Code of the City of Asbury Park provides for the Creation of the Housing Authority (also referenced as the “Authority”) in and for the City of Asbury Park; and

WHEREAS, Section 2:37.3 of the Code of the City of Asbury Park provides for five (5) members to be appointed by the City Council; and

WHEREAS, the Mayor and Council wish to appoint an individual to serve on the Authority, in accordance with the provisions set forth in Section 2:37.3 of the Code of the City of Asbury Park.

NOW, THEREFORE, BE IT RESOLVED, that the following individual is hereby appointed to serve on the Housing Authority:

Appointee

Term to Expire

Kyle Weedon

4/30/2028

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-158 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

CERTIFIED BY ME THIS 14th DAY OF March, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Wednesday, March 13, 2024
RESOLUTION SUMMARY

2024-152

Resolution authorizing the payment of bills in the amount of \$1,002,139.67



RESOLUTION NO. 2024-152

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPROVING PAYMENT OF BILLS

WHEREAS, the following listed vouchers payable have been approved by the Chief Financial Officer and have subsequently been audited and found correct:

BE IT RESOLVED, that these vouchers payable totaling \$1,002,139.67

BE IT FURTHER RESOLVED, that proper officers are hereby authorized to execute and issue warrants for payment of said vouchers, but only if and when the conditions of the City Treasury shall permit.

CURRENT VOUCHERS	\$ <u>1,002,139.67</u>
TOTAL VOUCHERS	\$ <u>1,002,139.67</u>

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-152 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

CERTIFIED BY ME THIS 14th DAY OF March, 2024.

LISA ESPOSITO
CITY CLERK

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 1

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid:
Format: Condensed Held: N Aprv: N Rcvd:
Range: 3-First to 4-zz-zz-zzz-zzz-zzz Bid: Y State: Y Other: Y Exempt:
Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 12/31/24 Include Non-Budgeted:
Vendors: All
Department Page Break: No Subtotal CAFR: Yes Subtotal Department: Yes Subtotal Extd: Yes

Budget Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
----------------	-------------	---------	------------------	--------	-------------	---------

Fund: CURRENT
Department: ADMINISTRATION
Extd: ADMINISTRATION

3-01-20-100-000-209	ADMINISTRATION Professional Services					
CGPHL005 CGP&H, LLC	24-00493 Invoice 49174 Housing Rehab			320.00	0.00	
KYLEM005 KYLE MCMANUS ASSOCIATES LLC	24-00558 Invoice 4873 Affordable Hsg.			2,749.00	0.00	
				<u>3,069.00</u>		
	Extd Total: ADMINISTRATION			3,069.00		
	Department Total: ADMINISTRATION			3,069.00		

Department: FINANCE
Extd: FINANCIAL ADMINISTRATION

3-01-20-130-000-206	FINANCE Copier					
ATLTOM ATLANTIC TOMORROWS OFFICE	24-00520 #107125 7/1/23-12/31/23			3,469.33	0.00	
3-01-20-130-000-223	FINANCE Condo Reimbursements					
ASBUR010 ASBURY PARK PLACE CONDOMINIUM	24-00499 2023 Trash Reimburesment			5,539.39	0.00	
	Extd Total: FINANCIAL ADMINISTRATION			9,008.72		
	Department Total: FINANCE			9,008.72		

Department: COMPUTER MIS
Extd: COMPUTERIZED DATA PROCESSING

3-01-20-140-000-225	COMPUTER DATA PROC.Document Mgt.					
FILEB005 FILE BANK, INC.	24-00628 December 2023			7,247.57	0.00	
	Extd Total: COMPUTERIZED DATA PROCESSING			7,247.57		
	Department Total: COMPUTER MIS			7,247.57		

Department: LEGAL SERVICES
Extd: LEGAL SERVICES

3-01-20-155-000-209	LEGAL SERVICES Fees					
GENBUR GENOVA BURNS LLC	24-00473 Invoice 507571 General File			23,986.02	0.00	
	Extd Total: LEGAL SERVICES			23,986.02		
	Department Total: LEGAL SERVICES			23,986.02		
	CAFR Total:			43,311.31		

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 2

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: Planning Department Extd: Planning Department						
3-01-21-179-000-209 CLACAN CLARKE CATON	PLANNINF DEPT. Planning Board Fees HINTZ PC	24-00317	PB & ZB CCH December 2023	302.50	0.00	
Extd Total: Planning Department				302.50		
Department Total: Planning Department				302.50		
CAFR Total:				302.50		
Department: POLICE Extd: POLICE DEPARTMENT						
3-01-25-240-000-205 SPCA MONMOUTH COUNTY SPCA	POLICE Animal Control Services 24-00541 #2024914 DECEMBER 2023 SERVICE			4,737.50	0.00	
3-01-25-240-000-222 INSPSY INSTITUTE FOR FORENSIC	POLICE Training 24-00519 INV #19612 EVALS 11/23 & 11/30			3,450.00	0.00	
3-01-25-240-000-276 WBMASON W.B.MASON CO., INC.	POLICE: PAL Expenses 23-03713 PAL office and boxing gym supp			1,936.93	0.00	
Extd Total: POLICE DEPARTMENT				10,124.43		
Department Total: POLICE				10,124.43		
Department: FIRE DEPT. Extd: FIRE DEPARTMENT						
3-01-25-265-000-218 EMSAR EMSAR	FIRE DEPT. Contract.Serv. 23-03512 QUOTE# Q-00020870 REPAIRS			3,116.88	0.00	
3-01-25-265-000-298 CONFIR CONTINENTAL FIRE & SAFETY, INC.	FIRE DEPT. Special Operations 23-03278 ESTIMATE#23-1872 ANGLE BASE			957.60	0.00	
Extd Total: FIRE DEPARTMENT				4,074.48		
Department Total: FIRE DEPT.				4,074.48		
CAFR Total:				14,198.91		
Department: STREETS & ROAD Extd: STREETS & ROADS MAINTENANCE						
3-01-26-290-000-204 OPTIMUM OPTIMUM	STREETS & ROAD Uniforms 24-00512 BEACH & DPW CABLE BILLS			44.79	0.00	
3-01-26-290-000-205 CITY CITY OF ASBURY PARK	STREETS & ROAD Snowstorm Expenses 24-00490 Transfer 2023 budget balance			51,700.00	0.00	
3-01-26-290-000-215 NEWIRON NEWARK IRONBOUND ELECTRICAL	STREETS & ROAD Misc. Hardware 23-03700 Chiefs Office Electric/Data			448.59	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-26-290-000-220	STREETS & ROAD Repairs					
MARKG005 MARK GANNON PLUMBING, HEATING	23-03273 Valve Repair Splash Park			1,540.00	0.00	
	Extd Total: STREETS & ROADS MAINTENANCE			53,733.38		
	Department Total: STREETS & ROAD			53,733.38		
	CAFR Total:			53,733.38		
Department: PUBLIC ASST						
Extd: SOCIAL SERVICES:						
3-01-27-345-000-216	SOCIAL SERVICES Uniforms					
MURARM MURRAY'S UNIFORMS	23-03656 Staff Shirts			281.00	0.00	
	Extd Total: SOCIAL SERVICES:			281.00		
	Department Total: PUBLIC ASST			281.00		
	CAFR Total:			281.00		
Department: LIGHTING						
Extd: STREET/TRAFFIC						
3-01-31-435-436-299	STREET&TRAFFIC LIGHTING Misc.					
JCPL JCPL	24-00554 Various Accounts 12/21-1/22			89.81	0.00	
	Extd Total: STREET/TRAFFIC			89.81		
	Department Total: LIGHTING			89.81		
	CAFR Total:			89.81		
	Fund Total: CURRENT			111,916.91		
Fund: BEACH						
Department: UTILITY OE						
Extd: BEACH UTILITY O/E: OTHER EXPENSES:						
3-05-55-502-000-222	BEACH UTILITY O/E: Cable					
OPTIMUM OPTIMUM	24-00512 BEACH & DPW CABLE BILLS			119.40	0.00	
	Extd Total: BEACH UTILITY O/E: OTHER EXPENSES:			119.40		
	Department Total: UTILITY OE			119.40		
	CAFR Total:			119.40		
	Fund Total: BEACH			119.40		
Fund: TRANSPORTATION UTILITY: BUDGET:						
Department: UTILITY OE						
Extd: TRANS.UTILITY O/E: OTHER EXPENSES:						
3-06-55-502-000-205	TRANS.UTILITY O/E: Enforcement Supply					
IPSGRO IPS GROUP, INC.	23-03605 Replacement MS1 Parking Kiosk			8,064.16	0.00	
	Extd Total: TRANS.UTILITY O/E: OTHER EXPENSES:			8,064.16		
	Department Total: UTILITY OE			8,064.16		
	CAFR Total:			8,064.16		
	Fund Total: TRANSPORTATION UTILITY: BUDGET:			8,064.16		

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page 10 of 11

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund: SEWER UTILITY: BUDGET: Department: UTILITY OE Extd: SEWER UTILITY O/E: OTHER EXPENSES:						
3-07-55-502-000-205	SEWER UTILITY O/E: Repairs					
NSINE005 NSI NEAL SYSTEMS, INC	23-03577 Hypochlorite Upgrade			9,555.00	0.00	B
3-07-55-502-000-234	SEWER UTILITY O/E: ARP Funds					
CDMSM005 CDM SMITH INC.	23-03150 WWTP PHASE I DESIGN SERVICES			42,677.35	0.00	B
	Extd Total: SEWER UTILITY O/E: OTHER EXPENSES:			52,232.35		
	Department Total: UTILITY OE			52,232.35		
Department: Reserve for ARP Funds Extd: Reserve for ARP Funds						
3-07-55-527-000-000	Reserve for ARP Funds					
BURKE010 BURKE FIRE LLC	23-02699 WWTP SPRINKLER REPLACEMENT			52,000.00	0.00	
	Extd Total: Reserve for ARP Funds			52,000.00		
	Department Total: Reserve for ARP Funds			52,000.00		
	CAFR Total:			104,232.35		
	Fund Total: SEWER UTILITY: BUDGET:			104,232.35		
	Year Total:			224,332.82		
Fund: CURRENT Department: ADMINISTRATION Extd: ADMINISTRATION						
4-01-20-100-000-209	ADMINISTRATION Professional Services					
KYLEM005 KYLE MCMANUS ASSOCIATES LLC	24-00424 Invoice 5266 Affordable Hsg.			723.25	0.00	
CGPHL005 CGP&H, LLC	24-00493 Invoice 49174 Housing Rehab			192.00	0.00	
				915.25		
4-01-20-100-000-211	ADMINISTRATION Water					
KEPSPR KEPWEL SPRING WATER	24-00637 ACCT #117290 FEBRUARY 2024			461.00	0.00	
4-01-20-100-000-213	ADMINISTRATION Signs					
CRAPRI CRAFTMASTER PRINTING, INC.	24-00436 Aerial Map of Asbury Park			234.00	0.00	
4-01-20-100-000-214	ADMINISTRATION Storage					
LIFSTO LIFE STORAGE 448	24-00507 4/1/24 TO 3/31/25 FIVE UNITS			4,440.00	0.00	
	Extd Total: ADMINISTRATION			6,050.25		
	Department Total: ADMINISTRATION			6,050.25		
Department: MUNIC CLERK Extd: MUNICIPAL CLERK						
4-01-20-120-000-217	MUNICIPAL CLERK Ads&Promotion					
GANNE005 GANNETT NEW YORK/NEW JERSEY	24-00570 APP #9851136 RENT LEVELING			58.76	0.00	
GANNE005 GANNETT NEW YORK/NEW JERSEY	24-00571 APP #9588645 ORD 2024-3			59.64	0.00	
THECOA THE NEW COASTER, LLC	24-00572 #61146 RENT LEVELING			33.60	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 5

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-20-120-000-217	MUNICIPAL CLERK	Ads&Promotion	Continued			
THECOA THE NEW COASTER, LLC	24-00617	INVOICE #61171	ORD 2024-1 & 2	50.65	0.00	
				202.65		
4-01-20-120-000-238	MUNICIPAL CLERK	Contractual				
GRALLC GRANICUS, LLC	24-00587	INVOICE #179862	MARCH 2023	755.63	0.00	
	Extd Total:	MUNICIPAL CLERK		958.28		
	Department Total:	MUNIC CLERK		958.28		
Department: FINANCE						
Extd: FINANCIAL ADMINISTRATION						
4-01-20-130-000-202	FINANCE Office	Supplies				
WBMASON W.B.MASON CO., INC.	24-00578	Finance Supplies		611.25	0.00	
4-01-20-130-000-205	FINANCE Ads					
NJLEAMUN NJ LEAGUE OF MUNICIPALITIES	24-00332	Job Advertisements 2/2 - 3/2		230.00	0.00	
NJLEAMUN NJ LEAGUE OF MUNICIPALITIES	24-00391	Job Ad - Dir.Community Dev		115.00	0.00	
GANN005 GANNETT NEW YORK/NEW JERSEY	24-00435	RFP BEACH BADGE SYSTEM		77.24	0.00	
GANN005 GANNETT NEW YORK/NEW JERSEY	24-00454	RFP MURAL PROJECT ARTIST		74.60	0.00	
GANN005 GANNETT NEW YORK/NEW JERSEY	24-00511	RFQ ARTIST ART BENCH PROGRAM		71.08	0.00	
				567.92		
4-01-20-130-000-206	FINANCE Copier					
MUNCAP MUNICIPAL CAPITAL CORPORATION	24-00521	40051296 Contract Pmt 58 of 60		1,778.19	0.00	
MUNCAP MUNICIPAL CAPITAL CORPORATION	24-00523	#40115604 Payment #7 of 60		1,808.87	0.00	
				3,587.06		
4-01-20-130-000-209	FINANCE Fees					
MOODINV Moody's Investors Service	24-00506	Invoice P0457349 Annual		3,000.00	0.00	
FPMAIL FP Mailing Solutions	24-00518	#RI106091425 2/1/24-4/30/24		234.00	0.00	
GREFIN GREATAMERICA FINANCIAL SVCS.	24-00649	Invoice #36013826 - April 2024		339.50	0.00	
				3,573.50		
4-01-20-130-000-222	FINANCE Training					
NJLEAMUN NJ LEAGUE OF MUNICIPALITIES	24-00611	Wage & Hour Webinar		75.00	0.00	
	Extd Total:	FINANCIAL ADMINISTRATION		8,414.73		
	Department Total:	FINANCE		8,414.73		
Department: COMPUTER MIS						
Extd: COMPUTERIZED DATA PROCESSING						
4-01-20-140-000-219	COMPUTER DATA PROC.	Equipment				
CDWGOV CDW GOVERNMENT LLC	24-00360	Q#1CD63NN DPW Printer		366.68	0.00	
AMAZO005 AMAZON.COM SERVICES	24-00456	POE Extenders, Dust-off &		216.39	0.00	
				583.07		
4-01-20-140-000-222	COMPUTER DATA PROC	Software Lic.				
CDWGOV CDW GOVERNMENT LLC	24-00213	2024 OFFICE 365 RENEWAL		33,819.64	0.00	
SHIINT SHI INTERNATIONAL CORP	24-00321	ADOBE ANNUAL RENEWAL 2024		11,827.40	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 0

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-20-140-000-222 CDWGOV CDW GOVERNMENT LLC	COMPUTER DATA PROC Software Lic. Continued 24-00362 Q#NSMW653 Meraki MDM			259.85 45,906.89	0.00	
Extd Total: COMPUTERIZED DATA PROCESSING				46,489.96		
Department Total: COMPUTER MIS				46,489.96		
Department: LEGAL SERVICES						
Extd: LEGAL SERVICES						
4-01-20-155-000-209	LEGAL SERVICES Fees					
HILLW005 HILL WALLACK LLP	24-00405 Invoice 748646 General Matters			14,333.64	0.00	
MARFAL MARAZITI FALCON, LLP	24-00425 PROFESSIONAL SERVICES RENDERED			192.50	0.00	
LADDY005 LADDEY, CLARK & RYAN, LLP	24-00459 Invoice 74836 Jan. Fees			4,575.00	0.00	
GENBUR GENOVA BURNS LLC	24-00526 Invoice 509412 General File			20,965.55 40,066.69	0.00	
Extd Total: LEGAL SERVICES				40,066.69		
Department Total: LEGAL SERVICES				40,066.69		
Department: APTV						
Extd: CABLE TV ADVISORY COMMITTEE						
4-01-20-162-000-202	APTV Equipment					
CDWGOV CDW GOVERNMENT LLC	24-00260 Battery backup, surge, Etc.			1,058.56	0.00	
CDWGOV CDW GOVERNMENT LLC	24-00486 Replacement filters 1CD9PVZ			131.90 1,190.46	0.00	
Extd Total: CABLE TV ADVISORY COMMITTEE				1,190.46		
Department Total: APTV				1,190.46		
Department: ENGINEER SERV						
Extd: ENGINEERING SERVICES						
4-01-20-165-000-209	ENGINEERING SERVICES Fees					
FREPAR FRENCH & PARRELLO, PA	24-00577 Invoice 145608 DPW LSRP			715.90	0.00	
Extd Total: ENGINEERING SERVICES				715.90		
Department Total: ENGINEER SERV				715.90		
CAFR Total:				103,886.27		
Department: Planning Department						
Extd: Planning Department						
4-01-21-179-000-206	PLANNING DEPT. Storage					
LIFSTO LIFE STORAGE 448	24-00507 4/1/24 TO 3/31/25 FIVE UNITS			1,584.00	0.00	
4-01-21-179-000-209	PLANNINF DEPT. Planning Board Fees					
INSENG INSITE ENGINEERING, LLC	24-00524 PB ENG Insite JDL			150.00	0.00	
Extd Total: Planning Department				1,734.00		
Department Total: Planning Department				1,734.00		
CAFR Total:				1,734.00		

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page 10 of 10

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: POLICE						
Extd: POLICE DEPARTMENT						
4-01-25-240-000-212	POLICE Dues,Subscript.					
MOCIB M.O.C.I.B.		24-00517	MOCIB 2024 dues	50.00	0.00	
4-01-25-240-000-216	POLICE Supplies-Compu.					
CDWGOV CDW GOVERNMENT LLC		24-00492	Q#1CD9WPM TV Mounts	155.82	0.00	
4-01-25-240-000-218	POLICE Contract.Serv.					
PACLLC PACKETALK, LLC		24-00218	2024 Annual Maint. #638923	4,800.00	0.00	
LIFSTO LIFE STORAGE 448		24-00507	4/1/24 TO 3/31/25 FIVE UNITS	4,656.00	0.00	
WIRCOM WIRELESS COMMUNICATIONS &		24-00547	#M62222 FEBRUARY 2024	1,220.00	0.00	
WIRCOM WIRELESS COMMUNICATIONS &		24-00638	#M62223 MARCH 2024	1,220.00	0.00	
				11,896.00		
4-01-25-240-000-222	POLICE Training					
VERBA005 VERBAL JUDO INSTITUTE, INC.		24-00442	Training Sgt. Boone MARCH 20TH	195.00	0.00	
CALPRE CALIBRE PRESS		24-00581	advanced patrol tactics R.Leah	199.00	0.00	
JHARAC J. HARRIS ACADEMY OF POLICE		24-00582	Road Sgt. Tune up training	189.00	0.00	
GLOPOL GLOUCESTER CTY.POLICE ACADEMY		24-00626	Training Course Supervision	200.00	0.00	
				783.00		
4-01-25-240-000-276	POLICE: PAL Expenses					
CRAPRI CRAFTMASTER PRINTING, INC.		24-00351	business cards Breiner	45.00	0.00	
CRAPRI CRAFTMASTER PRINTING, INC.		24-00516	Tri fold PAL pamphlets	89.00	0.00	
				134.00		
Extd Total: POLICE DEPARTMENT				13,018.82		
Department Total: POLICE				13,018.82		
Department: FIRE DEPT.						
Extd: FIRE DEPARTMENT						
4-01-25-265-000-203	FIRE DEPT. Motor Vehicle					
FISONS FIS on Site Service LLC		24-00363	Blanket PO Not to Exceed	142.50	0.00	B
MONM0015 MONMOUTH COUNTY PUBLIC WORKS &		24-00565	INVOICE#23000181 TOWED 83-58	234.64	0.00	
				377.14		
4-01-25-265-000-206	FIRE DEPT. Purchase of Equipment					
THEHAR THE HARDWARE STORE		24-00188	BLANKET PO NOT TO EXCEED	19.91	0.00	B
4-01-25-265-000-229	FIRE DEPT. Medical Sup.					
VERALP V.E. RALPH & SON, INC.		24-00543	QUOTE#106481 EMS SUPPLIES	1,634.46	0.00	
VERALP V.E. RALPH & SON, INC.		24-00544	QUOTE#106480 EMS SUPPLIES	532.90	0.00	
LIFSAV LIFESAVER, INC.		24-00545	QUOTE#16694 - DEFIB PADS	242.14	0.00	
				2,409.50		
4-01-25-265-000-255	FIRE DEPT. Revenue Guard Fees					
CORON005 CORONIS HEALTH RCM, LLC dba		24-00444	Invoice 12738 Jan. 2024 Fees	3,392.01	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 6

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-25-265-000-261 ESOS0005 ESO SOLUTIONS, INC.	FIRE DEPT. Software	24-00604	INV#126828	718.37	0.00	
4-01-25-265-000-270 WESPES WESTERN PEST SERVICES	FIRE DEPT. Pest Control	24-00546	INV#8832765 FEBRUARY 2024	131.02	0.00	
Extd Total: FIRE DEPARTMENT				7,047.95		
Extd: FIRE HYDRANT						
4-01-25-265-266-299 NJAMER N.J. AMERICAN WATER CO.	FIRE HYDRANT Misc.	24-00633	#1018-210026567043 1/26-2/23	21,145.10	0.00	
Extd Total: FIRE HYDRANT				21,145.10		
Department Total: FIRE DEPT.				28,193.05		
Department: PROSECUTOR						
Extd: MUNICIPAL PROSECUTOR						
4-01-25-275-000-202 JAMBUT JAMES N. BUTLER, JR.	PROSECUTOR Fees	24-00602	municipal pros feb 2024	5,200.00	0.00	
Extd Total: MUNICIPAL PROSECUTOR				5,200.00		
Department Total: PROSECUTOR				5,200.00		
CAFR Total:				46,411.87		
Department: STREETS & ROAD						
Extd: STREETS & ROADS MAINTENANCE						
4-01-26-290-000-203	STREETS & ROAD	Motor Vehicle				
EASAUT EASTERN AUTOPARTS WAREHOUSE	24-00069	VARIOUS PARTS	BLANKET	617.85	0.00	B
THEHOS THE HOSE SHOP, INC.	24-00071	VARIOUS PARTS	BLANKET	88.65	0.00	B
PRIME005 PRIME LUBE INC	24-00073	VARIOUS PARTS	BLANKET	1,425.35	0.00	B
SEACHE SEACOAST CHEVROLET OLDS-	24-00118	VARIOUS PARTS	BLANKET	696.78	0.00	B
EASAUT EASTERN AUTOPARTS WAREHOUSE	24-00230	VARIOUS PARTS	BLANKET	2,848.27	0.00	B
JESCO JESCO, INC.	24-00248	DPW JOHN DEERE REPAIRS		544.49	0.00	
JESCO JESCO, INC.	24-00284	DPW SKID STEER DRIVE TRACKS		4,609.30	0.00	
JESCO JESCO, INC.	24-00330	DPW JOHN DEERE CUTTING BLADE		1,464.28	0.00	
GPCNA091 GPC-NAPA AUTO PARTS	24-00382	VARIOUS PARTS	BLANKET	638.89	0.00	B
TAPCO005 TAPCO INDUSTRIES, INC.	24-00432	DPW#850 DIFFERENTIAL LOCK ASSY		1,895.00	0.00	
LAWPRO LAWSON PRODUCTS, INC.	24-00433	VARIOUS PARTS FOR DPW STOCK		485.45	0.00	
MANGEN MANASQUAN GENERATOR	24-00474	#184353 STARTER/WATER PUMP TRL		155.00	0.00	
FOSCOM FOSTER & COMPANY, INC.	24-00481	DPW STOCK DEGREASER		717.30	0.00	
TAYTOW TAYLOR'S TOWING	24-00508	#251275 ELGIN SWEEPER TOWED		500.00	0.00	
GPCNA091 GPC-NAPA AUTO PARTS	24-00562	#0953-469068 75W90 GEAR OIL		675.98	0.00	
JESCO JESCO, INC.	24-00603	QUOTE DPW SKID-STEER		273.61	0.00	
TAYTOW TAYLOR'S TOWING	24-00614	#179848 TOWING/ROLLOFF#850-TRK		420.00	0.00	
				18,056.20		
4-01-26-290-000-205	STREETS & ROAD	Snowstorm Expenses				
TRIUS TRIUS, INC.	24-00116	Snow plow parts		5,524.44	0.00	
MORSAL MORTON SALT, INC.	24-00203	75 tons road salt @75.98/ton		6,205.28	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 3

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-26-290-000-205 TRIOUS TRIUS, INC.	STREETS & ROAD	Snowstorm Expenses Continued 24-00336	PUMP/CALCIUM CHLORIDE SPREADER	865.40 12,595.12	0.00	
4-01-26-290-000-206 JOHGUI JOHN GUIRE SUPPLY	STREETS & ROAD	Purchase of Equipment 24-00005	SNOW PLOW REPAIRS NEEDED	9,564.58	0.00	
4-01-26-290-000-215 THEHAR THE HARDWARE STORE	STREETS & ROAD	Misc. Hardware 24-00166	Misc Hardware	215.23	0.00	B
UPTFAS UP-TITE FASTNERS INC.		24-00404	Misc Hardware	35.50	0.00	B
LAWPRO LAWSON PRODUCTS, INC.		24-00530	DPW SUPPLY - 28" TARP STRAPS	129.00 379.73	0.00	
4-01-26-290-000-218 OPTIMUM OPTIMUM	STREETS & ROAD	Contract.Serv. 24-00475	#07866-183188-01-1 2/8 - 3/7	44.79	0.00	
STAVOLA STAVOLA ASPHALT COMPANY, INC.		24-00502	#320076 ASPHALT 2/9/24	119.64	0.00	
GUARD010 GUARDIAN PEST CONTROL		24-00583	SERVICES RENDERED FEB 2024	375.00	0.00	
QUENC005 QUENCH USA, INC.		24-00610	water cooler 3/1-3/31/24 DPW	38.05 577.48	0.00	
4-01-26-290-000-220 NJGRAV NEW JERSEY GRAVEL & SAND CO	STREETS & ROAD	Repairs 24-00367	3/4" Washed Gravel	627.20	0.00	
4-01-26-290-000-269 DEALAK DEAL LAKE COMMISSION	STREETS & ROAD	Deal Lake Commission 24-00525	USDA Goose Remediation	797.45	0.00	
Extd Total: STREETS & ROADS MAINTENANCE				42,597.76		
Department Total: STREETS & ROAD				42,597.76		
Department: SOLID WASTE						
Extd: SOLID WASTE COLLECTION						
4-01-26-305-000-209 DELDEM DELISA DEMOLITION, INC.	SOLID WASTE	Fees 24-00501	#287801 TRASH FEES 2/1 - 2/15	25,051.06	0.00	
DELDEM DELISA DEMOLITION, INC.		24-00566	haul fee Const. bulk 2/15	3,595.85	0.00	
DELDEM DELISA DEMOLITION, INC.		24-00612	INVOICE #289166 HAUL FEE 2/22	250.00 28,896.91	0.00	
4-01-26-305-000-218 DELDEM DELISA DEMOLITION, INC.	SOLID WASTE	Contract.Serv. 24-00505	#288729 MARCH 2024	47,083.30	0.00	
Extd Total: SOLID WASTE COLLECTION				75,980.21		
Department Total: SOLID WASTE				75,980.21		
Department: BUILDING & GND						
Extd: BUILDINGS & GROUNDS						
4-01-26-310-000-204 FOXFLO FOX FLOORS INC.	BUILDING & GND	Building Supplies 24-00384	Vinyl Floor for PD office	1,100.00	0.00	
SHEWIL THE SHERWIN WILLIAMS CO., INC.		24-00469	blanket for paint City Hall	196.92 1,296.92	0.00	B

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page NO. 10

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-26-310-000-207	BUILDING & GND Dog Station Supplies					
DOGWA005 DOG WASTE DEPOT		24-00437	DOG WASTE ROLLBAG 10 ROLL CASE	1,329.40	0.00	
	Extd Total: BUILDINGS & GROUNDS			2,626.32		
	Department Total: BUILDING & GND			2,626.32		
	CAFR Total:			121,204.29		
Department: PUBLIC ASST						
Extd: SOCIAL SERVICES:						
4-01-27-345-000-213	SOCIAL SERVICES Client Assistance					
AMAZO005 AMAZON.COM SERVICES		24-00485	tissues towels post it	84.89	0.00	
	Extd Total: SOCIAL SERVICES:			84.89		
	Department Total: PUBLIC ASST			84.89		
Department: SENIOR CENTER						
Extd: SENIOR CENTER						
4-01-27-350-000-202	SENIOR CENTER Util. and Service Contr.					
OPTIMUM OPTIMUM		24-00529	#07866-196932-01-7 2/15 - 3/14	8.34	0.00	
ATLFIR ATLANTIC SECURITY & FIRE, INC.		24-00538	#17293 3/1-5/31/24 MONITORING	98.85	0.00	
				107.19		
4-01-27-350-000-210	SENIOR CENTER Classes					
BODY8005 BODY BY BEY		24-00189	FIRST QUARTER 2024 BLANKET PO	300.00	0.00	B
	Extd Total: SENIOR CENTER			407.19		
	Department Total: SENIOR CENTER			407.19		
	CAFR Total:			492.08		
Department: RECREATION						
Extd: RECREATION SERVICES & PROGRAM						
4-01-28-370-000-293	RECREATION Storage					
LIFSTO LIFE STORAGE 448		24-00507	4/1/24 TO 3/31/25 FIVE UNITS	2,880.00	0.00	
	Extd Total: RECREATION SERVICES & PROGRAM			2,880.00		
	Department Total: RECREATION			2,880.00		
	CAFR Total:			2,880.00		
Department: LIGHTING						
Extd: LIGHT,HEAT,POW						
4-01-31-435-435-299	LIGHT, HEAT & POWER Misc.					
NJAMER N.J. AMERICAN WATER CO.		24-00553	Various Accounts 1/4-2/2	723.52	0.00	
NJNATU N.J. NATURAL GAS CO.		24-00555	Various Accounts 1/18-2/15	13,985.37	0.00	
JCPL JCPL		24-00634	Various Accounts	7,333.56	0.00	
JCPL JCPL		24-00644	Various Accounts 1/24-2/25	254.73	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 11

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-31-435-435-299 JCPL JCPL	LIGHT, HEAT & POWER Misc.		Continued			
		24-00648	Various Accounts 1/26-2/26	57.73	0.00	
				22,354.91		
	Extd Total: LIGHT,HEAT,POW			22,354.91		
Extd:	STREET/TRAFFIC					
4-01-31-435-436-299 JCPL JCPL	STREET&TRAFFIC LIGHTING Misc.					
		24-00554	Various Accounts 12/21-1/22	19,628.92	0.00	
		24-00588	Various Accounts 1/25-2/21	752.30	0.00	
		24-00616	Various Accounts 1/26-2/25	794.91	0.00	
		24-00634	Various Accounts	179.38	0.00	
		24-00644	Various Accounts 1/24-2/25	586.14	0.00	
		24-00648	Various Accounts 1/26-2/26	408.82	0.00	
				22,350.47		
	Extd Total: STREET/TRAFFIC			22,350.47		
	Department Total: LIGHTING			44,705.38		
Department: TELEPHONE						
Extd: TELEPHONE						
4-01-31-440-000-299	TELEPHONE Misc.					
ATLLC AT&T MOBILITY LLC		24-00575	#287284651437 1/12-2/11	3,237.73	0.00	
ATLLC AT&T MOBILITY LLC		24-00593	#287315151017 1/12-2/11	732.12	0.00	
ATLLC AT&T MOBILITY LLC		24-00597	#287284936037 1/12-2/11	987.51	0.00	
VERZON VERIZON BUSINESS		24-00632	#152-069-551-0001-78 2/4-3/3	129.99	0.00	
MONINT MONMOUTH INTERNET CORPORATION		24-00647	INVOICE #349402-M MARCH 2024	3,708.77	0.00	
				8,796.12		
	Extd Total: TELEPHONE			8,796.12		
	Department Total: TELEPHONE			8,796.12		
Department: GASOLINE						
Extd: GASOLINE						
4-01-31-460-000-299	GASOLINE Misc.					
GRIALLI GRIFFITH-ALLIED TRUCKING, LLC		24-00527	#413868 & #432283 FUEL 2/13/24	10,442.78	0.00	
	Extd Total: GASOLINE			10,442.78		
	Department Total: GASOLINE			10,442.78		
	CAFR Total:			63,944.28		
Department: MUNIC COURT						
Extd: MUNICIPAL COURT						
4-01-43-490-000-219	MUNIC COURT Judges Fees					
ROBWER ROBIN T. WERNIK		24-00598	conflict judge 2/23/24	500.00	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-01-43-490-000-246	MUNIC COURT Postage					
GREFIN GREATAMERICA FINANCIAL SVCS.	24-00600 mail machine march 2024			145.00	0.00	
	Extd Total: MUNICIPAL COURT			645.00		
	Department Total: MUNIC COURT			645.00		
Department: PUBLIC DEFEND.						
Extd: PUBLIC DEFENDER						
4-01-43-495-000-021	Fees					
THELA010 THE LAW OFFICE OF MATTHEW SAGE	24-00599 public defender feb 2024			2,500.00	0.00	
	Extd Total: PUBLIC DEFENDER			2,500.00		
	Department Total: PUBLIC DEFEND.			2,500.00		
	CAFR Total:			3,145.00		
CAFR: CURRENT FUND NON BUDGET ACCTS:						
Department: TAXES PAYABLE:						
Extd: TAXES PAYABLE:						
4-01-55-001-000-007	TAX OVERPAYMENTS					
CAROL010 CAROL HEPT	24-00477 PILOT REFUND 4202/8.18 C2814			375.48	0.00	
4-01-55-001-000-010	REFUND OF PERMIT,LICENSE FEES					
TRACY005 TRACY GARCIA	24-00460 Mercantile Refund			185.00	0.00	
	Extd Total: TAXES PAYABLE:			560.48		
	Department Total: TAXES PAYABLE:			560.48		
	CAFR Total: CURRENT FUND NON BUDGET ACCTS:			560.48		
	Fund Total: CURRENT			344,258.27		
Fund: BEACH						
Department: UTILITY OE						
Extd: BEACH UTILITY O/E: OTHER EXPENSES:						
4-05-55-502-000-208	BEACH UTILITY O/E: Office Expense					
AMAZO005 AMAZON.COM SERVICES	24-00429 Thermal receipt paper			58.97	0.00	
4-05-55-502-000-211	BEACH UTILITY O/E: Light & Power					
JCPL JCPL	24-00644 Various Accounts 1/24-2/25			311.72	0.00	
4-05-55-502-000-222	BEACH UTILITY O/E: Cable					
OPTIMUM OPTIMUM	24-00551 #07866-197754-01-4 2/15 - 3/14			119.40	0.00	
	Extd Total: BEACH UTILITY O/E: OTHER EXPENSES:			490.09		
	Department Total: UTILITY OE			490.09		
	CAFR Total:			490.09		
	Fund Total: BEACH			490.09		

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page 75

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund:	TRANSPORTATION UTILITY: BUDGET:					
Department:	UTILITY OE					
Extd:	TRANS.UTILITY O/E: OTHER EXPENSES:					
4-06-55-502-000-202	TRANS.UTILITY O/E: Office Supplies					
KEPSPR	KEPWEL SPRING WATER	24-00637	ACCT #117290 FEBRUARY 2024	12.00	0.00	
4-06-55-502-000-206	TRANS.UTILITY O/E: Electronic Equip.					
MUNCAP	MUNICIPAL CAPITAL CORPORATION	24-00521	40051296 Contract Pmt 58 of 60	161.68	0.00	
4-06-55-502-000-207	TRANS.UTILITY O/E: Internet					
OPTIMUM	OPTIMUM	24-00589	#07866-196915-01-3 2/15 - 3/14	187.40	0.00	
4-06-55-502-000-208	TRANS.UTILITY O/E: Parking Permits					
PASPOR	PASSPORT LABS, INC.	24-00534	INV1043460 1/2024 Permit Fees	2,521.90	0.00	
4-06-55-502-000-212	TRANS.UTILITY O/E: Parking Meter Supply					
IPSGRO	IPS GROUP, INC.	24-00536	INV93658 Monthly DMS Fees 1/24	7,449.00	0.00	
4-06-55-502-000-213	TRANS.UTILITY O/E: Mobile App Fees					
PAYBY005	PAYBYPHONE US, INC.	24-00532	INVUS569 1/2024 Trans Fees	88.20	0.00	
4-06-55-502-000-220	TRANSP. UTILITY OE Utilities					
NJNATU	N.J. NATURAL GAS CO.	24-00592	#22-0022-3490-85 1/2-2/14	29.40	0.00	
4-06-55-502-000-227	TRANSP UTILITY Contractual Services					
ATLTOM	ATLANTIC TOMORROWS OFFICE	24-00520	#107125 7/1/23-12/31/23	509.71	0.00	
GUARD010	GUARDIAN PEST CONTROL	24-00583	SERVICES RENDERED FEB 2024	80.00	0.00	
				589.71		
	Extd Total: TRANS.UTILITY O/E: OTHER EXPENSES:			11,039.29		
	Department Total: UTILITY OE			11,039.29		
	CAFR Total:			11,039.29		
	Fund Total: TRANSPORTATION UTILITY: BUDGET:			11,039.29		
Fund:	SEWER UTILITY: BUDGET:					
Department:	UTILITY OE					
Extd:	SEWER UTILITY O/E: OTHER EXPENSES:					
4-07-55-502-000-202	SEWER UTILITY O/E: Hardware/Tools					
JEMIND	JEM INDUSTRIAL SERVICES, INC.	24-00446	Degreaser for Plant Cleaning	738.50	0.00	
4-07-55-502-000-205	SEWER UTILITY O/E: Repairs					
STESUP	STEVENSON SUPPLY CO.,INC.	24-00102	Plant Water System RepairParts	2,182.02	0.00	
STESUP	STEVENSON SUPPLY CO.,INC.	24-00368	PVC Glue, Repair Parts	277.04	0.00	
ENVLLC	ENVIROLUTIONS, LLC	24-00466	Seal Kit Primary Sludge Pump	2,544.00	0.00	
GRAING	GRAINGER, INC.	24-00528	Plumbing for Influent Pumps	741.68	0.00	
				5,744.74		
4-07-55-502-000-208	SEWER UTILITY O/E: Permits/Licenses					
NJWEA	NJ WATER ENVIRONMENT ASSOC.	24-00504	CONFERENCE MARCH 2 -5, 2024	580.00	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 17

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
4-07-55-502-000-208	SEWER UTILITY O/E: Permits/Licenses	Continued				
NJWEA	NJ WATER ENVIRONMENT ASSOC.	24-00531	CONFERENCE MARCH 2 - 5, 2024	580.00	0.00	
				1,160.00		
4-07-55-502-000-209	SEWER UTILITY O/E: Fees					
SECWOR	SECURITY WORLD INC.	24-00556	INV #62456 3/1/24 - 2/28/25	780.00	0.00	
4-07-55-502-000-211	SEWER UTILITY O/E: Light & Power					
NJNATU	N.J. NATURAL GAS CO.	24-00555	Various Accounts 1/18-2/15	9,906.56	0.00	
JCPL	JCPL	24-00648	Various Accounts 1/26-2/26	23,174.74	0.00	
				33,081.30		
4-07-55-502-000-218	SEWER UTILITY O/E: Contract Services					
UNIVAR	UNIVAR SOLUTIONS USA, INC.	24-00448	INVOICE #51838142 JANUARY 2024	5,943.96	0.00	
MUNCAP	MUNICIPAL CAPITAL CORPORATION	24-00521	40051296 Contract Pmt 58 of 60	82.58	0.00	
GUARD010	GUARDIAN PEST CONTROL	24-00583	SERVICES RENDERED FEB 2024	80.00	0.00	
KEPSPR	KEPWEL SPRING WATER	24-00637	ACCT #117290 FEBRUARY 2024	50.50	0.00	
				6,157.04		
4-07-55-502-000-224	SEWER UTILITY O/E: Sludge Removal					
RUSREI	RUSSELL REID WASTE HAULING &	24-00395	#0006900781 JANUARY 2024	28,119.00	0.00	
PASVAL	PASSAIC VALLEY SEWERAGE COM.	24-00447	INVOICE #522966 JANUARY 2024	12,329.25	0.00	
				40,448.25		
	Extd Total: SEWER UTILITY O/E: OTHER EXPENSES:			88,109.83		
	Department Total: UTILITY OE			88,109.83		
Department: SEWER ACCTS.PAYABLE						
Extd: SEWER ACCTS.PAYABLE						
4-07-55-526-000-000	SEWER ACCTS.PAYABLE					
SBROT005	S BROTHERS INC.	22-03110	MEMORIAL DRIVE SANITARY SEWER	40,226.97	0.00	B
	Extd Total: SEWER ACCTS.PAYABLE			40,226.97		
	Department Total: SEWER ACCTS.PAYABLE			40,226.97		
4-07-55-599-001-299	SEWER REFUNDS - P/Y					
TIMOT010	TIMOTHY M. HARRIS	24-00476	SEWER REFUND 506/12	57.00	0.00	
	Extd Total:			57.00		
4-07-55-599-002-299	Reserve for American Rescue Plan Funds					
SBROT005	S BROTHERS INC.	22-03110	MEMORIAL DRIVE SANITARY SEWER	22,918.03	0.00	B
	Extd Total:			22,918.03		
	Department Total:			22,975.03		
	CAFR Total:			151,311.83		
	Fund Total: SEWER UTILITY: BUDGET:			151,311.83		
	Year Total:			507,099.48		

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 13

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund:	GENERAL CAPITAL FUND BUDGET:					
Extd:	Odr. 2018-57 Acq. of Real Property FH					
C-04-55-998-176-001	Section 20 Costs					
HILLW005 HILL WALLACK LLP	24-00405 Invoice 748646 General Matters			210.00	0.00	
	Extd Total: Odr. 2018-57 Acq. of Real Property FH			210.00		
	Department Total:			210.00		
	CAFR Total:			210.00		
	Fund Total: GENERAL CAPITAL FUND BUDGET:			210.00		
	Year Total:			210.00		
Fund:	GRANT FUND BUDGET:					
Department:	DEFERRED CHGS					
G-02-43-870-013-200	UEZ - WEBSITE DES/ADMIN BUDGET					
MICEL005 MICELI MUSIC, LLC	24-00479 Music for UEZ event 2/3/24			500.00	0.00	
	Extd Total:			500.00		
	Department Total: DEFERRED CHGS			500.00		
G-02-43-883-017-200	NJ DOT Transportation Alternatives					
FREPAR FRENCH & PARRELLO, PA	24-00535 INV144874 #12 thru 12/31/23			4,579.54	0.00	
	Extd Total:			4,579.54		
	Department Total:			4,579.54		
G-02-43-907-019-200	Mental Health Grant					
HOMDRU HOME DRUG PHARMACY	19-03515 Medication for Clients 2019-20			35.00	0.00	B
	Extd Total:			35.00		
	Department Total:			35.00		
G-02-43-956-022-217	Opioid Settlement Funds					
THERA005 THERAMANAGER, LLC	23-01950 CASE MANAGEMENT SOFTWARE			406.87	0.00	B
G-02-43-956-022-218	UEZ Facade/Walkway Improvements					
SEVER005 SEVEREDWING LLC	24-00445 UEZ FACADE & WALKWAY PROGRAM			3,772.71	0.00	
	Extd Total:			4,179.58		
	Department Total:			4,179.58		
G-02-43-961-023-220	Body Armor Fund State					
LANASO LANIGAN ASSOCIATES. INC.	24-00041 Body Armor-Gutierrez/Valcin			2,530.06	0.00	
	Extd Total:			2,530.06		
	Department Total:			2,530.06		
G-02-43-978-023-200	UEZ Workforce Development					
THEEK005 THEE KINGDOM KOMB, LLC	24-00430 pay period 1/7/24 - 1/20/24			168.23	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 10

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
G-02-43-978-023-200	UEZ Workforce Development		Continued			
THEEK005 THEE KINGDOM KOMB, LLC		24-00497	pay period 12/24/23 - 1/6/24	302.80	0.00	
				471.03		
	Extd Total:			471.03		
	Department Total:			471.03		
	CAFR Total:			12,295.21		
	Fund Total: GRANT FUND BUDGET:			12,295.21		
	Year Total:			12,295.21		
Fund:	ANIMAL CONTROL FUND BUDGET:					
T-12-56-850-000-801	Reserve for Animal Control					
SPCA MONMOUTH COUNTY SPCA		23-00103	TRAP, NEUTER & RELEASE PROGRAM	37.50	0.00	B
NJDEPH NJ DEPT.HEALTH/SNR.SERV.		24-00643	February 2024 Dog Report	117.00	0.00	
				154.50		
	Extd Total:			154.50		
	Department Total:			154.50		
	CAFR Total:			154.50		
	Fund Total: ANIMAL CONTROL FUND BUDGET:			154.50		
Fund:	COMMUNITY DEVELOPMENT BLK GRANT BUDGET:					
Extd:	2019 CDBG B19-MC340100 CFDA 14.218					
T-17-76-850-850-012	Reprogrammed Funds					
WHICOR WHIRL CONSTRUCTION, INC.		23-03426	Installation of Exercise Equip	3,372.99	0.00	
	Extd Total: 2019 CDBG B19-MC340100 CFDA 14.218			3,372.99		
	Department Total:			3,372.99		
	CAFR Total:			3,372.99		
Extd:	2021 CDBG B21MC340100 CFDA 14.218					
T-17-80-850-850-010	Reprogrammed funds 2023					
MARKG005 MARK GANNON PLUMBING, HEATING		23-03221	4 Sinks for water spray park	5,350.00	0.00	
WHICOR WHIRL CONSTRUCTION, INC.		23-03426	Installation of Exercise Equip	827.01	0.00	
				6,177.01		
	Extd Total: 2021 CDBG B21MC340100 CFDA 14.218			6,177.01		
	Department Total:			6,177.01		
	CAFR Total:			6,177.01		
Extd:	2022 CDBG B-22-MC-34-0100					
T-17-81-850-850-010	Reprogrammed Funds 2023					
COAHAB COASTAL HABITAT FOR HUMANITY		24-00344	PLEDGE #11 Home Repair Program	40,000.00	0.00	
	Extd Total: 2022 CDBG B-22-MC-34-0100			40,000.00		
	Department Total:			40,000.00		
	CAFR Total:			40,000.00		

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Extd:	2023 CDBG 23-MC-34-0100					
T-17-82-850-850-001	2023 Administration					
MONMO005	MONMOUTH COUNTY HALL OF RECORD	24-00349	Services 6-13-23 thru 12-31-23	13,931.97	0.00	
PURES005	PURE SHOTS STUDIO	24-00376	BLACK HISTORY PHOTO SERVICES	500.00	0.00	
YESGRA	YES GRAPHIC	24-00402	Posters for Black History	624.00	0.00	
AMAZO005	AMAZON.COM SERVICES	24-00522	Supplies for Black History	317.73	0.00	
PARWAR	PARTY FAIR OF OAKHURST INC	24-00591	Balloons for Black History	155.48	0.00	
				15,529.18		
T-17-82-850-850-003	2023 Community Events					
VELJOH	VEL JOHNSON	24-00574	Entertainment-Black History	150.00	0.00	
	Extd Total: 2023 CDBG 23-MC-34-0100			15,679.18		
	Department Total:			15,679.18		
	CAFR Total:			15,679.18		
	Fund Total: COMMUNITY DEVELOPMENT BLK GRANT BUDGET:			65,229.18		
Fund:	TRUST OTHER					
T-20-56-850-928-301	Reserve for Elections					
SECBAP	SECOND BAPTIST CHURCH	24-00397	Polling Place Reimbursement	1,200.00	0.00	
ASBTOW	ASBURY TOWERS	24-00398	Polling Place Reimbursement	1,200.00	0.00	
ASBBOA	ASBURY PARK BOARD OF EDUCATION	24-00399	Polling Place Reimbursement	1,200.00	0.00	
OURLAD	OUR LADY OF MT.CARMEL CHURCH	24-00400	Polling Place Reimbursement	1,200.00	0.00	
				4,800.00		
	Extd Total:			4,800.00		
	Department Total:			4,800.00		
	CAFR Total:			4,800.00		
	Fund Total: TRUST OTHER			4,800.00		
Fund:	PLANNING & ZONING ESCROW FUND BUDGET:					
CAFR:	PLANNING & ZONING ESCROW FUND BUDGET:					
T-21-00-169-000-299	1201 BRIDGE ST.(PETER GAYLORD)					
CLACAN	CLARKE CATON HINTZ PC	24-00317	PB & ZB CCH December 2023	580.00	0.00	
CLACAN	CLARKE CATON HINTZ PC	24-00642	CCH PB & ZB PROF SVS 2.24	375.00	0.00	
				955.00		
	Extd Total:			955.00		
	Department Total:			955.00		
T-21-00-406-000-299	500 8TH AVENUE(HYACINTH HOUSE, LLC)					
INSENG	INSITE ENGINEERING, LLC	24-00427	PB & ZB PROF SVS Insite 1.24	136.66	0.00	
	Extd Total:			136.66		
	Department Total:			136.66		

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 16

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
T-21-00-467-000-299	910 COOKMAN AVENUE(900 COOKMAN, LLC)					
INSENG	INSITE ENGINEERING, LLC	24-00427	PB & ZB PROF SVS Insite 1.24	75.71	0.00	
	Extd Total:			75.71		
	Department Total:			75.71		
T-21-00-498-000-299	704 4TH AVE(13 GRAND POINT WAY, LLC)					
INSENG	INSITE ENGINEERING, LLC	24-00427	PB & ZB PROF SVS Insite 1.24	708.18	0.00	
	Extd Total:			708.18		
	Department Total:			708.18		
Department: B.A.N's						
T-21-00-521-000-299	637/701 LAKE AVENUE(DOUGLAS DEVELOPMENT)					
CLACAN	CLARKE CATON HINTZ PC	24-00317	PB & ZB CCH December 2023	85.00	0.00	
INSENG	INSITE ENGINEERING, LLC	24-00427	PB & ZB PROF SVS Insite 1.24	580.70	0.00	
				665.70		
	Extd Total:			665.70		
	Department Total: B.A.N's			665.70		
T-21-00-526-000-299	527 BANGS-INSPECTIONS (PEARLBUD REALTY)					
INSENG	INSITE ENGINEERING, LLC	24-00427	PB & ZB PROF SVS Insite 1.24	1,184.15	0.00	
	Extd Total:			1,184.15		
	Department Total:			1,184.15		
T-21-00-543-000-299	531 COOKMAN AVE(ISABELLA/ASBURY ALE HSE)					
CLACAN	CLARKE CATON HINTZ PC	24-00317	PB & ZB CCH December 2023	145.00	0.00	
	Extd Total:			145.00		
	Department Total:			145.00		
T-21-00-545-000-299	900-904 SPRINGWOOD(MEMORIAL AVE HOLDING)					
INSENG	INSITE ENGINEERING, LLC	24-00201	PB ENG SVS 2023	1,320.00	0.00	
CLACAN	CLARKE CATON HINTZ PC	24-00317	PB & ZB CCH December 2023	580.00	0.00	
				1,900.00		
	Extd Total:			1,900.00		
	Department Total:			1,900.00		
T-21-00-550-000-299	115 4TH/1209 OCEAN/150 5TH(SOMERSET AP)					
CLACAN	CLARKE CATON HINTZ PC	24-00642	CCH PB & ZB PROF SVS 2.24	1,356.76	0.00	
	Extd Total:			1,356.76		
	Department Total:			1,356.76		
T-21-00-551-000-299	700 MONROE AVE(MONROE AVENUE REALTY,LLC)					
CLACAN	CLARKE CATON HINTZ PC	24-00317	PB & ZB CCH December 2023	460.00	0.00	
INSENG	INSITE ENGINEERING, LLC	24-00427	PB & ZB PROF SVS Insite 1.24	412.50	0.00	
THEBE005	THE BEEKMAN LAW FIRM, LLC	24-00496	PB LEGAL SVS Beekman 701 Lake	1,387.50	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 17

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
T-21-00-551-000-299 CLACAN CLARKE CATON HINTZ PC	700 MONROE AVE(MONROE AVENUE REALTY,LLC) Continued	24-00642	CCH PB & ZB PROF SVS 2.24	1,089.22 3,349.22	0.00	
	Extd Total:			3,349.22		
	Department Total:			3,349.22		
T-21-00-554-000-299 INSENG INSITE ENGINEERING, LLC	910 COOKMAN(INSF.FEES)(900 COOKMAN,LLC)	24-00427	PB & ZB PROF SVS Insite 1.24	432.94	0.00	
	Extd Total:			432.94		
	Department Total:			432.94		
T-21-00-556-000-299 CLACAN CLARKE CATON HINTZ PC	300 6TH AVENUE(JAMES DUNN)	24-00642	CCH PB & ZB PROF SVS 2.24	675.00	0.00	
	Extd Total:			675.00		
	Department Total:			675.00		
T-21-00-557-000-299 CLACAN CLARKE CATON HINTZ PC	1109 GRAND AVENUE(ANDREW & LIANA MOSS)	24-00642	CCH PB & ZB PROF SVS 2.24	1,337.50	0.00	
	Extd Total:			1,337.50		
	Department Total:			1,337.50		
T-21-00-560-000-299 CLACAN CLARKE CATON HINTZ PC INSENG INSITE ENGINEERING, LLC	614 COOKMAN AVENUE(614 COOKMAN, LLC)	24-00317 24-00646	PB & ZB CCH December 2023 PB ENG SVS Insite 614 Cookman	870.00 467.50 1,337.50	0.00 0.00	
	Extd Total:			1,337.50		
	Department Total:			1,337.50		
T-21-00-568-000-299 INSENG INSITE ENGINEERING, LLC	BL 4001(INSF.FEES)(AP BL 4001 VENTURE)	24-00427	PB & ZB PROF SVS Insite 1.24	194.90	0.00	
	Extd Total:			194.90		
	Department Total:			194.90		
T-21-00-572-000-299 CLACAN CLARKE CATON HINTZ PC	202 7TH AVE(INSF.FEES)(202 7TH AVE,LLC)	24-00317	PB & ZB CCH December 2023	145.00	0.00	
	Extd Total:			145.00		
	Department Total:			145.00		
T-21-00-573-000-299 CLACAN CLARKE CATON HINTZ PC	205 KINGSLEY/205 SUNSET(PHM SUNSET SQ.)	24-00317	PB & ZB CCH December 2023	461.75	0.00	
	Extd Total:			461.75		
	Department Total:			461.75		

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 20

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
T-21-00-578-000-299	911 KINGSLEY ST(PORTA AT ASBURY,LLC)					
CLACAN CLARKE CATON HINTZ PC	24-00317 PB & ZB CCH December 2023			939.57	0.00	
	Extd Total:			939.57		
	Department Total:			939.57		
T-21-00-581-000-299	512-514 SUMMERFIELD(SACKMAN ASSET MGMT)					
CLACAN CLARKE CATON HINTZ PC	24-00317 PB & ZB CCH December 2023			290.00	0.00	
	Extd Total:			290.00		
	Department Total:			290.00		
T-21-00-582-000-299	929 ASBURY AV(INSPECTION FEES)(K.HOV)					
INSENG INSITE ENGINEERING, LLC	24-00427 PB & ZB PROF SVS Insite 1.24			417.91	0.00	
	Extd Total:			417.91		
	Department Total:			417.91		
T-21-00-583-000-299	1012 ASBURY AVE(SHARED EQUITIES CO.,LLC)					
INSENG INSITE ENGINEERING, LLC	24-00427 PB & ZB PROF SVS Insite 1.24			225.00	0.00	
THEBE005 THE BEEKMAN LAW FIRM, LLC	24-00496 PB LEGAL SVS Beekman 701 Lake			75.00	0.00	
				300.00		
	Extd Total:			300.00		
	Department Total:			300.00		
T-21-00-585-000-299	BALTIC & AEGEAN(INSPECTION FEES)(K.HOV)					
INSENG INSITE ENGINEERING, LLC	24-00427 PB & ZB PROF SVS Insite 1.24			1,045.31	0.00	
	Extd Total:			1,045.31		
	Department Total:			1,045.31		
T-21-00-588-000-299	115-117 ATKINS AVE(INTERFAITH NEIGHBORS)					
CLACAN CLARKE CATON HINTZ PC	24-00642 CCH PB & ZB PROF SVS 2.24			675.00	0.00	
	Extd Total:			675.00		
	Department Total:			675.00		
T-21-00-589-000-299	211 DEWITT(MONMOUTH INVESTMENT PARTNERS)					
CLACAN CLARKE CATON HINTZ PC	24-00317 PB & ZB CCH December 2023			145.00	0.00	
INSENG INSITE ENGINEERING, LLC	24-00427 PB & ZB PROF SVS Insite 1.24			360.00	0.00	
CLACAN CLARKE CATON HINTZ PC	24-00642 CCH PB & ZB PROF SVS 2.24			735.00	0.00	
				1,240.00		
	Extd Total:			1,240.00		
	Department Total:			1,240.00		
T-21-00-590-000-299	1506 GRAND AVENUE(JUSTIN THERIAULT)					
CLACAN CLARKE CATON HINTZ PC	24-00317 PB & ZB CCH December 2023			362.50	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 21

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
T-21-00-590-000-299	1506 GRAND AVENUE(JUSTIN THERIAULT)		Continued			
INSENG	INSITE ENGINEERING, LLC	24-00427	PB & ZB PROF SVS Insite 1.24	300.00	0.00	
				662.50		
	Extd Total:			662.50		
	Department Total:			662.50		
T-21-00-592-000-299	500 8TH AVE(INSF.FEE)(LIVINGSYSTEMS,LLC)					
INSENG	INSITE ENGINEERING, LLC	24-00427	PB & ZB PROF SVS Insite 1.24	233.96	0.00	
	Extd Total:			233.96		
	Department Total:			233.96		
T-21-00-594-000-299	917 3RD AVE(INSF.FEES)(MA 917 3RD AVE)					
CLACAN	CLARKE CATON HINTZ PC	24-00366	PB PROF SVS CCH 917 Third	2,126.63	0.00	
INSENG	INSITE ENGINEERING, LLC	24-00427	PB & ZB PROF SVS Insite 1.24	944.85	0.00	
				3,071.48		
	Extd Total:			3,071.48		
	Department Total:			3,071.48		
T-21-00-597-000-299	407 LAKE AVE(INSF.FEES)(TOLL BROS.INC.)					
INSENG	INSITE ENGINEERING, LLC	24-00427	PB & ZB PROF SVS Insite 1.24	834.65	0.00	
TMASSO	T & M ASSOCIATES	24-00482	LAF458151 Toll Brothers	244.50	0.00	
				1,079.15		
	Extd Total:			1,079.15		
	Department Total:			1,079.15		
T-21-00-598-000-299	138,140 & 144 BORDEN(SAVVY INVESTOR,LLC)					
INSENG	INSITE ENGINEERING, LLC	24-00201	PB ENG SVS 2023	1,257.50	0.00	
CLACAN	CLARKE CATON HINTZ PC	24-00317	PB & ZB CCH December 2023	136.00	0.00	
				1,393.50		
	Extd Total:			1,393.50		
	Department Total:			1,393.50		
T-21-00-599-000-299	614 COOKMAN AVE(ASBURY PARK BREWERY,LLC)					
CLACAN	CLARKE CATON HINTZ PC	24-00317	PB & ZB CCH December 2023	580.00	0.00	
	Extd Total:			580.00		
	Department Total:			580.00		
T-21-00-604-000-299	1510 3RD AVENUE(EILEEN HASKOPUOLOS)					
CLACAN	CLARKE CATON HINTZ PC	24-00317	PB & ZB CCH December 2023	1,462.50	0.00	
CLACAN	CLARKE CATON HINTZ PC	24-00642	CCH PB & ZB PROF SVS 2.24	180.00	0.00	
				1,642.50		
	Extd Total:			1,642.50		
	Department Total:			1,642.50		
T-21-00-606-000-299	637/701 LAKE AVE(INSF.FEES)(DOUGLAS DEV)					
INSENG	INSITE ENGINEERING, LLC	24-00427	PB & ZB PROF SVS Insite 1.24	1,088.30	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
T-21-00-606-000-299	637/701 LAKE AVE(INSP.FEES)(DOUGLAS DEV) Continued					
TMASSO T & M ASSOCIATES		24-00483	LAF458153 701 Lake Ave.	638.50	0.00	
THEBE005 THE BEEKMAN LAW FIRM, LLC		24-00496	PB LEGAL SVS Beekman 701 Lake	225.00	0.00	
CLACAN CLARKE CATON HINTZ PC		24-00642	CCH PB & ZB PROF SVS 2.24	1,305.00	0.00	
				3,256.80		
	Extd Total:			3,256.80		
	Department Total:			3,256.80		
	CAFR Total: PLANNING & ZONING ESCROW FUND BUDGET:			31,888.65		
	Fund Total: PLANNING & ZONING ESCROW FUND BUDGET:			31,888.65		
Fund:	MADISON-ASBURY RETAIL, LLC FUND BUDGET:					
CAFR:	MADISON-ASBURY RETAIL, LLC FUND BUDGET:					
T-39-00-850-000-299	MADISON-ASBURY RETAIL - Miscellaneous					
HILLW005 HILL WALLACK LLP		24-00405	Invoice 748646 General Matters	273.00	0.00	
	Extd Total:			273.00		
	Department Total:			273.00		
	CAFR Total: MADISON-ASBURY RETAIL, LLC FUND BUDGET:			273.00		
	Fund Total: MADISON-ASBURY RETAIL, LLC FUND BUDGET:			273.00		
Fund:	CITY OF ASBURY PARK REDEVELOPMENT ESCROW					
T-48-56-850-000-819	5TH AVE.PAVILION(MADISON ASBURY RETAIL)					
MARFAL MARAZITI FALCON, LLP		24-00425	PROFESSIONAL SERVICES RENDERED	162.50	0.00	
T-48-56-850-000-830	216-218 3RD AVENUE(K.HOVNANIAN CO.,LLC)					
MARFAL MARAZITI FALCON, LLP		24-00425	PROFESSIONAL SERVICES RENDERED	130.00	0.00	
T-48-56-850-000-833	1201 MEMORIAL(DOUGLAS DEVELOPMENT CORP)					
KYLEM005 KYLE MCMANUS ASSOCIATES LLC		24-00424	Invoice 5266 Affordable Hsg.	294.00	0.00	
T-48-56-850-000-842	iSTAR-BLK 4001(AP BLK 4001 VENTURE, LLC)					
MARFAL MARAZITI FALCON, LLP		24-00425	PROFESSIONAL SERVICES RENDERED	325.00	0.00	
T-48-56-850-000-850	115 4TH AVENUE(SOMERSET ASBURY PARK,LLC)					
MARFAL MARAZITI FALCON, LLP		24-00425	PROFESSIONAL SERVICES RENDERED	8,710.00	0.00	
T-48-56-850-000-855	1401 KINGSLEY/205 SUNSET(PHM SUNSET SQ.)					
MARFAL MARAZITI FALCON, LLP		24-00425	PROFESSIONAL SERVICES RENDERED	747.50	0.00	
T-48-56-850-000-856	1012 ASBURY AVE(SHARED EQUITIES CO.,LLC)					
KYLEM005 KYLE MCMANUS ASSOCIATES LLC		24-00424	Invoice 5266 Affordable Hsg.	1,396.50	0.00	
T-48-56-850-000-857	201 6TH/KINGLSEY(AP LUXURY APTS.&RESORT)					
MARFAL MARAZITI FALCON, LLP		24-00425	PROFESSIONAL SERVICES RENDERED	2,340.00	0.00	
T-48-56-850-000-860	911 KINGSLEY STREET(LITTLE DINK, LLC)					
MARFAL MARAZITI FALCON, LLP		24-00425	PROFESSIONAL SERVICES RENDERED	715.00	0.00	
T-48-56-850-000-862	1001 1ST AVENUE(ASBURY PARK FIRST)					
KYLEM005 KYLE MCMANUS ASSOCIATES LLC		24-00424	Invoice 5266 Affordable Hsg.	183.75	0.00	

March 7, 2024
10:57 AM

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

3.D.1.a
Page No. 23

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
T-48-56-850-000-863 INTNEI	1206 SPRINGWOOD AV(INTERFAITH NEIGHBORS) INTERFAITH NEIGHBORS, INC.	24-00462	Return of Escrow Balance	4,401.44	0.00	
T-48-56-850-000-864 KYLEM005	701 EMORY STREET(JET RED AP, LLC) KYLE MCMANUS ASSOCIATES LLC	24-00401	Invoice 5262 JLD Hoyl Spirit	36.75	0.00	
T-48-56-850-000-866 HILLW005	512-514 SUMMERFIELD(SHARED EQUITIES) HILL WALLACK LLP	24-00405	Invoice 748646 General Matters	87.50	0.00	
T-48-56-850-000-868 MARFAL	201 2ND AVE(209-213 FOURTH AVE, LLC) MARAZITI FALCON, LLP	24-00425	PROFESSIONAL SERVICES RENDERED	97.50	0.00	
T-48-56-850-000-869 MARFAL	212-214 2ND AVENUE(BLOCK 3901 QOZF, LLC) MARAZITI FALCON, LLP	24-00425	PROFESSIONAL SERVICES RENDERED	260.00	0.00	
T-48-56-850-000-870 MARFAL	BLOCK 4306(ASBURY PARTNERS, LLC) MARAZITI FALCON, LLP	24-00425	PROFESSIONAL SERVICES RENDERED	650.00	0.00	
T-48-56-850-000-871 KYLEM005	1106 MAIN STREET(MERCY CENTER CORP.) KYLE MCMANUS ASSOCIATES LLC	24-00424	Invoice 5266 Affordable Hsg.	992.25	0.00	
T-48-56-850-000-872 KYLEM005	614 COOKMAN(REC.STUDIO)(614 COOKMAN, LLC) KYLE MCMANUS ASSOCIATES LLC	24-00424	Invoice 5266 Affordable Hsg.	220.50	0.00	
T-48-56-850-000-874 MARFAL	MM BOARDWALK(MADISON MARQUETTE, LLC) MARAZITI FALCON, LLP	24-00425	PROFESSIONAL SERVICES RENDERED	5,354.46	0.00	
T-48-56-850-000-876 KYLEM005	1256 WASHINGTON(SCARANNI REAL EST.MNGMT) KYLE MCMANUS ASSOCIATES LLC	24-00424	Invoice 5266 Affordable Hsg.	294.00	0.00	
T-48-56-850-000-877 KYLEM005	705 SECOND AVENUE(CROSSROADS AT AP, LLC) KYLE MCMANUS ASSOCIATES LLC	24-00401	Invoice 5262 JLD Hoyl Spirit	257.25	0.00	
Extd Total:				27,655.90		
Department Total:				27,655.90		
CAFR Total:				27,655.90		
Fund Total: CITY OF ASBURY PARK REDEVELOPMENT ESCROW				27,655.90		
Year Total:				130,001.23		
Total Charged Lines:	497	Total List Amount:	873,938.74	Total Void Amount:	0.00	

Attachment: Bill List 3-13-24 (2024-152 : Payment of Bills)

CITY OF ASBURY PARK
Purchase Order Listing By Budget Account

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	3-01	111,916.91	0.00	0.00	111,916.91
BEACH	3-05	119.40	0.00	0.00	119.40
TRANSPORTATION UTILITY: BUDGET:	3-06	8,064.16	0.00	0.00	8,064.16
SEWER UTILITY: BUDGET:	3-07	104,232.35	0.00	0.00	104,232.35
Year Total:		224,332.82	0.00	0.00	224,332.82
CURRENT	4-01	344,258.27	0.00	0.00	344,258.27
BEACH	4-05	490.09	0.00	0.00	490.09
TRANSPORTATION UTILITY: BUDGET:	4-06	11,039.29	0.00	0.00	11,039.29
SEWER UTILITY: BUDGET:	4-07	151,311.83	0.00	0.00	151,311.83
Year Total:		507,099.48	0.00	0.00	507,099.48
GENERAL CAPITAL FUND BUDGET:	C-04	210.00	0.00	0.00	210.00
GRANT FUND BUDGET:	G-02	12,295.21	0.00	0.00	12,295.21
ANIMAL CONTROL FUND BUDGET:	T-12	154.50	0.00	0.00	154.50
COMMUNITY DEVELOPMENT BLK GRANT BUDGE	T-17	65,229.18	0.00	0.00	65,229.18
TRUST OTHER	T-20	4,800.00	0.00	0.00	4,800.00
PLANNING & ZONING ESCROW FUND BUDGET:	T-21	31,888.65	0.00	0.00	31,888.65
MADISON-ASBURY RETAIL, LLC FUND BUDGE	T-39	273.00	0.00	0.00	273.00
CITY OF ASBURY PARK REDEVELOPMENT ESC	T-48	27,655.90	0.00	0.00	27,655.90
Year Total:		130,001.23	0.00	0.00	130,001.23
Total Of All Funds:		873,938.74	0.00	0.00	873,938.74

March 13 , 2024 Meeting

Balance Brought Forward from Total List Amount	\$ 873,938.74
PMA Management Corp. (24-00488)	\$ 101,086.04
Enjoy Your Party (24-00270)	\$ 2,150.00
US Bank Operations Ctr (24-00487)	\$ 825.00
County of Monmouth (24-00494)	\$ 24,103.89
Civitas (23-01174)	\$ 36.00

Total:	<u><u>\$ 1,002,139.67</u></u>
--------	-------------------------------



Individual Resolutions
Meeting of the Municipal Council
Wednesday, March 13, 2024
RESOLUTION SUMMARY

2024-153

Resolution authorizing the inspection of an influent pump at the Wastewater Treatment Plant totaling \$6,700.00 utilizing sewer funds from G.J. Oliver, Inc. covered under on the North Jersey Wastewater Cooperative Pricing System.



RESOLUTION NO. 2024-153

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE INSPECTION OF AN INFLUENT PUMP AT THE WASTEWATER TREATMENT PLANT

WHEREAS, the City of Asbury Park ("City") has a need to complete an inspection of an influent pump at the Wastewater Treatment Plant; and

WHEREAS, the City has obtained the attached quotes from G.J. Oliver Inc. totaling \$6,700.00 off of the North Jersey Wastewater Cooperative Pricing System Contract #B369; and

WHEREAS, the City of Asbury Park is desirous of awarding a contract for this purchase to G.J. Oliver Inc. in the amount of \$6,700.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the Sewer Account 4-07-55-502-000-205. The maximum dollar value of the pending contract is as set forth in the resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the "City"), in the County of Monmouth, State of New Jersey authorize the inspections of an influent pump at the Wastewater Treatment Plant in the amount of \$6,700.00 from G.J. Oliver Inc. and a copy of this Resolution shall be provided to the Director of Capital Projects & Public Facilities, City Manager, CFO and Purchasing Agent.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-153 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

CERTIFIED BY ME THIS 14th DAY OF March, 2024.

LISA ESPOSITO
CITY CLERK



50 Industrial Road
Alpha Industrial Park
Phillipsburg, NJ 08865
Phone: 908-454-9743 Ext. 321
Fax: 908-454-0927
Email: Greg.zabit@gjoliver.net

February 27, 2024

Asbury Park Department of Public Works
9 Main Street
Asbury Park, NJ 07712

Attention: Rudy Corona

Ref: Fairbanks Morris Pump

G.J.O. Quote No.: JO24-103

Rudy,

This proposal is for the disassembly cleaning and inspection that will be the basis of a repair and assembly proposal. Based on the walk through and photos we propose the following scope of work to determine the repair requirements for the subject pump.

- Complete disassembly.
- Clean all parts to prepare for inspections.
- Perform visual inspection and document the findings.
- Perform dimensional inspections and record the findings.
- Perform NDT inspections and document the findings.
- Issue an as found report with repair recommendations in a proposal.

Pricing:

Materials	\$200.00
Labor	\$6,500.00
Total	\$6,700.00

Delivery:

4 to 6 weeks ARM.

Terms:

Prices are estimates developed using the terms of the North Jersey Wastewater Cooperative Pricing System Contract B-369.

Pricing is FOB, Alpha NJ and valid for 30 Days

G.J. Oliver, Inc. appreciates this opportunity and trust you find this proposal acceptable, however, should you have any questions or require any additional information please do not hesitate to contact me.

Regards;

Greg Zabit
G.J. Oliver, Inc.

Attachment: G.J. OLIVER PUMP INSPECTION (2024-153 : Authorizing the Inspection of an Influent Pumps at the WWTP)



Individual Resolutions
Meeting of the Municipal Council
Wednesday, March 13, 2024
RESOLUTION SUMMARY

2024-154

Resolution authorizing the annual renewal of Vector Scheduling software for the Fire Department in the amount of \$6,691.94 utilizing Fire O&E funds.



RESOLUTION NO. 2024-154

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE ANNUAL RENEWAL OF VECTOR SCHEDULING SOFTWARE FOR THE FIRE DEPARTMENT.

WHEREAS, the City has a need to renew the Fire Department Vector Scheduling software for one year; and

WHEREAS, the City has obtained the attached quote from Target Solutions Learning LLC d/b/a Vector Solutions in the amount of \$6,691.94; and

WHEREAS, the City of Asbury Park is desirous of awarding the annual renewal of Vector Scheduling software to the vendor listed above in an amount of \$6,691.94; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the following accounts 4-01-25-265-000-261 of the official budget to which the contract will be officially charged; and the maximum dollar value of the pending contract is as set forth in the resolution; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the "City"), in the County of Monmouth, State of New Jersey authorize the renewal of Vector Scheduling software in the amount of \$6,691.94 and a copy of this Resolution shall be provided to the City Manager, CFO, Fire Chief, and Director of Purchasing.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-154 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

CERTIFIED BY ME THIS 14th DAY OF March, 2024.

LISA ESPOSITO
CITY CLERK



TargetSolutions Learning LLC
4890 W. Kennedy Blvd.
Suite 300
Tampa, FL 33609
866-546-1212 x1084
invoicing@vectorsolutions.com

Invoice

#INV85398

Doc Date: 11/30/2023

Invoice Date: 12/30/2023

Due Date: 1/29/2024

Bill To

Asbury Park Fire Department (NJ)
800 Main Street
Asbury Park NJ 07712
United States

Contract	Customer ID	Salesperson ID	Payment Terms
	0014100000i4CBSAA2	Heather Keith	Net 30
Billing Frequency	Billing Start Date	Billing End Date	PO #
Annually	12/30/2023	12/29/2024	

Qty	Item	Rate	Amount
54	TSPREMIER - Vector LMS, TargetSolutions Edition Premier Membership Formerly TargetSolutions Premier Membership Platform	116.61	\$6,296.94
1	TSMINTFEES - Vector LMS, TargetSolutions Edition - Maintenance Fee Formerly Maintenance Fee	395	\$395.00

Subtotal \$6,691.94
Tax (0%) \$0.00

Total \$6,691.94

Balance Due: \$6,691.94

For U.S. customers, Vector is required to collect and remit sales tax in various jurisdictions. Exempt customers should send completed certificates to certs@vectorsolutions.com

For a Copy of our W-9: <http://www.vectorsolutions.com/w9/TSw9-19.pdf>

Upon expiration of the initial or any Renewal Term of your Client Agreement, access to the Services may remain active for thirty (30) days solely for purpose of Company's record keeping (the "Expiration Period"). Unless otherwise provided in your Client Agreement, any access to or usage of the Services following the Expiration Period shall be deemed Client's renewal of the Agreement under the same terms and conditions.



TargetSolutions Learning LLC
4890 W. Kennedy Blvd.
Suite 300
Tampa, FL 33609
866-546-1212 x1084
invoicing@vectorsolutions.com

Invoice

#INV85398

Doc Date: 11/30/2023

Invoice Date: 12/30/2023

Due Date: 1/29/2024

Remittance Information:

Remit Checks To:

TARGET SOLUTIONS LEARNING
PO Box 736510
Dallas, TX 75373-6510

Courier Deposits (FedEx, UPS, etc.):

** Deposits received by courier may not post same day **

JPMorgan Chase (TX1-0029)
Attn: Target Solutions Learning, LLC 736510
14800 Frye Road, 2nd Floor
Ft. Worth, TX 76155

Electronic Transfers Only:

JPMorgan Chase
Wire Instructions:
Routing # 021000021
Account # 789086375
SWIFT code CHASUS33
City and State New York, New York

ACH Instructions:

Routing # 072000326
Account # 789086375

If you would like to make a secure online payment via credit card or ACH please use the below link:

[Pay Online Here](#)

Upon expiration of the initial or any Renewal Term of your Client Agreement, access to the Services may remain active for thirty (30) days solely for purpose of Company's record keeping (the "Expiration Period"). Unless otherwise provided in your Client Agreement, any access to or usage of the Services following the Expiration Period shall be deemed Client's renewal of the Agreement under the same terms and conditions.



Individual Resolutions
Meeting of the Municipal Council
Wednesday, March 13, 2024
RESOLUTION SUMMARY

2024-155

Performance Bond release: 545 Lake Avenue



RESOLUTION NO. 2024-155

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION OF THE CITY OF ASBURY PARK RELEASING THE PERFORMANCE BOND FOR 545 LAKE AVENUE (BLOCK 3105 LOT 4.01)

WHEREAS, InSite Engineering, LLC has inspected 545 Lake Avenue (Block 3105 Lot 4.01);
and

WHEREAS, InSite Engineering, LLC has determined that the condition of the
improvements are satisfactory; and

WHEREAS, it is the recommendation of InSite Engineering, LLC that the City of
Asbury Park release the Performance Guarantee in the amount of \$44,199 contingent upon the
payment of all outstanding escrow invoices and a Maintenance Guarantee of \$5,240.95.

WHEREAS, it is the intention of the City Council to release the Performance Guarantee
contingent upon the payment of all outstanding escrow invoices and posting of a Maintenance
Guarantee, in accordance with the InSite Engineering, LLC's recommendations.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the city of Asbury
Park that the performance guarantee in the amount of \$44,199 be released for the
Improvements to 545 Lake Avenue (Block 3105, Lot 4.01) contingent upon the payment of all
outstanding escrow invoices and a Maintenance Guarantee of \$5,240.95.

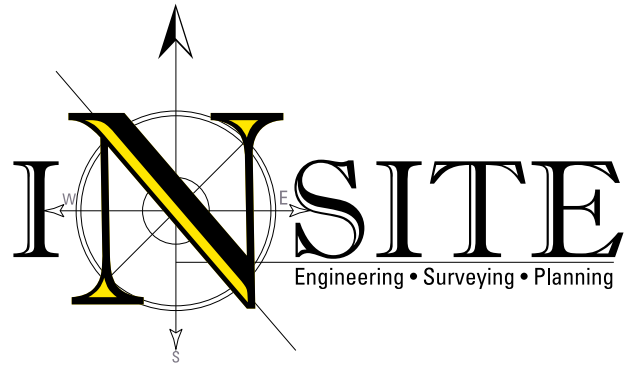
BE IT FURTHER RESOLVED that copies of this resolution shall be provided to the
CFO, InSite Engineering, LLC, Planning Board Secretary, and applicant for their information
and attention.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New
Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION
NO. 2024-155 which was finally adopted by the City Council at a meeting held on the 13th day
of March, 2024

CERTIFIED BY ME THIS 14th DAY OF March, 2024.

LISA ESPOSITO
CITY CLERK

City of Asbury Park
 Planning Board
 c/o: Marie Rodrigues
 Board Secretary
 Municipal Complex
 1 Municipal Plaza
 Asbury Park, NJ 07712



Via Email: marie.rodrigues@cityofasburypark.com

February 23, 2024

Subject: **PERFORMANCE GUARANTEE → MAINTENANCE GUARANTEE**
Preliminary and Final Site Plan
 Block 3105, Lot 4.01; 545 Lake Avenue
 City of Asbury Park, Monmouth County, NJ

Ms. Rodrigues:

In accordance with our June 20, 2023 Site Inspection, we find the site improvements complete for the above-referenced development project. Therefore, in accordance with NJSA 40:55D-53, we recommend releasing the applicant's Performance Guarantee.

The construction cost estimate itemized in our February 28, 2018. "Performance Guarantee & Inspection Fees" letter to you was \$36,833.00 (as related to public improvements). In accordance with NJSA 40:55D-53a(1), the applicant therefore posted a Performance Guarantee in the amount of \$44,199.00 (i.e. 120% of the construction cost estimate).

In accordance with NJSA 40:55D-53a(2), the City Mayor and Council may now require the applicant to post a Maintenance Guarantee in the amount of \$5,524.95 (i.e. 15% of the construction cost estimate).

Based on the above information, we recommend the Board and City Mayor and Council release the applicant's Performance Guarantee and proceed with the establishment of the Maintenance Guarantee. The Maintenance Guarantee, shall be held for a period of two (2) years, which period shall commence upon the date of the City Mayor and Council's acceptance of the site improvements.

Please note the applicant remains responsible for all site improvements related to this development project. The City and this office shall not be held responsible for any physical improvements related to this development project.

InSite Engineering, LLC

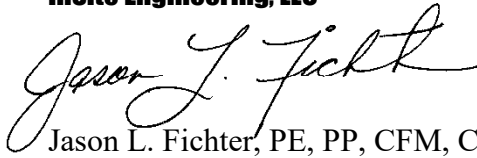
1955 Route 34, Suite 1A • Wall, NJ 07719
 732-531-7100 (ph) • 732-531-7344 (fx) • InSite@InSiteEng.net • www.InSiteEng.net
 Licensed in NJ, PA, DE, NY, CT, NC, DC, & CO

Performance Guarantee → Maintenance Guarantee
City of Asbury Park Planning Board
City of Asbury Park, Monmouth County, NJ

Page 2 of 2
February 23, 2024
Block 3105; Lot 4.01

If you have any questions or require further information, please contact me anytime.

Sincerely,
InSite Engineering, LLC



Jason L. Fichter, PE, PP, CFM, CME
Planning Board Engineer

cc: Jack Serpico, Esq., Planning Board Attorney
Michele Alonso, Director of Planning and Redevelopment

JserpicoLaw@aol.com
Michele.alonso@cityofasburypark.com

InSite Job # 16-580-56

Attachment: Bond release letter from Insite (2024-155 : Releasing The Performance Bond For 545 Lake Avenue (Block 3105 Lot 4.01) and

InSite Engineering, LLC

1955 Route 35, Suite 1A • Wall, NJ 07719
732-531-7100 (ph) • 732-531-7344 (fx) • InSite@InSiteEng.net • www.InSiteEng.net
Licensed in NJ, PA, DE, NY, CT, NC, DC, & CO



Individual Resolutions
Meeting of the Municipal Council
Wednesday, March 13, 2024
RESOLUTION SUMMARY

2024-156

Resolution requested by NJDOT to extend the award date of the FY 22 Bikeways Grant to August 2024



RESOLUTION NO. 2024-156

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION OF SUPPORT OF A GRANT AWARD EXTENSION FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE ASBURY AVENUE BIKEWAYS PROJECT

WHEREAS, the City of Asbury Park applied for and was awarded a FY 2022 Bikeways Grant for the purpose of the construction of bicycle infrastructure along Asbury Avenue; and

WHEREAS, the contract award deadline for the FY 2022 Bikeways Grant was February 15, 2024; and

WHEREAS, the City of Asbury Park has suffered difficulties and delays surrounding receiving necessary permits from NJ TRANSIT and NJDOT; and

WHEREAS, the schedule of the Asbury Avenue Bikeways Project had to be altered to allow for the preparation and submittal of permit applications and review of said applications by NJ TRANSIT and NJDOT; and

WHEREAS, the City of Asbury Park recognizes the scheduling challenges and delays to the original schedule impeding the original FY 2022 Bikeways Grant award date of February 15, 2022; and

WHEREAS, the City of Asbury Park supports the design team's request for a grant award extension by a period of two months, yielding a new award date of August 15, 2024;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Asbury Park formally approves the request for a six-month award extension for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk, or those authorized on their behalf, are to submit a formal request for a six-month award extension for the above referenced project to the New Jersey Department of Transportation.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the six-month award extension request on behalf of Asbury Park City and that their signature constitutes acceptance of the terms and conditions of the grant agreement.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-156 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

CERTIFIED BY ME THIS 14th DAY OF March, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Wednesday, March 13, 2024
RESOLUTION SUMMARY

2024-159

Resolution authorizing the purchase of two new Kubotas with Refuse Dump Hopper for the Beach Department from Cherry Valley Tractor Sales, Inc. in the amount of \$71,698.32 from the ESCNJ Co-Op contract #22/23-12. This is a 2023 Menu Item as per Resolution #2023-174, one Kubota, Polaris or equal liter retriever in the amount of \$35,000.00 and 2022 Menu Item per Resolution #2022-171 for on Kubota in the amount of \$29,936.68



RESOLUTION NO. 2024-159

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE PURCHASE OF TWO NEW KUBOTAS WITH HOPPER FOR THE BEACH DEPARTMENT

WHEREAS, the City of Asbury Park ("City") has a need to purchase two new Kubota with Refuse Dump Hopper for the Beach Department; and

WHEREAS, the City has obtained a quote from Cherry Valley Tractor Sales totaling \$71,698.32 under the Educational Service Commission of New Jersey Cooperative (ESCNJ) Contract #22/23-12; and

WHEREAS, the City of Asbury Park is desirous of purchasing two new Kubotas with Refuse Dump Hopper in the amount of \$71,698.32; and

WHEREAS, the City of Asbury Park has adopted Resolution #2023-174 identifying the 2023 Menu Items as per the SDA for the purchase and reimbursement of one (1) Kubota, Polaris or equal liter retriever; and

WHEREAS, the City of Asbury Park has adopted Resolution #2022-171 identifying the 2022 Menu Items as per the SDA for the purchase and reimbursement of one (1) Kubota; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the following account 4-05-55-502-000-219. The maximum dollar value of the pending contract is as set forth in the resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the "City"), in the County of Monmouth, State of New Jersey authorize the purchase of two new Kubotas with Refuse Dump Hooper for the Beach Department in the amount of \$71,698.32 to Cherry Valley Tractor Sales and a copy of this Resolution shall be provided to the Director of Capital Projects & Public Facilities, City Manager, CFO and Director of Purchasing.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION

NO. 2024-159 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

CERTIFIED BY ME THIS 14th DAY OF March, 2024.

LISA ESPOSITO
CITY CLERK



35 Route 70 West
Marlton, New Jersey 08053-3099
Tel #856-983-0111 Fax #856-983-7700
Cell #732-320-0452

To: CITY OF ASBURY PARK
9 MAIN STREET
ASBURY, NJ 07712-7000

Attn: EDDIE PAWLICKI

Tel: 732-775-0900

Cell: 732-859-6047

Email: [Edward Pawlicki <Edward.Pawlicki@cityofasburypark.com>](mailto:Edward.Pawlicki@cityofasburypark.com)

*****CURRENT LEAD TIME IS 90 TO 120 DAYS UPON PO*****

Quote 24-22824

Date	2/28/2024
Estimated Delivery	From Receipt of Order
Terms	
F.O.B.	Marlton, NJ
To Be Shipped Via	
Salesman	John Fowler

****Price on this quote is an estimate and is subject to being increased****

Quantity			Total
1	KUBOTA RTVX1100CWL-H 4WD UTILITY VEHICLES-HD TIRES KUBOTA 24.8 HP DIESEL ENGINE, HYDRAULIC BED LIFT FACTORY CAB W/HEAT & A/C, FRONT GRILLE GUARD 2 SPEED HYDROSTATIC TRANSMISSION-POWER STEERING SPARK ARRESTOR MUFFLER-ROLL DOWN WINDOWS WINDSHEILD WIPER W/WASHER BOTTLE LESS ESCNJ CATALOG DISCOUNT 21.5% K7591-99640 BACKUP ALARM K7731-99610 TURN SIGNAL/HAZARD LIGHTS 77700-V5059 DUAL EXTERIOR MIRRORS 77700-VC5058 LED STROBE LIGHT K7711-99280 REAR WINDOW NET/GUARD SCREEN AM/FM/WB/BLEETOOTH RADIO LESS ESCNJ PARTS CATALOG DISCOUNT 15% LABOR TO ASSEMBLE	LIST PRICE 	\$ 26,399.00
			\$ (5,675.78)
			\$ 297.88
			\$ 597.43
			\$ 323.32
			\$ 321.51
			\$ 462.14
			\$ 500.00
			\$ (375.34)
			\$ 3,000.00
1	ELLIOT BUMP BODY 2.0 CU YD POLY HOPPER W/DRIVER SIDE DOOR, DIAMOND PLATE ENGINE COVER		\$ 9,999.00
	TOTAL SELL PRICE RTVX1100CWL-H W/ELLIOT 2.0 DUMP		\$ 35,849.16
	TOTAL NET SALES PRICE 2 UNITS	\$35,849.16 X 2 =	\$ 71,698.32
Please note terms and conditions on Page 2			

The Educational Services Commission of New Jersey
New Jersey State Approved Co-Op#: 65MCECCPS
Bid# ESCNJ 22/23-12 (Grounds Equipment)

Thank you for the opportunity

John Fowler

Page 1 of 2

TERMS AND CONDITIONS

- Sale is not final until this purchase order is signed by Seller and Buyer.
- No Warranties Express or Implied: Seller makes no warranties, express or implied by law, as to the product(s) set forth in this purchase order, and Seller specifically disclaims any implied warranty of merchantability or fitness for a particular purpose and any liability for consequential damages, including loss of income.
- Manufacturer's Price Increase: Manufacturer has reserved the right to change the price of products to Seller without notice. In the event the price to Seller of the product(s) ordered by Buyer is changed by Manufacturer prior to its delivery to Buyer, Seller reserves the right to change the cash delivery price to Buyer. If the cash delivery price is increased by Seller, Buyer may, if dissatisfied with the higher figure, cancel this order.
- Delays in Delivery: Buyer understands and agrees that Seller shall not be held responsible for any loss, damage, detention, delay, or failure to deliver resulting from any cause which is unavoidable or beyond Seller's reasonable control, including, but not limited to, fire, flood, natural disaster, strike or labor disturbance, accident, vandalism, riot or insurrection, war, any order, decree, law, or regulation of any court, government, or governmental
- In the event that this purchase order is canceled by mutual written consent of Seller and Buyer, or if Seller is unable to make delivery of said product(s) for any of the reasons specified herein, Seller shall return and Buyer shall accept any of the monies paid for the product(s) in full discharge of any obligations of Seller to Buyer hereunder.
- No Modification Unless in Writing: Buyer agrees that all previous communications between Seller and Buyer, either verbal or written, with reference to the subject matter of this purchase order, are hereby abrogated. Buyer further agrees that no modification hereof shall be binding upon Seller unless said modification is in writing and agreed to and accepted in writing by an officer or authorized representative of Seller.
- Choice of Law and Forum: In the event that a dispute arises under this purchase order, Buyer and Seller agree that said dispute shall be governed by the law of the State of New Jersey, and Buyer and Seller agree that the dispute will be adjudicated in the State of New Jersey, and Buyer agrees to submit to jurisdiction of said court.
- Attorney's Fees: In the event that Seller turns a dispute arising under this purchase order to an attorney and prevails in said dispute, Buyer understands and agrees that Buyer will be liable for either, at Seller's choice, stipulated attorney's fees in the sum of twenty (20) percent of the unpaid balance of this purchase order, or actual attorney's fees incurred by Seller resolving the dispute to conclusion.

Cherry Valley Tractor Sales
 35 West Route 70
 Marlton, NJ, 08053
www.cherryvalleytractor.com



Individual Resolutions
Meeting of the Municipal Council
Wednesday, March 13, 2024
RESOLUTION SUMMARY

2024-160

Resolution authorizing payment to Air System Maintenance for additional work needed to the chilled water pumps at the Municipal Building in the amount of \$12,448.00 utilizing capital funds. Resolution #2023-343 was approved for \$29,267.00



RESOLUTION NO. 2024-160

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING PAYMENT TO AIR SYSTEM MAINTENANCE FOR ADDITIONAL WORK NEEDED TO THE CHILLED WATER PUMPS AT THE MUNICIPAL BUILDING

WHEREAS, the City of Asbury Park adopted Resolution #2023-343 on June 28, 2023 awarding a contract to Air System Maintenance authorizing the replacement of two chilled Water Pumps needed at the 2nd floor Mechanical Room of the Municipal Building totaling \$29,267.00; and

WHEREAS, the City of Asbury Park received an additional invoice from Air System Maintenance to include additional work needed in the amount of \$12,448.00; and

WHEREAS, the City of Asbury Park is desirous of authorizing payment to Air System Maintenance for additional work needed to the chilled water pumps at the Municipal Building in the amount of \$12,448.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the following account C-04-55-998-182-003. The maximum dollar value of the pending contract is as set forth in the resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the "City"), in the County of Monmouth, State of New Jersey authorizing payment to Air System Maintenance in the amount of \$12,448.00 to include additional work needed and a copy of this Resolution shall be provided to the City Manager, CFO, Director of Capital Projects & Public Facilities and Purchasing Agent.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-160 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

CERTIFIED BY ME THIS 14th DAY OF March, 2024.

LISA ESPOSITO
CITY CLERK

SERVICE INVOICE



AIR SYSTEMS MAINTENANCE, INC.
718 JEFFERSON AVENUE
KENILWORTH, NJ 07033
(908) 241-1555

INVOICE NUMBER	74335
DATE OF INVOICE	11/07/2023
WORK ORDER	074335
DATE COMPLETED	10/20/2023
MAKE	
MODEL	
SERIAL NUMBER	
TECHNICIAN	PL
PURCHASE ORDER	
	NET 30

INVOICE TO:

CITY OF ASBURY PARK
ONE MUNICIPAL PLAZA
ASBURY PARK, NJ 07712-700

732-775-2100

SERVICE REQUESTED:

ASBURY PARK MUNICIPAL BD
1 MUNICIPAL PLAZA
BD CENTER & BD CITY HALL
ASBURY PARK, NJ 07712-700

WORK DESCRIPTION:

MR PROPOSAL 23-8336 SERVICE TICKET # 151255 THE INSTALLATION OF (2) vfd'S TO CONTROL (2) NEW REPLACEMENT CHILLED WATER PUMPS. ROBERT BIANCHINI GAVE ME APPROVAL ON 10/11/23 VIA EMAIL. TOTAL AMOUNT \$ 12,448.00 TAX EXEMPT

QUANTITY	PARTS DESCRIPTION	PRICE	TOTAL PRICE
1.00	*MISCELLANEOUS* QUOTED PRICE, L&M INCLUDED	12448.00	12448.00
Revis the pump for water			
		MATERIALS	.00
		TRIP CHARGE	.00
		TAXABLE LABOR	.00
		SUBTOTAL	12448.00
		TAX	.00
		EXEMPT LABOR	.00
		TOTAL DUE	12448.00
		PAYMENTS RECEIVED	.00
		BALANCE DUE	12448.00

Attachment: AIR SYSTEM MAINTENANCE INVOICE #74335 (2024-160 : Authorizing payment to Air System Maintenance for additional work

PAGE _____ OF _____


**air
systems
maintenance, inc.**

No 151255

718 Jefferson Ave., Kenilworth, NJ 07033 • (908) 241-1555 • (908) 241-8111 Fax

JOB NAME <i>Asbury Park Munic</i>		SYSTEM: <i>Chilled water pumps</i>							
ADDRESS <i>1 Municipal Plaza, Asbury Park</i>		MAKE							
CONTACT PERSON		MODEL #							
PHONE #		SERIAL #							
TERMS: CONTRACT []		CHARGE []	QUOTE ☒ WARR / INSTALL []						
SERVICE REQUESTED / PROBLEM <i>wire up New VFD's for pumps</i>									
WORK ORDER # <i>74335</i>		MECHANIC <i>Paul</i>	DATE <i>10/19 10/20/23</i>						
RENTALS / MISC.		REF. OIL	() oz.						
VACUUM PUMP		PRESSURE WASHER							
LEAK DETECTOR		BRAZING MATERIAL							
☒ COMPLETE		RECOVERY EQUIP.							
☐ INCOMPLETE		RECOVERED REFRIGERANT LBS. R-							
ACTION TAKEN <i>Disconnect & remove starter & Transformer from old starter box use this for disconnect to power new driving per new wiring to drives & back to pump Motors,</i>		QTY	PART NO. & DESCRIPTION						
			P.O. # <i>53604</i>						
			<i>53634</i>						
	M	T	W	T	F	S	S	I HEREBY ACKNOWLEDGE THAT THE WORK	
DATE				<i>10/19</i>	<i>10/20</i>			NOTED ABOVE HAS BEEN COMPLETED TO	
REGULAR				<i>8</i>	<i>8</i>			MY SATISFACTION, EXCEPT AS NOTED:	
OVERTIME									
TRAVEL									
TOTAL				<i>8</i>	<i>8</i>				

Attachment: AIR SYSTEM MAINTENANCE INVOICE #74335 (2024-160 : Authorizing payment to Air System Maintenance for additional work



Individual Resolutions
Meeting of the Municipal Council
Wednesday, March 13, 2024
RESOLUTION SUMMARY

2024-161

Resolution authorizing an annual HVAC preventative maintenance agreement with Air System Maintenance in the amount of \$29,900.00 utilizing various O&E funds.



RESOLUTION NO. 2024-161

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING AN ANNUAL HVAC PREVENTATIVE MAINTENANCE AGREEMENT WITH AIR SYSTEM MAINTENANCE

WHEREAS, the City has a need for an annual HVAC maintenance agreement; and

WHEREAS, the City has solicited and obtained quotes from Air Systems Maintenance and Air Care New Jersey, Inc.; and

WHEREAS, the City of Asbury Park is desirous of awarding the maintenance agreement to Air Systems Maintenance in the amount of \$29,900.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the following accounts: 4-01-20-100-000-207, 4-01-25-240-000-218, 4-01-25-265-000-218, 4-01-26-290-000-218, 4-01-26-310-000-218 and 4-07-55-502-000-218 . The maximum dollar value of this purchase is as stated in the resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the “City”), in the County of Monmouth, State of New Jersey authorizes the annual HVAC maintenance agreement with Air Systems Maintenance in the total amount of \$29,900.00; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a copy of this Resolution be provided to the Director of Capital Projects & Public Facilities, CFO, City Manager and the Director of Purchasing.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-161 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

CERTIFIED BY ME THIS 14th DAY OF March, 2024.

LISA ESPOSITO
CITY CLERK

AIR SYSTEMS MAINTENANCE

718 JEFFERSON AVENUE
KENILWORTH, NJ 07033
PHONE 908-241-1555, FAX 908-241-8111

DATE: February 23, 2024

CUSTOMER: Asbury Park DPW

ADDRESS: 9 Main Street

CITY: Asbury Park

STATE: New Jersey

ZIP: 07712

LOCATION: DPW, Police Dept, City Hall, Council Chambers, Firehouse and Sewer Plant.
Senior Center T&M

ATTENTION: Mr. Robert Bianchini

AIR SYSTEMS MAINTENANCE PREVENTATIVE MAINTENANCE AGREEMENT

(I) -General Conditions

This agreement shall become effective upon acceptance of the signed contract by Air Systems Maintenance and the customer. It shall be renewed by an addendum issued 30 days before each anniversary of said date unless canceled by due notice from either of the parties hereto or by Air Systems Maintenance for non-payment as per the agreement terms.

The annual rates for coverage's provided under this agreement will be subject to adjustment on each anniversary as a result of either:

- A – changes in the scope of coverage or,
- B – any escalation of labor and/or material costs.

In the event of a cancellation of the agreement, a pro-rated charge for the period of time the agreement was in effect will be due and payable, along with charges for any non-covered services rendered during the period.

All services to be performed under the terms of this agreement shall be rendered only between the hours of **8:00 a.m. and 4:30 p.m.**, Monday through Friday, unless 24-hour service response is included, as an option, to the plan coverage selected. In warranty service will be performed only during the normal working hours described above.

For a **covered service** performed outside normal working hours, including in warranty services, when specifically done so at the customer's request, a charge equal to the rate differential between straight time labor and the overtime labor rate applicable for the period, will be made.

Covered Maintenance Services

Services will be rendered only to the equipment included in the "**List of covered equipment**" as itemized herein and to the extent of the coverage provided for in the list of covered services. Covered services will be as described in, and consistent with, the following selected coverage plans.

(II) – Description of coverage plans

☒ **Plan A: Basic plan**

Annual cost of plan coverage \$29,900.00 Plus Applicable Taxes

If the equipment in question is operating under the first-year guarantee for new installations, by **Air Systems Maintenance**, full maintenance coverage is not necessary at this time. Should a part fail, the labor and material will be provided for the repair under the terms of the guarantee, whether by **Air Systems Maintenance** or by another contractor. Routine annual maintenance is not part of the guarantee however and must be performed at the customer's expense. Annual startup and shutdown service is included in the preventative maintenance plan.

This plan calls for a fixed number of visits annually for the purposes of providing routine examination, lubrication, adjustments, calibration, filter and belt replacements and evaluation of system performance. Any discrepancies will be noted and the customer will be advised of any required corrective action.

No out of warranty repairs will be performed without the authorization of the customer.

No labor for emergency service, repairs, or the replacement of any parts is included in this type of coverage, however, service will be provided at the customer's request, on a time and material basis, at the lower contract labor rate. The customer will be entitled to priority response over non-contract customers. All materials and parts supplied will be billed separately.

☐ **Plan B: Deluxe plan**

Annual cost of plan coverage \$ Plus Applicable Taxes

It is suggested that the deluxe plan be instituted after the first-year guarantee has expired. This plan will pick up the cost of labor for repairs and replacement of parts.

The full labor plan will include all labor for the coverage under "**Basic**", plus all labor to render emergency service and to perform repairs and replacements of parts during normal working hours, except as may be noted in the list of exclusions. All materials and parts supplied will be billed separately.

(II) – Description of coverage plans - continued

☐ Plan C: Comprehensive plan

Annual cost of plan coverage \$ Plus Applicable Taxes

This plan is suggested where a fixed annual cost for the maintenance and repairs of equipment of facilities is required. **Air Systems Maintenance** will assume full responsibility for the equipment and the customer pays a fixed monthly charge.

The total maintenance plan provides for all labor, parts and materials necessary to maintain equipment and systems on a priority basis; to service, repair or replace components or parts, and to provide emergency service when needed, except as may be noted in the list of exclusions.

☐ Optional coverage:

Annual cost of optional coverage \$ Plus Applicable Taxes

(III) – Scope of Coverage

This maintenance program includes all labor to render all services as described in the selected maintenance plan. For the routine preventative maintenance section of the plan, it will include 4 maintenance visits per year, during which a minimum of the following applicable services will be provided for all covered equipment.

(Some items of equipment may require a less frequent inspection interval than indicated by the schedule above, and as a result, will only be inspected or serviced as per the schedule interval assigned to the equipment).

- ☒ Clean or install new air filters as required
- ☒ Filters supplied by Air Systems Maintenance FOR ALL SITES EXCEPT SEWER PLANT
- ☒ Filters supplied by the customer SEWER PLANT ONLY
- ☒ Lubricate all moving parts
- ☒ Inspect and adjust all controls
- ☒ Inspect and adjust operating charges
- ☒ Inspect or replace and adjust belts
- ☒ Belts supplied by Air Systems Maintenance
- ☐ Belts supplied by customer
- ☒ Inspect all moving parts for proper operation
- ☒ Inspect and clean, as needed, condensate pans and drain lines
- ☒ Inspect and adjust for efficient operation, all covered equipment and systems
- ☒ Check and adjust, if necessary, all controls, valves, pumps, and regulators
- ☒ Perform manufacturers recommended annual maintenance procedures, including but not limited to, seasonal Change over, spring start-up and fall shutdown. In the case of water-cooled chillers tube cleaning and oil Analysis services.

Reciprocating Systems

- ☒ Package ☒ Split ☒ Chiller

- ☒ Check suction, oil, and discharge pressures.
- ☒ Minor leak test
- ☒ Check oil pressure and compressor safety controls
- ☐ Check water-regulating valve and adjust if required
- ☒ Check operation of unloaders
- ☐ Drain condenser and chiller
- ☐ Clean condenser tubes or coils (One time per year)
 - ☐ Mechanically ☐ Chemically
 - ☐ Labor included ☐ Material included

Air Handler Systems

- ☒ Lubricate motor bearings
- ☒ Lubricate fan bearings
- ☒ Check and adjust drive belts
- ☒ Check fans and fan drive alignments
- ☒ Clean O.A. intake screens and check dampers
- ☒ Check exhaust fans 1 times/year
- ☐ Drain water coils
 - ☐ Add anti-freeze

Condensing Medium☐ Tower☐ Evaporative Condenser☒ Air Cooled

- ☐ Lubricate motor and pump bearings
- ☒ Lubricate fan bearings
- ☐ Check and adjust drive belts
- ☐ Check spray nozzle
- ☒ Check rotation of fan
- ☐ Clean float control; adjust for correct water level
- ☐ Clean basin and sump
- ☐ Clean line strainer
- ☐ Check oil in gear box
- ☐ Check condition of coils for scale
- ☐ Check bleed rate and adjust
- ☐ Drain system
- ☐ Water Treatment Service
 - ☐ Materials part of this contract
 - ☐ Materials extra
 - ☐ By
 - ☐ A. S. M.
 - ☐ By owner

Controls

- ☒ Check all thermostats
- ☐ Check all humidistats
- ☐ Check all recorders
- ☒ Check damper operators
- ☒ Check automatic control valves
- ☒ Check unit controls

Air Compressor

- ☐ Clean air intake screen
- ☐ Drain water from tank
- ☐ Lubricate
- ☐ Check drive
- ☐ Check and adjust air pressure

Heating Systems**NOTE BOILERS BY OTHERS**

- ☐ Check heating coils
- ☐ Check and clean as required: traps, strainers, valves, etc.
- ☐ Check, clean, and adjust boiler safety & operating controls
- ☐ Check boiler water level and low water cutout
- ☐ Check condensate return pump
- ☐ Check automatic valves
- ☐ Inspect burner operations: lubricate & adjust if required
- ☐ Clean burner one time
- ☐ Check and adjust burner control
- ☐ Check unit heater (s) times/year
- ☐ Water treatment service
- ☐ Perform efficiency test times/year
- ☐ Clean boiler tubes
 - ☐ A.S.M.
 - ☐ By one time

Note: *Air Systems Maintenance will supply all oils, gaskets, and filters necessary to complete the winter shut down inspection for the above unit. All other replacement parts and repair labor will be considered an extra. All parts and materials will be invoiced separately at Service Contract discounts.*

(IV) – Non-covered rates

Any **non-covered** services requested by the customer and/or services performed at times other than during a regular maintenance visit, will be charged at our reduced contract labor rate of \$135.00 per man hour during normal working hours. These rates apply to any services that are **not covered** by the selected maintenance plan. The labor rate for **non-covered** services is subject to change upon written 30 day notice. Premium time rates will be calculated on the contract labor rate stipulated herein.

For all repair work performed during normal working hours (8:00 am – 4:30 pm, Monday – Friday), the prevailing hourly rate is \$135.00/hour. Time and one-half rate of \$210.00/hour will be charged for work performed before 8:00 am and after 4:30 pm, Monday – Friday and all-day Saturday. Sundays and legal Holidays shall be charged for at double time rate of \$270.00/hour when work is performed.

Note: (4 hour minimum charge on Saturday, Sunday and Holidays)

Vehicle charge will be charged as a flat rate of \$125.00.00 per vehicle and will be applied to each non-covered, billable, service call. If repairs and/or replacement of parts occur during a regularly scheduled maintenance visit, no charge for vehicle charge will be made, even if the repairs are billable. However, should a covered service be performed, at the customer's request, outside of normal working hours, a vehicle charge will be applied to the service call as well as the premium rate differential.

(V) – Initial Inspection

Upon the first regular inspection of any equipment which is to be covered under the terms of this agreement, any and all deficiencies discovered will be itemized and presented to the customer with our recommendations for corrective action. Unless defined as part of our responsibility in the optional coverage section, liability for the cost of an initial correction of such deficiencies is the customers.

For the purposes of this agreement, it is assumed that all equipment which is to be covered is in proper working order, and prior to such time as all deficiencies noted on the initial inspection report are corrected, **Air Systems Maintenance** will not accept responsibility for full coverage of items listed in a deficiency report.

Recommendations:

When specific problems with the equipment arise during the course of a maintenance agreement, **Air Systems Maintenance** will identify the problem and either correct it if included as part of our contract coverage or make a recommendation to the customer as to the remedial work that is needed. Should the customer fail to correct the problem as recommended, any further service required as a result of the problem, (specifically service labor, parts, and materials) which would normally be considered as being covered by the maintenance agreement, will no longer be covered. Any additional costs, which accrue to **Air Systems Maintenance** as a consequence of the problem not being corrected, will be billed to the customer.

Example:

Customer has a “**Deluxe**” contract that covers most labor for repairs and service calls. A part needs replacing and is not covered under the contract. Once the customer is informed of the required corrective action and no action is taken, any subsequent service calls made as a result of the defective part in question, will be billable to the customer.

(VI) – Exclusions

The following are excluded from coverage under the terms of this agreement, unless specifically itemized and defined as part of the plan coverage or as an optional coverage:

- Parts, materials, or labor for the replacement, repair or rebuilding of major components or parts such as: compressors, motors, coils, heat exchangers or similar items
- Water supplies beyond valves, wiring beyond disconnects and drain piping beyond traps.
- Materials or parts, except as defined in the equipment lists and in the scope of coverage.
- Any repairs or services required due to circumstances beyond our direct control, such as: misuse, abuse, vandalism or force majeure.
- Repairs to any equipment covered under the terms of a service agreement with another party.
- Water treatment or chemicals, unless water treatment is contracted for through **Air Systems Maintenance**
- Repairs caused as a result of erosion, corrosion or the unsuitability of equipment for the use intended.
- Cleaning or painting of coils, cooling towers, cabinets, ductwork or condensers.
- Repairs, which are made necessary as a result of work done by persons other than **Air Systems Maintenance** personnel.
- Rigging

Note: *Air Systems Maintenance accepts no responsibility for problems arising from, or due to, inherent design deficiencies or misapplication of equipment. If such a situation arises, Air Systems Maintenance can supply, upon request, the necessary engineering or technical expertise to identify, and offer solutions to, such problems.*

All engineering services and any corrective actions undertaken are outside the scope of this agreement.

Furthermore Air Systems Maintenance will not be liable for any alterations, repairs, or replacements made necessary by changes in insurance regulations, applicable codes or other authorities having jurisdiction over the facility.

(VII) Refrigerant Handling:**Compliance with Federal statutes and guidelines**

It is well known by anyone who owns or maintains any air conditioning equipment that new federal regulations have been instituted to govern the use and disposition of all CFC type refrigerants. There are presently restrictions on CFC types of refrigerants and a phase-out schedule which will totally eliminate their production altogether at the end of the phase-out period. At that time refrigerant could cost as much as **\$80.00** per lb., or more, to replace.

In addition, severe penalties, in the form of huge fines and possible imprisonment, are being instituted for anyone who knowingly disposes of these refrigerants in any manner not prescribed by law.

As a result, all responsible contractors have been required to purchase and certify themselves in the use of recovery and recycling equipment for handling CFC type refrigerants.

This has added substantially to the cost of paperwork procedures and to the equipment needed to be in compliance. In an effort to keep labor rates at an acceptable level and to be fair to our clients concerning this process, we have consolidated the added cost into a flat-rate daily charge for the use of the equipment. The charge will be **\$100.00** per day minimum regardless of the time involved and will apply to each day or part of a day wherein the equipment is used.

If the refrigerant and/or oil being removed are contaminated and cannot be reused in the system, the cost for shipping and disposal of the refrigerant will be added to the job. Since this is a fairly new industry, costs vary widely and are changing almost daily as competition intensifies. We will make every effort to control these costs at the lowest level.

(VIII) – Terms and Conditions

By entering into this agreement, purchaser agrees to be bound by the following terms and conditions:

This proposal is based upon the use of straight time labor only. That the Seller's work under this contract (unless specifically written herein) will not include major air distribution balancing, alteration or cleaning of ductwork, chimneys, alteration or rebuilding of fire chambers, repair or replacement of insulation, heat exchangers, sanitary water supply or drain plumbing, electrical service and disconnect switches, thermocouples, pneumatic controls, air pressure systems. Also excluded are items not normally maintainable such as casings, cabinets, fixtures, structural supports, grillage, tower fill, water piping, steam piping, drain piping, boiler shell tubes and boiler refractory.

Customer will not hire or otherwise engage any **Air Systems Maintenance** personnel during their employment or within twelve (12) months of their termination of employment with Air Systems Maintenance Corporation.

Payment and Taxes – Payment shall be made net 30 days from date of invoice. **Air Systems Maintenance** reserves the right to require cash payment or other alternative method of payment prior to completion of work if **Air Systems Maintenance** determines, in its sole discretion, that Customer or Customer's assignee's financial condition at any time does not justify continuance of the net 30 days payment term. In addition to the Agreement price, the Customer shall pay **Air Systems Maintenance** any applicable taxes or government charges which may be required in connection with the service or material furnished under this Agreement.

Working Hours – All services performed under this Agreement including major repairs, are to be provided during normal working hours unless otherwise agreed.

Additional Service – Services or parts requested by Customer in addition to those specified in this Agreement will be provided upon receipt of Customer's written authorization and invoiced at **Air Systems Maintenance** prevailing labor rates and parts charges. Additional services or parts shall be supplied under the terms of this Agreement.

Exclusions – **Air Systems Maintenance** is not responsible for items not normally subject to mechanical maintenance including but not limited to: duct work, casings, cabinets, fixtures, structural supports, grillage, water piping, steam piping, drain piping, cooling tower fill, boiler tubes, boiler refractory, disconnect switches and circuit breakers. **Air Systems Maintenance** is not responsible for repairs, replacements, alteration, additions, adjustments, repairs by others, unscheduled calls or emergency calls, any of which may be necessitated by negligent operation, abuse, misuse, prior improper maintenance, vandalism, obsolescence, building system design, damage due to freezing weather, chemical/electrochemical attack, corrosion, erosion, deterioration due to unusual wear and tear, any damage related to the presence of mold, fungi, mildew, or bacteria, or any other cause beyond **Air Systems Maintenance** control.

Air Systems Maintenance is not responsible for the identification, detection, abatement, encapsulating or removal of asbestos, similar hazardous substances, or mold, fungi, mildew or bacterial. In the event that **Air Systems Maintenance** encounters any asbestos product or any hazardous material in the course of performing its work, **Air Systems Maintenance** may suspend its work and remove its employees from the project, until such product or material, and any hazards connected with it are abated. **Air Systems Maintenance** shall receive an extension of time to complete its work and compensation for delays encountered as a result of such situation and its correction.

Air Systems Maintenance shall not be required to perform tests, install any items of equipment or make modification that may be recommended or directed by insurance companies, government, State, municipal or other authority. However, in the event any such recommendations occur, **Air Systems Maintenance** shall not be required to repair or replace equipment that has not been properly maintained.

Warranty – **Air Systems Maintenance** warrants that all service provided under this Agreement shall be performed in a workmanlike manner. **Air Systems Maintenance** also warrants all parts or components supplied hereunder to be free from defects in material and workmanship. For parts or components determined to be defective within one year from date of installation or before the termination date of this Agreement, whichever is earlier, and in the case

of service, determined to be defective within ninety (90) days of completion of service, **Air Systems Maintenance** shall at its option repair, replace or issue a credit for any such parts, components or service, provided they were not damaged, abused, or affected by chemical properties. Any claim for defective workmanship must be provided to **Air Systems Maintenance** in writing. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. **Air Systems Maintenance** obligation to repair, replaces, or issue credit for any defective parts, components or service shall be Customer's exclusive remedy.

Delay – Delays caused by conditions beyond the reasonable control of other party shall not be the liability of either party to this Agreement.

Customer Responsibilities – Customer shall:

- Permit access to Customer's site, and use of building services including but not limited to: water, elevators, receiving dock facilities, electrical service and local telephone service.
- Keep areas adjacent to equipment free of extraneous material, move any stock, fixtures, walls or partitions that may be necessary to perform the specified service.
- Promptly notify **Air Systems Maintenance** of any unusual operating conditions.
- Upon agreement of a timely mutual schedule, allow **Air Systems Maintenance** to stop and start equipment necessary to perform service.
- Provide adequate water treatment.
- Provide the daily routine equipment operation (if not part of this Agreement) including availability of routine equipment log readings.
- Where **Air Systems Maintenance** remote monitoring service is provided, provide and maintain a telephone line with long distance direct dial and answer capability.
- Operate the equipment properly and in accordance with instructions.
- Promptly address any issues that arise related to mold, fungi, mildew or bacteria.

Equipment Condition & Recommended Service – Upon the initial scheduled operating and/or initial annual inspection, should **Air Systems Maintenance** determine the need for repairs or replacement, **Air Systems Maintenance** will provide Customer in writing an "equipment condition" report including recommendations for corrections and the price for repairs in addition to this Agreement.

Customer Termination – Customer shall have the right to terminate this Agreement for **Air Systems Maintenance** non-performance provided **Air Systems Maintenance** fails to cure such non-performance within 30 days after having been given prior written notice of the non-performance.

Air Systems Maintenance Termination – **Air Systems Maintenance** reserves the right to discontinue its service any time payments have not been made as agreed or if alterations, additions or repairs are made to equipment during the term of this Agreement by others without prior agreement between Customer and **Air Systems Maintenance**.

Limitation of Liability – Under no circumstances shall **Air Systems Maintenance** be held liable for any incidental, special or consequential damages, including loss of revenue, loss of use of equipment or facilities, or economic damages based on strict liability or negligence. **Air Systems Maintenance** shall be liable for damage to property, other than the equipment provided under this Agreement, and to persons, to the extent that **Air Systems Maintenance** negligent acts or omissions directly contributed to such injury or property damage. **Air Systems Maintenance** maximum liability for any reason (except for personal injuries) shall consist of the refunding of all moneys paid by Customer to **Air Systems Maintenance** under this Agreement, subject to right of removal and return of equipment provided under this Agreement to **Air Systems Maintenance**.

(IX) – Agreement

The total cost for annual coverage will be as indicated for the plan selected, **plus all applicable taxes**, and will be payable in equal -

- ☐ **Annual**
☐ **Semi-annual**
☐ **Quarterly**
☐ **Monthly**

Installment(s), with payment to commence on the effective date of the agreement. All other charges will be invoiced monthly and are due within **30 days** from the date of invoice.

For: **Air Systems Maintenance** Mark Attias

Date: February 23, 2024

By: Mark Attias

Title: Sales Manager

For: **Client**

Date:

By: _____

Title: _____

Effective Date of Agreement: 3/1/24-2/28/24

(X) – List of covered equipment

No.	Make of Unit	Model Number of Unit	Serial Number of Unit	Location
SITE	DPW			
1	TRANE RTU	YHC072E3RLA0DC	11131169L	ROOF
2	CARRIER COND	38CKB042500	4995E08771	GROUND
3	GOODMAN COND	GSC130603CD	1507306623	GROUND
4-16	12 REZNOR	GAS FIRED HEATERS		
	COST \$ 4,640.00			
SITE	CITY HALL	CENTER BD CITY HALL		
1	TRANE AHU CW	TSCB012UE	K07M51702A	ROOF
2	TRANE AHU CW	TSCBD17UE	K07M5196A	ROOF
	COST \$2,815.00			
SITE	COUNCIL	CHAMBER NORTH BD		
1	TRANE RTU	TCD150040ABB	712101135D	ROOF
SITE	POLICE DEPT	SOUTH BD		
1	TRANE CW	NA	NA	ROOF
2	MITSUBISHI EVAP	MSZ-GL12NA	4007805	SHIFT COM
3	MITSUBISHI COND	MUZ-GL12NA	17C31008	SHIFT COM
4	TRANE CHILLER	RTAA0904X101A3LO	V08B07463	ROOF
5	TRANE CHILLER	J92A80148	NA	ROOF
6	FUJITSU COND	AOU36RLXB	025772	IT GROUND
7	FUJITSU EVAP	NA	NA	IT
8	DAIKEN COND	RX12NMVJC	G046361	IT SERVER
9	TRANE AHU CW	LPCAD21FYFPO	T07M81830	CITY MAN
	COST \$6,059.00			
SITE	SEWER PLANT			
1	TRANE AHU	MCCB030UAOQA	K08D45241	WEST PENT
2	TRANE AHU	MCCB003UAOCOQA	K08D45251	EAST PENT
3	TRANE AHU	MCCB003UAOCQOB	K08D45266	EAST PENT
4	TRANE AHU	MCCB006UAOCQOB	K08D45256	EAST PENT
5	TRANE AHU	MCCB014UAOCQOB	K08D45271	EAST PENT
6	TRANE AHU	NA	NA	RBC
7	TRANE AHU	NA	NA	RBC
	COST \$11,440.00			
SITE	FIRE HOUSE			
1	YORK COND	YFE60B21SA	WIEA816471	ROOF
2	AHU	NA	NA	CEILING
	COST SECTION			

	DPW	\$4,640.00		
	CITY HALL	\$2,815.00		
	COUNCIL CHAM.	\$1,935.00		
	POLICE DEPT	\$6,059.00		
	SEWER AUTH	\$11,440.00		
	FIREHOUSE	\$1,895.00		
	TOTAL	\$28,784.00		



Mr. Robert Bianchini

Preventative Maintenance Agreement Proposal – Drafted

Air Care of New Jersey, Inc proposes to provide service and maintenance at: The following Asbury Park Facilities DPW, Council Chamber Building, City Hall, Police Department, Library, Sewer Department and Fire House.

The following items are inclusive on this contract:

Major Comprehensive HVAC Maintenance & Filter Change (4) Except Sewer Plant

- Lubricate motor bearings
- Check drives, align, and adjust belts
- Check all system pressures
- Perform a visual leak test
- Check oil levels
- Check all safeties
- Check refrigerant controls
- Check and clear all drain traps and lines
- Check and adjust thermostats
- Check dampers if applicable
- Check compressor operation
- Check and record all pressures, temperatures, amperage, and voltage
- Inspect all heating components - (2)
- Condenser Coil Cleaning – (T&M)
- Replace all air filters (Provided by Air Care of New Jersey) Except Sewer Plant
- Replace all belts (Provided by Air Care of New Jersey)
- Provide a written proposal for deficiencies found

Minor Filter Change – Provided by Air Care of New Jersey ()

The following items are excluded from this contract:

- Air Balancing
- Electrical deficiencies beyond the equipment disconnect
- Ductwork
- Moving/Relocation of equipment
- Water supply and drain lines beyond equipment
- Repairs caused by freezing conditions
- Any work made necessary by Government, Insurance Co., and Building code
- Any equipment located in the basements of tenants

Air Conditioning – Heating – Refrigeration – Controls – Boilers – Energy Management
 NJ Home Improvement Lic. # 13VH003996300 – NJ Master HVACR Lic. #19HC00013000
 DE Master HVACR Lic. # HL-0000524 - New Castle County DE Lic. # UT2700

Service will begin on _____ and shall continue for a period of one year, expiring on _____ unless notice of written termination is given by either party. This contract is subject to price revisions and/or cancellations on any anniversary date AT LEAST 30 days prior. During the contract period, we shall take all reasonable precautions to avoid injury or damage. We shall not be responsible for acts of nature that cause damage. We shall not be responsible for system design or performance in maintaining design condition. It is understood that this proposal sets forth our agreement.

This proposal will become a contract solely between us if accepted by you and approved in writing from both parties. Any rights which you have will be only against us. There are no other parties to this agreement.

The terms of this agreement are as follows:

Agreement will be furnished for **\$45,000.00** (per year including sales tax)
Invoices are billed quarterly as follows:

PAYMENT SCHEDULE

Once payments are received, we will call to schedule completion of the maintenance

Labor Rates for Service outside of Preventative Maintenance schedule:

Contract Labor Rate: **\$140.00 Per Hour** - Regular Business Hours: Monday – Friday 8:00am to 4:30pm

Overtime Rate: **\$210.00 Per Hour** - Monday through Friday After 4:30pm and Saturdays

Sunday & Holiday Rate: **\$280.00 Per Hour**

Trip Charge: **\$140.00**

The following equipment is included in this agreement:

See Attached

Signatures of Acceptance:

Air Care of New Jersey Representative

Customer Signature of Acceptance

Date: _____

Date: _____



**Asbury Park, New Jersey
ORDINANCE NO. 2024-5**

2024 CAP RATE ORDINANCE

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriations and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the City Council of the City of Asbury Park in the County of Monmouth finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the City Council hereby determines that a 1.0% increase in the budget for said year, amount to \$475,856.88. In excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, City Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the City Council of the City of Asbury Park, in the County of Monmouth, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the City of Asbury Park shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$1,665,499.09. And the CY 2024 municipal budget for the City of Asbury Park be approved and adopted in accordance with the ordinance; and

BE IF FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of

introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of ORDINANCE NO. 2024-5 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

LISA ESPOSITO
CITY CLERK



**Asbury Park, New Jersey
ORDINANCE NO. 2024-6**

**ORDINANCE OF THE CITY OF ASBURY PARK AMENDING AND
SUPPLEMENTING CHAPTER XXX, ENTITLED “LAND DEVELOPMENT
REGULATIONS,” OF THE “CODE OF THE CITY OF ASBURY PARK,” AS WELL AS
THE REDEVELOPMENT PLANS FOR THE SCATTERED SITE, S.T.A.R.S. AND
WASHINGTON AVENUE REDEVELOPMENT AREAS, REGARDING ACCESSORY
DWELLING UNITS.**

WHEREAS, the Mayor and Council of the City of Asbury Park (the “City”) are committed to the creation and provision of affordable housing; and

WHEREAS, the Mayor and Council believe that the adoption of an Ordinance to permit and regulate “accessory dwelling units” within certain designated areas of the City, including certain redevelopment areas, represents an opportunity to foster the creation of new affordable housing units through properties which are already developed with existing housing units; and

WHEREAS, in order to minimize potential negative effects associated with “accessory dwelling units,” and to ensure adequate oversight thereof, the Mayor and Council wish to establish certain regulations which shall govern “accessory dwelling units,” including land use requirements and the necessity to obtain an annual certificate; and

WHEREAS, the Mayor and Council believe that the within regulations shall further the health, safety and welfare of the public.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Mayor and City Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, that Chapter XXX, entitled “Land Development Regulations,” of the “Code of the City of Asbury Park, New Jersey,” is hereby amended and supplemented in the following respects (additions are shown with underline; deletions are shown with ~~strikethrough~~):

§ 30-15. DEFINITIONS.

ACCESSORY DWELLING UNIT (ADU)

Shall mean an additional dwelling unit that:

- a. Is within a building and is incidental and subordinate to a lawful/permitted principal building containing no more than two lawful/permitted principal residential units and is on the same tax lot;

- b. Is located on the same tax lot as a permitted principal building containing a lawful/permitted principal residential use;
- c. Has no cooking facilities, food preparation facilities, and sanitary facilities in common with the principal use;
- d. Has a separate unit entrance that is not shared with another residence; and
- e. May also be referred to as an accessory apartment, alley flat, back house, backyard bungalow, carriage house, coach house, garage apartment, granny flat, guest house or cottage, in-law suite, laneway house, mother-daughter house, multigenerational house, ohana unit, secondary dwelling unit, and/or sidekick, so long as the unit is compliant with the provisions of this ordinance and other relevant ordinances of the City of Asbury Park.

DWELLING, MULTI-FAMILY

Shall mean a building containing more than two (2) dwelling units; an accessory dwelling unit, as defined by this chapter, shall not be included in the calculation of the number of units for the purpose of determining whether a dwelling is defined as “multi-family”.

DWELLING, TWO-FAMILY

Shall mean a building containing two (2) dwelling units; an accessory dwelling unit, as defined by this chapter, shall not be included in the calculation of the number of units for the purpose of determining whether a dwelling is defined as “two-family”.

§ 30-68.3. Height Regulations.

- c. Accessory Structures:
 - 1. In all commercial and industrial districts, the height of accessory structures shall be limited to the height of the principal structure.
 - 2. In all residential districts, with the exception of an accessory dwelling unit, the height of accessory structures shall not exceed 15 feet.
 - 3. The height limit of the structure containing a newly constructed accessory dwelling unit (as defined by Section 30-15) within permitted zones shall be 20 feet.

§ 30-70.3. (R1) - Single Family Residential Zone.

- b. Permitted Accessory Uses.
 - 1. Garages.
 - 2. Personal recreational facilities such as swimming pools, basketball hoops,

etc., subject to the requirements of this chapter.

3. Driveways for the parking of personal vehicles, subject to the provisions of this chapter.
4. Any other structure which is clearly incidental to the principal residential use of the premises.
5. Minor home occupations.
6. Accessory dwelling units.

§ 30-70.5. (R2) - One and Two Family Residential Zone.

b. Permitted Accessory Uses.

1. Garages.
2. Personal recreational facilities such as swimming pools, basketball hoops, etc., subject to the requirements of this chapter.
3. Driveways for the parking of personal vehicles, subject to the provisions of this chapter.
4. Any other structure which is clearly incidental to the principal residential use of the premises.
5. Off-street parking facilities as required by this chapter and used exclusively by the occupants of a permitted residential use.
6. Minor home occupations.
7. Accessory dwelling units.

§ 30-70.6. (R3) - Multifamily Residential Zone.

b. Permitted Accessory Uses.

1. Garages.
2. Personal recreational facilities such as swimming pools, basketball hoops, etc., subject to the requirements of this chapter.
3. Driveways for the parking of personal vehicles, subject to the provisions of this chapter.

4. Any other structure which is clearly incidental to the principal residential use of the premises.
5. Minor home occupations.
6. Accessory dwelling units that are incidental and subordinate to one-and two-family homes.

§ 30-71.5 (B) Business District.

c. Permitted Accessory Uses.

5. Accessory Dwelling units that are incidental and subordinate to lawfully-created one- and two- family homes. Residential lots with ADUs shall follow bulk standards for the R-1 District.

§ 30-75.1. Accessory Structures in All Zones.

Accessory structures not attached to a principal structure may be erected in a side or rear yard in accordance with the following regulations:

- a. No accessory structures shall be constructed closer than five (5) feet to any side property line.
- b. In the R1 and R2 Zones, accessory structures may be erected in the rear yard not closer than five (5) feet to the side lot line and three (3) feet to the rear lot line.
- c. Except where otherwise specifically permitted by this chapter, accessory structures in multifamily and nonresidential zones shall meet the setback requirements of the principal building.
- d. Except for a registered ADU, no portion of any accessory structure shall be used for living quarters for people.
- e. When an accessory structure is attached to the principal building it shall be considered as a part of the principal building and it shall comply in all respects with the requirements of this chapter applicable to the principal structure.
- f. With the exception of uncovered decks and pools, accessory structures shall be included in meeting the maximum building and impervious coverage requirements in Schedule 1.
- g. Existing lots in the R1 and R2 District, which contain a single or two-family dwelling, and which do not contain an attached or detached garage, are permitted to construct one accessory building of not more than 100 square feet in area which shall be exempt

from the district requirements for building coverage and lot coverage. Such accessory building shall comply with any other applicable bulk or spatial requirements of this chapter. This requirement is not applicable to the creation of an accessory dwelling unit, which is subject to building and lot coverage requirements.

- h. No accessory use is permitted in the front yard.

§ 30-75.4. Accessory Dwelling Units.

Accessory dwelling units (ADU) shall be allowed in their permitted zones per this chapter subject to the following:

- a. There shall be no more than one ADU per lot.
- b. The ADU shall be a permanent structure.
- c. The lot with the ADU shall not be subdivided to separate the principal structure from the ADU.
- d. For ADUs that are located within a new structure or that require the expansion of the footprint and/or height of an existing accessory structure, the floor area and building coverage of the ADU shall not exceed that of the principal use and structure.
- e. The ADU shall have a minimum of two rooms, one of which shall be a bathroom.
- f. The ADU shall have facilities for cooking, preparing food, and sanitation that are independent of any other dwelling or dwelling unit.
- g. Refuse shall not be stored in the front yard.
- h. The ADU shall not result in the elimination or reduction of space dedicated to the required parking of the principal use/building.
- i. All rooms of the ADU shall be accessible from within the unit.
- j. The ADU shall have its own entrance, which is not shared with any other dwelling unit.
- k. Access stairs and landings, decks, and porches associated with the ADU shall face toward the interior or the front of the lot upon which it is situated and shall not be oriented towards the nearest side and rear yards. Balconies and other upper story outdoor living spaces are not permitted on a building containing an ADU.
- l. An ADU shall not be built between the principal building and a street or the front property line of the lot upon which it is situated. It shall be constructed in the rear yard

area.

- m. For new construction of an ADU, the ADU shall comply with the bulk requirements that control the location of a garage structure of the zoning district in which is it located; however, the maximum permitted building height of an ADU is 20 feet in all districts.
- n. A minimum of one (1) parking space is required for the ADU; this space may be allocated from within an existing driveway with approval by the Planning and Redevelopment Department.
- o. An additional curb cut on a street may not be constructed to service the ADU when one already exists. An additional curb cut may be constructed on an alley.
- p. The ADU shall adhere to the Community Design Regulations for buildings (Section 30- 64).
- q. Prior to the issuance of a construction permit and/or zoning permit for an ADU, the applicant must submit a survey, plot plan and architectural plans which depict in detail the size, location, and appearance of the proposed ADU building, along with utility connections and parking space allocation.
- r. For the issuance of a zoning compliance certificate for the continuation of the use of an existing ADU, the zoning officer shall have the discretion to waive the submission of the supporting documents of a survey, plot plan and architectural plans where the applicant can demonstrate that no changes have occurred since the initial submission of the original documents.
- s. None of the residential units on the lot upon which the ADU is located shall be eligible to receive a short- term rental certificate pursuant to Section 13-1300 of the City Code.
- t. ADU Registration
 - 1. In order to establish and maintain an ADU, the property owner must apply for and receive a certificate that is issued by the Department of Code Enforcement or their designee pursuant to Section 13-1400 of the City Code.
 - 2. Before an ADU certificate can be issued, the property owner must obtain a zoning permit or zoning compliance certificate, as applicable, from the zoning officer.
- u. Properties containing lawfully-preexisting, non-conforming multifamily uses are not eligible for the construction of a new ADU. Conforming and non-conforming two-family uses where both units are in the principal building are permitted to have an ADU in a separate structure if they can meet the requirements for ADUs.

v. Bonuses.

In order to encourage both affordability and accessibility to ADU's, the following bonus provisions are available to developers of ADUs:

1. Accessibility Bonus: Increased building coverage for accessible design.
 - (a) If the ADU conforms to the New Jersey Barrier Free Code:
 - (1) The property may exceed the permitted building coverage by an additional 5%.
 - (2) The ADU shall have the following fees waived:
 - (i) COAH Residential Development Fees.
2. Affordability Bonuses: Increased building coverage, waiver of fees, elimination of off-street parking requirements and development grants for the creation of ADUs that are deed restricted to low-or moderate-income households.
 - (a) An ADU is eligible for bonuses if the following requirements are met:
 - (1) Compliance with the applicable affordable housing requirements for accessory apartments in Chapters 30 & 31 of the Asbury Park Code, as well as the Uniform Housing Affordability Control Rules, N.J.A.C. 5:80-26.1 and the Fair Housing Act, N.J.S.A. 52:27D. This shall include but not be limited to affirmative marketing, maximum rent, and annual increases in rent.
 - (2) A deed restriction for affordable housing, as defined and regulated by Chapters 30 & 31, for a minimum of ten (10) years.
 - (b) Where an ADU meets the affordability requirements listed in Section 30- 75.4v2(a)(1) above, the lot shall be eligible for the following bonuses:
 - (1) The owner of the property shall not be required to occupy the property.
 - (2) The property may exceed the permitted building coverage by an additional 5%; this may be combined with the accessibility bonus for a total additional coverage of 10%.
 - (3) There is no parking requirement for the ADU.
 - (4) The ADU shall be have the following fees waived:

(i) COAH Residential Development Fees.

(ii) Sanitary Sewer Fees.

(iii) Zoning Permit Fee.

(5) Grant bonus.

(i) The City shall appropriate funds in its annual budget to provide one-time grants to assist with the construction of affordable ADUs that are deed restricted for a minimum of ten (10) years as follows:

A. \$20,000 per moderate income unit.

B. \$30,000 per low income unit.

C. \$35,000 per very low income unit.

(ii) Process.

A. Interested property owners will be able to secure information and application packages from the City's designee to manage the ADU program.

B. Interested applicants shall submit complete an application to the City.

C. The City will review the application for completeness and, if deemed complete, determine that the applicant has signed a binding contract stating their willingness to rent the ADU to a household that qualifies for moderate or low-income housing.

D. Recommendations for funding shall be sent by the City to the City Clerk for inclusion on the agenda for the City Council. If all program criteria and zoning requirements have been met and certified by the Zoning Officer in writing, the Council shall approve the funding of the ADU from funds allocated for the program when available and shall authorize the City Attorney to prepare an ADU grant agreement and affordability deed restriction.

E. Funding will be provided to the approved ADU as follows:

- i. Twenty-five percent (25%) will be provided once the deed restriction is recorded.
- ii. Twenty-five percent (25%) will be provided at the issuance of the first construction permit.
- iii. Twenty-five percent (25%) will be provided at the issuance of the certificate of occupancy.
- iv. Twenty-five percent (25%) will be provided when the lease is executed with the initial prospective tenant.

F. Before a construction permit and a certificate of occupancy may be issued:

- i. The applicant shall have entered into an agreement with the City per Section 30-75.4v2(b)(5)(ii)(D) above to the effect that the proposed ADU shall be constructed, occupied, and maintained in a manner that complies with all of the requirements of the New Jersey Council on Affordable Housing, including the following: the minimum ten (10) year length of affordable housing deed restriction; the necessity of affirmatively marketing the unit; the basis for calculating the maximum permitted rent and all incremental increases in the permissible rent; the method and timing of payments and subsidies by the City; and any other relevant matters consistent with the intent and purpose of this section and the affordable housing program in general.
- ii. The applicant is required to contract with the municipality's Affordable Housing Administrative Agent or other designee approved by The City.

- iii. . All necessary agreements shall be signed by the applicant and the designee of the City.
- iv. . The deed restriction for the minimum ten- year affordability control shall be filed and recorded with the County Clerk.

- G. All subsidy monies shall be refunded to the City should the affordable ADU not be occupied by a qualified tenant within one year of granting the subsidy. Additionally, should the affordable ADU not be produced or rented to a qualified household, or if the property owner violates any requirements of the deed restriction during its term, then the subsidy shall be returned to the City and deposited in the Housing Trust Fund.
- H. The City shall establish a tracking database of all permitted and recorded ADUs using data provided by the certificate program.

§ 30-110.3. Scattered Site Redevelopment Area.

Ordinance No. 2637 adopted 5-7-2003. An ordinance approving a Redevelopment Plan for the Scattered Site Redevelopment Area pursuant to the New Jersey Local Redevelopment and Housing Law.

Ordinance No. 2668 adopted 12-3-2003. An ordinance approving a redevelopment plan for the Scattered Site Redevelopment Area.

Ordinance No. 2676 adopted 3-17-2004. An ordinance adopting an amendment to the Scattered Sites Redevelopment Plan at 603 First Avenue.

Ordinance No. 2775 adopted 5-3-2006. An ordinance approving and adopting an amendment to the Scattered Site Redevelopment Plan, Phase 1A, 408 Third Avenue.

Ordinance No. 2869 adopted 5-7-2008. An ordinance amending Phase 1A of the Scattered Site Redevelopment Plan relating to the former Metropolitan Hotel Site, located at 309 Asbury Avenue (Block 147, Lot 1).

Ordinance No. 3012 adopted 4-18-2012. An ordinance amending the Scattered Site Redevelopment Plan, Phase 1A, relating to the property located at 408 Third Avenue.

Ordinance No. 3014 adopted 5-2-2012. An amending the Scattered Site Redevelopment Plan, Phase 1A, relating to the property located at 309 Asbury Avenue.

Ordinance No. 2017-38 adopted 10-25-2017. Allows certain property to be used as an accessory parking lot to service philanthropic use of another site.

Ordinance No. 2019-46 adopted 11-26-2019. Amends map and removes Block 3202, Lot 9 (formerly Block 141, Lot 3).

Ordinance No. _____ adopted - -2024. Ordinance of the City of Asbury Park amending and supplementing Chapter XXX, entitled "Land Development Regulations," of the "Code of the City of Asbury Park," as well as the Redevelopment Plans for the Scattered Site, S.T.A.R.S. and Washington Avenue Redevelopment Areas, regarding Accessory Dwelling Units.

§ 30-110.5. S.T.A.R.S. Redevelopment Plan.

(Strategic Target Area Rebuilding Spirit (STARS))

Ordinance No. 2548 adopted 7-5-2000. An ordinance creating the STARS Redevelopment Plan.

Ordinance No. 2609 adopted 7-17-2002. An ordinance adopting an amendment an amendment to Strategic Target Area Rebuilding Spirit (S.T.A.R.S.) Redevelopment Plan.

Ordinance No. 2814 adopted 1-17-2007. An ordinance amending the Strategic Target Area Rebuilding Spirit (STARS) Redevelopment Plan, relating to the properties located at 1406-1422 Springwood Avenue (Block 96, Lots 1 through 3 and Lots 42 through 45).

Ordinance No. 2861 adopted 2-6-2008. An ordinance amending the Strategic Target Area Rebuilding Spirit (STARS) Redevelopment Plan - Borden Avenue.

Ordinance No. 2885 adopted 11-12-2008. An ordinance amending the Strategic Target Area Rebuilding Spirit (STARS) Redevelopment Plan, relating to the properties located in Blocks 98, 99 and 100 (area bounded by Borden Avenue, Springwood Avenue, Avenue "A," Atkins Avenue and the Neptune Township border).

Ordinance No. 2020-22 adopted 9-9-2020. Amends the STARS Redevelopment Plan.

Ordinance No. _____ adopted - -2024. Ordinance of the City of Asbury Park amending and supplementing Chapter XXX, entitled "Land Development Regulations," of the "Code of the City of Asbury Park," as well as the Redevelopment Plans for the Scattered Site, S.T.A.R.S. and Washington Avenue Redevelopment Areas, regarding Accessory Dwelling Units.

§ 30-110.6. Washington Avenue Redevelopment Plan.

Ordinance No. 2555 adopted 12-6-2000. An ordinance authorizing the City Planning Board to prepare a Redevelopment Plan for the "Washington Avenue" Area.

Ordinance No. 2948 adopted 9-1-2010. An ordinance adopting the Washington Avenue Redevelopment Plan relating to the Washington Avenue Redevelopment Area.

Ordinance No. _____ adopted - -2024. Ordinance of the City of Asbury Park amending and supplementing Chapter XXX, entitled “Land Development Regulations,” of the “Code of the City of Asbury Park,” as well as the Redevelopment Plans for the Scattered Site, S.T.A.R.S. and Washington Avenue Redevelopment Areas, regarding Accessory Dwelling Units.

BE IT FURTHER ORDAINED, that the Scattered Site Redevelopment Plan, the S.T.A.R.S. Redevelopment Plan, and the Washington Avenue Redevelopment Plan are hereby amended and supplemented in order to incorporate the requirements set forth in the within Ordinance regarding Accessory Dwelling Units.

BE IT FURTHER ORDAINED, that the Scattered Site Redevelopment Plan, the S.T.A.R.S. Redevelopment Plan, and the Washington Avenue Redevelopment Plan are hereby also amended and supplemented in order to incorporate the requirements set forth in Ordinance No. 2024-XXX, entitled “Ordinance of the City of Asbury Park Amending and Supplementing Chapter XIII, Entitled “Property Improvement and Neighborhood Preservation - Property Maintenance Code,” of the “Code of the City of Asbury Park,” in Order to Establish a New Section Thereof, Entitled “Accessory Dwelling Units (ADUs).”

BE IT FURTHER ORDAINED, that all other provisions of Chapter 30 of the City Code which are not referenced in this Ordinance shall remain unaffected/unchanged and remain in full force and effect.

BE IT FURTHER ORDAINED, that all other provisions of the the Scattered Site Redevelopment Plan, the S.T.A.R.S. Redevelopment Plan, and the Washington Avenue Redevelopment Plan which are not referenced in this Ordinance shall remain unaffected/unchanged and remain in full force and effect.

BE IT FURTHER ORDAINED, that all parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED, that the provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage and publication in accordance with the law, following the required twenty (20) day period after adoption, as set forth in N.J.S.A. 40:69A-181(b).

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of ORDINANCE NO.

2024-6 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

LISA ESPOSITO
CITY CLERK

**RESOLUTION
CITY OF ASBURY PARK PLANNING BOARD**

WHEREAS, the City Council of the City of Asbury Park authorized the Planning Board by Resolution No. 2023-445, dated September 27, 2023, to undertake a review of a proposed amendments to the City Land Development Ordinance, Chapter XXX, relating to allowing Accessory Dwelling Units (ADU's) in the R-1, R-2, R-3, B Zones and the S.T.A.R.S. and Washington Avenue Redevelopment Areas, which proposed amendments are annexed hereto and made a part hereof; and

WHEREAS, the Municipal Land Use Act, NJSA 40:55D-26a & 64, requires that the Planning Board prepare and transmit a report back to the Governing Body; and

WHEREAS, said statute does further require that the report of the Planning Board shall include an identification of any provision or provisions set forth in the proposed ordinance amendments which is or are inconsistent with the City Master Plan and contain recommendations concerning those inconsistencies and any other matters as the Board deems appropriate; and

WHEREAS, the Board conducted a Public Hearing on the proposed amendments on January 22, 2024; and

WHEREAS, the Board received a report and commentary from the Director of City Planning and Redevelopment, Michele Alonso; and

WHEREAS, based upon the foregoing the Board hereby makes the following recommendations to the Mayor and City Council pursuant to the requirements of the statute first referred above:

1. The term of any ADU rental should be a minimum of one (1) year
2. Any financial bonuses offered to the property owner are required to be used towards the construction of the proposed ADU.
3. Application of sustainability standards are recommended for lots containing ADU's.
4. The Board recommends that one (1) unit at the property be occupied by the property owner(s); either a unit in the principal structure or the ADU.
5. It is recommended that the ADU be located behind the principal structure in the rear yard area.
6. The bulk standards for a lot within the B District containing an ADU should be the same as the bulk standards for a lot within the R-1 Zone or District.

NOW, THEREFORE BE IT RESOLVED, by the Planning Board of the City of Asbury Park that it hereby adopts foregoing recommendations; and

BE IT FURTHER RESOLVED that the Board hereby directs its Secretary to transmit this Resolution containing the above-mentioned recommendations to the Clerk of the City of Asbury Park pursuant to the Statute first mentioned above forthwith for consideration by the Mayor and Council of the City of Asbury Park.

Barbara Krzak offered a motion to approve the adoption of the foregoing Resolution, which motion was duly seconded by Jim Henry at the meeting held on January 22, 2024.

The written memorialization of the Resolution was adopted at the February 5, 2024, Board meeting based on the following roll call vote:

	Ayes:	Nays:	Abstain:
Jim Henry	Y		
Yvonne Clayton	Y		
Jennifer Souder	Y		
Eric Galipo	Y		
James Bonanno	Y		
Michael Goonan	Y		
Barbara Krzak	Y		

February 5, 2024.



Marie Rodrigues, Board Secretary

I certify this to be a true copy of the Resolution adopted by the City of Asbury Park Planning Board on February 5, 2024.



Marie Rodrigues, Board Secretary



**Asbury Park, New Jersey
ORDINANCE NO. 2024-7**

**ORDINANCE OF THE CITY OF ASBURY PARK AMENDING AND
SUPPLEMENTING CHAPTER XIII, ENTITLED “PROPERTY IMPROVEMENT AND
NEIGHBORHOOD PRESERVATION - PROPERTY MAINTENANCE CODE,” OF THE
“CODE OF THE CITY OF ASBURY PARK,” IN ORDER TO ESTABLISH A NEW
SECTION THEREOF, ENTITLED “ACCESSORY DWELLING UNITS (ADUS)”.**

WHEREAS, the Mayor and Council of the City of Asbury Park (the “City”) are committed to the creation and provision of affordable housing; and

WHEREAS, the Mayor and Council believe that the adoption of an Ordinance to permit and regulate “accessory dwelling units” within certain designated areas of the City represents an opportunity to foster the creation of new affordable housing units through properties which are already developed with existing housing units; and

WHEREAS, in order to minimize potential negative effects associated with “accessory dwelling units,” and to ensure adequate oversight thereof, the Mayor and Council wish to establish certain regulations which shall govern “accessory dwelling units,” including land use requirements and the necessity to obtain an annual certificate; and

WHEREAS, the Mayor and Council believe that the within regulations shall further the health, safety and welfare of the public.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Mayor and City Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, that Chapter XIII, entitled “Property Improvement and Neighborhood Preservation - Property Maintenance Code,” of the “Code of the City of Asbury Park, New Jersey,” is hereby amended and supplemented in order to establish a new Section thereof, entitled “Accessory Dwelling Units (ADUs)” as follows (additions are show with underline):

Chapter 13. Property Improvement and Neighborhood Preservation - Property Maintenance Code

Article 13-1400. ACCESSORY DWELLING UNITS (ADUs)

§ 13-1400.1. Purpose.

The purpose of this ordinance is to regulate Accessory Dwelling Units (ADUs), ensure their safe occupancy, maintain a record of ADUs, and ensure that they comply with all other regulations and ordinances of the City of Asbury Park.

§ 13-1400.2. Definitions.

ACCESSORY DWELLING UNIT (ADU)

Shall mean an additional dwelling unit that:

- a. Is within a building and is incidental and subordinate to a lawful/permitted principal building containing no more than two lawful/permitted principal residential units and is on the same tax lot;
- b. Is located on the same tax lot as a permitted principal building containing a lawful/permitted principal residential use;
- c. Has no cooking facilities, food preparation facilities, and sanitary facilities in common with the principal use;
- d. Has a separate unit entrance that is not shared with another residence; and
- e. May also be referred to as an accessory apartment, alley flat, back house, backyard bungalow, carriage house, coach house, garage apartment, granny flat, guest house or cottage, in-law suite, laneway house, mother-daughter house, multigenerational house, ohana unit, secondary dwelling unit, and/or sidekick so long as the unit is compliant with the provisions of this ordinance and other relevant ordinances of the City of Asbury Park.

OWNER

Shall mean an individual or entity holding title to a property proposed for an accessory dwelling unit, by way of a legally recorded Deed.

OWNER-OCCUPIED

Shall mean the owner of the property resides at the Accessory Dwelling Unit property (also referenced as "ADU property"), or in the principal residential unit with which the ADU is associated on the same lot, and identifies same as his or her principal residence as that term is defined in this Section. For purposes of this Section, if the owner of the property is an entity other than an individual or individuals, then at least one principal or member of the owner entity must reside in the ADU property, and identify same as his or her principal residence as that term is defined in this Section.

PRINCIPAL RESIDENCE

shall mean the address: (1) where at least one of the property owners spends the majority of his or her non-working time, and (2) which is most clearly the center of his or her domestic life, and (3) which is identified on his or her driver's license,—or state identification card as being his or her legal address, and (4) which is shown on the front page of his or her most recent Federal 1040 tax return, and (5) which is recorded with the United States Postal Service as their primary residence. All the above requirements must be met in order for an address to constitute being a principal residence for purposes of this Section.

PROPERTY

Shall mean a parcel of real property located within the boundaries of the City of Asbury Park, Monmouth County, New Jersey.

RESPONSIBLE PARTY

shall mean both the property owner and a person (property manager) designated by the owner to be called upon and be responsible at all times and to answer for the maintenance of the property, or the conduct and acts of occupants of the property, and, in the case of the property manager, to accept service of legal process on behalf of the owner of the property.

SECTION

Shall mean Article 13-1400, Entitled "Accessory Dwelling Units (ADUs)," as contained within Part 2, "Rental Property," of Chapter XIII, "Property Improvement and Neighborhood Preservation - Property Maintenance Code," of the Code of the City of Asbury Park, New Jersey.

§ 13-1400.3. Regulations Pertaining to Accessory Dwelling Units.

- a. It shall be unlawful for any owner of any property within the geographic bounds of the City of Asbury Park, New Jersey, to construct or maintain an accessory dwelling unit contrary to the procedures and regulations established in this Section and in applicable sections of Chapter 30, "Land Development Regulations."
- b. Accessory dwelling units shall be permitted in accordance with the requirements established in this Section and in applicable sections of Chapter 30, "Land Development Regulations."
- c. In order to construct and maintain an accessory dwelling unit, the applicant must obtain an annual certificate, as set forth herein.

§ 13-1400.4. Accessory Dwelling Unit Certificate.

- a. In addition to any land use requirement(s) set forth Chapter 30, "Land Development Regulations," the owner of a property upon which an accessory dwelling unit is intended to be constructed or maintained shall obtain an ADU certificate from the City of Asbury Park Department of Code Enforcement or their designee on an annual basis.
- b. The certificate shall cost ten dollars (\$10.00) per year.
- c. The following regulations are required in order to receive and maintain an ADU certificate:
 - 1. The property owner must obtain a zoning permit or zoning compliance certificate,

as applicable, from the zoning officer.

2. Except where otherwise specifically permitted by this Section or applicable Sections of Chapter 30, "Land Development Regulations," a unit with the principal structure or the ADU shall be occupied by the property owner and shall be their principal residence.
3. All residential units on the lot where the ADU is located shall be under common ownership and control.
4. No structure on the property may be a short term rental as defined under Section 13-1300.
5. An ADU tenant shall have a lease of no less than one year.
- d. Failure to comply with the regulations for the ADU certificate may result in the suspension and possible revocation of the certificate as determined by the Code Enforcement Department, including but not limited to the potential revocation of the certificate of occupancy for the ADU.

§ 13-1400.5. Application Process for ADU Certificate; Requirements.

- a. Applicants for an ADU certificate shall submit, on an annual basis, an application to the City of Asbury Park Department Code Enforcement or their designee.
- b. The application shall be furnished, under oath, on a form specified by the City Manager, accompanied by the non-refundable application fee as set forth herein. Such application shall include:
 1. The name, address, telephone number and email address of the owner(s) of record of the dwelling unit for which a certificate is sought. If such owner is not a natural person, the application must include and identify the names of all partners, officers and/or directors of any such entity, and the personal contact information, including address and telephone numbers for each of them and the information as to the owner occupying the property.
 2. The address and block/lot of the property where the proposed ADU is located, along with an updated plot plan or survey identifying the ADU's location on the lot.
 3. A copy of the driver's license, or state identification card of the owner of the ADU, confirming, as set forth in this section, that the property is the principal residence, as that term is defined herein, of the owner making application for the ADU certificate. In addition, the applicant must provide:
 - (a) A copy of applicant's front page of the Federal 1040 tax return where the

tax identification number and financial information has been redacted or made illegible (past immediate two years for initial permit applications; the immediate past year for renewals).

(b) United States Postal Service address record indicating that the application property is the primary residence where the property owner receives their postal mail.

4. The owner's sworn acknowledgement that they comply with the requirement that the ADU property constitutes the owner's principal residence, as defined herein.
5. The owner's sworn acknowledgement that he or she has received a copy of this Section, has reviewed it, understands its requirements and certifies, under oath, as to the accuracy of all information provided in the permit application.
6. The location of the designated parking space available to the premises, for the ADU.
7. Any other information deemed necessary by the City Manager or his/her designee in furtherance of the objectives of this Section.
8. Every application for an ADU certificate shall require inspections for the ADU's compliance with the City's fire safety regulations and Property Maintenance Code for occupancy. In addition, each application is subject to review to verify the ADU's eligibility for occupancy and compliance with the regulations in this section. Failure to abate any outstanding violations prior to occupancy can result in a summons.
9. A zoning permit or zoning compliance certificate, as applicable, which confirms that the premises are not being occupied or used in violation of the City's Land Use Regulations and Zoning Ordinance, shall be required.
10. A sworn statement shall be required that there have been no prior revocations or suspensions of this or a similar certificate, in which event a certificate shall not be issued, which denial may be appealed as provided hereinafter.
11. The person offering a dwelling unit as an ADU must be the owner of the dwelling unit. A tenant of a property may not apply for an ADU certificate, nor shall the property or any portion thereof be sub-leased by the tenant or operated as an ADU by the tenant. This ADU regulation shall supersede any conflicting provision in a private lease agreement permitting sub-leasing of the property, or any portion of the property. Violation of this Section will result in enforcement action against the tenant, the ADU owner, and the Responsible Party, and will subject all such parties to the issuance of a Summons and levying of fines and/or penalties.

12. The ADU owner must be current with all tax and sewer charges assessed to the property prior to the issuance of a permit. In the event that any code violations have been issued by the City relating to the ADU, a permit shall not be issued until such time as such violations have been properly abated. The ADU owner must also close any open construction permits for the property prior to the issuance of an ADU permit.
13. All fines or penalties issued by the Municipal Court for the City of Asbury Park for any past code violations relating to the ADU, including penalties for failure to appear in Court, must be satisfied in full prior to the issuance of an ADU permit.

§ 13-1400.6. Issuance of Certificate and Appeal Procedure.

- a. Once an application is submitted, complete with all required information and documentation and fees, the Department of Code Enforcement or their designee, following any necessary investigation for compliance with this Section and applicable Sections of Chapter 30, "Land Development Regulations," shall either issue the ADU certificate, or issue a written denial of the certificate application (with the reasons for such denial being stated therein), within ten (10) business days.
- b. If denied, the applicant shall have ten (10) business days to appeal in writing to the City Manager, by filing the appeal with the City Manager's Office.
- c. Within thirty (30) days thereafter, the City Manager or his designee shall hear and decide the appeal. Any further appeals shall be made to the Superior Court of New Jersey.
- d. A certificate shall only be issued after all outstanding violations have been abated.

§ 13-1400.7. ADU Operational Requirements.

- a. Operation of an ADU shall be in accordance with the requirements set forth herein. Additionally, operation of an ADU shall comply with all requirements set forth in Section 30-75.4 of the City Code and/or other applicable Sections of Chapter 30, "Land Development Regulations."

§ 13-1400.8. Violations and Penalties.

- a. A violation of any provision of the within section may subject the ADU owner, tenant, and/or the Responsible Party or their agents to the penalties set forth in Section 1-5 of the City Code.

BE IT FURTHER ORDAINED, that all other provisions of Chapter 13 of the City Code which are not referenced in this Ordinance shall remain unaffected/unchanged and remain in full force and effect.

BE IT FURTHER ORDAINED, that all parts and provisions of any Ordinance which

are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED, that the provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage and publication in accordance with the law, following the required twenty (20) day period after adoption, as set forth in N.J.S.A. 40:69A-181(b).

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of ORDINANCE NO. 2024-7 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

LISA ESPOSITO
CITY CLERK



**Asbury Park, New Jersey
ORDINANCE NO. 2024-4**

**ORDINANCE OF THE CITY OF ASBURY PARK AMENDING AND
SUPPLEMENTING ARTICLE 13-1300, ENTITLED “SHORT-TERM RENTALS,” OF
PART 2, “RENTAL PROPERTY,” OF CHAPTER 13, “PROPERTY IMPROVEMENT
AND NEIGHBORHOOD PRESERVATION - PROPERTY MAINTENANCE CODE,” OF
“THE CODE OF THE CITY OF ASBURY PARK”**

WHEREAS, the City of Asbury Park (the “City”) previously established Article 13-1300, entitled “Short-Term Rentals,” of Part 2 “Rental Property,” of Chapter 13 “Property Improvement and Neighborhood Preservation - Property Maintenance Code,” of “The Code of the City of Asbury Park” (also referenced as the “City Code”); and

WHEREAS, the Mayor and Council wish to revise Article 13-1300 of the City Code in accordance with the provisions set forth herein.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Mayor and City Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, that Section 8-11, entitled “Rates; Display of Rates Required,” of Chapter 8, “Taxicabs, Liveries and Valet Parking,” of “The Code of the City of Asbury Park” is hereby amended and supplemented as follows (additions are shown with underline; deletions are shown with ~~strikethrough~~):

Chapter 13. Property Improvement and Neighborhood Preservation - Property Maintenance Code

Part 2. RENTAL PROPERTY

Article 13-1300. Short-Term Rentals

§ 13-1300. SHORT-TERM RENTALS.

§ 13-1300.1. Purpose.

The Asbury Park City Council finds and declares that the short-term rental of limited residential dwelling units within the City benefits the local community by affording owners of such units the ability to garner additional income from their real property (also referenced as "property") in order to diminish the financial burden of carrying costs and maintenance expenses related to the property, as well as providing travelers with an alternative option for accommodations in the City, thereby promoting the local travel and tourism industry, and contributing to the economic vitality of the City. Notwithstanding those benefits, the City Council also finds and declares that certain transitory uses of residential property tend to affect the residential character of the

community and, if unregulated, can be injurious to the health, safety and welfare of the community.

The intended purposes of this Section are to: a) balance the rights of the owners of residential dwelling units proposed for short-term rental use and the City's business community affected by the allowance and existence of short-term rentals; b) protect the public health, safety and general welfare of individuals and the community at large; c) provide for an organized and reasonable process for the short-term rental of certain defined classifications of residential dwelling units in the City; d) monitor and provide a reasonable means for the mitigation of impacts created by such transitory uses of residential properties within the City of Asbury Park; e) preserve and protect the long-term housing market stock in the City; f) implement rationally based and reasonably tailored regulations to protect the integrity of the City's residential neighborhoods, and g) ensure that the short-term rental property inventory in the City satisfies basic property maintenance standards, in order to protect the safety of occupants and the citizens of the City.

The Asbury Park City Council has therefore determined that it shall be unlawful for any owner of any property within the geographic bounds of the City of Asbury Park, New Jersey, to rent or operate a short-term rental contrary to the procedures and regulations established in this Section, or applicable State statute.

§ 13-1300.2. Authority.

In accordance with New Jersey law, a municipality may make and enforce within its limits all ordinances and regulations not in conflict with general laws, as it may deem necessary and proper for the good government, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants. The City of Asbury Park hereby adopts the within Ordinance in accordance with said authority.

§ 13-1300.3. Definitions.

As used in this Section, the following terms shall have the meanings indicated below:

HOTEL

Establishments as defined in N.J.A.C. 18:24-3.4, as amended from time to time.

OWNER

shall mean an individual or entity holding title to a property proposed for short-term rental, by way of a legally recorded Deed.

OWNER-OCCUPIED

shall mean the owner of the property resides in the short term rental property (also referenced as "STRP"), or in the principal residential unit with which the STRP is associated on the same lot, and identifies same as his or her principal residence as that term is defined in this Section. For purposes of this Section, if the owner of the property is an entity other than an individual or individuals, then at least one principal or member of the owner entity must reside in the STRP, or in the principal residential unit with

which the STRP is associated on the same lot, and identify same as his or her principal residence as that term is defined in this Section.

PRINCIPAL RESIDENCE

shall mean the address: (1) where at least one of the property owners spends the majority of his or her non-working time, and (2) which is most clearly the center of his or her domestic life, and (3) which is identified on his or her driver's license, ~~voter registration~~ or state identification card as being his or her legal address, and (4) which is shown on the front page of his or her most recent Federal 1040 tax return, and (5) which is recorded with the United States Postal Service as their primary residence. All the above requirements must be met in order for an address to constitute being a principal residence for purposes of this Section.

PROPERTY

shall mean a parcel of real property located within the boundaries of the City of Asbury Park, Monmouth County, New Jersey.

RESPONSIBLE PARTY

shall mean both the short-term rental property owner and a person (property manager) designated by the owner to be called upon and be responsible at all times during the period of a short-term rental and to answer for the maintenance of the property, or the conduct and acts of occupants of the short-term rental property, and, in the case of the property manager, to accept service of legal process on behalf of the owner of the short-term rental property.

SECTION

shall mean Article **13-1300**, Entitled "Short-Term Rentals," as contained within Part 2, "Rental Property," of Chapter XIII, "Property Improvement and Neighborhood Preservation - Property Maintenance Code," of the Code of the City of Asbury Park, New Jersey.

SHORT-TERM RENTAL (also referenced as "STR")

shall mean the accessory use of a dwelling unit for occupancy by someone other than the unit's owner or permanent resident for a period of thirty (30) or less consecutive days, up to a cumulative total period of not to exceed one hundred eighty (180) days in a calendar year, which dwelling unit is regularly used and kept open as such for the lodging of guests, and which is advertised or held out to the public as a place regularly rented to transient occupants, as that term is defined in this Section.

SHORT-TERM RENTAL PROPERTY (also referenced as "STRP")

shall mean a residential dwelling unit as defined in Chapter XIII of the Code of the City of Asbury Park, that is used and/or advertised for rent as a short-term rental by transient occupants as guests, as those terms are defined in this Section. Dwelling units rented to the same occupant for more than thirty (30) continuous days, licensed Bed and Breakfast establishments, licensed rooming or boarding houses, hotels, and motels shall not be considered Short-Term Rental Property.

SHORT-TERM RENTAL PROPERTY AGENT

shall mean any New Jersey licensed real estate agent or other person designated and charged by the owner of a short-term rental property, with the responsibility for making the STR application to the City on behalf of the owner, and fulfilling all of the obligations in connection with completion of the short-term rental property permit application process on behalf of the owner. Such person shall be available for, and responsive to contact on behalf of, the owner, at all times.

TRANSIENT OCCUPANT

shall mean any person or a guest or invitee of such person, who, in exchange for compensation, occupies or is in actual or apparent control or possession of residential property, which is either: (1) registered as a short-term rental property, or (2) satisfies the definition of a short-term rental property, as such term is defined in this Section. It shall be a rebuttable presumption that any person who holds themselves out as being an occupant or guest of an occupant of the short-term rental is a transient occupant.

§ 13-1300.4. Regulations Pertaining to Short-Term Rentals.

- a. It shall be unlawful for any owner of any property within the geographic bounds of the City of Asbury Park, New Jersey, to rent or operate a short-term rental contrary to the procedures and regulations established in this Section or applicable State statute.
- b. Short-term rentals shall be permitted to be conducted in the following classifications of property in the City of Asbury Park:
 1. Condominium units, where the Condominium Association By-Laws or Master Deed permit a short-term rental, and where the owner of the unit legally identifies the address as his or her principal residence;
 2. Individually or collectively owned single-family residences, which one of the owners legally identifies as the address of his or her principal residence, as that term is defined herein;
 3. Up to two separate units within a two-family residential dwelling, where one of the two units is occupied by the owner and identified by the owner as his or her principal residence, as that term is defined herein;
 4. Not more than two separate units in any multifamily residential dwelling, where one other unit in the same dwelling is occupied by the owner and identified by the owner as his or her principal residence, as that term is defined herein; and
 5. Not more than two bedrooms within a single-family residential dwelling unit, where the bedrooms share common kitchen and bathroom facilities with the occupant of the dwelling unit, and the remainder of the single-family dwelling unit is occupied by the owner and identified by the owner as his or her principal residence, as that term is defined herein.

- c. Notwithstanding the provisions of Subsection **b.** above, short-term rentals shall not be permitted in boarding or rooming houses, dormitories, foster homes, adult family care homes, assisted living facilities, community residences for developmentally disabled persons, community shelters for victims of domestic violence, or nursing homes. Further, short term rental of the following properties is prohibited:
1. Condominiums or townhomes, where the Condominium Association By-Laws or Master Deed, or Condominium Rules and Regulations, do not permit such short-term rental of condominium units in the development;
 2. An individually or collectively owned single-family residential dwelling unit, which address none of the owners legally identifies as his or her principal residence;
 3. A unit in a two-family residential dwelling, where the other unit is not occupied by the owner nor legally identified by the owner as his or her principal residence;
 4. Two or more units in a multi-family residential dwelling, and where one of the other units is not occupied by the owner nor legally identified by the owner as his or her principal residence;
 5. A room within a single-family, two-family or multi-family residential dwelling unit, where the room shares common kitchen and bathroom facilities with the occupant(s) of the dwelling unit in which it is located, which occupant(s) is neither the owner of the dwelling unit nor identifies the remainder of the dwelling unit in the single-family, two-family or multi-family residence as his or her principal residence.
 6. Two or more individual rooms within a single-family, two-family or multi-family residential dwelling unit, where the rooms share common kitchen and bathroom facilities with the occupant(s) of the dwelling unit(s) in which they are located, which occupant(s) is neither the owner of the dwelling unit nor identifies the remainder of the dwelling unit in the single-family, two-family or multi-family residence as his or her principal residence.
- d. Notwithstanding the prohibitions set forth in Subsections c1 through c6 above, in the event that a property owner was eligible under, and complied with the regulations of, the prior Summer Rental License Ordinance (which was found at former Section 12-8 of the City Code) during the calendar year 2017, and that owner made application for, registered and received a valid Summer Rental License in 2017 pursuant to the (former) Summer Rental License Ordinance, then that property owner, if intending to apply for a short-term rental permit pursuant to this Section, shall be exempt from the specific requirement set forth above which mandates that the short-term rental property must be the principal residence of the owner applying for a short-term rental permit.

e. The exemption and right specified in Subsection **d.** above, however, shall be limited and restricted only to the owner of the property that received a valid 2017 Summer Rental License, and shall not run with the land to subsequent purchasers, grantees or transferees, unless otherwise stated in Subsection **g** below. This exemption shall extinguish upon the occurrence of any of the following:

1. The owner of the property allowing the expiration of the STR permit, without having made a timely application for renewal of the permit prior to its expiration date; or
2. The revocation of the STR permit for any violation(s) as set forth in this Section; or
3. The sale or transfer of title to the property to any other individual, or entity, whether or not any of the current owner(s) is a principal or member in the grantee entity.

In the event of the occurrence of any of the above events, then the property shall no longer be afforded the benefit of this exemption, and the owner must comply with all of the requirements of this Section, including the principal residence provision, in order to obtain a valid STR permit.

f. The provisions of this Section shall apply to short-term rentals as defined in § **13-1300.3** above. The following do not qualify as a privately-owned residential dwelling unit, as that term is used herein, and therefore do not need to obtain a short-term rental permit pursuant to this Section: any hotel, motel, studio hotel, rooming house, dormitory, public or private club, bed and breakfast inn, convalescent home, rest home, home for aged people, foster home, halfway house, transitional housing facility, or other similar facility operated for the care, treatment, or reintegration into society of human beings; any housing owned or controlled by an educational institution and used exclusively to house students, faculty or other employees with or without their families; any housing operated or used exclusively for religious, charitable or educational purposes; or any housing owned by a governmental agency and used to house its employees or for governmental purposes.

g. A property owner shall be able to transfer a legal short-term rental to family, an estate, etc., upon death and not lose the rights vested as per this section.

§ 13-1300.5. Short-Term Rental Permit, Permit Registration Fee/Application, and Certificate of Occupancy.

a. In addition to any land use requirement(s) set forth by the City of Asbury Park Land Use Regulations, the owner/operator of a short-term rental property shall obtain a short-term rental permit from the City of Asbury Park Department of Property Improvement and Neighborhood Preservation, before renting or advertising for rent any short-term rental.

- b. No person or entity shall operate a STRP, or advertise a residential property for use as a STRP, without the owner/operator of the property first having obtained a STR permit issued by the City of Asbury Park Department of Property Improvement and Neighborhood Preservation. The failure to obtain a valid STR permit prior to advertising the short-term rental property in any print, digital, or internet advertisement or web-based platform, and/or in the MLS or any realtor's property listing shall be a violation of this Section. No STR permit issued under this Section may be transferred or assigned or used by any person or entity, other than the owner to whom it is issued, or at any property location or dwelling unit other than the property for which it is issued.
- c. An owner of property intended to serve as a short-term rental property, as defined herein, or any agent acting on behalf of the owner, shall submit to the City of Asbury Park Department of Property Improvement and Neighborhood Preservation, a short-term rental permit application provided by the City, along with an annual application/registration fee of \$500. Said fee shall be non-refundable, including in the event that the application is denied. The fee shall also constitute the required fee for the rental Certificate of Occupancy application, referenced below.
- d. The short-term rental permit, if granted, shall be valid for a period of one year from the date of issuance.
- e. The owner of a short-term rental property, as defined herein, or any agent acting on behalf of the owner, who intends to rent all of the property, or any permitted part thereof as a short-term rental, shall also make application to the Department of Property Improvement and Neighborhood Preservation, in conjunction with the short-term rental permit application, for the issuance of a rental Certificate of Occupancy for the short-term rental property, on such forms as required by that Department.
- f. A short-term rental permit and rental Certificate of Occupancy shall be renewed on an annual basis, based upon the anniversary of the original permit issuance, by submitting to the Department of Property Improvement and Neighborhood Preservation, a short-term rental permit application and rental Certificate of Occupancy application and a renewal registration fee of \$100. A reinspection fee of \$85 shall apply for each failed reinspection.
- g. The short-term rental permit shall expire automatically when the short-term rental property changes ownership, and a new initial application and first-time registration fee will be required in the event that the new owner intends to use the property as a short-term rental property. A new application and first-time registration fee shall also be required for any short-term rental that had its short term rental permit revoked or suspended.

§ 13-1300.6. Application Process for Short-Term Rental Permit and Inspections.

- a. Applicants for a short-term rental permit shall submit, on an annual basis, an application for a short-term rental permit to the City of Asbury Park Department of Property

Improvement and Neighborhood Preservation. The application shall be furnished, under oath, on a form specified by the City Manager, accompanied by the non-refundable application fee as set forth in § 13-1300.5 above. Such application shall include:

1. The name, address, telephone number and email address of the owner(s) of record of the dwelling unit for which a permit is sought. If such owner is not a natural person, the application must include and identify the names of all partners, officers and/or directors of any such entity, and the personal contact information, including address, ~~and~~ telephone numbers as well as email address for each of them;
2. The address of the unit to be used as a short-term rental;
3. A copy of the driver's license, ~~voter registration~~ or state identification card of the owner of the short-term rental property, confirming, as set forth in this section, that the property is the principal residence, as that term is defined herein, of the owner making application for the STR permit; In addition, the applicant must provide:
 - (a) A copy of applicant's front page of the Federal 1040 tax return where the tax identification number and financial information has been redacted or made illegible (past immediate two years for initial permit applications; the immediate past year for renewals).
 - (b) United States Postal Service address record indicating that the application property is the primary residence where the property owner receives their postal mail.
4. The owner's sworn acknowledgement that they comply with the requirement that the short-term rental property constitutes the owner's principal residence, as defined in § 13-1300.3 above, or that the owner is entitled to an exemption from that requirement as set forth in § 13-1300.4d above;
5. The name, address, telephone number and email address of the short-term rental property agent, which shall constitute his or her 7 day a week, 24- hour a day contact information;
6. The name, address, telephone number and email address of the short-term rental property responsible party, which shall constitute his or her 7 day a week, 24-hour a day contact information;
7. The owner's sworn acknowledgement that he or she has received a copy of this Section, has reviewed it, understands its requirements and certifies, under oath, as to the accuracy of all information provided in the permit application;
8. The number and location of all parking spaces available to the premises, which

shall include the number of legal off-street parking spaces and on-street parking spaces directly adjacent to the premises. The owner shall certify that every effort will be made to avoid and/or mitigate issues with on-street parking in the neighborhood in which the short-term rental is located, resulting from excessive vehicles generated by the short-term rental of the property, in order to avoid a shortage of parking for residents in the surrounding neighborhood;

9. The owner's agreement that all renters of the short-term rental property shall be limited to one (1) vehicle per two occupants in the short-term rental property;
 10. The owner's agreement to use his or her best efforts to assure that use of the premises by all transient occupants will not disrupt the neighborhood, and will not interfere with the rights of neighboring property owners to the quiet enjoyment of their properties; and
 11. Any other information that this Section requires a property owner to provide to the City in connection with an application for a rental certificate of occupancy. The City Manager or ~~his~~ [their](#) designee shall have the authority to obtain additional information from the STRP owner/applicant or amend the permit application to require additional information, as necessary, to achieve the objectives of this Section.
 12. [The owner's agreement to provide upon request full access to their online listing provider to affirm and validate compliance with this Section. Failure to comply with this request may result in suspension or permanent revocation of the STRP.](#)
- b. Every application for a short-term rental permit shall require annual inspections for the STRP's compliance with the City's fire safety regulations and Property Maintenance Code. In addition, each application is subject to review to verify the STRP's eligibility for use as a short-term rental and compliance with the regulations in this section. Failure to abate any outstanding violations prior to occupancy can result in a summons.
 - c. For a condominium short-term rental permit application, a letter of approval by the condominium association must be submitted with the application.
 - d. A zoning permit, which states that the premises are not being occupied or used in violation of the City's Land Use Regulations and Zoning Ordinance, shall be required.
 - e. A sworn statement shall be required that there have been no prior revocations or suspensions of this or a similar license, in which event a license shall not be issued, which denial may be appealed as provided hereinafter.
 - f. Attached to and concurrent with submission of the permit application described in this Section, the owner shall provide:
 1. Proof of the owner's current ownership of the short-term rental unit;

2. Proof of general liability insurance in a minimum amount of \$500,000;
and
 3. Written certifications from the short-term rental property agent and responsible party that they agree to perform all of the respective duties specified in this Section.
- g. The STRP owner/permit holder shall publish the short-term rental permit number issued by the City in every print, digital, or internet advertisement, and/or in the Multiple Listing Service (hereinafter "MLS") or other real estate listing of a real estate agent licensed by the NJ State Real Estate Commission, in which the short-term rental property is advertised for rent on a short term basis.
 - h. Each and every time there is a change of occupancy by transient occupants during the year when the permit is active, the STRP owner, or short-term rental property agent must provide the City with information as to the identity of all transient occupants who will be occupying the STRP, on a form to be made available by the Department of Property Improvement and Neighborhood Preservation or in electronic format on the City website. The intent is that the City shall have basic identifying information of all occupants of the STRP at all times, just as required by the City in conjunction with any standard rental Certificate of Occupancy application, which information shall include the occupant's or occupants' names and ages, and the dates of the commencement and expiration of the term of each short-term rental period of the respective occupant(s).
 - i. In no event shall a short-term rental property be rented to anyone younger than twenty-one (21) years of age. The primary occupant of all short-term rentals executing the agreement between the owner and the occupant must be over the age of twenty-one (21), and must be the party who will actually occupy the property during the term of the short-term rental. The primary occupant may have guests under the age of twenty-one (21) who will share and occupy the property with them. Both the primary occupant executing the short-term rental agreement and the STRP owner shall be responsible for compliance with this provision, and shall both be liable for a violation, where the property is not occupied by at least one adult over the age of twenty-one, during the term of the short term rental;
 - j. The City Manager or their designee may waive irregularities within this Section upon its implementation.

§ 13-1300.7. Issuance of Permit and Appeal Procedure.

- a. Once an application is submitted, complete with all required information and documentation and fees, the Department of Property Improvement and Neighborhood Preservation, following any necessary investigation for compliance with this Section, shall either issue the short-term rental permit and Certificate of Occupancy, or issue a

written denial of the permit application (with the reasons for such denial being stated therein), within ten (10) business days.

- b. If denied, the applicant shall have ten (10) business days to appeal in writing to the City Manager, by filing the appeal with the City Manager's Office.
- c. Within thirty (30) days thereafter, the City Manager or ~~his~~ their designee shall hear and decide the appeal. Any further appeal thereafter shall be made to the Superior Court of New Jersey.
- d. A permit shall only be issued after all outstanding violations have been abated.

§ 13-1300.8. Short-Term Rental Operational Requirements.

- a. All short-term rentals must comply with all applicable rules, regulations and ordinances of the City of Asbury Park and all applicable rules, regulations and statutes of the State of New Jersey, including regulations governing such lodging uses, as applicable. The STRP owner shall ensure that the short-term rental is used in a manner that complies with all applicable laws, rules and regulations pertaining to the use and occupancy of a short term rental.
- b. A dwelling unit shall be limited to a single short-term rental contract at a time.
- c. The owner of a STRP shall not install any advertising or identifying mechanisms, such as signage, including lawn signage, identifying the property for rent as a short-term rental property.
- d. Transient occupants of the STRP shall comply with all ordinances of the City of Asbury Park including, but not limited to those ordinances regulating noise and nuisance conduct. Failure of transient occupants to comply shall subject the transient occupants, the owner of the STRP, the Responsible Party and the Short-Term Rental Agent listed in the short term rental permit application, to the issuance of fines and/or penalties, and the possibility of the revocation or suspension of the STRP permit.
- e. The owner of a STRP shall post the following information in a prominent location within the short term rental:
 - 1. Owner name; if owner is an entity, the name of a principal in the entity, and phone number for the owner (individual);
 - 2. The names and phone numbers for the Responsible Party and the Short-Term Rental Agent (as those terms are defined in this Section);
 - 3. The phone numbers for the Asbury Park Police Department, the Asbury Park Fire Department, the City of Asbury Park Department of Code Enforcement and the City of Asbury Park Department of Property Improvement and Neighborhood

Preservation;

4. The maximum number of parking spaces available on site;
 5. Trash and recycling pick-up day, and all applicable rules and regulations regarding trash disposal and recycling;
 6. A copy of the City of Asbury Park Animal House Ordinance and this Section; and
 7. Notification that a guest, Transient Occupant, the Short-Term Rental Property Agent, the Responsible Party or STRP owner may be cited or fined by the City of Asbury Park Police Department or the City of Asbury Park Department of Property Improvement and Neighborhood Preservation, for violations of, and in accordance with any applicable Ordinance(s) of the City of Asbury Park;
- f. In the event any complaints are received by the Asbury Park Police Department or the Department of Property Improvement and Neighborhood Preservation regarding the short-term rental and/or the Transient Occupants in the STRP, and the owner of the STRP is unreachable or unresponsive, both the Responsible Party and the Short-Term Rental Agent listed in the short-term rental permit application shall have the responsibility to take any action required to properly resolve such complaints, and shall be authorized by the STRP owner to do so.
 - g. While a STRP is rented, the owner, the Short-Term Rental Agent, or the Responsible Party shall be available twenty-four hours per day, seven days per week for the purpose of responding within two (2) hours to complaints regarding the condition of the STRP premises, maintenance of the STRP premises, operation of the STRP, or conduct of the guests at the STRP, or nuisance complaints from the Asbury Park Police Department or neighbors, arising by virtue of the short-term rental of the property.
 - h. If the STRP is the subject of two (2) or more substantiated civil and/or criminal complaints, the City Manager or ~~his~~ their designee may revoke the short-term rental permit issued for the property, in which case, the STRP may not be the subject of a new STRP permit application for one (1) year following the date of revocation of the permit.
 - i. Failure to make application for, and to obtain the issuance of, a short-term rental permit prior to advertising the STRP in print publications or newspapers, on any internet-based booking platforms, or online, and/or in the MLS or other real estate listing of a real estate agent licensed by the NJ State Real Estate Commission, shall be equivalent to operation of the STRP without a permit, and shall constitute a violation of this Code, and will result in enforcement action and the issuance of a Summons, and shall subject the STRP owner, the Short-Term Rental Agent, and the Responsible Party to issuance of fines and/or penalties.
 - j. The person offering a dwelling unit for short-term rental use must be the owner of the dwelling unit. A tenant of a property may not apply for a short-term rental permit, nor

shall the property or any portion thereof be sub-leased by the tenant on a short-term basis, or operated as a STRP by the tenant. This STRP regulation shall supersede any conflicting provision in a private lease agreement permitting sub-leasing of the property, or any portion of the property. Violation of this Section will result in enforcement action against the tenant, the STRP owner, the Short Term Rental Agent, and the Responsible Party, and will subject all such parties to the issuance of a Summons and levying of fines and/or penalties.

- k. In the event that the City receives three (3) substantiated complaints concerning excessive vehicles belonging to the transient occupants of a STRP, the short-term rental permit for the property is subject to suspension or revocation by the City Manager or ~~his~~ their designee. Short-term rental permit holders shall not operate under the terms of this Section during a period of suspension or revocation until such time as the period of suspension or revocation has ended, and the STRP owner is formally notified that they may resume operation. Any appeal of the City Manager's determination to suspend or revoke a short-term rental permit shall be made to the Superior Court of New Jersey.
- l. The STRP owner must be current with all tax and sewer charges assessed to the property prior to the issuance of a short-term rental permit. In the event that any code violations have been issued by the City relating to the STRP, a short-term rental permit shall not be issued until such time as such violations have been properly abated. The STRP owner must also close any open construction permits for the property prior to the issuance of a short-term rental permit.
- m. All fines or penalties issued by the Municipal Court for the City of Asbury Park for any past code violations relating to the STRP, including penalties for failure to appear in Court, must be satisfied in full prior to the issuance of a short-term rental permit.

§ 13-1300.9. Violations and Penalties.

- a. A violation of any provision of the within section may subject the STRP owner, transient occupant(s), the short-term property rental agent, and the responsible party or their agents to fines assessed by the Court up to \$2,000 per violation, per day that the violation exists.
- b. Any ordinances or parts thereof inconsistent herewith shall be amended and supplemented to conform to the provisions contained herein.
- c. If any part of this section is declared unconstitutional or illegal by any court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- d. This section shall take effect upon final passage and publication in accordance with the laws of the State of New Jersey, following the required twenty-day period after adoption, as set forth in N.J.S.A. 40:69A-181(b).

BE IT FURTHER ORDAINED, that all other provisions of Chapter 8 of the City Code which are not referenced in this Ordinance shall remain unaffected/unchanged and remain in full

force and effect.

BE IT FURTHER ORDAINED, that all parts and provisions of any Ordinance which are inconsistent with the provisions of this Ordinance shall be repealed to the extent of such inconsistency.

BE IT FURTHER ORDAINED, that the provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon final passage and publication in accordance with the law, following the required twenty (20) day period after adoption, as set forth in N.J.S.A. 40:69A-181(b).

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of ORDINANCE NO. 2024-4 which was finally adopted by the City Council at a meeting held on the 13th day of March, 2024

LISA ESPOSITO
CITY CLERK



Minutes
Meeting of the Municipal Council
Wednesday, March 13, 2024
REGULAR MEETING

Executive Session - 4:00 p.m.

2024-148 Resolution Authorizing a meeting which excludes the public

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

Workshop Session - 6:00 p.m.

Call to Order/Roll Call

Attendee Name	Title	Status	Arrived
Angela Ahbez-Anderson	Councilmember	Present	
Eileen Chapman	Councilmember	Present	
Yvonne Clayton	Councilmember	Present	
Amy Quinn	Deputy Mayor	Present	
John Moor	Mayor	Present	
Lillian Nazzaro	City Manager	Present	
Frederick Raffetto	City Attorney	Present	
Lisa Esposito	City Clerk	Present	

called the meeting to order at 6:00 PM.

Silent Prayer/Moment of Reflection

Salute to the Flag

Announcement - Open Public Meetings Act

SPECIAL EVENT APPLICATIONS:

Director of Recreation, Leesha Floyd presented special events applications to Mayor and Council.

ITEMS TO BE PRESENTED:

Matters from City Council

Mayor Moor and Deputy Mayor Quinn presented checks on behalf of Joey Pollatto and the Asbury Park Fishing Club to the following: Asbury Park Little League, Asbury Park Boys & Girls Club, Big Brothers Big Sisters of Monmouth County, Fulfill Food Bank, Asbury Park Boardwalk Cat Rescue, Asbury Park Recreation, and Community Karma.

Council member Ahbez-Anderson had no matters at this time.

Council member Chapman stated, on March 21st from 10:00 AM to 11:00 AM we are hosting a Coffee with a Councilperson and this one will be at the Social Services Office at 801 Springwood Avenue at the transportation center. I just want to remind everybody else too there's a Deal Lake Cleanup this Saturday at 9:00 AM at the boat ramp at Waterworks Park, 7th and Main Street. Hope to see you there.

Council member had no matters at this time.

Deputy Mayor Quinn had no matters at this time.

Mayor Moor had no matters at this time.

Matters from City Manager

City Manager, Lillian Nazzaro had no matters at this time.

Matters from City Attorney

City Attorney, Frederick Raffetto had no matters at this time.

PUBLIC PARTICIPATION

A motion was made by Council member Ahbez-Anderson and seconded by Council member Chapman to open the meeting to the public. All were in favor. The following members of the public spoke: Michael Sodano made a comment about 1201 Memorial Drive Redevelopment Plan; Matt Daniels, Andrea, Allie, Josh, Grupa Desputa, Doris Flynn, Sarah Green, Emily, Ash, Jaqueline Laird, Alexandra, Aaron, Michael Green, Dan Rosett, Mark, Ashley Gepetti, Danielle Ocholla, Lauren Microft, Juno Schneider, Lisa Karasik, Leland Camberland, Gabriela Green, Tom Duggan, Jess McCarthy, Rabbi Abel Shapiro, Sha Chu, Lee Dim, Cali Gabriotti, Erin Williams, Luna Villegas, Allie Wilson, Matthew Sigman, Hannah, and Trixie all made comments about Gaza and Palestine; Gloria Paretti made a comment about property taxes; Felicia Simmons made a comment about the West Side Community Center; Gabriella Cuccinotta made a comment regarding the Waterfront Redevelopment Area and property taxes; Grace Rotundo made a comment about Gaza and Palestine, AirBnb, Short Term rentals, and police vehicles; Rita Marano made a comment about Carol Torre; and Regine Flimlin made a comment about showers on the beach and tax increases, M made a comment about property taxes.

A motion to close the meeting to the public was made by Deputy Mayor Quinn and seconded by Council member Chapman. All were in favor.

MINUTES

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

1. Municipal Council- Executive Meeting February 28, 2024 5:00 PM
2. Municipal Council - Regular Meeting - Feb 28, 2024 6:00 PM
3. Municipal Council- Executive Meeting March 5, 2024 12:00 PM
4. Municipal Council - Special Meeting - Mar 5, 2024 12:00 PM

CONSENT AGENDA RESOLUTIONS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-149 Resolution Approving Special Event Applications

2024-150 Resolution Authorizing the Transfer of Appropriation Reserves in the Fiscal Year 2023 Budget

2024-151 Resolution Amending Temporary Budget Appropriations for 2024 Budget

2024-157 Resolution Authorizing Appointments to Code Enforcement/Quality of Life Committee

2024-158 Resolution Authorizing an Appointment to the Housing Authority

INDIVIDUAL RESOLUTIONS

2024-152 Resolution Approving Payment of Bills

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-153 Resolution Authorizing the Inspection of an Influent Pump at the Wastewater Treatment Plant

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Angela Ahbez-Anderson, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-154 Resolution Authorizing the Annual Renewal of Vector Scheduling Software for the Fire Department.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-155 Resolution of The City Of Asbury Park Releasing The Performance Bond For 545 Lake Avenue (Block 3105 Lot 4.01)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-156 Resolution of Support of a Grant Award Extension from the New Jersey Department of Transportation for the Asbury Avenue Bikeways Project

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Angela Ahbez-Anderson, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-159 Resolution Authorizing the Purchase of Two New Kubotas with Hopper for the Beach Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-160 Resolution Authorizing Payment to Air System Maintenance for Additional Work Needed to the Chilled Water Pumps at the Municipal Building

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Angela Ahbez-Anderson, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-161 Resolution Authorizing an Annual HVAC Preventative Maintenance Agreement with Air System Maintenance

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

ORDINANCES

Introduction

2024-5 2024 Cap Rate Ordinance

RESULT:	INTRODUCED [UNANIMOUS]
	Next: 4/10/2024 6:00 PM
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-6 Ordinance Of The City Of Asbury Park Amending And Supplementing Chapter XXX, Entitled “Land Development Regulations,” Of The “Code Of The City Of Asbury Park,” As Well As The Redevelopment Plans For The Scattered Site, S.T.A.R.S. And Washington Avenue Redevelopment Areas, Regarding Accessory Dwelling Units.

RESULT:	INTRODUCED [UNANIMOUS]
	Next: 3/27/2024 6:00 PM
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-7 Ordinance Of The City Of Asbury Park Amending And Supplementing Chapter XIII, Entitled “Property Improvement And Neighborhood Preservation - Property Maintenance Code,” Of The “Code Of The City Of Asbury Park,” In Order To Establish A New Section Thereof, Entitled “Accessory Dwelling Units (ADUs)”.

RESULT:	INTRODUCED [UNANIMOUS]
	Next: 3/27/2024 6:00 PM
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

Second Reading/Public Hearing

2024-4 Ordinance Of The City Of Asbury Park Amending And Supplementing Article 13-1300, Entitled “Short-Term Rentals,” Of Part 2, “Rental Property,” Of Chapter 13, “Property Improvement And Neighborhood Preservation - Property Maintenance Code,” Of “The Code Of The City Of Asbury Park”

A motion to open 2024-4 to the public was made by Council member Ahbez-Anderson and seconded by Council member Chapman. All were favor. The following members of the public spoke: Felicia Simmons.

A motion to close 2024-4 to the public was made by Council member Chapman and seconded by Deputy Mayor Quinn. All were in favor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

ADJOURNMENT

The meeting was adjourned at

A motion to close the meeting was made by Council member Ahbez-Anderson and seconded Council member Chapman. Meeting adjourned at 8:41 PM.

Respectfully submitted by:

Lisa Esposito, City Clerk