



Agenda

Meeting of the Municipal Council
Wednesday, September 9, 2020
REGULAR MEETING 6:00 PM

To Join the Zoom Meeting

Dial: +1 929 205 6099

+1 312 626 6799

+1 301 715 8592

Meeting ID: 982 8532 0620

Optional: View Presentation Slides

<https://zoom.us/j/98285320620>

Dial *9 to be 'Raise Hand' to speak
(*6 is only used to unmute)

I. Executive Session - 4:00 p.m.

2020-241 Resolution Authorizing a meeting which excludes the public

A. Contract Negotiations

1. Amendments to Waterfront Redevelopment Agreement (WRA) and Infrastructure Component Agreement-iStar Financial.
2. Potential sale of 2-4 Borden Avenue

B. Attorney-Client Privilege

II. Workshop Session - 6:00 p.m.

1. Call to Order/Roll Call
3. Silent Prayer/Moment of Reflection
4. Salute to the Flag
5. Announcement - Open Public Meetings Act

As to comply with the "Open Public Meetings Act," Chapter 231, P.L. 1975, adequate Notice of this meeting has been provided in the following manner: The Annual Notice was forwarded to the Asbury Park Press, The Coaster and The Star Ledger on January 7, 2020, and posted on the bulletin board the same date. All notices are on file with the City Clerk.

Special Events Application

Proclamation:

1. Recognizing September as Hunger Action Month

Items to be Presented by: David Kaplan, Registered Municipal Account

2. Report of 2019 Municipal Audit

Establishing an Equity Committee

Matters from City Council

Matters from City Manager

Matters from City Attorney

III. Regular Meeting

A. Public Participation

B. Minutes

- Municipal Council-Executive Meeting Aug 12, 5:00 PM
- Municipal Council - Regular Meeting - Aug 12, 2020 6:00 PM

C. Consent Agenda Resolutions

All matters listed on the Consent Agenda are presented collectively to the City Council, and will be considered for approval with one vote. These matters are considered to be routine in nature, and there will be no individual discussion of these items. If discussion is desired by one or more Council member(s) as to any particular item(s), then said item(s) shall be removed from the Consent Agenda and considered separately.

2020-242 Resolution Approving Special Event Applications

2020-243 Resolution Approving Special Event Applications-August

2020-244 Resolution to Transfer Tax Payment from Block 2608 Lot 2

2020-245 Resolution to Transfer Tax Payment from Block 3707 Lot 2.04 to Block 3707 Lot 2.03

2020-246 Resolution to Waive Interest for Tax & Sewer Payments on Block 2402 Lot 9

2020-247 Resolution to Waive Interest for Tax & Sewer Payments on Block 301 Lot 10

2020-248 Resolution to Waive Interest for Tax & Sewer Payments on Block 2202 Lot 16

2020-249 Resolution Authorizing Cancellation of Tax Sale Certificate #16-00089 due to Erroneous Sewer Billing Block 1103 Lot 1

2020-250 Resolution to Credit Sewer Account Relating to Block 2404, Lot 4.02 (621 Lake Avenue) due to Billing Error

D. Individual Resolutions

2020-251 Resolution Approving Payment of Bills

2020-252 Resolution Accepting the 2019 Municipal Audit

2020-253 Resolution Adopting a Corrective Action Plan in Response to the Recommendations Contained in the 2019 Report of Audit

- 2020-254 Resolution Amending Resolution No. 2020-152, So As To Extend The 2020 Beach Season Through September
- 2020-255 Resolution Authorizing Emergency Fiber Repairs for the Police Department
- 2020-256 Resolution Authorizing the Purchase of Verizon Intelligent Lighting along the Boardwalk
- 2020-257 Resolution Authorizing the Purchase of Personal Protective and Sanitizing Equipment (PPE) With Community Development
- 2020-258 Resolution Authorizing the Purchase of Personal Protection Turnout Gear for the Fire Department
- 2020-259 Resolution Authorizing the Purchase of a Mobile Surveillance Trailer for the Police Department
- 2020-260 Resolution Authorizing the Emergency Replacement of the PLC Controllers at the Waste Water Treatment Plant
- 2020-261 Resolution Awarding a Contract for an Affordable Housing Administrative Agent
- 2020-262 Awarding of a Contract to Millennium Communications Group for the Wastewater Treatment Plant to Tie Into the Existing City Fiber Network
- 2020-263 Awarding of a Contract to Millennium Communications Group for the Change Out of Wireless to Fiber Links at the Convention Center
- 2020-264 Resolution Authorizing the Extension for Emergency Medical Services Billing
- 2020-265 Awarding of a Contract to Millennium Communications Group for the North Boardwalk Cameras
- 2020-266 Resolution Authorizing an Annual Service Agreement for Power DMS for the Police Department
- 2020-267 Resolution Authorizing The Submission of a Grant Application to The Monmouth County Open Space Grants Program for Improvements to Sunset Lake Park
- 2020-268 Resolution Authorizing the Disposition of Surplus Property
- 2020-269 Resolution of The Mayor and City Council of The City of Asbury Park Designating Veterans Relocation Project LLC as Redeveloper of The Parcel Known as Block 903, Lot 9 In the City of Asbury Park, Monmouth County, New Jersey Commonly Known As 45 Borden Avenue, In the Springwood Avenue Redevelopment Area and Approving an Escrow Agreement and Redeveloper Agreement by And Between the City and Veterans Relocation Project LLC
- 2020-270 Resolution Approving 2020-2021 Liquor License Renewals
- 2020-271 A Resolution Approving the Renewal of Hotel Liquor License No. 1303-36-069-001, which is held by 210 5th Ave. Venture Urban Renewal, LLC, D/B/A The Asbury Hotel, for the 2020-2021 License Term

- 2020-272 A Resolution Approving a Liquor License with Special Conditions for Porta at Asbury Park, LLC d/b/a Porta for the 2020-2021 Licensing Year
- 2020-273 A Resolution Approving a Liquor License with Special Conditions for Bond Street Bar & Grill, LLC (d/b/a Bond Street Bar and Grill, Capitoline and Loteria) for the 2020-2021 Licensing Year
- 2020-274 Resolution Establishing An Ad Hoc Advisory Committee to Be Known as the “Equity Committee” To Review

E. Ordinances

1. Introduction

2. Second Reading/Public Hearing

- 2020-22 An Ordinance Adopting Amendments to The Strategic Area Rebuilding Spirit (S.T.A.R.S.) Redevelopment Plan
- 2020-23 Bond Ordinance Amending and Supplementing Bond Ordinance Number 3038 (Which Provides for Improvements to The Sewer Plant) Heretofore Finally Adopted by The City Council of The City of Asbury Park, In the County of Monmouth, State Of New Jersey, On January 16, 2013, To Increase the Appropriation By \$500,000 And to Increase the Authorization of Bonds or Notes By \$476,190
- 2020-24 Bond Ordinance Providing for Improvements to Bond Street (A Transportation Utility Improvement), By and In the City of Asbury Park, In the County of Monmouth, State Of New Jersey; Appropriating \$2,600,000 Therefor (Including A Grant Expected to Be Received from The New Jersey Department of Transportation) And Authorizing the Issuance Of \$2,600,000 Bonds or Notes of The City to Finance the Cost Thereof

F. Adjournment

**RESOLUTION NO. 2020-241****RESOLUTION AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

BE IT RESOLVED by the Mayor and Council of the City of Asbury Park that this body will hold a meeting on September 9, 2020 at 6:00 PM in the Council Chambers located at 1 Municipal Plaza, Asbury Park, New Jersey, that will be limited only to consideration of an items or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed are as follows:

A. Contract Negotiations:

1. Amendments to Waterfront Redevelopment Agreement (WRA) and Infrastructure Component Agreement-iStar Financial.
2. Potential sale of 2-4 Borden Avenue (Block: 801, Lot 18)

B. Attorney Client Privilege:

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with section 8 and 4a of the Open Public Meetings Act.

MELODY HARTSGROVE
CITY CLERK



Minutes
Meeting of the Municipal Council
Wednesday, August 12, 2020
REGULAR MEETING

Executive Session - 5:00 p.m.

2020-223 Resolution Authorizing a meeting which excludes the public

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

Workshop Session - 6:00 p.m.

1. Call to Order/Roll Call

Attendee Name	Title	Status	Arrived
Eileen Chapman	Councilmember	Remote	
Yvonne Clayton	Councilmember	Remote	
Jesse Kendle	Councilmember	Remote	
Amy Quinn	Deputy Mayor	Remote	
John Moor	Mayor	Remote	
Melody Hartsgrove	City Clerk	Remote	
Donna Vieiro	City Manager	Remote	
Frederick Raffetto	City Attorney	Remote	

City Clerk Melody Hartsgrove called the meeting to order at 6:00 PM.

2. Silent Prayer/Moment of Reflection

3. Salute to the Flag

4. Announcement - Open Public Meetings Act

SPECIAL EVENT APPLICATIONS

Director of Recreation, Leesha Floyd presented special events applications to the Mayor and Council.

Minutes Acceptance: Minutes of Aug 12, 2020 6:00 PM (Minutes)

MATTERS FROM CITY COUNCIL

Council member Chapman stated, we still have one free COVID test on Friday August 14th at the Transportation Center. The City will be giving out school supplies to students K-12 on August 22nd from 10AM-1PM.

Council member Clayton stated, the Census is very important for everyone to complete.

Council member Kendle stated, the Baptist church is giving out fruits and vegetables tomorrow at 10:30AM. Thank you to the Asbury Park Police Department for helping to give out fruits and vegetables. The virus is not over yet, please wear a mask.

Deputy Mayor Quinn stated, there is free asymptomatic COVID testing still available and we hope to get the County to extend the free testing in Asbury.

Mayor Moor stated, please wear a mask when out in public.

MATTERS FROM CITY MANAGER

City Manager, Donna Viero stated, Lisa Esposito has been promoted to Deputy City Clerk, Taweshia Gates has been appointed as Fire Marshall, and we have a new Deputy Tax Collector, Patty Martuscelli.

MATTERS FROM CITY ATTORNEY

City Attorney, Frederick Raffetto had no matters at this time.

ITEMS TO BE PRESENTED BY: MICHELE ALONSO, DIRETOR OF PLANNING & ZONING

Director of Planning and Redevelopment, Michele Alonso presented a plan for Renewable Government Energy Aggregation with the Mayor and Council.

1. Presentation by Michele Alonso, AICP, PP, Director of Planning and Redevelopment on Renewable Government Energy Aggregation (R-GEA)

PUBLIC PARTICIPATION

A motion was made by Council member Kendle and seconded by Council member Chapman to open the meeting to the public. All were in favor. The following members of the public spoke: Rita Morano, Maureen Nevin, Claudia Daniels-Morgan, Davisha Pratt, Steven Cornes, Sheree Sanders-Jones, Pam Lamberton, Kerry Butch and Matt Smith.

A motion to close the meeting to the public was made by Council member Kendle and seconded by Deputy Mayor Quinn. All were in favor.

MINUTES

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	John Moor, Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

1. Municipal Council-Executive Meeting-July 22, 5:00 PM
2. Municipal Council - Regular Meeting - Jul 22, 2020 6:00 PM **Accepted**

CONSENT AGENDA RESOLUTIONS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

- 2020-224 Resolution Approving Special Event Applications
- 2020-225 Resolution to Credit Sewer Account 2603-11 806 Bond Street
- 2020-226 Resolution to Credit Sewer Account 2705-4 610 Second Avenue
- 2020-227 Resolution to Credit Sewer Account 1803-26 907 New Street

INDIVIDUAL RESOLUTIONS

- 2020-228 Resolution Approving Payment of Bills

RESULT:	ADOPTED [4 TO 1]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Eileen Chapman, Yvonne Clayton, Jesse Kendle, Amy Quinn
NAYS:	John Moor

- 2020-229 Resolution of the City of Asbury Park, County of Monmouth, State of New Jersey
Providing for the Insertion of Special Items of Revenue in the 2020 Budget of the City of
Asbury Park Pursuant to N.J.S.A. 40A:4-87 (Chapter 159) - Justice Assistance Grant

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

- 2020-230 Emergency Contract for the Continued Purchase of Personal Protective Equipment and
Supplies as Needed following CDC Guidelines

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-231 Resolution Authorizing an Increase to the Bid Threshold

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Jesse Kendle, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-232 Resolution Amending Contract with A+ Technology for Additional Parts Needed for the Access Control Security System Via Change Order 1

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Jesse Kendle, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-233 Designating Red Bank to Serve as Lead Municipal Agency as Part of The Sustainable Monmouth Alliance Energy Aggregation Program

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-234 Resolution Amending Contract with IEC for the Emergency Cleaning of the RBC's Via Change Order Number 1

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-235 Resolution to Refund Sewer Account Relating to Block 2404, Lot 10

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-236 A Resolution of The City of Asbury Park Releasing The Performance Bond for Parking Lot Development Located at 1500 Sewall and 1201 Monroe Avenues (Block 1503, Lots 7 & 8) And Accepting Maintenance Guarantee

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	John Moor, Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-237 A Resolution Referring to the Planning Board Certain Proposed Amendments to The Land Development Regulations of The City of Asbury Park (Chapter XXX of the City Code) To Amend Sections 30-15 (“Definitions”); 30-61 (“Signs”); and various

subsections of 30-56 (“DESIGN STANDARDS—GENERAL”) pertaining to Lighting, Landscaping and Fences

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-238 Resolution Authorizing Referral to The Planning Board a Proposed Revised Official Zoning Map.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-239 A Resolution Referring to the Planning Board Certain Proposed Amendments to The Land Development Regulations of The City of Asbury Park (Chapter XXX of the City Code) To Amend Sections 30-15 (“Definitions”); 30-66 (“Zone Districts”); 30-67 (“Schedule of Zone District Area, Yard and Building Requirements”); 30-68 (“Supplementary Zone District Regulations”); 30-71 (“Use Regulations-Nonresidential Districts”) 30-73 (“Supplemental Use Regulations”); 30-75 (“Accessory Uses and Structures”); and 30-76 (“Regulations Governing Conditional Use”);

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-240 Resolution of The City of Asbury Park, In the County of Monmouth, State Of New Jersey, Authorizing A \$23,810 Emergency Appropriation Pursuant to N.J.S.A. 40a:4-48 To Fund A Down Payment for A Bond Ordinance Authorizing the Undertaking of Improvements to The Sewer/Wastewater Treatment Plant, Including, But Not Limited To, The Replacement of Rotating Biological Contactors (Below 3%)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

ORDINANCES

Introduction

2020-22 An Ordinance Adopting Amendments to The Strategic Area Rebuilding Spirit (S.T.A.R.S.) Redevelopment Plan

RESULT:	INTRODUCED [UNANIMOUS]
	Next: 9/9/2020 6:00 PM
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-23 Bond Ordinance Amending and Supplementing Bond Ordinance Number 3038 (Which Provides for Improvements to The Sewer Plant) Heretofore Finally Adopted by The City Council of The City of Asbury Park, In the County of Monmouth, State Of New Jersey, On January 16, 2013, To Increase the Appropriation By \$500,000 And to Increase the Authorization of Bonds or Notes By \$476,190

RESULT:	INTRODUCED [UNANIMOUS]
	Next: 9/9/2020 6:00 PM
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-24 Bond Ordinance Providing for Improvements to Bond Street (A Transportation Utility Improvement), By and In the City of Asbury Park, In the County of Monmouth, State Of New Jersey; Appropriating \$2,600,000 Therefor (Including A Grant Expected to Be Received from The New Jersey Department of Transportation) And Authorizing the Issuance Of \$2,600,000 Bonds or Notes of The City to Finance the Cost Thereof

RESULT:	INTRODUCED [UNANIMOUS]
	Next: 9/9/2020 6:00 PM
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

ADJOURNMENT

The meeting was adjourned at 7:09 PM

A motion to close the meeting was made by Deputy Mayor Quinn and seconded by Council Member Kendle. All were in favor.

Meeting was adjourned at 7:09 PM

Respectfully submitted by:

Melody Hartsgrove, Deputy City Clerk

Minutes Acceptance: Minutes of Aug 12, 2020 6:00 PM (Minutes)



RESOLUTION NO. 2020-242

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPROVING SPECIAL EVENT APPLICATIONS

WHEREAS, at work session meeting of the Mayor and Council held on September 9, 2020 the following Special Events Applications were presented for approval by the Director of Recreation:

1. Clean Ocean Action Beach Sweeps
2. 2020 Police Unity Tour Chapter 10-opening ceremony
3. NJ AIDS Walk
4. AP Technical Academy of Dance Recital
5. Private Wedding Reception- 9/13
6. Private Wedding Reception- 10/16
7. Worship Service
8. Georgie's End of Summer Block Party
9. Weddings:
 - 9/19
 - 9/25

WHEREAS, the Mayor and Council have determined to approve said applications, so long as all requirements of the City's "Special Events" Ordinance (Section 4-10 of the City Code) have been satisfied by the respective applicants, as well as any other requirements imposed by the City's Police Department and/or Special events Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, that all the above referenced Special Events Applications are hereby approved, so long as all requirements of the City's "Special Events" Ordinance (Section 4-10 of the City Code) have been satisfied by the respective applicants, as well as any other requirements imposed by the City's Police Department and/or Special events Committee.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-242 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
CITY CLERK



SPECIAL EVENTS PERMIT APPLICATION

Date Received: _____ APP. # _____

Please complete the following information as required by city Ordinance No 2016-55 "General Licensing: 4-10.4." All applications are to be received by the Asbury Park Office of Special Events (1 Municipal Plaza Asbury Park, NJ 07712) no less than 45 Days prior to the event for which permit is being requested. All application fees are non refundable and must be submitted with this application. Contact Leesha Floyd at 732.502.5759 or Leesha.floyd@cityofasburypark.com for additional information. Fax number is 732.775.1483

NAME OF EVENT: _____ Clean Ocean Action Beach Sweeps _____

DATE(S): _____ 10/24/2020 _____ Rain Date: _____ N/A _____

HOURS OF EVENT: From _____ 9:00 am _____ To: _____ 12:30 pm _____

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

_____ Beaches and boardwalk at Convention Hall and First Ave _____

Name of Applicant/Organization: _____ Clean Ocean Action _____

Address: _____ 49 Avenel Blvd, Long Branch, NJ 07740 _____

Contact: _____ Alison Jones _____ Phone: _____ 732-872-0111 _____

Fax: _____ Email: _____ AJones@CleanOceanAction.org _____

Non-Profit? Yes _____ X _____ No _____ Tax Exempt ID Number: _____ 22-289-7204 _____

If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: Volunteer Beach Captains will lead beach cleanup at each location. Beach Captains will set up tables to distribute cleanup supplies to volunteers. Volunteers will remove litter from the beach while recording the type and amount of litter collected. Litter will be sorted into trash and recyclables and piled in a designated area for pickup by DPW.

On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, banners restroom facilities and electrical equipment. NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.

OVER

City of Asbury Park Special Events Application

Page Two

WILL APPLICANT REQUIRE A LIQUOR SOCIAL EVENT OR CATERING PERMITYes _____ No X If yes, please explain _____NUMBER OF PEOPLE ANTICIPATED TO ATTEND: 100-200ADMISSION CHARGE? YES _____ NO X IF YES, HOW MUCH _____VENDOR CHARGE? YES _____ NO X IF YES, HOW MUCH _____WILL YOU REQUIRE A STREET CLOSING? YES _____ NO X Please Give Details: _____

PROVIDE COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY, TRAFFIC CONTROL, CLEAN UP, SEPARATION OF RECYCLABLE MATERIAL AND DISPOAL OF TRASH AND DEBRIS: Volunteers will be instructed on how to separate trash and recyclables and will be provided separate bags for disposal. COA will coordinate with Public Works to ensure debris is properly disposed of at the conclusion of the event.

DESCRIBE ALL CITY RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT: Trash and recycling pickup at the end of the event by Public Works.

NOTE: There will be charges for all city services provided. Refer to the attached fee schedule.

*All vendors using tents and/or various cooking devices are required to obtain a vendor's permit from the Asbury Park Bureau of Fire Prevention.

*Asbury Park requires liability insurance. The amount of liability coverage depends upon the size and nature of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park must be named on the insurance policy as an "additional insured." All insurance policies are to be provided to the Special Events Office not less than 10 days prior to the date of the event.

*All estimated fees and/or costs the City of Asbury Park may incur as a result of the City issuing a special event's permit to stage this event must be paid in advance by certified or cashier's check, not less than 10 business days in advance of the event date.

*If the event insurance policy and all fees are not submitted to the City 10 days prior to the event, the City reserves the right to cancel the event.

Alison Jones

Signature of Applicant

8/18/2020

Date

Alison Jones

Print Name of Applicant

For Special Events Office Use only:

Total Fees Calculated to be paid by Applicant \$ _____ Total Fees Collected \$ _____

SPECIAL EVENTS PERMIT APPLICATION



Date Received: _____ APP. # _____

Please complete the following information as required by city Ordinance No 2016-55 "General Licensing: 4-10.4." All applications are to be received by the Asbury Park Office of Special Events (1 Municipal Plaza Asbury Park, NJ 07712) no less than 45 Days prior to the event for which permit is being requested. All application fees are non refundable and must be submitted with this application. Contact Leesha Floyd at 732.502.5759 or Leesha.floyd@cityofasburypark.com for additional information. Fax number is 732.775.1483

NAME OF EVENT: 2020 Police Unity Tour Chapter 10 Opening Ceremony

DATE(S): ~~May 9, 2020~~ *Sept 27, 2020* **Rain Date:** This is a rain or shine event. Severe weather would cause a Cancellation of this ceremony

HOURS OF EVENT: From 0700hrs to 1000hrs

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

Sunset Memorial Park on 5th Avenue between Grand Avenue and Webb Street by the flagpole.
The Park Between Webb and Kinglsey Street for overflow parking if needed

Name of Applicant/Organization: Police Unity Tour Chapter 10

Address: PO Box 707, Point Pleasant, NJ 08742

Contact: Nicholas Szymanski **Phone:** 732 794-2956

Fax: _____ **Email:** info@policeunitytourchapter10.com

Non-Profit? Yes ☒ No ☐ **Tax Exempt ID Number:** Fed Tax ID #80-0940011

If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: This will be the opening ceremony of the 2020 Police Unity Tour. This is a 4 day bicycle ride from NJ to Washington DC to honor our fallen police officers. We will be honoring Detective April Bird from the Asbury Park Police Department along with Officers from California, Michigan, Maine and other states. Our bicyclists will enter Asbury park on Sunset Ave from Ocean Township to Grand Ave, cross over the bridge to 5th avenue and stop between Grand Ave and Webb St on 5th Avenue. The ceremony will take place at the flagpole. Support vehicles will park on Webb St and Sunset Ave. Once the ceremony concludes, the bicyclist and police motors will travel down 5th Ave to Ocean Ave and head south to Cookman Ave to Lake Ave to Emory St back to Cookman Ave and a left onto Rt 71 heading south. www.policeunitytourchapter10.com

Attachment: cm 826 (2020-242 : Special Event Applications)

City of Asbury Park Special Events Application

Page Two

WILL APPLICANT REQUIRE A LIQUOR SOCIAL EVENT OR CATERING PERMITYes _____ No ☒ If yes, please explain _____ No Alcohol will be servedNUMBER OF PEOPLE ANTICIPATED TO ATTEND: ~~700~~ 250ADMISSION CHARGE? YES _____ NO ☒ IF YES, HOW MUCH _____VENDOR CHARGE? YES _____ NO ☒ IF YES, HOW MUCH _____**WILL YOU REQUIRE A STREET CLOSING? YES ☒ NO _____ Please Give Details:**

The 2020 Police Unity Tour Opening Ceremony will take place at the park on 5th Avenue between Grand Ave and Webb. This section of 5th Avenue will be closed. Webb Street from Sunset Ave to 5th Avenue will be closed. One lane on Sunset Avenue between Grand Ave and Webb St will be closed if needed.

PROVIDE COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY, TRAFFIC CONTROL, CLEAN UP, SEPARATION OF RECYCLABLE MATERIAL AND DISPOAL OF TRASH AND DEBRIS:

All of the participants of the Police Unity Tour are Police Officers. We have our own security and traffic officers assisting us throughout the 4 day bicycle ride. We will be utilizing police motor officers, officers assisting with the event and will utilize fire police and or police explorers for traffic posts. We have a designated clean up team that will pick up and remove all trash. Portable restrooms will be set up and removed following the ceremony

DESCRIBE ALL CITY RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT: _____

NOTE: There will be charges for all city services provided. Refer to the attached fee schedule.

*All vendors using tents and/or various cooking devices are required to obtain a vendor's permit from the Asbury Park Bureau of Fire Prevention.

*Asbury Park requires liability insurance. The amount of liability coverage depends upon the size and nature of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park must be named on the insurance policy as an "additional insured." All insurance policies are to be provided to the Special Events Office not less than 10 days prior to the date of the event.

*All estimated fees and/or costs the City of Asbury Park may incur as a result of the City issuing a special event's permit to stage this event must be paid in advance by certified or cashier's check, not less than 10 business days in advance of the event date.

*If the event insurance policy and all fees are not submitted to the City 10 days prior to the event, the City reserves the right to cancel the event.

Nicholas Szymanski (signed electronically)

Signature of Applicant

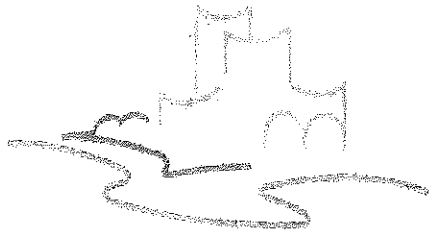
10/02/2019

Date

Nicholas Szymanski President Chapter 10 Police Unity Tour

Print Name of Applicant

Attachment: cm 826 (2020-242 : Special Event Applications)



ASBURY PARK

SPECIAL EVENTS PERMIT APPLICATION

Date Received: _____ APP. # _____

Please complete the following information as required by city Ordinance No 2016-55 "General Licensing: 4-10.4." All applications are to be received by the Asbury Park Office of Special Events (1 Municipal Plaza Asbury Park, NJ 07712) no less than 45 Days prior to the event for which permit is being requested. All application fees are non refundable and must be submitted with this application. Contact Leesha Floyd at 732.502.5759 or Leesha.floyd@cityofasburypark.com for additional information. Fax number is 732.775.1483

NAME OF EVENT: NJ AIDS Walk

DATE(S): 10/18/2020 Rain Date: 11/1
HOURS OF EVENT: From 11:00 To: 2:00

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

Starts & ends at The Center

Name of Applicant/Organization: The Center in Asbury Park
Address: 806 3rd Ave
Contact: Patricia Avina - Vornhagen Phone: (732-610-9957) 732-774-3416 x115
Fax: 732-675-5001 Email: avina.pv@centeronline.net
Non-Profit? Yes ☒ No ☐ Tax Exempt ID Number: 72-3253558
If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: Walk from The Center, North on main to Deal Lake rd on Deal Lake Dr to Boardwalk, South on Boardwalk to Cookman, West on Cookman to Main St, North on Main to 3rd Ave, West on Third to The Center

On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, banners restroom facilities and electrical equipment. NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.

OVER

City of Asbury Park Special Events Application

Page Two

WILL APPLICANT REQUIRE A LIQUOR SOCIAL EVENT OR CATERING PERMIT

Yes _____ No ☒ If yes, please explain _____

NUMBER OF PEOPLE ANTICIPATED TO ATTEND: 100 if not raining (the walkers are scattered & will not stop)
 ADMISSION CHARGE? YES _____ NO ☒ IF YES, HOW MUCH _____
 VENDOR CHARGE? YES _____ NO ☒ IF YES, HOW MUCH _____

WILL YOU REQUIRE A STREET CLOSING? YES _____ NO _____ Please Give Details:

We use 2 "street horses" to deter traffic during registration. This is on Third between Main & Memorial, you drop them off the night before & we put them up.

PROVIDE COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY, TRAFFIC CONTROL, CLEAN UP, SEPARATION OF RECYCLABLE MATERIAL AND DISPOSAL OF TRASH AND DEBRIS: The Carter Staff takes care of all of the above

DESCRIBE ALL CITY RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT: NONE

NOTE: There will be charges for all city services provided. Refer to the attached fee schedule.

*All vendors using tents and/or various cooking devices are required to obtain a vendor's permit from the Asbury Park Bureau of Fire Prevention.

*Asbury Park requires liability insurance. The amount of liability coverage depends upon the size and nature of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park must be named on the insurance policy as an "additional insured." All insurance policies are to be provided to the Special Events Office not less than 10 days prior to the date of the event.

*All estimated fees and/or costs the City of Asbury Park may incur as a result of the City issuing a special event's permit to stage this event must be paid in advance by certified or cashier's check, not less than 10 business days in advance of the event date.

*If the event insurance policy and all fees are not submitted to the City 10 days prior to the event, the City reserves the right to cancel the event.

Patricia Quinn-Vornhagen
Signature of Applicant

3/27/20
Date

Patricia Quinn-Vornhagen
Print Name of Applicant

For Special Events Office Use only:

Total Fees Calculated to be paid by Applicant \$ _____ Total Fees Collected \$ _____

SPECIAL EVENTS PERMIT APPLICATION



Date Received: _____ APP. # _____

Please complete the following information as required by city Ordinance No 2016-55 "General Licensing: 4-10.4," All applications are to be received by the Asbury Park Office of Special Events (1 Municipal Plaza Asbury Park, NJ 07712) no less than 45 Days prior to the event for which permit is being requested. All application fees are non refundable and must be submitted with this application. Contact Leesha Floyd at 732.502.5759 or Leesha.floyd@cityofasburypark.com for additional information. Fax number is 732.775.1483

NAME OF EVENT: Asbury Park Technical Academy Of Dance Recital

DATE(S): 8/29/2020 Rain Date: _____

HOURS OF EVENT: From 1:00pm To: 3:00pm

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

Springwood Park

Name of Applicant/Organization: Michele Burrell / Asbury Park Technical Academy Of Dance

Address: 603 Mattison Avenue Asbury Park NJ
07712

Contact: Michele Burrell Phone:
9084894456

Fax: _____ Email: _____

Non-Profit? Yes _____ No ☒ Tax Exempt ID Number: _____

If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: Outdoor Dance Recital ,
Attendees will bring own chair and social distance.

On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades,

signs, banners restroom facilities and electrical equipment. NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.

OVER

City of Asbury Park Special Events Application

Page Two

WILL APPLICANT REQUIRE A LIQUOR SOCIAL EVENT OR CATERING PERMIT

Yes _____ No X If yes, please explain _____

NUMBER OF PEOPLE ANTICIPATED TO ATTEND: 50

ADMISSION CHARGE? YES _____ NO X IF YES, HOW MUCH _____

VENDOR CHARGE? YES _____ NO X IF YES, HOW MUCH _____

WILL YOU REQUIRE A STREET CLOSING? YES _____ NO X Please Give Details: _____

PROVIDE COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY, TRAFFIC CONTROL, CLEAN UP, SEPARATION OF RECYCLABLE MATERIAL AND DISPOAL OF TRASH AND DEBRIS: Studio Staff will dispose of all trash and debris.

DESCRIBE ALL CITY RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT: Not needed

NOTE: There will be charges for all city services provided. Refer to the attached fee schedule.

*All vendors using tents and/or various cooking devices are required to obtain a vendor's permit from the Asbury Park Bureau of Fire Prevention.

*Asbury Park requires liability insurance. The amount of liability coverage depends upon the size and nature of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park must be named on the insurance policy as an "additional insured." All insurance policies are to be provided to the Special Events Office not less than 10 days prior to the date of the event.

*All estimated fees and/or costs the City of Asbury Park may incur as a result of the City issuing a special event's permit to stage this event must be paid in advance by certified or cashier's check, not less than 10 business days in advance of the event date.

*If the event insurance policy and all fees are not submitted to the City 10 days prior to the event, the City reserves the right to cancel the event.

Michelle R. Currell

Signature of Applicant

8/6/2020
Date

Attachment: cm 826 (2020-242 : Special Event Applications)



SPECIAL EVENTS PERMIT APPLICATION

Date Received: _____ APP. # _____

Please complete the following information as required by city Ordinance No 2016-55 "General Licensing: 4-10.4." All applications are to be received by the Asbury Park Office of Special Events (1 Municipal Plaza Asbury Park, NJ 07712) no less than 45 Days prior to the event for which permit is being requested. All application fees are non refundable and must be submitted with this application. Contact Leesha Floyd at 732.502.5759 or Leesha.floyd@cityofasburypark.com for additional information. Fax number is 732.775.1483

NAME OF EVENT: PRIVATE WEDDING RECEPTION

DATE(S): 9/13 SUNDAY Rain Date: —
HOURS OF EVENT: From 5 To: 10

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

Kennedy Park

Name of Applicant/Organization: CROSS + ORANGE

Address: 508 COOKMAN AVE

Contact: BOB FAHEY Phone: 201-403-1087

Fax: — Email: BOB.FAHEY 511 @ 6MAIL.COM

Non-Profit? Yes — No ✓ Tax Exempt ID Number: —

If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: PRIVATE FAMILY WEDDING RECEPTION. ORIGINALLY SET FOR MAY 6TH
WE RESCHEDULED THIS DATE DUE TO COVID.

On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, banners restroom facilities and electrical equipment. NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.

OVER

Attachment: cm 826 (2020-242 : Special Event Applications)

City of Asbury Park Special Events Application

Page Two

WILL APPLICANT REQUIRE A LIQUOR SOCIAL EVENT OR CATERING PERMIT

Yes _____ No ☒ If yes, please explain _____NUMBER OF PEOPLE ANTICIPATED TO ATTEND: 75ADMISSION CHARGE? YES _____ NO ☒ IF YES, HOW MUCH _____VENDOR CHARGE? YES _____ NO ☒ IF YES, HOW MUCH _____WILL YOU REQUIRE A STREET CLOSING? YES _____ NO ☒ Please Give Details: _____

PROVIDE COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY, TRAFFIC CONTROL, CLEAN UP, SEPARATION OF RECYCLABLE MATERIAL AND DISPOAL OF TRASH AND DEBRIS: THE AREA USED IN KENNEDY PARK WILL BE FENCED IN. WE WILL HIRE APPD TO PATROL. WE WILL CLEAN AND REMOVE ALL DEBRIS USING OUR OWN GARBAGE TRUCKS AND DUMPSTERS

DESCRIBE ALL CITY RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT: ONE APPD OFFICER TO PATROL

NOTE: There will be charges for all city services provided. Refer to the attached fee schedule.

*All vendors using tents and/or various cooking devices are required to obtain a vendor's permit from the Asbury Park Bureau of Fire Prevention.

*Asbury Park requires liability insurance. The amount of liability coverage depends upon the size and nature of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park must be named on the insurance policy as an "additional insured." All insurance policies are to be provided to the Special Events Office not less than 10 days prior to the date of the event.

*All estimated fees and/or costs the City of Asbury Park may incur as a result of the City issuing a special event's permit to stage this event must be paid in advance by certified or cashier's check, not less than 10 business days in advance of the event date.

*If the event insurance policy and all fees are not submitted to the City 10 days prior to the event, the City reserves the right to cancel the event.

R. Fees
Signature of Applicant

7/31/2020
Date

ROBERT FAHEY
Print Name of Applicant

For Special Events Office Use only:

Total Fees Calculated to be paid by Applicant \$ _____ Total Fees Collected \$ _____

Attachment: cm 826 (2020-242 : Special Event Applications)

SPECIAL EVENTS PERMIT APPLICATION

ASBURY PARK

Date Received: _____ APP. # _____

Please complete the following information as required by city Ordinance No 2016-55 "General Licensing: 4-10.4." All applications are to be received by the Asbury Park Office of Special Events (1 Municipal Plaza Asbury Park, NJ 07712) no less than 45 Days prior to the event for which permit is being requested. All application fees are non refundable and must be submitted with this application. Contact Leesha Floyd at 732.502.5759 or Leesha.floyd@cityofasburypark.com for additional information. Fax number is 732.775.1483

NAME OF EVENT: PRIVATE WEDDING RECEPTION

DATE(S): FRIDAY OCT 16TH Rain Date: _____
HOURS OF EVENT: From 5 To: 10

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

KENNEDY PARK

Name of Applicant/Organization: CROSS + ORANGE
Address: 508 COOKMAN AVE
Contact: BOB FAHEY Phone: 201-403-1082
Fax: _____ Email: BOBFAHEY511@GMAIL.COM
Non-Profit? Yes _____ No ☒ Tax Exempt ID Number: _____
If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING:
PRIVATE WEDDING RECEPTION IN KENNEDY PARK

On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, barriers restroom facilities and electrical equipment. NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.

OVER

Attachment: cm 826 (2020-242 : Special Event Applications)

City of Asbury Park Special Events Application

Page Two

WILL APPLICANT REQUIRE A LIQUOR SOCIAL EVENT OR CATERING PERMIT

Yes _____ No ☒ If yes, please explain _____NUMBER OF PEOPLE ANTICIPATED TO ATTEND: 75ADMISSION CHARGE? YES _____ NO ☒ IF YES, HOW MUCH _____VENDOR CHARGE? YES _____ NO ☒ IF YES, HOW MUCH _____WILL YOU REQUIRE A STREET CLOSING? YES _____ NO ☒ Please Give Details: _____

PROVIDE COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY, TRAFFIC CONTROL, CLEAN UP, SEPARATION OF RECYCLABLE MATERIAL AND DISPOAL OF TRASH AND DEBRIS: THE AREA USED IN KENNEDY PARK WILL BE FENCED IN. WE WILL HIRE APPD TO PATROL. WE WILL CLEAN AND REMOVE ALL DEBRIS USING OUR OWN GARBAGE TRUCKS AND DUMPSTERS

DESCRIBE ALL CITY RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT: ONE APPD OFFICER TO PATROL

NOTE: There will be charges for all city services provided. Refer to the attached fee schedule.

*All vendors using tents and/or various cooking devices are required to obtain a vendor's permit from the Asbury Park Bureau of Fire Prevention.

*Asbury Park requires liability insurance. The amount of liability coverage depends upon the size and nature of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park must be named on the insurance policy as an "additional insured." All insurance policies are to be provided to the Special Events Office not less than 10 days prior to the date of the event.

*All estimated fees and/or costs the City of Asbury Park may incur as a result of the City issuing a special event's permit to stage this event must be paid in advance by certified or cashier's check, not less than 10 business days in advance of the event date.

*If the event insurance policy and all fees are not submitted to the City 10 days prior to the event, the City reserves the right to cancel the event.

Robert Farley
Signature of Applicant

7/31/2020
Date

ROBERT FARLEY
Print Name of Applicant

For Special Events Office Use only:

Total Fees Calculated to be paid by Applicant \$ _____ Total Fees Collected \$ _____

SPECIAL EVENTS PERMIT APPLICATION



Date Received: _____ APP. # _____

Please complete the following information as required by city Ordinance No 2016-55 "General Licensing: 4-10.4." All applications are to be received by the Asbury Park Office of Special Events (1 Municipal Plaza Asbury Park, NJ 07712) no less than 45 Days prior to the event for which permit is being requested. All application fees are non refundable and must be submitted with this application. Contact Leesha Floyd at 732.502.5759 or Leesha.floyd@cityofasburypark.com for additional information. Fax number is 732.775.1483

NAME OF EVENT: Worship Service

DATE(S): August 30, 2020 Rain Date: _____
HOURS OF EVENT: From 9:30 Am To: 12 noon
EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

Sunset Park _____

Name of Applicant/Organization: Cathedral International
Address: 1200 Grand Avenue, Asbury Park, NJ

Contact: Rev. Abraham Alston Jr Phone: 732 742 9546

Fax: _____ Email: pastoralston@thecathedral.org

Non-Profit? Yes x No _____ Tax Exempt ID Number: _____

If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: _____

Singing, preaching, and fellowship

On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, banners restroom facilities and electrical equipment. NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.

OVER

Attachment: cm 826 (2020-242 : Special Event Applications)

City of Asbury Park Special Events Application

Page Two

WILL APPLICANT REQUIRE A LIQUOR SOCIAL EVENT OR CATERING PERMIT

Yes _____ No x If yes, please explain _____NUMBER OF PEOPLE ANTICIPATED TO ATTEND: 150 to 200ADMISSION CHARGE? YES _____ NO x IF YES, HOW MUCH _____VENDOR CHARGE? YES _____ NO x IF YES, HOW MUCH _____WILL YOU REQUIRE A STREET CLOSING? YES _____ NO x Please Give Details: _____

PROVIDE COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY, TRAFFIC CONTROL, CLEAN UP, SEPARATION OF RECYCLABLE MATERIAL AND DISPOAL OF TRASH AND DEBRIS: _____

DESCRIBE ALL CITY RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT: _____

NOTE: There will be charges for all city services provided. Refer to the attached fee schedule.

*All vendors using tents and/or various cooking devices are required to obtain a vendor's permit from the Asbury Park Bureau of Fire Prevention.

*Asbury Park requires liability insurance. The amount of liability coverage depends upon the size and nature of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park must be named on the insurance policy as an "additional insured." All insurance policies are to be provided to the Special Events Office not less than 10 days prior to the date of the event.

*All estimated fees and/or costs the City of Asbury Park may incur as a result of the City issuing a special event's permit to stage this event must be paid in advance by certified or cashier's check, not less than 10 business days in advance of the event date.

*If the event insurance policy and all fees are not submitted to the City 10 days prior to the event, the City reserves the right to cancel the event.

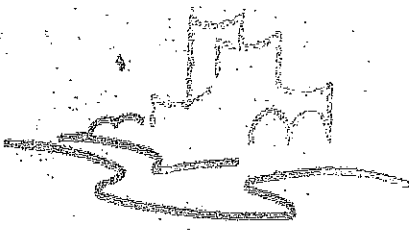
Signature of Applicant

8-12-2020
Date

Rev. Abraham Alston Jr. - Staff Pastor
Print Name of Applicant

Attachment: cm 826 (2020-242 : Special Event Applications)

SPECIAL EVENTS PERMIT APPLICATION



ASBURY PARK

Date Received: _____ APP. # _____

Please complete the following information as required by city Ordinance No 2016-55 "General Licensing: 4-10.4." All applications are to be received by the Asbury Park Office of Special Events (1 Municipal Plaza Asbury Park, NJ 07712) no less than 45 Days prior to the event for which permit is being requested. All application fees are non refundable and must be submitted with this application. Contact Leesha Floyd at 732.502.5759 or Leesha.floyd@cityofasburypark.com for additional information. Fax number is 732.775.1483

NAME OF EVENT: Georgies end of summer block party.

DATE(S): SAT, 9/26/2020 Rain Date: Sun, 9/27/2020
HOURS OF EVENT: From 2 PM To: 8 PM

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

Steiner Place in front of Georgies Bar. From 5th Ave. to our Fire Alleyway

Name of Applicant/Organization: Georgies Bar
Address: 812 5th Ave. Asbury Park, N.J. 07712
Contact: Joe Cole Phone: 908-670-9592
Fax: _____ Email: joe@georgiesbar@gmail.com
Non-Profit? Yes _____ No ☒ Tax Exempt ID Number: _____
If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: _____

A day with Karaoke, DJ's, and drag show.
DJ 2pm-4pm, DJ w/ drag show 4pm-6pm, Karaoke 6pm-8pm. Event will
end at 8pm with sundown.
Event will be within CDC + Asbury Park guidelines.

On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, banners restroom facilities and electrical equipment. NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.

OVER

Attachment: cm 826 (2020-242 : Special Event Applications)

City of Asbury Park Special Events Application

Page Two

WILL APPLICANT REQUIRE A LIQUOR SOCIAL EVENT OR CATERING PERMIT

Yes _____ No ☒ If yes, please explain _____

NUMBER OF PEOPLE ANTICIPATED TO ATTEND: 100-200 throughout the day.
 ADMISSION CHARGE? YES ☒ NO _____ IF YES, HOW MUCH \$5 per person.
 VENDOR CHARGE? YES _____ NO ☒ IF YES, HOW MUCH _____

WILL YOU REQUIRE A STREET CLOSING? YES ☒ NO _____ Please Give Details:Steiner Place from 5th Ave to our Fire Alleyway.

PROVIDE COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY, TRAFFIC CONTROL, CLEAN UP, SEPARATION OF RECYCLABLE MATERIAL AND DISPOAL OF TRASH AND DEBRIS: Using barricades to block off traffic,

Security will be at entrances checking ID's, and walking the grounds during entire event. Our staff will collect and separate any & all garbage and recycling.

DESCRIBE ALL CITY RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT: _____

4-6 barricades to block off 5th Ave. to Alleyway.

NOTE: There will be charges for all city services provided. Refer to the attached fee schedule.

*All vendors using tents and/or various cooking devices are required to obtain a vendor's permit from the Asbury Park Bureau of Fire Prevention.

*Asbury Park requires liability insurance. The amount of liability coverage depends upon the size and nature of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park must be named on the insurance policy as an "additional insured." All insurance policies are to be provided to the Special Events Office not less than 10 days prior to the date of the event.

*All estimated fees and/or costs the City of Asbury Park may incur as a result of the City issuing a special event's permit to stage this event must be paid in advance by certified or cashier's check, not less than 10 business days in advance of the event date.

*If the event insurance policy and all fees are not submitted to the City 10 days prior to the event, the City reserves the right to cancel the event.

Signature of Applicant

Date

Joseph M. Cole
 Print Name of Applicant

For Special Events Office Use only:

Total Fees Calculated to be paid by Applicant \$ _____ Total Fees Collected \$ _____

City of Asbury Park Wedding Application

1 Municipal Plaza Asbury Park, NJ 07712 (732)502-5759 or (732) 502-5749 Fax (732)775-1483

Wedding Application Fee: \$100.00 (nonrefundable)

Park/Beach Fee: \$250.00 (nonrefundable)

Checks or money orders should be made payable to the City of Asbury Park

Between Memorial Day and Labor Day weddings can only held no earlier than 6pm on any beach.

Wedding Date: 9-19-2020 Ceremony start time: 5⁰⁰ PM

Setup time: 3⁰⁰ PM (can be later) (Breakdown time must be within 2 hours of the conclusion of the ceremony)

Location of Ceremony: 6th Avenue Beach

Names of Couple getting married: Megan Hartline, Ken Potis

Address: 937 Timber Ridge Court City, State, Zip Code Neptune, NJ 07753

Day Phone: (973) 270-4983 Evening Phone: (973) 270-4983

E-mail Address: mgnhartline@gmail.com

Other Pertinent Information

Number in wedding party: 0

Number of people attending wedding ceremony 17

Will any of the following equipment be used:

PA System: yes X no (speakers for music during ceremony)

Chairs: yes X no If yes, how many

Archway: yes X no

Canopy/tent: X yes no (if larger than 30x30, a fire permit is required)

↓
if needed
(rain)

Other check is being mailed from Ken Potis

Asbury Park requires minimum liability insurance. The amount of coverage depends upon the size of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park, its agents and employees must be named on the insurance policy as "the additional insured". (If you are a homeowner, some insurance companies allow a one day rider to be added on to your home insurance policy, please check with your individual insurance company. Or a one day insurance policy can be purchased from any insurance company.)

As per City ordinance, alcohol is prohibited on City beaches. Completed applications and payment must be received by the Special Events office at least 45 days prior to wedding date. Insurance policy must be provided to the office 10 days prior to the date of the wedding. I understand and agree by applying for this permit that I am responsible for the conduct of attendees, and that any violation of the rules can result in the cancellation of this event. I also understand that I am responsible for the cleanup of the area in which my event is held. If it becomes necessary for City employees to care for the area, then I am liable for all costs incurred. Lastly I understand that the wedding and park/beach rental fee are non refundable.

Megan Hartline
Signature of Applicant

8-13-2020
Date

For Special Events Department Use:

Wedding fee paid:\$ _____

Date of payment _____

Insurance _____

Attachment: cm 826 (2020-242 : Special Event Applications)

City of Asbury Park Wedding Application

1 Municipal Plaza Asbury Park, NJ 07712 (732) 502-5759 or (732) 502-5749 Fax (732) 775-1483

Wedding Application Fee: \$100.00 (nonrefundable)

Park/Beach Fee: \$250.00 (nonrefundable)

Checks or money orders should be made payable to the City of Asbury Park

Between Memorial Day and Labor Day weddings can only held no earlier than 6pm on any beach.

Wedding Date: 9/25/20 Ceremony start time: 4pm

Setup time: 2pm (Breakdown time must be within 2 hours of the conclusion of the ceremony)

Location of Ceremony: 6th Avenue Beach

Names of Couple getting married: THOMAS TRACY

Address: 1306 KLIMEK PL. City, State, Zip Code SOUTH AMBOY, NJ, 088

Day Phone: 732-299-8404 Evening Phone: 732-299-8404

E-mail Address: thomas.w.tracy@gmail.com

Other Pertinent Information

Number in wedding party:

Number of people attending wedding ceremony 15-20

Will any of the following equipment be used:

PA System: ☒ yes ☐ no

Chairs: ☒ yes ☐ no If yes, how many

Archway: ☒ yes ☐ no

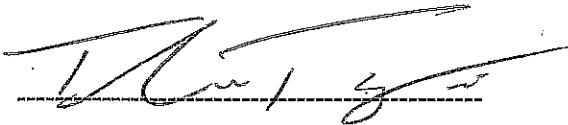
Canopy/tent: ☐ yes ☒ no (if larger than 30x30, a fire permit is required)

Attachment: cm 826 (2020-242 : Special Event Applications)

Other _____

Asbury Park requires minimum liability insurance. The amount of coverage depends upon the size of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park, its agents and employees must be named on the insurance policy as "the additional insured". **(If you are a homeowner, some insurance companies allow a one day rider to be added on to your home insurance policy, please check with your individual insurance company. Or a one day insurance policy can be purchased from any insurance company.)**

As per City ordinance, alcohol is prohibited on City beaches. Completed applications and payment must be received by the Special Events office at least 45 days prior to wedding date. Insurance policy must be provided to the office 10 days prior to the date of the wedding. I understand and agree by applying for this permit that I am responsible for the conduct of attendees, and that any violation of the rules can result in the cancellation of this event. I also understand that I am responsible for the cleanup of the area in which my event is held. If it becomes necessary for City employees to care for the area, then I am liable for all costs incurred. Lastly I understand that the wedding and park/beach rental fee are non refundable.



Signature of Applicant

8/11/20

Date

For Special Events Department Use:

Wedding fee paid:\$ _____

Date of payment _____

Insurance _____

Attachment: cm 826 (2020-242 : Special Event Applications)



RESOLUTION NO. 2020-243

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPROVING SPECIAL EVENT APPLICATIONS-AUGUST

WHEREAS, at work session meeting of the Mayor and Council held on September 9, 2020 the following Special Events Applications were presented for approval by the Director of Recreation:

1. We Will Be Counted Census
2. Clean Ocean Action Beach Sweeps
3. 2020 Police Unity Tour
4. NJ AIDS
5. AP Technical Academy of Dance Recital
6. Private Wedding Reception- 9/13, 10/16
7. Georgies end of summer block party
8. Reviving the City: God Is Love
9. Weddings:
 - a. 9/19
 - b. 9/25
 - c. 9/28

WHEREAS, the Mayor and Council have determined to approve said applications, so long as all requirements of the City's "Special Events" Ordinance (Section 4-10 of the City Code) have been satisfied by the respective applicants, as well as any other requirements imposed by the City's Police Department and/or Special events Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, that all the above referenced Special Events Applications are hereby approved, so long as all requirements of the City's "Special Events" Ordinance (Section 4-10 of the City Code) have been satisfied by the respective applicants, as well as any other requirements imposed by the City's Police Department and/or Special events Committee.

I, CINDY A. DYE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-243 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
CITY CLERK

SPECIAL EVENTS PERMIT APPLICATION



Date Received: _____ APP. # _____

Please complete the following information as required by city Ordinance No 2016-55 "General Licensing: 4-10.4." All applications are to be received by the Asbury Park Office of Special Events (1 Municipal Plaza Asbury Park, NJ 07712) no less than 45 Days prior to the event for which permit is being requested. All application fees are non refundable and must be submitted with this application. Contact Leesha Floyd at 732.502.5759 or Leesha.floyd@cityofasburypark.com for additional information. Fax number is 732.775.1483

NAME OF EVENT: We Will Be Counted CENSUS FAMILY REUNION

DATE(S): September 12TH AND 13TH Rain Date: 20TH

HOURS OF EVENT: From 1PM To: 5PM

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

SPRINGWOOD AVE PARK

Name of Applicant/Organization: YOUTH VISION MENTORING 501C3 , ,PROPER FOUNDATION , SHORE SIGMAS/LOTA CHI SIGMA GRADUATE CHAPTER , DISTRICT 11 ASSEMBLY_ INTERFAITH ACTION MOVEMENT (IAM)

Address: 300 7TH AVE ASBURY PARK 07712

Contact: FELICIA SIMMONS Phone: 3473741133

Fax: _____ Email: FSIMMONS4AP@GMAIL.COM

Non-Profit? Yes X No _____ Tax Exempt ID Number: _____
If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: THIS EVENT IS ADDRESS THE VERY LOW TURN OUT FOR THE 2020 CENUS_ IN ASBURY PARK AFTER BEING REACH OUT TO BE D11 OFFICE AND WORKING WITH (IAM) TO ENGAGE THE BLACK AND BROWN RESIDENTS THROUGHOUT THE STATE TO MAKE SHORE ALL ARE

Attachment: cm99 (2020-243 : Special Event Applications)

policy as an "additional insured." All insurance policies are to be provided to the Special Events Office not less than 10 days prior to the date of the event.

*All estimated fees and/or costs the City of Asbury Park may incur as a result of the City issuing a special event's permit to stage this event must be paid in advance by certified or cashier's check, not less than 10 business days in advance of the event date.

*If the event insurance policy and all fees are not submitted to the City 10 days prior to the event, the City reserves the right to cancel the event.

Felicia Simmons

Signature of Applicant

Date 8/16/2020

Felicia simmons
Print Name of Applicant

For Special Events Office Use only:

Total Fees Calculated to be paid by Applicant \$ _____ Total Fees Collected \$ _____

ASBURY PARK SPECIAL EVENT FEE SCHEDULE- Revised December 28, 2016

Fees associated with Special Event Applications as stated in Special Events resolution # 2016-55:

Application Fee: (non refundable)

\$50.00 for non-profits
\$250.00 for all other organizations or groups
\$1,000 for events over 2,000
\$5,000 for events over 15,000

Maintenance Personnel and Equipment fees:

Putting up barricades- 1 man, 1 hour	\$50.00
Picking up barricades- 1 man, 1 hour	\$50.00
Putting up banner- 2 men, 1 hour	\$100.00
Taking down banner- 2 men, 1 hour	\$100.00
Use of pickup truck, per hour	\$40.00*
Use of dump truck	\$85.00*
Use of sweeper, per hour	\$75.00*
Use of front end loader, per hour	\$80.00*
Use of dozer, per hour	\$100.00*
Use of portable float (stage) and steps	\$250.00
Use of litter scooter, per hour	\$30.00*
Use of garbage truck, per hour	\$90.00*(plus tipping fees)
Use of bucket, per hour	\$75.00*
Ambulance	\$250.00*
Dumping fee	\$80.00 per ton
Fire Engine or Rescue Truck	\$500.00 per day*
Rack Body Flatbed Truck	\$55.00 per hour
Mason Dump Truck	\$55.00 per hour

Items shown with an asterisk require an additional charge for the operator of the vehicle or equipment, which shall be at the rate of \$50.00 per hour. The above fees include delivery and pick-up during regular working hours (7am-2pm). All charges shall be hourly (except for the use of the portable



SPECIAL EVENTS PERMIT APPLICATION

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NAME OF EVENT: _____ Clean Ocean Action Beach Sweeps _____

DATE(S): _____ 10/24/2020 _____ Rain Date: _____ N/A _____

HOURS OF EVENT: From _____ 9:00 am _____ To: _____ 12:30 pm _____

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

_____ Beaches and boardwalk at Convention Hall and First Ave _____

Name of Applicant/Organization: _____ Clean Ocean Action _____

Address: _____ 49 Avenel Blvd, Long Branch, NJ 07740 _____

Contact: _____ Alison Jones _____ Phone: _____ 732-872-0111 _____

Fax: _____ Email: _____ AJones@CleanOceanAction.org _____

Non-Profit? Yes ☒ No _____ Tax Exempt ID Number: _____ 22-289-7204 _____

If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: Volunteer Beach Captains will lead beach cleanup at each location. Beach Captains will set up tables to distribute cleanup supplies to volunteers. Volunteers will remove litter from the beach while recording the type and amount of litter collected. Litter will be sorted into trash and recyclables and piled in a designated area for pickup by DPW.

*On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, banners restroom facilities and electrical equipment. **NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.***

OVER

SPECIAL EVENTS PERMIT APPLICATION



Date Received: _____ APP. # _____

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NAME OF EVENT: 2020 Police Unity Tour Chapter 10 Opening Ceremony

DATE(S): May 9, 2020 **Rain Date:** This is a rain or shine event. Severe weather would cause a
Sept 27, 2020 Cancellation of this ceremony

HOURS OF EVENT: From 0700hrs to 1000hrs

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

Sunset Memorial Park on 5th Avenue between Grand Avenue and Webb Street by the flagpole.
The Park Between Webb and Kinglsey Street for overflow parking if needed

Name of Applicant/Organization: Police Unity Tour Chapter 10

Address: PO Box 707, Point Pleasant, NJ 08742

Contact: Nicholas Szymanski **Phone:** 732 794-2956

Fax: _____ **Email:** info@policeunitytourchapter10.com

Non-Profit? Yes ☒ No ☐ **Tax Exempt ID Number:** Fed Tax ID #80-0940011

If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: This will be the opening ceremony of the 2020 Police Unity Tour. This is a 4 day bicycle ride from NJ to Washington DC to honor our fallen police officers. We will be honoring Detective April Bird from the Asbury Park Police Department along with Officers from California, Michigan, Maine and other states. Our bicyclists will enter Asbury park on Sunset Ave from Ocean Township to Grand Ave, cross over the bridge to 5th avenue and stop between Grand Ave and Webb St on 5th Avenue. The ceremony will take place at the flagpole. Support vehicles will park on Webb St and Sunset Ave. Once the ceremony concludes, the bicyclist and police motors will travel down 5th Ave to Ocean Ave and head south to Cookman Ave to Lake Ave to Emory St back to Cookman Ave and a left onto Rt 71 heading south. www.policeunitytourchapter10.com

Attachment: cm99 (2020-243 : Special Event Applications)



SPECIAL EVENTS PERMIT APPLICATION

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NAME OF EVENT: NJ AIDS Walk

DATE(S): 10/16/2020 Rain Date: N/A
HOURS OF EVENT: From 11:00 To: 2:00

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

Starts & ends at The Center

Name of Applicant/Organization: The Center in Asbury Park
Address: 806 3rd Ave
Contact: Patty Quinn-VanHagen Phone: (732-610-9957) 732-774-3416 x115
Fax: 732-775-5001 Email: quinnv@optonline.net
Non-Profit? Yes ☒ No ☐ Tax Exempt ID Number: 12-3253558
If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: Walk from The Center
North on main to Deal Lake rd on Deal Lake Dr to Boardwalk, South on
Boardwalk to Cookman West on Cookman to Main St, North on Main to 3rd Ave
West on Third to The Center

On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, banners restroom facilities and electrical equipment. NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.

OVER

SPECIAL EVENTS PERMIT APPLICATION



Date Received: _____ APP. # _____

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NAME OF EVENT: Asbury Park Technical Academy Of Dance Recital

DATE(S): 9/12/20 8/29/2020 Rain Date: _____
HOURS OF EVENT: From 1:00pm To: 3:00pm

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

Springwood Park

Name of Applicant/Organization: Michele Burrell / Asbury Park Technical Academy Of Dance

Address: 603 Mattison Avenue Asbury Park NJ
07712

Contact: Michele Burrell Phone: _____
9084894456

Fax: _____ Email: _____

Non-Profit? Yes _____ No X Tax Exempt ID Number: _____

If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: Outdoor Dance Recital,
Attendees will bring own chair and social distance.

On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades,

Attachment: cm99 (2020-243 : Special Event Applications)



SPECIAL EVENTS PERMIT APPLICATION

Date Received: _____ APP. # _____

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NAME OF EVENT: PRIVATE WEDDING RECEPTION

DATE(S): 9/13 SUNDAY Rain Date: —
HOURS OF EVENT: From 5 To: 10

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

KENNEDY PARK

Name of Applicant/Organization: CROSS + ORANGE
Address: 508 COOKMAN AVE
Contact: BOB FAHEY Phone: 201-403-1082
Fax: — Email: BOB.FAHEY511@GMAIL.COM
Non-Profit? Yes ☐ No ☒ Tax Exempt ID Number: _____
If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: PRIVATE FAMILY WEDDING RECEPTION. ORIGINALLY SET FOR MAY 6TH
WE RESCHEDULED THIS DATE DUE TO COVID

On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, banners restroom facilities and electrical equipment. NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.

OVER

Attachment: cm99 (2020-243 : Special Event Applications)

SPECIAL EVENTS PERMIT APPLICATION

Date Received: _____ APP. # _____

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 NAME OF EVENT: PRIVATE WEDDING RECEPTION

 DATE(S): FRIDAY OCT 16TH Rain Date: _____
 HOURS OF EVENT: From 5 To: 10

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

KENNEDY PARK

 Name of Applicant/Organization: CROSS + ORANGE
 Address: 508 COOKMAN AVE
 Contact: BOB FAHEY Phone: 201-403-1082
 Fax: _____ Email: BOBFAHEY511@GMAIL.COM
 Non-Profit? Yes _____ No ☒ Tax Exempt ID Number: _____
 If yes, please provide non-profit certificate

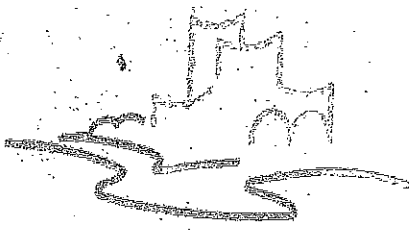
 DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING:
PRIVATE WEDDING RECEPTION IN KENNEDY PARK

On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, banners restroom facilities and electrical equipment. NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.

OVER

Attachment: cm99 (2020-243 : Special Event Applications)

SPECIAL EVENTS PERMIT APPLICATION



ASBURY PARK

Date Received: _____ APP. # _____

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NAME OF EVENT: Georgies end of summer block party.

DATE(S): SAT, 9/26/2020 Rain Date: Sun, 9/27/2020
HOURS OF EVENT: From 2 PM To: 8 PM

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

Steiner Place in front of Georgies Bar. From 5th Ave. to our Fire Alleyway

Name of Applicant/Organization: Georgies Bar
Address: 812 5th Ave. Asbury Park, N.J. 07712
Contact: Joe Cole Phone: 908-670-9592
Fax: _____ Email: joe@georgiesbar@gmail.com
Non-Profit? Yes _____ No ☒ Tax Exempt ID Number: _____
If yes, please provide non-profit certificate

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING:

A day with Karaoke, DJ's, and drag show.
DJ 2pm-4pm, DJ w/ drag show 4pm-6pm, Karaoke 6pm-8pm. Event will
end at 8pm with sun down.
Event will be within CDC + Asbury Park guidelines.
On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, banners restroom facilities and electrical equipment. NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.

OVER

Attachment: cm99 (2020-243 : Special Event Applications)

City of Asbury Park Wedding Application

1 Municipal Plaza Asbury Park, NJ 07712 (732)502-5759 or (732) 502-5749 Fax (732)775-1483

Wedding Application Fee: \$100.00 (nonrefundable)

Park/Beach Fee: \$250.00 (nonrefundable)

Checks or money orders should be made payable to the City of Asbury Park

Between Memorial Day and Labor Day weddings can only held no earlier than 6pm on any beach.

Wedding Date: 9-19-2020 Ceremony start time: 5⁰⁰ PM

Setup time: 3⁰⁰ PM (can be later) (Breakdown time must be within 2 hours of the conclusion of the ceremony)

Location of Ceremony: 6th Avenue Beach

Names of Couple getting married: Megan Hartline, Ken Potis

Address: 937 Timber Ridge Court City, State, Zip Code Neptune, NJ 07753

Day Phone: (973) 270-4983 Evening Phone: (973) 270-4983

E-mail Address: mgnhartline@gmail.com

Other Pertinent Information

Number in wedding party: 0

Number of people attending wedding ceremony 17

Will any of the following equipment be used:

PA System: yes X no (speakers for music during ceremony)

Chairs: yes X no If yes, how many

Archway: yes X no

Canopy/tent: X yes no (if larger than 30x30, a fire permit is required)

↓
if needed
(rain)

City of Asbury Park Wedding Application

1 Municipal Plaza Asbury Park, NJ 07712 (732) 502-5759 or (732) 502-5749 Fax (732) 775-1483

Wedding Application Fee: \$100.00 (nonrefundable)

Park/Beach Fee: \$250.00 (nonrefundable)

Checks or money orders should be made payable to the City of Asbury Park

Between Memorial Day and Labor Day weddings can only held no earlier than 6pm on any beach.

Wedding Date: 9/25/20 Ceremony start time: 4pm

Setup time: 2pm (Breakdown time must be within 2 hours of the conclusion of the ceremony)

Location of Ceremony: 6th Avenue Beach

Names of Couple getting married: THOMAS TRACY

Address: 1306 KLIMEK PL. City, State, Zip Code SOUTH AMBOY, NJ, 088

Day Phone: 732-299-8404 Evening Phone: 732-299-8404

E-mail Address: thomas.w.tracy@gmail.com

Other Pertinent Information

Number in wedding party:

Number of people attending wedding ceremony 15-20

Will any of the following equipment be used:

PA System: ☒ yes ☐ no

Chairs: ☒ yes ☐ no If yes, how many

Archway: ☒ yes ☐ no

Canopy/tent: ☐ yes ☒ no (if larger than 30x30, a fire permit is required)

Attachment: cm99 (2020-243 : Special Event Applications)



SPECIAL EVENTS PERMIT APPLICATION

Date Received: _____ APP. # _____

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NAME OF EVENT: REVIVING THE CITY: GOD IS LOVE

DATE(S): September 24 & September 25, 2020 Rain Date: October 1 & October 2, 2020
HOURS OF EVENT: From 7:00 PM To: 9:00 PM

EXACT LOCATION YOU ARE REQUESTING TO STAGE YOUR EVENT:

SPRINGWOOD PARK

Name of Applicant/Organization: Westside Citizens United (WSCU), The Rebirth Church (TRC) & Springwood Avenue Rising (SAR)

Address: WSCU & SAR: 1101 Bangs Avenue, Suite B, Asbury Park, New Jersey 07712/ TRC: 142 Dewitt Avenue, Asbury Park, NJ 07712

Contact: Nina Summerlin/Diane L. Shelton/Pastor Jason Jennings **Phone:** Summerlin: 732-807-3204/Shelton: 732-337-9851/Jennings: 201-995-3082

Fax: _____ **Email:** Summerlin.wscu@gmail.com/Springwood.ave.rising@gmail.com

Non-Profit? Yes ☒ No ☐ **Tax Exempt ID Number:** WSCU: 46-4954286; TRC: 850-900219/000

If yes, please provide non-profit certificate (Attached)

DESCRIBE IN DETAIL TYPE OF EVENT YOU WILL BE STAGING: The intent of this planned event is to "renew" the kindred spirit of brotherly love through prayer, spiritual performances, and oral presentations.

Type text here

*On a separate sheet of paper, please provide a detailed description (footprint) of the proposed event and a sketch that shows the area or route to be used along with any proposed structures, tents, fences, barricades, signs, banners restroom facilities and electrical equipment. **NOTE: sketch should identify the dimensions of exhibit booths, structures, etc.***

OVER

City of Asbury Park Special Events Application

Page Two

WILL APPLICANT REQUIRE A LIQUOR SOCIAL EVENT OR CATERING PERMITYes _____ No XX If yes, please explain _____NUMBER OF PEOPLE ANTICIPATED TO ATTEND: 50-60 with social distancing & mask requiredADMISSION CHARGE? YES _____ NO XX IF YES, HOW MUCH _____VENDOR CHARGE? YES _____ NO XX IF YES, HOW MUCH _____WILL YOU REQUIRE A STREET CLOSING? YES _____ NO XX Please Give Details: _____

PROVIDE COMPLETE DETAILS AS TO HOW THE APPLICANT INTENDS TO PROVIDE FOR SECURITY, TRAFFIC CONTROL, CLEAN UP, SEPARATION OF RECYCLABLE MATERIAL AND DISPOAL OF TRASH AND DEBRIS: Applicants will be seeking the assistance of volunteers from The Rebirth Church, Phi Beta Sigma Fraternity, Zeta Phi Beta Sorority, and the Cazaak Brothers to assist with with security, traffic control, and clean up on both nights of the revival.

DESCRIBE ALL CITY RESOURCES AND/OR SERVICES THAT WILL BE REQUIRED TO BE PROVIDED IN CONNECTION WITH THE EVENT: City Resources and/or services requested: trash bins, electricity and lavatory accessibility.

NOTE: There will be charges for all city services provided. Refer to the attached fee schedule.

*All vendors using tents and/or various cooking devices are required to obtain a vendor's permit from the Asbury Park Bureau of Fire Prevention.

*Asbury Park requires liability insurance. The amount of liability coverage depends upon the size and nature of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park must be named on the insurance policy as an "additional insured." All insurance policies are to be provided to the Special Events Office not less than 10 days prior to the date of the event.

*All estimated fees and/or costs the City of Asbury Park may incur as a result of the City issuing a special event's permit to stage this event must be paid in advance by certified or cashier's check, not less than 10 business days in advance of the event date.

*If the event insurance policy and all fees are not submitted to the City 10 days prior to the event, the City reserves the right to cancel the event.

Nina Summerlin
Signature of Applicant

September 1, 2020
Date

Nina Summerlin, Chairperson, WSCU
Print Name of Applicant

For Special Events Office Use only:

Total Fees Calculated to be paid by Applicant \$ _____ Total Fees Collected \$ _____

City of Asbury Park Wedding Application

1 Municipal Plaza Asbury Park, NJ 07712 (732)502-5759 or (732) 502-5749 Fax (732)775-1483

Wedding Application Fee: \$100.00 (nonrefundable)

Park/Beach Fee: \$250.00 (nonrefundable)

Checks or money orders should be made payable to the City of Asbury Park

Between Memorial Day and Labor Day weddings can only held no earlier than 6pm on any beach.

Wedding Date: 9/28/20 Ceremony start time: 2:00pm

Setup time: 12:30 (Breakdown time must be within 2 hours of the conclusion of the ceremony)

Location of Ceremony: 1st Avenue Beach

Names of Couple getting married: Emily Crelin + Matthew Soto

Address: 290 W Main St. Apt. B7 City, State, Zip Code Barnegat NJ 08009

Day Phone: 848-231-0190 Evening Phone: _____

E-mail Address: creline1@gmail.com

Other Pertinent Information

Number in wedding party: 10

Number of people attending wedding ceremony 25

Will any of the following equipment be used:

PA System: ☒ yes _____ no

Chairs: ☒ yes _____ no If yes, how many 22

Archway: ☒ yes _____ no

Canopy/tent: _____ yes ☒ no (if larger than 30x30, a fire permit is required)

Attachment: cm99add (2020-243 : Special Event Applications)

As a result of the above, the Board of Directors has approved the following resolution:

RESOLVED, that the Board of Directors

do hereby approve

Other _____

Asbury Park requires minimum liability insurance. The amount of coverage depends upon the size of the event planned. The minimum liability coverage is one million dollars. The City of Asbury Park, its agents and employees must be named on the insurance policy as "the additional insured". (If you are a homeowner, some insurance companies allow a one day rider to be added on to your home insurance policy, please check with your individual insurance company. Or a one day insurance policy can be purchased from any insurance company.)

As per City ordinance, alcohol is prohibited on City beaches. Completed applications and payment must be received by the Special Events office at least 45 days prior to wedding date. Insurance policy must be provided to the office 10 days prior to the date of the wedding . I understand and agree by applying for this permit that I am responsible for the conduct of attendees, and that any violation of the rules can result in the cancellation of this event. I also understand that I am responsible for the cleanup of the area in which my event is held. If it becomes necessary for City employees to care for the area, then I am liable for all costs incurred. Lastly I understand that the wedding and park/beach rental fee are non refundable.

Emily Crelin
 Signature of Applicant

8/20/20
 Date

For Special Events Department Use:

Wedding fee paid:\$ _____

Date of payment _____

Insurance _____

Attachment: cm99add (2020-243 : Special Event Applications)



RESOLUTION NO. 2020-244

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION TO TRANSFER TAX PAYMENT FROM BLOCK 2608 LOT 2

WHEREAS, Olympic Realty, LLC, property owner, of 700 Sewall Avenue, also known as Block 2608 Lot 5, notified the Tax Collector of an erroneous payment on the property located at 706 Sewall Avenue, also known as Block 2608, Lot 2 on the Asbury Park Tax Map; and

WHEREAS, the payment in the amount of \$1,980.00 that was made on 4/7/2020 has been verified via a front and back copy of the cashed check. Proof of payment was confirmed via the city's software system; and

WHEREAS, it has been confirmed by the City of Asbury Park Tax Collector that this payment was posted to the tax account of 706 Sewall Avenue on 4/07/2020; and

WHEREAS, the City of Asbury Park Tax Collector requests approval of the Governing Body to move this payment on 4/07/2020 in the amount of \$1,980.00 from the tax account of 706 Sewall Avenue, Block 2608 Lot 2 to the tax account of 700 Sewall Avenue, Block 2608 Lot 5; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Asbury Park hereby authorize the Tax Collector to:

1. Move the payment on 4/07/2020 in the amount of \$1,980.00 from 706 Sewall Avenue-Block 2608 Lot 2 to 700 Sewall Avenue-Block 2608 Lot 5.
2. Send notice to the homeowner of 706 Sewall Avenue-Block 2608 Lot 2 that there is an open balance on their tax account and give them 25 days to pay back without interest.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-244 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-245

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION TO TRANSFER TAX PAYMENT FROM BLOCK 3707 LOT 2.04 TO BLOCK 3707 LOT 2.03

WHEREAS, Mr. Joe Cauchi, property owner, of 1615 Park Avenue Unit LC, Block 3707 Lot 2.03 C0003 notified the Tax Collector of an erroneous payment on the property located at 1615 Park Avenue Unit LD, also known as Block 3707, Lot 2.04 C0004 on the Asbury Park Tax Map; and

WHEREAS, the payment has been verified via a bank statement from Mr. Cauchi's account that a payment in the amount of \$1,106.32 was made on 4/30/2020. Proof of payment was confirmed via the city's online payment system; and

WHEREAS, it has been confirmed by the City of Asbury Park Tax Collector that this payment was posted to the tax account of 1615 Park Avenue Unit LD on 4/30/2020; and

WHEREAS, the City of Asbury Park Tax Collector requests approval of the Governing Body to move this payment on 4/30/2020 in the amount of \$1,106.32 from the tax account of 1615 Park Avenue Unit LD, Block 3707 Lot 2.04 C0004 to the tax account of 1615 Park Avenue Unit LC, Block 3707 Lot 2.03 C0003; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Asbury Park hereby authorize the Tax Collector to:

1. Move the payment on 4/30/2020 in the amount of \$1,106.32 from 1615 Park Avenue Unit LD-Block 3707 Lot 2.04 C0004 to 1615 Park Avenue Unit LC-Block 3707 Lot 2.03 C0003
2. Send notice to the homeowner of 1615 Park Avenue Unit LD- Block 3707 Lot 2.04 C0004 that there is an open balance on their tax account and give them 25 days to pay back without interest.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-245 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-246

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION TO WAIVE INTEREST FOR TAX & SEWER PAYMENTS ON BLOCK 2402 LOT 9

WHEREAS, the Tax Collector was notified by Mr. Mike Sodano, owner of the property located at 707 Cookman Avenue, Block 2402 Lot 9 that a discrepancy exists between their records and the City of Asbury Park for tax and sewer payments made on June 1, 2020; and

WHEREAS, it has been determined that City Hall closed at 1:00 pm on Monday, June 1, 2020 therefore some payments dropped in the payment box from 1:00 pm through 5:00 pm that day were credited to Tuesday, June 2, 2020 when interest would be charged on 2020 Q2 payments; and

WHEREAS, it has been determined by the City of Asbury Park Tax Collector that no interest should be charged for the payments made by Mr. Mike Sodano for 2020 Q2 due to City Hall being closed at 1pm; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the City of Asbury Park authorize the Tax Collector to adjust tax and sewer payments made by waiving the interest charges paid on June 1, 2020.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-246 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-247

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION TO WAIVE INTEREST FOR TAX & SEWER PAYMENTS ON BLOCK 301 LOT 10

WHEREAS, the Tax Collector was notified by Mr. Mike Sodano, owner of the property located at 1000 Fourth Avenue, Block 301 Lot 10 that a discrepancy exists between their records and the City of Asbury Park for tax and sewer payments made on June 1, 2020; and

WHEREAS, it has been determined that City Hall closed at 1:00 pm on Monday, June 1, 2020 therefore some payments dropped in the payment box from 1:00 pm through 5:00 pm that day were credited to Tuesday, June 2, 2020 when interest would be charged on 2020 Q2 payments; and

WHEREAS, it has been determined by the City of Asbury Park Tax Collector that no interest should be charged for the payments made by Mr. Mike Sodano for 2020 Q2 due to City Hall being closed at 1pm; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the City of Asbury Park authorize the Tax Collector to adjust tax and sewer payments made by waiving the interest charges paid on June 1, 2020.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-247 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-248

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION TO WAIVE INTEREST FOR TAX & SEWER PAYMENTS ON BLOCK 2202 LOT 16

WHEREAS, the Tax Collector was notified by Mr. Paul Onto, owner of the property located at 1111 Fourth Avenue, Block 2202 Lot 16 that a discrepancy exists between their records and the City of Asbury Park for tax and sewer payments made on June 1, 2020; and

WHEREAS, it has been determined that City Hall closed at 1:00 pm on Monday, June 1, 2020 therefore some payments dropped in the payment box from 1:00 pm through 5:00 pm that day were credited to Tuesday, June 2, 2020 when interest would be charged on 2020 Q2 payments; and

WHEREAS, it has been determined by the City of Asbury Park Tax Collector that no interest should be charged for the payments made by Mr. Paul Onto for 2020 Q2 due to City Hall being closed at 1pm; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the City of Asbury Park authorize the Tax Collector to adjust tax and sewer payments made by waiving the interest charges paid on June 1, 2020.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-248 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-249

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING CANCELLATION OF TAX SALE CERTIFICATE #16-00089 DUE TO ERRONEOUS SEWER BILLING BLOCK 1103 LOT 1

WHEREAS, Imperial Funding Group LLC, assessed owner of Block 1103 Lot 1 commonly known as 1223 Springwood Avenue, informed the Tax and Sewer department that no sewer exists on their property which is vacant land; and

WHEREAS, Certificate of Sale number 16-00089 was issued to City of Asbury Park for delinquent tax and sewer charges on Block 1103 Lot 1 commonly known as 1223 Springwood Avenue, at a Tax Sale held on December 20, 2016; and

WHEREAS, according to New Jersey American Water Company premise number 9180498891 for account number 10423509-0, whose property address is known as 1223 Springwood Avenue, should have been billed for 101 Borden Avenue, Neptune, NJ; and

WHEREAS, the erroneous sewer billings referenced below shall be terminated and lien shall be canceled in the amount of \$3,366.95:

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
First quarter	\$255.45	\$230.55	\$209.80	\$193.20
Second quarter	\$234.70	\$230.55	\$209.80	\$197.35
Third quarter	\$255.45	\$234.70	\$205.65	\$201.50
Fourth quarter	\$251.30	\$238.85	\$218.10	

WHEREAS, the tax billings referenced below shall be reopened and rebilled in the amount of \$2,554.12 plus accrued interest:

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
First quarter		\$110.94	\$118.56	\$130.98	\$175.73
Second quarter	\$106.27	\$110.95	\$118.56	\$130.98	\$175.72
Third quarter	\$118.84	\$129.13	\$143.69	\$220.47	\$164.09
Fourth quarter	\$112.42	\$123.20	\$143.10	\$220.47	; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Asbury Park; hereby authorized the Tax Collector to perform the following:

1. Cancel tax sale certificate number 16-00089
2. Change lien account status to canceled
3. Terminated sewer billing on account number 10423509-0

4. Reopen and rebill unpaid taxes in the amount of \$2,554.12 plus accrued interest

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-249 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-250

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION TO CREDIT SEWER ACCOUNT RELATING TO BLOCK 2404, LOT 4.02 (621 LAKE AVENUE) DUE TO BILLING ERROR

WHEREAS, the Property Owner, Jon Leidersdorff of Lakehouse Music, notified the Tax Collector of erroneous billings on the property located at 621 Lake Avenue, also known as Block 2404, Lot 4.02 on the Asbury Park Tax Map, bearing account number 21000660-0; and

WHEREAS, it has been verified via a premise macro report that the New Jersey American Water Company billed for one 2-inch meter which is not in accordance with the City of Asbury Park Sanitary Sewer Service Charges, Schedule 2, Section A, paragraph #2 (see below):

“Apartments, Condominiums, Townhouses, Multi-Unit Dwellings and Units in Mixed Use Buildings Not Served by Separate Water Meters

An Apartment, Condominium, Townhouse, other multi-unit dwelling unit or unit in a Mixed-Use Building which is not serviced by a separate water meter to the unit, but which receives water service through a common water meter to the building, shall each be billed a DEMAND CHARGE equal to the charge imposed for a 5/8-inch water meter.”; and

WHEREAS, it has been confirmed by the City of Asbury Park Tax Collector that this property was billed a quarterly demand charge in the amount of \$1,800.00 when it should have only been billed a quarterly demand charge in the amount of \$80.00 per unit for a total of \$640.00 for 8 units; and

WHEREAS, the City of Asbury Park Tax Collector requests approval of the Governing Body to change the quarterly demand charge from \$1,800.00 to reflect the new quarterly demand charge in the amount of \$640.00; and

WHEREAS, the City of Asbury Park Tax Collector requests approval of the Governing Body to change the payment due on May 1, 2020 in the amount of \$2,910.05 (\$640.00 demand charge and usage charges in the amount of \$2,270.05) in addition to the quarterly charges due and owing for 2020 fourth quarter to be paid on November 1, 2020 due to account research and

reconciliation and 2020 third quarter to reflect a quarterly charge in the amount of \$681.50 (\$640.00 demand charge and usage charges in the amount of \$41.50) ; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Asbury Park hereby authorize the Tax Collector to adjust sewer account number 21000660-0 as follows:

1. Change the sewer payment due date from May 1, 2020 to November 1, 2020
2. Change the quarterly demand charge from \$1,800.00 to \$640.00 to reflect the quarterly demand charge in the amount of \$80.00 per unit for a total of \$640.00 for 8 units, as set forth above

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-250 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-251

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPROVING PAYMENT OF BILLS

WHEREAS, the following listed vouchers payable have been approved by the Chief Financial Officer and have subsequently been audited and found correct:

BE IT RESOLVED, that these vouchers payable totaling \$1,372,759.19

BE IT FURTHER RESOLVED, that proper officers are hereby authorized to execute and issue warrants for payment of said vouchers, but only if and when the conditions of the City Treasury shall permit.

CURRENT VOUCHERS	\$ 1,372,759.19
TOTAL VOUCHERS	\$ 1,372,759.19

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-251 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS DAY OF , .

MELODY HARTSGROVE
CITY CLERK

P.O. Type: Contract Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid:
Format: Condensed Held: Y Aprv: N Rcvd:
Range: 9-First to 0-Last Bid: Y State: Y Other: Y Exempt:
Rcvd Batch Id Range: First to Last Include Non-Budgeted
Department Page Break: No Subtotal CAFR: Yes Subtotal Department: Yes Subtotal Extd: Yes

Budget Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund: CURRENT						
Department: ADMINISTRATION						
Extd: ADMINISTRATION						
0-01-20-100-000-201	ADMINISTRATION General Plant					
GEECHA GEESE CHASERS, LLC	20-01774 3RD QTR 2020 CLEARING AND			1,079.00	0.00	B
0-01-20-100-000-209	ADMINISTRATION Fees					
MUNCAP MUNICIPAL CAPITAL CORPORATION	20-02247 #16024:PMT. 58 OF 60			415.22	0.00	
0-01-20-100-000-250	ADMINISTRATION Covid					
TMASSO T & M ASSOCIATES	20-01545 COVID 19 RISK MANAGEMENT			4,543.65	0.00	B
	Extd Total: ADMINISTRATION			6,037.87		
	Department Total: ADMINISTRATION			6,037.87		
Department: MAYOR & COUNCIL						
Extd: MAYOR & COUNCIL						
0-01-20-110-000-299	MAYOR & COUNCIL Misc.					
MICHA010 MICHAEL MANZELLA	20-02364 Reimb. Coffee with Council			48.47	0.00	
	Extd Total: MAYOR & COUNCIL			48.47		
	Department Total: MAYOR & COUNCIL			48.47		
Department: MUNICIPAL CLERK						
Extd: MUNICIPAL CLERK						
0-01-20-120-000-222	MUNICIPAL CLERK Training					
RUTGOV RUTGERS,THE STATE UNIV. OF NJ	20-02311 ESPOSITO INFO & RECORDS CLASS			646.00	0.00	
0-01-20-120-000-292	MUNIC CLERK Elections					
RELGRA RELIANCE GRAPHICS, INC.	20-02242 #4282 2020 ELECTION BALLOTS			3,438.00	0.00	
	Extd Total: MUNICIPAL CLERK			4,084.00		
	Department Total: MUNICIPAL CLERK			4,084.00		
Department: FINANCIAL ADMINISTRATION						
Extd: FINANCIAL ADMINISTRATION						
0-01-20-130-000-201	FINANCE General Plant					
MUNCAP MUNICIPAL CAPITAL CORPORATION	20-02247 #16024:PMT. 58 OF 60			389.62	0.00	
FPMAIL FP Mailing Solutions	20-02294 RI104565238 MAIL MACHINE			225.00	0.00	
				614.62		
0-01-20-130-000-202	FINANCE Office Supplies					
WBMASON W.B.MASON CO., INC.	20-02163 OFFICE SUPPLIES NEEDED			32.46	0.00	

Attachment: Bill List 9-9-20 (2020-251 : Payment of Bills)

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
0-01-20-130-000-223	FINANCE Condo Reimbursements					
2123R005 212 3RD AVENUE LLC		20-02154 2019	4th Q Trash Reimb.	339.90	0.00	
0-01-20-130-000-238	FINANCE Conventions					
GFOA G.F.O.A. OF NJ		20-02328 2020	Fall Conference J. BOOS	350.00	0.00	
GFOA G.F.O.A. OF NJ		20-02348 2020	FALL CONFERENCE LIZARDI	350.00	0.00	
CEUNI005 CEUNION		20-02349 FALL 2020	SEMINARS T.LIZARDI	190.00	0.00	
				890.00		
	Extd Total: FINANCIAL ADMINISTRATION			1,876.98		
	Department Total: FINANCIAL ADMINISTRATION			1,876.98		
Department: COMPUTERIZED DATA PROCESSING						
Extd: COMPUTERIZED DATA PROCESSING						
0-01-20-140-000-218	COMPUTERIZED DATA PROC. General Plant					
STAPLE STAPLES BUSINESS ADVANTAGE		20-02257 #2030289	INK CARTRIDGE	89.09	0.00	
	Extd Total: COMPUTERIZED DATA PROCESSING			89.09		
	Department Total: COMPUTERIZED DATA PROCESSING			89.09		
Department: TAX REVENUE ADMINISTRATION						
Extd: TAX REVENUE ADMINISTRATION						
0-01-20-145-000-202	TAX REV ADMIN Office Supplies					
EDMASS EDMUNDS GOVTECH, INC.		20-02293	Blank Bills 5000 July 2020	472.50	0.00	
CRAPRI CRAFTMASTER PRINTING, INC.		20-02391	Envelopes #10 Black ink	393.00	0.00	
				865.50		
0-01-20-145-000-209	TAX REV ADMIN Fees					
MUNCAP MUNICIPAL CAPITAL CORPORATION		20-02247 #16024:PMT. 58 OF 60		236.52	0.00	
	Extd Total: TAX REVENUE ADMINISTRATION			1,102.02		
	Department Total: TAX REVENUE ADMINISTRATION			1,102.02		
Department: TAX ASSESSOR						
Extd: TAX ASSESSOR						
0-01-20-150-000-202	TAX ASSESSOR Office Supplies					
KINTINC KINTECH, INC.		20-02218 INV #34078 2020	IE MAILING	759.39	0.00	
0-01-20-150-000-209	TAX ASSESSOR Fees					
HARHAU HARRY HAUSHALTER		20-02157	Legal Fees JUNE 2020	3,377.00	0.00	
HARHAU HARRY HAUSHALTER		20-02316	INVOICE #1124 JULY 2020 FEES	2,838.00	0.00	
				6,215.00		
	Extd Total: TAX ASSESSOR			6,974.39		
	Department Total: TAX ASSESSOR			6,974.39		

Attachment: Bill List 9-9-20 (2020-251 : Payment of Bills)

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: DIRECTOR OF COMMUNICATIONS						
Extd: DIRECTOR OF COMMUNICATIONS						
0-01-20-151-000-299	DIRECTOR OF COMMUNICATIONS - Misc Exp					
SURMON	SURVEYMONKEY INC.	20-02303	INVOICE #36563995 ANNUAL FEE	408.00	0.00	
	Extd Total: DIRECTOR OF COMMUNICATIONS			408.00		
	Department Total: DIRECTOR OF COMMUNICATIONS			408.00		
Department: LEGAL SERVICES						
Extd: LEGAL SERVICES						
0-01-20-155-000-209	LEGAL SERVICES Fees					
ANSZAR	ANSELL, GRIMM & AARON, P.C.	20-02239	July 2020 General Legal Fees	9,032.00	0.00	
MARFAL	MARAZITI FALCON, LLP	20-02295	SERVICES RENDERED THRU JUL-20	2,607.50	0.00	
				11,639.50		
	Extd Total: LEGAL SERVICES			11,639.50		
	Department Total: LEGAL SERVICES			11,639.50		
Department: CABLE TV ADVISORY COMMITTEE						
Extd: CABLE TV ADVISORY COMMITTEE						
0-01-20-162-000-299	CABLE TV ADVISORY COMMITTEE - MISC EXP					
AMAZO005	AMAZON.COM SERVICES	20-01970	2020-07-07 Amazon.com for APTV	763.34	0.00	
AMAZO005	AMAZON.COM SERVICES	20-02120	Zoom in Council Chambers	359.00	0.00	
WBMASON	W.B.MASON CO., INC.	20-02292	#SST25950 OFFICE CHAIR	189.99	0.00	
				1,312.33		
	Extd Total: CABLE TV ADVISORY COMMITTEE			1,312.33		
	Department Total: CABLE TV ADVISORY COMMITTEE			1,312.33		
Department: ENGINEERING SERVICES						
Extd: ENGINEERING SERVICES						
0-01-20-165-000-209	ENGINEERING SERVICES Fees					
TMASSO	T & M ASSOCIATES	20-02453	August 2020 General Engin.	11,020.28	0.00	
	Extd Total: ENGINEERING SERVICES			11,020.28		
	Department Total: ENGINEERING SERVICES			11,020.28		
	CAFR Total:			44,592.93		
Department: Planning Department						
Extd: Planning Department						
0-01-21-179-000-201	Planning Dept. General Plant					
MUNCAP	MUNICIPAL CAPITAL CORPORATION	20-02247	#16024:PMT. 58 OF 60	200.97	0.00	
	Extd Total: Planning Department			200.97		
	Department Total: Planning Department			200.97		

Attachment: Bill List 9-9-20 (2020-251 : Payment of Bills)

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: PLANNING BOARD						
Extd: PLANNING BOARD						
0-01-21-180-000-201	PLANNING BOARD General Plant					
JACSER JACK A. SERPICO	20-02366 Serpico Invoices June 2020			887.50	0.00	
JACSER JACK A. SERPICO	20-02373 SERPICO JULY 2020 INVOICES			<u>1,137.50</u>	0.00	
				2,025.00		
	Extd Total: PLANNING BOARD			2,025.00		
	Department Total: PLANNING BOARD			2,025.00		
Department: ZONING BOARD OF ADJUSTMENT						
Extd: ZONING BOARD OF ADJUSTMENT						
0-01-21-185-000-209	ZONING BOARD Fees					
JACSER JACK A. SERPICO	20-02366 Serpico Invoices June 2020			1,025.00	0.00	
JACSER JACK A. SERPICO	20-02373 SERPICO JULY 2020 INVOICES			<u>837.50</u>	0.00	
				1,862.50		
	Extd Total: ZONING BOARD OF ADJUSTMENT			1,862.50		
	Department Total: ZONING BOARD OF ADJUSTMENT			1,862.50		
	CAFR Total:			4,088.47		
Department: CODE ENFORCEMENT AND ADMIN.						
Extd: CODE ENFORCEMENT AND ADMIN.						
0-01-22-195-000-299	CODE ENFORCE Misc.					
JUNLAS JUNGLE LASERS, LLC	20-02244 INVOICE #95155 JULY 2020			475.00	0.00	
WATSPR WATCHUNG SPRING WATER CO., INC.	20-02302 #190657 JULY 2020			7.99	0.00	
WATSPR WATCHUNG SPRING WATER CO., INC.	20-02395 #190657 HC BTM LOAD CLR 8/19			<u>7.99</u>	0.00	
				490.98		
	Extd Total: CODE ENFORCEMENT AND ADMIN.			490.98		
	Department Total: CODE ENFORCEMENT AND ADMIN.			490.98		
Department: CONSTRUCTION CODE OFFICIAL						
Extd: CONSTRUCTION CODE OFFICIAL						
0-01-22-200-000-299	CONSTRUCTION CODE Misc. (In Cap)					
WBMASON W.B.MASON CO., INC.	20-02156 OFFICE SUPPLIES			600.34	0.00	
MUNCAP MUNICIPAL CAPITAL CORPORATION	20-02247 #16024:PMT. 58 OF 60			<u>582.97</u>	0.00	
				1,183.31		
	Extd Total: CONSTRUCTION CODE OFFICIAL			1,183.31		
	Department Total: CONSTRUCTION CODE OFFICIAL			1,183.31		
	CAFR Total:			1,674.29		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: EMPLOYEE GROUP INSURANCE						
Extd: EMPLOYEE GROUP INSURANCE						
0-01-23-220-000-209	EMPLOYEE GROUP INSURANCE Fees (IN CAP)					
NJSHBP NJSHBP		20-02412	HEALTH COVERAGE SEPTEMBER 2020	461,748.76	0.00	
	Extd Total: EMPLOYEE GROUP INSURANCE			461,748.76		
	Department Total: EMPLOYEE GROUP INSURANCE			461,748.76		
	CAFR Total:			461,748.76		
Department: POLICE DEPARTMENT						
Extd: POLICE DEPARTMENT						
0-01-25-240-000-201	POLICE General Plant					
PACLLC PACKETALK, LLC		20-02110	2020 - 2021 ANNUAL MAINTENANCE	4,800.00	0.00	
LANASO LANIGAN ASSOCIATES. INC.		20-02132	Case Crime Scene Tape	69.00	0.00	
CRAPRI CRAFTMASTER PRINTING, INC.		20-02197	#11044 Business Cards	135.00	0.00	
MUNCAP MUNICIPAL CAPITAL CORPORATION		20-02247	#16024:PMT. 58 OF 60	202.52	0.00	
WATSPR WATCHUNG SPRING WATER CO.,INC.		20-02299	ACCOUNT #169322 JULY 2020	115.86	0.00	
				5,322.38		
0-01-25-240-000-203	POLICE Motor Vehicle					
EASAUT EASTERN AUTOPARTS WAREHOUSE		20-01721	Blanket Auto Repairs	376.79	0.00	B
MAAAUT MAACO COLLISION		20-02198	#65639-1 Repairs to Car 2	1,890.95	0.00	
MAAAUT MAACO COLLISION		20-02223	#65637-1 Repairs Car 6	2,908.94	0.00	
EASTC EAST COAST EMERGENCY LIGHTING,		20-02225	#24636 SA315P Speaker Black	177.12	0.00	
SEAFOR SEA BREEZE FORD INC.		20-02305	#Q000307086 Repaired Car 21	61.76	0.00	
SEACHE SEACOAST CHEVROLET OLDS-		20-02325	#Q63988 Repairs Car 43	234.88	0.00	
SEAFOR SEA BREEZE FORD INC.		20-02327	#Q000308139 & Q000308106	338.36	0.00	
QUAAUT QUALITY AUTO GLASS, INC.		20-02392	Quote 42915 windshield Repair	75.00	0.00	
				6,063.80		
0-01-25-240-000-205	POLICE Animal Control Services					
SPCA MONMOUTH COUNTY SPCA		20-02214	MARCH & APRIL 2020 SERVICES	9,579.94	0.00	
0-01-25-240-000-216	POLICE Supplies-Compu.					
AMAZ0005 AMAZON.COM SERVICES		20-02133	Seagate Portable 1 TB External	383.92	0.00	
0-01-25-240-000-218	POLICE Contract.Serv.					
MUNCAP MUNICIPAL CAPITAL CORPORATION		20-02247	#16024:PMT. 58 OF 60	650.51	0.00	
MUNCAP MUNICIPAL CAPITAL CORPORATION		20-02298	#3466030820 Contract#18726	515.72	0.00	
OPTIMUM OPTIMUM		20-02300	#07866-182313-01-5 8/8 - 9/7	237.93	0.00	
WIRCOM WIRELESS COMMUNICATIONS &		20-02304	#M59474 AUGUST 2020 SERVICE	1,220.00	0.00	
TOSSOL TOSHIBA BUSINESS SOLUTION		20-02329	#5244867 Maintenance Contract	910.20	0.00	
				3,534.36		
0-01-25-240-000-226	POLICE Bd.ofPrisoners					
MCDONA KJK RESTAURANTS, LLC		20-02224	Prisoner Meals July 2020	9.38	0.00	
	Extd Total: POLICE DEPARTMENT			24,893.78		
	Department Total: POLICE DEPARTMENT			24,893.78		

September 3, 2020
09:36 AM

CITY OF ASBURY PARK
Bill List By Budget Account

Pa 3.D.1.a

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: FIRE DEPARTMENT						
Extd: FIRE DEPARTMENT						
0-01-25-265-000-201	FIRE DEPT. General Plant					
UPTFAS	UP-TITE FASTNERS INC.	20-00195	Blanket PO for misc supplies	14.80	0.00	B
THEHAR	THE HARDWARE STORE	20-01165	BLANKET - MISC SUPPLIES NEEDED	72.76	0.00	B
ADPIMP	ADPRO IMPRINTS, INC.	20-02063	Inv 35154 APFD tshirts	169.70	0.00	
WESPES	WESTERN PEST SERVICES	20-02368	Inv #54096768 Aug pest control	104.00	0.00	
WESPES	WESTERN PEST SERVICES	20-02421	Inv 53783308 July pest control	104.00	0.00	
				465.26		
0-01-25-265-000-203	FIRE DEPT. Motor Vehicle					
SEAFOR	SEA BREEZE FORD INC.	20-00193	Blanket PO not to exceed	368.95	0.00	B
EASAUT	EASTERN AUTOPARTS WAREHOUSE	20-00573	Blanket PO not to exceed	244.15	0.00	B
NJEVEH	NJ EMERGENCY VEHICLES	20-02113	Blanket PO-8359 Repairs	691.45	0.00	B
EDWTIR	EDWARDS TIRE CO., INC.	20-02201	INV:185575-8361 Tire	112.94	0.00	
				1,417.49		
0-01-25-265-000-206	FIRE DEPT. Purchase of Equipment					
FIRONE	FIREFIGHTER ONE LIMITED	20-02094	Quote:SQ-00221661-EMS Coverall	1,857.00	0.00	
0-01-25-265-000-214	FIRE DEPT. Building Maintenance					
AIRGAS	AIR GAS TECHNOLOGIES, INC.	20-02007	Blanket PO Not To Exceed	125.00	0.00	B
0-01-25-265-000-218	FIRE DEPT. Contract.Serv.					
MUNCAP	MUNICIPAL CAPITAL CORPORATION	20-02247	#16024:PMT. 58 OF 60	75.44	0.00	
0-01-25-265-000-222	FIRE DEPT. Training					
PMCASSOC	PMC ASSOCIATES	20-01735	Quote:457685-Vehicle Modems	2,693.08	0.00	
0-01-25-265-000-229	FIRE DEPT. Medical Sup.					
VERALP	V.E. RALPH & SON, INC.	20-01947	QUOTE #87436 & 87560	1,459.52	0.00	
WBMASON	W.B.MASON CO., INC.	20-02200	Quote #S106079289, exam gloves	599.60	0.00	
				2,059.12		
0-01-25-265-000-253	FIRE DEPT. Unif.FireSafety					
TREDCA	TREAS. STATE OF NJ:PUB.UNIT	20-02354	Fire Code Subscript #8620	90.00	0.00	
0-01-25-265-000-255	FIRE DEPT. Revenue Guard Fees					
REVGUA	REVENUE GUARD MEDICAL CLAIMS	20-02237	July 2020 Admin Fees	2,747.35	0.00	
0-01-25-265-000-298	FIRE DEPT. Special Operations					
WITME005	WITMER PUBLIC SAFETY GROUP INC	20-02072	Quote:644478-Rescue Products	2,501.00	0.00	
	Extd Total: FIRE DEPARTMENT			14,030.74		
Extd: FIRE HYDRANT						
0-01-25-265-266-299	FIRE HYDRANT Misc.					
NJAMER	N.J. AMERICAN WATER CO.	20-02248	#1018-210026567043 6/23 - 7/23	16,514.00	0.00	
	Extd Total: FIRE HYDRANT			16,514.00		
	Department Total: FIRE DEPARTMENT			30,544.74		

Attachment: Bill List 9-9-20 (2020-251 : Payment of Bills)

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: MUNICIPAL PROSECUTOR						
Extd: MUNICIPAL PROSECUTOR						
0-01-25-275-000-202	PROSECUTOR Fees					
GRAMAR	Grace Marmero Monmouth LLP	20-02341	INVOICE #11176 MARCH 2020	1,050.00	0.00	
JAMBUT	JAMES N. BUTLER, JR.	20-02397	AUGUST 2020 SERVICES RENDERED	3,900.00	0.00	
				4,950.00		
	Extd Total: MUNICIPAL PROSECUTOR			4,950.00		
	Department Total: MUNICIPAL PROSECUTOR			4,950.00		
	CAFR Total:			60,388.52		
Department: STREETS & ROADS MAINTENANCE						
Extd: STREETS & ROADS MAINTENANCE						
0-01-26-290-000-201	STREETS & ROAD General Plant					
DREYE005	DREYER'S LUMBER & HARDWARE INC	20-00770	Various Supplies, Lumber, etc	98.96	0.00	B
STASUP	STANDARD SUPPLY CO. INC.	20-00776	Various Supplies, Tools, etc	34.20	0.00	B
SITE0005	SITEONE LANDSCAPE SUPPLY LLC	20-01230	Various Supplies and Parts	154.41	0.00	B
UPTFAS	UP-TITE FASTNERS INC.	20-01573	Fasteners, Supplies and Tools	342.86	0.00	B
GRAING	GRAINGER, INC.	20-01817	Various Supplies and Tools	199.47	0.00	B
CLABLO	CLAYTON BLOCK CO., INC.	20-01927	Muriatic Acid, 5 GAL #ACID05G	942.75	0.00	
GLESUP	GLENCO SUPPLY INC.	20-02139	Custom COVID Signage w/Picture	250.00	0.00	
GLOIND	GLOBAL INDUSTRIAL	20-02153	48" Drum Blower Fan - Portable	548.00	0.00	
MUNCAP	MUNICIPAL CAPITAL CORPORATION	20-02247	#16024:PMT. 58 OF 60	211.19	0.00	
MCMCAR	MCMMASTER-CARR SUPPLY CO.	20-02270	Various Screws (Shop)	162.13	0.00	
THEBRO	THE BROYHILL MANUFACTURING CO.	20-02280	Monitor with Split Screen	391.05	0.00	
STAVOLA	STAVOLA ASPHALT COMPANY, INC.	20-02284	#181316 Hot Mixed Asphalt	80.06	0.00	
MCMCAR	MCMMASTER-CARR SUPPLY CO.	20-02356	#42909704 SHIPPING FEES 7/23	33.18	0.00	
SHEWIL	SHERWIN WILLIAMS	20-02362	#7868-0 Various Frames, etc	1.16	0.00	
				3,449.42		
0-01-26-290-000-202	STREETS & ROAD Office Supplies					
CRAPRI	CRAFTMASTER PRINTING, INC.	20-02138	Full Color Business Cards	45.00	0.00	
0-01-26-290-000-203	STREETS & ROAD Motor Vehicle					
THEHOS	THE HOSE SHOP, INC.	20-00228	Various Hoses to Repair Truck	305.27	0.00	
THEHOS	THE HOSE SHOP, INC.	20-00864	Various Hoses, Parts and Tools	442.35	0.00	B
EDWTIR	EDWARDS TIRE CO., INC.	20-01108	Supplies, Tools and Service	634.85	0.00	B
CHEVAL	CHERRY VALLEY TRACTOR SALES	20-01180	Supplies, Parts and Service	268.49	0.00	B
SEAFOR	SEA BREEZE FORD INC.	20-01576	Automotive Supplies & Tools	160.05	0.00	B
ALLDIE	ALLIED DIESEL SERVICE, INC.	20-01716	Service, Supplies and Tools	850.76	0.00	B
EASAUT	EASTERN AUTOPARTS WAREHOUSE	20-01808	Automotive Supplies and Tools	853.27	0.00	B
GPCNA091	GPC-NAPA AUTO PARTS	20-02031	R&R Recore, Mack PTO Radiator	2,150.00	0.00	
GPCNA091	GPC-NAPA AUTO PARTS	20-02134	Various Supplies, Tools, etc	480.01	0.00	B
WETIMM	W.E. TIMMERMAN COMPANY, INC.	20-02166	#0183957 FUEL PUMP TRANSFER	118.02	0.00	
EASAUT	EASTERN AUTOPARTS WAREHOUSE	20-02202	Automotive Supplies and Tools	1,216.19	0.00	B
PARSTE	PARK STEEL & IRON COMPANY	20-02219	INVOICE #2610 FRONT END LOADER	150.00	0.00	
HUNJER	HUNTER JERSEY PETERBILT	20-02226	R205009269 garbage truck repai	735.34	0.00	
ALLDIE	ALLIED DIESEL SERVICE, INC.	20-02265	Service, Supplies and Tools	27.90	0.00	B
EDWTIR	EDWARDS TIRE CO., INC.	20-02266	Supplies, Tools and Service	632.40	0.00	B
SEAWEL	SEABOARD WELDING SUPPLY, INC.	20-02268	INVOICE #912259 JULY 2020	83.25	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
0-01-26-290-000-203 GPCNA091 GPC-NAPA AUTO PARTS	STREETS & ROAD Motor Vehicle Continued NAPA 15w40 Automotive Fluid	20-02372		649.99 9,758.14	0.00	
0-01-26-290-000-210 NETWORK NETWORKFLEET, INC. NETWORK NETWORKFLEET, INC.	STREETS & ROAD Network Fleet #2180713 JULY 2020 Service #2194837 Monthly Bundled - Aug	20-02310 20-02345		95.00 3,518.00 3,613.00	0.00 0.00	
0-01-26-290-000-218 WATEAS WATERLOGIC AMERICAS LLC OPTIMUM OPTIMUM RUBREC RUBBERCYCLE LLC PRESPE PREVENTION SPECIALISTS, INC. PRESPE PREVENTION SPECIALISTS, INC.	STREETS & ROAD Contract.Serv. #156930 Infiniti H/C Tower #07866-183188-01-1 8/8 - 9/7 #99217 Passenger Tires 7/13 INV #29676 Alcohol & Drug Test INV #29721 Post Accident Test	20-02220 20-02279 20-02283 20-02309 20-02424		36.24 31.23 64.00 102.00 204.00 437.47	0.00 0.00 0.00 0.00 0.00	
0-01-26-290-000-223 ABBPON ABBY PONDS, INC.	STREETS & ROAD Sunset Lake #20602 Pond Management Svcs	20-02131		3,200.00	0.00	
0-01-26-290-000-235 TOMPIV TOM PIVINSKI	STREETS & ROAD Shade Tree Commission SHADE TREE REIMBURSEMENT 2020	20-02312		2,469.13	0.00	
Extd Total: STREETS & ROADS MAINTENANCE				22,972.16		
Department Total: STREETS & ROADS MAINTENANCE				22,972.16		
Department: SOLID WASTE COLLECTION						
Extd: SOLID WASTE COLLECTION						
0-01-26-305-000-209 DELDEM DELISA DEMOLITION, INC. DELDEM DELISA DEMOLITION, INC. DELDEM DELISA DEMOLITION, INC. ATLCOAS ATLANTIC COAST FIBERS, LLC MICBEN MICKEY BENOIT, INC TRECTY TREASURER CTY OF MONMOUTH	SOLID WASTE Fees Construction Debris Removal #188952 Trash Tipping Fees #190398 Trash Tipping Fees #INV113956 SINGLE STREAM Brush, Delivered - July 2020 #56587 Reclamation Center	20-01455 20-02023 20-02205 20-02209 20-02210 20-02277		9,699.66 35,957.70 36,661.34 12,928.30 1,501.20 7,350.19 104,098.39	0.00 0.00 0.00 0.00 0.00 0.00	B
0-01-26-305-000-218 DELDEM DELISA DEMOLITION, INC. DELDEM DELISA DEMOLITION, INC.	SOLID WASTE Contract.Serv. #189962 Monthly Service #190689 Trash Tipping Fees	20-02027 20-02335		36,416.67 35,781.34 72,198.01	0.00 0.00	
Extd Total: SOLID WASTE COLLECTION				176,296.40		
Department Total: SOLID WASTE COLLECTION				176,296.40		
Department: BUILDINGS & GROUNDS						
Extd: BUILDINGS & GROUNDS						
0-01-26-310-000-201 GRAING GRAINGER, INC. ONSIT005 ON-SITE LANDSCAPING MANAGEMENT STASUP STANDARD SUPPLY CO. INC.	BUILDING & GND General Plant Various Supplies and Tools Compost Topsoil, Delivered Steel Door for Evidence Room	20-00275 20-00590 20-02060		108.61 72.00 529.75	0.00 0.00 0.00	B

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
0-01-26-310-000-201	BUILDING & GND	General Plant	Continued			
GRAING	GRAINGER, INC.	20-02099	Electric Tankless Water Heater	182.40	0.00	
CAMSUP	CAMPBELL SUPPLY COMPANY INC.	20-02104	Various Supplies, Tools, etc	158.92	0.00	B
NEWIRON	NEWARK IRONBOUND ELECTRICAL	20-02105	COVID-19 City Hall Lobby Proj	599.70	0.00	
DREYE005	DREYER'S LUMBER & HARDWARE INC	20-02288	Material for Receptionist Desk	787.46	0.00	
STASUP	STANDARD SUPPLY CO. INC.	20-02290	Laminate for City Hall Lobby	857.60	0.00	
STASUP	STANDARD SUPPLY CO. INC.	20-02330	INVOICE #10503468 STEEL DOOR	315.00	0.00	
GRAING	GRAINGER, INC.	20-02346	#9559182853 Hand Sanitizer	742.56	0.00	
THEHAR	THE HARDWARE STORE	20-02350	#1399062 Clear Ammonia, etc	118.87	0.00	
KEMFLA	KEMPTON FLAG LLC	20-02394	US & POW MIA Flags & Shipping	483.00	0.00	
SUFFREDI	SUFFOLK REDI-MIX	20-02430	Concrete 4000 and Freight	890.00	0.00	
				5,845.87		
0-01-26-310-000-218	BUILDING & GND	Contract.Serv.				
AUTBUI	AUTOMATED BUILDING CONTROLS,	20-01757	Repair of Pump #6 - City Hall	2,701.50	0.00	
AIRSYS	AIR SYSTEMS MAINTENANCE, INC.	20-02144	#12327 Contract Billing	1,728.00	0.00	
TERPES	THE TERMINIX INTERNATIONAL CO	20-02207	#398696952 Pest Control	41.00	0.00	
BYDES	BY DESIGN LANDSCAPES, INC.	20-02222	Repair of Lake Ave Sprinklers	2,650.00	0.00	
TERPES	THE TERMINIX INTERNATIONAL CO	20-02285	#398973984 Pest Control 7/20	122.00	0.00	
TERPES	THE TERMINIX INTERNATIONAL CO	20-02333	#399145614 Pest Control 8/03	85.00	0.00	
AIRSYS	AIR SYSTEMS MAINTENANCE, INC.	20-02358	Misc Trip Charge and Labor	402.00	0.00	
				7,729.50		
		Extd Total: BUILDINGS & GROUNDS		13,575.37		
		Department Total: BUILDINGS & GROUNDS		13,575.37		
		CAFR Total:		212,843.93		
Department:	SOCIAL SERVICES:					
Extd:	SOCIAL SERVICES:					
0-01-27-345-000-201	SOCIAL SERVICES	General Plant				
JOHRES	JOHNSON'S RESTAURANT EQUIPMENT	20-02161	Facemasks COVID -19	200.00	0.00	
AMAZ0005	AMAZON.COM SERVICES	20-02165	COVID-19 Facemasks	196.90	0.00	
				396.90		
0-01-27-345-000-202	SOCIAL SERVICES	Office Supplies				
WBMASON	W.B.MASON CO., INC.	20-02162	Misc Office Supplies	143.22	0.00	
		Extd Total: SOCIAL SERVICES:		540.12		
		Department Total: SOCIAL SERVICES:		540.12		
		CAFR Total:		540.12		
Department:	RECREATION SERVICES & PROGRAM					
Extd:	RECREATION SERVICES & PROGRAM					
0-01-28-370-000-299	RECREATION	Misc.				
GRAING	GRAINGER, INC.	20-02129	waterpark supplies	216.77	0.00	
JMJFA005	JMJ FARMS INC	20-02130	RECEIPT #39442 BOXWOOD BABY	300.00	0.00	
WBMASON	W.B.MASON CO., INC.	20-02192	waterpark supplies	630.89	0.00	
WBMASON	W.B.MASON CO., INC.	20-02319	waterpark supplies	447.26	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
0-01-28-370-000-299	RECREATION Misc.		Continued			
ADPIMP	ADPRO IMPRINTS, INC.	20-02417	INVOICE #35298 WATERPARK SHIRT	581.01	0.00	
				2,175.93		
	Extd Total: RECREATION SERVICES & PROGRAM			2,175.93		
	Department Total: RECREATION SERVICES & PROGRAM			2,175.93		
	CAFR Total:			2,175.93		
Department: LIGHTING						
Extd: LIGHT, HEAT & POWER						
0-01-31-435-435-299	LIGHT, HEAT & POWER Misc.					
NJAMER	N.J. AMERICAN WATER CO.	20-02248	#1018-210026567043 6/23 - 7/23	7,761.72	0.00	
NJAMER	N.J. AMERICAN WATER CO.	20-02259	#1018-220224273714 7/3 - 8/4	252.45	0.00	
NJAMER	N.J. AMERICAN WATER CO.	20-02306	#1018-210026234022 7/3 - 8/4	367.83	0.00	
NJAMER	N.J. AMERICAN WATER CO.	20-02318	#1018-220016120697 7/3 - 8/4	1,774.86	0.00	
NJAMER	N.J. AMERICAN WATER CO.	20-02339	#1018-210025994611 7/3 - 8/4	539.75	0.00	
NJNATU	N.J. NATURAL GAS CO.	20-02400	#07-3132-1100-1Y 7/15 - 8/11	3,843.52	0.00	
JCPL	JCPL	20-02401	#100 065 562 868 6/24 - 8/11	12.39	0.00	
				14,552.52		
	Extd Total: LIGHT, HEAT & POWER			14,552.52		
Extd: STREET&TRAFFIC LIGHTING						
0-01-31-435-436-299	STREET&TRAFFIC LIGHTING Misc.					
JCPL	JCPL	20-02245	#200 000 001 293 MASTER ACCT	1,157.11	0.00	
JCPL	JCPL	20-02401	#100 065 562 868 6/24 - 8/11	17,254.19	0.00	
				18,411.30		
	Extd Total: STREET&TRAFFIC LIGHTING			18,411.30		
	Department Total: LIGHTING			32,963.82		
Department: TELEPHONE						
Extd: TELEPHONE						
0-01-31-440-000-299	TELEPHONE Misc.					
VERZON	VERIZON BUSINESS	20-02246	#152-069-551-0001-78 8/4 -9/3	129.99	0.00	
VERIZON	VERIZON WIRELESS	20-02338	#342269861-00001 7/5 - 8/4	581.05	0.00	
VERZON	VERIZON BUSINESS	20-02398	150-717-354-0001-65 8/16- 9/15	2,309.65	0.00	
ATTLLC	AT&T MOBILITY LLC	20-02399	#287286595693 7/12 - 8/11	55.24	0.00	
				3,075.93		
	Extd Total: TELEPHONE			3,075.93		
	Department Total: TELEPHONE			3,075.93		
Department: GASOLINE						
Extd: GASOLINE						
0-01-31-460-000-299	GASOLINE Misc.					
GRIALLI	GRIFFITH-ALLIED TRUCKING, LLC	20-01053	Ultra Low Sulfur Diesel Fuel	2,382.04	0.00	B
GRIALLI	GRIFFITH-ALLIED TRUCKING, LLC	20-01949	Unleaded RFG Fuel	9,871.85	0.00	B

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
0-01-31-460-000-299	GASOLINE Misc.		Continued			
GRIALLI	GRIFFITH-ALLIED TRUCKING, LLC	20-02307	Ultra Low Sulfur Diesel Fuel	<u>1,368.26</u>	0.00	
				13,622.15		
	Extd Total: GASOLINE			13,622.15		
	Department Total: GASOLINE			13,622.15		
	CAFR Total:			49,661.90		
Department: MUNICIPAL COURT						
Extd: MUNICIPAL COURT						
0-01-43-490-000-201	MUNIC COURT General Plant					
MUNCAP	MUNICIPAL CAPITAL CORPORATION	20-02247	#16024:PMT. 58 OF 60	83.31	0.00	
CITY	CITY OF ASBURY PARK	20-02260	bank fees july 2020	15.28	0.00	
CITY	CITY OF ASBURY PARK	20-02261	ANALYSIS CHARGE JULY 2020	36.18	0.00	
GREFIN	GREATAMERICA FINANCIAL SVCS.	20-02342	INVOICE #27608141 AUGUST 2020	<u>234.50</u>	0.00	
				369.27		
0-01-43-490-000-202	MUNIC COURT Office Supplies					
MUNREC	MUNICIPAL RECORD SERVICE	20-01464	labels for tickets	256.00	0.00	
KEPSPR	KEPWELL SPRING WATER	20-02262	#107589 JULY 2020 RENTAL	14.00	0.00	
WBMASON	W.B.MASON CO., INC.	20-02343	OFFICE SUPPLIES NEEDED	<u>491.98</u>	0.00	
				761.98		
	Extd Total: MUNICIPAL COURT			1,131.25		
	Department Total: MUNICIPAL COURT			1,131.25		
Department: PUBLIC DEFENDER						
Extd: PUBLIC DEFENDER						
0-01-43-495-000-021	Fees					
RONTRO	RONALD J. TROPOLI	20-02396	AUGUST 2020 SERRVICES RENDERED	2,500.00	0.00	
	Extd Total: PUBLIC DEFENDER			2,500.00		
	Department Total: PUBLIC DEFENDER			2,500.00		
	CAFR Total:			3,631.25		
Department: DEFERRED CHARGES						
0-01-46-870-880-297	P/Y BILLS					
REUDUC2	REUSSI DUCKSAUCE 2 LLC	20-01820	319 7th trash reimbursements	1,139.00	0.00	
CHIROB	CHIEF ROBERT A. VERRY	20-02119	Controlling Absenteeism 10/18	<u>50.00</u>	0.00	
				1,189.00		
	Extd Total:			1,189.00		
	Department Total: DEFERRED CHARGES			1,189.00		
	CAFR Total:			1,189.00		

Attachment: Bill List 9-9-20 (2020-251 : Payment of Bills)

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
CAFR:	CURRENT FUND NON BUDGET ACCTS:					
Department:	TAXES PAYABLE:					
Extd:	TAXES PAYABLE:					
0-01-55-001-000-005	PILOT \$ DUE TO COUNTY					
TRECTY	TREASURER CTY OF MONMOUTH	20-01975	2nd Quarter 2020 Pilot Fees	46,696.25	0.00	
0-01-55-001-000-007	TAX OVERPAYMENTS					
603LAKE	603 LAKE AVE CONDO ASSOC	20-02314	REFUND PER RESO 2020-235	14,520.00	0.00	
	Extd Total: TAXES PAYABLE:			61,216.25		
	Department Total: TAXES PAYABLE:			61,216.25		
	CAFR Total: CURRENT FUND NON BUDGET ACCTS:			61,216.25		
	Fund Total: CURRENT			903,751.35		
Fund:	BEACH					
Department:	BEACH UTILITY O/E: OTHER EXPENSES:					
Extd:	BEACH UTILITY O/E: OTHER EXPENSES:					
0-05-55-502-000-201	BEACH UTILITY O/E: General Plant					
FERENT	FERGUSON ENTERPRISES INC.	20-00907	Various Supplies, Tools, etc	6.42	0.00	B
GRAING	GRAINGER, INC.	20-01357	Various Supplies and Tools	37.78	0.00	B
VERALP	V.E. RALPH & SON, INC.	20-01410	First Aid Kit Replacements	715.88	0.00	
ACTIO005	ACTION YAMAHA	20-01525	Service, Supplies and Parts	652.22	0.00	B
SHEWIL	SHERWIN WILLIAMS	20-01702	Highway White Traffic Paint	103.68	0.00	
ACCESS	ACCESSREC, LLC	20-02056	PVC Beach Chair #PVCYL-4	3,691.45	0.00	
VERITIV	VERITIV OPERATING COMPANY	20-02074	Various Maintenance Supplies	1,859.16	0.00	B
THEBRO	THE BROYHILL MANUFACTURING CO.	20-02098	Repair Beachfront vehicle	1,706.42	0.00	
EDWTIR	EDWARDS TIRE CO., INC.	20-02269	#185651 Goodyear Tires 8/07	118.98	0.00	
VERITIV	VERITIV OPERATING COMPANY	20-02273	Various Maintenance Supplies	976.62	0.00	B
USLANJ	USLA-NJ CERTIFICATION OFFICE	20-02287	2020 Lifeguard Certification	160.00	0.00	
CHEVAL	CHERRY VALLEY TRACTOR SALES	20-02291	#78752C Kutbota Filters	507.82	0.00	
THESID	THE SIDING DEPOT	20-02308	Shingles for Shed Roof Repair	177.44	0.00	
OPTIMUM	OPTIMUM	20-02383	#07866-152521-04-4 8/15 - 9/14	157.22	0.00	
CENJER	CENTRAL JERSEY SUPPLY COMPANY	20-02420	Tech Labor - Tractor Repair	560.00	0.00	
				11,431.09		
0-05-55-502-000-211	BEACH UTILITY O/E: Light & Power					
JCPL	JCPL	20-02401	#100 065 562 868 6/24 - 8/11	207.67	0.00	
	Extd Total: BEACH UTILITY O/E: OTHER EXPENSES:			11,638.76		
	Department Total: BEACH UTILITY O/E: OTHER EXPENSES:			11,638.76		
	CAFR Total:			11,638.76		
	Fund Total: BEACH			11,638.76		
Fund:	TRANSPORTATION UTILITY: BUDGET:					
Department:	TRANSPORT.UTILITY O/E: OTHER EXPENSES:					
Extd:	TRANSPORT.UTILITY O/E: OTHER EXPENSES:					
0-06-55-502-000-201	TRANSPORT.UTILITY O/E: General Plant					
GRAING	GRAINGER, INC.	20-01169	#2044250237 Striping Paint	310.33	0.00	
ATLTOM	ATLANTIC TOMORROWS OFFICE	20-02211	#CNIN054977C 7/1/20 - 6/30/21	481.00	0.00	
ATLTOM	ATLANTIC TOMORROWS OFFICE	20-02212	#CNIN054358C 4/1/20 - 6/30/20	73.93	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
0-06-55-502-000-201	TRANSPORT.UTILITY O/E: General Plant	Continued				
EASAUT	EASTERN AUTOPARTS WAREHOUSE	20-02236	#40IV065959 Crown Vic Pumps	138.39	0.00	
MUNCAP	MUNICIPAL CAPITAL CORPORATION	20-02247	#16024:PMT. 58 OF 60	135.31	0.00	
OPTIMUM	OPTIMUM	20-02250	#07866-196915-01-3 3/15 - 4/14	151.18	0.00	
IPSGRO	IPS GROUP, INC.	20-02251	#52315 Monthly DMS July 2020	6,966.00	0.00	
PARKM005	PARKMOBILE USA, LLC	20-02253	#INV17413 Trans Fee Jun 2020	3,142.50	0.00	
IPSGRO	IPS GROUP, INC.	20-02255	#52644 Permit Fees July 2020	1,790.67	0.00	
QUAAUT	QUALITY AUTO GLASS, INC.	20-02393	Quote 42916 New Windshield	321.52	0.00	
				<u>13,510.83</u>		
	Extd Total: TRANSPORT.UTILITY O/E: OTHER EXPENSES:			13,510.83		
	Department Total: TRANSPORT.UTILITY O/E: OTHER EXPENSES:			13,510.83		
	CAFR Total:			13,510.83		
	Fund Total: TRANSPORTATION UTILITY: BUDGET:			13,510.83		
Fund:	SEWER UTILITY: BUDGET:					
Department:	SEWER UTILITY O/E: OTHER EXPENSES:					
Extd:	SEWER UTILITY O/E: OTHER EXPENSES:					
0-07-55-502-000-201	SEWER UTILITY O/E: General Plant					
MUNMAI	MUNICIPAL MAINTENANCE CO.	20-00620	SEW Eurodrive Gearbox	4,660.00	0.00	
WATENV	WATER ENVIRONMENT FEDERATION	20-00865	2020 Membership Renewal	234.00	0.00	
NEWIRON	NEWARK IRONBOUND ELECTRICAL	20-02022	Various Items for WWTP	291.00	0.00	
WINCOR	WINZER CORPORATION	20-02078	Various Tools and Hardware	979.54	0.00	
WINCOR	WINZER CORPORATION	20-02081	Maintenance & Safety Supplies	997.98	0.00	
USABLU	USA BLUEBOOK	20-02272	Switches, Nozzels and Pens	606.66	0.00	
TREDEP	TREASURER-STATE NJ - NJDEP	20-02357	NJDEP License Renewal Invoices	100.00	0.00	
RUTUND	RUTGERS UNIVERSITY	20-02389	Registration: Rudolph Corona	485.00	0.00	
				<u>8,354.18</u>		
0-07-55-502-000-211	SEWER UTILITY O/E: Light & Power					
NJAMER	N.J. AMERICAN WATER CO.	20-02248	#1018-210026567043 6/23 - 7/23	5,588.15	0.00	
NJAMER	N.J. AMERICAN WATER CO.	20-02259	#1018-220224273714 7/3 - 8/4	364.12	0.00	
NJNATU	N.J. NATURAL GAS CO.	20-02400	#07-3132-1100-1Y 7/15 - 8/11	2,473.04	0.00	
				<u>8,425.31</u>		
0-07-55-502-000-218	SEWER UTILITY O/E: Contract Services					
INDEVI	I.E.C., INC.	20-01969	Proposal for RBC Pit Cleanings	8,268.29	0.00	B
WATSPR	WATCHUNG SPRING WATER CO., INC.	20-02208	#0513887 Cook & Cold Cooler	16.15	0.00	
MUNCAP	MUNICIPAL CAPITAL CORPORATION	20-02247	#16024:PMT. 58 OF 60	75.00	0.00	
TREDEP	TREASURER-STATE NJ - NJDEP	20-02332	INV #200652500 & #200652490	2,740.00	0.00	
ANSWER	ANSERCOMM COMMUNICATIONS	20-02380	#M4541-081720 Answering Svcs	199.99	0.00	
OPTIMUM	OPTIMUM	20-02383	#07866-152521-04-4 8/15 - 9/14	99.89	0.00	
				<u>11,399.32</u>		
0-07-55-502-000-220	SEWER UTILITY O/E: Accounting					
NJAMER	N.J. AMERICAN WATER CO.	20-02254	Usage data 4000195534 7/1/20	393.62	0.00	
NJAMER	N.J. AMERICAN WATER CO.	20-02381	Usage data 4000197569 8/31/20	395.30	0.00	
				<u>788.92</u>		
0-07-55-502-000-224	SEWER UTILITY O/E: Sludge Removal					
RUSREI	RUSSELL REID WASTE HAULING &	20-02026	#5945464 Sludge Transportation	21,021.00	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
0-07-55-502-000-224	SEWER UTILITY O/E: Sludge Removal Continued					
PASVAL PASSAIC VALLEY SEWERAGE COM.	20-02274 #517981 Liquid Waste Disposal			16,303.00	0.00	
				37,324.00		
0-07-55-502-000-230	SEWER UTILITY O/E: Hypochlorite					
JCIJ0005 JCI JONES CHEMICALS, INC.	20-02276 #828870 Hypochlorite Solution			3,926.00	0.00	
0-07-55-502-000-231	SEWER UTILITY O/E: Lab Supplies					
AMER005 AMERICAN AQUATIC TESTING, INC.	20-02203 INV #10536 7/21/20 TESTING			1,150.00	0.00	
	Extd Total: SEWER UTILITY O/E: OTHER EXPENSES:			71,367.73		
	Department Total: SEWER UTILITY O/E: OTHER EXPENSES:			71,367.73		
0-07-55-506-000-901	ASB.PARTNER-SEWER ASSESS.					
ASBLLC ASBURY PARTNERS, LLC	20-01873 2nd QTR. 2020 ODOR CONTROL			22,555.02	0.00	
	Extd Total:			22,555.02		
	Department Total:			22,555.02		
	CAFR Total:			93,922.75		
	Fund Total: SEWER UTILITY: BUDGET:			93,922.75		
	Year Total:			1,022,823.69		
Fund:	CURRENT					
Department:	FINANCIAL ADMINISTRATION					
Extd:	FINANCIAL ADMINISTRATION					
9-01-20-130-000-223	FINANCE Condo Reimbursements					
2123R005 212 3RD AVENUE LLC	20-02154 2019 4th Q Trash Reimb.			339.90	0.00	
	Extd Total: FINANCIAL ADMINISTRATION			339.90		
	Department Total: FINANCIAL ADMINISTRATION			339.90		
	CAFR Total:			339.90		
Department:	POLICE DEPARTMENT					
Extd:	POLICE DEPARTMENT					
9-01-25-240-000-201	POLICE General Plant					
PACLLC PACKETALK, LLC	20-02109 2019 - 2020 ANNUAL MAINTENANCE			4,800.00	0.00	
	Extd Total: POLICE DEPARTMENT			4,800.00		
	Department Total: POLICE DEPARTMENT			4,800.00		
	CAFR Total:			4,800.00		
Department:	SOCIAL SERVICES:					
Extd:	SOCIAL SERVICES:					
9-01-27-345-000-201	SOCIAL SERVICES General Plant					
MITYL005 MITY-LITE, INC.	19-03685 Chairs, for clients			557.49	0.00	
	Extd Total: SOCIAL SERVICES:			557.49		
	Department Total: SOCIAL SERVICES:			557.49		
	CAFR Total:			557.49		
	Fund Total: CURRENT			5,697.39		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund: SEWER UTILITY: BUDGET:						
Department: SEWER UTILITY O/E: OTHER EXPENSES:						
Extd: SEWER UTILITY O/E: OTHER EXPENSES:						
9-07-55-502-000-201	SEWER UTILITY O/E: General Plant					
WATENV	WATER ENVIRONMENT FEDERATION	19-01220	2019 WEF Membership Renewal	117.00	0.00	
	Extd Total: SEWER UTILITY O/E: OTHER EXPENSES:			117.00		
	Department Total: SEWER UTILITY O/E: OTHER EXPENSES:			117.00		
	CAFR Total:			117.00		
	Fund Total: SEWER UTILITY: BUDGET:			117.00		
	Year Total:			5,814.39		
Fund: GENERAL CAPITAL FUND BUDGET:						
Extd: 2016-40/Var.Communications System Imp.						
C-04-55-998-168-001	2016-40/Var.Communications Imp.					
MOTOR005	MOTOROLA SOLUTIONS, INC C/O	20-01698	Q#Q51720-MR-0612-100 Radios	4,999.20	0.00	
	Extd Total: 2016-40/Var.Communications System Imp.			4,999.20		
C-04-55-998-173-02	NJ Dot Grant					
BLAROC	BLACK ROCK ENTERPRISES LLC	19-01953	Reso 2019-193 Deal Lake Dr.	294,831.87	0.00	B
	Extd Total:			294,831.87		
	Department Total:			299,831.07		
	CAFR Total:			299,831.07		
	Fund Total: GENERAL CAPITAL FUND BUDGET:			299,831.07		
Fund: SEWER CAPITAL FUND BUDGET:						
Extd: Sewer Plant Improvements - Ord. #3038						
C-08-55-526-013-001	Sewer Plant Impr - 40A Costs (Ord #3038)					
TMASSO	T & M ASSOCIATES	20-01233	WWTP RBC REPLACEMENT	2,148.69	0.00	B
	Extd Total: Sewer Plant Improvements - Ord. #3038			2,148.69		
	Department Total:			2,148.69		
Extd: Ord. 2018-49 Var. Sewer Utility Impr.						
C-08-55-528-020-002	Sewer Utility Improvements					
TMASSO	T & M ASSOCIATES	20-01704	WWTP BOILER REPLACEMENT PROJEC	452.00	0.00	B
	Extd Total: Ord. 2018-49 Var. Sewer Utility Impr.			452.00		
	Department Total:			452.00		
	CAFR Total:			2,600.69		
	Fund Total: SEWER CAPITAL FUND BUDGET:			2,600.69		
	Year Total:			302,431.76		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund: GRANT FUND BUDGET:						
G-02-43-871-015-201	Waterfront Redevelopers (Police) - 2015					
JERSE010	JERSEY SHORE UNIVERSITY	20-02326	Electrocardiogram Testing	257.88	0.00	
	Extd Total:			257.88		
	Department Total:			257.88		
G-02-43-886-018-200	2018 Mental Health Grant					
HOMDRU	HOME DRUG PHARMACY	18-03517	Medication Assistance clients	45.00	0.00	B
	Extd Total:			45.00		
	Department Total:			45.00		
Department: CAP. IMP. FUND						
G-02-43-901-018-200	Clean Communities Grant 2018					
4IMPRINT	4IMPRINT	20-02028	Full Color Static Decal	412.98	0.00	
4IMPRINT	4IMPRINT	20-02137	Asbury Park Family Day Item	342.96	0.00	
				755.94		
	Extd Total:			755.94		
	Department Total: CAP. IMP. FUND			755.94		
G-02-43-902-018-200	NJDOT Transit Village Program					
ENGEN005	ENGENUITY INFRASTRUCTURE	20-01013	Contract for Wayfinding	7,474.30	0.00	B
	Extd Total:			7,474.30		
	Department Total:			7,474.30		
	CAFR Total:			8,533.12		
	Fund Total: GRANT FUND BUDGET:			8,533.12		
	Year Total:			8,533.12		
Fund: ANIMAL CONTROL FUND BUDGET:						
T-12-56-850-000-801	Reserve for Animal Control					
NJDEPH	NJ DEPT.HEALTH/SNR.SERV.	20-02199	Dog License Report July 2020	13.20	0.00	
NJDEPH	NJ DEPT.HEALTH/SNR.SERV.	20-02217	Dog License Report June 2020	12.60	0.00	
				25.80		
	Extd Total:			25.80		
	Department Total:			25.80		
	CAFR Total:			25.80		
	Fund Total: ANIMAL CONTROL FUND BUDGET:			25.80		
Fund: COMMUNITY DEVELOPMENT BLK GRANT BUDGET:						
Extd: 2019 CDBG Allotment						
T-17-76-850-850-001	2019 Administration					
CRAPRI	CRAFTMASTER PRINTING, INC.	20-02215	Banner for Back to School	295.00	0.00	
CRAPRI	CRAFTMASTER PRINTING, INC.	20-02227	Back to School fliers/signs	330.50	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
T-17-76-850-850-001	2019 Administration		Continued			
CRAPRI CRAFTMASTER PRINTING, INC.		20-02323	ESTIMATE #11049 BACK TO SCHOOL	290.50	0.00	
				916.00		
T-17-76-850-850-005	2019 Sidewalks					
SUFFREDI SUFFOLK REDI-MIX		20-00751	concrete for sidewalks	390.00	0.00	B
T-17-76-850-850-007	2019 Community Events					
AMAZO005 AMAZON.COM SERVICES		20-02195	bookbags for Back to School	425.00	0.00	
	Extd Total: 2019 CDBG Allotment			1,731.00		
	Department Total:			1,731.00		
	CAFR Total:			1,731.00		
	Fund Total: COMMUNITY DEVELOPMENT BLK GRANT BUDGET:			1,731.00		
Fund:	TRUST OTHER					
T-20-56-850-932-301	Reserve for Storm Recovery Trust Fund					
FEDER005 FEDERAL RESOURCES SUPPLY CO.		20-01214	Quote Decontamination Sprayer	2,810.82	0.00	
WBMASON W.B.MASON CO., INC.		20-02337	COVID-19 SUPPLIES	217.60	0.00	
WBMASON W.B.MASON CO., INC.		20-02347	#NWLmask3PLYDIS FACE MASKS	499.50	0.00	
				3,527.92		
	Extd Total:			3,527.92		
T-20-56-850-935-314	AT&T TOWER(NEWARK BLDG.& CONSULTING,LLC)					
ANSZAR ANSELL,GRIMM & AARON, P.C.		20-02235	Invoice 457219 Cellular Lease	16.00	0.00	
	Extd Total:			16.00		
	Department Total:			3,543.92		
	CAFR Total:			3,543.92		
	Fund Total: TRUST OTHER			3,543.92		
Fund:	PLANNING & ZONING ESCROW FUND BUDGET:					
CAFR:	PLANNING & ZONING ESCROW FUND BUDGET:					
T-21-00-375-000-299	208 MAIN ST.(PLAN AMEND)(JOHNNY MAC HOS)					
JACSER JACK A. SERPICO		20-02366	Serpico Invoices June 2020	187.50	0.00	
	Extd Total:			187.50		
	Department Total:			187.50		
Department:	PERS					
T-21-00-471-000-299	ASBURY PARK BEACH CLUB(ASBURY PARTNERS)					
JACSER JACK A. SERPICO		20-02373	SERPICO JULY 2020 INVOICES	37.50	0.00	
	Extd Total:			37.50		
	Department Total: PERS			37.50		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
T-21-00-477-000-299 JACSER JACK A. SERPICO	300 6TH AVENUE (300 6TH AVENUE,LLC)	20-02373	SERPICO JULY 2020 INVOICES	262.50	0.00	
	Extd Total:			262.50		
	Department Total:			262.50		
T-21-00-478-000-299 JACSER JACK A. SERPICO	407-409 SEWALL AVE.(407 SEWALL AVE.,LLC)	20-02366	Serpico Invoices June 2020	525.00	0.00	
	Extd Total:			525.00		
	Department Total:			525.00		
T-21-00-486-000-299 KYULEE Kyu Lee	504 MAIN STREET(A&J SNEAKERS, INC.)	20-02146	Refund of Escrow	3,000.00	0.00	
	Extd Total:			3,000.00		
	Department Total:			3,000.00		
T-21-00-497-000-299 JACSER JACK A. SERPICO	917 ASBURY AVENUE(H4 HOLDINGS, LLC)	20-02366	Serpico Invoices June 2020	187.50	0.00	
	Extd Total:			187.50		
	Department Total:			187.50		
T-21-00-498-000-299 JACSER JACK A. SERPICO JACSER JACK A. SERPICO	704 4TH AVE(13 GRAND POINT WAY, LLC)	20-02366 20-02373	Serpico Invoices June 2020 SERPICO JULY 2020 INVOICES	75.00 337.50 <u>412.50</u>	0.00 0.00	
	Extd Total:			412.50		
	Department Total:			412.50		
Department: UTILITY OE						
T-21-00-502-000-299 JACSER JACK A. SERPICO	117 BORDEN AVENUE(BBC CAPITAL GROUP,LLC)	20-02373	SERPICO JULY 2020 INVOICES	487.50	0.00	
	Extd Total:			487.50		
	Department Total: UTILITY OE			487.50		
T-21-00-507-000-299 JACSER JACK A. SERPICO JACSER JACK A. SERPICO	1207 BERGH STREET(1207 BERGH STREET,LLC)	20-02366 20-02373	Serpico Invoices June 2020 SERPICO JULY 2020 INVOICES	337.50 375.00 <u>712.50</u>	0.00 0.00	
	Extd Total:			712.50		
	Department Total:			712.50		
	CAFR Total: PLANNING & ZONING ESCROW FUND BUDGET:			5,812.50		
	Fund Total: PLANNING & ZONING ESCROW FUND BUDGET:			5,812.50		

Attachment: Bill List 9-9-20 (2020-251 : Payment of Bills)

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund: HOWELL/ASBURY PARK RCA BUDGET:						
T-38-56-850-850-802	HOWELL/ASBURY PARK RCA - Miscellaneous					
JECON005	J&E CONTRACTING & JOHNNY NASH	19-03774	RCA Rehab Not to Exceed	10,000.00	0.00	B
WBMASON	W.B.MASON CO., INC.	20-02216	Various Office Supplies	182.52	0.00	
MJREN005	M&J RENOVATION & HOME IMPROVE-	20-02321	RCA Change Order #1	809.17	0.00	
				10,991.69		
	Extd Total:			10,991.69		
	Department Total:			10,991.69		
	CAFR Total:			10,991.69		
	Fund Total: HOWELL/ASBURY PARK RCA BUDGET:			10,991.69		
Fund: CITY OF ASBURY PARK REDEVELOPMENT ESCROW						
T-48-56-850-000-833	1201 MEMORIAL(DOUGLAS DEVELOPMENT CORP)					
ANSZAR	ANSELL,GRIMM & AARON, P.C.	20-02240	Invoice 457221 1201 Memorial	17.50	0.00	
T-48-56-850-000-834	722-724 COOKMAN(C&C COOKMAN DEVELOPMENT)					
ANSZAR	ANSELL,GRIMM & AARON, P.C.	20-02241	Invoice 457216 C&C Cookman	16.00	0.00	
T-48-56-850-000-836	1401 OCEAN(1401 OCEAN,LLC/BERKLEY HOTEL)					
MARFAL	MARAZITI FALCON, LLP	20-02295	SERVICES RENDERED THRU JUL-20	3,900.00	0.00	
	Extd Total:			3,933.50		
	Department Total:			3,933.50		
	CAFR Total:			3,933.50		
	Fund Total: CITY OF ASBURY PARK REDEVELOPMENT ESCROW			3,933.50		
	Year Total:			26,038.41		
Total Charged Lines: 557 Total List Amount: 1,365,641.37 Total Void Amount:				0.00		

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
CURRENT	0-01	903,751.35	0.00	903,751.35	0.00	0.00	903,751.35
BEACH	0-05	11,638.76	0.00	11,638.76	0.00	0.00	11,638.76
TRANSPORTATION UT	0-06	13,510.83	0.00	13,510.83	0.00	0.00	13,510.83
SEWER UTILITY: BU	0-07	93,922.75	0.00	93,922.75	0.00	0.00	93,922.75
Year Total:		1,022,823.69	0.00	1,022,823.69	0.00	0.00	1,022,823.69
CURRENT	9-01	5,697.39	0.00	5,697.39	0.00	0.00	5,697.39
SEWER UTILITY: BU	9-07	117.00	0.00	117.00	0.00	0.00	117.00
Year Total:		5,814.39	0.00	5,814.39	0.00	0.00	5,814.39
GENERAL CAPITAL F	C-04	299,831.07	0.00	299,831.07	0.00	0.00	299,831.07
SEWER CAPITAL FUN	C-08	2,600.69	0.00	2,600.69	0.00	0.00	2,600.69
Year Total:		302,431.76	0.00	302,431.76	0.00	0.00	302,431.76
GRANT FUND BUDGET	G-02	8,533.12	0.00	8,533.12	0.00	0.00	8,533.12
ANIMAL CONTROL FU	T-12	25.80	0.00	25.80	0.00	0.00	25.80
COMMUNITY DEVELOP	T-17	1,731.00	0.00	1,731.00	0.00	0.00	1,731.00
TRUST OTHER	T-20	3,543.92	0.00	3,543.92	0.00	0.00	3,543.92
PLANNING & ZONING	T-21	5,812.50	0.00	5,812.50	0.00	0.00	5,812.50
HOWELL/ASBURY PAR	T-38	10,991.69	0.00	10,991.69	0.00	0.00	10,991.69
CITY OF ASBURY PA	T-48	3,933.50	0.00	3,933.50	0.00	0.00	3,933.50
Year Total:		26,038.41	0.00	26,038.41	0.00	0.00	26,038.41
Total Of All Funds:		1,365,641.37	0.00	1,365,641.37	0.00	0.00	1,365,641.37

Attachment: Bill List 9-9-20 (2020-251 : Payment of Bills)

September 9, 2020 Council Meeting:

Balance Brought Forward from Total List Amount 1,365,641.37

Postage 7,010.00

McMaster Carr Supply Co. 107.82

\$ 1,372,759.19



RESOLUTION NO. 2020-252

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ACCEPTING THE 2019 MUNICIPAL AUDIT

WHEREAS, N.J.S.A. 40:A5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transaction, and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the Governing Body, and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, as a minimum, the sections of the annual audit entitled: General Comments and Recommendations; and

WHEREAS, the members of the Governing Body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled: Comments and Recommendations as evidenced by the group affidavit form of the Governing Body, and

WHEREAS, such Resolution of Certification shall be adopted by Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and, and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgation's of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S. 52-27BB-52 to wit: R.S. 52:27BB-52 - "A local officer or member of a local Governing Body who, after a date fixed for compliance, fails or refuses to obey an order of the

Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office”.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the City of Asbury Park, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this Resolution and required affidavit to said Board to show evidence of said compliance.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-252 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 12th DAY OF September, 2019.

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-253

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ADOPTING A CORRECTIVE ACTION PLAN IN RESPONSE TO THE RECOMMENDATIONS CONTAINED IN THE 2019 REPORT OF AUDIT

WHEREAS, the City of Asbury Park (the “City”) has had presented by its Auditor the Audit for the year ended December 31, 2019; and

WHEREAS, said audit contained six recommendations; and

WHEREAS, the City is obligated to agree to a corrective action plan to respond to said Recommendations; and

WHEREAS, the City has determined to provide the following corrective actions:

2019 Corrective Action Plan

Finding #2019-01

Criteria:

Deficiencies were noted in the purchasing process that resulted in the City not being in compliance. There was an instance where the City did not obtain a business registration certificate for a vendor that we contracted with. In addition, there was an instance where the City paid a different amount than what was quoted, a fire truck was purchased without going through the bid process and another vendor was paid for items that were not included in the bid.

Condition:

The City was not in compliance with the Local Public Contracts Law.

Recommendation:

It is recommended that the City strengthen its process to identify purchases which require the City to undergo the bid or quote procedures as well as implementing controls to ensure that the invoices received are in agreement with what the City has contracted.

Corrective Action:

The City is in the process of preparing a purchasing manual to be distributed to all departments. There will also be training for all employees involved in the purchasing process.

Date of Implementation: September, 2020

Finding #2019-02**Criteria:**

A test of purchases indicated instances where the City did not properly encumber funds prior to placing an order with a vendor for the procurement of goods and services.

Condition: The City has confirming orders.

Recommendation:

It is recommended that the City properly encumber funds prior to procuring goods and/or services.

Corrective Action:

The City will review the procedures for purchases with the staff to ensure funds are encumbered prior to purchase.

Date of Implementation: Immediately

Finding #2019-03**Criteria:**

The City issued bond anticipation notes for projects that it did not undertake.

Condition:

The City has issued debt that was not utilized for its intended purpose.

Recommendation:

It is recommended that the City methodically plan the timing of issuing of bonds and notes only for projects to be undertaken.

Corrective Action:

The City has already taken action to curtail its borrowing and will only issue debt for projects that will be undertaken.

Date of Implementation: Immediately

Finding #2019-04**Criteria:**

Generally accepted IT Policies and Procedures

Condition:

The City has not properly designed their IT policies and procedures, as the City lacks a disaster recovery plan, does not provide security training upon hiring or annually for City employees and there is no formal cyber security training.

Recommendation:

It is recommended that the City strengthen the design of IT policies and procedures to incorporate a formal disaster recovery plan, provide security training and formalize cyber security training.

Corrective Action:

The City will be appropriating funds in the next budget to develop a disaster recover plan. The City will also develop a training program for yearly training for all employees for cyber security in conjunction with the City's Joint Insurance Fund.

Date of Implementation: 2021

Finding #2019-05**Criteria:**

In accordance with the Uniform Guidance, the City is required to maintain adequate documentation to support all amounts requested by draw-down.

Condition:

During testing of the CDBG major program, we identified certain draw-down amounts that were not adequately supported by source documentation.

Recommendation:

It is recommended that every amount requested for reimbursement from the CDBG program be supported by a lead sheet that details exactly which expenditures are being requested for reimbursement and adequate evidentiary documentation supporting each item claimed for reimbursement be maintained.

Corrective Action:

The Chief Financial Officer will prepare the documents to be submitted for reimbursement on a quarterly basis to coincide with the records maintained in the financial records.

Date of Implementation: Immediately

Finding #2019-06

Criteria:

N.J.S.A.40A:26A-11.

Condition:

The City had the sewer connection fee recomputed but never approved recomputed calculation.

Recommendation:

It is recommended that the City adopt the revised sewer connection fee revision on an agenda for public hearing.

Corrective Action:

The City Council will be adopting the revised sewer connection fee revision at the council meeting of September 23, 2020

Date of Implementation: September 23, 2020

Finding #2019-07

Criteria:

In accordance with the Uniform Guidance, the City is required to submit certain financial reports.

Condition:

The audit identified four instances for CDBG where the reports submitted to the grantor agency did not agree to the underlying financial records of the City.

Recommendation:

It is recommended that the City utilize the underlying accounting records of the City to prepare the financial reports and maintain support for what the City submits.

Corrective Action:

The Chief Financial Officer will prepare the documents to be submitted for reimbursement on a quarterly basis to coincide with the records maintained in the financial records.

Date of Implementation: Immediately

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of

RESOLUTION NO. 2020-253 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 12th DAY OF September, 2019.

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-254

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AMENDING RESOLUTION NO. 2020-152, SO AS TO EXTEND THE 2020 BEACH SEASON THROUGH SEPTEMBER

WHEREAS, on April 22, 2020, the Asbury Park City Council adopted Resolution No. 2020-152, which established regulations for the 2020 beach season; and

WHEREAS, said Resolution authorized the closing of the City's beaches from June 13, 2020 through September 7, 2020 (representing the "2020 Beach Season"), requiring the public to obtain beach passes for access to and use of the City's beaches during that time period; and

WHEREAS, the Resolution also established certain rules and restrictions associated with use of the City's beaches during the 2020 Beach Season; and

WHEREAS, the City Council has determined that it wishes to extend the duration of the 2020 Beach Season through September 30, 2020, subject to all of the same rules and regulations set forth in Resolution No. 2020-152.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That Resolution No. 2020-152 is hereby amended in order to extend the 2020 Beach Season through September 30, 2020. In that regard, all references in Resolution No. 2020-152 to the dates of either September 7, 2020 or September 8, 2020 shall be changed to September 30, 2020.
2. That the remainder of the provisions set forth in Resolution No. 2020-152 shall remain in full force and effect through September 30, 2020, such that all rules and restrictions associated with the use of the City's beaches during the 2020 Beach Season, as set forth in Resolution No. 2020-152, shall be extended to remain applicable through September 30, 2020.
3. That a certified copy of the within Resolution shall be provided to each of the following:

- a. Donna Vieiro, City Manager;
- b. Michael J. Manzella, Deputy City Manager;
- c. JoAnn Boos, Chief Financial Officer;
- d. Garrett Giberson, Sr., Beach Office Manager;
- e. Joe Bongiovanni, Beach Operations;
- f. William McClave, Superintendent of Public Works; and
- g. Frederick C. Raffetto, Esq., Municipal Attorney.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-254 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 10th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-255

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING EMERGENCY FIBER REPAIRS FOR THE POLICE DEPARTMENT

WHEREAS, the City Manager declared an emergency as per the Local Public Contracts Law, N.J.S.A. 40A:11-6 for emergency fiber repairs for the Police Department; and

WHEREAS, the declarations of the emergency are on file with the CFO, Director of Purchasing and the City Manager as per the Local Public Contract Law; and

WHEREAS, a quote was received from Millennium Communications Group Inc. in an amount of \$8,680.00 and the City Manager authorized a not-to-exceed contract for services in that amount; and

WHEREAS, pricing is based off of State Contract #T2989/#88740; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the Police Account Number 0-01-25-240-000-201 in the amount of \$8,680.00; and

WHEREAS, the City Manager is hereby authorized to sign any contracts with the vendor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Asbury Park, County of Monmouth, State of New Jersey, authorizes Millennium Communications Group, Inc. for the emergency fiber repairs for the Police Department in the amount of \$8,680.00.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be provided to the CFO, City Manager, Chief of Police, Director of Information Technology and Purchasing Agent and the City Clerk is to advertise the contract as per the Local Public Contracts Law.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-255 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 9th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK

One Point of Contact.
Endless Possibilities.



SPIN #143007785
Federal GSA #GS-35F-0220R
NJ WSCA 87720 / 75580
HCESC TEC #06
NJ State Contract / #T2989 / #88740
Hunterdon County HCESC TEC #06

August 24th, 2020

P.O. Kirby Vargas Jr.
Asbury Park Police Department
(Technical Services Unit)
One Municipal Plaza
Asbury Park, NJ 07712
Attn: P.O. Kirby Vargas Jr.

Re: Asbury Park Police Department Emergency Fiber Repair 1510 Bangs Ave Day 2

Thank you for allowing Millennium Communications Group (MCG) the opportunity to address your requirements. We propose to provide Engineering & Design Services as well as all labor and materials required to complete the following. All work will be performed under the NJ Prevailing Wage Act and NJ State Contracts #T2989 & #88740

- Furnish & Install Approx. 800ft of 72 count SM fiber Optic Cable from the existing fiber splice housing located at the corner of Ridge & Bangs to the existing fiber splice housing located at Bangs & Dewitt.
- Prep and Splice 72count fiber cable at the fiber splice housing located at the corner of Ridge & Bangs to the existing fiber splice housing located at Bangs & Dewitt.
- Remove old 72count fiber cable and re-lash new 72ct cable between splice locations
- Confirm all down camera locations come back on line and all cameras are working and recording.

Total Project Proposal: **\$8,680.00**

Sincerely,

Keith P. Burkhard

Manager, Security & Surveillance

Attachment: Millennium Emergency Fiber Repair 1510 Bangs Ave 8.24.2020 (2020-255 : Authoring Emergency Fiber Repairs for the Police



SPIN #143007785
 Federal GSA #GS-35F-0220R
 NJ WSCA 87720 / 75580
 HCESC TEC #06
 NJ State Contract / #T2989 / #88740
 Hunterdon County HCESC TEC #06

Standard Terms & Conditions

NJ Sales tax is not included. Customer to provide appropriate tax exempt certificate. All work to be performed during normal working hours. Access without delay is the responsibility of others. Delays attributable to customer, other trades, etc. may have an impact on project schedule and pricing. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner and in accordance with industry practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accident or delays beyond our control.

This estimate is valid for 30 days. Payment terms are net 30 days from invoice date; materials will be invoiced at start of project, and progress payments for labor will be invoiced commensurate to work accomplished at the end of each month. Owner to carry fire and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Unless otherwise agreed to in writing, Buyer shall pay for the services rendered within thirty (30) days of the date of invoice. In the event

Buyer fails to pay the total purchase price within said 30-day period; Seller shall be entitled to collect an interest charge of the lesser of 1.5 % per month or the maximum amount allowed by applicable laws applied to the unpaid purchase price. Seller shall also be entitled, in addition to all other remedies available at law or in equity, to recover reasonable attorneys' fees and/or other expenses in collecting the purchase price or otherwise enforcing or successfully defending itself in respect of this sales contract. Customer signature and Purchase Order are required before work will commence.

Deposit of 35% with Order. (Mobilization & Equipment Ordering)

Tentative scheduling is four to six weeks from receipt of order and subject to change without notice.

All drawings, proposals and related documentation are proprietary and will remain the property of Millennium Communications Group Inc., until Final Payment is received-any use or reproduction of same are strictly prohibited.

Permits, fees, Environmental evaluation and inspections are the responsibility of others.

Invoice will be issued for equipment received at customer site or at Millennium Communications Group Inc. warehouse.

Cancelled orders will incur a 30% restocking charge.

Equipment identified as custom order is not returnable and must be paid for in full

Any & All materials/equipment are subject to change based on availability. Any substitute in equipment or material will be of equal quality, function and value.

Delays to the project schedule which are out of the control of Millennium Communications Group Inc. will not be cause for delays in billing per the schedule.

Changes to this contract shall not affect above payment schedule.

All work will be performed by IBEW Teledata technicians during normal business hours. No allowance has been made for restricted work hours.

MCG technicians will ONLY be authorized to perform work that is specifically listed in the above scope of work.

ANY additional work will be done by executing a CHANGE ORDER.

The capabilities of the system proposed are complete as defined herein. Any prior oral or written representations outside the body of this proposal are excluded.

One Point of Contact.
Endless Possibilities.



SPIN #143007785
Federal GSA #GS-35F-0220R
NJ WSCA 87720 / 75580
HCESC TEC #06
NJ State Contract / #T2989 / #88740
Hunterdon County HCESC TEC #06

Customer Acceptance

The above pricing, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined above.

Please include a copy of you ST-4 Tax Form

Signature	Print Name	Title	Date
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Please fax to (973) 503- 0111.

Attachment: Millennium Emergency Fiber Repair 1510 Bangs Ave 8.24.2020 (2020-255 : Authoring Emergency Fiber Repairs for the Police



RESOLUTION NO. 2020-256

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE PURCHASE OF VERIZON INTELLIGENT LIGHTING ALONG THE BOARDWALK

WHEREAS, the City has a need to purchase Verizon Intelligent Lighting along the Boardwalk; and

WHEREAS, the City has obtained the attached quotes from Verizon Wireless totaling \$15,589.50 off of the NASPO Contract Agreement MA-152 Intelligent Lighting Government Pricing; and

WHEREAS, the City of Asbury Park is desirous of awarding the purchase agreement to the vendor in an amount listed above; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the following account: 0-05-55-502-000-201. The maximum dollar value of this purchase is as stated in the resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the "City"), in the County of Monmouth, State of New Jersey authorizes the purchase of Verizon Intelligent Lighting with Verizon Wireless in the total amount of \$15,589.50; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a copy of this Resolution be provided to the CFO, City Manager, Director of Information Technology and the Director of Purchasing.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-256 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 9th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK

August 24, 2020

Mr. Joe Dellaragione
Director of Information Technology
City of Asbury Park
1 Municipal Plaza
Asbury Park, NJ 07712

Dear Mr. Dellaragione:

The Verizon Wireless and Verizon Smart Communities team would like to open the opportunity to discuss the potential lighting control replacement.

We are confident that our technology expertise, process integration know-how and best-in-class wireless network aligns with Asbury Park's potential interest in choosing a strategic partner for Wireless Lighting Controls, as well as any additional Smart Communities aspects concerning your initiatives.

Large scale projects such as this allow Asbury Park and Verizon to further develop a strategic partnership. Customers count on us both to provide robust, resilient services to keep them connected and productive. Together we can leverage technology, existing infrastructure, network and data to bring intelligence and add value in the form of intelligent street lighting to your residents.

Our pricing proposal presents our newest lighting control, Light Sense node, which will offer the City of Asbury Park the latest evolution in cellular lighting control - cost-effective, feature-rich and agile for rapid deployment at large scale. In addition to the IoT devices that Verizon offers, we can bring to the Asbury park street lighting opportunity our industry-leading experience and the resources to provide the following key benefits:

1) Trust & Innovation

Verizon brings to Asbury Park the strength and stability that only a Fortune 15 company can provide. Our substantial employee presence within the city and our annual capital investments demonstrate our commitment to the city and businesses alike. Verizon is fully committed to helping Asbury Park achieve ambitious sustainability and clean energy goals. In this proposal, Verizon Smart Communities brings the dedicated support, innovation, and flexibility you may require in order to implement intelligent LED street lighting conversions at scale. With Verizon Smart Communities, Asbury Park will have a proven partner working with you to ensure the success of this pivotal project.

2) Project Efficiencies

A major asset Verizon offers is our reliable and resilient wireless network deployed throughout the city. This is of essential value for large deployments of connected street lights throughout the town. Verizon's Intelligent Lighting solution includes network connectivity, hardware and software. Our proposed solution allows Asbury Park to concentrate on delivering their core services, while Verizon manages the integrity and security of the Intelligent Lighting solution. With our solution, the time to activate a lighting control node once it is installed on the cobra head or decorative light may be as little as a matter of minutes which allows the city to immediately gain operational efficiencies.

3) Best-of-Breed Technology Platform

Leveraging our greatest asset, our network, Verizon continues to lead the industry by offering the highest quality products and services. Our Intelligent Lighting solution is based upon our latest lighting control device, Light Sense node, a product that has been optimized to be cost-effective for large deployments while still offering robust functionality. Verizon offers Asbury Park the latest evolution in cellular lighting control; Light Sense nodes use advanced 4G LTE CAT-M1 IoT technology for streamlined, gateway-free deployment. The advantage of this lower bandwidth platform is it utilizes very little power which increases the life of the equipment.

Verizon's solution offers the foundational communication fabric, hardware, software, content, and platforms for comprehensive LED street light capabilities, as well as future smart city solutions. We appreciate the chance to demonstrate our value and look forward to further exploring how we can work together.

Attached to this letter are: 1) Verizon Intelligent Lighting Overview, 2) Budgetary Price Quote and 3) Light Sense control node data sheet. Should you have any questions, please contact me by email or at the phone number listed below.

Sincerely,

Carol Dam

Carol Dam
Specialist
Verizon Smart Communities
908-227-2233
carol.a.dam@verizon.com

Verizon Intelligent Lighting Overview

Everyday street lamps use a lot of power. That's why many counties, municipalities and businesses are upgrading their aging street lighting with energy-efficient LEDs and smart controls. The Verizon Smart Communities team developed our Intelligent Lighting control nodes to allow our customers and partners to maximize the value of their conversion to LED luminaires. Cellular connectivity to the cloud-based NetSense platform spares system operators the limitations and risks inherent in mesh networks. Verizon's solution transforms LED fixtures into smart technology hubs that capture and transmit data in near real time. Plus the Verizon nodes connect to new IoT solutions as they become available to take advantage of technological advances and effectively future-proof the lighting network.

Verizon has developed a partnership approach and business model that transforms street lighting into a converged sensor network and services platform that can also enable other smart city solutions. With Verizon's Intelligent Lighting solution, our customers can manage their total streetlight infrastructure - turn them on and off, dim them, set timers, coordinate schedules, measure energy consumption via utility -grade metering, and more. And they can change any of those parameters based on their needs at any given time. Plus, they're conserving energy while gaining functionality. As with our other Smart Communities solutions, our customers and partners gain the benefits of analytics that can help them better understand all the variables affecting their street lighting and better equip them to make informed, cost-saving decisions.

Benefits

- ✓ **Unparalleled Reliability.** Runs on Verizon's existing, best-in-class cellular network for easy implementation and 99.999% uptime.
- ✓ **Scalability.** Verizon Light Sense nodes utilize CAT-M1 network technology that is optimized for large scale deployments of lower data rate IoT devices such as lighting control nodes.
- ✓ **Lower Costs.** Our *gateway-free* cellular network reduces capital outlay and ongoing operational costs.
- ✓ **Gain control.** Enables remote operation and control of lights, individually and by group.
- ✓ **Control Energy Usage.** Monitor energy/power consumption, current, usage duration, and more
- ✓ **Increase Awareness.** Know when a light goes out or is not operating properly, thanks to daily notifications.
- ✓ **Improve safety.** Help residents and customers feel secure in their surroundings.

✓ **Future-Proofing.** The Verizon cellular network is continually optimized and upgraded so that Smart Communities solutions, like Intelligent Lighting, can take full advantage of ever-expanding bandwidth.

Verizon Intelligent Lighting Capabilities include:

- One-touch commissioning: Intelligent Lighting includes GPS-enabled node auto-location and placement, which saves time and speeds up implementation.
- Lighting optimization: Complete control of all lighting assets via a cloud-hosted and fully managed portal, enabling scheduled dimming, dusk-to-dawn photocell functionality, real-time health status reporting, and ambient light levels based on seasonality and weather changes.
- Data analytics: The powerful ability to gather and analyze real-time data from the lighting infrastructure, including total power consumption, energy savings, power outages, and more.
- Utility-grade metering: The smart-metering features found in Intelligent Lighting provide an accurate view of energy consumption and usage, delivering 0.5% accuracy per ANSI standards.
- Ease-of-implementation: Verizon provides all hardware, software, cloud hosting, and connectivity with the Verizon 4G LTE network and professional services to keep our Intelligent Lighting solution working exactly the way it needs to for our customers.
- Smart Communities expansion platform: The Verizon platform provides our customers an open application programming interface (API) and suite of solutions on the same platform for ease of integration, including public safety, smart parking, smart traffic, and intersection safety.

Customers Trust Verizon

The Verizon Smart Communities team has over 100 engineers who have deep experience successfully deploying Verizon's Smart Communities solutions across the country. We are uniquely capable of providing industry-leading technological expertise on a professional services basis and of deploying cutting-edge smart community solutions. We are ready to work closely with our customers and partners to formalize project plans, develop site-specific engineering solutions, and validate that Verizon's holistic implementation will deliver the efficiencies and functionality you need to maximize the value of Asbury park's assets.

Each environment is complex and unique. That is why Verizon's IoT portfolio encompasses an ecosystem of over 1,000 partners certified to provide solutions and services across multiple industry verticals. In the smart communities arena, we have dozens of partnerships spanning multiple service categories, which we can leverage to maximum benefit.

Verizon Powers the Future

At Verizon, we believe in the power of technology to improve the world around us. Our unmatched coverage, service and solutions have enabled people to use wireless devices in new ways and experience a whole new level of connectivity. Leveraging our greatest asset, our network, Verizon continues to lead the industry by offering the highest quality products and services.

Throughout our history, we've always been at the forefront of technological innovation. We've led the transformation of the wireless industry from analog to today's fourth-generation LTE service. Now, we have an unprecedented opportunity before us as we drive the evolution of the U.S. wireless industry towards the fifth generation (5G) of mobile services. Verizon has the engineering experience, fiber assets, wireless millimeter wave spectrum and partnerships needed to provide the rich services of true 5G and lead the industry in providing the full suite of 5G services.

Our innovative wireless solutions are changing the mobile landscape, revolutionizing the way people interact with it and raising everyone's expectations of what can be done wirelessly. What seemed impossible yesterday is the way we conduct business today. Just imagine what we'll do together tomorrow.

Please visit Verizon Smart Communities for a complete overview of our mission and solutions:

<https://enterprise.verizon.com/products/internet-of-things/smart-cities-and-communities/>

Customer:	Asbury Park, NJ								
Project:	Asbury Park NJ Intelligent Lighting					SCM Last Update	08/04/2020 9:36:20 AM		
Quote Title:	Asbury Park, NJ Asbury Park NJ Intelligent Lighting Budgetary					HWSAP Last Update	08/10/2020 10:03:16 AM		
Quote Number:	IOT-0005739-					Template Version	4.8		
Contract Length:	1								
Project Description:	Configure: 150 L5n nodes								
Non-Recurring Charges									
SKU	Description	Qty	Catalog	List Price	Extended List Price	Discounted List Price	Discounted Total	Line Item Discount	Custom VSG
S80-000123	LIGHT SENSE 4G LTE 0-10V NEMA 120-277V	150	HW-SAP	\$ 100.00	\$ 15,000.00	\$ 85.00	\$ 12,750.00	15%	FALSE
Total Non-Recurring Charges					\$ 15,000.00		\$ 12,750.00		
Non-Recurring Services									
SKU	Description	Qty	Catalog	List Price	Extended List Price	Discounted List Price	Discounted Total	Line Item Discount	Custom VSG
IL-VES-PS-IE	Intel Lighting - Implementation Eng	8	IL	\$ 144.00	\$ 1,152.00	\$ 144.00	\$ 1,152.00		FALSE
IL-VES-PS-PM	Intel Lighting - Project Mgmt	4	IL	\$ 144.00	\$ 576.00	\$ 144.00	\$ 576.00		FALSE
IL-VES-PS-PROV	Intel Lighting - Provisioning Support	150	IL	2.31	\$ 346.50	\$ 2.31	\$ 346.50		FALSE
Total Non-Recurring Services					\$ 2,074.50		\$ 2,074.50		
Monthly Recurring Fees									
SKU	Description	Qty	Catalog	List Price	Extended List Price	Discounted List Price	Discounted Total	Line Item Discount	Custom VSG
S07-000012-M	IL service-L5n-1yr, monthly	150	IL	\$ 0.50	\$ 75.00	\$ 0.43	\$ 63.75	15%	FALSE
Total Monthly Recurring Fees					\$ 75.00		\$ 63.75		
Annual Total					\$ 900.00		\$ 765.00		
Contract Term Total		1			\$ 900.00		\$ 765.00		
Annual Recurring Fees									
SKU	Description	Qty	Catalog	List Price	Extended List Price	Discounted List Price	Discounted Total	Line Item Discount	Custom VSG
Total Annual Recurring Fees					\$ -		\$ -		
Contract Term Total		1			\$ -		\$ -		
Custom Non-Recurring Fees									
SKU	Description	Qty	Catalog	List Price	Extended List Price	Discounted List Price	Discounted Total	Line Item Discount	Custom VSG
Total Custom Non-Recurring Fees					\$ -		\$ -		
Contract Summary									
Description					Extended List Price	Discounted Total			
Total Non-Recurring Charges					\$ 15,000.00	\$ 12,750.00			
Total Non-Recurring Services					\$ 2,074.50	\$ 2,074.50			
Total Contract Term Monthly Recurring Fees					\$ 900.00	\$ 765.00			
Total Contract Term Annual Recurring Fees					\$ -	\$ -			
Total Contract Term Custom Non-Recurring Fees					\$ -	\$ -			
Grand Total					\$ 17,974.50	\$ 15,589.50			

Light Sense node^{*} Intelligent Lighting



Light Sense node is designed to convert LED fixtures into intelligent focal centers, providing actionable insights that go far beyond illumination and mere granular lighting control. Cloud-based IoT services are now at your fingertips.

Main Features

- Cellular connectivity enables gateway-free installation
- Advanced 4G LTE CAT-M IoT technology
- Auto-commissioning with integrated GPS
- Simple plug and twist mounting to luminaires via existing NEMA 5 or 7 Pin photocontrol socket (in accordance with ANSI C136.41)
- Advanced lighting control with on-board photocell and 0-10V dimming
- Utility grade energy measurement with metering Class 0.5 accuracy
- Measures and reports electrical and sensor data to NetSense® platform

Advanced IoT CAT-M LTE Connectivity

No additional networking equipment is needed to deploy with LTE connectivity. Fast, Reliable, Nationwide 4G LTE connectivity from Verizon Wireless allows for gateway-free deployment.

Lighting Control

Light Sense node is connected to incoming AC mains and the LED driver/Standard Ballast. This direct connection provides on/off control and performance monitoring of the luminaire. Luminaire dimming control follows 0-10VDC dimming standard.

Onboard Sensors

Onboard GPS, photocell, utility grade power metering, and temperature sensors

Security

Light Sense node connects to the network using highly secure, certification-based authentication and encryption for each device.

Certifications

UL, FCC, ANSI, Verizon 4G LTE (Pending), RoHS, REACH, CA Prop 65



^{*}Commercially Available in 2Q, 2019

Version 6



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1

Product Specifications

Order Code	VZW16000300009
Communication	
Communication	Cellular (4G LTE) LwM2M Protocol
LTE Frequency Bands	LTE band 4 and 13
Cellular Data Rate	LTE CAT M
Security	
Encryption	DTLS1.2 PSK with 256Bit AES encryption
Power & Electrical	
AC Input Voltage	120-277V/60Hz
Node Power Consumption	1.0W Typical (1.2W Max)
Surge Rating	6KV/3kA ANSI C136.2
Energy Measurement	Metering Accuracy ANSI C12.20 Class 0.5 (Relevant sections), IR Pulse LED Support for energy measurement
On board sensors	Photocell, GPS, power metering, temperature
GPS Accuracy	3m (clear open sky)
LED Luminaire Control	
Ballast Rating	E-Ballast and Standard/HID Ballast* rating of 5A max at 120V/277V 60Hz
Dimming Control Output	0-10VDC
Photocell	
Operating Levels	ANSI C136.10 Turn On Typical at 16 Lux, Turn Off Typical at 24 Lux, (On:Off ratio of 1:1.5)
Physical	
Mounting	Twist-lock NEMA photo-receptacle (ANSI C136.41) 5Wire/7Wire Receptacle
Weight	0.6 lbs
Color	Light Gray
Dimensions	107.2 mm height x 88.6mm diameter
Environmental & Compliance	
Water Ingress	IP66, UL773 Wet Rated
Vibration	3G vibration per ANSI C136.31 2010
Operating Temperature	-40C to 55C
Relative Humidity Operating Range	5% to 95 % Non Condensing
Certifications	UL, FCC, Verizon 4G LTE/SFN UL file #E478230
Hazardous Chemical Compliance	ROHS, REACH, Conflict Minerals, CA Prop 65
Region of Certification and LTE Operation	USA

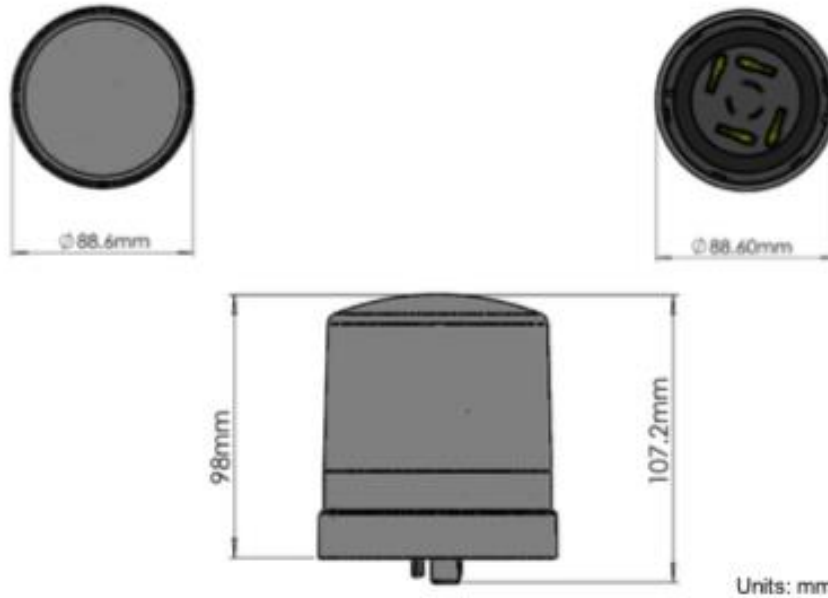
* For Standard/HID Luminaires support the luminaire must have main AC entry SPD rated at ANSI C136.2-2018 20kV/10kA



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2

Mechanical Dimensions



Ordering Information

Order Code	Description
VZW160000300009	Light Sense node, 4G LTE, 0-10V, NEMA, 120-277V

For ordering information on software services enabled by the device, please contact Verizon Smart Communities.
For product installation instructions, please refer to the Product Installation Guide, or contact Verizon Smart Communities.



Confidential and proprietary materials for authorized Verizon personnel and outside agencies only. Use, disclosure or distribution of this material is not permitted to any unauthorized persons without prior written approval.

3



RESOLUTION NO. 2020-257

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE PURCHASE OF PERSONAL PROTECTIVE AND SANITIZING EQUIPMENT (PPE) WITH COMMUNITY DEVELOPMENT

WHEREAS, the City of Asbury Park received \$243,463 in supplemental CDBG-CV funding to Support the Coronavirus Response; and

WHEREAS, the CDBG-CV funding is in response to the COVID-19 Pandemic; and

WHEREAS, the City of Asbury Park will use Community Development Block Grant (CDBG-CV) funds to prepare, prevent for and respond to coronavirus by purchasing Personal Protective and Sanitizing Equipment; and

WHEREAS, such purchases will be used to help prevent and protect the spread of Coronavirus from the residents of Asbury Park; and

WHEREAS, the City will purchase masks for residents from Schwarzman Export Import Company in the amount not to exceed \$35,000, and the purchase of Electrostatic Backpack Sprayers, to disinfect park and playground amenities, from Federal Resources in the amount not to exceed \$13,000; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Asbury Park (the "City") in the County of Monmouth, State of New Jersey authorize the purchase of Personal Protective and Sanitizing Equipment.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-257 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 10th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK



235-G Log Canoe Circle
Stevensville, MD 21666
TELE: 410-643-7810 FAX: 410-643-7701
Website: www.federalresources.com

Official Quotation

DATE: 9/2/2020
QUOTE NO: 52911
REFERENCE NO:
Federal Resources Minimum Order \$250

Quote To:

City of Asbury Park
One Municipal Plaza
Asbury Park NJ 07712
USA

Phone: 732-775-6300, ext. 6 Fax:

Ship To:

City of Asbury Park

One Municipal Plaza
Asbury Park, NJ 07712
USA

CONTRACT #	TAX ID #	SALES PERSON	Terms	QUOTE VALID
	52-2133636	Caroline Hurd	Net 30	10/2/2020
DUNS #	CAGE CODE	FOB	DELIVERY ARO	
80-664-7801	1Q3Z9	DEST - ALLOW	75 Days	

GSA Sale	Qty	UOM	Part Number	Description	Unit Price	LINE TOTAL
Open Market	4	EA	MG300	(MG300ES) Professional Cordless Electrostatic Backpack Sprayer - Black	1,918.80	7,675.20
Open Market	1	PK	205-V084R-GOVD-2	Chlorine Dioxide CIO2 Liquid 5 Gallon Starter Kit- DISINFECTION. Case of 12 packets makes 60 gallons.	434.18	434.18
Open Market	1	CS	205-V420R-GOVD	CIO2 V - Lg Volume, Add Water, Multi-Surface 4.2 oz Pouch - case of 12	974.22	974.22
Freight-Out (Dest) - SGEN						195.00

NOTES:

SALES TAX (if applicable) 0.00

PLEASE REFERENCE THE QUOTE NUMBER WHEN ORDERING **TOTAL** 9,278.60
THANK YOU FOR YOUR BUSINESS

FR Products terms and conditions can be found at this link: [FR Products Terms and Conditions](#)
FR Services terms and conditions can be found at this link: [FR Services Terms and Conditions](#)
Acceptance of the quote assumes acceptance of the terms and conditions.

Electrostatic Sprayers

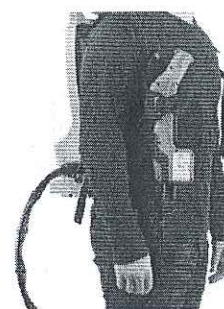


BAKER CLEANING
SOLUTIONS

Accessories

Cleaning Solutions Insights

Videos



Attachment: Resolution Back Up Documents 9-2020 (2020-257 : Resolution Authorizing the Purchase of Personal Protective Equipment (PPE)

Professional Cordless Electrostatic Backpack Sprayer (VP300ES) is designed to allow the professional to cover up to 23,000 square feet on a single tank of fluid (coverage per tank is determined by internal testing using flow rate and particle size). In addition, it is designed to save time and labor, spray less liquid, and cover more surfaces. Victory Sprayers' patented technology provides an electrical charge to solutions, allowing them to wrap conductive surfaces with an effective and even coverage. Double-charged particles envelope all conductive surfaces — shadowed, vertical and underneath.

- **Tank Capacity:** 8.5 Liters (2.2 gallons)
- **Average Coverage Per Tank:** 23,000 Sq Ft (On 40 Micron Setting)
- **Battery Life:** 4 hours of continuous spraying
- **Charge Time:** 90 Minutes
- **Flow Rate:** 40 micron / 3.4 oz per minute, 80 micron / 5.1 oz per minute, 110 micron / 13.4 oz per minute.
- **Sprayer Weight:** 29 lbs (full of solution)
- **Warranty:** 1-year limited warranty

Includes:

- (1) VP300ES Professional Cordless Electrostatic Backpack Sprayer
- (1) VP20A Professional 16.8V 3400mAh Lithium Battery
- (1) VP10 Professional 16.8V Battery Charger
- (1) VP49 Nozzle Wrench
- (1) VP50 3-in-1 Nozzle (40/80/110 Microns)
- (1) VP31 Backpack 2.25 Gallon Tank



SHARE



TWEET



PIN IT

CUSTOMER REVIEWS



Based on 4 reviews



100% (4)

Write a review

Add an extended warranty from **Extend** [Learn more](#)

1 Year - \$189

2 Years - \$329

3 Years - \$469

Pre-Order

ON BACKORDER: Estimated ship date of November 2020



Call or chat with us to get recommendations for your spraying needs that will meet your budget.



Free shipping on orders over \$80. Flat rate of \$8.50 for \$80 and below.



30-day returns.

[Click to go to specifications](#)

SKU: VP300ESK

GTIN:

PROFESSIONAL CORDLESS ELECTROSTATIC BACKPACK SPRAYER

Our Professional Cordless Electrostatic Backpack Sprayer is designed to allow the professional to cover up to 23,000 square feet on a single tank of fluid (coverage per tank is determined by internal testing using flow rate and particle size). In addition, it is designed to save time and labor, spray less liquid, and cover more surfaces. Victory Sprayers' patented technology provides an electrical charge to solutions, allowing them to wrap conductive surfaces with an effective and even coverage. Double-charged particles envelope all conductive surfaces – shadowed, vertical and underneath.

Features

- Patented electrostatic charge penetrates chemical providing a thin, even spray pattern on all surfaces
- Removable Easy Fill HDPE tank holds 2.25 gallons of chemical, allowing you to coat up to 23,000 sq. ft.
- Cordless convenience allows for effortless
- 3-in-1 nozzle allows you to set particle size
- 4ft hose with quick release valve allows for maneuverability

Hey there 🙋 Thanks for stopping by if you have any questions on equipment or parts I can help.

877-272-8738 sales@asrhealthcare.com

ASR

Home / Infection Prevention Devices and Disinfectants / A Victory ElectroStatic Backpack Sprayer – VP300ES

A Victory ElectroStatic Backpack Sprayer – VP300ES

\$1,959.00

Available on backorder



Add to Cart

- (1) VP300ES Cordless Victory Electrostatic Backpack Sprayer – List Price \$2499.00
- (1) VP20A Professional 16.8V 3400mAh Lithium-Ion Battery – Runs up to 4 Hours!
- (1) VP10 Professional 16.8V Charger – Charges in 90 Minutes
- (1) VP49 Nozzle Wrench

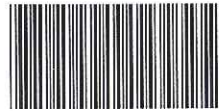


SCHWARZMAN EXPORT IMPORT CO.

Schwarzman Export Import Co.

475 Oberlin Ave S
Unit 4
Lakewood, NJ 08701
United States
732 927 7075

Quote: 3389917



Ordered On: 08/31/2020 02:35 PM

Sold To	Ship To
City Of Asbury Park Cassandra Dickerson 1 Municipal Plaza Asbury Park, NJ 07712 United States cassandra.dickerson@cityofasburypark.co m	City Of Asbury Park Cassandra Dickerson 1 Municipal Plaza Asbury Park, NJ 07712 United States

Qty	SKU	Description	Unit Price	Subtotal
500	MA-806-BK(S)	Mask, 3 Layer Fabric Reusable Mask, 100% Cotton, Black	2.75	1,375.00
500	MA-806-NV(S)	Mask, 3 Layer Fabric Reusable Mask, 100% Cotton, Navy Blue	2.75	1,375.00
			SubTotal:	\$2,750.00
			Shipping:	\$0.00
			Tax:	\$0.00
			Order Total:	\$2,750.00

1000 masks - kids

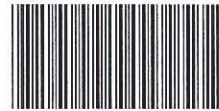


SCHWARZMAN EXPORT IMPORT CO.

Schwarzman Export Import Co.

475 Oberlin Ave S
Unit 4
Lakewood, NJ 08701
United States
732 927 7075

Quote: 3389917



Ordered On: 08/31/2020 02:35 PM

Sold To	Ship To
City Of Asbury Park Cassandra Dickerson 1 Municipal Plaza Asbury Park, NJ 07712 United States cassandra.dickerson@cityofasburypark.com	City Of Asbury Park Cassandra Dickerson 1 Municipal Plaza Asbury Park, NJ 07712 United States

Qty	SKU	Description	Unit Price	Subtotal
10000	MA-806-BK(S)	Mask, 3 Layer Fabric Reusable Mask, 100% Cotton, Black	2.75	27,500.00
			SubTotal:	\$27,500.00
			Shipping:	\$0.00
			Tax:	\$0.00
			Order Total:	\$27,500.00



All ▾

Hello, cassandra
Account & Lists ▾Returns
& Orders ▾

Prime ▾

99+
CartDeliver to cassandra
Tinton Falls 07753

Whole Foods

Pantry

Buy Again

Gift Cards

Find a Gift

Browsing History ▾

School Supplies Guide



cassandra, You could have **earned 5% Back (worth \$19.11 when redeemed) last year.** Set Amazon Prime Rewards Visa Signature Card as default payment and earn more with 5% Back

Set card as default

Subtotal (130 items): **\$40,599.70**

This order contains a gift

Proceed to checkout

Shopping Cart

Price



Atzi Hats School Kids Uniform Ages 5-14 Black Cotton Elastic Adjustable Size for Children Reusable Washable Mouth Nose Cover Men Women Teens (Kids 5-14) 4 Pack

In Stock

& FREE Returns

This is a gift Learn more

30

Delete

Save for later

\$19.99



100 Bulk Pack | Protective Soft Unisex Elastic Face Mask with Filter Pocket | Organic Cotton Masks| Reusable Face Cover| Washable Mouth Cover for Teens, Men & Women | Adjustable Ear Loops Made in USA

In Stock

Shipped from: Karen Thomas New York

Gift options not available. Learn more

100

Delete

Save for later

\$400.00

100 x 100 = 10,000

Subtotal (130 items): **\$40,599.70**

Your recently viewed items



New Republic Made in...
10,978



\$12.00

Add to Cart



Reusable Cotton Face...
6,754

\$30.99

Add to Cart



RMR-141 Disinfectant...
1,540

\$29.99

Add to Cart



Vital-Oxide Mold and...
228

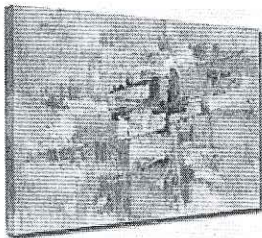
\$36.95

Add to Cart

Your Items

Saved for later (21 items)

Buy it again



Large Abstract Wall Art Color Blocks Vintage Contemporary Wall Decor Canvas Artwork Abstract Painting Retro Canvas Pictures for Living Room Bedroom Home Office Decoration 30" x 40"

Currently unavailable.

Delete Move to Wish List



2Fit Heavy Duty Sweat Suit Sauna Exercise Gym Suit Fitness, Weight Loss, AntiRip (3XL)

Currently unavailable.

Delete Move to Wish List



RESOLUTION NO. 2020-258

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE PURCHASE OF PERSONAL PROTECTION TURNOUT GEAR FOR THE FIRE DEPARTMENT

WHEREAS, the City has a need to purchase personal protection turnout gear for the Fire Department; and

WHEREAS, the City has obtained the attached quotes totaling \$7,907.50 from Skylands Area Fire Equipment and Training LLC off of N.J. State Contract #17-FLEET-00810; and

WHEREAS, the City of Asbury Park is desirous of awarding the purchases to the vendor in an amount listed above; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the following account: 0-01-25-265-000-206. The maximum amount of the pending contract is as stated in the resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the "City"), in the County of Monmouth, State of New Jersey authorizes the purchase outlined in this Resolution for a total amount of \$7,907.50 to Skylands Area Fire Equipment and Training LLC.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the CFO, City Manager, Director of Purchasing and the Fire Chief.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-258 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 9th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK

SKYLANDS AREA FIRE EQUIPMENT AND TRAINING LLC

23 Hamburg Turnpike, Unit A
 Riverdale, NJ 07457
 Office 973-579-3473
 Mobile: 973-703-0888
 Email: John@safe-tonline.com

PROPOSAL



BILL TO:
Asbury Park Fire Dept 800 Main St Asbury Park, NJ 07712-5910 Attn. Capt. Chris Barkalow

SHIP TO:
Asbury Park Fire Dept 800 Main St Asbury Park, NJ 07712-5910 Attn. Capt. Chris Barkalow

DATE	REP	FOB	VALID UNITL	TERMS
8/5/2020	John Grivalsky 973-703-0888	Origin	6/20/2021	Due on Receipt

QTY.	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2	Tails	Morning Pride LTO 17ID Tails Black NJASBU00045 - Trim -(1) NFPA- lime 2-tone Oralite Brilliance (3") FF Spec	\$1,562.90	\$3,125.80
2	Pants	Morning Pride LTO 17ID Pants Black NJASBU00046 - Trim -(7) NFPA -lime 2-tone Oralite Brilliance (3") FF Spec	\$1,074.31	\$2,148.62
1	Tails	Morning Pride LTO 17ID Tails Black NJASBU00047 - 2-Tone Orange SL Trim Officer Spec	\$1,557.66	\$1,557.66
1	Pants	Morning Pride LTO 17ID Pants Black NJASBU00048 2-Tone Orange SL Trim Officer Spec	\$1,075.42	\$1,075.42
1	Shipping	Shipping & Handling / No charge	\$0.00	
		NJ STATE CONTRACT# 17-FLEET-00810		
TOTAL				\$7,907.50

Dept. Voucher or Purchase
 Order will be issued

(Circle One) YES PO# () NO Signed and dated for approval below

*A Valid Purchase Order or a written authorization must be received before any order is processed

Approved by: _____

Date: _____

Print Name: _____

Rank: _____

Additional Notes: NJ Contract pricing valid until 8/9/20, Purchase Orders must be received on or before 8/9/20 Thank you.

Thank you for the opportunity to quote these items. Please contact me with any questions.



RESOLUTION NO. 2020-259

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE PURCHASE OF A MOBILE SURVEILLANCE TRAILER FOR THE POLICE DEPARTMENT

WHEREAS, the City has a need to purchase a mobile surveillance trailer for the Police Department; and

WHEREAS, the City has obtained the attached quote from Packetalk, off of the N.J. State Contract # 89851 at a total cost of \$18,150.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the following account: G-02-43-935-020-200.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the “City”), in the County of Monmouth, State of New Jersey authorizes the purchase outlined in this Resolution for a total amount of \$18,150.00; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the CFO, City Manager, Chief of Police and Director of Purchasing.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-259 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 9th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK



Quote

163 Stuyvesant Avenue
Lyndhurst NJ 07071
T: 201.355.3323
F: 201.603.6405
W: packetalk.net

Date	7.25.20
Quote #	2021
For:	

Client
County of Monmouth Asbury Police Department

Listed under SHI NJ State contract number T89851			
	Quantity	Unit Cost	Total
Packetalk RD2000 Rapid Deploy mobile surveillance trailer	1	\$29,999	\$ 29,999.00
			\$ -

Make all checks payable to Packetalk. If you have any questions concerning this invoice, contact us at (201) 355.3323. Thank you for your business!

List Price	\$	29,999.00
Less Customer Loyalty Discount	\$	11,849.00
Total	\$	18,150.00

Approved By

Signature: _____
Title: _____
Print Name: _____
Date: _____

Attachment: PACKETALK MOBILE TRAILER QUOTE (2020-259 : Authorizing the purchase of a Mobile



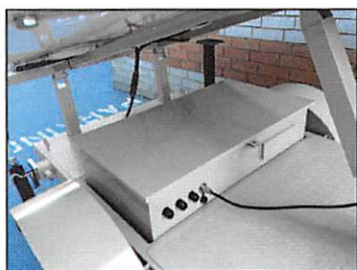
Innovative Multi-task & Surveillance Solutions

Portable, Outdoor HD Video Surveillance System

PT-RD2000

Description

- Solar powered
- HD PTZ IP Camera
- Large battery backup
- Operates in extreme environments
- Real-time monitoring
- Remotely monitored and controlled
- 24/7 unattended operation
- Lightweight for easy deployment



Typical configuration

MADE IN THE
USA

www.packetalk.net • T : (201) 355-3323 • F : (201) 603-6405 • E : sales@packetalk.net



Deploying Packetalk's **PT-RD2000** portable surveillance systems provide for a quick and easy way of safeguarding the public, construction workers, first-responders, and others while giving location management personnel the real-time information they need. **PT-RD2000** systems are economical, temporary surveillance systems that provide high definition live video of the deployment location.

The **PT-RD2000** provides remote site monitoring in a compact, mobile, self-powered unit. Monitor work zones, incident areas, and other problem locations whenever and wherever necessary.

The system is configured with one PTZ HD camera providing the coverage and detail your application requires.

Camera functions and user viewing can be controlled automatically and precisely from anywhere using the features of the camera management software included with the system.

An "always on" network connection is provided by an integrated cellular router. The system is shipped preconfigured and ready for deployment on leading broadband cellular networks. It is well-suited for applications that require temporary high-quality, remote video surveillance, such as construction sites, public events, incident monitoring, or disaster management.

Specifications

TOWER DIMENSIONS

Width	1200mm/3' 11"
Length	3400mm/11'1"
Height	2975mm/9' 9"
Camera / Equipment Box	Mounted at top of mast Temperature Controlled Fan

TRAILER DETAILS

Axle	A/T single axle
Mast Raise/ Extension	Manual winch
Mast Height	20ft Mast
Wind Rating Speed	100kph

BATTERY

No. of Battery	2 x 200AH
Capacity	400AH
Voltage	DC 12V
Material	Colloid
Supplied Voltage	24V

SOLAR SYSTEM

No. of Solar Panels	2 x 300W
Panel Wattage/ Output	600W
Panel Material	Monocrystal Silicon
Controller	Maximum Power Point Tracking (MPPT)



RESOLUTION NO. 2020-260

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE EMERGENCY REPLACEMENT OF THE PLC CONTROLLERS AT THE WASTE WATER TREATMENT PLANT

WHEREAS, the City Manager declared an emergency as per the Local Public Contracts Law, N.J.S.A. 40A:11-6 for the emergency replacement of the PLC Controller for the Secondary Tank Valve Control at the Waste Water Treatment Plant; and

WHEREAS, the declarations of the emergency are on file with the CFO, Director of Purchasing and the City Manager as per the Local Public Contract Law; and

WHEREAS, the Sewer Department solicited the attached quotes from Rapid Pump & Meter Service Company Inc. totaling \$8,750.00 from Passaic Valley Sewerage Commission (PVSC) Co-Op Contract #B240 in which the City is a member of; and

WHEREAS, the City of Asbury Park is desirous of awarding the purchase to Rapid Pump & Meter Service Company, Inc. in the amount of \$8,750.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the Sewer Account 0-07-55-502-000-218 in the amount of 8,750.00; and

WHEREAS, the City Manager is hereby authorized to sign any contracts with the vendor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Asbury Park, County of Monmouth, State of New Jersey, authorizes Rapid Pump & Meter Service Company Inc. for the emergency replacement of the PLC Controller at the Waste Water Treatment Plant in the amount of \$8,750.00.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be provided to the CFO, City Manager, Superintendent of DPW, Sewer Plant Manager and Purchasing Agent.

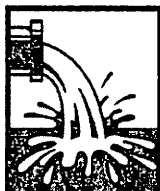
I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of

RESOLUTION NO. 2020-260 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 9th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK

Rapid Pump & Meter Service Co., Inc.



August 12, 2020

Mr. Rudy Corona
Asbury Park STP
9 Main Street
Asbury Park, NJ 07712

Reference: **Replacement of the PLC for the Secondary Tank Valve Control**
Ref: PVSC Co-Op Contract #B240

Dear Mr. Corona,

As per your request, Rapid Pump & Meter Service Co., Inc. is pleased to offer the following proposal for your approval.

The scope of work shall be as follows:

1. Furnish the labor, material and equipment required to convert the existing Omron PLC program or to Allen Bradley RSLogix 500 for the use with an AB Micrologix 1400 PLC
2. Furnish labor, material and equipment required to install one (1) Allen Bradley Micrologix 1400 PLC with the correct I/O configuration to replace the existing Omron Sysmac PLC.
3. Furnish labor to program and test the new Allen Bradley PLC.
4. Furnish the labor, material and equipment required to install six (6) H3CA Omron Timers, set up time settings and test operation.
5. Furnish the labor, material and equipment required to install six (6) Output Interface Relays.

The cost for the above scope of work shall be \$8,750.00

PLEASE NOTE:

1. Only those parts and labor listed in the above proposal are included in this price. Any additional system components which need to be repaired will be repaired or replaced under a separate quote and at an additional cost.
2. All work shall be performed in a workmanlike manner and with quality materials.

P.O. Box AY • 285 Straight Street • Paterson, NJ 07509 • Fax (973) 345-0301 • Phone (973) 345-5600
Emergency Service (201) 933-3569 • servicer.com

Attachment: RAPID PUMP & METER EMERGENCY PLC QUOTE (2020-260) : Authoring the Emergency Replacement of the PLC Controllers at

Asbury Park STP

August 12, 2020

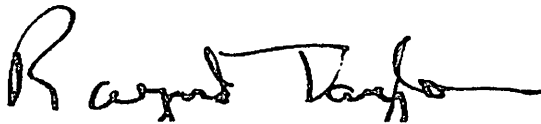
Page Two

Sales taxes, licenses, permits and/or fees, if any, are not included in this proposal. If this project is taxable then the final invoice will reflect the sales tax.

Terms:

Should you have any questions, please feel free to contact me. Thank you for giving us the opportunity to quote on this project.

SUBMITTED BY:



_____. L.S. Date: August 12, 2020

Raymond Taylor
Senior Field Support Engineer
Rapid Pump & Meter Service Co., Inc.

ACCEPTED BY:

_____. L.S. Date _____

Title

FOR: ASBURY PARK STP

RT/mn (Asbury Park STP_Replacement of the PLC for Secondary Tank Valve – Rev 2 PVSC Co-Op Contract B240)

Attachment: RAPID PUMP & METER EMERGENCY PLC QUOTE (2020-260 : Authoring the Emergency Replacement of the PLC Controllers at



RESOLUTION NO. 2020-261

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AWARDING A CONTRACT FOR AN AFFORDABLE HOUSING ADMINISTRATIVE AGENT

WHEREAS, on June 9, 2020 the City of Asbury Park solicited request for qualifications for an Affordable Housing Administrative Agent; and

WHEREAS, three proposals were received and evaluated in accordance with the RFQ and interviews were conducted on Thursday, July 30, 2020; and

WHEREAS, it has been determined that Community Grants, Planning & Housing submitted the lowest responsive and responsible proposal in accordance with the RFQ; and

WHEREAS, the not-to-exceed cost for the work provided by the Affordable Housing Administrative Agent shall not exceed \$65,000.00; and

WHEREAS, the proposal is attached to this Resolution; and

WHEREAS, the Chief Financial Officer has certified that funds are available in account 0-01-20-100-000-201.

WHEREAS, the City Manager is hereby authorized to sign any contracts with the vendor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Asbury Park, County of Monmouth, State of New Jersey, awards Community Grants, Planning & Housing as the Affordable Housing Administrative Agent in the not-to-exceed amount of \$65,000.00.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be provided by the City Clerk to the City Manager, RCA Director, CFO and the Director of Purchasing.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-261 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 9th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK

Qualifications for Professional Services

Affordable Housing Administrative Agent

City of Asbury Park New Jersey

June 9, 2020



CGPH

Community Grants, Planning & Housing
Good People. Great Results. Since 1993.

1249 South River Road, Suite 301
Cranbury, NJ 08512
(609) 642-4855 (direct line)
randy@cgph.net

AFFORDABLE HOUSING ADMINISTRATIVE AGENT

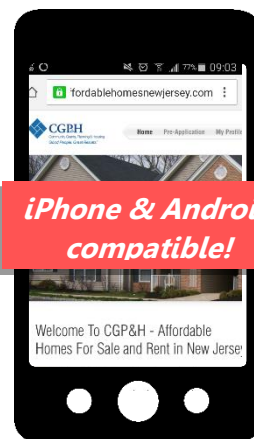
Qualifications for Professional Services

1A. EXECUTIVE SUMMARY

CGP&H is a New Jersey Department of Community Affairs approved Affordable Housing Administrative Agent. We are currently responsible for thousands of units of affordable housing throughout over 65 municipalities in New Jersey. Our staff are experts with state affordable housing regulations in the areas of income qualifications, affordable rents and sales prices, affirmative marketing plans, affordability assistance program design, creation of industry-leading policies and procedures manuals and much more to comply with the State's *Uniform Housing Affordability Controls*.

If requested, Asbury Park applicants will be able to log onto their own **Affordable Homes New Jersey Profile** to update their contact information and see exactly where they are on the affordable housing waiting list. No other firm in the state has capabilities that even begin to approach the efficacy, speed, responsiveness to applicant inquiries, and user-friendliness. AffordableHomesNewJersey.com has transformed the way we provide Administrative Agent services and improved the applicant experience tremendously. This is why our firm has nearly doubled its affordable housing admin portfolio in a very short time. Furthermore, these online tools and database enable us to administer affordable units in small inclusionary developments effectively and efficiently as well as large projects.

Detailed applicant information is stored in our secure database on the Salesforce platform enabling us to monitor the program and provide valuable insights into Asbury Park's portfolio and its applicants. For example, we can report on how long it takes to sell a unit, how long it takes to rent a unit, how many are currently for rent, how many applicants have special needs, and so much more. Asbury Park, its professional team of planners will be able to quickly have this information upon request. No other firm has these reporting and analytic capabilities that we include in our portfolio of services.



CGP&H's **Affordable Homes New Jersey** website and profile is now so widely recognized that we receive inquiries from affordable home owners in municipalities not administered by CGP&H requesting that we list their home and administer the sale! An overview of the **Affordable Homes New Jersey Profile** including screen shots of the online application process is provided at the end of this proposal.

We are also leaders in implementing Accessory Apartment Programs that work. From the challenges of rehabilitating an owner-occupied home to acquiring market rate homes and reselling them under a Market to Affordable Program, CGP&H is the most comprehensive, experienced and capable affordable housing implementation team operating in New Jersey today.

Finally, CGP&H has decades of experience at administering Regional Contribution Agreement (RCA) programs that really work for receiving municipalities. We have performed this service for many municipalities over the last twenty-five years. CGP&H is currently wrapping up the last of our multi-RCA municipalities which include Freehold Borough and Beverly City, where we are completing the very last rounds of their many RCA agreements/contracts. When we first began work with these municipalities, we were asked to perform a unit and contractual analysis (or autopsy report). That is where we review all of the files and compare each RCA program's contractual obligations to the units currently completed and the remaining budget estimated to be needed versus the actual funds remaining. We are very pleased that in all cases where CGP&H inherited a situation where the funds remaining were insufficient to address the remaining number of units, we were able to work with our municipalities, design new program manuals, and then implement the program and initiatives that put those programs back onto a proper completion trajectory, both fiscally and in terms of unit progress.

1B. CONTACT INFORMATION, LOCATION OF THE OFFICE

Community Grants, Planning & Housing (CGP&H, LLC)
 1249 South River Road, Suite 301
 Cranbury, New Jersey 08512
 Phone: 609-664-2769
 Fax: 609-664-2786
www.cgph.net

Person responsible for preparation of this proposal:
 Randall Gottesman, PP
 President of CGP&H, LLC
 609-664-2769 ext. 12
randy@cgph.net

1C, D, & E. LICENSURE & SPECIAL ACCREDITATIONS

Community Grants, Planning & Housing (CGP&H, LLC) has been under the same management since 1993. Randall Gottesman, president of CGP&H has been a licensed professional planner since 1983. The seven CGP&H staff who are licensed and/or certified professional planners include Randall Gottesman, PP; Megan York, PP, AICP; Heather Mahaley, PP, AICP; Dave Gerkens, PP, AICP; Michelle Lamar, PP; Pat Loehle, PP; Dan Levin, AICP. Please see the resumes of all our staff on the following pages for special accreditations.

1F. RESUMES

Resumes of those individuals who will provide services to the City are on the following pages.



Randall Gottesman, PP
President of CGP&H

39 years of experience in:

- Affordable Housing Planning & Administration
- Housing Rehabilitation Administration
- Grant Writing
- HOME, CDBG, NSP, and various other HUD Grant Management & Reporting
- Master Planning, Redevelopment Planning and Re-Examination Reports

Education:

- MCRP Rutgers University 1981
- BA Psychology and Social Welfare, Ohio Wesleyan University

Associations & Licenses:

- Affordable Housing Professionals of NJ (AHPNJ), 2006 Founding Member and President 2010-2012
- American Planning Association, New Jersey Chapter since 1981
- Licensed New Jersey Professional Planner since 1983

Randall Gottesman, President of CGP&H is recognized throughout the state for his professional accomplishments. Mr. Gottesman's skills and track record in Affordable Housing administration, planning and implementation of municipally based programs are among the best in the industry. He has written many Operating Manuals and Affirmative Marketing Plans for his clients, and is experienced in every aspect of affordable housing administration. Mr. Gottesman co-authored a supplementary manual to the State's Uniform Housing Affordability Controls, called "Understanding UHAC." That manual is still a major reference document for many Municipal Housing Liaisons, Administrative Agents and others throughout the state.

During his career, Mr. Gottesman has also been involved in the development of numerous affordable housing projects, the securing of more than \$270 million in state and federal grant funding, and the writing and implementation of more than 200 professional planning documents. Prior to forming CGP&H in 1993, he spent 10 years with a central New Jersey consulting firm where he was responsible for supervising all planning, grant and affordable housing operations. His first three years of experiences after graduate school included Senior Planner positions in Newark and Hoboken, New Jersey.

Mr. Gottesman received his Master's Degree in City and Regional Planning in 1981. He is also a licensed Professional Planner since 1984 (License # 3016). A hallmark of CGP&H's commitment to quality is Mr. Gottesman's involvement in all projects from conception to completion. He cost-effectively provides the benefits of his experience and a team approach to all assignments.

Mr. Gottesman has served on a local community bank's Community Reinvestment Advisory Board. Mr. Gottesman is a member of the American Planning Association, its New Jersey Chapter, and has been a highly active member on its Affordable Housing Committee. He is also a member of the National Low Income Housing Coalition, New Jersey Planning Officials, and the Housing and Community Development Network of New Jersey. In addition, in 2006, Mr. Gottesman worked with other affordable housing professionals to form the Affordable Housing Professionals of New Jersey. This non-profit organization is dedicated to improving statewide the education, ethics, and efficiencies of affordable housing professionals. Mr. Gottesman recently completed three one-year terms as its President and currently remains an active member of the Board. He is also regularly asked to speak at seminars concerning his specialties in affordable housing and grant writing. During his children's formative years, Mr. Gottesman completed three terms on the East Windsor Regional School District, having served two terms as its president.



Megan York, PP, AICP
Vice President of CGP&H

21 years of experience in:

- Affordable Housing Planning and Administration
- Community Planning
- Grant Writing
- HOME, CDBG, NSP and various other HUD Grant Management & Reporting

Education:

- MS Geography, University of Tennessee - Knoxville
- BA History and Geography, Macalester College

Associations & Licenses:

- Affordable Housing Professionals of NJ (AHPNJ) Certification
- American Planning Association, NJ Chapter
- Licensed New Jersey Professional Planner
- American Institute of Certified Planners (AICP)
- AHPNJ Policy Committee Co-Chair

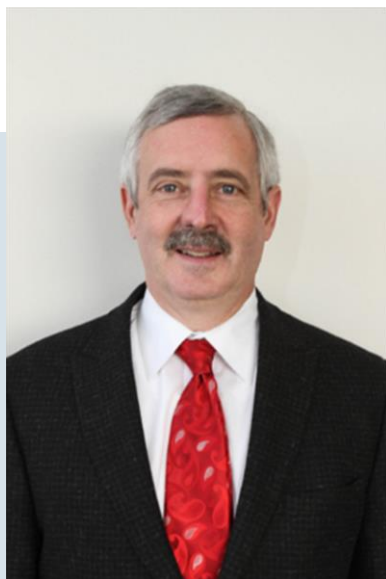
Megan York, Vice President of CGP&H has more than 20 years of experience in affordable housing, planning, grant writing, and community development. At CGP&H, Ms. York has prepared housing elements and fair share plans for municipalities throughout New Jersey and has extensive experience navigating rules and regulations relating to affordable housing in New Jersey. Ms. York currently manages a portfolio of over 2,000 affordable housing owner-occupied and rental units in over 60 locations throughout New Jersey. She has also designed and implemented a variety of affordable assistance programs.

Ms. York is dedicated to improving the administration of affordable housing in New Jersey using technology and web-based services to innovate how services are provided. She has overseen the creation of the Affordable Homes New Jersey database, website, and personalized profile services which has transformed how CGP&H manages affordable housing programs.

As a community and neighborhood planner, Ms. York has worked with a variety of governmental entities as well as non-profit groups to identify community needs and develop comprehensive strategies to address those needs. She also assists municipalities and non-profits secure grants for a wide variety of programs including planning grants, infrastructure improvements, public safety initiatives, and education-related grants.

Prior to joining CGP&H, Ms. York was a Senior Planner with Group 70 International, a Honolulu based planning firm specializing in community planning. She began her career at Gregory House Programs, a HIV/AIDS housing provider in Honolulu where she managed all aspects of the affordable housing programs.

Ms. York received her Master's Degree in Urban Geography in 1997 from the University of Tennessee and her Bachelor's Degree in Geography and History from Macalester College in 1994. She is a licensed New Jersey Professional Planner and a certified planner with the American Institute of Certified Planners. She is current co-chair of the AHPNJ Policy Committee and she regularly participates in national studies and panels conducted by Grounded Solutions and the Center for Housing Policy on best practices in affordable housing and the administration of inclusionary housing.



David Gerkens, PP, AICP
Vice President of CGP&H

23 years of experience in:

- Grant Writing and Administration
- Site Plan Reviews
- Coordinated Downtown Revitalization Activities
- Writing Professional Planning Documents
- Securing over \$60 million in funding

Education:

- BS Environmental Science, Stockton University

Associations & Licenses:

- American Planning Association, NJ Chapter
- Licensed New Jersey Professional Planner
- American Institute of Certified Planners (AICP)
- Certified in Fundraising through the University of Indiana's Center on Philanthropy

David Gerkens, Vice President of CGP&H has personally secured more than \$70 million in funding, and written and implemented numerous professional planning documents. Prior to his position with CGP&H in 2000, he was with a southern New Jersey engineering firm where he was responsible for all planning and grant operations. He has also been involved in land use planning activities for more than 20 years in the states of New Jersey and Maine. Most relevant to this proposal, Mr. Gerkens has extensive experience with virtually every type of federal and state grant program including Green Acres, county parks and open space, as well as private foundation programs that might be of interest to the Essex County Department of Parks.

As head of the CGP&H Grants department, Mr. Gerkens recognizes the importance of funding research and the necessity to prioritize opportunities for our clients. His grant opportunity analyses are designed to help clients make sound grant application decisions and how best to direct their limited resources. Recognizing that funding availability alone should never guide or influence organizational planning, he always strives to match funding sources to each organization's plan, whether written or envisioned. Mr. Gerkens has successfully secured funding from all of the various sources of giving and grant making, including foundations and corporations, as well as governmental entities. He is also certified in fund-raising through the University of Indiana's Center on Philanthropy.

Mr. Gerkens received his Bachelor's Degree in Environmental Science in 1991. As a New Jersey-licensed (# LI05614) and nationally-certified Professional Planner he has provided expert testimony on planning and zoning cases throughout the state.

Mr. Gerkens has experience in preparing Master Plan reexaminations and updates, Fair Share Plans, Open Space and Recreation Plans, ordinance revisions, Unified Development Ordinance preparation, redevelopment planning, and site plan review.

Mr. Gerkens is a member of the American Planning Association and its New Jersey Chapter. He has lead seminars and workshops at the national, state and local level on a variety of grant-related issues. He also serves on the Board of the Burlington County Library System Foundation.



Patrice Loehle, PP
Senior Planner, Grant
Administrator

33 years of experience in:

- Grant Writing
- Grant Research, Procurement, and Administration
- Municipal Land Use Planning
- Community Development Planning
- HUD Program Compliance

Education:

- MS Urban and Regional Planning, University of Wisconsin, Madison
- BS Geography, Pennsylvania State University

Associations & Licenses:

- American Planning Association, NJ Chapter
- Licensed New Jersey Professional Planner

Patrice Loehle, Senior Planner, Grant Administrator

has over 32 years of experience in grant writing and planning with expertise in grant research, procurement and administration and municipal land use and community development planning. At CGPH she is responsible for many grant applications for our county and municipal clients every year, with an enviable track record. When necessary, she also assists with the administration of various grant programs, when requested by our clients.

In her previous position Ms. Loehle served as Assistant to the Grants Coordinator for Franklin Township, Somerset County, NJ. She was responsible for the administration of the Township's Community Development Block Grant Entitlement program including the Housing Rehabilitation component. Her accomplishments included bringing the program into compliance with all United States Department of Housing and Urban Development (HUD) mandated requirements for timeliness and reporting including CAPERS and drafting the Action Plan. She was responsible for overseeing financial management and recordkeeping and providing technical assistance to non-profit sub-grantees with program implementation. She also prepared and submitted grant applications for the Township to various state and federal agencies.

While working for Charles Nathanson and Associates, P.A., Ms. Loehle prepared dozens of different types of grant applications for the company's public sector clients.

Ms. Loehle began her planning career in New Jersey as an Assistant Planner with the Monmouth County Planning Board focusing on transportation and land use planning. She then served as Planning & Zoning Administrator for Washington Township, Mercer County, NJ. Ms. Loehle received her Bachelor's degree in Geography from Pennsylvania State University-University Park and her Master's degree in Urban and Regional Planning from University of Wisconsin-Madison. She is a New Jersey licensed Professional Planner and is a member of the American Planning Association and its New Jersey Chapter.

Ms. Loehle is a resident of Pennington, NJ and serves as a volunteer and fundraiser for numerous non-profit agencies in Mercer County.



Michelle Lamar, Esq., PP
Senior Planner, Corporate
Counsel

42 years of experience in:

- Grant Writing
- Municipal Land Use Law
- Housing and Community Development Planning
- Representing clients Before Zoning and Planning Boards

Education:

- BA Political Science, Williams College
- MA Political Science, MCRP, and Juris Doctorate, Rutgers University

Associations & Licenses:

- American Planning Association, NJ Chapter
- Licensed New Jersey Professional Planner
- Licensed Attorney in New Jersey and Pennsylvania
- Member, Board of Directors of the Land Use Section of the NJ State Bar Association
- NJ Supreme Court Committee on Women in the Courts

Michelle Lamar, Senior Planner, Corporate Counsel

has more than 41 years' experience in grant-writing, planning and law with expertise in municipal land use law, housing, and community development planning. At CGP&H, she specializes in assisting our municipal and county clients with preparing grants applications encompassing a wide range of federal and state grant funding programs.

Ms. Lamar began her career in New Jersey as an Assistant Planner with the Middlesex County Planning Board, working on funding issues through the County Community Development Block Grant program. She then served as City Planner for the City of Woonsocket, Rhode Island, and subsequently as Planner with the Providence Foundation in Providence, Rhode Island (a joint funding effort of the City of Providence Chamber of Commerce and the Rhode Island Historical Society to secure funds to facilitate the transformation of the downtown area). Returning to New Jersey, Ms. Lamar was Assistant Director of the Targeted Jobs Demonstration Program Evaluation (a review of a nationwide demonstration grant program seeking to coordinate employment programs with economic development efforts), undertaken by the Eagleton Institute at Rutgers University.

Upon attending law school, Ms. Lamar was employed by McCarter & English as a litigation associate, worked as an attorney with the New Jersey Housing and Mortgage Finance Agency (NJHMFA), which included administration of the agency's various grant and loan programs, and eventually became a partner practicing land use law with Sterns & Weinroth in Trenton, New Jersey. As a land use attorney, Ms. Lamar represented applicants and objectors before planning and zoning boards, as well as the Washington (now Robbinsville) Township Housing Board and the Hamilton Township (Mercer County) Zoning Board.

Ms. Lamar received her Bachelor's degree in Political Science with a concentration in Environmental Studies from Williams College, Williamstown, Massachusetts, and her Masters in City and Regional Planning, Masters of Arts in Political Science and Juris Doctorate at Rutgers University, where she was an Eagleton Fellow at the Eagleton Institute of Politics.

Ms. Lamar is a New Jersey-licensed Professional Planner and licensed as an attorney in New Jersey and Pennsylvania. She is a member of the Board of Directors of the Land Use Section of the New Jersey State Bar Association and serves on the New Jersey Supreme Court Committee on Women in the Courts.



Dan Levin, AICP
Senior Planner

15 years of experience in:

- *Urban and Regional Planning*
- *Economic Development*
- *Community Engagement*

Education:

- *MA City Planning, University of Pennsylvania*
- *BA Urban Planning, University of Illinois at Urbana-Champaign*

Associations & Licenses:

- *American Institute of Certified Planners (AICP)*

Dan Levin, Senior Planner Dan Levin, Senior Planner, has over 14 years of experience working as an urban planning and economic development professional, with expertise in site selection and community engagement. At CGP&H, Dan is responsible for overseeing the organization's Market to Affordable rental program, as well as providing support on grant applications and planning assignments.

Before coming to CGP&H, Dan served as project director for the Wilmington Renaissance Corporation in Wilmington, Delaware, where his projects included "Vacant to Vibrant", a creative placemaking endeavor in West Center City Wilmington, and developing a business plan for a proposed kitchen incubator in Wilmington. Dan also acted as the Special Project Manager at The Enterprise Center Community Development Corporation, a non-profit organization devoted to minority business development and entrepreneurship located in West Philadelphia.

While at TEC-CDC, Dan's accomplishments included overseeing the successful update to the Walnut Hill Neighborhood Plan 2016 including its approval by Philadelphia's City Planning Commission; as well as managing the construction of Common Table, a restaurant incubator space within the Center For Culinary Enterprises. Dan also was tasked with facilitating the development of the Enterprise Heights project, a proposed mixed-use development at the southwest corner of 46th & Market streets in West Philadelphia; and he provided technical assistance to various business clients of TEC.

Dan also brings international experience to CGP&H, as he spent the first seven years of his career in Melbourne, Australia working in both the private and public sectors as an Urban Planner. While in Melbourne, Dan specialized in town center planning as well as economic development techniques, with his key achievements including drafting local planning policies/ordinances, developing a neighborhood shopping centers strategy, and facilitating public meetings between applicants and objectors.

Dan is originally from St. Louis, MO, however today he calls Philadelphia home. In his personal time Dan volunteers as a Football Coach for middle-school aged boys in Delaware County, PA.

Dan holds a Bachelor's degree in Urban Planning from the University of Illinois at Urbana-Champaign and a Masters degree in City Planning from the University of Pennsylvania.

Affordable Housing Administrative Agent



John Burton, Chief Operating Officer, is responsible for ongoing business operations at CGP&H and for leading the administrative support team providing logistical support for all departments at CGP&H. In addition, he provides Salesforce system administration and database management. He has many years of experience working mainly in the non-profit sector. John holds a Bachelor's degree from the University of California at Berkeley and a Master of Public Administration from Penn State with graduate certificates in Public Budgeting and Financial Management and in Public Sector Human Resources Management.



Ximena Calle, Administrative Agent Manager, has been with CGP&H since 2004. During that time, she has developed a deep understanding of the State's affordable housing regulations. Ms. Calle came to us with more than 8 years administrative experience in New Jersey as well as in her native Ecuador. She supervises the case management staff and oversees administrative agent projects including maintaining waiting lists, income certifying buyers and renters of affordable units, and liaising with landlords and developers. She also provides verbal and written translation services to Spanish-speaking homebuyers and sellers as needed. Ms. Calle is certified by the Affordable Housing Professionals of New Jersey.



Erin Stankiewicz, Planner, recently joined CGP&H as a planner. Erin graduated from Temple University with a Bachelor's in Journalism with a minor in History. Erin worked for a non-profit reporting group that focused on the Actual Value Initiative and gentrification issues in Philadelphia. After returning back home to Central Pennsylvania, she worked for several small businesses as a marketing manager, focusing on regional development, social media strategies and brand development. Erin returned to Temple University to complete a Master's of Science in City and Regional Planning degree. Before coming to CGP&H, she worked in municipal government as the Assistant to the Administrator of Haddonfield, New Jersey where she primarily focused on sustainable/environmental efforts, smart growth, economic development, bike and pedestrian safety, public policy development, strategic planning and public communications.

Affordable Housing Administrative Agent



Katherine Ritenband, Affordable Housing Coordinator, joined CGP&H in 2013. She is a graduate of Westminster College in Utah. Ms. Ritenband income certifies applicants for rental and purchase units. In addition, she is responsible for regional affirmative marketing mailings, annual newsletters to homeowners, preparing closing documents, and conducting lotteries. She is also certified by the Affordable Housing Professionals of New Jersey.



Noopur Shah, Affordable Housing Coordinator, is responsible for income certifying applicants for rental and purchase units, regional affirmative marketing mailings, annual newsletters to homeowners, preparing closing documents, and conducting lotteries. Noopur holds a bachelor's degree in Psychology from Rutgers University and comes to CGP&H with experience in the fields of mental health and non-profit organizations.



Mike Butkocy, Affordable Housing Coordinator, recently joined CGP&H as a Certified Affordable Housing Professional with experience in community development. Mike's main duties include liaising with developers and landlords, applicant outreach, and assisting applicants with the application process. Mike is a graduate of Monmouth University, where he received his Masters Degree in Public Policy and Bachelors Degree in Political Science. Additionally, he is certified by the Affordable Housing Professionals of New Jersey.

Affordable Housing Administrative Agent



Tilah Young, Affordable Housing Coordinator, recently joined CGP&H and provides support to the affordable housing administrative agent case managers by assisting with applicant outreach, records management, and other logistical support functions. Tilah holds a bachelor's degree in Business Administration from Monmouth University and comes to CGP&H with experience in real estate and business logistics.



Allie von Glahn, Affordable Housing Coordinator, is responsible for income certifications for rental and purchase units, regional affirmative marketing mailings, annual newsletters to homeowners, preparing closing documents, and conducting lotteries. Allie is a graduate of the University of Texas at El Paso with a degree in Psycholinguistics and has an extensive background in resident services, property management, and the affordable housing sector. She is a certified Tax Credit Specialist and Certified Occupancy Specialist through the National Center for Housing Management.



Nick Sciortino, Data Records Manager, oversees the online application and pre-application submissions and random selection process. He maintains all waiting list for affordable housing and each municipality's rental and purchase inventory. He also provides Affordable Homes New Jersey technical support to the entire CGP&H team. Mr. Sciortino is a graduate of Westminster College in Utah and has been with CGP&H since 2013.

Affordable Housing Administrative Agent



Corinne Dexter, Affordable Housing Assistant, provides support to the affordable housing administrative agent case managers by assisting with applicant outreach, records management, and other logistical support functions. Corinne is a graduate of Rutgers University where she received her Bachelors in Sociology and Spanish. Her previous experience is in the residential care and public health sector.



Ashleigh Mastandrea, Affordable Housing Assistant, recently joined CGP&H and provides support to the affordable housing administrative agent case managers by assisting with applicant outreach, records, and other logistical support functions. Ashleigh came to us with a variety of experience including co-owning and building from the ground up a successful restaurant.



Artrice Roman, Affordable Housing Assistant, recently joined CGP&H and provides support to the affordable housing administrative agent case managers by assisting with applicant outreach, records, and other logistical support functions. Artrice graduated from Rutgers University with a bachelor's in Public Health and Sociology. Her previous experience includes non-profit organizations and public health organizations with certifications as a support coordinator case manager and a behavior technician for individuals with disabilities.

Affordable Housing Administrative Agent



David Bopp, Data Records Assistant, joined CGP&H in 2018, providing technical assistance, salesforce data management, and administrative support. David is a graduate of Rutgers University, having received his Master's Degree in Social Work and his Bachelor's Degree in Psychology.



Stephanie Rubin, Administrative Assistant, provides administrative support to all staff at CGP&H. She graduated from the University of Delaware with a degree in Fine Arts and has extensive experience in graphic design, logistics and general office administration.

1G. LISTING OF PUBLIC ENTITIES SERVED BY CGP&H

Municipality	Services Rendered	Municipality Size (Population)	Client Since
Allamuchy Township	Administrative Agent	4,588	2006
Barnegat Township	Administrative Agent (Private Developments)	22,288	2018
Bayonne City	Administrative Agent (Private Developments)	67,186	2018
Berkeley Township	Administrative Agent & Housing Rehabilitation	39,911	2016
Berkeley Heights Township	Administrative Agent & Housing Rehabilitation	13,407	2017
Berlin Borough	Administrative Agent for Lonaconing and Carriage Stop rental properties	5,290	2013
Bernardsville Borough	Administrative Agent, Housing Rehabilitation, Affordable Housing Planner	7,805	2017
Beverly City	Housing Rehabilitation	2,513	2008
Bloomington Borough	Administrative Agent for Avalon at Bloomington, Housing Rehabilitation	7,656	2013
Bound Brook Borough	Housing Rehabilitation	10,455	2008
Clark Township	Administrative Agent & Housing Rehabilitation	14,597	2017
Cranbury Township	Housing Rehabilitation	3,937	2017
Cranford Township	Administrative Agent & Housing Rehabilitation	22,625	2017
Cresskill Borough	Administrative Agent	8,777	2018
East Windsor Township	Administrative Agent & Housing Rehabilitation	27,190	2012
Edgewater Borough	Administrative Agent	11,513	2012
Edison Township	Administrative Agent; Market to Affordable Program	99,967	2015

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

Summary of Related Administrative Agent Projects continued

Municipality	Services Rendered	Municipality Size (Population)	Client Since
Evesham Township	Administrative Agent	45,351	2018
Flemington Borough	Administrative Agent & Housing Rehabilitation	4,581	2016
Franklin Township (Avalon at Somerset)	Administrative Agent for Avalon at Somerset	62,300	2012
Freehold Borough	Housing Rehabilitation	11,891	2005
Freehold Township	Administrative Agent	36,184	2006
Frenchtown Borough	Administrative Agent	1,395	2018
Hainesport Township	Administrative Agent	6,110	2017
Garwood Borough	Administrative Agent	4,347	2018
Glen Ridge Borough	Housing Rehabilitation	7,642	2019
Glen Rock Borough	Administrative Agent	11,946	2014
Greenwich Township	Administrative Agent	5,712	2015
Hainesport Township	Administrative Agent	6,075	2017
High Bridge Borough	Administrative Agent	3,541	2018
Highland Park Borough	Administrative Agent	14,195	2017
Hoboken City	Administrative Agent	50,005	2014
Holmdel Township	Administrative Agent & Housing Rehabilitation	16,773	2005
Howell Township	Administrative Agent & Housing Rehabilitation	51,075	2004
Lincoln Park Borough	Housing Rehabilitation	10,442	2017
Little Falls Township	Housing Rehabilitation	14,423	2017
Livingston Township	Administrative Agent, Housing Rehabilitation, Affordable Housing Planner	29,366	2012
Long Hill Township	Administrative Agent	8,744	2018
Lyndhurst Township	Administrative Agent (two private developments)	20,554	2015

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

Summary of Related Administrative Agent Projects continued

Municipality	Services Rendered	Municipality Size (Population)	Client Since
Mahwah Township	Administrative Agent & Housing Rehabilitation	26,541	2019
Manchester Township	Administrative Agent & Housing Rehabilitation	43,070	2016
Maplewood Township	Administrative Agent, Housing Rehabilitation, Affordable Housing Planner	23,867	1995
Marlboro Township	Administrative Agent & Housing Rehabilitation	40,191	2014
Milltown Borough	Housing Rehabilitation	7,162	2013
Montclair Township	Administrative Agent	38,700	2018
Montgomery Township	Administrative Agent	22,254	2006
Montvale Borough	Housing Rehabilitation	8,506	2018
Mount Holly Township	Housing Rehabilitation	9,526	2016
Mountainside Borough	Administrative Agent (Private Developments)	6,883	2016
New Brunswick City	Housing Rehabilitation	56,910	2010
Old Bridge Township	Administrative Agent & Housing Rehabilitation	65,375	2014
Palmyra Borough	Housing Rehabilitation	7,241	2002
Passaic City	Housing Rehabilitation	70,635	1994
Piscataway Township	Administrative Agent	57,602	2017
Pittsgrove Township	Housing Rehabilitation	8,952	2001

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

Summary of Related Administrative Agent Projects continued

Municipality	Services Rendered	Municipality Size (Population)	Client Since
Raritan Borough	Administrative Agent (Private Developments) Housing Rehabilitation	8,007	2018
Readington Township	Administrative Agent	15,875	2018
Red Bank Borough	Administrative Agent (Private Developments)	12,160	2019
Riverside Township	Housing Rehabilitation	7,921	2012
Roselle Park Borough	Housing Rehabilitation	13,821	2012
Rutherford Borough	Administrative Agent	18,061	2015
Sayreville Borough	Administrative Agent & Housing Rehabilitation	44,905	2015
Scotch Plains Township	Administrative Agent & Housing Rehabilitation	24,186	2018
Sparta Township	Administrative Agent & Housing Rehabilitation	18,807	2019
Spring Lake Borough	Housing Rehabilitation	2,963	2019
Springfield Township – Burlington County	Administrative Agent	3,315	2016
Springfield Township - Union County	Administrative Agent	17,447	2018
Stafford Township	Administrative Agent & Housing Rehabilitation	26,535	2003
Tewksbury Township	Administrative Agent	5,993	2017
Union Township	Administrative Agent	56,642	2014
Upper Freehold Township	Administrative Agent, Housing Rehabilitation, Affordable Housing Planner	6,902	2004
Voorhees Township	Administrative Agent for Foster Square	29,131	2009
Wanaque Borough	Administrative Agent	11,116	1995

Summary of Related Administrative Agent Projects continued

Municipality	Services Rendered	Municipality Size (Population)	Client Since
Washington Township - Gloucester County	Administrative Agent	48,035	2018
Watchung Borough	Administrative Agent for Watchung Avalon and The Point Projects	5,801	2016
Westfield Town	Administrative Agent	30,206	2016
West Long Branch Borough	Administrative Agent for Avalon at West Long Branch	8,097	2010
Wood-Ridge Township	Administrative Agent for Avalon at Wood-Ridge	7,626	2011
Woodbridge Township	Administrative Agent & Housing Rehabilitation	99,585	2012

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

QUALIFICATIONS FOR ADMINISTRATIVE AGENT

1. Demonstration of our Purposes

As licensed professional planners, our entire leadership team is not only committed to the purposes of providing affordable housing services and housing counseling (and referrals), but we live it each and every day in how we serve our clients and our affordable housing applicants, tenants and homeowners. In addition, CGP&H has built its industry-leading reputation by providing best-in-class services to consumers via the most robust and user-friendly web site and online affordable housing application system in the state. CGP&H is consistently recommended by dozens of professional planners, attorneys, and court masters who continue to rely on CGP&H to provide expert services such as expedited housing manuals that never fail to meet muster with the Courts. CGP&H also shows its commitment to affordable housing by having an entire department of dedicated professionals focusing exclusively on affordable housing administrative agent work and operating a full-service housing rehabilitation program all under one roof. In fact, CGP&H is often hired after other consultants (or state agencies) have failed to get the job done.

Our company is focused entirely on two areas of public service:

1. Comprehensive affordable housing services including Administrative Agent; Housing Rehabilitation, Regional Contribution Agreement administrative services, Licensed Housing Inspections; Market to Affordable Program Administration; Affordability Assistance Program Administration; Accessory Housing Program Administration; Affordable Housing Planning Services, etc. (more than any other firm in New Jersey).
2. Expert grant writing services for municipalities throughout the state, with a particular focus on Burlington County.

We are committed to the underlying principles of the Federal Fair Housing Laws and have extensive knowledge of the New Jersey Fair Housing Act, N.J.S.A. 52:27D-301 et seq and all of the implementing rules. In fact, Randall Gottesman, President of CGP&H, was providing affordable housing services to his clients since before the NJ Fair Housing Act was ever adopted into law.

2. Evidence of a History of Successful Management of Restricted Affordable Housing Units

CGP&H presently serves as the Administrative Agent for more than 2,500 affordable homes in over 90 municipalities and has also supervised the rehabilitation of more than 3,000 single and two to four family households for dozens of municipal clients throughout New Jersey. See page 36 of this proposal document for a detailed list of our affordable housing clients and projects.

3. Pecuniary Interest

CGP&H has no pecuniary interest in the affordable housing units to be administered in Asbury Park City or anywhere else in New Jersey.

4. Capacity to Undertake the Duties of an Administrative Agent

CGP&H is a New Jersey Department of Community Affairs approved Affordable Housing Administrative Agent. We are currently responsible for thousands of units of affordable housing throughout roughly 90 municipalities in New Jersey. Our staff are experts with state affordable housing regulations in the areas of income qualifications, affordable rents and sales prices, affirmative marketing plans, affordability assistance program design, creation of industry-leading policies and procedures manuals and much more to comply with the State's Uniform Housing Affordability Controls. Currently, two-thirds of all the professional services that our 30-person firm provides are related to affordable housing. Five of our staff members are licensed planners, adding to our knowledge and capacity to administer.

5. Commitment to Continuing Education

CGP&H is committed to continuing all necessary education to stay informed and educated on all aspects of affordability controls, compliance monitoring, or any other affordable housing requirements. In addition, we are active members of the Affordable Housing Professionals of New Jersey, including one of our Vice-Presidents co-chairing their Policy Committee, where we connect with affordable housing stakeholders, lead and or participate in educational programs, and share best practices.

CGP&H staff has completed the following affordable housing training programs offered by the State of New Jersey:

- Module I
- Module II – Records Management
- Module III – Ethics
- Module IV – Qualifying Households
- CTM Project/Unit Monitoring
- CTM Affordable Housing Trust Fund Monitoring

CGP&H staff has also completed all the training programs offered to date by the Affordable Housing Professionals of New Jersey (AHPNJ):

- Introduction to Affordable Housing for NJ Municipalities
- Fair Housing
- Qualifying for Affordable Housing: Program Distinctions
- Ethics for Affordable Housing for Affordable Housing
- Community Placement of Affordable Housing Units
- Records Management

Our president, Randy Gottesman has been on the AHPNJ Education Committee for many years, and has helped conceptualize, review and edit much of the curriculum created for AHPNJ's certification program over the years. Multiple staff members have completed the certificate program, including vice presidents Megan York and Corinne Markulin who oversee the administrative agent and housing rehabilitation programs respectively.

THE CGP&H APPROACH - ADMINISTRATIVE AGENT SERVICES

The CGP&H approach is ideally suited to administer Asbury Park's existing and planned portfolio of affordable homes. CGP&H's proprietary **Affordable Homes New Jersey** website, database, and applicant profile system allows us to keep the applicant waiting lists for Asbury Park current, find prequalified applicants quickly when needed; track compliance; and, ensure regular affirmative marketing is undertaken. The key aspects of our approach that sets us apart from other Administrative Agents is described below:

Regional Contribution Agreement Programs

CGP&H has decades of experience at administering Regional Contribution Agreement (RCA) programs that really work for receiving municipalities. We have performed this service for many municipalities over the last twenty-five years. CGP&H is currently wrapping up the last of our multi-RCA municipalities which include Freehold Borough and Beverly City, where we are completing the very last rounds of their many RCA agreements/contracts. When we first began work with these municipalities, we were asked to perform a unit and contractual analysis (or autopsy report). That is where we review all of the files and compare each RCA program's contractual obligations to the units currently completed and the remaining budget estimated to be needed versus the actual funds remaining. We are very pleased that in all cases where CGP&H inherited a situation where the funds remaining were insufficient to address the remaining number of units, we were able to work with our municipalities, design new program manuals, and then implement the program and initiatives that put those programs back onto a proper completion trajectory, both fiscally and in terms of unit progress.

Specific to item 8 on page 5 of Asbury Park's RFQ, CGP&H has done each of items (a. through e.) on numerous occasions and is very comfortable with this complex line of work. We call this an "autopsy", where we get to the bottom of what was promised (8a), contract by contract, what was delivered (8b), what needs to be done make each contract compliant (8c), what required or alternative actions may be required to fulfill all terms, including procedural changes (8d), and preparing a manual that reflects those essential revisions. (8e). Due to CGP&H's extensive experience, not only as an Administrative Agent, but also as a Housing Rehabilitation Administrative Agent, and with substantial experience and expertise in addressing the often years old matters relating to RCA agreements, our firm is uniquely suited to assisting Asbury Park.

Affirmative Marketing

CGP&H will affirmatively market the affordable units to maintain a list of interested applicants. Information will be posted on AffordableHomeNewJersey.com. We will send out mailings quarterly to our existing distribution list of approximately 250 community groups, major employers, and social service providers in Region 4 which is comprised of Mercer, Monmouth, and Ocean counties. We will share our list with Asbury Park to see if the municipality would like to add any community groups, major employers or social service providers to our comprehensive list. All units will also be posted on NJHRC.gov as well as Twitter, Instagram and Facebook where CGP&H has over 3,000 followers.

Household Certification

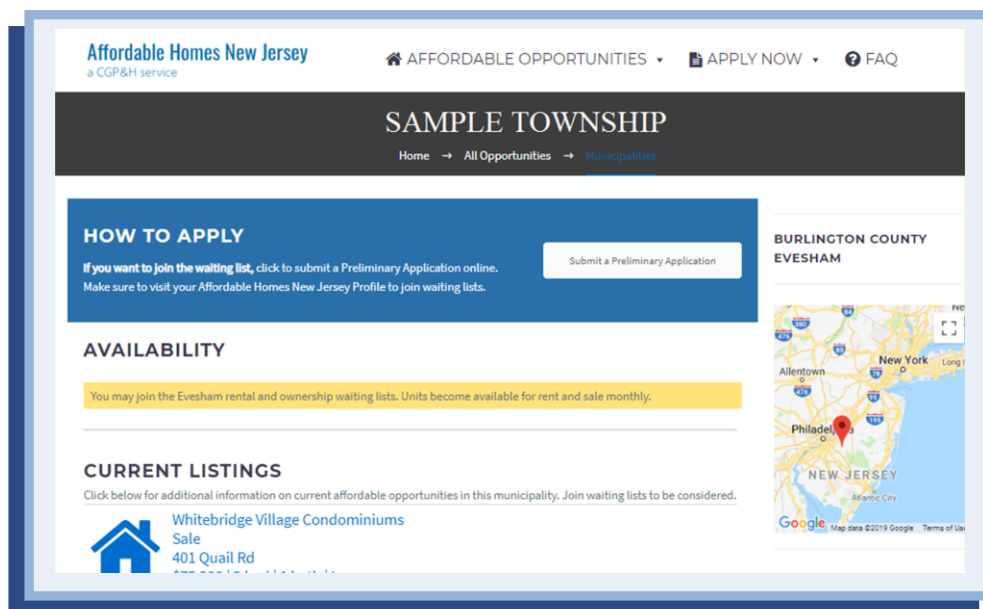
CGP&H will maintain a waiting list of households interested in purchasing or renting affordable units in the municipality.

CGP&H ensures that our waiting lists are filled with applicants that are still interested in affordable housing so that when specific opportunities arise, less time will be spent inviting dozens on the waiting list who have moved on to other housing options. CGP&H's online system requires that our applicants re-affirm their interest in remaining on the waiting list. The positive impact on how quickly this approach can fill vacant units is nothing short of remarkable. CGP&H will complete income certifications for all households that submit full applications.

There is no other firm in the entire state that provides such a robust and user-friendly online database, with so much transparency for applicants. Through our online profile system, applicants can add or remove themselves from the municipality's waitlist, update personal information (such as income, children born, marriage/divorce etc.), and much more. This 24-7 access is available right on their computer, smart phone, or any other device with an internet connection. CGP&H's system has earned accolades from applicants, landlords and sellers of affordable housing as these technological advances have brought the modern-day convenience and access of the latest mobile and web technologies to the processes of renting, leasing, selling and purchasing of affordable homes with exemplary results.

Affordable Homes New Jersey Website

CGP&H will set-up a dedicated webpage, like the one shown below, for each affordable housing development or sale unit in each client municipality. This website, **AffordableHomesNewJersey.com**, provides excellent exposure for the affordable units with current web activity at approximately 40 new preliminary applications submitted daily online (almost 15,000 new households added annually).

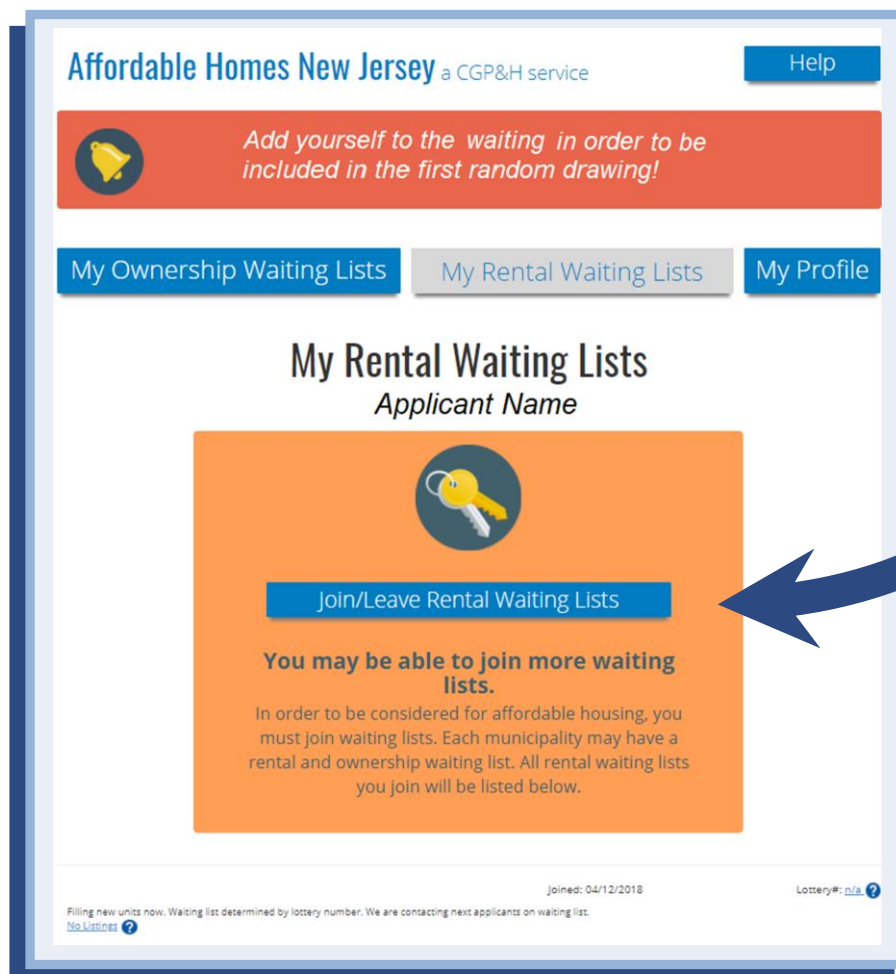


Online Preliminary Application

When an applicant is interested in being added to the municipality's waiting list for affordable housing, they will be able to submit a pre-application online directly from the **AffordableHomesNewJersey.com** website. This short Pre-Application will ask basic information about the applicant's household size and income to determine whether the household may qualify for affordable housing. If an applicant does not have access to a computer or phone, they will be mailed a preliminary application, or we will assist them over the phone.

Online Affordable Homes New Jersey Profile

Every applicant who applies to rent or purchase a home in the municipality will be able to access their own **Affordable Homes New Jersey** Profile page like the one shown in the following figure. On that page, they will be able to see the information we have on file for them such as annual income and household size. If the applicant needs to update their income or phone number for example, they can click the "Update My Profile Information" button. The personalized profile enables applicants to verify that we always have their most current information on file and to quickly update their information themselves. The profile page also will also show that they are on the waiting list to purchase or rent a home in the municipality and shows available homes that they may qualify for.



Applicants can add themselves to the municipality's waiting list right from their own profile page!

Streamlined Digital Communication with Applicants

When applicants submit their online preliminary application, we use an email verification tool to make sure that the email address the applicant provided is correct and our email is not blocked by spam blocker. Our ability to communicate with applicants is critical because we email applicants notifications when we get to their name on the waiting list for an available unit. These emails provide applicants more information about the available home and applicants can "Request to Visit" the home or "Skip This Unit" by clicking a button directly from the email.

Applicants receive emails where with one click they can "Request to Visit" or "Skip This Unit"

Affordable Homes New Jersey a CGP&H service

An affordable home has become available and your name is in the next group of potential applicants. To confirm your interest, please review the listing below (which includes all the information we have at this time)

• PLEASE NOTE THE DEADLINE TO RESPOND. If you do not take action by this deadline, we will assume you are not interested in this home and we will move to the next person on the waiting list. You will not be contacted about this home again.

Please respond by: 07/26/2018



600 Harrison, unit ##, Hoboken, Hudson County



1 bed 1 bath

\$ 750

[Request to Visit](#)

[Skip This Unit](#)

We typically need to contact at least ten applicants for every applicant that rents a unit. During this outreach we screen for eligibility (such as income and household size) and provide additional information about the units and landlord policies. Though an applicant may be next on the waiting list for an affordable unit, there are numerous reasons why that applicant may choose not to proceed with that particular unit. For example, they may have moved on to another housing option or are currently in the middle of a lease they cannot break. Our streamlined communication system allows us to learn quickly if an applicant is not interested in a unit, so we can move on to the next applicant on the list as soon as possible. CGP&H strives to make this component of the process as efficient as possible so applicants can get much needed affordable housing quickly and landlords can rent units in a timely fashion. When an applicant is interested in a unit and clicks "Request to Visit", they will be asked additional questions to confirm they qualify for the specific unit, and if so they will be referred to the landlord.

Applicants will be notified immediately via email if they are not eligible because, for example, they are over the income limit or their household size is too large for the available unit. This immediate processing allows us to move onto the next preliminary applicant to fill the affordable units as quickly as possible. Our automated email communications provide detailed information to applicants on the waiting the waiting list 24/7, so they know their change in status, without any delays. Due to the advanced interactive nature of our database, applicants being notified that they are ineligible can immediately request a review online via a link from their email and update their information if applicable.

Online Full Application

Before an applicant can rent or purchase an affordable home, they will be sent a link to an online application form to start the full income certification process. We have received positive feedback from applicants who prefer to complete the form online rather than a hard copy application. The online form is user friendly and applicants can save their progress while they input bank account and other income-related information requested in the application.

Online Annual Renewal

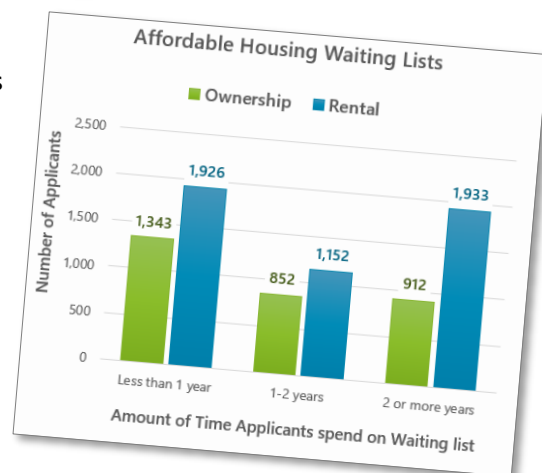
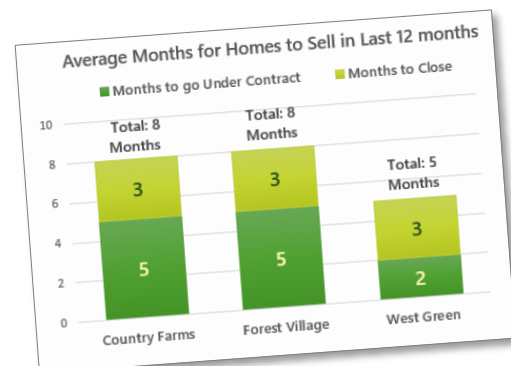
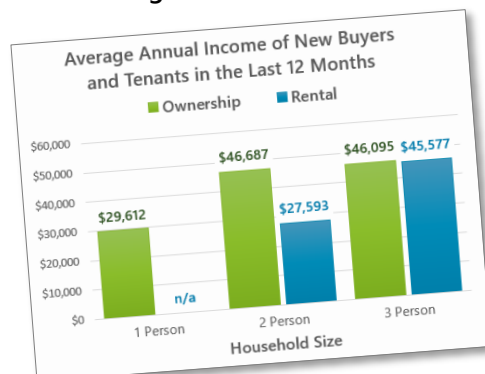
Applicants can update their contact information, income, household size and other qualifying information any time from their **Affordable Homes New Jersey Profile**. If applicants have not updated in the last year, we will email them a series of emails notifying them that their profile will expire and they will be removed from the waiting list if they do not submit an update via the link provided in the email. If they fail to respond to multiple email requests to update, they will be sent a final email notifying them that they have been removed from the waiting list.

Applicants without email addresses will be mailed annual renewal requests.

Reporting

Another benefit of the **Affordable Homes New Jersey** database is that CGP&H prepares additional reporting on municipal affordable housing inventory and waiting list. Our client municipalities are telling us that this system is giving them composite data as to what is going on with affordable housing in their community in a way that was never available to them before. Information we can provide on units that we directly administer can include:

- Applicant information such as how many people with disabilities, how many veterans, single family head of households, and so much more
- Affordable Housing inventory of currently occupied and currently available units
- Average time from listing to sale or from vacancy to leasing
- Average sale price of homes sold or monthly rent of rental units by unit size
- Average incomes of new buyers/renters
- Current waitlist size with length of time applicants have been on waiting list



2. FEE SCHEDULE

CGP&H will provide the City of Asbury Park with professional services for the purposes described in this proposal per the following rate schedule. The anticipated percentage of the total work hours performed by each category of staff member is also included to demonstrate the likely distribution of the various pay scales in performing the work required in this contract

CGP&H, LLC 2020 RATE SCHEDULE

Title	Key Personnel	Hourly Rate	(%)
President	Randall Gottesman, PP	\$160	10%
Vice Presidents, Planners, and Managers	Megan York, PP, AICP Heather Mahaley, PP, AICP Michelle Lamar, Esq., PP Dan Levin, AICP Erin Stankiewicz Ximena Calle	\$130	70%
Housing Coordinators	Katherine Ritenband Noopur Shah Mike Butkocy Tilah Young Allie von Glahn Nick Sciortino	\$95	10%
Assistants	Corinne Dexter Ashleigh Mastandrea Artrice Roman Stephanie Rubin David Bopp	\$80	10%

Additionally, CGP&H will charge the seller of an affordable home a fee of 3.0% of the sales price to refer interested buyers, coordinate with both the seller and all interested applicants throughout the duration of the sale process, income certify prospective buyers, prepare the closing documents, attend closings whenever required, and perform other duties related to the closing. This fee is paid by the owner directly to CGP&H at closing. In the unusual event where the sale fee comes in less than the minimum amount of \$2,500, CGP&H will be paid the difference by the Asbury Park.

3. PROOF OF INSURANCE

Please see the following page for a copy of our certificate of insurance.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Allen & Stults Co, Inc. 106 N. Main St, P.O. Box 110 Hightstown NJ 08520		CONTACT NAME: Gail Lanza, AAI PHONE (A/C, No, Ext): (609) 448-0110 FAX (A/C, No): (609) 448-8063 E-MAIL ADDRESS: glanza@allenstults.com															
INSURED Community Grants & Planning Inc., DBA: CGP & H LLC 1249 S. River Rd. Suite 301 Cranbury NJ 08512		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Continental Casualty Co</td> <td>20443</td> </tr> <tr> <td>INSURER B: National Fire Ins Co of Hartford</td> <td>20478</td> </tr> <tr> <td>INSURER C: Hartford Underwriters Ins Co</td> <td>30104</td> </tr> <tr> <td>INSURER D: Lloyd's, London</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Continental Casualty Co	20443	INSURER B: National Fire Ins Co of Hartford	20478	INSURER C: Hartford Underwriters Ins Co	30104	INSURER D: Lloyd's, London		INSURER E:		INSURER F:	
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INSURER E:																	
INSURER F:																	

COVERAGES

CERTIFICATE NUMBER: CL19121104911

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			1062045283	12/20/2019	12/20/2020	EACH OCCURRENCE \$ 1,000,00
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,00
							MED EXP (Any one person) \$ 10,00
							PERSONAL & ADV INJURY \$ 1,000,00
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,00
	☒ POLICY ☐ PROJECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ 2,000,00
	OTHER:						\$
B	☒ AUTOMOBILE LIABILITY			6045357169	12/20/2019	12/20/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,00
	☒ ANY AUTO						BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	☐ SCHEDULED AUTOS						Uninsured motorist property damage \$
	☐ NON-OWNED AUTOS						
A	☒ UMBRELLA LIAB			2095617327	12/20/2019	12/20/2020	EACH OCCURRENCE \$ 1,000,00
	☒ EXCESS LIAB						AGGREGATE \$ 1,000,00
	☐ DED ☒ RETENTION \$ 10,000						\$
	☐ CLAIMS-MADE						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			13WECB4919	12/18/2019	12/18/2020	☒ PER STATUTE ☐ OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$ 500,00
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,00
							E.L. DISEASE - POLICY LIMIT \$ 500,00
D	☐ PROFESSIONAL LIABILITY			PGIARK0037109	4/27/2019	4/27/2020	EACH CLAIM 1,000,00
							AGGREGATE 2,000,00

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance

CERTIFICATE HOLDER

CANCELLATION

CGP&H
 1249 South River Road
 Cranbury, NJ 08512

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Gail Lanza, AAI/GAL

Gail A. Lanza

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4. ETHIC STATEMENT

Please see the following page for our ethic statement that states CGP&H does not have any existing ethics complaints against us.



CGPH

Community Grants, Planning & Housing
Good People. Great Results. Since 1993

3.D.11.a

1249 South River Road, Suite 301
Cranbury, NJ 08512
www.cgph.net 609 664 2769 Fax: 609 664 2786

June 8, 2020

To Whom It May Concern:

CGP&H is not the subject of any existing Ethics complaints nor is any individual in our firm. CGP&H takes its ethical obligations extremely seriously and we are committed to holding our staff and our company to extraordinarily high ethical standards.

Sincerely,



John Burton

Chief Operating Officer, CGP&H, LLC

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

ATTACHMENT I

Acknowledgement of Receipt of Addenda

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

City of Asbury Park

ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

The undersigned Bidder hereby acknowledges receipt of the following Addenda:

<u>Addendum Number</u>	<u>Dated</u>	<u>Acknowledge Receipt</u> (Initial)
N/A		

No addenda were received: ☒

Acknowledged for: CGP&H, LLC
(Name of Bidder)

By: 
(Signature of Authorized Representative)

Name of above: Randall Gottesman
(Print or Type)

Title: President

Date: 6/3/2020

ATTACHMENT II

Mandatory Affirmative Action Compliance

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

APPENDIX A

N.J.S.A. 10:5-31 and N.J.A.C. 17:27

MANDATORY AFFIRMATIVE ACTION LANGUAGE**Goods, Professional Service and General Service Contracts**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the public agency compliance officer setting for the provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS AND SERVICES CONTRACTS
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the Vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

COMPANY: CGP&H, LLC

SIGNATURE: 

PRINT NAME: Randall Gottesman

TITLE: President

DATE: 6/3/2020

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

Certification 41169

**CERTIFICATE OF EMPLOYEE INFORMATION REPORT
RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-DEC-2014 to 15-DEC-2021

CGPRE, LLC
101 INTERCHANGE PLAZA, STE 301
CRANBURY NJ 08512


Andrew P. Sidamon-Eristoff
State Treasurer

ATTACHMENT III

New Jersey Anti-Discrimination Provisions

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

**NEW JERSEY ANTI-DISCRIMINATION PROVISIONS
N.J.S.A. 10:2-1 ET SEQ.**

Pursuant to N.J.S.A. 10:2-1, if awarded a contract, the contractor agrees that:

- a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;
- b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;
- c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and
- d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.

(Include the following only for boards of education)

No provision in this section shall be construed to prevent a board of education from designating that a contract, subcontract or other means of procurement of goods, services, equipment or construction shall be awarded to a small business enterprise, minority business enterprise or a women's business enterprise pursuant to P.L.1985, c.490 (C.18A:18A-51 et seq.).


Signature

ATTACHMENT IV

Americans with Disabilities Act of 1990

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The contractor and the owner do hereby agree that the provisions of Title 11 of the Americans with Disabilities Act of 1990 (the "Act") (42 U.S.C. §12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim, if any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the owner shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.



 Signature

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

ATTACHMENT V

Stockholders Disclosure Certification

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

STOCKHOLDER DISCLOSURE CERTIFICATION
This Statement Shall Be Included with Bid Submission

Name of Business: CGP&H, LLC

☒ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned. •

OR

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

☐ Partnership	☐ Corporation	☐ Sole Proprietorship
☐ Limited Partnership	☒ Limited Liability Company	☐ Limited Liability Partnership
☐ Subchapter S Corporation	☐ Non-Profit	

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: Randall Gottesman

Name: _____

Home Address: 11 Inverness Lane

Home Address: _____

East Windsor, NJ 08520

Name: _____

Name: _____

Home Address: _____

Home Address: _____

Name: _____

Name: _____

Home Address: _____

Home Address: _____

Subscribed and sworn before me this 3rd day of June, 2020

(Notary Public)

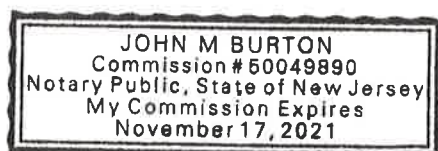
My Commission expires: November 17, 2021


 (Affiant)

Randall Gottesman, President

(Print name & title of affiant)

(Corporate Seal)



ATTACHMENT VI

Proof of Business Registration

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

New Jersey Business Registration Requirements

Pursuant to N.J.S.A. 52:32-44, City of Asbury Park, is prohibited from entering into a contract with an entity unless the bidder/proposer/contractor, and each subcontractor that is required by law to be named in a bid/proposal/contract has a valid Business Registration Certificate on file with the Division of Revenue and Enterprise Services within the Department of the Treasury.

Prior to contract award or authorization, the contractor shall provide the Contracting Agency with its proof of business registration and that of any named subcontractor(s).

Subcontractors named in a bid or other proposal shall provide proof of business registration to the bidder, who in turn, shall provide it to the Contracting Agency prior to the time a contract, purchase order, or other contracting document is awarded or authorized.

During the course of contract performance:

- (1) the contractor shall not enter into a contract with a subcontractor unless the subcontractor first provides the contractor with a valid proof of business registration.
- (2) the contractor shall maintain and submit to the Contracting Agency a list of subcontractors and their addresses that may be updated from time to time.
- (3) the contractor and any subcontractor providing goods or performing services under the contract, and each of their affiliates, shall collect and remit to the Director of the Division of Taxation in the Department of the Treasury, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into the State. Any questions in this regard can be directed to the Division of Taxation at (609)292-6400. Form NJ-REG can be filed online at www.state.nj.us/treasury/revenue/busregcert.shtml.

Before final payment is made under the contract, the contractor shall submit to the Contracting Agency a complete and accurate list of all subcontractors used and their addresses.

Pursuant to N.J.S.A. 54:49-4.1, a business organization that fails to provide a copy of a business registration as required, or that provides false business registration information, shall be liable for a penalty of \$25 for each day of violation, not to exceed \$50,000, for each proof of business registration not properly provided under a contract with a contracting agency.

Emergency Purchases or Contracts

For purchases of an emergent nature, the contractor shall provide its Business Registration Certificate within two weeks from the date of purchase or execution of the contract or prior to payment for goods or services, whichever is earlier.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: CGP&H, LLC
Trade Name:
Address: 101 INTERCHANGE PLZ STE 301
CRANBURY, NJ 08512-3716
Certificate Number: 1363338
Effective Date: September 27, 2007
Date of Issuance: November 11, 2015

For Office Use Only:

20151111095325929

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

ATTACHMENT VII

Disclosure of Investment Activities in Iran

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

Disclosure of Investment Activities in Iran

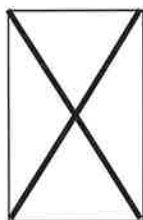
Bidder Name: CGP&H, LLC

Part 1: Certification

BIDDERS ARE TO COMPLETE PART 1 BY CHECKING EITHER BOX.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review this list prior to completing the below certification. Failure to complete the certification may render a bidder's proposal nonresponsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party

CHECK THE APPROPRIATE BOX:



I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR



I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as nonresponsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

Part 2 – Additional Information

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN. You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran on additional sheets provided by you.

Part 3: Certification

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the *<name of contracting unit>* is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the *<reference to contracting unit>* to notify the *<reference to contracting unit>* in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the *<name of contracting unit>* and that the *<reference to contracting unit>* at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Randall Gottesman

Title: President

Signature: 

Date: 6/3/2020

ATTACHMENT VIII

Election Contributions Disclosure Notification Form

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

**ELECTION CONTRIBUTIONS DISCLOSURE
NOTIFICATION ACKNOWLEDGEMENT FORM**

Starting in January 2007, all business entities are advised of their responsibility to file an annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to **N.J.S.A. 19:44A-20.27**, if they receive contracts in excess of \$50,000.00 from public entities, in a calendar year. Business entities are responsible for determining if filing is necessary.

Additional information on this requirement is available from ELEC at 1-888-313-3532 or at www.elec.state.nj.us.


Vendor's Representative
Signature of Acknowledgement


Date of Acknowledgement

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

Attachment IX

Non-Collusion Affidavit

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

NON-COLLUSION AFFIDAVIT

State of New Jersey
County of Monmouth

ss:

I, Randall Gottesman residing in East Windsor
(name of municipality) (name of affiant)
in the County of Mercer and State of New Jersey
of full age, being duly sworn according to law on my oath depose
and say that:

I am President of the firm of CGP&H, LLC
(Title or position) (Name of firm)

CGP&H, LLC the bidder making this Proposal for the bid

entitled Administrative Agent for Affordable Housing Matters, and that I executed the said proposal with
(title of bid proposal)

full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the City of Asbury Park relies upon the truth of the statements contained in said Proposal
(name of contracting unit)

and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by CGP&H, LLC.

Subscribed and sworn to

before me this day

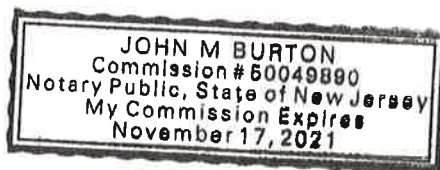
June 3rd, 2020
Randall Gottesman
(Type or print name of affiant under signature)

(Type or print name of affiant under signature)

Notary public of New Jersey

My Commission expires November 17, 2021

(Seal)



Attachment X

W9 Form

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. CGP&H, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► S Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) n/a Exemption from FATCA reporting code (if any) n/a (Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.) See instructions. 1249 South River Road, Suite 301	Requester's name and address (optional)
6 City, state, and ZIP code Cranbury, NJ 08512	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

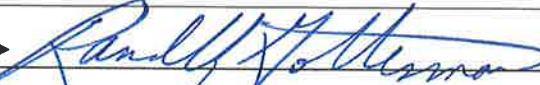
Social security number									
			-				-		
or									
Employer identification number									
2	6		-	1	2	6	6	7	4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► 6/3/2020
-----------	--	------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Attachment XI

Political Contribution Disclosure Form

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 (http://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html). Please refer back to these instructions for the appropriate links, as the Local Finance Notices include links that are no longer operational.

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a “fair and open” process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
 - a. The Division has prepared model disclosure forms for each county. They can be downloaded from the “County PCD Forms” link on the Pay-to-Play web site at <http://www.nj.gov/dca/divisions/dlgs/programs/lpcl.html#12>. They will be updated from time-to-time as necessary.
 - b. A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**
 - c. Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
 - d. The form may be used “as-is”, subject to edits as described herein.
 - e. The “Contractor Instructions” sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
 - f. The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a “Stockholder Disclosure Certification.” This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation at http://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html)

A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Vendor Name:	CGP&H, LLC		
Address:	1249 South River Road, Suite 301		
City:	Cranbury	State:	NJ
		Zip:	08512

Signature

President

Printed Name _____

Title

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.[illegible]☐ Check here if the information is continued on subsequent page(s)

Required Pursuant To N.J.S.A. 19:44A-20.26

Vendor Name:

[illegible]

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

List of Agencies with Elected Officials Required for Political Contribution Disclosure
N.J.S.A. 19:44A-20.26

3.D.11.a

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

{County Executive}

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

**USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM the
Pay to Play section OF THE DLGS WEBSITE A COUNTY-BASED,
CUSTOMIZABLE FORM.**

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

Sworn Statement

Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

**CITY OF ASBURY PARK
COUNTY OF MONMOUTH
STATE OF NEW JERSEY**

SWORN STATEMENT BY PROFESSIONAL SERVICES PROVIDER

I understand that the City of Asbury Park (the "City") Code requires that, prior to awarding any contract or agreement to procure services, with any professional service provider, the City or any of its purchasing agents or agencies, as the case may be, shall receive a sworn statement from the professional service provider made under penalty of perjury that the bidder or offeror has not made a contribution in violation of Section 2-76 of the Asbury Park City Code.

I have received and reviewed a full copy of Section 2-76 of the City of Asbury Park City Code.

I hereby swear and affirm, under penalty of perjury, that my family, my firm or I has not made a contribution in violation of Section 2-76 of the Asbury Park City Code.

CGP&H, LLC

Firm's Name

Signature

Randall Gottesman

Print Name

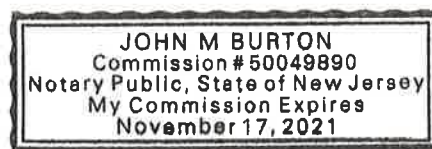
President

Title

Subscribed and sworn to before me th

3rd day of June, 2020


Notary Publ



Attachment: CGPH Asbury Park AA RFQ 2020 (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)

Chapter 2. Administration

Article X. Regulation of Public Contracting, Contributions to Public Offices and Entities

§ 2-76. AWARD OF PUBLIC CONTRACTS.

Prior source history for award of public contracts includes Ordinance No. 2681 which was repealed in entirety by Ordinance No. 2969.

§ 2-76.1. Definitions.

[Ord. No. 2969]

As used in this section:

BUSINESS ENTITY

whose contributions are regulated by this section shall mean: (i) an individual including the individual's spouse, and any child/children; (ii) a firm; corporation; professional corporation; partnership; limited liability company; organization; association; and any other manner and kind of business entity; (iii) any person who owns ten (10%) percent of more of the equity or ownership or income interests in a person or entity as defined in sections (i) and (ii) above and their spouses and child/children; (iv) all partners or officers of such an entity, in the aggregate, and their spouses and child/children; (v) any person, subcontractor, subsidiary, corporation, firm, partnership, limited liability company, organization or association who has received or infeasibly acquired the right to receive, from a person described in subparagraph (i) above, more than one hundred thousand (\$100,000) dollars in compensation or income of any kind (including, by way of illustration, and not limitation; wages, salaries, sums paid to independent contractors, benefits, dividends, profit-sharing, pension contributions, deferred contributions, stock, stock options or gifts), in any twelve (12) month period prior to the award of, or during the term of, a contract subject to this section; and (vi) all persons who are an "affiliate" of a Business Entity as defined in sections (i), (ii) and (v) above, as such term is used in 11 U.S.C. 101(2).

CAMPAIGN COMMITTEE

shall mean (i) every candidate for City of Asbury Park elective municipal office; (ii) every candidate committee established by or for the benefit of a candidate for City of Asbury Park elective municipal office; (iii) every joint candidates committee established in whole or in part by or for the benefit of a candidate for City of Asbury Park elective municipal office; (iv) every political party committee of the City of Asbury Park; (v) every political party committee of the County of Monmouth; and (vi) every political committee, continuing political committee, or other form of association or organization that regularly engages in the support of candidates for the City of Asbury Park municipal or Monmouth County elective offices or City of Asbury Park municipal or Monmouth County political parties or political party committees. The terms in the foregoing Subsection have the meaning prescribed in N.J.A.C. 19:25-1.7.

CONTRACT FOR PROFESSIONAL OR EXTRAORDINARY SERVICES

for the award of a contract, all City of Asbury Park or Monmouth County political committees and political party committees as described herein combined, without violating Subsection a of this subsection.

d. For purposes of this section, the office that is considered to have ultimate responsibility for the award of the contract shall be (i) the City of Asbury Park Mayor or Governing Body, if the contract requires approval or appropriation from the Mayor or Governing Body, or (ii) the Mayor of the City of Asbury Park, if the contract requires approval of the Mayor, or if a public officer who is responsible for the award of a contract is appointed by the Mayor.

e. Rules Regarding Subcontractors. No person may be awarded a subcontract to perform under a contract subject to this section, if the subcontractor would be disqualified by Subsection a of this subsection from receiving the contract at the time that the subcontract is awarded; nor may any person who would be disqualified by Subsection a. of this subsection from receiving the contract perform substantially all of the obligations described in a contract for professional or extraordinary unspecifiable services that is subject to this section.

§ 2-76.3. Contributions Made Prior to the Effective Date.

[Ord. No. 2969 § 2]

No contribution or solicitation of contributions made prior to the effective date of this section (adopted March 2, 2011 by Ord. No. 2969) shall be deemed to give rise to a violation of this section.

§ 2-76.4. Contract Renewal.

[Ord. No. 2969 § 3]

No contract subject to this section may be renewed, extended, or materially modified unless the resulting renewal, extension, or modification would be allowable under the provisions of this section if it were an initial contract.

§ 2-76.5. Contribution Statement by Business Entity. [Ord. No. 2969 § 4]

a. Prior to awarding any contract or agreement to procure Professional Services or Extraordinary Unspecifiable Services from any business entity, the City of Asbury Park or its purchasing agents and departments, as the case may be, shall receive a sworn statement from said business entity which is the intended recipient of said contract that he/she/it has not made a contribution in violation of Subsection 2-76.2. The City of Asbury Park, its purchasing agents and departments shall be responsible for informing the City Council that the aforementioned sworn statement has been received and that the business entity is not in violation of this section, prior to awarding the contract or agreement.

b. A business entity shall have a continuing duty to report to the City of Asbury Park any contributions that constitute a violation of this section that are made during the negotiation, proposal process or the duration of a contract. The City of Asbury Park, its purchasing agents and departments shall be responsible for informing the Governing Body within ten (10) business days after receipt of said report from the business entity or at the next Council meeting following receipt of said report from the business entity, whichever comes first.

c. The certification required under this subsection shall be made prior to entry into the contract or agreement with the City of Asbury Park, or prior to the provision of services or goods, as the case may be, and shall be in addition to any other certifications that may be required by any other provision of law.

In addition to any rights that were heretofore available, or which may hereafter be available, to citizens, taxpayers, or associations, to challenge violations of this section, every person aggrieved by a violation of the section, or any taxpayer or resident of the City of Asbury Park has the right, consistent with the Rules of Court, to file charges in a court of competent jurisdiction, and/or to pursue a civil action for a violation of this section in a court of competent jurisdiction, and to seek and obtain declaratory, injunctive, or other legal or equitable relief, including but not limited to, attorneys' fees and costs, arising from or related to a violation of this section.

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT by and between the City of Asbury Park (hereinafter referred to as "City"), a Municipal Corporation of the State of New Jersey and CGP&H LLC, 1249 South River Road, Suite 301, Cranbury, NJ 08512 (hereinafter referred to as "CGP&H"); and

WHEREAS, both the City and CGP&H desire to set forth the various duties, terms and responsibilities of the parties hereto;

WHEREAS, CGP&H submitted its proposal on the 9th day of June, 2020 and was awarded this contract based upon the recommendation of the RFP Review Committee; and

WHEREAS, the City Council hereby desires to approve of this Contract that was presented for the provision of said services.

WITNESSETH, that the parties hereto, for and in consideration of the mutual agreements herein contained, promise and agree as follows:

1. The term of the Agreement shall become effective as of the _____ day of _____, 20____ for a period of twelve (12) months terminating at the close of business on the _____ day of _____, 20____. The Agreement may be terminated by either party, by giving one (1) month advanced written notice to the other
2. CGP&H shall perform to the City's satisfaction all services as required by the City during the term of this Agreement as authorized and specifically in accordance with the proposal submitted by CGP&H which is incorporated herein by reference and made a part hereof as though more fully set forth herein at length.
3. The "contract" shall consist of the following:
 - a. This Agreement and all Schedules annexed thereto.
 - b. Resolution of appointment made by the Mayor and City Council.
 - c. All other terms required by law to be inserted in this contract, whether actually inserted or not.
 - d. The Affirmative Action Requirements annexed hereto, applicable to this contract, as Schedule B.
4. CGP&H hereby represents to the City that CGP&H is qualified to fulfill the

position set forth herein with applicable requirements. CGP&H further represents that CGP&H is familiar with all applicable statutes, laws, regulations, procedures and requirements in connection with this appointment.

5. CGP&H hereby agrees to perform the services set forth under the attached proposal, Schedule A, for the City of Asbury Park during the period set forth herein above.
6. The Contractor shall be compensated in accordance with the fee schedule included in its Professional Services Proposal for Affordable Housing Services submitted on the 9th day of June, 2020 to the City of Asbury Park, and attached here as Schedule A.
7. CGP&H shall not assign this contract or any of its rights or monies due hereunder without the previous written consent of the City of Asbury Park as evidenced by a duly adopted Resolution.
8. CGP&H represents that they currently have professional liability insurance in a minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate, and that they shall supply a certificate to the City showing said coverage. CGP&H further covenants and agrees to protect, keep and hold the City of Asbury Park harmless against any and all actions, claims or demands for damages, which may be caused by the negligent error, act or omission of CGP&H or by the improper performance of the contract.
9. Payment to CGP&H shall be made in strict accordance with the terms of this contract. It is understood and agreed that in the event CGP&H is required to perform services that are not contemplated and are not within the subject matter of this contract and are extraordinary and are of a kind which would not ordinarily be performed in the normal course of providing services, that CGP&H shall be paid additional sums of money based upon change orders duly approved by Resolution of the City of Asbury Park Council.

AND IT IS FURTHER UNDERSTOOD AND AGREED that the covenants, conditions and agreements herein contained are binding of the parties hereto, their successors, assigns and legal representatives.

IN WITNESS WHEREOF, the parties hereto have caused their presents to be signed by the respective authorized officers and the proper corporate and/or municipal seals affixed hereto, the date and year first written above.

WITNESS:

CITY OF ASBURY PARK

BY: _____

BY: _____

NAME: _____

NAME: _____

TITLE: _____

TITLE: _____

DATE: _____

WITNESS:

CGP&H, LLC

NAME: _____

NAME: Randall Gottesman, PP

TITLE: _____

TITLE: President

DATE: _____

SCHEDULE A:
Professional Services Proposal
Affordable Housing Administrative Agent
Submitted the 9th day of June, 2020
to the City of Asbury Park

Attachment: CGPH Asbury Park AA 2020 Sample Contract (2020-261 : Awarding a contract for Affordable Housing Administrative Agent)



SCHEDULE B

N.J.S.A. 10-5-31 et seq., (N.J.A.C. 17-27)

MANDATORY AFFIRMATIVE ACTION LANGUAGE

GOODS PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

- a. The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.
- b. The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.
- c. The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to **N.J.S.A. 10:5-31 et seq.** as amended and supplemented from time to time and the American with Disabilities Act.
- e. The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C 17:-5.2. or a binding determination of the applicable county employment goals determined by the Division pursuant to N.J.A.C.17:27-5.2.
- f. The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or

sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

- g. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.
- h. In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions
- i. The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:
 - Letter of Federal Affirmative Action Plan Approval
 - Certificate of Employee Information Report
 - Employee Information Report Form AA302
- j. The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance and EEO for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C.17:27.**

COMPANY CGP&H, LLC

SIGNATURE _____

TITLE PRESIDENT

DATE _____



City of Asbury Park
 RFQ AFFORDABLE HOUSING ADMINISTRATIVE AGENT
 Tuesday, June 9, 2020
 3:30 PM

	BIDDER NAME					
	Community Grants, Planning & Housing, 1749 South River Road Cranbury, NJ 08512 (609) 647-4855 Randall Gottesman, President	%	Affordable Housing Alliance 3535 Route 66 Parkway 100 Building 4 Meriden Borough, NJ 07733 (732) 322-4100 Dorina M. Blazc, CEO	%	Rehako, Inc. 4710 Manaloking Road Bridgewater, NJ 08873 (732) 477-7750 Evan E. Gross, President	%
Demonstrated Experience with COAH approved approached	20%	YES	20	YES	20	YES
Experience & Reputation	15%	Township of Cranbury, Clark, East Windsor, Holmdel, Freehold etc. Cities of Bayonne, Beverly, Passaic, New Brunswick, etc. Boroughs of Red Bank, Mantua, West Long Branch, Freehold, etc.	15	Atlantic Highlands, Little Silver, Manalapan, Marlinton, Rumson, Shrewsbury, Spring Lake and Wall Township 518 City of Asbury Park, residents served in 2019	10	Countryside of Burlington, Middletown, Monmouth Ocean, Somerset & Union Township of Brick, Lakewood, Manalapan, Marlboro, Jackson etc. Cities of Bayonne, Elizabeth, Long Branch & Paterson Boroughs of Chester Freehold, Pine Beach, West Paterson etc.
Education and/or special accreditation	10%	licensed and commitment to continuing Education	10	30+ years of experience Certification & Accrediations	10	20+ years of experience Master in MCRP
Availability of sufficient personnel & other resources	15%	Randall Gottesman, President and seven staff who are all licensed and/or certified professional planners	15	Dorina M. Blazc, President Derrick T. Griggs, COO Tori L. Collins, Director of Housing Outreach Services Christina M. Tello, Asst. Director of Housing Outreach	10	Evan E. Gross, President Davey Kerman, Construction & Specification Specialist Mary Ann Barlowitz, Vice President
Compensation Proposal	30%	President \$160 per hour Vice President, Planners & Managers \$130 per hour Housing Coordinators \$95 per hour Assistants \$80 per hour \$65,000 for one 12 month period	25	Municipality - \$450 per unit New construction - Developer \$2,350 per unit Re-sale - Owner \$1,060 per unit Re-Rental - Landlord \$585 per unit Re-Rentance - Owner \$500 per unit	25	17,500 NTE in one year Residency inspection - 400 charged to landlord/tenant
Other factors in the interest of the City	10%	Sample Contract included Ethics Statement included	10	Sample Contract included Ethics Statement included	10	No sample contract include No Ethics Statement
TOTAL %			95		85	0



RESOLUTION NO. 2020-262

**City of Asbury Park
County of Monmouth
State of New Jersey**

AWARDING OF A CONTRACT TO MILLENNIUM COMMUNICATIONS GROUP FOR THE WASTEWATER TREATMENT PLANT TO TIE INTO THE EXISTING CITY FIBER NETWORK

WHEREAS, the City of Asbury Park received pricing from Millennium Communications Group for the Wastewater Treatment Plant to tie into the existing City fiber network; and

WHEREAS, price of the project is \$15,830.00 and is attached to this Resolution; and

WHEREAS, pricing is based off of State Contract #T2989/#88740; and

WHEREAS, the City Manager is hereby authorized to sign any and all contracts and paperwork associated with this project; and

WHEREAS, the Chief Financial Officer has certified that funds are available in account #C-04-55-998-169-006 of the official budget to which the contract will be officially charged; and the maximum dollar value of the pending contract is as set forth in the resolution; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the “City”), in the County of Monmouth, State of New Jersey authorize the award of a contract to Millennium Communications in the amount of \$15,830.00 for the Wastewater Treatment Plant to tie into the existing City fiber network.

NOW, THEREFORE BE IT FURTHER RESOLVED that a copy of this Resolution be provided to the City Manager, Director of Information Technology and Director of Purchasing.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-262 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 9th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK



MILLENNIUM
COMMUNICATIONS GROUP INC.

Endless Possibilities.

*Federal GSA Schedule #70
Contract #GS-35F-0220R
NJ State Contract/WSCA #87720
NJ State Contract/WSCA #75580
NJ State Contract/RT2989/#08740
Communications Wiring Services
Hudson County HCESC TEL #06
Passaic County Co-Op #38P1CP
NJN9115007705*

July 7, 2020

Joe Dellaragione
Network Administrator
One Municipal Plaza
City of Asbury Park, NJ

RE: Asbury Park – Water Treatment Plant

Dear Joe,

On behalf of Millennium Communications Group Inc. I wish to thank you for extending us the opportunity to submit this proposal for the Asbury Park Water Treatment Plant to tie into the existing Asbury Park Private Fiber Network.

This link will connect the Treatment plant to the City Hall Building.

Millennium Communications Group will furnish and Install the following:

ENGINEERING:	\$ 1,500.00
Design & Engineering/PM (CADD Drawings & Splice Detail)	

NETWORK CONSTRUCTION:	\$ 8,938.75
F&I Strand 80"	
F&I 6 count F.O.C. from riser pole to AP Facility MDF (500')	
F&I Building Attachment at north corner of Treatment Plant)	
F&I Cable hangers	
Leave 25" coil in MDF	
Leave 50' at splice enclosure	



Endless Possibilities.

SPLICING:**\$ 5,391.25**

F&I Splice Enclosure at riser pole
 Fusion Splice F.O.C. into existing AP PFN
 F&I Fiber Termination Panel Wall Mount (6 CT.)
 F&I Fiber Coupler Panel
 Terminate 6 Ct. FOC in Treatment Plant MDF
 Test & Document – Treatment Plant back to APPD MDF

Total Project Lump Sum (Labor & Material) \$ 15,830.00

Thank you for the opportunity to provide pricing for this work. Please review the above and call or email with any questions or concerns you may have. If you would like to proceed with this work, please provide the appropriate purchase order, contract or notice to proceed.

Sincerely

Bob Ritchie

President



*One Point of Contact.
Endless Possibilities.*

Standard Terms & Conditions

All work to be performed during normal working hours. Access without delay is the responsibility of others. Delays attributable to customer, other trades, etc. may have an impact on project schedule and pricing. All conduits, ducts, ceiling space, and pathways to be free and clear. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner and in accordance with industry practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accident or delays beyond our control.

This estimate is valid for 90 days. Payment terms are net 30 days from invoice date; materials will be invoiced at start of project, and progress payments for labor will be invoiced commensurate to work accomplished at the end of each month. Owner to carry fire and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Unless otherwise agreed to in writing, Buyer shall pay for the services rendered within thirty (30) days of the date of invoice. In the event

Buyer fails to pay the total purchase price within said 30-day period; Seller shall be entitled to collect an interest charge of the lesser of

1.5 % per month or the maximum amount allowed by applicable laws applied to the unpaid purchase price. Seller shall also be entitled, in addition to all other remedies available at law or in equity, to recover reasonable attorney's fees and/or other expenses in collecting the purchase price or otherwise enforcing or successfully defending itself in respect of this sales contract. Customer signature and Purchase Order are required before work will commence.

Customer Acceptance

The above pricing, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined above.

Signature	Print Name	Title	Date
Please fax to (973) 503- 0111.			

CC: Kirby Vargas
Asbury Park PD



RESOLUTION NO. 2020-263

**City of Asbury Park
County of Monmouth
State of New Jersey**

AWARDING OF A CONTRACT TO MILLENNIUM COMMUNICATIONS GROUP FOR THE CHANGE OUT OF WIRELESS TO FIBER LINKS AT THE CONVENTION CENTER

WHEREAS, the City of Asbury Park received pricing from Millennium Communications Group for the change out of wireless links fiber links at the Convention Center; and

WHEREAS, price of the project is \$12,428.75 and is attached to this Resolution; and

WHEREAS, pricing is based off of State Contract #T2989/#88740; and

WHEREAS, the City Manager is hereby authorized to sign any and all contracts and paperwork associated with this project; and

WHEREAS, the Chief Financial Officer has certified that funds are available in account # C-04-55-998-172-004 of the official budget to which the contract will be officially charged; and the maximum dollar value of the pending contract is as set forth in the resolution; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the "City"), in the County of Monmouth, State of New Jersey authorize the award of a contract to Millennium Communications in the amount of \$12,428.75 for the change out of wireless link to fiber links at the Convention Center.

NOW, THEREFORE BE IT FURTHER RESOLVED that a copy of this Resolution be provided to the City Manager, Director of Information Technology and Director of Purchasing.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-263 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 9th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK



*One Point of Contact.
Endless Possibilities.*

*Federal GSA Schedule #70
Contract #GS-35F-0220R
NJ State Contract/WSCA #87720
NJ State Contract/WSCA #75580
NJ State Contract/#T2989/#88740
Communications Wiring Services
Hunterdon County HCESC TEC #06
Passaic County Co-Op #38PCCP
SPIN#143007785*

July 7, 2020

Joe Dellaragione
Network Administrator
One Municipal Plaza
City of Asbury Park, NJ 07712

RE: Asbury Park – Convention Center Change – Wireless to Fiber

Dear Joe,

On behalf of Millennium Communications Group Inc. I wish to thank you for extending us the opportunity to submit this proposal for the Asbury Park change out of the wireless link to a fiber link.

Millennium Communications Group will furnish and Install the following:

ENGINEERING:	\$ 1,250.00
Design & Engineering (CADD Drawings & Splice Detail)	
PM	
Add design to existing AP Network Drawings	
NETWORK CONSTRUCTION:	\$ 5,642.50
F&I weatherproof junction box under Convention Center	
F&I 6 Ct. FOC from Splice Point at Boardwalk entrance to roof of Convention Center	
F&I all necessary hardware and hangers	
SURVEILLANCE SYSTEM & INTEGRATION:	\$ 2,785.00
F&I 10/100/1000 hardened switches (1)	
Program	
Integrate these cameras into AP surveillance system	
SPLICING:	\$ 2,751.25
Fusion Splice F.O.C. (6 Ct.) at Camera Location & Riser Pole	
Test & Document	



*One Point of Contact.
Endless Possibilities.*

Total Project Lump Sum (Labor & Material) **\$ 12,428.75**

Exclusions:

No Permit Fees

Does not include Fiber Switch at APPD MDF if required

Thank you for the opportunity to provide pricing for this work. Please review the above and call or email with any questions or concerns you may have. If you would like to proceed with this work, please provide the appropriate purchase order, contract or notice to proceed.

Sincerely

Bob Ritchie

President



*One Point of Contact.
Endless Possibilities.*

Standard Terms & Conditions

All work to be performed during normal working hours. Access without delay is the responsibility of others. Delays attributable to customer, other trades, etc. may have an impact on project schedule and pricing. All conduits, ducts, ceiling space, and pathways to be free and clear. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner and in accordance with industry practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accident or delays beyond our control.

This estimate is valid for 90 days. Payment terms are net 30 days from invoice date; materials will be invoiced at start of project, and progress payments for labor will be invoiced commensurate to work accomplished at the end of each month. Owner to carry fire and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Unless otherwise agreed to in writing, Buyer shall pay for the services rendered within thirty (30) days of the date of invoice. In the event

Buyer fails to pay the total purchase price within said 30-day period; Seller shall be entitled to collect an interest charge of the lesser of

1.5 % per month or the maximum amount allowed by applicable laws applied to the unpaid purchase price. Seller shall also be entitled, in addition to all other remedies available at law or in equity, to recover reasonable attorney's fees and/or other expenses in collecting the purchase price or otherwise enforcing or successfully defending itself in respect of this sales contract. Customer signature and Purchase Order are required before work will commence.

Customer Acceptance

The above pricing, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined above.

Signature	Print Name	Title	Date
Please fax to (973) 503- 0111.			



RESOLUTION NO. 2020-264

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE EXTENSION FOR EMERGENCY MEDICAL SERVICES BILLING

WHEREAS, on March 30, 2017 the Temporary Purchasing Agent accepted one bids in response to the Request For Proposals for Emergency Medical Billing Services; and

WHEREAS, the contract was for two years, terminating on May 31, 2019 with a mutual option for two (2) one (1) year extensions; and

WHEREAS, the City's extended the contract through May 31, 2020 via Resolution #2019-196; and

WHEREAS, it is to the City's best interest to extend the contract through May 31, 2021; and

WHEREAS, Revenue Guard has expressed an interest in extending the contract for a one (1) year period; and

WHEREAS, the City Manager is hereby authorized to sign any contracts associated with a contract extension; and

WHEREAS, no City resident is balanced billed for services;

NOW, THEREFORE, BE IT RESOLVED that a copy of this Resolution be provided to the CFO, Fire Chief, City Attorney, City Manager and Director of Purchasing.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-264 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

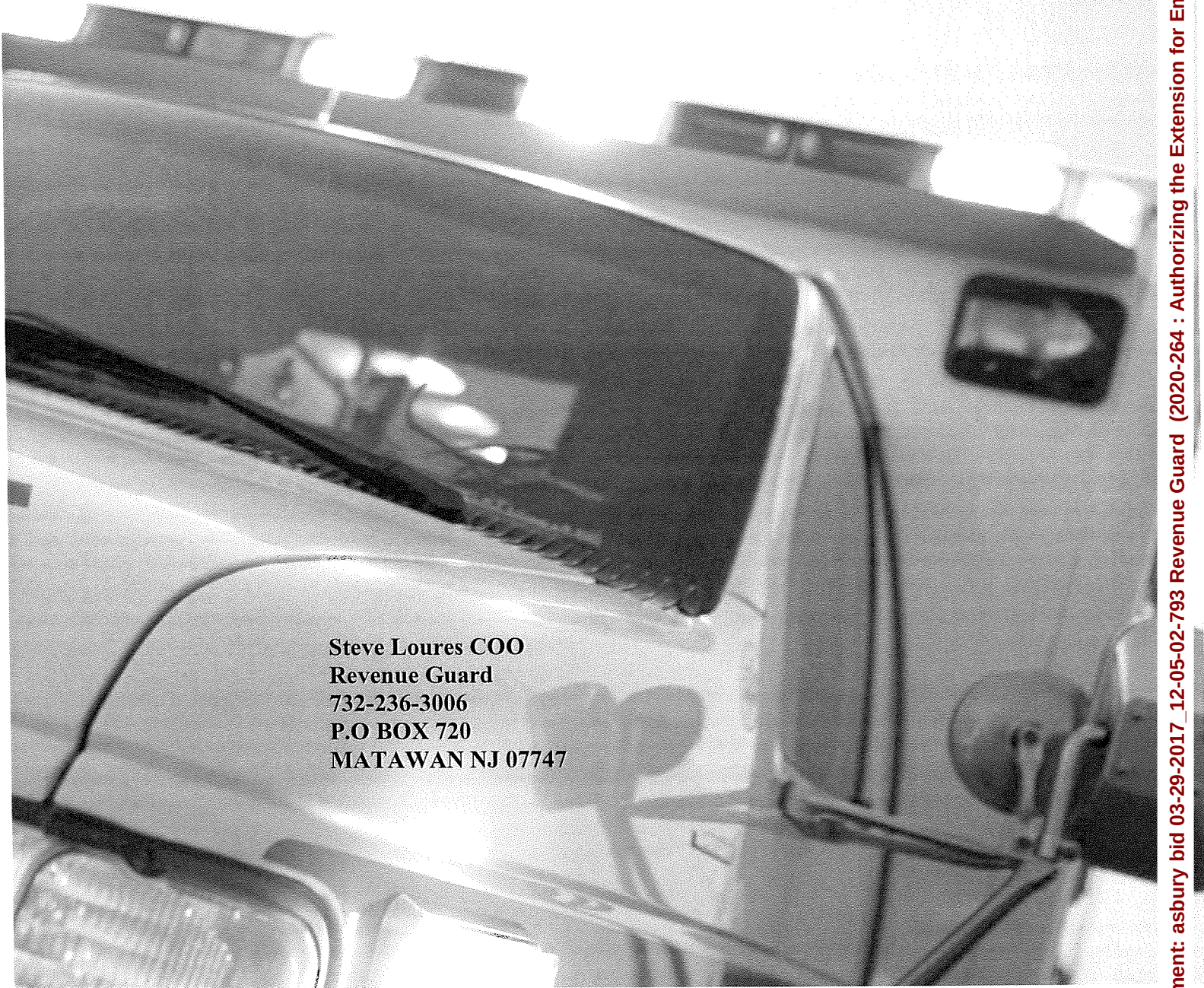
CERTIFIED BY ME THIS 9th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK

REVENUE GUARD

*NEW JERSEY EXPERTS IN
AMBULANCE BILLING & COMPLIANCE*

*Emergency Medical Billing Services
Request for Proposal Response
City of Asbury Park, New Jersey **BID***



Steve Loures COO
Revenue Guard
732-236-3006
P.O BOX 720
MATAWAN NJ 07747

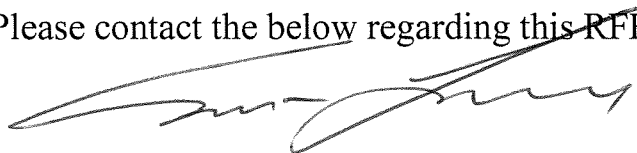
REVENUE GUARD

NEW JERSEY EXPERTS IN EMS MEDICAL CLAIMS MANAGEMENT

To the City Manager/ City of Asbury Park

Revenue Guard is pleased to present this information for your review. Our objective is to ensure that your organization develops the highest level of cash flow and legal compliance when adjudicating medical claims. In addition, Revenue Guard understands all aspects of the NJ EMS billing process

Please contact the below regarding this RFP:



Steve Loures
VP and Chief Operating Officer
Revenue Guard Medical Claims Management
50 Route 9 North
Morganville, NJ 07751
C (732) 236-3006
F (732)359-1555
Steve@Revenue-Guard.com

XVI. PROPOSAL FORM

City Manager
 City of Asbury Park
 1 Municipal Plaza
 Asbury Park, NJ 07712

In accordance with your Notice to Bidders, the Bid Proposal, General, Instructions, Conditions and Specifications, we wish to quote the following: **Emergency Medical Billing Services.**

The City of Asbury Park is seeking bids using an incentive based scale to maximize reimbursement of the ambulance services. An example has been provided.

EXAMPLE:

Percentage	Range
<u>5</u> % of	\$ <u>0</u> up to \$ <u>100,000</u>
<u>10</u> % of	\$ <u>101,000</u> up to \$ <u>200,000</u>
<u>15</u> % of	\$ <u>201,000</u> up to \$ <u>Max</u>

Percentage is based in the collections of received cash by the bidder.

Percentage	Range
<u>7</u> % of	\$ <u>0</u> up to \$ <u>250,000</u>
<u>8</u> % of	\$ <u>250,000</u> up to \$ <u>500,000</u>
<u>10</u> % of	\$ <u>500,000</u> up to \$ <u>1,000,000</u>
<u> </u> % of	\$ <u> </u> up to \$ <u> </u>

Name of Bidding Company: REVENUE GUARD.

Address: 50 RT 9 NORTH MORGANVILLE NJ

Contact Person: STEVE LOURES.

Phone Number: 732-236-3006.

E-mail: STEVE@REVENUEGUARD.COM



State of New Jersey
DEPARTMENT OF BANKING AND INSURANCE

CERTIFICATION AS A QUALIFIED THIRD PARTY BILLING SERVICE

Trenton, NJ
May 6, 2008

I, Steven M. Goldman, Commissioner of Banking and Insurance of the State of New Jersey do hereby certify that

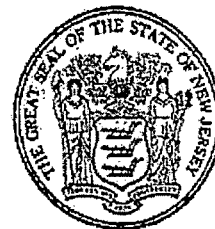
Revenue Guard Medical Claims Management, LLC
Certification # 20-3756504

has complied with all the requirements of N.J.S.A. 17B:27B-1 of the "Revised Statutes" of this State with respect to operating as a third party billing service and is duly authorized to operate as such in this State on and after May 6, 2008 unless and until such authority is suspended or revoked pursuant to N.J.S.A. 17B:27B-5.

IN TESTIMONY WHEREOF, I have hereunto
set my hand and affixed my Official Seal,
at Trenton, NJ, the day and year above written.

A handwritten signature in black ink, appearing to be "M. Goldman", written over a horizontal line.

Steven M. Goldman
Commissioner of Banking and Insurance



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IV. DECLARATION OF OWNERSHIP

As required by Chapter 33, Laws of 1977 the following statement must accompany or be submitted prior to your bid. Your bid can not be honored unless such statement is completed.

Names and addresses of all stockholders in the corporation or partnership who own 10% or more of its stock, of any class or of all individual partners in the partnership who own a 10% or greater interest therein, as the case may be. If one or more such stockholders or partners is itself a corporation or partnership, the stockholders holding 10% or more of that corporation's stock, or the individual partners owning 10% or greater interest in that partnership, as the case may be, shall also be listed. The disclosure shall be continued until name and addresses of every non-corporate stockholder and individual partner, exceeding the 10% ownership criteria established in this act, has been listed.

Name	Address	City, State	Zip
JAMES LOONER	100 LINCOLN AVE	AVON BY THE SEA	07714

(Use additional sheets, if necessary, and attach hereto)

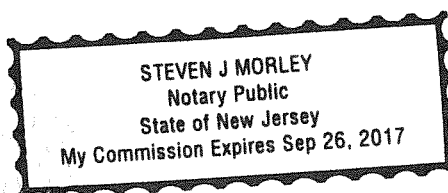
I make this certification individually and on behalf of said entity with full knowledge that the City will rely on this certification in awarding any bids and that any misrepresentations herein shall subject the entity and me to all penalties provided by Chapter 33 of the Public Laws of 1977.

Signed: [Signature] Date: 3-20-17
 Printed Name & Title: STEVE LOONER COO

NOTARY PUBLIC

Sworn before me this 30th day of March 2017.

[Signature]
 Signature of Notary Public
 My Commission Expires:



VIII. STOCKHOLDER DISCLOSURE CERTIFICATION

This Statement Shall Be Included with Bid Submission

Name of Business REVENUE - GUARD MEDICAL CLAIMS MGT

☒ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- ☐ Partnership ☐ Corporation ☐ Sole Proprietorship
☐ Limited Partnership ☐ Limited Liability Corporation ☐ Limited Liability Partnership
☒ Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: JAMES LOURES.
 Home Address: 100 Lincoln Ave
AVOID BY THE SEA OTT

Name: _____
 Home Address: _____

Name: _____
 Home Address: _____

Name: _____
 Home Address: _____

Name: _____
 Home Address: _____

Name: _____
 Home Address: _____

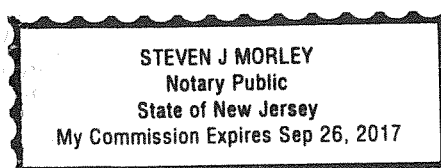
[Signature]
 (Affiant)

STEVE LOURES COO
 (Print name & title of affiant)
 (Corporate Seal)

NOTARY PUBLIC

Sworn before me this 20 day of MARCH 2017.

[Signature]
 Signature of Notary Public
 My Commission Expires:



XVII. GENERAL CONTRACT INFORMATIONBUSINESS NAME: REVENUE GUARD MEDICAL CLAIMS MGBUSINESS ADDRESS: 50 RT 9 NORTH MORGANVILLE NJCONTACT PERSON: STEVE LOUISLOCATION OF YOUR OFFICE FROM THE CITY OF ASBURY PARK, CITY MUNICIPAL BUILDING, 1 MUNICIPAL PLAZA, ASBURY PARK, NJ, 07712 (DISTANCE IN MILES): 17TELEPHONE NUMBER(S): 732-236-3006

FAX NUMBER: _____

EMAIL ADDRESS: STEVE@REVENUEGUARD.COMWEB-SITE ADDRESS: REVENUEGUARD.COM

FEDERAL I.D. NO.: _____

SIGNATURE: DATE: 3-20-17NUMBER OF DAYS REQUIRED PRIOR TO START-UP OF SERVICE (DAYS): 15NAME AND MODEL OF COMPUTER SOFTWARE BEING UTILIZED FOR THIS CONTRACT: TRITECH

REVENUE GUARD

NEW JERSEY EXPERTS IN EMS MEDICAL CLAIMS MANAGEMENT

Additional Clients

Robert Wood Johnson / Barnabas Health

RWJHN has trusted Revenue Guard to maximize ambulance revenue and provide compliant claims management for over **14 years**. We have been measured by revenue cycle Vice Presidents, accounts receivable managers, hospital consultants and have received outstanding performance reviews. Revenue Guard has provided EMS claims management and compliance guidance that have proved to be successful over the long term. Currently, we adjudicate over 35,000 EMS claims per year for RWJHN.

Revenue Guard provides the following service levels of Revenue Recovery

- Mobile Intensive Care Unit Paramedic (MICU)
- City of New Brunswick BLS-E 911
- Adult Specialty Care Transport Unit (SCTU)
- Neonatal and Pediatric Specialty Care Services (NICU-PICU)
- Piscataway Township BLS-E 911
- Hamilton Township BLS-E911
- Franklin Somerset Township BLS-E 911

Hackensack Meridian Heath System

HUMC realized that EMS collections, awareness in EMS compliance, and detail in billing procedures were lacking. Revenue Guard was thus contracted to manage HUMC claims and maximize its revenue. Revenue-Guard has substantially increased the Net Revenue compared to in house collections efforts.

Currently, we adjudicate over 25,000 EMS claims per year for HUMC.

Revenue Guard provides the following service levels of Revenue Recovery

- Mobile Intensive Care Unit Paramedic (MICU)
- City of Hackensack BLS-E 911
- Adult Specialty Care Transport Unit (SCTU)
- Hospital General Ambulance Transport
- Neonatal and Pediatric Specialty Care Services (NICU-PICU)

Holy Name Medical Center

Revenue Guard acquired the billing contract after DM medical billing failed to collect maximum cash as per the Hospital VP. We have increased revenue and detailed reporting systems. We have delivered a substantial increase in net revenue per billable event since inception 4 years ago. Additionally, assisted with compliance guidance that has proven to be successful.

St Joseph's Healthcare System

St Joseph's Healthcare System, located in the **City of Paterson NJ**, and has contracted with Revenue Guard to increase Net Revenue per MICU treatment. Combined with the City of Paterson contract above, Revenue Guard provides all EMS BLS and MICU Billing and compliance in the city of Paterson. This is of slimier size and scope. We have delivered a substantial increase in net revenue per billable event since inception 4 years ago. Additionally, assisted with compliance guidance that has proven to be successful. The demographics and payer mix are similar to the City of Newark and Camden. Currently, we adjudicate over 9,000 all MICU claims per year for St Joseph's Health Care

Atlantic Health System

AHS realized that EMS collections, awareness in EMS compliance, and detail in billing procedures were lacking. Revenue Guard was thus contracted to manage claims and maximize its revenue. We also bring prior Air Ambulance experience and currently bill Air 1 EMS Helicopter trips for HUMC. Revenue-Guard has substantially increased the Net Revenue compared to in house collections efforts. Currently, we adjudicate over 60,000 EMS claims per year for HUMC.

Revenue Guard provides the following service levels of Revenue Recovery

- Mobile Intensive Care Unit Paramedic (MICU)
- BLS-E 911
- Adult Specialty Care Transport Unit (SCTU)
- Hospital General Ambulance Transport
- Neonatal and Pediatric Specialty Care Services (NICU-PICU)

Hackettstown Regional Medical Center

HUMC realized that EMS collections, awareness in reimbursement techniques, and detail in billing procedures were lacking. Revenue Guard was thus contracted to manage claims and maximize revenue. Revenue Guard has surpassed expectations and has promoted growth, profitability, and legal compliance while meeting the organization's demands and goals. Currently, we adjudicate over 7000 EMS claims per year

- Hospital Ambulance General Transport
- Municipal 911 mutual aid in local area.
- Adult Specialty Care Transport Unit

Saint Clare's Health System

Saint Clair's realized that EMS collections, compliance and awareness in reimbursement techniques were lacking. Revenue Guard was thus contracted to manage claims and maximize revenue. Revenue Guard has surpassed expectations and has promoted growth

- Hospital Ambulance General Transport
- Municipal 911 mutual aid in local area.
- Adult Specialty Care Transport Unit

City of Paterson New Jersey

Revenue Guard has worked closely with the City of Paterson Fire Department EMS and has increased Net Revenue over previous vendors. Revenue Guard management has worked to improve field documentation and charting that has ultimately increase compliance and net revenue. The contract leaders are extremely satisfied with our contract performance.

Additional Revenue Guard Client List

Emergency Medical Service Clients

- City of Clifton Fire
- West Orange Fire Department
- Clifton Fire Department
- Township of Union Fire
- Nutley EMS
- Rochelle Park EMS
- Lodi Volunteer Ambulance Rescue Squad
- Woodbridge Twp Ambulance & Rescue
- Township of Union Emergency Medical Unit.
- Passaic County Sheriff's Department
- Bloomfield Township
- Township of Belleville
- Carteret Fire & EMS
- Township of Lakewood
- Township of Brick
- South Brunswick Township EMS
- Ironbound Ambulance Squad(Newark EMS)
- Rutgers University EMS
- Borough of South River EMS
- Hackensack Volunteer EMS
- West Orange FAS
- Borough of Fair Lawn
- Borough of Maywood

And 20 more more

**REQUIRED REFERENCE LIST OF NEW JERSEY
GOVERNMENTAL/MUNICIPAL CUSTOMERS**

NAME OF BUSINESS: CITY OF PATERSON FIRE DEPT
 BUSINESS ADDRESS: 850 MARION AVE. PATERSON, NJ 07505
 TELEPHONE NUMBER: 973-903-2848
 FAX NUMBER: /
 EMAIL ADDRESS: MPOSTORINO@PATERSONNJ.GOV
 CONTACT PERSON: MIKE POSTORINO
 NUMBER OF CLAIMS BILLED ANNUALLY: 28,000
 APPROX. DOLLAR AMOUNT OF BILLED CLAIMS ANNUALLY: \$ 22 MILLION PER YEAR
 HOW IS MEDICARE BEING BILLED: (circle one) ELECTRONIC PAPER

NAME OF BUSINESS: WEST ORANGE FIRE DEPT.
 BUSINESS ADDRESS: 10 DUNNELL ROAD, WEST ORANGE
 TELEPHONE NUMBER: 973-609-6617 / 973-325-4185
 FAX NUMBER: / 973-325-4175
 EMAIL ADDRESS: FIRECHIEF@WESTORANGE.NJ.GOV
 CONTACT PERSON: PETER SMERALDO CHIEF
 NUMBER OF CLAIMS BILLED ANNUALLY: 4000
 APPROX. DOLLAR AMOUNT OF BILLED CLAIMS ANNUALLY: \$ 3.5 MILLION
 HOW IS MEDICARE BEING BILLED: (circle one) ELECTRONIC PAPER

**REQUIRED REFERENCE LIST OF NEW JERSEY
GOVERNMENTAL/MUNICIPAL CUSTOMERS**

NAME OF BUSINESS: City of Clifton Fire
 BUSINESS ADDRESS: 900 CLIFTON AVE Clifton NJ 070
 TELEPHONE NUMBER: 973-470-5801
 FAX NUMBER: 973-470 5844
 EMAIL ADDRESS: _____
 CONTACT PERSON: KEVIN MCCARTHY
 NUMBER OF CLAIMS BILLED ANNUALLY: 7000
 APPROX. DOLLAR AMOUNT OF BILLED CLAIMS ANNUALLY: \$ 5.6 Million
 HOW IS MEDICARE BEING BILLED: (circle one) ELECTRONIC PAPER

NAME OF BUSINESS: Union Township Fire
 BUSINESS ADDRESS: 1. Bond Drive Union NJ 07083
 TELEPHONE NUMBER: 908-851-5420
 FAX NUMBER: /
 EMAIL ADDRESS: FIRE@UNIONTOWNSHIP.COM
 CONTACT PERSON: MICHAEL SCANIO CHIEF
 NUMBER OF CLAIMS BILLED ANNUALLY: 3000
 APPROX. DOLLAR AMOUNT OF BILLED CLAIMS ANNUALLY: \$ 2.3 million
 HOW IS MEDICARE BEING BILLED: (circle one) ELECTRONIC PAPER

STATE OF NEW JERSEY – DIVISION OF PURCHASE AND PROPERTY
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Solicitation Number: _____

Bidder/Offeror: _____

PART 1: CERTIFICATION**BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX****FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE**

Pursuant to public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25Listpdf>. Bidders **must** review this list prior to completing the below certification. **Failure to complete the certification will render a bidder's proposal non-responsive.** If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK THE APPROPRIATE BOX:

☒ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

☐ I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN –

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the box below.

PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION.

Name: _____	Relationship to Bidder/Offeror _____
Description of Activities _____	
Duration of Engagement _____ Anticipated Cessation Date _____	
Bidder/Offeror Contact Name _____ Contact Phone Number _____	

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and the State at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): STEVE LOVES Signature: [Signature]
 Title: COO Date: 3-20-17
 Name of Company: REVENUE GUARD City/State/Zip: MORRISTOWN NJ 07751

To be completed, signed below & returned with proposal.

XIV. HOLD HARMLESS

REVENUE GUARD (Bidder) shall defend, indemnify and save harmless, the City of Asbury Park from and against all losses, costs (example: any and all attorney costs; etc.), damages, expenses, claims or demands arising out of or caused or alleged to have been caused in any manner by a defect in any equipment or materials supplied hereunder or by doing the work herein provided including all suits or actions of every kind of description brought against the City of Asbury Park, either individually or jointly with (Bidder) for or on account of any damage or injury to any person or persons or property, caused or occasioned or alleged to have been caused by or on account of the performance of any work pursuant to or in connection with this contract or through any negligence or alleged negligence in guarding the work or through any act, omission, fault or alleged act, omission or fault of the (Bidder), its employees or agents, or others under its control.

STEVE LOUVES
Name (print)

[Signature]
Signature

COO
Title

3-20-17.
Date

B.2 R.6.

IX. BUSINESS REGISTRATION CERTIFICATE

Business registration is required for this bid.

Detailed information on this requirement is found in Division of Local Government Services Local Finance Notices 2004-17 (8/6/04), 2004-24 (11/1/04), 2005-12 (4/27/05) and on the Division web site at www.nj.gov/dca/lgs/lpcl. These resources and a Frequently Asked Questions resource should be consulted when questions arise.

V. AFFIRMATIVE ACTION COMPLIANCE NOTICE

N.J.S.A. 10:5-31 and N.J.A.C. 17:27, GOODS AND SERVICES CONTRACTS --
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

- (a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

- (b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

- (c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

Signature: 

Company: REVENUE GUARD MCN

Title: COO

Print Name: STEVE LOUVES

Date: 3-20-17

III. QUALIFICATIONS – ALL CONTRACTS

The following information shall be completely filled out by the respective bidders and presented with each Proposal.

The undersigned herewith states that he is financially capable of financing the entire project, and herewith refers the Owner to the following parties for information concerning the business and financial standing of the Undersigned, and agrees to the Owners and their officials conferring with the parties named hereafter.

The Undersigned herewith declares he has maintained the business represented for 5 years, and he has been actively engaged in construction or work similar to the work specified in the contract for 5 years.

The Undersigned herewith states he maintains the following permanent establishment for the transaction of business.

The Undersigned herewith submits a list of works completed by the Undersigned as Contractor, and similar in character to that upon which he is bidding under this Contract, as evidence of ability and experience.

Project	Location	Contact Person	Phone Number
SEE			
REFERENCES			

Signed: [Signature]

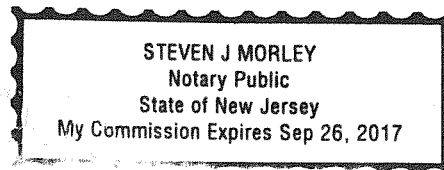
Date: 3-20-17

Print Name & Title: STEVE LAUREN COO

NOTARY PUBLIC

Sworn before me this 20th day of March 2017.

[Signature]
Signature of Notary Public
My Commission Expires:



XII. NON-COLLUSION AFFIDAVIT

State of New Jersey
County of Monmouth

I, STEVE LOUDES residing in HOLMDEL
(name of affiant) (name of municipality)

in the County of Monmouth and State of NEW JERSEY of
full age, being duly sworn according to law on my oath depose and say that:

I am COO of the firm of REVENUE GUARD INC
(title or position) (name of firm)

_____ the bidder making this Proposal for the bid
entitled Emergency Medical Billing Services and that I executed the said proposal with
full authority to do so that said bidder has not, directly or indirectly entered into any agreement,
participated in any collusion, or otherwise taken any action in restraint of free, competitive
bidding in connection with the above named project; and that all statements contained in said
proposal and in this affidavit are true and correct, and made with full knowledge that the City of
Asbury Park relies upon the truth of the statements contained in said Proposal and in the
statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or
secure such contract upon an agreement or understanding for a commission, percentage,
brokerage, or contingent fee, except bona fide employees or bona fide established commercial or
selling agencies maintained by REVENUE GUARD.

[Signature]
Signature

STEVE LOUDES
Print

NOTARY PUBLIC

Sworn before me this 30th day of March 2017.

[Signature]
Signature of Notary Public
My Commission Expires:

STEVEN J MORLEY
Notary Public
State of New Jersey
My Commission Expires Sep 26, 2017

REVENUE GUARD

NEW JERSEY EXPERTS IN EMS BILLING & COMPLIANCE

City of Asbury Park Why Revenue Guard ?

WE COLLECTED OVER 90 MILLION DOLLARS LAST YEAR FOR NJ EMS CLIENTS

Revenue Guard specializes in New Jersey EMS revenue recovery. Revenue Guard adjudication systems and procedures are honed, proven and measured by our many customers. Additionally, our staff is experienced and structured with specialized payer class collections functions. We have collections experts for all the major payers.

20 YEARS OF AMBULANCE PROVIDER EXPERIENCE

Revenue Guard's owners and staff have ambulance industry expertise and compliance depth that our competitors do not have. This experience will help Jackson EMS produce financial and compliance goals. This is the key to our proven track with all of our clients.

REPORTS

Revenue Guard offers customized and detailed financial statistics that offer transparency. Our financial reports allow you to measure and trend our financial performance with extreme detail. Our custom reports allow Administrators to project cash flow and handle audits with confidence. This helps with creating operating budgets and smart business development cash projections before expanding or retracting EMS services.

CLIENTS LEVERAGE OUR 20-YEAR RELATIONSHIP WITH NJ INSURANCE COMPANIES

Our expertise and long history working with the leaders of insurance companies improves your collections and decreases poor reimbursement. When denials and partial payments affect your claims we call the executives for solutions not just the provider customer service phone line. Our knowledge of all the pitfalls associated with insurance companies and how to navigate their procedures will maximize revenue.

CUSTOM EMS BILLING SYSTEM

After years of NJ EMS billing and collection experience we have customized our system to maximize performance. Our system helps us keep track of every invoice, partial payment, under payment, denials and co-payments from Jackson EMS accounts. We have custom reminders set to our parameters by payer class. Also, our dedicated denial and secondary experts maximize every potential dollar. Revenue Guard's compliance standards and professionalism have allowed us direct access to a number of hospital billing systems.

SSAE 16 FINANCIAL CONTROLS AND AUDIT

SSAE 16 certification and independent auditor reports are not required, but Revenue Guard wanted to add an extra level of security and customer confidence when dealing with your federal and state funds. This self-started security tool is to prevent fraud and theft. Additionally, this demonstrates our level of professional ethics and redundant financial controls.

CASH PER TRIP

Population demographics, payer mix, established service rates, ALS billing agreements, billing preferences for and aggressive collection efforts will affect the EMS operations "cash per trip". Revenue Guard will help a client develop an EMS Revenue Recovery Program which works for them and still maximizes the "cash per trip"

MEDICARE DOCUMENTATION COMPLIANCE TRAINING

Revenue Guard has assisted EMS providers establish and maintain billing and documentation compliance. We will conduct continuous compliance claims screening and follow up to EMS leadership. Revenue Guard's experience in managing post payment reviews from Medicare and other payers is highly regarded by our clients.

WE ARE PART OF YOUR EMS DEPARTMENT

When communicating to your patients or families we understand when to push and when not to push a collection issue. The majority of our staff is Emergency Medical Technicians, and has worked as EMS providers.

TECHNICAL PROPOSAL

CITY OF ASBURY PARK NJ

1. SCOPE OF WORK

No exceptions to RFQ requirements

Revenue Guard is to provide outstanding customer service through a proven combination of people, technology and knowledge. Revenue Guard offers meaningful and dependable solutions through **time-proven billing and collections methods to increase your revenue while handling your claims in a timely and professional manner.** This means that the support and service Revenue Guard provides to each customer matches the expectations and goals of the customer, not just the size of the project. Revenue Guard is a leader among the best in the business. Revenue Guard will be your solution to all your billing and claims needs.

Functions performed by Revenue Guard include, but are not limited to the following:

1. Establish billing, determine insurance eligibility, track bills through complete billing process, provide customer service, provide accounts receivable systems, and provide skip tracing services.
2. Respond to and resolve in a timely manner all insurance claim information submitted by patients, including an electronic claims filing system required for Medicare claims.
3. Identify billable transports and where possible, locate proper billing address and bill patient.
4. Provide monthly reconciliation of PCRs processed to total accounts billed including a report of the on going status on non-billable and uncollected accounts.
5. Provide operational management reports for processing billing, collection and vendor performance activity. Also, furnish report on general project operations in support of payment requests, and in support of recommendations to write off uncollected delinquent accounts, to be furnished on a monthly basis or as specified therein, by the client.
6. Review all revenue activity including but not limited to: processing of bad checks, refunding of erroneous payments, and recording unidentified payments.
7. Provide a dedicated customer service phone line for the following functions:
 - process insurance information for patients;
 - solicit additional information from patients in order to resubmit claims which resulted in eligibility denials;
 - respond to correspondence from patients and payers and;
 - receive and follow up on denials/ requests for medical record documentation;
 - respond to and resolve all ambulance users' inquiries and complaints regarding the billing and collection of ambulance fees in a prompt and satisfactory manner.

9. Follow up on eligibility denials by contracting the patient to obtain the accurate insurance identification numbers and any other relevant information pertaining to bill processing information.
10. Document all reasonable efforts to routinely collect co-payments and deductibles for patients. Customer service shall also properly document all determinations made.
11. Review accounts for credit balances, including possible over payments, and take timely steps to contact the patient with respect to making the appropriate adjustment.
12. Identify uncollected accounts that have not responded to collection efforts. Document collection efforts for each account and submit to the client Headquarters.
13. Perform dunning and collection services utilizing all ethical and legal methods to obtain outstanding revenue.
14. Provide reporting of billing, collection, and payment activity on a monthly basis.
15. Receive and process in a prompt manner all insurance claim information submitted by patients, including electronic claims filing systems. Such system should be in operation for Medicare, Medicaid HMO, and suitable for approval for all private insurance companies. Functions shall include but not be limited to the following: proper assignment of claim, correction and re-filing of rejected claims and prompt refunding of duplicate payments and overpayments.
16. Provide system capability and facilities for archiving and retrieving ambulance accounts.
17. Keep complete and accurate books/files of accounts and records of its business operations. Such records shall be made available to the client at any time requested.

PRE-BILLING

At Revenue Guard, each claim is evaluated by a pre-billing staff for completion and accuracy. All patient and insurance information is verified prior to data input to decrease claim rejections. All mandatory provider information is checked for completion to assure that the claim is ready to be billed. At this first step of quality assurance, the pre-billing staff will research and obtain any additional information required to enable each claim to move to the next stage of completion. Over 90% of all claims are released from Pre-billing within two business days of receipt. The Pre-billing department must submit an administrative report of any claim that is unable to be billed within 3 business days of receipt. Any claim not deemed suitable for billing within 5 business days is turned over to supervisory personnel for further action, which may include return to the provider for additional information. Procedures for these steps are as follows:

1. Upon receipt of the patient information, Revenue Guard shall utilize standard skip tracing techniques to verify the authenticity of the address, verify the name and location of the patient, and verify if the patient has provided a release to obtain medical and insurance information.
2. Verification of the release to obtain medical and insurance information shall be authenticated by the signature of the patient on the PCR, signature of a Township employee confirming patient approval, of signature of a relative of the patient. The signature approves the release of medical information required for billing. The indication of which type of signature is on the PCR, if applicable, is included on the database provided by the client.

3. Skip tracing shall utilize standard review procedures including but not limited to:
 - a) Direct access to computerized data bases of credit reporting services;
 - b) Direct access to many hospitals' database systems through Business Associate relationships
 - c) DBT/Choice Point Person Locator
 - d) Lexis/Nexus Person Finder
 - e) Reverse Directory
4. The information is generally furnished on the EMS Billing Information Sheet and is attached to the pink copy of the PCR. Some hospitals also furnish this information in a computerized format. Due to Revenue Guard's high standards of work and ethics, many relationships have been established affording our organization to the main billing systems of major hospitals and entities such as Robert Wood Johnson University Hospital, the St. Barnabas Healthcare System, St. Joseph's Regional Medical Center (Paterson & Wayne), and the Solaris Healthcare System (JFK Medical Center). These features enable us to ensure the verification of gathered information as well as a venue for the retrieval of pertinent missing information required in the billing process.
5. Upon completion of the skip tracing review for each record Revenue Guard shall determine patient eligibility for Medicare, primary and secondary insurance, if the claim is directly paid by the patient, or if the claim is ineligible for billing (i.e. Medicaid transport or special case transport).
6. For all eligible patient claims, Revenue Guard shall generate a claim for payment in the form of one of the following formats:
 - a) A Medicare claim in either a NSF or ANSI electronic format, as applicable;
 - b) An invoice for a claim to the primary insurance company. At the sole option of the insurance company, claims be issued in other formats such as e-mail, batch tapes, or on disc.
 - c) An invoice to the patient or responsible party.
7. PCRs without the required medical release signature(s) may not be released for a claim to Medicare or the insurance company. Such claims shall be forwarded directly to the patient or provider to obtain the required signature(s).

ELECTRONIC TRANSMISSION OF CLAIMS

Revenue Guard's staff are all highly qualified and trained in all Medicare, Medicaid, Automobile, Workers Compensation and Commercial Health Benefits. All employees are fully trained in Medicare and HIPAA compliance rules and regulations. We offer our clients HIPAA rules and regulations training for privacy and security compliance. Our system not only meets Medicare and HIPAA compliance standards, but has been customized over the years to overcome almost every possible billing obstacle in order to attain our client's revenue goals. Revenue Guard maintains one of the highest rates of revenue returns per billed claims in the industry.

The submission department at Revenue Guard is responsible for generating all invoices after the billing entry has been completed. An additional quality assurance step relies upon software edits that report any errors in patient or payer fields. At this point in the process, errors are less than

0.25% (one error per 400 claims). Any errors are immediately corrected, and the printed or electronic claim is created and forwarded to the responsible party for payment without delay. Ninety-eight percent of all claims are released for payment within five business days of receipt from the provider. All electronic claims transmissions are confirmed within 24-48 hours to insure receipt by the appropriate payers. Confirmation of paper claims, for private patients and those insurance companies that do not yet accept electronic claims, begin 10-14 days after printing. Reminder notices are mailed every 30 days thereafter, up to 90 days, when collection notices are generated.

MEDICARE CLAIMS

All claims shall be transmitted in an electronic format acceptable to Medicare. Revenue Guard shall forward the claims determined to be medically necessary or not medically necessary to Medicare with all required supporting documentation. The claims shall clearly indicate the determination status. Revenue Guard successfully billed over 27,000 Medicare claims last year.

INSURANCE CLAIMS (including Medicare and Medicaid HMOs)

Revenue Guard shall generate an insurance claim in either an invoice (HCFA 1500 form) or electronic format upon receipt of patient approval and notice of the appropriate primary carrier. Revenue Guard shall supply information as required by the insurance company's standard claim format, which may include such information as delineated herein and appropriate medical determination and medical coding criteria. Revenue Guard shall forward claims determined to be medically necessary or not medically to the insurance carrier with all required supporting documentation.

After verification of receipt of payment from the primary insurance carrier, Revenue Guard shall determine if any remaining balance may be covered by a secondary carrier, and if so, forward the remaining balance and required primary payment information to the secondary carrier for reimbursement.

The balance of any revenue, deductibles, or co-payment fees due after the receipt of payment by the insurance carrier(s) will be billed directly to patients who are not township residents. Remaining balances due from township residents will be billed or written off according to Township policies.

*** Statement of Indemnification for Incorrect Billing or Claims:**

The client shall hold harmless and indemnify Revenue Guard, its officers, trustees, employees, agents, or independent contractors from liability upon any and all claims for damages due to false or incorrect invoicing or processing requests for payment, resulting solely from the reliance on medical coding and medical necessity determinations provided by the provider to Revenue Guard.

*** Medical Claims**

Revenue Guard shall not bill or submit claims to patients that are known to be covered by Medicaid (except for Medicaid HMOs).

SELF PAYER

Revenue Guard shall issue an initial invoice for payment to the patient. The size of the invoice and envelope shall be developed in accordance with standard United States Postal Services mailing practices. The invoice shall be easy to read and include but not be limited to the following information: the invoice number, the name and address of the patient, the date of the invoice, the date of service, the description of the services rendered, the fee for each service provided, a total of the fees listed on the invoice, the PCR number, payment due date, telephone number of customer information service, and the name of the hospital receiving the patient. The invoice shall also contain an area reserved for the display of a general public service message.

The invoice shall include either a separate return voucher or perforated voucher which shall include but not be limited to: invoice number, date of invoice, date of transport, patient information, return address information, payment due date, total amount of the bill, statement date and PCR number. The voucher shall also include an area for credit card information indicating the type of credit card, the credit card number, and the expiration date.

The voucher shall include an area to allow patients to provide address correction information as well as terminology for medical records information release, and a signature area for those PCRs requiring such. The voucher may also include a bar code line that will incorporate the amount of the invoice, the PCR number, and the invoice number.

Revenue Guard shall include a return envelope pre-printed with return address information.

If payment or insurance information is not received by the client's designated location (bank lock box) by the printed due date, then Revenue Guard shall issue a second invoice similar to the original invoice. This invoice shall include additional information noting that it is a second invoice that may be disregarded if payment was previously sent.

If payment or insurance information is not received by the bank lock box by the second invoice due date, then Revenue Guard shall issue a collection letter. This letter shall constitute a warning notice to the patient stating that if the patient fails to pay the amount due or provide insurance information, then the account will be forwarded to a collection division. Legal remedies available shall also be indicated on the letter. The letter shall include the amount of the payment, the PCR number, the date of the transport, and the return payment address.

Revenue Guard shall forward the patient information to the collection division if the patient fails to pay the amount due or correspond by the due date on the collection letter.

CITY OF ASBURY PARK RESIDENTS

Under no circumstances will Revenue Guard bill or invoice residents for payment for services rendered by EMS units. If after one billing cycle has been completed as the facility where services were rendered and Revenue Guard is unable to determine insurance coverage. Revenue Guard may make phone calls to patients and/or family to verify insurance coverage. If it is a condition of the insurance coverage that the patient submit the bill directly to the insurance carrier, Township residents will be provided a bill for purposes of submission. However, in any case where a resident is to receive a bill for this purpose to facilitate payment, such bill will be accompanied by a prominent statement stating:

"YOU ARE NOT BEING PROVIDED THIS BILL FOR PAYMENT, BUT IN ACCORDANCE WITH THE TERMS OF YOUR INSURANCE. PLEASE FORWARD TO YOUR INSURANCE COMPANY DIRECTLY."
FOR INSURANCE ONLY BILLING PURPOSES

PAST DUE CLAIMS

Revenue Guard aggressively follows up accounts that are past due. Reports are generated and re-viewed to see what claims have not been paid on or denied. We actively pursue all possible avenues for full claim reimbursement to ensure that providers receive the highest collection available under law. If payment has not been received, we begin contacting insurance companies on behalf of the provider. Any claims at the end of a six (6) month period not currently indicating a pending payment will be dealt with by Revenue Guard by forwarding a list of these accounts to the client with a pending status and reason for nonpayment. The client will designate the activity or method of closing these accounts. The following could be used as guidelines:

- At the sole option of the client, and subject to its approval of the text and content, Revenue Guard may be permitted to mail additional collection letters to the respondent.
- Revenue Guard shall promptly undertake, through ethical and lawful means, to collect on all the bills that monies have not been accounted for. All litigation and collection efforts undertaken on the Department's behalf must be in accordance with relevant laws applicable in the jurisdiction in which the collection is undertaken and must be performed pursuant to the highest standards of ethics. Revenue Guard is expected to utilize all available methods to locate debtors, conduct asset searches, commence judgment enforcement litigation, and (outside New Jersey) obtain enforceable judgments.
- Revenue Guard's asset locating and judgment collection efforts shall include diligent and timely attempts to locate and re-verify each judgment debtor's address, place of employment and assets subject to attachment and execution.
- Revenue Guard shall perform asset location by employing skip tracers and maintaining access to and/or utilizing all available and appropriate methods.
- Prior to commencing litigation services Revenue Guard shall be permitted to utilize telephone-dunning techniques to collect outstanding bills.

DENIED/REJECTED CLAIMS

In order to be clear on the payment of a medical billing claim, the billing provider must have complete knowledge of different federal and commercial insurance plans that companies are offering, and the laws and regulations that preside over them. Large insurance companies can have up to 15 different plans contracted with one provider. That is why Revenue Guard consistently trains and informs staff members on any changes in the insurance industry greatly avoiding any unnecessary denials.

The collections department is responsible for all action required for claim payment after a paper or electronic claim has been created and submitted to the proper payer. Collections staff activities include, but are not limited to, the following:

- Contacting commercial insurance companies for status of received electronic claims 14 days after transmission.
- Contacting commercial insurance companies for status of mailed paper claims 10-14 days after printing. Confirmed claims are rescheduled for additional contact 14 days later for processing and/or payment status.
- Completing any requests for additional information requested by payers.
- Processing any additional insurance information received by private patients and redirecting affected claims to the appropriate payers for payment.
- Contacting private patients on invoices unpaid after 30 days to request payment and negotiate payment plans.
- Evaluating unpaid invoices over 90 days old for collection agency action and forwarding those claims for required collections procedures.

The processing of claims denied or rejected by an insurance company due to insufficient information shall be reprocessed within ten (10) business days of Revenue Guard's notification of rejection of the claim. This does not apply to claims rejected for not meeting coverage or medical necessity guidelines. Revenue Guard will be afforded additional time to receive added information required for reprocessing. At the time of contract start-up it is anticipated that there will be denied/rejected claims from the previous contract that will require resubmission.

DELAYED CLAIMS - Claims not meeting documentation requirements

Revenue Guard assists providers, patients and payers in reducing the costs associated with delayed claims. Revenue Guard's knowledge of documentation techniques and requirements as well as the access to the tools to implement these accelerates the efficiency of the billing and payment process. Revenue Guard will help the Department with a fully customizable solution assuring that the documentation is received and corrected without further delay. However, claims not meeting documentation requirements may be delayed in processing until corrected information is received by Revenue Guard.

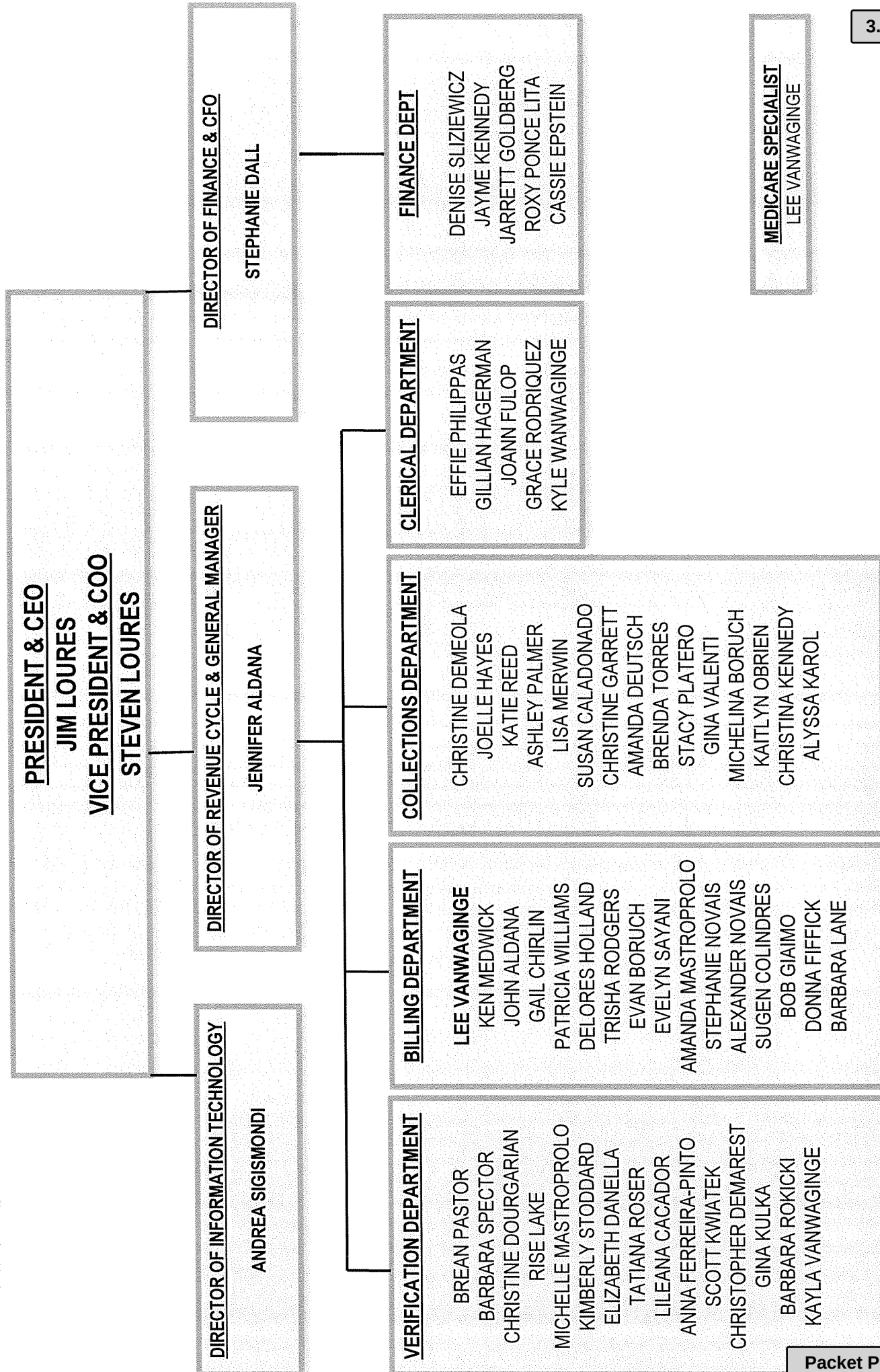
800 NUMBER

Revenue Guard will provide, at its own expense, a dedicated customer service phone line for clients/patients or their insurers, a local exchange, or 800 number for questions regarding bills or billing services. This phone line will serve the following functions:

- process insurance information for patients;
- solicit additional information from patients in order to resubmit claims which resulted in eligibility denials;
- respond to correspondence from patients and payers and;
- receive and follow up on denials/ requests for medical record documentation;
- respond to and resolve all ambulance users' inquiries and complaints regarding the billing and collection of ambulance fees in a prompt and satisfactory manner.

The lines shall be manned by Revenue Guard staff, Monday through Friday from 8:30a.m. to 5:00pm (excluding holidays). These lines will be answered with the generic phrase: "Good Morning Billing Office". After hours, these phone lines will be answered by a voice mail system.

REVENUE GUARD ORGANIZATION CHART EFFECTIVE 10/01/2015



Revenue Guard Medical Claims Management, LLC.

Management Resumes

Steven J. Loures

Senior Vice President & COO
Financial Analyst

Steve has 25 years experience in the New Jersey EMS industry, as a General Manager for a nationwide ambulance provider. He was responsible for 110 emergency ambulances and over 570 employees in NY, NJ and PA with an annual budget of \$27 million. His current position entails financial analysis and A/R management oversight for EMS clients. He oversees 7 managers doing the same analysis. Steve is the liaison to all major HMO and Commercial payers in New Jersey. He regularly reviews all accounts to maximize provider revenue and has increased many clients' cash-per-trip figures. Hospital CFO's rely on his expertise to maximize revenue

Andrea Sigismondi

Executive Vice President
Director of Information Technology

Andrea has 27 years experience in the New Jersey EMS industry, with extensive EMS billing and collections experience. Her current position as IT Director includes network security, data integrity, software integration, data backup, electronic claims submissions, and emsCharts administration. She has multiple certificates in Windows and Server Operating Systems, Network Operations, and Database management. Andrea also assists new clients with NJ Department of Health licensing procedures and Medicare/Medicaid application processes.

Glorisa Harvilla

Internal Process Manager

Glorisa holds a Bachelor of Science degree in Business Administration from Rutgers University, and is responsible for revenue cycle management. Her current responsibilities include financial analysis of payer mixes and cash trends for all clients. Glorisa also manages Revenue Guard's foreign language communication services for translation services to non-English speaking patients.

Stephanie Dall

Director of Finance

Stephanie has 20 years experience with public and privately held corporations in the New Jersey EMS industry, specializing in financial reporting and budget analysis. Stephanie holds an Accounting degree from Rutgers University, and is experienced in Sarbanes Oxley accounting standards and A/R financial analysis. Her current responsibilities include managing Revenue Guard's SAS 70 accounting controls and compliance.

Management Resumes (cont'd.)**Sereida VanWageninge**

Billing and Collections Manager

Lee has 14 years experience exclusively dedicated to ambulance revenue collections for public and privately held corporations in the New Jersey EMS industry. Lee has established long-term relationships with major HMOs and commercial payers, with proven systems in place to maximize revenue while limiting denials. Her current responsibilities include day-to-day management of all billing and collections staff, and monitoring Medicare and Medicaid payments for all clients on a daily basis. She has also developed specialized processes for transitioning new clients from other billing services to Revenue Guard, aimed at keeping the provider's cash flowing during the transition period.

Jennifer Aldana

Collections Supervisor

Jennifer has nine years experience in billing and collections for the New Jersey EMS industry for public and privately held corporations. She is responsible for training collections staff, and monitors the daily activities of all collections staff to insure superior customer service. Jennifer also has extensive billing and payment posting experience.

Brean Pastor

Billing Supervisor

Brean has ten years experience in billing New Jersey EMS and general transport services for municipalities, hospitals, and corporations. Donna is responsible for training billing personnel, monitoring claims-per-hour entry, and conducting regular internal billing audits to insure consistently accurate claims. She also QAs all incoming paper and electronic PCRs for completion and accuracy, and contacts provider supervisors as necessary to obtain additional information.

POLICY NUMBER: BDY - 1853817

COMMERCIAL CRIME
CR DS 02 07 02COMMERCIAL CRIME POLICY
DECLARATIONS

In Return For The Payment Of The Premium, And Subject To All The Terms And Conditions Of This Policy, We Agree With You To Provide The Insurance As Stated In This Policy.

COMPANY NAME AREA	PRODUCERS NAME AREA
The Hanover Insurance Company	CAPACITY COVERAGE GROUP

NAMED INSURED: Revenue Guard, LLC

(Also list any Employee Benefit Plan(s) included as Insureds)

MAILING ADDRESS: PO Box 720 Matawan, NJ 07747

POLICY PERIOD: November 26, 2008 to Until Cancelled

(12:01 A.M. at your Mailing Address shown above)

INSURING AGREEMENTS, LIMITS OF INSURANCE AND DEDUCTIBLE

INSURING AGREEMENTS	LIMIT OF INSURANCE	DEDUCTIBLE AMOUNT
	Per Occurrence	Per Occurrence
1. Employee Theft	\$ 1,000,000.00	\$ 25,000.00
2. Forgery Or Alteration	\$ 1,000,000.00	\$ 25,000.00
3. Inside The Premises - Theft of Money And Securities	\$ 1,000,000.00	\$ 25,000.00
4. Inside The Premises - Robbery Or Safe Burglary Of Other Property	\$ 1,000,000.00	\$ 25,000.00
5. Outside The Premises	\$ 1,000,000.00	\$ 25,000.00
6. Computer Fraud	\$ 1,000,000.00	\$ 25,000.00
7. Funds Transfer Fraud	\$ 1,000,000.00	\$ 25,000.00
8. Money Orders And Counterfeit Money	\$ 1,000,000.00	\$ 25,000.00
If Added by Endorsement, Insuring Agreement(s):		
9. Clients' Property	\$ 1,000,000.00	\$ 25,000.00

If "Not Covered" is inserted above opposite any specified Insuring Agreement, such Insuring Agreement and any other reference thereto in this policy is deleted.

ENDORSEMENTS FORMING PART OF THIS POLICY WHEN ISSUED:

CR 20 05 05 06

CR 20 15 03 00

1

2

CANCELLATION OF PRIOR INSURANCE ISSUED BY US:

By acceptance of this Policy, you give us notice cancelling prior policy Nos. ,
the cancellation to be effective at the time this Policy becomes effective.

COUNTERSIGNED _____

(Date)

BY: _____

(Authorized Representative)

CR DS 02 07 02

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Page 1 of 1

Rizick & Rizick CPAs LLC

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC

REPORT ON CONTROLS PLACED IN OPERATION
FOR MEDICAL CLAIMS PROCESSING

SOC 1
TYPE I REPORT
AS OF DECEMBER 31, 2016

Rizick & Rizick CPAs LLC

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC

**REPORT ON CONTROLS PLACED IN OPERATION
FOR MEDICAL CLAIMS PROCESSING**

**SOC 1 TYPE I REPORT
AS OF DECEMBER 31, 2016**

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Rizick & Rizick CPAs LLC

**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION I – INDEPENDENT SERVICE AUDITOR’S REPORT**

To the Management of Revenue Guard Medical Claims Management LLC:

We have examined Revenue Guard Medical Claims Management LLC’s (“Revenue Guard”) description of its medical claims processing system for processing user entities’ transactions as of December 31, 2016, and the suitability of the design of controls to achieve the related control objectives stated in the description based on the criteria identified in Revenue Guard’s management assertion. The controls and control objectives included in the description are those that management of Revenue Guard believes are likely to be relevant to user entities’ internal control over financial reporting, and the description does not include those aspects of the medical claims processing system that are not likely to be relevant to user entities’ internal control over financial reporting. The description indicates that certain control objectives specified in the description can be achieved only if complementary user entity controls assumed in the design of Revenue Guard’s controls are suitably designed and operating effectively, along with related controls at the service organization. Our examination did not extend to such complementary user entity controls, and we have not evaluated the suitability of the design or operating effectiveness of such complementary user entity controls.

Revenue Guard uses a subservice organization colocation data center and support space (CyberLynk) located in Milwaukee, Wisconsin to secure its back-up servers. The description on pages 9 to 31 includes only the control objectives and related controls of Revenue Guard and excludes the control objectives and related controls of the subservice organization. The description also indicates that certain control objectives specified by Revenue Guard can be achieved only if complementary subservice organization controls assumed in the design of Revenue Guard’s controls are suitably designed and operating effectively, along with the related controls at CyberLink. Our examination did not extend to controls of the subservice organization, and we have not evaluated the design or operating effectiveness of such complementary subservice organization controls.

SERVICE ORGANIZATION’S RESPONSIBILITIES

On pages 7 and 8, Revenue Guard has provided an assertion about the fairness of the presentation of the description and suitability of the design of the controls to achieve the related control objectives stated in the description. Revenue Guard is responsible for preparing the description and for its assertion, including the completeness, accuracy and method of presentation of the description and assertion, providing the services covered by the description, specifying the control objectives and stating them in the description, identifying the risks that threaten the achievement of the control objectives, selecting the criteria stated in the assertion, and designing, implementing, and documenting controls that are suitably designed and operating effectively to achieve the related control objectives stated in the description.

Rizick & Rizick CPAs LLC

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION I – INDEPENDENT SERVICE AUDITOR’S REPORT (Continued)

SERVICE AUDITOR’S RESPONSIBILITIES

Our responsibility is to express an opinion on the fairness of the presentation of the description and on the suitability of the design of the controls to achieve the related control objectives stated in the description, based on our examination. We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether, in all material respects, based on the criteria in management’s assertion, the description is fairly presented and the controls were suitably designed to achieve the related control objectives stated in the description as of December 31, 2016. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

An examination of a description of a service organization’s system and the suitability of the design of controls involves performing procedures to obtain evidence about the fairness of the presentation of the description and the suitability of the design of the controls to achieve the related control objectives stated in the description, based on the criteria in management’s assertion.

It also involves assessing the risks that the description is not fairly presented and that the controls were not suitably designed to achieve the related control objectives stated in the description and also includes evaluating the overall presentation of the description, suitability of the control objectives stated in the description, and suitability of the criteria specified by the service organization in its assertion.

INHERENT LIMITATIONS

The description is prepared to meet the common needs of a broad range of user entities and their auditors who audit and report on user entities’ financial statements and may not, therefore, include every aspect of the system that each individual user entity may consider important in its own particular environment. Because of their nature, controls at a service organization may not prevent, or detect and correct, all misstatements in the processing or reporting of medical claims. Also, the projection to the future of any evaluation of the fairness of the presentation of the description, or conclusions about the suitability of the design of the controls to achieve the related control objectives, is subject to the risk that controls at a service organization may become ineffective.

OTHER MATTER

We did not perform any procedures regarding the operating effectiveness of the controls stated in the description and, accordingly, do not express an opinion thereon.

Rizick & Rizick CPAs LLC

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION I – INDEPENDENT SERVICE AUDITOR’S REPORT (Continued)

OTHER INFORMATION PROVIDED BY THE SERVICE ORGANIZATION

The information included on pages 32 through 33, “Other Information Provided by Revenue Guard Medical Claims Management LLC”, is presented by the management of Revenue Guard to provide additional information and is not part of the Revenue Guard description of its medical claims processing system made available to user entities as of December 31, 2016. Information about Revenue Guard’s business continuity planning has not been subjected to the procedures applied in the examination of the description of the medical claims processing system and of the suitability of the design of the controls to achieve the related control objectives stated in the description of the medical claims processing system and, accordingly, we express no opinion on it.

OPINION

In our opinion, in all material respects, based on the criteria described in Revenue Guard’s assertion on pages 7 and 8:

- a. The description fairly presents the medical claims processing system that was designed and implemented as of December 31, 2016 and,
- b. The controls related to the control objectives of Revenue Guard stated in the description were suitably designed to provide reasonable assurance that the control objectives would be achieved if the controls operated effectively as of December 31, 2016 and user entities and the subservice organization applied the complementary user entity controls contemplated in the design of Revenue Guard’s controls as of December 31, 2016.

RESTRICTED USE

This report is intended solely for the information and use of management of Revenue Guard, user entities of Revenue Guard’s medical claims processing system as of December 31, 2016, and their auditors who audit and report on such user entities’ financial statements or internal control over financial reporting and have a sufficient understanding to consider it, along with other information, including information about controls implemented by user entities themselves, when assessing the risks of material misstatements of user entities’ financial statements. This report is not intended to be, and should not be, used by anyone other than the specified parties.

Rizick & Rizick CPAs LLC

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION I – INDEPENDENT SERVICE AUDITOR’S REPORT (Continued)

If report recipients are not user entities that have contracted for services with Revenue Guard as of December 31, 2016 or their independent auditors (herein referred to as a “non-specified user”) and have obtained this report, or have access to it, use of this report is the non-specified user’s sole responsibility and at the non-specified user’s sole and exclusive risk. Non-specified users may not rely on this report and do not acquire any rights against Rizick & Rizick, CPAs LLC as a result of such access. Further, Rizick & Rizick CPAs LLC does not assume any duties or obligations to any non-specified user who obtains this report and/or has access to it.

Rizick & Rizick CPAs LLC

Rizick & Rizick CPAs LLC
Old Bridge, NJ
February 6, 2017

Rizick & Rizick CPAs LLC

**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION II – MANAGEMENT’S ASSERTION**

We have prepared the description of Revenue Guard’s medical claims processing system entitled, “Description of Controls” for processing user entities’ medical claims as of December 31, 2016 (description) for user entities of the system as of December 31, 2016, and their auditors who audit and report on such user entities’ financial statements or internal control over financial reporting and have a sufficient understanding to consider it, along with other information, including information about controls implemented by user entities themselves, when obtaining an understanding of user entities’ information and communication systems relevant to financial reporting. Revenue Guard uses a subservice organization to store and secure its back-up servers. The description includes only those control objectives and related controls of Revenue Guard and excludes the control objectives and related controls of the subservice organization.

We confirm, to the best of our knowledge and belief, that:

1. The description fairly presents the Revenue Guard medical claims processing system made available to user entities of the system as of December 31, 2016 for processing their transactions as it relates to controls that are likely to be relevant to user entities’ internal control over financial reporting. The criteria we used in making this assertion were that the description:
 - a. Presents how the system made available to user entities of the system was designed and implemented to process relevant transactions, including, if applicable:
 - i. The types of services provided, including, as appropriate, the classes of transactions processed.
 - ii. The procedures, within both automated and manual systems, by which those services are provided, including, as appropriate, procedures by which transactions are initiated, authorized, recorded, processed, corrected as necessary, and transferred to the reports and other information prepared for user entities of the system.
 - iii. The information used in the performance of the procedures including, if applicable, related accounting records, whether electronic or manual, and supporting information involved in initiating, authorizing, recording, processing, and reporting transactions; this includes the correction of incorrect information and how information is transferred to the reports and other information prepared for user entities.
 - iv. How the system captures and addresses significant events and conditions other than transactions.
 - v. The process used to prepare reports and other information for user entities.
 - vi. Services performed by a subservice organization, if any, including whether the carve-out method or the inclusive method has been used in relation to them.

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION II – MANAGEMENT’S ASSERTION (Continued)

- vii. The specified control objectives and controls designed to achieve those objectives including, as applicable, complementary user entity controls and complementary subservice organization controls assumed in the design of the service organization’s controls.
- viii. Other aspects of our control environment, risk assessment process, information and communication systems (including the related business processes), control activities, and monitoring activities that are relevant to the services provided.
- b. Does not omit or distort information relevant to the service organization’s system, while acknowledging that the description is prepared to meet the common needs of a broad range of user entities of the system and their user auditors, and may not, therefore, include every aspect of the medical claims processing system that each individual user entity of the system and its auditor may consider important in its own particular environment.
- 2. The controls related to the control objectives stated in the description were suitably designed as of December 31, 2016 to achieve those control objectives if subservice organization and user entities applied the complementary controls assumed in the design of Revenue Guard’s controls as of December 31, 2016. The criteria we used in making this assertion were that:
 - a. The risks that threaten the achievement of the control objectives stated in the description have been identified by management of the service organization.
 - b. The controls identified in the description would, if operating effectively, provide reasonable assurance that those risks would not prevent the control objectives stated in the description from being achieved.

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION III – DESCRIPTION OF CONTROLS

OVERVIEW OF SERVICES PROVIDED

Revenue Guard provides medical billing and insurance claims processing services for ambulance providers. Services include pre-hospital information management, revenue cycle management (includes insurance claims processing), accounts receivable management and emergency medical service (EMS) business management consulting. Revenue Guard also provides ongoing support and financial performance analysis to hospitals, EMS management teams and medical facility chief financial officers.

Revenue Guard's customers include hospital-based ambulance systems, private ambulance providers, volunteer ambulance squads, municipal 911 systems, as well as non-emergency ambulance providers located in the New Jersey area.

Revenue Guard was founded in 2004; however, the Company's owner and COO have approximately 30 years each in ambulance provider experience. Revenue Guard's current main headquarters is located in Morganville, New Jersey.

A company's control environment reflects the overall attitude, awareness, and actions of management, the board of directors, and others concerning the importance of controls and the emphasis given to controls in the company's policies, procedures, methods and organizational structure. The following is a description of the five components of internal control.

I. CONTROL ENVIRONMENT

The control environment sets the tone of an organization, influencing the control consciousness of its people. It is the foundation for all other components of internal control, providing discipline and structure. The control environment of Revenue Guard originates with and is the responsibility of the senior management. Revenue Guard's management recognizes their responsibility for directing and controlling operations and for establishing, communicating and monitoring control policy and procedures, as well as promoting integrity and ethical values to all Revenue Guard personnel.

INTEGRITY AND ETHICAL VALUES: Organization values and behavioral standards have been established by management. These values and standards are communicated to all personnel through policy statements and manuals. All employees must acknowledge, in writing, that they have received any updated policy manuals distributed and that they are expected to read and abide by the policies.

COMMITMENT TO COMPETENCE: The human resource policies and processes of Revenue Guard are designed to: 1.) identify and hire competent personnel, 2.) provide employees with the training and information they need to perform their jobs, 3.) evaluate the performance of employees to verify their ability to perform job assignments, and 4.) through the performance evaluation process, identify opportunities for growth and job performance improvement. The human resources function is responsible for the initial recruiting and evaluation of job applicants.

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION III – DESCRIPTION OF CONTROLS (Continued)

I. CONTROL ENVIRONMENT (Continued)

Revenue Guard maintains formal hiring policies that are designed to ensure that new employees are qualified for their job description. Minimum education and experience requirements are established for each position.

Personnel are supervised and provided with on-the-job training; including HIPAA compliance training. HIPAA training is provided annually and personnel are required to agree in writing that they will comply with HIPAA regulations as it relates to their job description. Personnel are encouraged to attend seminars and courses relating to their specific job responsibilities. In-house staff meetings are held to cover new company policies and procedures or new government regulations that must be adhered to.

Formal performance reviews are conducted annually. Employees are evaluated on their job performance. Corrective action, up to and including termination, is taken for employees who do not meet their stated job objectives.

MANAGEMENT PHILOSOPHY AND OPERATING STYLE: Revenue Guard's management believe that Revenue Guard's customers, employees and the public are best served by a management team that is highly involved in the day-to-day operations of the organization, while giving employees the authority they need to properly serve their customers. Managers are encouraged to address developing issues and risks proactively to minimize their impact on the organization and its customers.

Revenue Guard's senior management is responsible for the development of the overall plan of organization, which includes controls that provide reasonable assurance that financial records are reliable and that ambulance provider customers' information is safeguarded on a continuous basis. These controls provide information that allows management to adequately monitor and control services performed for Revenue Guard's medical claims processing customers. Results relating to the accuracy and timeliness of processing and the responsiveness to customer service issues are measured against established standards and are communicated to management on a routine basis.

ORGANIZATIONAL STRUCTURE: The organizational structure of Revenue Guard, which provides the overall framework for planning, directing and controlling operations, uses an approach whereby personnel and business functions are segregated into departments according to job responsibilities.

Each functional area is responsible for specific services. The organizational structure is designed to provide adequate segregation of duties as well as clearly defined areas of responsibility relating to the control environment elements. The four departments at Revenue Guard are as follows:

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION III – DESCRIPTION OF CONTROLS (Continued)

I. CONTROL ENVIRONMENT (Continued)

PRE-BILLING: This department is responsible for the first stage of the revenue cycle, which includes evaluating each medical claim for completion and accuracy. In addition, the pre-billing department researches and obtains any additional information required (such as patient and insurance information) in order to properly process each claim.

BILLING: This department is responsible for the second stage of the revenue cycle, which includes filling out a questionnaire in the billing system with a series of questions related to the ambulance services provided. The billing department also inputs the diagnostic codes that will be submitted to the insurance companies for reimbursement. In addition, this department verifies that the patient and insurance information entered by the pre-billing department is complete prior to the submission of claims to the insurance companies or patients.

COLLECTIONS: This department is responsible for the final stage of the revenue cycle, which is following up on all insurance claims that have not been paid by the insurance companies or patients. The collection department researches the reasons behind nonpayment and works with the insurance companies and patients to finalize claims.

FINANCE: This department is responsible for controlling and reporting on the daily payments received from insurance companies and patients for claims paid. The finance department is also responsible for billing secondary payers and for identifying accounts that require further research in the collections department.

AUTHORITY AND RESPONSIBILITY: Lines of authority and responsibility are clearly established throughout the organization and are communicated through Revenue Guard's 1.) management philosophy and operating style, 2.) organizational structure, 3.) employee job descriptions, and 4.) policy and procedure manuals.

II. RISK ASSESSMENT PROCESS

The Company's risk assessment process includes its identification, analysis and management of risks relevant to the production operations and managing of client data files. Revenue Guard recognizes that risk management is a critical component of its operations that helps to ensure client records are properly managed and customers are properly served. Revenue Guard management has incorporated risk management throughout its processes such that the management of each department is responsible for implementing procedures to identify the risks inherent in the department's operations and implement procedures to monitor and mitigate the risks. Management has implemented various measures to manage risks identified by the risk assessment process. Specific risks that have been identified by management include the following:

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION III – DESCRIPTION OF CONTROLS (Continued)

II. RISK ASSESSMENT PROCESS (Continued)

- a. **INFORMATION AND CYBER SECURITY:** the Revenue Guard database contains large amounts of personal and medical information of their clients' customers. Revenue Guard controls this risk through strict limitation of inside and outside access to the database.
- b. **SAFEGUARDING OF CLIENT ASSETS:** Revenue Guard has access to customer cash receipts, accounts receivable and banking information; however, controls are in place, including segregation of duties, management oversight and customer involvement regarding the safeguarding and recordkeeping of payments received and receivable.

III. INFORMATION AND COMMUNICATION

Information and communication systems support the identification, capture, and exchange of information in a form and timeframe that enable people to carry out their responsibilities. The information system consists of procedures, whether automated or manual, and records established to initiate, record, process and report entity transactions and to maintain accountability for related assets, liabilities and equity. The quality of the system-generated information affects management's ability to make appropriate decisions in controlling the entity's activities and to prepare reliable financial reports.

Revenue Guard's computer network and back-up servers utilize the Windows 2012 R2 operating system and are protected by a SonicWALL NSA 220 firewall. Staff workstations utilize the Windows 7 Professional operating system. Viper antivirus software is utilized to filter emails and spam for viruses. Websites unrelated to Revenue Guard's job processes are blocked from staff use. Revenue Guard's computer systems are maintained by an internal IT manager as well as an outside computer consulting company (Integrated Computer Services Inc).

Customer records in Revenue Guard's medical billing system are backed up daily with both on-site and off-site storage. Other software applications run by the staff are incrementally backed-up on the servers (real time). All computer networks and production systems are password-secured. A written disaster recovery template is in place for all servers.

The back- up servers are stored at a secure colocation data center (CyberLynk) in Milwaukee, Wisconsin.

Communication involves providing an understanding of individual roles and responsibilities pertaining to internal control over the administration and processing of medical claim transactions. Multiple communication paths exist to help ensure that processes function as designed and issues are identified and resolved in a timely manner. These include voice mail, email, and management meetings with staff and customers.

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION III – DESCRIPTION OF CONTROLS (Continued)

IV. CONTROL ACTIVITIES

Control activities are the policies and procedures that help ensure management directives are carried out. They help ensure that necessary actions are taken to address risks to the achievement of the entity's objectives. Control activities, whether automated or manual, have various objectives and are applied at various organizational and functional levels. All functional units are required to implement control activities that help assure the achievement of business objectives associated with: 1.) the reliability of financial reporting, 2.) the effectiveness and efficiency of operation, and 3.) compliance with applicable laws and regulations. These control activities are designed to address the specific risks associated with the operations and are reviewed annually as part of the risk assessment process. Revenue Guard has developed formal policies and procedures covering various financial and operational matters to document the requirement for performing many of these control activities.

V. MONITORING

Monitoring is a critical aspect of internal control in evaluating whether controls are operating as intended and whether they are modified as appropriate for changes in conditions. Management is responsible for monitoring the quality of internal control performance as a routine part of their activities. To assist them in this monitoring, Revenue Guard has developed summary management reports that monitor the functioning of their business processes.

OTHER CONSIDERATIONS

Control policies and procedures are established and maintained for the functions performed by each department. Documentation of control policies and procedures are included in each department's procedure guidelines.

Revenue Guard maintains insurance coverage against various risks such as errors and omissions and general liability, which management feels is adequate given the size and scope of Revenue Guard's operations.

DESCRIPTION OF TRANSACTION PROCESSING

Revenue Guard provides medical billing and insurance claims processing services for ambulance providers. Services include pre-hospital information management, revenue cycle management (includes insurance claim processing), accounts receivable management and emergency medical service (EMS) business management consulting. Approximately 25,000 bills are processed for customers each month.

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION III – DESCRIPTION OF CONTROLS (Continued)

DESCRIPTION OF TRANSACTION PROCESSING (Continued)

The owner and COO of Revenue Guard are responsible for engaging new customers and negotiating the final contract for medical claims processing services. The ambulance service provider customer is responsible for reviewing the contract to ensure the accuracy of the services requested and for providing a list of pre-established individuals authorized to access information reported by Revenue Guard. The appropriate documents required by the Health Insurance Portability and Accountability Act (HIPAA) are signed at this time as well. Revenue Guard's Director of Information Technology sets up each new customer, along with their individual billing codes in the billing system. As a general rule, Revenue Guard's staff is separated by customer and by function within each customer.

After customer set up is completed, the medical billing process begins with uploading electronic information or inputting daily paper (sent by FedEx) ambulance trips from customers into Revenue Guard's medical claims processing system; Tri-Tech Sweet EMS billing system ("Sweet"). Control totals of the number of claims sent to Revenue Guard for processing are logged into a worksheet to be used for reconciliation purposes at month end. Daily customer trip information is exported into Sweet and then the daily work is sent to the Pre-Billing department for data verification. Currently, there are approximately 17 Pre-Billing staff members at Revenue Guard. The Pre-Billing staff compares information exported into Sweet to other documents received in the mail or via email, as well as inputs patient or insurance information that may be missing. Often, research must be done on various external websites such as usps.com or outside insurance verification databases to verify names, addresses, zip codes and other various information required for patients. Phone calls are made by the Pre-Billing staff to patients as well as to hospitals to check previous records in order to obtain missing information as well. This demographic data, along with social security numbers and accurate health insurance coverage documentation is necessary to process the medical claims efficiently. Controls are in place within the Sweet program to prevent more than one patient to be processed with the same social security number. The Pre-Biller documents in Sweet each step taken to obtain patient information. This procedure is important for the subsequent steps in the billing process; this information is available to all departments within the revenue cycle. After verification of all patient information, the Pre-Biller initials each ambulance trip sheet before the documentation goes to the Billing department's pending file cabinet. At the end of each week, a report is run by the Pre-Billing manager to determine how many claims have been successfully pre-billed for the day. This is done to ensure that work is completed on schedule.

The Billing department receives all paperwork and handwritten changes from the Pre-Billers. A Billing staff member will select a customer's documents from the pending file cabinet and calls up the customer account on Sweet to verify that the Pre-Biller completed the required fields necessary to continue the billing process. The Billing staff then inputs insurance billing codes and charges and fills out the electronic billing questionnaire based on the diagnosis and other information from the trip sheets. Sweet limits the codes that billing staff can utilize within each customer account based on the initial set up done by the Director of Information Technology.

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**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION III – DESCRIPTION OF CONTROLS (Continued)**

DESCRIPTION OF TRANSACTION PROCESSING (Continued)

The Billing staff also verifies that required signatures are on file for Medicare billing. After billing is completed, the hard-copy of the trip sheets are shredded for security purposes. The "history" function on Sweet automatically records the name of the staff member in the Pre-Billing and Billing departments who handled each customer account based on their individual computer log in data.

At the end of each day, the Billers run a "check error report". This report compares the information input by the Pre-biller and the Biller and alerts the billing manager to errors in customer accounts that will prevent bills from processing correctly. The customer bills will not go out to insurance companies or to patients without the corrections made.

It is important for efficiency purposes that denied claims are kept to a minimum. Each month, the Director of Revenue Cycle reviews the "denial report" which lists claims that are denied by insurance companies. The report is reviewed in person with staff members who have an excess of 10 denied claims per month. Staff with less than 10 denials per month will receive an email that summarizes claim issues for their future information.

After Billing is successfully completed, follow up is often necessary for claims that remain unpaid. Revenue Guard's 28-member collection department takes over at this point. The collections department receives a "payments" report for claims that remain unpaid after 30 days (60 days for Medicare claims) and will contact the insurance company and/or patient to correct any errors in responsible payer information. This department will also resend billing invoices and prepare insurance claim appeals paperwork, if necessary. Each collection staff member is assigned specific customer accounts and is monitored by the collection manager.

A "call backs" report is run daily and is monitored by the collections manager. This report details the steps taken to obtain correct payer information and to get claims paid in a timely manner. The collection department's general policy is to complete the research on any open claims listed on the report on Monday by the end of the week. For claims that cannot be collected, the collections manager will "write off" or remove the uncollectible account from the billing system and will send the account to an outside collection agency. Only members of the senior management team at Revenue Guard are authorized to write-off an uncollectible account in the billing system. At the end of the month, a report detailing the accounts sent to the outside collection agency is run and reviewed by senior management.

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION III – DESCRIPTION OF CONTROLS (Continued)

DESCRIPTION OF TRANSACTION PROCESSING (Continued)

When the insurance claims are paid or patients make direct payments for ambulance transportation, the finance department controls the cash flow of these receipts and reporting of same to some of its non-hospital customers. Payments can be received either by mailed checks to post office boxes set up by Revenue Guard or electronically. Daily, staff members retrieve the mail from the post office boxes. The mail is brought back to Revenue Guard's office where it is separated by clerical staff and filed by customer name. Currently there are 6 finance department staff members in addition to the department manager. Each staff member is assigned to and is responsible for specific customers. Daily, each staff member matches the checks received to the Explanation of Benefits form (EOB), inputs the checks received in the mail into each customer's deposit database kept on a network excel schedule and writes up a bank deposit slip. The deposit slips and an adding machine tape control total of the deposit slips are attached to the deposit database schedule; the two totals should match before the package is given to the cash receipts "poster". The poster is a different staff member from the staff member preparing the deposit slips. The poster posts the cash receipts to the Sweet billing system. The poster initials the deposit database schedule to indicate that the batch was posted to the Sweet billing system. Generally, the deposit slips and the checks are taken to the bank daily by four different staff members. Electronic payments are listed on the deposit database schedule in batch daily.

Beginning in 2016, the majority of Revenue Guard's hospital customers receive payments via their own lockbox. Revenue Guard does not physically handle the funds coming in from insurance companies and patients; however, Revenue Guard does receive payment summaries from customers that the Revenue Guard finance department compares to information from the insurance companies (Explanation of Benefit forms - EOBs) for reconciliation purposes. Any discrepancies noted by Revenue Guard are posted to a summary schedule and the customer reviews and reconciles at month end when a monthly reporting package is sent to them. Hospital customers reconcile their own bank accounts monthly.

The entire receipts package including the database deposit (posting) report, check copies and deposit slips are scanned to Revenue Guard's computer system monthly; the hard copies of this package are kept for two months and then are shredded for security purposes.

As part of the monthly closing procedure, the finance department manager verifies that no unusual adjustments or write-offs were done by Revenue Guard staff. If another finance department staff member assists in the month end reconciliation process, they do not reconcile the customer accounts that they worked on during the month. After the reconciliation process is complete, the following monthly reports are emailed to the customers for review: accounts receivable by payor, calls by payor, payments by payor, deposit summary (if applicable), trip summary, write-off reports and any additional reports as required by individual customers. At this point, Revenue Guard's service invoice is included with the emailed package.

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**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION III – DESCRIPTION OF CONTROLS (Continued)**

COMPUTER SYSTEM ACCESS

Revenue Guard has developed a data security policy as it relates to its medical claim processing services, which is as follows:

Remote access into the system is available to Revenue Guard's management via GoToMyPC Corporate which integrates increased levels of security in accordance with HIPAA requirements. The remote access connection is secured by a virtual private network (VPN-Citrix) and a firewall (SonicWALL). The firewall's purpose is to protect the private network against intrusion. The firewall prevents unauthorized users from accessing the computing and data resources on the private network.

User IDs and passwords are required to establish the remote access connection and an additional user ID and password are necessary to gain access into the Revenue Guard billing system. Management access is limited to their job responsibilities.

Onsite, Revenue Guard's staff and management have passwords to log into their individual workstations and another password to access the billing system. Personnel access to different areas of the billing system is limited to their job responsibilities. Passwords expire every 60 days and must be changed at that time to gain access to the system. Personnel are required to log off or lock their computers when they are not sitting at their desk. After three unsuccessful attempts to log onto the system, any user will be disabled.

Another company (Med-X), which is owned by an owner of Revenue Guard, subleases office space from Revenue Guard. Med-X does not do business with Revenue Guard nor does it share the same customers or employees; however, Med-X does share the Sweet billing system with Revenue Guard. Med-X's access in Sweet is limited to their customer database only. Med-X cannot access Revenue Guard's customer database and Revenue Guard cannot access Med-X's customer database.

A subservice colocation datacenter is responsible for providing the physical security for Revenue Guard's back-up servers located in Milwaukee, Wisconsin. Revenue Guard's outside IT company and in-house IT Director monitor the controls at this subservice organization by holding periodic discussions and exchanging emails with Revenue Guard's representative at the colocation and receiving and responding to alerts received from automatic colocation security controls.

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION III – DESCRIPTION OF CONTROLS (Continued)

COMPLEMENTARY CUSTOMER AND SUBSERVICE ORGANIZATION CONTROLS

Revenue Guard's controls cover only a portion of the overall control structure required for each client. All control objectives relating to the processing of transactions cannot be completely achieved through Revenue Guard's implemented controls without the support of customer and subservice organization controls. Therefore, each customer and subservice organization's internal control structure must be evaluated in conjunction with Revenue Guard's control objectives in order for reliance to be placed on Revenue Guard's controls. The following customer and subservice organization controls are intended to address only the controls that support Revenue Guard's controls over financial reporting. This list is not intended to be all inclusive.

1. Customers are responsible for reviewing and approving the final contract, which outlines the medical claim billing services to be provided by Revenue Guard.
2. Customers are responsible for providing a complete and accurate list of authorized company representatives for correspondence purposes.
3. Customers are responsible for providing complete and accurate daily trip sheets to Revenue Guard in a timely manner.
4. Customers are responsible for reviewing the month end cash and accounts receivable reports sent to them and for bringing any potential errors to Revenue Guard's attention in a timely manner.
5. Customers are responsible for preparing bank reconciliations (unless Revenue Guard is contracted to do this service for the customer) and for bringing any potential adjustments to Revenue Guard's attention in a timely manner.
6. The subservice colocation datacenter is responsible for providing the physical security for Revenue Guard's back-up servers located in Milwaukee, Wisconsin. Physical access to the separate colocation data center, requires valid picture ID and registration with CyberLynk. Once your pass is validated, you need an access card to gain entrance into the CyberLynk data room. Upon entry into the data room, a numeric code is required to enter Revenue Guard's secured rack of 3 servers. In addition, the CyberLynk facility has 24 hour security and video surveillance. The outside IT company and the IT Director monitor the controls at this subservice organization by holding periodic discussions and exchanging emails with Revenue Guard's representative at the colocation and receiving and responding to alerts received from automatic colocation security controls.

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**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS**

ORGANIZATION OF COMPANY

CONTROL OBJECTIVE #1

Controls provide reasonable assurance that personnel policies and procedures are designed so that only qualified competent people with high standards of integrity are hired and retained as employees.

DESCRIPTION OF POLICIES AND PROCEDURES

1. Formal personnel policies and procedures exist and are documented in a written employee manual. Receipt and review of this manual is acknowledged by new employees in writing.
2. A non-disclosure and HIPAA confidentiality employment agreement is signed by new employees.
3. Appropriate personnel policies and procedures are followed in hiring, evaluation, and termination of employees.
4. Most applicants are obtained from ad listings in the local newspaper and from referrals. Candidates are interviewed by a member of the management team and references are checked. In addition, the candidate is discussed in detail with the owner of the Company before an offer of employment is made.
5. New hires are generally started on a part-time, probationary basis for 30 to 60 days.
6. Termination procedures are in place that require immediate removal from computer system access, email and user profiles, and immediate deactivation of system passwords. Terminated employees are required to return their building pass and keys to the office prior to leaving.
7. Employees are informally evaluated throughout the year by management and on an annual basis in conjunction with potential pay raises. Employees who do not perform their job function in compliance with Company standards are informed and potentially terminated if performance does not improve.

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**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS (Continued)**

ORGANIZATION OF COMPANY (Continued)

CONTROL OBJECTIVE #2

Controls provide reasonable assurance that appropriate separation of responsibilities exists between employees in incompatible functions.

DESCRIPTION OF POLICIES AND PROCEDURES

1. The Pre-Billing, Billing, Collections and Finance areas are separated, as are the personnel and supervisors working in each department.
2. Personnel within each department are generally separated by individual customer.
3. The computer related functions are maintained by the Director of Technology and an outside IT company who are separate from the revenue cycle and finance department personnel.

CONTROL OBJECTIVE #3

Controls provide reasonable assurance that employees receive appropriate training and supervision

DESCRIPTION OF POLICIES AND PROCEDURES

1. Job descriptions and procedures are communicated to all Revenue Guard employees verbally and via written job descriptions.
2. Employee performance is reviewed annually against established performance standards.
3. Basic skill on-the-job training is provided to all employees by supervisors in each department. Staff meetings are held when new work-related issues arise. Management meetings are held regularly. Continuing education, industry related seminars, conferences and webinars are attended, as deemed necessary by management.
4. Management has an "open door" policy regarding staff questions and concerns.
5. Employees have direct supervision by a supervisor/manager in each department. There is daily verbal communication between supervisors and staff and management regarding medical claim processing customer issues that may arise.

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**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS (Continued)**

CUSTOMER TRANSACTION PROCESSING / PROCESSING CLAIMS

REVENUE CYCLE / NEW CUSTOMER SET UP

CONTROL OBJECTIVE #1

Controls provide reasonable assurance that new customers are established on the system in accordance with the applicable customer contracts and requirements in a complete, accurate and timely manner.

DESCRIPTION OF POLICIES AND PROCEDURES

1. The details of the new customer contract are approved by one of the owners of the Company.
2. A copy of the new customer contract is forwarded to the Director of Information Technology (IT Director) to implement customer set up procedures.
3. The IT Director sets up the customer information, the insurance providers' information and billing codes specific to that customer. The IT Director also works with the outside IT company to accomplish this.
4. The IT Director obtains the list of approved responsible officials from the customer and sets up in billing system.
5. After customer set up procedures are completed, the IT Director informs the managers of the Finance and Revenue Cycle Departments that the customer is ready for deployment.

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**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS (Continued)**

CUSTOMER TRANSACTION PROCESSING / PROCESSING CLAIMS (Continued)

REVENUE CYCLE / PRE-BILLING

CONTROL OBJECTIVE #2

Controls provide reasonable assurance that claim and patient information received from customers is authorized and processed in a complete, accurate and timely manner.

DESCRIPTION OF POLICIES AND PROCEDURES

1. Information is obtained from customers either electronically or via FedEx. The information is uploaded (or input if received by paper via mail/FedEx) into Revenue Guard's billing system daily by a Revenue Guard employee separate from the Pre-Billers.
2. The Pre-Billing department accesses this information on the system and begins their verification process.
3. Verification includes name, address, phone number, social security number and insurance information of the patient that received ambulance services. Research is done utilizing third party websites, repeat patient records and phone calls to patients and hospitals to obtain missing information.
4. The billing program does not permit more than one patient to be listed with the same social security number. Pre-Billing cannot be completed until this error is corrected.
5. Each Pre-Biller documents all steps taken to obtain missing patient and insurance information in the billing system so that there is a trail for all departments to reference as the claim continues through the system.
6. After verification is complete, the Pre-Biller initials each ambulance trip sheet.
7. At the end of each week, a report is run and reviewed by the Pre-Billing manager to determine how many claims have been verified. This is done to ensure that work is completed timely.
8. Revenue Guard's system generates control totals of the number of ambulance trips submitted for billing by customer on a daily basis. These control totals are compared to customer monthly billing reports to ensure completeness of the billing of claims submitted.

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**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS (Continued)**

CUSTOMER TRANSACTION PROCESSING / PROCESSING CLAIMS (Continued)

REVENUE CYCLE / BILLING

CONTROL OBJECTIVE #3

Controls provide reasonable assurance that claims are billed and submitted to insurance companies and patients in a complete, accurate and timely manner.

DESCRIPTION OF POLICIES AND PROCEDURES

1. The Billing Department receives all paperwork and handwritten changes from the Pre-Billing Department.
2. The Biller will verify that all required patient and insurance information has been completed by the Pre-Biller.
3. The Biller will then input the appropriate insurance billing codes and charges and fills out the electronic questionnaire based on the diagnosis and other information from the ambulance trip sheets. Billing codes are limited based on the information set up by the IT Director from the initial customer set up.
4. The "history" function of the billing system automatically records the Pre-Biller and Biller who worked on each claim based on their computer log in credentials.
5. At the end of each day, the Billers run and review a "check error" report to alert the Billing manager to errors in customer accounts that will prevent claims from processing correctly. The customer claims will not be submitted to insurance companies or patients without the corrections made.
6. Each month, the Director of Revenue Cycle reviews the "denial report" which lists claims that are denied by insurance companies. The report is reviewed in person with staff members who have an excess of 10 denied claims per month. Staff with less than 10 denials per month will receive an email that summarizes claim issues for their future information.

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**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS (Continued)**

CUSTOMER TRANSACTION PROCESSING / PROCESSING CLAIMS (Continued)

REVENUE CYCLE / COLLECTIONS

CONTROL OBJECTIVE #4

Controls provide reasonable assurance that claims are paid by insurance companies and patients in an accurate and timely manner.

DESCRIPTION OF POLICIES AND PROCEDURES

1. The Collection Department receives a "payments" report for claims that remain unpaid after 30 days (60 days for Medicare claims) and will contact the insurance company and/or patient to correct any errors in responsible payer information.
2. Each collection staff member is assigned specific customer accounts and is monitored by the collection manager.
3. A "call backs" report is run daily and is monitored by the department manager. This report details the steps taken to obtain correct payer information in order to get claims paid in a timely manner.
4. The collection department's general policy is to complete the research on any open claims listed on the payments report on Monday by the end of the week. For claims that cannot be collected, the collections manager will "write off" or remove the uncollectible account from the billing system and will send the account to an outside collection agency.
5. Only members of the senior management team at Revenue Guard are authorized to write-off an uncollectible account in the billing system.
6. At the end of the month, a report detailing the accounts sent to the outside collection agency is run and reviewed by senior management.

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS (Continued)

CUSTOMER TRANSACTION PROCESSING / PROCESSING CLAIMS (Continued)

FINANCE / CASH RECEIPTS AND REPORTING

CONTROL OBJECTIVE #1

Controls provide reasonable assurance that payments received from insurance companies and patients are processed in a complete, accurate and timely manner.

DESCRIPTION OF POLICIES AND PROCEDURES

1. For smaller non-hospital customers, payments can be received either by mailed checks to post office boxes set up by Revenue Guard or electronically. Daily, staff members retrieve the mail from the post office boxes. The mail is brought back to Revenue Guard's office where it is separated by clerical staff and filed by customer name.
2. Each staff member is assigned to and is responsible for specific customers.
3. Daily and/or weekly (depending on customer), each staff member matches the checks received to the Explanation of Benefits form (EOB), inputs the checks received in the mail into each customer's deposit database kept on a network excel schedule and writes up a bank deposit slip.
4. The deposit slips and an adding machine tape control total of the deposit slips are attached to the deposit database schedule; the two totals should match before the package is given to the cash receipts "poster".
5. The poster is a different staff member from the staff member preparing the deposit slips. The poster posts the cash receipts to the billing system.
6. The poster initials the deposit database schedule to indicate that the batch was posted to the billing system.
7. The deposit slips and the checks are taken to the bank daily by four different staff members.
8. Electronic payments are listed on the deposit database schedule in batch daily.
9. Beginning in 2016, the majority of Revenue Guard hospital customers receive payments via their own lockbox. Revenue Guard does not physically handle the funds coming in from insurance companies and patients; however, Revenue Guard does receive payment summaries from customers that the Revenue Guard finance department compares to information from the insurance companies (EOBs) for reconciliation purposes. Any discrepancies noted by Revenue Guard are posted to the summary sheet and the customer reviews and reconciles at month end when a monthly reporting package is sent to them. Hospital customers reconcile their own bank accounts monthly.

Rizick & Rizick CPAs LLC

**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS (Continued)**

CUSTOMER TRANSACTION PROCESSING / PROCESSING CLAIMS (Continued)

FINANCE / CASH RECEIPTS AND REPORTING (Continued)

DESCRIPTION OF POLICIES AND PROCEDURES (Continued)

10. The entire receipts package including the database deposit (posting) report, check copies and deposit slips, if applicable, are scanned into Revenue Guard's computer system monthly; the hard copies of this package are kept for two months and then are shredded for security purposes.

Rizick & Rizick CPAs LLC

**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS (Continued)**

CUSTOMER TRANSACTION PROCESSING / PROCESSING CLAIMS (Continued)

FINANCE / CASH RECEIPTS AND REPORTING (Continued)

CONTROL OBJECTIVE #2

Controls provide reasonable assurance that monthly cash flow reports and Revenue Guard invoices are provided to customers in a complete, accurate and timely manner.

DESCRIPTION OF POLICIES AND PROCEDURES

1. At the end of the month, the finance department manager runs several reports to proof each customer's cash balance/deposits and accounts receivable balance. End of month reports run include: accounts receivable, cash receipts, sales, credit and write-off reports.
2. As part of the monthly closing procedure, the finance department manager verifies that no unusual adjustments or write-offs were done by Revenue Guard staff.
3. After the reconciliation process is complete, the following monthly reports are emailed to the customers for review: accounts receivable by payor, calls by payor, payments by payor, deposit summary (if applicable), trip summary, write-offs schedule and any additional reports as required by individual customers.
4. Revenue Guard's service invoice is included with the emailed package.

Rizick & Rizick CPAs LLC

**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS (Continued)**

CUSTOMER TRANSACTION PROCESSING / PROCESSING CLAIMS (Continued)

COMPUTER CONTROLS / INFORMATION SECURITY

CONTROL OBJECTIVE #1

Controls provide reasonable assurance that logical access to programs, data and computer resources is restricted to authorized and appropriate users.

DESCRIPTION OF POLICIES AND PROCEDURES

1. Revenue Guard's computer network and back-up servers utilize the Windows 2012 R2 operating system and is protected by a SonicWALL NSA 220 firewall. Staff workstations utilize the Windows 7 Professional operating system.
2. Viper antivirus software is utilized to filter emails and spam for viruses.
3. Websites and email unrelated to Revenue Guard's job processes are blocked from staff use. Business emails with sensitive data have encryption capability.
4. Revenue Guard's computer systems are maintained by an internal IT director as well as an outside computer consulting company (Integrated Computer Services, Inc).
5. Onsite, Revenue Guard's staff and management have passwords to log into their individual workstations and another password to access the billing system.
6. Passwords expire every 60 days and must be changed at that time to gain access to the system.
7. Personnel are assigned a unique user ID which limits access to different areas of the billing system to their job responsibilities.
8. After three unsuccessful attempts to log onto the system, any user will be disabled.
9. Personnel are required to log off or lock their computers when they are not sitting at their desk.
10. Remote access into the system is available to Revenue Guard's management team only and is accessed via GoToMyPC Corporate which integrates increased levels of security in accordance with HIPAA requirements.
11. The remote access connection is secured by a virtual private network (VPN-Citrix) and a firewall (SonicWALL).

Rizick & Rizick CPAs LLC

**REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS (Continued)**

CUSTOMER TRANSACTION PROCESSING / PROCESSING CLAIMS (Continued)

COMPUTER CONTROLS / INFORMATION SECURITY (Continued)

DESCRIPTION OF POLICIES AND PROCEDURES (Continued)

12. User IDs and passwords are required to establish the remote access connection and an additional user ID and password are necessary to gain access into the Revenue Guard billing system.
13. Medex's (related company) access in Sweet is limited to their own customer database only. Medex cannot access Revenue Guard's customer database and Revenue Guard cannot access Medex's customer database as well.

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS (Continued)

CUSTOMER TRANSACTION PROCESSING / PROCESSING CLAIMS (Continued)

COMPUTER CONTROLS / INFORMATION SECURITY (Continued)

CONTROL OBJECTIVE #2

Controls provide reasonable assurance that physical access to computer and other resources is restricted to authorized and appropriate personnel

DESCRIPTION OF POLICIES AND PROCEDURES

1. Physical access to the computer server room is via a single door with a keypad/access code lock.
2. The IT Director, the IT assistant and outside IT vendor (Integrated Computer Services Inc) are the only three who have the access code to the computer room door. The computer room door remains locked throughout the day.
3. The computer room has a temperature monitor, which is connected to a surveillance camera (also used for security) located in the computer room. The IT vendor also monitors the temperature in the computer room and will send an alert message (generally a phone call) to the IT Director if unacceptable temperatures are reached.
4. Revenue Guard's office is located in a one-story building office complex located in Morganville, New Jersey. The front door of Revenue Guard's office is directly connected to the outside area and is locked at all times. The front door is secured by an access keypad, which requires each employee to use a code and an electronic (FOB) tag to gain access to the building. Visitors to the office are buzzed in by the receptionist after identified. Visitors must sign in, wear an identification badge and be escorted by a Revenue Guard employee throughout the building at all times.
5. A secondary entrance which has a keypad lock separates the reception area from the employee staff area.
6. Video surveillance cameras are located in several areas on the inside and outside of Revenue Guard's office. The cameras are monitored on computer screens (via DVR) in the offices of the two owners of Revenue Guard, the IT director and the General Manager. Access to the video surveillance cameras can also be viewed on management's cellular phones.

Rizick & Rizick CPAs LLC

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION IV – INFORMATION PROVIDED BY THE SERVICE AUDITOR
CONTROL OBJECTIVES AND RELATED CONTROLS (Continued)

COMPUTER CONTROLS / INFORMATION SECURITY (Continued)

DESCRIPTION OF POLICIES AND PROCEDURES (Continued)

7. Revenue Guard's outside IT consulting firm (Integrated Computer Services Inc) receives alert messages if there is a security breach or when unacceptable climate conditions arise at the Milwaukee colocation data center.
8. Uninterrupted Power Supply (UPS) devices are installed at both the colocation data center and the New Jersey office to provide continued power in the case of an electrical power failure.

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION V – OTHER INFORMATION PROVIDED BY REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC

As it relates to business continuity and contingency planning, Section 3.71 of the American Institute of Certified Public Accountants' (AICPA) Statement on Standards for Attestation Engagements Number 16 (SSAE No. 16) Audit Guide states:

“Control objectives that are not likely to be relevant to the user entities’ internal control over financial reporting may be included in a separate section entitled “Other Information Provided by the Service Organization.” An example of such a control objective is one that addresses the service organization’s business continuity and contingency planning. Such information generally is of interest to management of the user entities. However; because plans are not controls, a service organization would not ordinarily include in its description a unique control objective that addresses the adequacy of business continuity or contingency planning.”

In accordance with AICPA guidelines, control objectives related to business continuity and contingency planning are excluded from the previous sections of this report.

In order to provide **DISASTER RECOVERY AND COMPUTER SYSTEM MAINTENANCE** control information to customers, Revenue Guard Medical Claims Management LLC is including information related to these controls in this Section V.

DAILY BACKUPS

Revenue Guard’s three (3) back-up servers are located at a CyberLynk colocation datacenter in Milwaukee, Wisconsin. This facility has enhanced security and environmental controls. These enhanced controls are important for maintaining the security and integrity of client information and are monitored by CyberLynk; however; alert messages are sent to Revenue Guard’s outside IT consulting firm and in-house IT Director when security and/or environmental conditions have been compromised.

CyberLynk provides the following services for Revenue Guard:

- **SECURITY / ACCESS CONTROLS**
 1. Entrances and exits of the perimeter of the colocation building are continually monitored.
 2. Visitor access authorization and validation is required by security officers. Biometric meters, access card readers, locking cabinets and monitoring by video or site staff is also used for security.
 3. Private cages are used for stored equipment with access only limited to authorized personnel through use of an additional card reader on the cage door.

Rizick & Rizick CPAs LLC

REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
SECTION V – OTHER INFORMATION PROVIDED BY REVENUE GUARD MEDICAL CLAIMS MANAGEMENT LLC
 (Continued)

- **CLIMATE CONTROL:** temperature and humidity are controlled in the colocation area to ensure a consistent computer operating environment.
- **ELECTRICAL POWER:** delivery systems are designed to provide a redundant uninterrupted power supply through primary and secondary sources.

Back-up of client data outside of the billing system is done incrementally (real time). The billing system data is backed-up daily at the end of each day.

In addition, Revenue Guard's IT director maintains a nightly back-up of all data utilizing Carbonite cloud software.

BUSINESS CONTINUITY AND DISASTER RECOVERY

Revenue Guard has a written disaster recovery plan that has been tested by management.

A redundant infrastructure is in place utilizing the backed-up files in the Milwaukee colocation and carbonite software.

Both the New Jersey office and the Milwaukee colocations utilize Uninterrupted Power Supply (UPS) units for the hardware operating there. These devices provide electrical power in case of power failure.

Utilizing a colocation center in Milwaukee, Wisconsin provides added protection from power failure in Revenue Guard's main operating office in New Jersey as it is on a different power grid.

SAMPLE AMBULANCE COLLECTION ANALYSIS

		Charges	Payments	Billable trips	Charges Per Trip	Cash Per Trip
March	2007	33,727.96	-	59	571.66	-
April	2007	66,083.30	-	113	584.81	-
May	2007	78,421.80	14,166.49	135	580.90	104.94
June	2007	71,633.81	35,117.83	115	622.90	305.37
July	2007	74,934.01	40,409.34	121	619.29	333.96
August	2007	52,355.58	27,592.53	91	575.34	303.21
September	2007	61,434.65	28,045.49	105	585.09	267.10
October	2007	84,888.72	40,693.16	143	593.63	284.57
November	2007	93,090.23	48,845.25	152	612.44	321.35
December	2007	63,639.01	27,229.97	100	636.39	272.30
January	2008	85,144.78	50,018.13	139	612.55	359.84
February	2008	72,794.56	38,796.55	132	551.47	293.91
March	2008	57,085.23	32,904.49	92	620.49	357.66
April	2008	82,322.41	43,039.61	118	697.65	364.74
May	2008	75,352.83	34,448.03	126	598.04	273.40
June	2008	81,343.58	50,829.48	138	589.45	368.33
July	2008	82,419.10	39,536.52	140	588.71	282.40
August	2008	65,392.33	50,027.91	97	674.15	515.75
September	2008	80,953.45	29,979.00	121	669.04	247.76
October	2008	79,298.46	49,997.27	119	666.37	420.15
November	2008	75,368.89	37,247.14	117	644.18	318.35
December	2008	81,733.77	38,528.66	125	653.87	308.23
January	2009	101,016.46	37,219.98	156	647.54	238.59
February	2009	66,658.48	43,450.33	101	659.98	430.20
		1,767,093.40	838,123.16	2,855.00	618.95	293.56

**raised base rate from 600 to 675

Packet Pg. 280

Credit Summay

Summary By Payor on Credit - Report Category/Code Description

SAMPLE MONTHLY PAYMENT SUMMARY

<u>ID</u>	<u>Description</u>	<u>Credits</u>	<u>QTY %</u>	<u>Amount</u>	<u>Amount %</u>
Report Category	COMP/MVA				
2814	GHI	3	0.48	158.85	0.16
301	NJ MANUFACTURERS INSURANCE	1	0.16	71.19	0.07
		-----		-----	
		4		230.04	
Report Category	Medicaid				
7117	Horizon NJ Health Medicaid	4	0.64	316.10	0.32
CAID	NJ MEDICAID - UNISYS	132	21.02	7620.91	7.63
		-----		-----	
		136		7937.01	
Report Category	Medicare				
HBM	HORIZON / BC MEDICARE	2	0.32	392.58	0.39
CARE	MEDICARE EMPIRE	279	44.43	63627.62	63.68
RRCARE	Railroad Medicare*****	14	2.23	3307.20	3.31
		-----		-----	
		295		67327.40	
Report Category	SELF PAY				
pr	PATIENT RESPONSIBILITY	71	11.31	9401.34	9.41
		-----		-----	
		71		9401.34	
Report Category	THIRD PARTY INSURANCE				
AARP	AARP	33	5.25	1879.99	1.88
AETNA	Aetna Insurance	18	2.87	3957.33	3.96
41574	AMERIHEALTH	1	0.16	47.71	0.05
1609	Blue Cross/Blue Shield-1609	4	0.64	1442.12	1.44
1301	Blue Cross/Blue Shield-nept BC	12	1.91	894.68	0.90
5200	CIGNA	5	0.80	630.83	0.63
656	Federal Blue Cross/Blue Shield	4	0.64	1246.66	1.25
10821	GENWORTH LIFE & ANNUITY INS	1	0.16	66.05	0.07
2832	GHI	3	0.48	154.92	0.16
820	Horizon Blue Cross/Blue Shield	13	2.07	1666.36	1.67
639	HORIZON GM bc	2	0.32	109.83	0.11
HG	HORIZON MEDIGAP bc	6	0.96	336.04	0.34
1901a	INDEPENDENCE BLUE CROSS	2	0.32	464.40	0.46
20547	NALC	1	0.16	56.88	0.06
OXFORD	OXFORD	3	0.48	663.09	0.66
1501	PUBLISHERS PRESSMENS BENEFIT	1	0.16	59.50	0.06
97	TRANSAMERICA	1	0.16	27.79	0.03
NREG	TRICARE NORTH/PGBA	1	0.16	55.57	0.06
8080	UNITED AMERICAN INSURANCE CO	1	0.16	49.02	0.05
740803	United Healthcare	1	0.16	56.88	0.06
30304	United Healthcare	3	0.48	147.06	0.15
740800	UNITED HEALTHCARE	4	0.64	735.06	0.74
30555	United Healthcare	1	0.16	217.26	0.22
981502	United Healthcare	1	0.16	63.43	0.06

Credit Summa

Summary By Payor on Credit - Report Category/Code Description

PMTS BY PAYOR

<u>ID</u>	<u>Description</u>	<u>Credits</u>	<u>QTY %</u>	<u>Amount</u>	<u>Amount %</u>
		122		15028.46	
Totals For All		628		99924.25	
Total Purged	0	Total Amount Purged:			
		Total Amount with Purged:			

Call Summary
SAMPLE MONTHLY CALL SUMMARYDate :
Time : 15:59:12
History ID : 2706863**Group By Primary PayorReport Category/Code Description**

<u>Code ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
Report Category	COMP/MVA				
1046	Liberty Mutual	1	610.50	0.00	610.50
		<u>1</u>	<u>610.50</u>	<u>0.00</u>	<u>610.50</u>
Report Category	Medicaid				
AMCH	AMERICHoice CAID	1	772.00	0.00	772.00
7117	Horizon NJ Health Medicaid	4	2575.00	0.00	2575.00
CAID	NJ MEDICAID - UNISYS	20	12089.50	3792.00	8297.50
		<u>25</u>	<u>15436.50</u>	<u>3792.00</u>	<u>11644.50</u>
Report Category	Medicare				
11320	AMERICAN HEALTH INC	1	604.50	0.00	604.50
HBM	HORIZON / BC MEDICARE	3	2055.00	0.00	2055.00
CARE	MEDICARE EMPIRE	285	174115.50	37307.29	136808.21
RRCARE	Railroad Medicare*****	7	4386.50	0.00	4386.50
31372	WELLCARE	1	534.50	0.00	534.50
31412	WELLCARE	1	534.50	0.00	534.50
		<u>298</u>	<u>182230.50</u>	<u>37307.29</u>	<u>144923.21</u>
Report Category	SELF PAY				
cc	CHARITY CARE	1	829.00	0.00	829.00
P	PATIENT PAY	6	4272.50	0.00	4272.50
		<u>7</u>	<u>5101.50</u>	<u>0.00</u>	<u>5101.50</u>
Report Category	THIRD PARTY INSURANCE				
14700	ACS/Healthnet	1	781.50	0.00	781.50
AETNA	Aetna Insurance	3	2192.00	0.00	2192.00
1219	BLUE CROSS	1	756.50	0.00	756.50
1609	Blue Cross/Blue Shield-1609	2	1563.00	0.00	1563.00
1301	Blue Cross/Blue Shield-nept BC	3	2079.50	0.00	2079.50
5200	CIGNA	1	677.00	0.00	677.00
820	Horizon Blue Cross/Blue Shield	3	2088.50	0.00	2088.50
OXFORD	OXFORD	3	1949.00	0.00	1949.00
1030	QUALCARE	1	781.50	0.00	781.50
7889	TRICARE	1	743.50	0.00	743.50
740800	UNITED HEALTHCARE	6	3843.50	0.00	3843.50
		<u>25</u>	<u>17455.50</u>	<u>0.00</u>	<u>17455.50</u>
Total for All		<u>356</u>	<u>220834.50</u>	<u>41099.29</u>	<u>179735.21</u>

SAMPLE VOLUNTEER AMBULANCE

OPEN ACCOUNTS RECEIVABLE REPORT

AS OF: 10/08/2008

DATE	CALL #	CHARGES	PAYMENTS	ALLOWANCES	DISCOUNT	WRITE OFF	REFUND	BALANCE
06/12/2008	LD000057A1	230.00	0.00	0.00	0.00	0.00	0.00	230.00
06/12/2008	LD000058A1	632.00	0.00	0.00	0.00	0.00	0.00	632.00
06/13/2008	LD000013A1	680.00	0.00	0.00	0.00	0.00	0.00	680.00
06/13/2008	LD000014A1	616.00	0.00	0.00	0.00	0.00	0.00	616.00
06/13/2008	LD000015A1	616.00	0.00	0.00	0.00	0.00	0.00	616.00
06/13/2008	LD000016A1	616.00	492.00	0.00	0.00	0.00	0.00	124.00
06/13/2008	LD000017A1	600.00	0.00	0.00	0.00	0.00	0.00	600.00
06/13/2008	LD000018A1	616.00	0.00	0.00	0.00	0.00	0.00	616.00
06/13/2008	LD000050A1	608.00	0.00	0.00	0.00	0.00	0.00	608.00
06/13/2008	LD000055A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/13/2008	LD000067A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/14/2008	LD000011A1	608.00	0.00	0.00	0.00	0.00	0.00	608.00
06/14/2008	LD000012A1	656.00	2.00	0.00	0.00	0.00	0.00	654.00
06/15/2008	LD000010A1	624.00	314.75	230.56	0.00	0.00	0.00	78.69
06/15/2008	LD000052A1	616.00	0.00	0.00	0.00	0.00	0.00	616.00
06/15/2008	LD000053A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/15/2008	LD000056A1	640.00	0.00	0.00	0.00	0.00	0.00	640.00
06/15/2008	LD000065A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/15/2008	LD000287A1	616.00	0.00	0.00	0.00	0.00	0.00	616.00
06/16/2008	LD000005A1	624.00	377.70	230.56	0.00	0.00	0.00	15.74
06/16/2008	LD000006A1	624.00	314.75	230.56	0.00	0.00	0.00	78.69
06/16/2008	LD000041A1	648.00	0.00	0.00	0.00	0.00	0.00	648.00
06/16/2008	LD000049A1	632.00	0.00	0.00	0.00	0.00	0.00	632.00
06/22/2008	LD000042A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/24/2008	LD000019A1	616.00	309.61	228.98	0.00	0.00	0.00	77.41
06/24/2008	LD000020A1	648.00	0.00	0.00	0.00	0.00	0.00	648.00
06/24/2008	LD000021A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/24/2008	LD000059A1	656.00	0.00	0.00	0.00	0.00	0.00	656.00
06/25/2008	LD000024A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/25/2008	LD000025A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/25/2008	LD000026A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/25/2008	LD000027A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/25/2008	LD000028A1	624.00	314.75	230.56	0.00	0.00	0.00	78.69
06/25/2008	LD000029A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/25/2008	LD000060A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/26/2008	LD000031A1	688.00	0.00	0.00	0.00	0.00	0.00	688.00
06/26/2008	LD000032A1	616.00	309.61	228.98	0.00	0.00	0.00	77.41
06/26/2008	LD000061A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/26/2008	LD000066A1	656.00	0.00	0.00	0.00	0.00	0.00	656.00
06/27/2008	LD000035A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/27/2008	LD000036A1	616.00	0.00	0.00	0.00	0.00	0.00	616.00
06/27/2008	LD000051A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/27/2008	LD000063A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/28/2008	LD000037A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/28/2008	LD000038A1	616.00	0.00	0.00	0.00	0.00	0.00	616.00
06/28/2008	LD000039A1	632.00	0.00	0.00	0.00	0.00	0.00	632.00
06/28/2008	LD000040A1	624.00	377.70	230.56	0.00	0.00	0.00	15.74
06/28/2008	LD000064A1	616.00	0.00	0.00	0.00	0.00	0.00	616.00
06/29/2008	LD000001A1	624.00	314.75	230.56	0.00	0.00	0.00	78.69
06/29/2008	LD000043A1	608.00	0.00	0.00	0.00	0.00	0.00	608.00
06/29/2008	LD000044A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/30/2008	LD000002A1	624.00	314.75	230.56	0.00	0.00	0.00	78.69
06/30/2008	LD000003A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00

Attachment: asbury bid 03-29-2017_12-05-02-793 Revenue Guard (2020-264 : Authorizing the Extension for Emergency Medical Services Billing)

SAMPLE VOLUNTEER AMBULANCE
OPEN ACCOUNTS RECEIVABLE REPORT

AS OF: 10/08/2008

<u>DATE</u>	<u>CALL #</u>	<u>CHARGES</u>	<u>PAYMENTS</u>	<u>ALLOWANCES</u>	<u>DISCOUNT</u>	<u>WRITE OFF</u>	<u>REFUND</u>	<u>BALANCE</u>
06/30/2008	LD000045A1	616.00	0.00	0.00	0.00	0.00	0.00	616.00
06/30/2008	LD000046A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
06/30/2008	LD000047A1	624.00	0.00	0.00	0.00	0.00	0.00	624.00
<u>TOTALS</u>	56	34,686.00	3,442.37	2,071.88	0.00	0.00	0.00	29,171.75

Attachment: asbury bid 03-29-2017_12-05-02-793 Revenue Guard (2020-264 : Authorizing the Extension for Emergency Medical Services Billing)

SAMPLE VOLUNTEER AMBULANCE

CLOSED ACCOUNTS RECEIVABLE REPORT

AS OF: 10/08/2008

<u>DATE</u>	<u>CALL #</u>	<u>CHARGES</u>	<u>PAYMENTS</u>	<u>ALLOWANCES</u>	<u>DISCOUNT</u>	<u>WRITE OFF</u>	<u>REFUND</u>	<u>BALANCE</u>
06/10/2008	LD000107A1	616.00	0.00	0.00	0.00	616.00	0.00	0.00
06/14/2008	LD000054A1	632.00	632.00	0.00	0.00	0.00	0.00	0.00
06/15/2008	LD000007A1	624.00	393.44	230.56	0.00	0.00	0.00	0.00
06/15/2008	LD000008A1	616.00	151.89	464.11	0.00	0.00	0.00	0.00
06/15/2008	LD000009A1	624.00	243.44	380.56	0.00	0.00	0.00	0.00
06/16/2008	LD000004A1	624.00	624.00	0.00	0.00	0.00	0.00	0.00
06/16/2008	LD000048A1	616.00	0.00	0.00	0.00	616.00	0.00	0.00
06/24/2008	LD000022A1	624.00	314.75	309.25	0.00	0.00	0.00	0.00
06/24/2008	LD000023A1	688.00	123.13	564.87	0.00	0.00	0.00	0.00
06/25/2008	LD000030A1	624.00	293.44	330.56	0.00	0.00	0.00	0.00
06/25/2008	LD000062A1	616.00	0.00	0.00	0.00	616.00	0.00	0.00
06/27/2008	LD000033A1	616.00	237.02	378.98	0.00	0.00	0.00	0.00
06/27/2008	LD000034A1	624.00	393.44	230.56	0.00	0.00	0.00	0.00
<u>TOTALS</u>	13	8,144.00	3,406.55	2,889.45	0.00	1,848.00	0.00	0.00

Attachment: asbury bid 03-29-2017_12-05-02-793 Revenue Guard (2020-264 : Authorizing the Extension for Emergency Medical Services Billing)



RESOLUTION NO. 2020-265

**City of Asbury Park
County of Monmouth
State of New Jersey**

AWARDING OF A CONTRACT TO MILLENNIUM COMMUNICATIONS GROUP FOR THE NORTH BOARDWALK CAMERAS

WHEREAS, the City of Asbury Park received pricing from Millennium Communications Group for cameras located at the north boardwalk within the City of Asbury Park; and

WHEREAS, price of the project is \$117,092.50 and is attached to this Resolution; and

WHEREAS, pricing is based off of State Contract #T2989/#88740; and

WHEREAS, the City Manager is hereby authorized to sign any and all contracts and paperwork associated with this project; and

WHEREAS, the Chief Financial Officer has certified that funds are available in account #C-04-55-998-169-006 of the official budget to which the contract will be officially charged; and the maximum dollar value of the pending contract is as set forth in the resolution; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the "City"), in the County of Monmouth, State of New Jersey authorize the award of a contract to Millennium Communications in the amount of \$117,092.50 for cameras at the north boardwalk within the City of Asbury Park.

NOW, THEREFORE BE IT FURTHER RESOLVED that a copy of this Resolution be provided to the City Manager, Director of Information Technology and Director of Purchasing.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-265 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 9th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK



*One Point of Contact.
Endless Possibilities.*

*Federal GSA Schedule #70
Contract #GS-35F-0220R
NJ State Contract/WSCA #87720
NJ State Contract/WSCA #75580
NJ State Contract/#T2989/#88740
Communications Wiring Services
Hunterdon County HCESC TEC #06
Passaic County Co-Op #38PCCP
SPIN#1-13007785*

August 13, 2020

Joe Dellaragione
Network Administrator
One Municipal Plaza
City of Asbury Park, NJ 07712

RE: Asbury Park – Boardwalk North

Dear Joe,

On behalf of Millennium Communications Group Inc. I wish to thank you for extending us the opportunity to submit this proposal for the Asbury Park Boardwalk Security Upgrade.

These 6 camera locations will be integrated into the APPD Surveillance system at Town Hall.

Millennium Communications Group will furnish and Install the following:

ENGINEERING: **\$ 3,750.00**

Design & Engineering (CADD Drawings & Splice Detail)
PM
Add design to existing AP Network Drawings

NETWORK CONSTRUCTION: **\$ 61,672.50**

F&I 36 count F.O.C. from Kingsley Ave. to Boardwalk
F&I 2 New Utility Pole at boardwalk entrance
Directional drill from new riser to Bay 2 under Boardwalk
F&I waterproof pass thru in Bulkhead
F&I Splice Point Enclosure on new Riser Pole
Splice 18 fibers,
F&I 3 - 6 count F.O.C. from Riser pole to Boardwalk thru new 2" conduit
F&I F.O.C. 3 – 6 ct. F.O.C. in existing 2" conduit Bay 2 (North boardwalk)
F&I F.O.C. 6 count from splice point to 2 camera poles (Zones 1 & 2 North)
F&I under decking 7 junction weatherproof boxes



Endless Possibilities.

MILLENNIUM
COMMUNICATIONS GROUP INC.

F&I new 2" conduit under Convention Center
F&I ¾" Seal Tight conduit from junction boxes to 6 camera poles
F&I pull string in all conduits
F&I all necessary connectors and hardware
F&I 8 Cat 6 cable from main surveillance units to adjacent camera locations
Remove existing camera poles (12), drill 1" core into decking to access conduit & reinstall

SURVEILLANCE SYSTEM & INTEGRATION: \$ 42,750.00

F&I Genetec - Archiver and storage for 30 days at the APPD for the 6 cameras
F&I All SM UP Fiber Optic connectors
F&I 6 PTZ Axis HD 1080p cameras at Light poles & mounting units as discussed (6)
F&I all fiber optic lasers for cameras (2)
F&I camera weatherproof back box (2)
F&I all camera licenses onto APPD system (6)
F&I 10/100/1000 hardened switches (2)
F&I Genetec SMA Omnicast 1 yr. (8)
Integrate these cameras into AP surveillance system

SPLICING: \$ 8,920.00

Fusion Splice F.O.C. at 7 Splice Locations back to APPD's MDF
Test & Document

Total Project Lump Sum (Labor & Material) \$117,092.50

Exclusions:

Electric @ Light Poles supplied by owner
Electric connection to be done by owner
Computers for Office area (Software & Licensing Only)
No Permit Fees
May require DPW assistance -pole & decking removal

Thank you for the opportunity to provide pricing for this work. Please review the above and call or email with any questions or concerns you may have. If you would like to proceed with this work, please provide the appropriate purchase order, contract or notice to proceed.

Sincerely

Bob Ritchie



*One Point of Contact
Endless Possibilities.*

President

Standard Terms & Conditions

All work to be performed during normal working hours. Access without delay is the responsibility of others. Delays attributable to customer, other trades, etc. may have an impact on project schedule and pricing. All conduits, ducts, ceiling space, and pathways to be free and clear. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner and in accordance with industry practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accident or delays beyond our control.

This estimate is valid for 90 days. Payment terms are net 30 days from invoice date; materials will be invoiced at start of project, and progress payments for labor will be invoiced commensurate to work accomplished at the end of each month. Owner to carry fire and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Unless otherwise agreed to in writing, Buyer shall pay for the services rendered within thirty (30) days of the date of invoice. In the event

Buyer fails to pay the total purchase price within said 30-day period; Seller shall be entitled to collect an interest charge of the lesser of

1.5 % per month or the maximum amount allowed by applicable laws applied to the unpaid purchase price. Seller shall also be entitled, in addition to all other remedies available at law or in equity, to recover reasonable attorney's fees and/or other expenses in collecting the purchase price or otherwise enforcing or successfully defending itself in respect of this sales contract. Customer signature and Purchase Order are required before work will commence.

Customer Acceptance

The above pricing, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined above.

Signature	Print Name	Title	Date
Please fax to (973) 503- 0111.			

CC: Kirby Vargas
Asbury Park PD



RESOLUTION NO. 2020-266

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING AN ANNUAL SERVICE AGREEMENT FOR POWER DMS FOR THE POLICE DEPARTMENT

WHEREAS, Power DMS has provided the City with an annual service agreement for policy and training management at the Police Department; and

WHEREAS, the service agreement is from November 24, 2020 through November 23, 2021 totaling \$6,461.20; and

WHEREAS, the City of Asbury Park is desirous of awarding the service agreement to the vendor in an amount listed above; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the following account: 0-01-25-240-000-218. The maximum dollar value of this purchase is as stated in the resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the “City”), in the County of Monmouth, State of New Jersey authorizes the annual service agreement for policy and training management with Power DMS in the total amount of \$6,461.20; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a copy of this Resolution be provided to the CFO, City Manager, Chief of Police and the Director of Purchasing.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-266 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 9th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK



t 800.749.5104 f 407.210.0113 www.powerdms.com 101 S. Garland Ave, Ste 300 Orlando, FL 32801

Service Order

Contract Details

Account Number: A-8869
 Customer: Asbury Park Police Department (NJ)
 Sales Rep: Salesforce Administrator

Order Details

Order #: Q-78401
 Order Date: 11/24/2020
 Valid Until: 11/24/2020
 Subscription Start Date: 11/24/2020
 Subscription Term (months): 12

Customer Contact

Billing Contact: Asbury Park Police Department (NJ)
 Guy Thompson
 Address: 1 Municipal Plz
 Asbury Park, NJ 07712

Billing Contact Email: guy.thompson@cityofasbur
 Phone: 732-775-6124
 Fax:

Payment Terms

Payment Term: Net 60
 PO Number:

Notes:

Subscription Service

Item	Start Date	End Date	Qty	Type	List Price	Total
SDMS-AS	11/24/2020	11/23/2021	145	Recurring	\$44.56	\$6,461.20
Annual PowerDMS.com hosted subscription fee						
TOTAL:						\$6,461.20

Additional Terms and Conditions

Payment Terms All invoices issued hereunder are **due upon the invoice due date**. The fees set forth in this Service Order are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable.

Terms & Conditions Unless otherwise agreed in a written agreement between PowerDMS and Customer, this Service Order and the services to be furnished pursuant to this Service Order are subject to the terms and conditions set forth here: <http://www.powerdms.com/terms-and-conditions/>. The Effective Date (as defined in the terms and conditions) shall be the date set forth below.

Accepted and Agreed By Authorized Representative of:
 Asbury Park Police Department (NJ)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

20 AUG 24 AM 11:01
 FINANCE DEPARTMENT

THE INFORMATION AND PRICING CONTAINED IN THIS SERVICE ORDER IS STRICTLY CONFIDENTIAL



RESOLUTION NO. 2020-267

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE MONMOUTH COUNTY OPEN SPACE GRANTS PROGRAM FOR IMPROVEMENTS TO SUNSET LAKE PARK

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Governing Body of the City of Asbury Park desires to obtain County Open Space Trust Funds in the amount of \$328,725.00 to fund Improvements to Sunset Lake Park situated between, and bounded by Sunset Avenue, Fifth Avenue, Main Street, and Webb Street, consisting of Block 2905, Lot 1; and Improvements to Springwood Avenue Park situated between, and bounded by Springwood Avenue, Atkins Avenue, and Union Avenue, consisting of Block 1201, Lot 1.01; in the City of Asbury Park

WHEREAS, the total cost of the project including all matching funds is \$438,300.00 and

WHEREAS, the City of Asbury Park is the owner of and controls the project site.; and

NOW, THEREFORE BE IT RESOLVED, by The City Council of the City of Asbury Park, Monmouth County, New Jersey, **THAT**:

1. Donna M. Vieiro, City Manager of the City of Asbury Park, or her successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above-named municipality; and
2. The City of Asbury Park is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for

the Program; and

3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Donna M. Vieiro, City Manager of the City of Asbury Park or her successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
5. This resolution shall take effect immediately.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-267 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 10th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-268

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE DISPOSITION OF SURPLUS PROPERTY

WHEREAS, the City of Asbury Park has property that have exceeded their useful life and no longer serve the needs of the City of Asbury Park; and

WHEREAS, it is the desire of the Mayor and City Council to declare the property as surplus as follows as attached to this Resolution:

WHEREAS, the equipment and vehicles will be auctioned on MUNICIPALID.com.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Asbury Park do hereby authorize the disposition of the equipment and vehicles listed as they are no longer needed for municipal purposes and is hereby considered surplus.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-268 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 10th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK

Various Heavy-Duty Truck Tires

Used-Kohler 57 kW natural gas generator, model 60RZG. GM 5.7L engine. (operable at last check 2+ years ago)

2003 Mercury Grand Marquis 2mefm75w23x632927 (operable but may need battery)

2004 Mercury Grand Marquis 2mefm74wx4x615148 (operable but may need battery)

2005 Dodge Durango 1d4hb38n85f567787 (engine smokes & transmission slips)

Various Apple / Samsung / Blackberry / Motorola / HTC / Verizon / AT&T Cell Phones (all with valid IMEI numbers)

Trailer Mounted GORMAN-RUPP Military Pump (starts, but unknown pumping status)

2X SRCOOL18K Portable Air Conditioners (one cools, but the coils constantly freeze, the other does not blow cold air).

All items are sold as-is.



RESOLUTION NO. 2020-269

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF ASBURY PARK DESIGNATING VETERANS RELOCATION PROJECT LLC AS REDEVELOPER OF THE PARCEL KNOWN AS BLOCK 903, LOT 9 IN THE CITY OF ASBURY PARK, MONMOUTH COUNTY, NEW JERSEY COMMONLY KNOWN AS 45 BORDEN AVENUE, IN THE SPRINGWOOD AVENUE REDEVELOPMENT AREA AND APPROVING AN ESCROW AGREEMENT AND REDEVELOPER AGREEMENT BY AND BETWEEN THE CITY AND VETERANS RELOCATION PROJECT LLC

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “Redevelopment Law”) authorizes municipalities to determine whether certain parcels of land located therein constitute areas in need of redevelopment and to create redevelopment plans which provide development controls for any area so designated; and

WHEREAS, the City of Asbury Park (the “City”) designated certain parcels therein as an area in need of redevelopment (the “Springwood Avenue Redevelopment Area”), and thereafter adopted the Springwood Avenue Plan in accordance with N.J.S.A. 40A:12-7 for the Springwood Avenue Redevelopment Area (the “Redevelopment Plan”); and

WHEREAS, the City owns Block 903, Lot 9 in the City of Asbury Park, commonly, known as 45 Borden Avenue and Veterans Relocation Project LLC owns 41 Borden Avenue (which is immediately adjacent to 45 Borden Avenue) all in the Springwood Avenue Redevelopment Area and, Veterans Relocation Project LLC plans to develop 41 and 45 Borden Avenue (collectively the “Project Area”) with two (2) single family homes for veteran or local families (the “Project”); and

WHEREAS, the City has determined to designate Veterans Relocation Project LLC as a conditional redeveloper selected by the City to implement this Project in the Project Area in the Springwood Avenue Redevelopment Area and as part of, and furtherance of the Redevelopment Plan, subject to the parties negotiating and entering into a Redevelopment Agreement and Land Disposition Agreement (or any combination thereof) within ninety (90) days of the date of this Resolution; and

WHEREAS, the City desires to see completion of the Project as soon as practicable and to see the Project succeed so the residents, businesses or property owners in Springwood Avenue

Redevelopment Area may benefit because of the substantial reinvestment in the neighborhood.; and

WHEREAS, the City and Veterans Relocation Project LLC will enter into an agreement in substantially the form attached hereto entitled (“Escrow and Funding Agreement”) a copy of which is attached hereto as Exhibit A with respect to the Project to ensure the funding of the City’s expenses associated with the Project and the negotiation of a and the City desires to approve the same in accordance with the Act and the Springwood Avenue Redevelopment Plan; and

WHEREAS, the Mayor and City Council believe that the execution of the Escrow Agreement is in the best interest of the City and desires to approve the Escrow Agreement and authorize the execution of the same;

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Asbury Park that:

(1) Recitals. The recitals hereto are fully incorporated herein as if set forth at length

(2) Designation of Interfaith Neighbors, Inc. as Conditional Redeveloper. Upon execution of the Escrow Agreement, Interfaith Neighbors, Inc. shall be designated as conditional redeveloper of the Project Area pursuant to the Act and the Redevelopment Plan subject to Veterans Relocation Project LLC and the City entering into a Redevelopment Agreement and Land Disposition Agreement (or any combination thereof) within ninety (90) days of the date of this Resolution.

(3) Approval of the Escrow Agreement. The Escrow Agreement, and the related exhibits thereto, substantially in the form attached hereto as **Exhibit A**, is hereby approved, together with any changes, insertions and omissions thereto as the City Manager, after consultation with redevelopment counsel to the City, deem in their collective discretion to be necessary or desirable for the execution thereof.

(4) Execution of the Escrow Agreement. The City Manager of the City of Asbury Park, in the County of Monmouth (the “City Manager”) is hereby authorized and directed, upon satisfaction of all legal conditions precedent to the execution and delivery by the City of the Escrow Agreement, together with each of the exhibits to which the City is a signatory, in substantially the form of the draft attached hereto and such changes as may be provided in accordance with Section 3 hereof.

(5) Attestation and Sealing of the Redeveloper Agreement. The Clerk of the City is hereby authorized and directed, upon the execution of the Escrow Agreement and required exhibits in accordance with the terms of Section 4 hereof, to attest to the signature of the City Manager upon such documents and is hereby further authorized and directed thereupon affix the corporate seal of the City upon such documents.

(6) Implementation of the Escrow Agreement. Upon execution and attestation and placing of the seal of the Escrow Agreement as contemplated by Sections 4 and 5

hereof, the City Manager and City staff and professionals are hereby authorized and directed to (i) deliver the fully executed, attested and sealed document to the other parties thereto, (ii) perform such other actions as the City Manager deems necessary or desirable in relation to the exaction and delivery of the Escrow Agreement; (iii) negotiate the terms and conditions of a Redevelopment Agreement and Land Disposition Agreement (or any combination thereof) within Veterans Relocation Project LLC and (iv) execute, deliver and accept the normal and customary documents in this regard and undertake all actions reasonably necessary to effectuate the purpose and intent of the Escrow Agreement and the Resolution.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-269 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 10th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK

ESCROW AND FUNDING AGREEMENT

THIS ESCROW AND FUNDING AGREEMENT ("Agreement") is made as of the ____ day of September, 2013 by and between the **CITY OF ASBURY PARK** (hereinafter referred to as the "**City**"), public body corporate and politic of the State of New Jersey with offices located at 1 Municipal Plaza, Asbury Park, New Jersey 07712 and **VETERAN RELOCATION PROJECT LLC**, a New Jersey corporation having its principal offices at _____ (hereinafter referred to as the "**Developer**") (collectively, the "**Parties**").

WITNESSETH:

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.* (the "**Redevelopment Law**") authorizes municipalities to determine whether certain parcels of land located therein constitute areas in need of redevelopment and to create redevelopment plans which provide development controls for any area so designated; and

WHEREAS, the City designated certain parcels therein as an area in need of redevelopment (the "**Springwood Avenue Redevelopment Area**"), and thereafter adopted the Springwood Avenue Redevelopment Plan in accordance with *N.J.S.A. 40A:12A-7* for the Springwood Avenue Redevelopment Area (the "**Redevelopment Plan**"); and

WHEREAS, the City owns Block 903, Lot 9 in the City of Asbury Park, commonly, known as 45 Borden Avenue and Veterans Relocation Project LLC owns 41 Borden Avenue (which is immediately adjacent to 45 Borden Avenue) all in the Springwood Avenue Redevelopment Area and, Veterans Relocation Project LLC plans to develop 41 and 45 Borden Avenue (collectively the "**Project Area**") with two (2) single family homes for veteran or local families (the "**Project**"); and

WHEREAS, the City has determined to designate Veterans Relocation Project LLC as a conditional redeveloper selected by the City to implement this Project in the Project Area in the Springwood Avenue Redevelopment Area and as part of, and furtherance of the Redevelopment Plan, subject to the parties negotiating and entering into a Redevelopment Agreement and Land Disposition Agreement (or any combination thereof); and

WHEREAS, as an inducement to the City to engage third party professionals to provide the services described herein in furtherance of the Project, the Developer has agreed to deposit with the City, for the benefit of the City, an initial amount of **TEN THOUSAND and 00/100 (\$10,000.00) DOLLARS** (and, together with all other deposits made hereunder, the "**Escrow Deposit**"), to be deposited in an escrow account and held or disbursed in accordance with the provisions of this Agreement to defray certain costs incurred by or on behalf of the City arising out of or in connection with the services described in Section 1 of this Agreement.

NOW THEREFORE, in consideration of the foregoing, and for other good and valuable consideration, and intending to be legally bound hereby, the parties hereto agree as follows:

1. **Scope of Reimbursable Services.** (a) Pursuant to this Agreement, the City is entitled to be reimbursed by the Developer for payment of reasonable third party professional fees (“**City Professionals**”) incurred by the City in connection with providing the Project Support Services, including, but not limited to, the review and preparation of documents or agreements relating thereto, correspondence, meetings and all communications (including by telephone and e-mail) with the Developer, its professionals, and other governmental entities or the retained professionals (collectively, the “**City Reimbursable Activities**”). The Developer shall fund the City Reimbursable Activities in accordance with the terms of this Agreement.

(b) Properly reimbursable costs shall be reasonable and necessary and shall relate to City Reimbursable Activities performed by third party professionals.
2. **Deposit and Administration of Escrow Funds.** The Escrow Deposit shall be held by the City in an account (the “**Escrow Account**”) complying with the requirements N.J.S.A. 40A:5-15 of the *Local Fiscal Affairs Law*, N.J.S.A. 40A:5-1 *et seq.*
3. **Payments from the Escrow Funds; Disputed Charges.** (a) The Escrow Deposit shall be used to pay the costs and expenses set forth in Section 1 above.

(b) The Developer shall not be charged, and amounts shall not be paid from the Escrow Deposit, for any costs and expenses not associated with the City Reimbursable Activities. The only costs that shall be included shall be actual out-of-pocket expenses of such professionals or outside consultants, including normal and typical expenses incurred in connection with such City Reimbursable Activities submitted and approved in accordance with this Agreement.

(c) Each payment for professional services charged to the Escrow Account shall be pursuant to a voucher from the City indicating each professional, identifying the personnel performing the City Reimbursable Activities, each date the services were performed, the hours spent in not greater than one-tenth (1/10) hour increments, the hourly rate, and specifying properly reimbursable expenses. The City shall require that the City Professionals shall simultaneously send an informational copy of each voucher or statement submitted to the City to the Developer; *provided*, that each such informational voucher or statement may be redacted if and as necessary to prevent disclosure of privileged or otherwise confidential matters.

(d) The Developer may dispute the propriety or reasonableness of professional charges set forth in each voucher or statement, including the final accounting in accordance with Section 5 below, to be paid out of the Escrow Deposit by written notice to the City. A copy of such notice shall be sent simultaneously to the professional(s) whose charges or estimated costs are the subject of the dispute. Such written notice of a disputed charge shall be given within 10 business days from the Developer’s receipt of the informational copy of the professional’s voucher.

(e) During the pendency of a dispute, the City may continue to pay undisputed charges out of the escrow account. If for any reason a dispute over a charge is resolved in the Developer's favor after having been paid, including the payments made with respect to the final accounting in accordance with Section 5 below, the City shall reimburse the Escrow Account, or the Developer if the term of this Agreement has expired, in the amount determined to be properly disputed.

4. **Accounting and Additional Deposits.** From time-to-time, including upon the execution of a financial agreement or the transfer of any property to the Developer in connection with the Project (each, a "**Reconciliation Event**"), or as reasonably requested by the Developer, the City shall prepare and send to the Developer a statement which shall include an accounting of funds listing all deposits, disbursements and the cumulative balance of the escrow account. If at any time the balance in the escrow account is less than **FIVE THOUSAND and 00/100 (\$5,000.00) DOLLARS**, the City shall provide the Developer with a notice of the then escrow deposit balance and the Developer shall replenish the Escrow Account so that the amount on deposit in the Escrow Account shall equal the original \$10,000 Escrow Deposit.
5. **Closeout Procedures.** The Developer may, at any time, send written notice by certified mail to the City Manager requesting that the remaining balance of the Escrow Deposit be refunded, or otherwise applied as agreed to in writing by the Parties. After receipt of such notice, within thirty (30) days thereof, the City shall compile and submit to Developer all of the City Professionals' final bills. Within 30 days of receipt of the final bill by the Developer, the City shall pay all outstanding bills and shall within thirty (30) days thereafter, render a written final accounting to the Developer detailing the uses to which the Escrow Deposit was put. Notwithstanding the above, within twenty (20) days of receipt of the final bill from the City indicating any deficiency in the Escrow Account required to pay outstanding bills, the Developer shall replenish the Escrow Account to pay such outstanding bills, as necessary and otherwise will not be responsible for any additional charges once the final accounting has been rendered by the City in accordance with this Agreement.
6. **Governing Law.** This Escrow Agreement shall be governed, construed and enforced according to the laws of the State of New Jersey, without regard to its conflicts of laws principles. Any action hereunder shall be brought exclusively in a court of the State of New Jersey or in a United States Court having jurisdiction in the District of New Jersey, in either case sitting in Monmouth County, State of New Jersey, and the Developer hereby waives all objections to such venue.
7. **Entire Agreement; No Modification Unless in Writing.** This Escrow and Funding Agreement contains the entire agreement of the Parties relative to the subject matter hereof. Any amendment hereto or modification or variation hereof shall be ineffective unless in writing signed by each of the Parties hereto.
8. **Effective Date.** This Agreement shall not become effective unless and until the initial Escrow Deposit is made.

The balance of this page intentionally left blank; signatures appear on next page.

IN WITNESS WHEREOF, the parties have executed this Agreement the date and year first above written.

Witness or Attest:

City of Asbury Park

By: _____

Veterans Relocation Project LLC

By: _____
Name:
Manager:

219219561v1



RESOLUTION NO. 2020-270

City of Asbury Park
County of Monmouth
State of New Jersey

RESOLUTION APPROVING 2020-2021 LIQUOR LICENSE RENEWALS

BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park that the Alcoholic Beverage License for the period of October 1, 2020 to June 30, 2021 be granted to the following Licensees:

<u>LICENSE NO.</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>TRADE NAME</u>
1303-33-042-006	Raspberry Moon, Inc.	517 Lake Avenue	Moonstruck Restaurant & Lounge
1303-33-045-004	G T J M, Inc.	1405 Asbury Avenue	Jimmy's Restaurant
1303-44-011-011	SHIV, LLC	644 Cookman Avenue	Lush
1303-32-001-010	PF, LLC	PO BOX 737	GARCIA LIQUORS & TAPATIA
1303-33-008-11	1101 Ocean Ave Venture, LLC	1114 Avenue of Americas 39 th	Asbury Ocean Club
1303-33-025-005	1211 Main Street, LLC	208 Main St, Ste#203	*POCKET*
1303-33-014-005	Cookman Restaurant Group, LLC	508 Cookman	Cross & Orange
1303-33-047-010	AP Thirty Property Holdings, LLC	1100 Ocean Avenue	Concessions Asbury The Anchors Bend Oyster Bar /Beach Bar
1303-33-016-007	Asbury Lanes, LLC	PO Box 737	*POCKET*
1303-33-056-003	McLoone's Asbury Park, LLC	595 Shrewsbury Ave, STE#200	McLoone's Asbury Grill
1303-33-055-004	Hemmings at Asbury, LLC	601 Bangs Ave	Pascal & Sabine
1303-33-037-008	1411 Kingsley Street, LLC	208 Main St, Ste#203	1411 Kingsley St, LLC
1303-33-054-009	House of Independents, LLC	603 Mattison Ave, Ste.#4001	House of Independents
1303-33-012-003	Espinosa, Inc	715 Second Ave	Posillipo Resturant & Cocktail

BE IT FURTHER RESOLVED that the following Alcoholic Beverage Licenses be granted for the period of October 1, 2020 to June 30, 2021 with the following special conditions imposed on each license by the City of Asbury Park Council:

1303-32-010-008 Akshay Enterprises, Inc. 1002 Main St. *Main Liquors

*Special Conditions: 1. The Applicant accepts the renewal of the license on condition that they will not sell for consumption on the licensed premises any alcoholic beverages by the glass or other open receptacle and will only sell alcoholic beverages in original containers for consumption off the licensed premises.

2. This condition is to apply to said premises as long as said premises shall be licensed for sale of alcoholic beverages.

3. All transfer or renewals of said license for said premises shall be subject to the same conditions.

1303-32-060-016 601-603 Liquor License Partnership. Barrio Castro & Laylow/Asbury Kitchen

*Special Conditions: 1. 75% of floor space must be dedicated to food service.

1303-33-004-009 Asbury Pub, LLC 552 Cookman Ave. *Brickwall Tavern

*Special Conditions: 1. Security personnel shall be provided by the Licensee at the premises on Thursday, Friday and Saturday evenings from 10:00 p.m. until closing. All such personnel shall wear an official shirt so that they are distinguished from the patrons of the restaurant.

2. Temporary signs be installed outside the premises to remind patrons to respect neighbors by controlling noise and smoking and promoting the responsible consumption of alcoholic beverages.

3. Temporary stanchions shall be installed outside the doorway of the residence at 522 Cookman Ave. to deter patrons of the premises from gathering in the area. Temporary stanchions shall also be positioned to create boundaries around the outdoor dining area associate with the premises, in accordance with City's adopted Sidewalk Café Ordinance.

4. The Licensee shall employ a qualified professional manager to oversee all aspects of the restaurant operation, including the outside dining area, until closing every night of the week. The manager shall be responsible for training all management and staff, with specific training dedicated to A.B.C. regulations and crowd management.

5. The Licensee shall ensure that carpeting is placed under the equipment utilized by all performers at the premises, in an effort to reduce the noise volume from such equipment.

6. The Licensee shall have management work with the Asbury Park Police Department for their assistance regarding education in decibel level management and in noise reduction.

7. The security and bar staff shall clean sidewalks and curbs adjacent to the property nightly after club nights and in the morning following club nights.

8. The establishment must adhere to the Property Maintenance Code, Chapter XIII of the City Code.

1303-33-006-009 Cookman, LLC 162-166 Main Street *Brando's

*Special Condition: 1. 75% of the floor space must be for food service.

1303-36-066-003 Asbury F&B, LLC 1401 Ocean Ave. *The Berkeley Hotel

*Special Condition: 1. The premises for which this license is issued shall continue to be operated as a bona fide Hotel or Motel of One Hundred (100) rooms or more and any transfers or renewals of said license shall be subject to the same condition.

1303-44-022-004 Robert Perez 1005 Memorial Dr. *Super-Extra Liquors

*Special Conditions: 1. Temporary signs be installed outside the premises to remind patrons not to loiter and to respect neighbors by controlling noise and smoking and promoting the responsible consumption of alcoholic beverages. Liquor store manager or designee must clear the front of the store of all person(s) hanging out, panhandling, drinking in public, etc.

1303-44-039-007 Sri Sarawati, Inc. 1506 Main St. Mak on Main

1. The security and bar staff shall clean sidewalks and curbs adjacent to the property nightly after club nights and in the morning following club nights.

2. The establishment must adhere to the Property Maintenance Code, Chapter XIII of the City Code.

1303-32-038 Ohana Kitschen Company 1321 2nd Ave Langosta Lounge/Pops Garage

1. The security and bar staff shall clean sidewalks and curbs adjacent to the property nightly and after club nights and in the morning following club nights.

2. The establishment must adhere to the Property Maintenance Code, Chapter XIII of the City Code.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-270 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 10th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-271

**City of Asbury Park
County of Monmouth
State of New Jersey**

A RESOLUTION APPROVING THE RENEWAL OF HOTEL LIQUOR LICENSE NO. 1303-36-069-001, WHICH IS HELD BY 210 5TH AVE. VENTURE URBAN RENEWAL, LLC, D/B/A THE ASBURY HOTEL, FOR THE 2020-2021 LICENSE TERM

WHEREAS, 210 5th Ave. Venture Urban Renewal LLC (with its member Si Op Co AP LLC) (the “**Licensee**”) is the holder of license number 1303-36-069-001 which is a hotel exception license for a facility containing 100 or more sleeping rooms pursuant to N.J.S.A. 13:1-12.20 (the “**License**”); and

WHEREAS, the licensed premises presently consist of the hotel, known as The Asbury, located at 210 Fifth Avenue, Block 4104, Lot 13, and, the entertainment venue commonly known as Asbury Lanes which is on a portion of the adjoining property being 209 Fourth Avenue, Block 4104, Lot 9, and which is connected to the hotel structure by an enclosed passageway (the “**Licensed Premises**”); and

WHEREAS, the Licensee has filed an application for a License renewal for the 2020-2021 Licensing Term, submitted the requisite application fees, received tax clearance, and the Asbury Park Police Department has undertaken its review and issued its report dated June 4, 2019; and

WHEREAS, the City Council reviewed the application and the Police Department’s report at its June 4, 2019 , and no written objections pursuant to N.J.A.C. 13:2-2.7 were received;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, acting as the local alcoholic beverage control board, approves the License renewal for the 2020-2021 Licensing Term, subject to all of the following, existing special conditions:

1. The Licensed Premises shall only be:
 - (a) the entire interior of the structure known as The Asbury, located at 210 Fifth Avenue, Block 4104, Lot 13, and certain outdoor areas, generally described as:
 - (i) the outdoor pool area on the ground floor;
 - (ii) the outdoor wooden deck on the ground floor;
 - (iii) the outdoor rooftop deck on fifth floor known as “Baronet”;

- (iv) the eighth floor rooftop known as “Salvation”; and
- (v) a portion of the enclosed passageway to Asbury Lanes structure,

and as further depicted on the plans attached hereto as **Exhibit A** (the “Hotel”); and

- (b) the interior of the structure known as the Asbury Lanes at 209 Fourth Avenue, Block 4104, Lot 9, and the remainder of the enclosed passageway to the Hotel, as further depicted on the plans attached hereto as **Exhibit A** (the “Asbury Lanes”)

collectively, the “**Licensed Premises**”.

2. The operation of the Asbury Lanes portion of the Licensed Premises shall be subject to the following special conditions:

- (a) The operation of the Asbury Lanes shall be in conformance with the Asbury Park Code provisions applicable to non-hotel plenary retail consumption licenses, including but not limited to, the hours of operation contained in Code Section 6-4, et seq.
- (b) At all times when the Asbury Lanes is not serving alcoholic beverages, specifically including when closed pursuant to Code Section 6-4, et seq., the enclosed passageway shall be closed off in a manner to prevent access from the Hotel to Asbury Lanes.
- (c) At all times when the Asbury Lanes is not permitted by ordinance to be serving alcoholic beverages, specifically including when closed pursuant to Code Section 6-4, et seq., the food service portion of the Asbury Lanes known as, and depicted as, the “Diner” area on the plans attached hereto as **Exhibit B**, which is generally located in the southeast corner of the building, may continue to operate for the service of food and non-alcoholic beverages, as permitted by Asbury Park Code Section 6-4.2. During such operations there shall be no access to the remainder of the Asbury Lanes (depicted as the “Performance Venue” on the plans attached hereto as **Exhibit B**) and all access shall be through a separate exterior entrance directly into the Diner area, except for handicapped access which shall be by the routes depicted on **Exhibit B**.
- (d) The Licensee shall at all times maintain a leasehold or fee simple or similar property interest in 209 Fourth Avenue, Block 4104, Lot 9 sufficient to encompass the Asbury Lanes portion of the Licensed Premises.
- (e) The security and bar staff shall clean sidewalks and curbs adjacent to the property nightly after club nights and in the morning following club nights.
- (f) The establishment must adhere to the Property Maintenance Code, Chapter XIII of the City Code.

3. The operation of the Hotel portion of the Licensed Premises shall be subject to the following special conditions:

- (a) The Licensee has installed, and will be required to maintain, one (1) decibel reader at the DJ booth in Salvation and one (1) decibel reader at the DJ booth at the pool so that entertainers and/or staff members of the hotel may monitor the decibel level of outdoor music in a good faith effort to comply with the City's Noise Ordinance (Section 3-9 of the Asbury Park City Code). An additional decibel reader shall be installed at the DJ booth at each and every additional outdoor location(s) at the hotel where outdoor music is played.
- (b) The Licensee shall have its management work with the Asbury Park Police Department for its assistance regarding education in decibel level management and noise reduction. The Licensee agrees to meet with the Asbury Park Police Department, as deemed necessary by the Asbury Park Police Department.
- (c) The Licensee shall implement The Asbury Hotel Sound Mitigation Program Remedial Measures plan prepared by Robert A. Hansen Associates Inc. dated June 29, 2017, as may be refined, which includes the removal of certain speakers and the installation of smaller, overhead, downward facing speakers in Salvation ("Remedial Measures"). The Licensee shall provide an installation schedule to the City Manager and the Asbury Park Police Department and shall provide periodic updates concerning the installation schedule until the Remedial Measures have been completely installed.
- (d) The Licensee met with the Esplanade Home Owners Association to discuss sound mitigation. If deemed necessary by the Asbury Park Police Department and communicated in writing to the Licensee, the Licensee shall arrange for additional meetings with the Esplanade Home Owners Association or any other resident living within two hundred (200) feet of the Licensed Premises that contacts the Asbury Park Police Department to request a meeting with the Licensee to discuss sound mitigation.
- (e) The security and bar staff shall clean sidewalks and curbs adjacent to the property nightly after club nights and in the morning following club nights.
- (f) The establishment must adhere to the Property Maintenance Code, Chapter XIII of the City Code.

4. This License shall be subject to the special condition that it is issued as a hotel exception license for a facility containing 100 or more sleeping rooms pursuant to N.J.S.A. 13:1-12.20 and that the License shall only be used in connection with such a hotel or motel and amenities related to the hotel or motel.

5. This Resolution shall take effect immediately.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-271 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 10th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-272

**City of Asbury Park
County of Monmouth
State of New Jersey**

A RESOLUTION APPROVING A LIQUOR LICENSE WITH SPECIAL CONDITIONS FOR PORTA AT ASBURY PARK, LLC D/B/A PORTA FOR THE 2020-2021 LICENSING YEAR

WHEREAS, Porta at Asbury Park, LLC doing business as Porta (the “Licensee”) located at 911-915 Kingsley Street is the holder of Liquor License Number: 1303-33-046-013 (the “License”); and

WHEREAS, the Licensee has applied for a License renewal for the 2020-2021 Licensing Year; and

WHEREAS, Police Chief Kelso issued a Report dated June 4, 2019 reporting on the annual license renewals for the City, including recommendations for special conditions on certain licenses and specifically on the Licensee’s License; and

WHEREAS, in regard to this License, the Chief’s Memo detailed certain issues at the licensed premises and as a result recommended an additional special condition; and

WHEREAS, the Chief recommends to the Mayor and Council the following conditions set forth below.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Asbury Park, that

A. The License renewal be granted for the period of October 1, 2020 to June 30, 2021 with the following special conditions:

1. The Licensee shall hire two (2) off-duty police officers during the months of October, November, December, January, February and March on Friday and Saturday nights from 10:30 p.m. until 2:30 a.m.
2. The Licensee shall hire four (4) off-duty police officers during the month of April on Friday and Saturday nights from 10:30 p.m. until 2:30 a.m.
3. The Licensee shall hire four (4) off-duty police officers during the months of November, December, January, February and March from 10:30 p.m.

until 2:30 a.m. when special events have been advertised or larger crowds are expected; by way of example: the Wednesday prior to Thanksgiving and New Year's Eve.

4. The Licensee shall hire six (6) off-duty police officers during the months of May through September on Friday and Saturday nights from 10:30 p.m. until 2:30 a.m. During these times, at the sole discretion of the Chief, up to eight (8) off-duty police officers may be required. Further, during these times, at the sole discretion of the Chief, up to two (2) off-duty police officers of the total number to be provided may be provided in Police vehicles.
5. The Licensee shall hire twenty-four (24) security guards on Friday and Saturday nights.
6. The Licensee in coordination with the Police Department shall have private security and/or off duty police officers to patrol the block(s) west of Porta at the end of the night as patrons move to their cars and cabs. The Licensee's private security shall not interact with patrons/individuals but shall report any concerns/issues to the City police officers.
7. The Licensee shall eliminate 16 oz. mixed drinks from the club menu and serve mixed drinks in glass sizes no larger than 12 oz.
8. The security and bar staff shall clean sidewalks and curbs adjacent to the property nightly after club nights and in the morning following club nights.
9. The establishment must adhere to the Property Maintenance Code, Chapter XIII of the City Code.
10. The Licensee shall install video surveillance signs inside and outside of the licensed premises to advise patrons and the public that: "Warning this property under video surveillance, you are being videotaped" or wording of similar import.
11. The Licensee shall include on their website, on social media platforms, flyers and other forms of paper/physical and digital advertisement that identification is required, that two (2) forms of identification may be required, the type/form of acceptable identification, and the required dress code.
12. The Licensee shall use a moveable sign to advise individuals online to enter the licensed premises that identification is required, that two (2) forms of identification may be required, the type/form of acceptable identification, and the required dress code, as well as continuing to

maintain the existing sign with the same information by the entrance to the licensed premises.

13. The Licensee shall require, from Friday evening on Memorial Day weekend through Monday evening on Labor Day weekend, a \$10.00 cover charge for entrance to the licensed premises starting at 12:00 midnight.
14. The Licensee shall prohibit any patron or person, except for employees, who leaves the licensed premises after 1:00 a.m. from re-entering the licensed premises.
15. The Licensee shall have no new patrons after 1 a.m.
16. A representative of the Licensee and/or their security manager shall meet with or have a telephone call with the Chief of Police on a monthly basis, during the first week of each month.
17. The Chief of Police shall have the discretion to relax the foregoing conditions after consultation with, and approval of, the Mayor and Council and City Manager, except as provided in Condition 4.
18. Upon receipt of a credible and legitimate noise complaint that has been investigated by the shift commander within the Police Department, Licensee shall close open exterior doors upon the request of the Shift Commander.

B. This Resolution shall take effect immediately.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-272 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 13th DAY OF August, 2020.

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-273

**City of Asbury Park
County of Monmouth
State of New Jersey**

A RESOLUTION APPROVING A LIQUOR LICENSE WITH SPECIAL CONDITIONS FOR BOND STREET BAR & GRILL, LLC (D/B/A BOND STREET BAR AND GRILL, CAPITOLINE AND LOTERIA) FOR THE 2020-2021 LICENSING YEAR

WHEREAS, Bond Street Bar & Grill, LLC doing business as Bond Street Bar & Grill, Capitoline and Loteria (the “Licensee”) located at 208 Bond Street is the holder of Liquor License Number: 1303-33-034-013 (the “License”); and

WHEREAS, the Licensee has applied for a License renewal for the 2020-2021 Licensing Year; and

WHEREAS, Police Chief Kelso issued a Memo dated June 4, 2019 reporting on the annual license renewals for the City, including recommendations for special conditions on certain licenses and specifically on the Licensee’s License; and

WHEREAS, the Police Chief made the following recommendations to the following special conditions:

1. The Licensee shall hire two (2) off-duty police officers or one (1) off-duty police officer and one (1) security guard on Friday nights and Saturday nights and nights prior to holidays from 10:30 p.m. to 2:30 a.m. from the weekend before Memorial Day through the weekend after Labor Day and all major holidays.
2. The security and bar staff shall clean sidewalks and curbs adjacent to the property nightly after club nights and in the morning following club nights.
3. The establishment must adhere to the Property Maintenance Code, Chapter XIII of the City Code.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Asbury Park, that

A. The License renewal be granted for the period of October 1, 2020 to June 30, 2021 with the following special conditions:

1. The Licensee shall hire two (2) off-duty police officers or one (1) off-duty police officer and one (1) security guard on Friday nights and Saturday nights and nights prior to holidays from 10:30 p.m. to 2:30 a.m. from the weekend before Memorial Day through the weekend after Labor Day and all major holidays.
2. The security and bar staff shall clean sidewalks and curbs adjacent to the property nightly after club nights and in the morning following club nights.
3. The establishment must adhere to the Property Maintenance Code, Chapter XIII of the City Code.

B. This Resolution shall take effect immediately.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-273 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 13th DAY OF August, 2020.

MELODY HARTSGROVE
CITY CLERK



RESOLUTION NO. 2020-274

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ESTABLISHING AN AD HOC ADVISORY COMMITTEE TO BE KNOWN AS THE “EQUITY COMMITTEE” TO REVIEW

WHEREAS, the City of Asbury Park (the “City”) takes great pride in its diversity and strives to maintain an atmosphere of honor, respect and dignity for every resident and visitor regardless of age, race, ethnicity, creed, religion, sexual orientation or gender identification; and

WHEREAS, pursuant to N.J.S.A. 40A:14-118, the City has created and maintains a Police Department which consists of a uniformed force, as set forth in more detail in Section 2-8 of the Asbury Park City Code; and

WHEREAS, the Asbury Park Police Department (the “APPD”) maintains policies and procedures that address the proper protocols for handling police enforcement and discrimination; and

WHEREAS, in light of recent national and local events involving law enforcement and community protests, the City Council finds that it is in the community’s best interests to review the APPD’s policies and procedures on police enforcement and discrimination and, if necessary, to recommend modification to these policies and procedures; and

WHEREAS, in furtherance of this goal, the City Council has determined that it will establish an ad hoc advisory committee, to be known as the “Equity Committee,” to review the APPD’s policies and procedures on police enforcement and discrimination, to make findings as to whether these policies and procedures are effective and fair, and to propose amendments to these policies and procedures, if necessary; and

WHEREAS, it is intended that the Equity Committee (also referenced as the “Committee”) shall be composed of a diverse group of individuals representing a wide range of input, experiences and backgrounds, and that the Committee shall solicit community input, resulting in findings and recommendations to be presented to the City Council; and the

WHEREAS, it is intended that the Equity Committee shall be convened for a short-term period of time in order to perform its work and make its recommendations, over a period not to exceed one hundred and twenty (120) days, unless extended by the City Council, following which time the Committee’s work and existence shall cease and the Committee shall be dissolved.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That an ad hoc advisory committee to be known as the “Equity Committee” is hereby established in order to review the APPD’s policies and procedures relating to police enforcement and discrimination, and to make findings as to the effectiveness and fairness of such policies and procedures, and to recommend proposed reforms, if necessary, and to report back to the City Council as a whole.
2. That the Equity Committee’s existence shall sunset one hundred and twenty (120) days from the effective date of this Resolution, unless it is renewed for an extended period by the City Council. At the conclusion of that time, the Committee’s work and existence shall cease and the Committee shall be dissolved.
3. That all City Departments, agencies, officers and employees shall cooperate fully with the Equity Committee in performing the Committee’s work to the degree possible and permitted by law.
4. That the Equity Committee shall consist of eleven (11) members as set forth below, to be appointed by the City Council. It is intended that the Committee shall be comprised of a diverse group of individuals in an attempt to seek a wide range of input. Members shall include clergy, community leaders, representatives of the APPD, City Officials and Administration, and individual residents of the City. All appointees shall be residents of the City, or involved with a business entity, non-profit organization, educational institution, religious institution or other agency located within the City. The specific makeup of the Equity Committee shall consist of the following:
 - a. Two (2) members of the City Council;
 - b. The City Manager or her designee;
 - c. Two (2) representatives of the APPD;
 - d. One (1) religious leader; and
 - e. Five (5) residents of the City.
5. After appointments to the Committee have been made by the City Council, the Committee shall organize, determine a meeting schedule and commence its work. Meetings may be held virtually. Due to the nature of the Committee’s work, which may involve sensitive and confidential interviews, discussions and material, and given the fact that the Committee is purely advisory in nature, the Committee shall not be subject to the requirements of the N.J. Open Public Meetings Act. However, upon the completion of the Committee’s work, the Committee shall file a report with the City Council concerning its findings and recommendations, and representative(s) of the Committee shall appear at a City Council meeting to present its report.

6. The goals of the Equity Committee are as follows:
 - a. Ensure justice and equity for all in our community;
 - b. Engage in discussions on current policies and procedures concerning police enforcement and discrimination; and
 - c. Recommend updates to clarify and implement new policies and procedures as appropriate, in an effort to ensure fairness.

7. In order to achieve its goals, the Equity Committee shall solicit community input, review pertinent data/materials, and prepare a report containing its findings, which will be presented and distributed to the City Council and the public (per Paragraph #5 above).

8. The City Council recognizes that use of force policies for local Police Departments are established by the New Jersey Office of the Attorney General. However, the City Council recommends that a key component of the Equity Committee's work should focus upon the role and importance of community policing, one that is sensitive to crime victims, residents, community leaders and groups, the media and the City's police officers. To reach that achievement, it is recommended that the Equity Committee follow the four (4) fundamental elements of the Obama Pledge, as follows:
 - a. Review the APPD's use of force policies;
 - b. Engage the community by including a diverse range of input, experiences and stories as part of its review;
 - c. Report the findings of its review to the community and seek feedback; and
 - d. Make recommendations to the City concerning reform of the APPD's police use of force policies.

The goal is to identify best policing practices to increase trust between the APPD and the community residents that it protects and serves and, specifically, the development of policies and practices that support fairness, equity, procedural justice, legitimacy, transparency and accountability.

9. That a certified copy of the within Resolution shall be provided to each of the following:
 - a. Donna Vieiro, City Manager;
 - b. Michael J. Manzella, Deputy City Manager;
 - c. David Kelso, Asbury Park Chief of Police; and
 - d. Frederick C. Raffetto, Esq., Municipal Attorney.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-274 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

CERTIFIED BY ME THIS 10th DAY OF September, 2020.

MELODY HARTSGROVE
CITY CLERK



**Asbury Park, New Jersey
ORDINANCE NO. 2020-22**

**AN ORDINANCE ADOPTING AMENDMENTS TO THE STRATEGIC AREA
REBUILDING SPIRIT (S.T.A.R.S.) REDEVELOPMENT PLAN**

WHEREAS, on June 26, 2003 the Mayor and City Council adopted Ordinance No. 2548 entitled “AN ORDINANCE ADOPTING THE STRATEGIC AREA REBUILDING SPIRIT (S.T.A.R.S.) REDEVELOPMENT PLAN” (the “Ordinance”); and

WHEREAS, pursuant to the Local Redevelopment and Housing Law (N.J.S.A. 40A:12A-1, et seq., the “Act”) the Ordinance adopted a plan (the “Strategic Area Rebuilding Spirit (S.T.A.R.S.) Redevelopment Plan” or the “Plan”) for the redevelopment of an area (the “Strategic Area Rebuilding Spirit (S.T.A.R.S.) Redevelopment Area” or the “Area”); and

WHEREAS, the Strategic Area Rebuilding Spirit (S.T.A.R.S.) Redevelopment Plan has led to an increase in public and private investment within the Area since its adoption, however, the Plan may benefit from amendments to update its regulations; and

WHEREAS, the Act sets forth the process by which amendments to any redevelopment plan shall be considered and, if appropriate, adopted; and

WHEREAS, the City amended the Plan on February 6, 2008 (Ordinance No. 2861) and on November 24, 2008 (Ordinance No. 2885); and

WHEREAS, the City wishes to revisit and amend the Plan to revise the permitted uses, bulk standards and design standards; and

WHEREAS, a copy of the proposed amendments to the Plan, as prepared by the City’s Director of Planning and Redevelopment, is attached hereto as Exhibit “A” (the “Proposed Amendments”); and

WHEREAS, the Mayor and City Council adopted a Resolution on June 10, 2020 referring the Proposed Amendments to the Planning Board for its review and comment pursuant to N.J.S.A. 40A:12A-7(e); and

WHEREAS, on July 28, 2020 the Asbury Park Planning Board determined that the Proposed Amendments are consistent with the City Master Plan, and made certain additional recommendations for the consideration of the Municipal Council; and

WHEREAS, the Mayor and the City Council have considered the recommendations of the Planning Board, and wish to incorporate the same herein; and

WHEREAS, the Mayor and City Council now wish to adopt the Proposed Amendments, which have been updated to include the recommendations of the Planning Board, as set forth herein.

NOW, THEREFORE, BE AND IT IS HEREBY ORDAINED, by the Mayor and City Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the recitals hereto are hereby incorporated herein as if set forth at length.
2. That the Strategic Area Rebuilding Spirit (S.T.A.R.S.) Redevelopment Plan is hereby amended and adopted in order to incorporate the Proposed Amendments as set forth in Exhibit A.
3. That the Proposed Amendments as set forth in Exhibit A shall supersede the prior language of the previous versions of the Plan. Following adoption of the Proposed Amendments, the updated Redevelopment Plan shall also supersede all provisions of the City's Land Development Ordinance, except as specifically referenced in the Plan.
4. That the provisions of this Ordinance shall be severable. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid and shall not be deemed to affect the operation of any other portion thereof, which shall remain in full force and effect.
5. That all other Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent
6. That this Ordinance shall take effect upon final passage and publication in accordance with the law, following the required twenty (20) day period after adoption, as set forth in N.J.S.A. 40:69A-181(b).

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of ORDINANCE NO. 2020-22 which was finally adopted by the City Council at a meeting held on the 9th day of September, 2020

MELODY HARTSGROVE
CITY CLERK

EXHIBIT A

**AMENDMENT TO THE
S.T.A.R.S.
(STRATEGIC TARGET AREA REBUILDING SPIRIT)
REDEVELOPMENT PLAN**



**City of Asbury Park
Monmouth County
New Jersey**

Adopted: Ordinance # 2548 July 5, 2000
Amended: Ordinance #2861 February 6, 2008
Amended: #2885 November 24, 2008
Amended: Ordinance #xxxx month-day-2020

The original of this report was signed and sealed in accordance with N.J.S.A. 45:14A-12

Michele Alonso, PP/AICP
Professional Planner License Number 00556300

Mayor and Council

John Moor, Mayor
 Amy Quinn, Deputy Mayor
 Eileen Chapman, Councilperson
 Yvonne Clayton, Councilperson
 Jesse Kendle, Councilperson

City Manager

Donna M. Vieiro

City Attorney

Frederick Raffetto, Esquire

City Redevelopment Counsel

Maraziti Falcon, LLP
 Archer Greiner, LLP

Department of Planning and Redevelopment

Michele Alonso, PP, AICP, Director of Planning and Redevelopment
 Mark Siegle, PP, AICP, CNU-A, Principal Planner/Zoning Officer
 Irina Gasparyan, Board Secretary and Clerk

Planning Board

Barbara Krzak, Chairperson, Class IV
 Rick Lambert, Vice Chairperson, Class IV
 Mayor John Moor, Class I
 Yvonne Clayton, Councilperson, Class III
 Michael Manzella, Class II
 Jim Henry, Class IV
 Jennifer Souder, Class IV
 Trudy Syphax, Class IV
 Alexis Taylor, Class IV
 Eric Galipo, Alternate I

Board Professionals

Jack A. Serpico, Board Attorney
 Insite Engineering, LLC, Board Engineer
 Clarke Caton and Hintz, Board Planner

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Section I: Introduction

On November 15, 1999, the Council of the City of Asbury Park determined that an area consisting of all or part of twelve (12) tax blocks in the southwest section of Asbury Park (the “Redevelopment Area”) was an “area in need of redevelopment” pursuant to the “Local Redevelopment and Housing Law,” N.J.S.A. 40A:12A-1 et seq (the “Redevelopment Law”). The Council’s determination was based in part on the general decline of the condition of the area. By ordinance adopted July 5, 2000, the Council adopted a redevelopment plan, the “S.T.A.R.S. Redevelopment Plan” (the “Redevelopment Plan”). This plan was to be in effect for a period of twenty (20) years from the date of adoption.

The Redevelopment Area had historically developed as an area of predominantly single-family dwellings, with a commercial corridor along Springwood Avenue. Over time, the Area declined as has occurred in many older urban areas in the northeast portion of the country. The conditions of many properties in the Redevelopment Area, declined to the point where many buildings were demolished.

The S.T.A.R.S Redevelopment Plan (the Plan) regulates development within the S.T.A.R.S. Redevelopment Area (the Redevelopment Area). The Redevelopment Area is primarily comprised of residential land uses, some of which are vacant and/or dilapidated while other range from poor to fair condition; vacant land; religious uses, and a handful of existing commercial uses.

The originally adopted Redevelopment Plan consisted of two (2) specific land use regulation zones known as the NC-Neighborhood Commercial zone and the R-R Residential Redevelopment zone. The NC-Neighborhood Commercial zone was removed from the STARS Redevelopment Area and incorporated into the Amended Springwood Avenue Redevelopment Plan Area via Ordinance 3076 adopted on August 20, 2014. During the implementation period of this plan, Council adopted two (2) additional ordinances amending the plan (O-2861 and O-2885).

This document shall serve as an Amendment to the S.T.A.R.S. Redevelopment Plan which incorporates prior amendments to the development regulations and area boundaries into one consistent user-friendly document. This document shall provide for the orderly development of the Redevelopment Area.

Section II. Plan Area Boundary and Parcels Contained Within

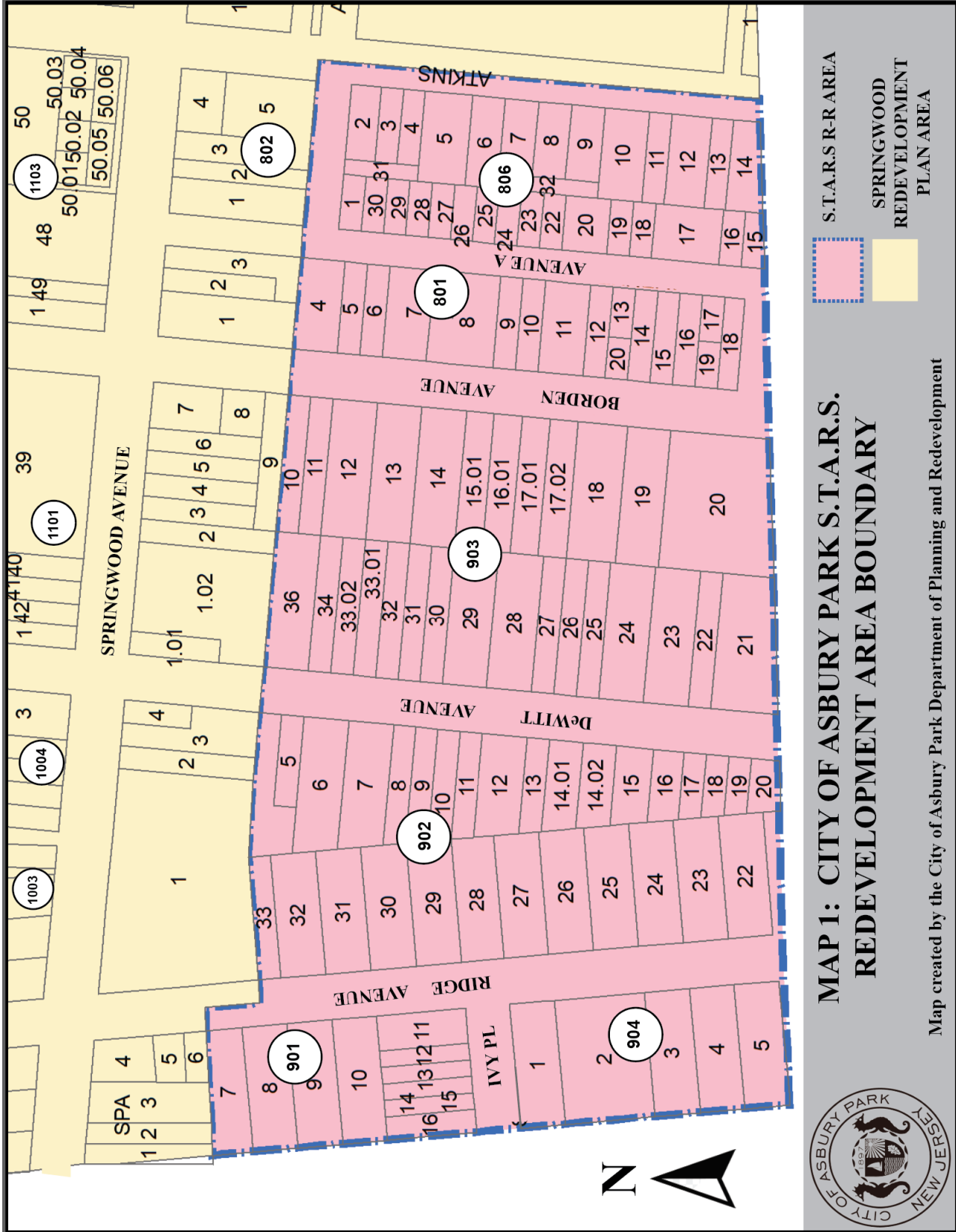
The boundary of the S.T.A.R.S. Redevelopment Plan Area is show below in Map 1.

The S.T.A.R.S. Redevelopment Plan Area consists of Tax Lots found in all or part of six (6) Tax Blocks in the southwest section of Asbury Park. The block numbers for these tax blocks are 801, 806, 901, 902, 903 & 904.

The following list contains the lot numbers found in each of the blocks which are included wholly or partially within the Redevelopment Plan Area.

- Block 801, Lots: 4-20
- Block 806, Lots: 1-20, 22-32
- Block 901, Lots: 7-16
- Block 902, Lots: 1 (partially), 5-13; 14.01, 14.02, 15-20, 22-33
- Block 903, Lots: 10-14, 15.01, 16.01, 17.01, 17.02, 18-32, 33.01, 33.02, 34, 36
- Block 904, Lots: 1-5

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Section III. Redevelopment Objectives

- A. The planning and development of the redevelopment area as a primarily residential development compatible with the surrounding neighborhood.
- B. Allow for the development of residential dwellings to support existing and future commercial facilities along Springwood Avenue consistent with the development pattern in the area and recognizing the high volume of traffic along this major corridor.
- C. To provide for a variety of housing types both in the residential neighborhood and in conjunction with commercial redevelopment along Springwood Avenue.
- D. The elimination of substandard and dilapidated structures and the removal of physical blighting influences.
- E. The improvement of the functional and physical of the project area for the contemplated new development to provide for improved traffic and pedestrian circulation.
- F. To provide site improvements for the beautification of the Redevelopment Area and surrounding areas.
- G. Encourage owner occupancy of residential units and the enforcement of owner occupancy when it is required.

Section IV. Proposed Redevelopment Actions

It is proposed to substantially improve and upgrade the S.T.A.R.S. Redevelopment Area through a combination of redevelopment actions which will provide a uniform and consistent attack on blight within the Redevelopment Area by systematically removing blighting influences in an orderly manner, starting with those structures and properties most deleterious to the Area.

- A. Demolition of structures determined to be impediments to sound and comprehensive redevelopment, starting with those most dilapidated.
- B. The rehabilitation and/or re-use of sound structures during the redevelopment of the Redevelopment Area.
- C. The consolidation and re-subdivision of land within the Redevelopment Area into suitable parcels for development.

- D. Provision for a full range of public infrastructure necessary to service and support the new development.
- E. Construction of new structures and complimentary facilities that are consistent with the land use pattern in the surrounding area.

Section V. General Administrative Provisions and Procedures

The following provisions shall apply to all property located within the S.T.A.R.S. Redevelopment Area Redevelopment Area.

- A. All definitions contained within the glossary of this Plan shall prevail. In the absence of a definition, the definition found within the Asbury Park Land Development Ordinance shall prevail.
- B. All development shall be in accordance with the zone guidelines, standards, and requirements of this Redevelopment Plan and the Proposed Land Use Map.
- C. The regulations and controls in this section may be implemented, where applicable, by appropriate covenants, or other provisions, or through agreements for land disposition and conveyances executed thereto.
- D. No building or structure shall be constructed over public rights-of-way or easements, without approval from the municipal council. No building or structure shall be constructed in the bed of a mapped street unless such street has been vacated by an act of the Municipal Council and the Site Plan has been approved by the Planning Board.
- E. Prior to the commencement of: a) any exterior construction, reconstruction, and/or rehabilitation of any existing structure. (b) construction of any new structure, or (c) any change in the use of any structure or parcel; a site plan for such shall be submitted by the developer or property owner to the Planning Board. No building permit shall be issued for any work that would result in a change if it meets the threshold for site plan review as defined in the municipal code of Asbury Park, Chapter 30. Regular maintenance and minor repair shall not require Planning Board review.
- F. Site plan review shall be conducted by the Planning Board pursuant to the regulations set forth in the Municipal Land Use Law (NJSA 40:55D-1 et. seq.).
- G. Any subdivision of lots and parcels of land within the Redevelopment Area shall be in accordance with this Plan's requirements and the Asbury Park Subdivision Ordinance.
- H. Interim uses may be permitted, subject to an agreement between the developers and the Planning Board that such uses will not have an adverse effect upon existing or

contemplated development during the interim use period. Interim uses must first be approved by the Planning Board, which may establish an interim use period of up to three (3) years in duration. The Planning Board may grant additional renewals of interim uses.

- I. Legally established non-conforming uses and structures may continue to function within the redevelopment area, however, that once redeveloped for a permitted use; no property may be returned to any use not expressly permitted in this Redevelopment Plan. And further provided that no non-conforming use or structure may be expanded or made more non-conforming in nature.
- J. The Planning Board may grant deviations from the regulations contained within this Redevelopment Plan, where, by reason of exceptional narrowness, shallowness or shape of a specific piece of property, or by reason of exceptional topographic conditions, pre-existing structures or physical features uniquely affecting a specific piece of property, the strict application of any area, yard, bulk or design objective or regulation adopted pursuant to this Redevelopment Plan, would result in peculiar and exceptional practical difficulties to, or exceptional and undue hardship upon, the developer of such property. The Planning Board may also grant a deviation from the regulations contained within this Redevelopment Plan related to a specific piece of property where the purposes of this Redevelopment Plan would be advanced by such deviation from the strict application of the requirements of this Plan; and the benefits of granting the deviation would outweigh any detriments.

The Planning Board may grant exceptions or waivers from design standards. from the requirements for site plan or subdivision approval as may be reasonable and within the general purpose and intent of the provisions for site plan review and/or subdivision approval within this Plan, if the literal enforcement of one or more provisions of the plan is impracticable or would exact undue hardship because of peculiar conditions pertaining to the site. No deviations may be granted under the terms of this section unless such deviations can be granted without resulting in substantial detriment to the public good and will not substantially impair the intent and purpose of the Redevelopment Plan. No deviations may be granted which will result in permitting a use that is not a permitted use within this Redevelopment Plan. An application requesting a deviation from the requirements of this Redevelopment Plan shall provide public notice of such application in accordance with the public notice requirements set forth in NJSA 40:55D-12.a. & b.

- K. If any word, phrase, clause, section or provision of this Plan shall be found by a court of competent jurisdiction to be invalid, illegal or unconstitutional. such word, phrase. clause. section or provision shall be deemed severable and the remainder of the ordinance shall remain in full force and effect. •

Section VI. General Design and Land Use Standards and Requirements

The following standards and requirements shall apply to all parcels within the redevelopment zone.

- A. No junked motor vehicles, or parts thereof shall be permitted to be stored on any lot within the Area. Outdoor parking of vehicles that are inoperable or unregistered shall be prohibited.
- B. All utility distribution lines; utility service connections from such lines to the project area's individual uses; and utility appliances, regulators and metering devices shall be screened from street view. Metering devices shall be located so as to limit their visibility from the street &/or screened from view to the extent practical. Remote readers are preferred for all utilities, in lieu of external location of the actual metering devices. Developers are required to arrange for connections to public and private utilities.
- C. All fencing shall comply with Section 30-63 of Land Development Ordinance of the City of Asbury Park
- D. No Billboard shall be permitted on any property contained within the Plan Area. Existing billboards shall be considered non-conforming and shall be removed at the end of their useful life.
- E. No advertising shall be permitted on parking meters, light poles, or on benches or other street furniture within the public right-of-way.
- F. All corner buildings shall have windows on both street frontages.
- G. In all cases, due consideration shall be given to the screening of mechanical equipment. Mechanical equipment shall be screened from view from all directions and elevations to minimize the negative aesthetic impact upon the view from neighboring residential zones and from street level. Said screening shall be constructed in a manner that is pleasing to the eye and consistent with the surrounding architecture and neighborhood.
- H. Upon demolition of any existing structures, the site shall be graded; planted, sodded, paved and &/or developed in accordance with this Plan.
- I. All trash receptacles shall be adequately secured and enclosed.
- J. On-street parking of trucks, tractor-trailers, trailers of any type, and buses, mini-buses, jitneys, and any other commercial vehicle shall be prohibited.
- K. All commercial outdoor storage shall be prohibited. The storage, processing, separation, or transfer of garbage or waste materials shall be prohibited.
- L. No use or reuse shall be permitted, which produces toxic or noxious fumes, hazardous

discharges, glare, electromagnetic disturbances, radiation, smoke, cinders, odors, dust or waste, undue noise or vibration, or other objectionable features that are detrimental to the public health, safety or general welfare, or that are damaging to the physical environment.

Section VII. Urban Design Objectives and Requirements

A. Building Design Objectives and Requirements

1. All structures within the project area shall be situated with proper consideration of their relationship to other buildings, both existing and proposed, in terms of light, air and usable open space, access to public rights of way and off-street parking, height and bulk. All units shall have a door that fronts the street.
2. Residential buildings within the project area should be designed utilizing the Community Design Regulations set forth in Section 30-69 of the Land Development Ordinance of the City of Asbury Park. The designs should be cognizant that the front facades do not create the appearance of a continuous row of garage doors along the street right of way. The use of stoops and porches, landscaping and traditional front yards is encouraged.
3. Groups of related buildings shall be designed to present a harmonious appearance in terms of architectural style and exterior materials. Buildings shall be designed so as to have an attractive, finished appearance when viewed from all vantage points within and outside the Area. Materials used for screening of mechanical equipment shall be harmonious with those used in the building's facade.

B. Landscaping and Lighting Objectives and Requirements

1. Landscaping shall be required for any part of any parcel not used for buildings, off-street parking and/or loading spaces. All proposed development shall include landscape plans indicating the location, size and quantity of the various species to be used. A minimum of twenty (20%) percent of any lot, site or parcel used for residential purposes must be landscaped area. Trees shall be part of the landscape design.
2. Parking lots for five (5) or more vehicles, shall provide a screen planting not less than five (5) feet wide along any street line and along all property lines except in those instances where a building intervenes or where the proposed planting may interfere with sight triangles. Said screening shall consist of balled and burlapped dense evergreen material that is a minimum of three (3) feet high at the time of planting, that is planted on a center that is consistent with the mature spread of the species planted.
3. Within the parking area, a minimum of one tree shall be planted for every 5 parking spaces. Landscaping shall be maintained with shrubs no higher than three (3) feet and trees with branches no lower than ten (10) feet, and designed so that the landscaping is dispersed throughout the parking area.

4. Green space (trees, shrubs, flowers, etc.) shall be used as buffers and to accent entrances, arcades and sidewalks.
5. All plant material used must be able to withstand the urban environment. All screen planting, other than along the street line of parking areas, shall be a minimum of four (4) feet high and shall be planted, balled and burlapped as established by the American Association of Nurserymen. A planting schedule shall be provided by the developer and approved by the Planning Board.
6. Any landscaping which is not resistant to the urban environment or that dies within one (1) year of planting shall be replaced by the developer.
7. Trees shall be planted along curb lines of streets at a maximum of 40 foot on center or in groupings, in a regular pattern or spaced alternately on either side of streets, to further enhance the aesthetic quality of the pedestrian environment in the redevelopment area.
8. Lighting within each site shall sufficiently illuminate all areas, including those areas where buildings are setback or offset to prevent "dark corners".
9. All lighting sources must be adequately shielded to avoid any glare. The area of illumination shall have a fairly uniform pattern of at least one-half (0.5) foot-candles. All lighting shall be contained wholly within the subject property.
10. Lighting fixtures shall be in scale with the street and size of the project.
11. All lighting shall comply with Section 30-63 of Land Development Ordinance of the City of Asbury Park.

C. Circulation and Off-street Parking Objectives and Requirements

1. Sidewalk areas must be provided and shall be properly sized for the safe and convenient movement of pedestrians through and around the Area, taking into consideration the character of the adjoining land uses (i.e. residential, commercial, etc.).
2. Sidewalk areas shall be attractively landscaped and durably paved in conformance with Municipal standards and shall be provided with adequate lighting.
3. All required parking spaces must be a minimum of 9 feet wide by 18 feet deep, as measured from the curb stop, except for retail use. All aisles shall be a minimum of 24 feet wide.
4. Off-street parking and loading areas shall be coordinated with the public street system serving the project area in order to avoid conflicts with vehicular traffic and/or obstruction to pedestrian walkways and thoroughfares.

5. Front yard parking is prohibited throughout the Redevelopment Area. The use of side driveways and rear alleys to provide access to residential parking areas is encouraged.
6. Lighting shall be arranged and shielded to prevent the spillage of light off the premises and shall be in accordance with the lighting requirements of the Asbury Park Land Development Ordinance.
7. All required parking and loading areas shall be provided off-street. All such parking and loading areas shall be graded and paved with a durable dust free surface, adequately drained, and use poured in place concrete curbs or decorative curbing as approved by the Planning Board. All parking and loading areas shall be designed in accordance with the requirements of the Asbury Park Land Development Ordinance.
8. Parking and service areas shall be separated from streets. Access to said areas shall be clearly designated and arranged so as to avoid the backing in and out of vehicles onto the street right-of-way and to limit conflicts with pedestrian areas to the greatest extent possible.

D. Green Building Design

The protection of the natural environment is a key element to Asbury Park's overall redevelopment effort. Building projects in the S.T.A.R.S. Redevelopment Area should incorporate resource efficiency and green building design wherever feasible.

1. The use of high efficiency fixtures shall be used to reduce energy consumption.
2. Energy star qualified appliances to help reduce energy consumption shall be installed in finished product.
3. Façade fenestration of at least 10 percent of surface area shall be installed.
4. All building components shall comply with New Jersey Energy Star R ratings and air sealing and draft blocking to comply with New Jersey Energy Star requirements.
5. Solar panels, green roofs, storm water recharging systems and solar powered lighting are some methods that should be used to increase resource efficiency.
6. Specify building products with recycled content and that are manufactured regionally should be used.

Section VIII. Specific Land Use Regulations

A. Residential Redevelopment (R-R) Zone: The purpose of this district is to establish a zone which will permit the orderly redevelopment of the Redevelopment Area as a stable residential community through the construction of a variety of types of low and density residential structures and the rehabilitation, conservation and maintenance of existing residential structures and compatible land uses.

1. Permitted Principal Uses and Structures
 - a. Detached Single and Two-Family Dwellings

- b. Semi-Attached Single Family and Two-Family Dwellings
 - c. Single-Family and Two-Family Townhouses
 - d. Municipal Facilities: such as public schools, parks, and playgrounds
2. Permitted Accessory Uses and Structures
- a. Garages for the storage of motor vehicles or noncommercial property
 - b. Any other structure which is clearly incidental to the principal residential use of the premises
 - c. Personal recreational facilities such as swimming pools, basketball hoops, etc., subject to the requirements of this chapter
 - d. Minor Home Occupations (*Pursuant to the definition set forth in Land Development Ordinance of the City of Asbury Park*)
 - e. Driveways for the parking of personal vehicles, subject to the provisions of the City of Asbury Park Land Development Ordinance.
3. Permitted Conditional Uses:
Pursuant to 30-76.3 of the Land Development Ordinance of the City of Asbury Park
- a. Houses of Worship
 - b. Major Home Occupations
4. Bulk Requirements for Development:
- a. Any lot located within the STARS R-R zone shall conform to the standards set forth in the following chart:

	Detached Single Family	Detached Two Family	Semi-attached 1 & 2 Family	Townhomes (one per lot)
Minimum Lot Area	Existing	3200 sf	3000 sf	2500 sf
Minimum Lot Width	Existing	32 feet	28 feet	20 Feet
Minimum Lot Depth	Existing	100 feet	100 feet	100 Feet
Minimum Front Yard Setback	10 Feet	10 Feet	10 Feet	10 Feet
Minimum Side Yard Setback	3 Feet	3 Feet One Side, 8 Feet Combined	6 Feet on Unattached Side	6 Feet at End of Row
Minimum Rear Yard Setback	25 Feet for lots 100 feet or greater in depth; 25% of lot depth for lots less than 100 feet in depth	25 Feet	25 feet	25 feet
Maximum Building Coverage	50%	50%	50%	50%
Maximum Height				
Principal Structure	Two and a half (2.5) Stories; 35 feet	Two and a half (2.5) Stories; 35 feet	Two and a half (2.5) Stories; 35 feet	Two and a half (2.5) Stories; 35 feet
Accessory Structure	One (1) Story; 15 feet	One (1) Story; 15 feet	One (1) Story; 15 feet	One (1) Story; 15 feet

5. Miscellaneous Provisions:
- a. Open porches, decks and patios shall not be calculated as building coverage provided that at least the minimum landscape standards pursuant to Section VII.B. are met.
 - b. Front steps may intrude into the front yard setback area.
 - c. All yards shall be of sufficient size and arrangement to provide adequate air, light and open space; and meet all applicable building construction and fire codes for the proposed building and use.

6. Off-Street Parking Requirements

- a. All single-family residential dwellings: 2 spaces
- b. All two-family residential dwellings: 3 spaces
- c. All other land uses shall comply with the requirements of the Asbury Park Land Development Ordinance (parking)

7. Signage

Signage for all permitted uses within the Redevelopment Area shall conform to the provisions sets forth in the City of Asbury Park Land Development Ordinance, Chapter 30.

Section IX. Acquisition Plan

The S.T.A.R.S. Redevelopment Area is comprised of a compact and defined area within the City of Asbury Park. The Area is important to the community as an area of residential development compatible with the surrounding land uses, the Master Plan and the underlying zoning. Incompatible land uses, vacant land, dilapidated buildings and other impediments to proper development are encouraged to be removed in an orderly and planned manner.

No property acquisition utilizing the power of eminent domain is proposed under this plan. Redevelopment, rehabilitation, and property acquisition actions will be undertaken by private property owners without the use of eminent domain.

Section X. Relocation Plan

Redevelopment and rehabilitation actions will be undertaken by private property owners without the use of property acquisition by eminent domain. Therefore, no relocation assistance is necessary.

Section XI. Circulation Plan

Circulation within the Redevelopment Area will be improved through the reconstruction and/or repaving of the streets in the Redevelopment Area. New sidewalks and curbing will also be constructed within the Redevelopment Area improving pedestrian circulation in the Redevelopment Area and improving pedestrian safety. The provision of off-street parking for the new and redeveloped uses in the Redevelopment Area will also improve general circulation and traffic flow.

The streetscape will be enhanced by the addition of trees and pedestrian scale decorative lighting. It is also anticipated that all utilities will be constructed underground. The overall effect of these improvements is to enhance pedestrian safety, improve traffic circulation and improve the overall feel of the community.

Street modifications including the construction of a new street parallel to the municipal border with Neptune Township near the southern edge of the Redevelopment Area on the Block and Lots

formerly known as Block 98, Lots 26 and 27 have been completed since the original implementation of this Redevelopment Plan. This construction has eliminated a dead-end street condition on Avenue A and has improved traffic circulation especially for emergency and public safety vehicles and equipment. It is recommended that Adams Street between Avenue A and Atkins Avenue should also be vacated and, if possible, the land be utilized to create two new lots, one fronting on Atkins avenue and one fronting on Avenue A.

Section XII. Inventory and Replacement of Affordable Housing Units

The STARS Redevelopment Area was designated by the Mayor and City Council on November 15, 1999, a date nine years prior to the effective date of P.L. 2008, c. 46. Thus, no inventory of affordable units was created at the time the redevelopment was designated.

The STARS Redevelopment Plan does not require the removal of any housing units, nor are any housing units identified to be removed as a result of implementation of the redevelopment plan, nor does the Plan permit the use of eminent domain to acquire property, so any potential loss of housing units would occur through market forces. Any existing housing units made non-conforming under the Plan may be continued provided that the non-conformity is not expanded, increased, or enlarged.

Section XIII. Provisions Necessary to Meet State and Local Requirements

In accordance with NJSA 40A:12A-1 et seq., Chapter 79, Laws of New Jersey 1992, known as "The Local Redevelopment and Housing Law", the following statements are made:

- A. The Plan herein has delineated a definite relationship to local objectives as to appropriate land uses, density of population, and improved traffic and public transportation, public utilities, recreation and community facilities and other public improvements.
- B. The Plan has laid out various strategies to be implemented in order to carry out the objectives of this plan.
- C. The Plan has given proposed land uses and building requirements for the redevelopment area.
- D. The Acquisition Plan (Section IX), indicates property to be acquired via the private market and no eminent domain powers shall be executed under this Plan.
- E. The Plan is in compliance with the City of Asbury Park Master Plan and The Master Plan of the County of Monmouth and is not contrary to the goals and objectives of these Master Plans. The Plan is also generally consistent with both the Land-use Plan and development pattern of the Township of Neptune. The location of the proposed residential land uses is consistent with the historic development patterns of the overall area. The Plan complies with the goals and objectives of the New Jersey Development and Redevelopment Plan in that this Plan and the State's plan both recognize the need to redevelop urban land.
- F. This Redevelopment Plan shall supersede all provisions of the City of Asbury Park Land Development Ordinance that are specifically addressed herein. Any zoning related question

that is not addressed herein shall refer to the City of Asbury Park Land Development Ordinance for clarification. No variance from the requirements herein shall be cognizable by the Zoning Board of Adjustment. The Planning Board alone shall have the authority to grant deviations from the requirements of this plan, as provided herein. Upon final adoption of this Plan by the Municipal Council of City of Asbury Park, the City of Asbury Park Zoning Map shall be amended to rezone the area covered by this Plan as the S.T.A.R.S. Redevelopment Area, and all underlying zoning will be voided.

Section XIV Procedures for Amending the Redevelopment Plan

- A. This Plan may be amended from time to time upon compliance with the requirements of law. A fee of three thousand dollars (\$3,000), plus all costs for copying and transcripts shall be payable to the City of Asbury Park for any request to amend this Plan.
- B. No amendment to this Plan shall be approved without a review by the Planning Board, and a public hearing and adoption by Municipal Council. A copy of any proposed change to the Plan shall be filed with the Office of the City Clerk.

Section XV. Duration of This Plan

The provisions of this plan specifying the redevelopment of the project area and the requirements and restrictions with respect thereto shall be in effect for a period of twenty (20) years from the date of approval of the 2020 Plan Amendment by the Asbury Park Municipal Council. Subsequent amendments hereto shall not alter or extend this period of duration, unless specifically extended by such amendments.

Section XVI. Definitions

Definitions contained herein shall prevail within the Redevelopment Area. For definitions not contained herein, the definitions contained in the City of Asbury Park Land Development Ordinance shall prevail.

ALLEY: A public thoroughfare which affords only a secondary means of access to an abutting property. An alley providing access to residential parking areas shall have a right of way of twenty-two (22) feet in width and a cart way of at least eighteen (18) feet; and need not provide sidewalks or other exclusively pedestrian walkways within its right of way. New alleys in the redevelopment area are privately owned and maintained.

DISTRICT: Zone

INFILL HOUSING: The construction of a housing unit that resembles in proportion scale, height, style and bulk the adjacent dwelling units.

JUNKYARD: Any area, lot, land, parcel, building, or structure, or part thereof, used for the storage, collection, processing, purchase, sale, salvage, or disposal of junk. Any site with two or more unregistered vehicles shall constitute a junkyard. (Also known as - Salvage Yard)

SEMI-ATTACHED HOME: A one-family or two-family residential structure attached to another one- family or two-family structure along one side wall, on adjoining lots, each being separated from the adjoining one-family or two-family residential structure by a party wall extending from the basement or cellar to or through the roof, with separate entrances for each unit or structure.

STARS REDEVELOPMENT PLAN SUMMARY

The STARS Redevelopment Plan is 20 years old and about to expire. Council needs to readopt the Plan or the area converts back to the old zoning –R1A. Since we are readopting, the Planning staff re-examined the standards and revised them for 2020. Planning Board reviewed on July 27th meeting and made suggestions and determined the amendment was in compliance with The Master Plan. Council needs to now adopt the Plan as an ordinance.

Planning Board reviewed at their July 27, 2020 meeting and added the following to the plan:

1. Added the word “physical” to Section III. Redevelopment Objectives, Letter D to read “The elimination of substandard and dilapidated structures and the removal of physical blighting influences.”
2. Added to B. Landscaping and Lighting Objectives and Requirements 11. All lighting shall comply with Section 30-63 of Land Development Ordinance of the City of Asbury Park.
3. A. Green Building Design shall have the word “and” added and the word “through” deleted added between “efficiency” and “green.” The listed shall be divided into should and shalls. A requirement for building envelope design to be green. Below is the revised language for the section:

A. Green Building Design

The protection of the natural environment is a key element to Asbury Park’s overall redevelopment effort. Building projects in the S.T.A.R.S. Redevelopment Area should incorporate resource efficiency and green building design wherever feasible.

1. The use of high efficiency fixtures shall be used to reduce energy consumption.
 2. Energy star qualified appliances to help reduce energy consumption shall be installed in finished product.
 3. Façade fenestration of at least 10 percent of surface area shall be installed.
 4. All building components shall comply with New Jersey Energy Star R ratings and air sealing and draft blocking to comply with New Jersey Energy Star requirements.
 5. Solar panels, green roofs, storm water recharging systems and solar powered lighting are some methods that should be used to increase resource efficiency.
 6. Specify building products with recycled content and that are manufactured regionally should be used.
4. Added to B. Landscaping and Lighting Objective Requirements –“ Trees shall be part of the landscape design.”

**CITY OF ASBURY PARK
BOND ORDINANCE NUMBER 2020-23**

**BOND ORDINANCE AMENDING AND SUPPLEMENTING
BOND ORDINANCE NUMBER 3038 (WHICH PROVIDES
FOR IMPROVEMENTS TO THE SEWER PLANT)
HERETOFORE FINALLY ADOPTED BY THE CITY
COUNCIL OF THE CITY OF ASBURY PARK, IN THE
COUNTY OF MONMOUTH, STATE OF NEW JERSEY, ON
JANUARY 16, 2013, TO INCREASE THE APPROPRIATION
BY \$500,000 AND TO INCREASE THE AUTHORIZATION
OF BONDS OR NOTES BY \$476,190**

**BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF
ASBURY PARK, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AS
FOLLOWS:**

SECTION 1. The bond ordinance of the City of Asbury Park, in the County of Monmouth, State of New Jersey (the "City"), heretofore finally adopted by the City Council thereof on January 16, 2013, numbered 3038 and entitled, "BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE SEWER PLANT IN AND BY THE CITY OF ASBURY PARK, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$3,300,0000 AND AUTHORIZING THE ISSUANCE OF \$3,300,000 BONDS OR NOTES TO FINANCE THE COST THEREOF" (the "Original Ordinance"), which Original Ordinance is hereby amended and supplemented, as follows:

SECTION 2. The improvements or purposes set forth in Section 3(a) of the Original Ordinance, as amended and supplemented hereby, are hereby authorized to be undertaken by the Sewer Utility of the City, and there is hereby appropriated the additional sum of \$500,000, which sum includes \$23,810 as the amount of down payment for said improvement or purpose required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). Said down payment is now available therefor by virtue of an emergency appropriation.

Therefore, the total appropriation of the Original Ordinance, as amended and supplemented hereby, shall be increased by \$500,000 from \$3,300,000 and shall equal the amount of \$3,800,000, said sum being inclusive of all appropriations heretofore made in the Original Ordinance, as amended and supplemented hereby, including the down payment in the amount of \$23,810.

SECTION 3. (a) In order to finance the additional cost of the improvements or purposes set forth in Section 3 of the Original Ordinance, as amended and supplemented hereby, additional negotiable bonds or notes of the Sewer Utility of the City in the amount of \$476,190 are hereby authorized to be issued by the City, such that the total authorization of negotiable bonds or notes to be issued by the Sewer Utility of the City for the improvements or purposes set forth in Section 3 of the Original Ordinance, as amended and supplemented hereby, shall be increased by \$476,190 from \$3,300,000 and shall equal the amount of \$3,776,190.

(b) The estimated maximum amount of bonds or notes to be issued by the Sewer Utility of the City for the improvements or purposes set forth in Section 3 the Original Ordinance, as amended and supplemented hereby, is equal to \$3,776,190.

(c) The estimated cost of the improvements or purposes set forth in Section 3 of the Original Ordinance, as amended and supplemented hereby, is equal to \$3,800,000.

SECTION 4. Section 3(a) of the Original Ordinance shall be amended to read in its entirety as follows: “(a) The Sewer Utility improvements hereby authorized and the Sewer Utility purposes for the financing of which the bonds are to be issued are improvements to the Sewer/Wastewater Treatment Plant, including, but not limited to, the replacement of Rotating Biological Contactors and all work, materials, equipment, labor and appurtenances therefor and incidental thereto. Said improvements shall also include, but are not limited to, the following, as applicable, construction planning, engineering and design work, preparation of

plans and specifications, permits, bid documents, inspections and contract administration, environmental testing and remediation activities.”

SECTION 5. The Capital Budget of the City is hereby amended, as necessary, to conform with the provisions of this amendatory and supplemental bond ordinance and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs (the “Director of the Division of Local Government Services”), will be on file in the office of the Clerk and will be available for public inspection.

SECTION 6. The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the City and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, and such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this amendatory and supplemental bond ordinance by \$476,190 and the said obligations authorized herein will be within all debt limitations prescribed by law.

SECTION 7. Section 6(b) of the Original Ordinance is hereby amended to read as follows: “(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according the reasonable life thereof computed from the date of the bonds authorized by this ordinance is 20 years.”

SECTION 8. Section 6(d) of the Original Ordinance is hereby amended to read as follows: “(d) An aggregate amount not exceeding \$400,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purposes or improvements hereinbefore described.”

SECTION 9. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by the Original Ordinance, as amended and supplemented hereto. The obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable property within the City for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 10. The City hereby declares the intent of the City to issue the bonds or bond anticipation notes in the amount authorized in Section 3 of the Original Ordinance, as amended and supplemented hereto, and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of the Original Ordinance, as amended and supplemented hereto. This Section 10 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 11. The City Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the City and to execute such disclosure document on behalf of the City. The City Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the City pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the City and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the City fails to comply with its undertaking, the City shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 12. The City covenants to maintain the exclusion from gross income under section 103(a) of the Code, of the interest on all bonds and notes issued under the Original Ordinance, as amended and supplemented hereby.

SECTION 13. Except as expressly amended and supplemented hereto, the Original Ordinance shall remain in full force and effect.

SECTION 14. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption and approval by the Mayor, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: August 12, 2020**

**MELODY HARTSGROVE,
Clerk of the City of Asbury Park**

**ADOPTED ON SECOND READING
DATED: August 26, 2020**

**MELODY HARTSGROVE,
Clerk of the City of Asbury Park**

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____, 2020.

**JOHN B. MOOR,
Mayor of the City of Asbury Park**

CITY COUNCIL OF THE CITY OF ASBURY PARK

PUBLIC NOTICE

NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the City of Asbury Park, in the County of Monmouth, State of New Jersey, on August 12, 2020. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held in the City Council Chambers, One Municipal Plaza, Asbury Park, New Jersey, on August 26, 2020 at 6:00 p.m. or through virtual means (instructions to attend or join and provide public comment at the City's meeting on that date are located on the City's website at <https://www.cityofasburypark.com/>) During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title:	BOND ORDINANCE AMENDING AND SUPPLEMENTING BOND ORDINANCE NUMBER 3038 (WHICH PROVIDES FOR IMPROVEMENTS TO THE SEWER PLANT) HERETOFORE FINALLY ADOPTED BY THE CITY COUNCIL OF THE CITY OF ASBURY PARK, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, ON JANUARY 16, 2013, TO INCREASE THE APPROPRIATION BY \$500,000 AND TO INCREASE THE AUTHORIZATION OF BONDS OR NOTES BY \$476,190
Purpose(s):	Amends And Supplements Bond Ordinance Number 3038, (Which Provides For Improvements To The Sewer Plant) To Amend The Description And Increase The Appropriation And Authorization Of Bond Or Notes Therein.
Appropriation:	\$3,800,000 (Increased By \$500,000 From \$3,300,000)
Bonds/Notes Authorized:	\$3,776,190 (Increased By \$476,190 From \$3,300,000)
Grants	N/A
Appropriation: Section 20	\$400,000 (Increased By \$100,000 from \$300,000)
Costs:	
Useful Life:	20 years (Decreased From 40 Years)

MELODY HARTSGROVE CLERK OF THE CITY OF ASBURY PARK

**CITY COUNCIL OF THE CITY OF ASBURY PARK
PUBLIC NOTICE**

BOND ORDINANCE STATEMENT AND SUMMARY

The bond ordinance, the summary terms of which are included herein, has been finally adopted by the City Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey on August 26, 2020 and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title:	BOND ORDINANCE AMENDING AND SUPPLEMENTING BOND ORDINANCE NUMBER 3038 (WHICH PROVIDES FOR IMPROVEMENTS TO THE SEWER PLANT) HERETOFORE FINALLY ADOPTED BY THE CITY COUNCIL OF THE CITY OF ASBURY PARK, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, ON JANUARY 16, 2013, TO INCREASE THE APPROPRIATION BY \$500,000 AND TO INCREASE THE AUTHORIZATION OF BONDS OR NOTES BY \$476,190
Purpose(s):	Amends And Supplements Bond Ordinance Number 3038, (Which Provides For Improvements To The Sewer Plant) To Amend The Description And Increase The Appropriation And Authorization Of Bond Or Notes Therein.
Appropriation:	\$3,800,000 (Increased By \$500,000 From \$3,300,000)
Bonds/Notes	\$3,776,190 (Increased By \$476,190 From \$3,300,000)
Authorized:	
Grants	N/A
Appropriation:	
Section 20	\$400,000 (Increased By \$100,000 from \$300,000)
Costs:	
Useful Life:	20 years (Decreased From 40 Years)

**MELODY HARTSGROVE CLERK OF THE CITY OF
ASBURY PARK**

CERTIFICATE OF INTRODUCTION

I, the undersigned Clerk of the City of Asbury Park, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the City duly called and held on August 12, 2020 at 6:00 p.m. at City Council Chambers, One Municipal Plaza, Asbury Park, in said County, or through virtual means, and that the following was the roll call:

Present:

Absent:

I FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body of the City and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City this ____ day of _____, 2020.

(SEAL)

**MELODY HARTSGROVE CLERK OF THE CITY OF
 ASBURY PARK**

CERTIFICATE OF FINAL ADOPTION

I, the undersigned Clerk of the City of Asbury Park, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the City duly called and held on August 26, 2020, at 6:00 p.m. in the City Council Chambers, One Municipal Plaza, Asbury Park, in said County, or through virtual means, and that the following was the roll call:

Present:

Absent:

I DO FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body of the City and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City this ____ day of _____, 2020.

(SEAL)

**MELODY HARTSGROVE CLERK OF THE CITY OF
 ASBURY PARK**

CLERK'S CERTIFICATE

I, MELODY HARTSGROVE, DO HEREBY CERTIFY that I am the Clerk of the City of Asbury Park, in the County of Monmouth (the "City"), State of New Jersey, and that as such I am duly authorized to execute and deliver this certificate on behalf of the City. In such capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the City and the records relative to all resolutions and ordinances of the City. The representations made herein are based upon the records of the City. I DO HEREBY FURTHER CERTIFY THAT:

1. Attached hereto is the bond ordinance introduced on August 12, 2020, and finally adopted on August 26, 2020 and approved by the Mayor, as applicable, on _____, 2020.
2. After introduction, the bond ordinance was published as required by applicable law on _____, 2020 in the _____ (name of newspaper).
3. Following the passage of the bond ordinance on first reading, and at least seven (7) days prior to the final adoption thereof, I caused to be posted in the principal

municipal building of the City at the place where public notices are customarily posted, a copy of said bond ordinance and a notice that copies of the bond ordinance would be made available to the members of the general public of the City who requested copies, up to and including the time of further consideration of the bond ordinance by the governing body of the City. Copies of the bond ordinance were made available to all who requested same.

4. After final adoption, the bond ordinance was duly approved by the Mayor of the City (if applicable) and duly published as required by law on _____, 2020 in the _____ (name of newspaper). No protest signed by any person against making any improvement or incurring the indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the bond ordinance has been presented to the governing body of the City or to me or filed in my office within twenty (20) days after said publication or at any other time after the final adoption thereof.

5. The bond ordinance has not been amended, added to, altered or repealed and said bond ordinance is now in full force and effect.

6. A certified copy of the bond ordinance and a copy of the amended capital budget form has been filed with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, as applicable.

7. The official seal of the City is the seal, an impression of which is affixed opposite my signature on this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City this ____ day of _____, 2020.

(SEAL)

MELODY HARTSGROVE,
Clerk of the City of Asbury Park

CERTIFICATE OF SUPPLEMENTAL DEBT STATEMENT

I, the undersigned, Clerk of the City of Asbury Park, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY, that the attached Supplemental Debt Statement was prepared, executed and sworn to by JoAnn Boos, the Chief Financial Officer as of August 12, 2020, that such Supplemental Debt Statement was filed in my office on August 12, 2020 and with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs prior to August 26, 2020.

MELODY HARTSGROVE,
Clerk of the City of Asbury Park

DATED: September 9, 2020

CINDY A. DYE,
Clerk of the City of Asbury Park

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____, 2020

JOHN MOOR,
Mayor of the City of Asbury Park

**CITY OF ASBURY PARK
BOND ORDINANCE NUMBER 2020-24**

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO BOND STREET (A TRANSPORTATION UTILITY IMPROVEMENT), BY AND IN THE CITY OF ASBURY PARK, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,600,000 THEREFOR (INCLUDING A GRANT EXPECTED TO BE RECEIVED FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION) AND AUTHORIZING THE ISSUANCE OF \$2,600,000 BONDS OR NOTES OF THE CITY TO FINANCE THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF ASBURY PARK, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the City of Asbury Park, in the County of Monmouth, State of New Jersey (the “City”) as Transportation Utility improvements. For the said improvements or purposes stated in Section 3, there is hereby appropriated the sum of \$2,600,000 which is inclusive of a grant in the amount of \$430,105 expected to be received from the New Jersey Department of Transportation (the “Grant”). Pursuant to N.J.S.A. 40A:2-11(c), as amended and supplemented, no down payment is required for the improvements or purposes set forth in Section 3 hereof, as a portion of such project is expected to be funded by the Grant.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the \$2,600,000 appropriation, and until said Grant is received, negotiable bonds of the Transportation Utility of the City are hereby authorized to

be issued in the principal amount of \$2,600,000 pursuant to the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"). In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Transportation Utility of the City in a principal amount not exceeding \$2,600,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law. Upon the City's receipt of the Grant, the bonds and notes authorized by this Section 2 hereof shall be reduced by the Grant in accordance with Section 4 hereof.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said bonds or notes are to be issued are various improvements to Bond Street, including, but not limited to, sanitary sewer system improvements and/or replacement including, but not limited to, installation of piping, laterals, cleanouts and precast concrete structures; various drainage and/or storm water collection system improvements and/or replacement including, but not limited to, installation of a storm water conveyance system including, but not limited to, gutter profiles; roadway improvements and parking improvements including, but not limited to, as applicable, excavation, milling, paving, reconstruction and boxing out and resurfacing or full depth pavement replacement, drainage improvements, regrading of gutters and/or installation of new inlets, the repairing and/or installation of or improvements to associated, curbs, sidewalks, ramps in compliance with ADA, driveway aprons, resetting utility castings, manholes, and roadway painting, landscaping, and aesthetic improvements; and also including all preliminary expenses associated with said improvements including, but not limited to, architectural, engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract

administration, site work, testing, and debris removal and/or clean up; and all work materials equipment, labor and appurtenances necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$2,600,000. Upon the City's receipt of the Grant, the maximum amount of bonds or notes issued for said improvements or purposes shall be reduced by such amounts in accordance with Section 4 hereof.

(c) The estimated cost of said improvements or purposes is \$2,600,000.

SECTION 4. In the event the United States of America, the State of New Jersey, the County of Monmouth, and/or a private entity, make a contribution or grant in aid to the City, including the Grant, for the improvements and purposes authorized hereby and the same shall be received by the City prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, the County of Monmouth and/or a private entity, including the Grant, shall be received by the City after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purposes.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the City, provided that no note shall mature later than one (1) year from its date or otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Capital Budget of the Transportation Utility of the City is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital

Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement which the City may lawfully undertake as a transportation utility improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the City and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$2,600,000 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$610,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

SECTION 8. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the City for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 9. The City hereby declares the intent of the City to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The City Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the City and to execute such disclosure document on behalf of the City. The City Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the City pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the

“Rule”) for the benefit of holders and beneficial owners of obligations of the City and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the City fails to comply with its undertaking, the City shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The City covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ADOPTED ON FIRST READING

DATED: August 12, 2020

MELODY HARTSGROVE,
Clerk of the City of Asbury Park

ADOPTED ON SECOND READING

DATED: August 26, 2020

MELODY HARTSGROVE,
Clerk of the City of Asbury Park

APPROVAL BY THE MAYOR ON THIS ____ DAY OF _____, 2020.

JOHN MOOR,
Mayor of the City of Asbury Park

CITY COUNCIL OF THE CITY OF ASBURY PARK

PUBLIC NOTICE

NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the City of Asbury Park, in the County of Monmouth, State of New Jersey, on August 12, 2020. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at City Council Chambers, One Municipal Plaza, Asbury Park, New Jersey, or through virtual means on August 26, 2020 at 6:00 p.m. (instructions to attend or join and provide public comment at the City's meeting on that date are located on the City's website at <https://www.cityofasburypark.com/>).

During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's office for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title:	BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO BOND STREET, BY AND IN THE CITY OF ASBURY PARK, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,600,000 THEREFOR (INCLUDING A NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT) AND AUTHORIZING THE ISSUANCE OF \$2,600,000 BONDS OR NOTES OF THE CITY TO FINANCE THE COST THEREOF
Purpose(s):	Various Improvements To Bond Street, Including, But Not Limited To, Sanitary Sewer System Improvements And/Or Replacement Including, But Not Limited To, Installation Of Piping, Laterals, Cleanouts And Precast Concrete Structures; Various Drainage And/Or Storm Water Collection System Improvements And/Or Replacement Including, But Not Limited To, Installation Of A Storm Water Conveyance System Including, But Not Limited To, Gutter Profiles; Roadway Improvements And Parking Improvements Including, But Not Limited To, As Applicable, Excavation, Milling, Paving, Reconstruction And Boxing Out And Resurfacing Or Full Depth Pavement Replacement, Drainage Improvements, Regrading Of Gutters And/Or Installation Of New Inlets, The Repairing And/Or Installation Of Or Improvements To Associated, Curbs, Sidewalks, Ramps In Compliance With ADA, Driveway Aprons, Resetting Utility Castings, Manholes, And Roadway Painting, Landscaping, And Aesthetic Improvements
Appropriation:	\$2,600,000
Bonds/Notes	\$2,600,000
Authorized:	
Grants	\$430,105 (New Jersey Department of Transportation)
Appropriated:	
Section 20 Costs:	\$610,000
Useful Life:	20 years

MELODY HARTSGROVE
CLERK OF THE CITY OF ASBURY PARK

CITY COUNCIL OF THE CITY OF ASBURY PARK

PUBLIC NOTICE

BOND ORDINANCE STATEMENTS AND SUMMARY

The bond ordinance, the summary terms of which are included herein, has been finally adopted by the City Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey on August 26, 2020 and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title:	BOND ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS TO BOND STREET, BY AND IN THE CITY OF ASBURY PARK, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY; APPROPRIATING \$2,600,000 THEREFOR (INCLUDING A NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT) AND AUTHORIZING THE ISSUANCE OF \$2,600,000 BONDS OR NOTES OF THE CITY TO FINANCE THE COST THEREOF
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Appropriation:	\$2,600,000
Bonds/Notes	\$2,600,000
Authorized:	
Grants	\$430,105 (New Jersey Department of Transportation)
Appropriated:	
Section 20 Costs:	\$610,000
Useful Life:	20 years

MELODY HARTSGROVE
CLERK OF THE CITY OF ASBURY PARK

CERTIFICATE OF INTRODUCTION

I, the undersigned Clerk of the City of Asbury Park, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the City duly called and held on August 12, 2020 at 6:00 p.m. at City Council Chambers, One Municipal Plaza, Asbury Park, in said County, or through virtual means, and that the following was the roll call:

Present:

Absent:

I DO HEREBY FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City this ____ day of _____, 2020.

(SEAL)

MELODY HARTSGROVE
CLERK OF THE CITY OF ASBURY PARK

CERTIFICATE OF FINAL ADOPTION

I, the undersigned Clerk of the City of Asbury Park, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY that the foregoing is an extract from the Minutes of a meeting of the governing body of the City duly called and held on August 26, 2020, at 6:00 p.m. at City Council Chambers, One Municipal Plaza, Asbury Park, in said County, or through virtual means, and that the following was the roll call:

Present:

Absent:

I DO HEREBY FURTHER CERTIFY that the foregoing extract has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City this ____ day of _____, 2020.

(SEAL)

MELODY HARTSGROVE
CLERK OF THE CITY OF ASBURY PARK

CLERK'S CERTIFICATE

I, MELODY HARTSGROVE, DO HEREBY CERTIFY that I am the Clerk of the City of Asbury Park, in the County of Monmouth (the "City"), a municipal corporation organized and existing under the laws of the State of New Jersey, and that as such I am duly authorized to execute and deliver this certificate on behalf of the City. In such capacity, I have the responsibility to maintain the minutes of the meetings of the governing body of the City and the records relative to all resolutions and ordinances of the City. The representations made herein are based upon the records of the City. I DO HEREBY FURTHER CERTIFY THAT:

1. Attached hereto is the bond ordinance introduced on August 12, 2020 and finally adopted on August 26, 2020.

2. After introduction, the bond ordinance was published as required by law on _____, 2020 in _____ (the name of the newspaper).

3. Following the passage of the bond ordinance on first reading, and at least seven (7) days prior to the final adoption thereof, I caused to be posted in the principal municipal building of the City at the place where public notices are customarily posted, a copy of said bond ordinance or a summary thereof and a notice that copies of the bond ordinance would be made available to the members of the general public of the City who requested copies, up to and including the time of further consideration of the bond ordinance by the governing body. Copies of the bond ordinance were made available to all who requested same.

4. After final passage, the bond ordinance was duly approved by the Mayor on _____, 2020 and was duly published as required by law on _____, 2020 in _____ (the name of the newspaper). No protest signed by any person against making any improvement or incurring the indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the bond ordinance has been presented to the governing body or to me or filed in my office within twenty (20) days after said publication or at any other time after the final passage thereof.

5. The bond ordinance has not been amended, added to, altered or repealed and said bond ordinance is now in full force and effect.

6. A certified copy of this bond ordinance and a copy of the amended capital budget form have been filed with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, as applicable.

7. The official seal of the City is the seal, an impression of which is affixed opposite my signature on this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the City this ____ day of _____, 2020.

(SEAL)

MELODY HARTSGROVE
CLERK OF THE CITY OF ASBURY PARK

CERTIFICATE OF SUPPLEMENTAL DEBT STATEMENT

I, the undersigned, Clerk of the City of Asbury Park, in the County of Monmouth, State of New Jersey, DO HEREBY CERTIFY, that the attached Supplemental Debt Statement was prepared, executed and sworn to by JoAnn Boos, the Chief Financial Officer as of August 12, 2020, that such Supplemental Debt Statement was filed in my office on or by August 12, 2020 and with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs on _____, 2020.

MELODY HARTSGROVE
CLERK OF THE CITY OF ASBURY PARK

DATED: September 9, 2020

CINDY A. DYE,
Clerk of the City of Asbury Park

APPROVAL BY THE MAYOR ON THIS _____ DAY OF _____, 2020

JOHN MOOR,
Mayor of the City of Asbury Park



Minutes
Meeting of the Municipal Council
Wednesday, September 9, 2020
REGULAR MEETING

Executive Session - 4:00 p.m.

2020-241 Resolution Authorizing a meeting which excludes the public

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

Workshop Session - 6:00 p.m.

1. Call to Order/Roll Call

Attendee Name	Title	Status	Arrived
Eileen Chapman	Councilmember	Remote	
Yvonne Clayton	Councilmember	Remote	
Jesse Kendle	Councilmember	Remote	
Amy Quinn	Deputy Mayor	Remote	
John Moor	Mayor	Remote	
Melody Hartsgrove	City Clerk	Remote	
Donna Vieiro	City Manager	Remote	
Frederick Raffetto	City Attorney	Remote	

City Clerk Melody Hartsgrove called the meeting to order at 6:00 PM.

3. Silent Prayer/Moment of Reflection

4. Salute to the Flag

5. Announcement - Open Public Meetings Act

SPECIAL EVENTS APPLICATION

Director of Recreation, Leesha Floyd presented special events applications to the Mayor and Council.

PROCLAMATION:

1. Recognizing September as Hunger Action Month
Proclamation recognizing September as Hunger Action Month.

ITEMS TO BE PRESENTED BY: DAVID KAPLAN, REGISTERED MUNICIPAL ACCOUNT

Municipal Auditor, David Kaplan presented a report of the 2019 Municipal Audit with Mayor and Council.

2. Report of 2019 Municipal Audit

ESTABLISHING AN EQUITY COMMITTEE

Deputy Mayor Quinn and Council member Clayton presented the establishment of an Equity Committee.

MATTERS FROM CITY COUNCIL

Council member Chapman stated, I share my condolences to the family of Reverend Caldwell. There are two COVID-19 testing dates left. The next one is Thursday September 10th at the Transportation Center. Amy Quinn and I will host coffee with a council person at Sweetwaters Café. Masks are required.

Council member Clayton stated, please complete your report for the 2020 Census.

Council member Kendle stated, please register to vote.

Deputy Mayor Quinn stated, the beach staff has done an amazing job this summer. There will be a service on September 20th from 2pm-4pm at Springwood Park for Reverend Caldwell. Thank you to the Asbury Park school board for setting up virtual learning for the kids who went back to school this week.

Mayor Moor stated, Resolution 2020-269 will be tabled tonight. Thank you to everyone for being safe and careful. Please continue to wear your mask and be vigilant.

MATTERS FROM CITY MANAGER

City Manager, Donna Vieiro had no matters at this time.

MATTERS FROM CITY ATTORNEY

City Attorney, Frederick Raffetto had no matters at this time.

PUBLIC PARTICIPATION

A motion was made by Council member Kendle and seconded by Council member Chapman to open the meeting to the public. All were in favor. The following members of the public spoke: Rita Morano, Ernest Mignoli, Pam Lamberton, Arthur Schlossbach, Tracey Rogers, Joe Grillo, Sylvia Sylvia, Maureen Nevin, and Felicia Simmons.

A motion to close the meeting to the public was made by Council member Clayton and seconded by Council member Chapman. All were in favor.

MINUTES

1. Municipal Council-Executive Meeting Aug 12, 5:00 PM
2. Municipal Council - Regular Meeting - Aug 12, 2020 6:00 PM

CONSENT AGENDA RESOLUTIONS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-242 Resolution Approving Special Event Applications

2020-243 Resolution Approving Special Event Applications-August

2020-244 Resolution to Transfer Tax Payment from Block 2608 Lot 2

2020-245 Resolution to Transfer Tax Payment from Block 3707 Lot 2.04 to Block 3707 Lot 2.03

2020-246 Resolution to Waive Interest for Tax & Sewer Payments on Block 2402 Lot 9

2020-247 Resolution to Waive Interest for Tax & Sewer Payments on Block 301 Lot 10

2020-248 Resolution to Waive Interest for Tax & Sewer Payments on Block 2202 Lot 16

2020-249 Resolution Authorizing Cancellation of Tax Sale Certificate #16-00089 due to Erroneous Sewer Billing Block 1103 Lot 1

2020-250 Resolution to Credit Sewer Account Relating to Block 2404, Lot 4.02 (621 Lake Avenue) due to Billing Error

INDIVIDUAL RESOLUTIONS

2020-251 Resolution Approving Payment of Bills

RESULT:	ADOPTED [4 TO 1]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Eileen Chapman, Yvonne Clayton, Jesse Kendle, Amy Quinn
NAYS:	John Moor

2020-252 Resolution Accepting the 2019 Municipal Audit

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-253 Resolution Adopting a Corrective Action Plan in Response to the Recommendations Contained in the 2019 Report of Audit

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-254 Resolution Amending Resolution No. 2020-152, So As To Extend The 2020 Beach Season Through September

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-255 Resolution Authorizing Emergency Fiber Repairs for the Police Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-256 Resolution Authorizing the Purchase of Verizon Intelligent Lighting along the Boardwalk

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	John Moor, Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-257 Resolution Authorizing the Purchase of Personal Protective and Sanitizing Equipment (PPE) With Community Development

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-258 Resolution Authorizing the Purchase of Personal Protection Turnout Gear for the Fire Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Jesse Kendle, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-259 Resolution Authorizing the Purchase of a Mobile Surveillance Trailer for the Police Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Moor, Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-260 Resolution Authorizing the Emergency Replacement of the PLC Controllers at the Waste Water Treatment Plant

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-261 Resolution Awarding a Contract for an Affordable Housing Administrative Agent

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-262 Awarding of a Contract to Millennium Communications Group for the Wastewater Treatment Plant to Tie Into the Existing City Fiber Network

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-263 Awarding of a Contract to Millennium Communications Group for the Change Out of Wireless to Fiber Links at Convention Hall

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-264 Resolution Authorizing the Extension for Emergency Medical Services Billing

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Jesse Kendle, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-265 Awarding of a Contract to Millennium Communications Group for the North Boardwalk Cameras

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	John Moor, Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-266 Resolution Authorizing an Annual Service Agreement for Power DMS for the Police Department

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Moor, Mayor
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-267 Resolution Authorizing The Submission of a Grant Application to The Monmouth County Open Space Grants Program for Improvements to Sunset Lake Park

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-268 Resolution Authorizing the Disposition of Surplus Property

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-269 Resolution of The Mayor and City Council of The City of Asbury Park Regarding Veterans Relocation Project LLC and The Parcel Known As Block 903, Lot 9 In The City Of Asbury Park, Monmouth County, New Jersey Commonly Known As 45 Borden Avenue, In The S.T.A.R.S. Redevelopment Area Approving An Escrow Agreement By And Between The City And Veterans Relocation Project LLC

RESULT:	TABLED [UNANIMOUS]
	Next: 9/23/2020 6:00 PM
MOVER:	John Moor, Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-270 Resolution Approving 2020-2021 Liquor License Renewals

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-271 A Resolution Approving the Renewal of Hotel Liquor License No. 1303-36-069-001, which is held by 210 5th Ave. Venture Urban Renewal, LLC, D/B/A The Asbury Hotel, for the 2020-2021 License Term

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-272 A Resolution Approving a Liquor License with Special Conditions for Porta at Asbury Park, LLC d/b/a Porta for the 2020-2021 Licensing Year

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-273 A Resolution Approving a Liquor License with Special Conditions for Bond Street Bar & Grill, LLC (d/b/a Bond Street Bar and Grill, Capitoline and Loteria) for the 2020-2021 Licensing Year

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Jesse Kendle, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-274 Resolution Establishing An Ad Hoc Advisory Committee to Be Known as the “Equity Committee” To Review

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jesse Kendle, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

ORDINANCES

Introduction

Second Reading/Public Hearing

2020-22 An Ordinance Adopting Amendments to The Strategic Area Rebuilding Spirit (S.T.A.R.S.) Redevelopment Plan

Council Member Chapman. All in favor. The following members of the public spoke: Rita Morano, Felicia Simmons, and Arthur Schlossbach. A motion to close 2020-22 was made by Council Member Kendle and seconded by Council Member Chapman.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Eileen Chapman, Yvonne Clayton, Amy Quinn
NAYS:	John Moor
ABSTAIN:	Jesse Kendle

2020-23 Bond Ordinance Amending and Supplementing Bond Ordinance Number 3038 (Which Provides for Improvements to The Sewer Plant) Heretofore Finally Adopted by The City Council of The City of Asbury Park, In the County of Monmouth, State Of New Jersey,

On January 16, 2013, To Increase the Appropriation By \$500,000 And to Increase the Authorization of Bonds or Notes By \$476,190

A motion to open 2020-23 to the public was made by Mayor Moor and seconded by Council Member Kendle. All in favor. The following members of the public spoke: Maureen Nevin. A motion to close 2020-23 was made by Council Member Kendle and seconded by Mayor Moor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Moor, Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

2020-24 Bond Ordinance Providing for Improvements to Bond Street (A Transportation Utility Improvement), By and In the City of Asbury Park, In the County of Monmouth, State Of New Jersey; Appropriating \$2,600,000 Therefor (Including A Grant Expected to Be Received from The New Jersey Department of Transportation) And Authorizing the Issuance Of \$2,600,000 Bonds or Notes of The City to Finance the Cost Thereof

A motion to open 2020-24 to the public was made by Council Member Clayton and seconded by Council Member Kendle. All in favor. The following members of the public spoke: Rita Morano. A motion to close 2020-24 was made by Council Member Kendle and seconded by Mayor Moor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Moor, Mayor
SECONDER:	Jesse Kendle, Councilmember
AYES:	Chapman, Clayton, Kendle, Quinn, Moor

ADJOURNMENT

The meeting was adjourned at 8:15 PM

A motion to close the meeting was made by Mayor Moor and seconded by Council Member Kendle. All in favor.

Meeting was adjourned at 8:15 PM

Respectfully submitted by:

Melody Hartsgrrove, Deputy City Clerk