



Agenda
Meeting of the Municipal Council
Monday, January 22, 2024
ORGANIZATIONAL MEETING 2:00 PM

I. Executive Session - 12:00 p.m.

2024-1 Resolution Authorizing a meeting which excludes the public

A. Contract Negotiations

1. Somerset Asbury Park Urban Renewal LLC – Block 4105, Lot 1.01
2. 1106 Main Street with Mercy Center Corp
3. 614 Cookman Avenue with 614 Cookman, LLC
4. Wall in ROW for 615 Sixth Avenue

B. Personnel

1. City Manager Contract
2. Staff Overtime

C. Litigation

1. JLD Investment Group, LLC v. City of Asbury Park; City of Asbury Park Planning Board

D. Attorney-Client Privilege

II. Organizational Meeting - 2:00 p.m.

III. Call to Order

IV. Invocation by Reverend David J. Parreott, Jr.

V. Salute the Flag

VI. Announcement by City Clerk

1. As to comply with the Open Public Meetings Act, Chapter 231, P.L. 1975, adequate Notice of this meeting has been provided in the following manner: The Reorganization Meeting Notice was forwarded to the Asbury Park Press, The Coaster and The Star Ledger on January 1, 2024, and posted on the bulletin board the same date. All notices are on file with the City Clerk.

VII. Nomination of Deputy Mayor

1. Swearing in of Deputy Mayor by Municipal Clerk Lisa Esposito
2. Resolution Appointing A Deputy Mayor

VIII. Minutes

1. Municipal Council- Executive Meeting December 20, 2023 4:00 PM
2. Municipal Council - Regular Meeting - Dec 20, 2023 6:00 PM
3. Municipal Council - Special Meeting - Jan 9, 2024 1:15 PM

IX. Resolutions

1. Consent Agenda

All matters listed on the Consent Agenda are presented collectively to the City Council, and will be considered for approval with one vote. These matters are considered to be routine in nature, and there will be no individual discussion of these items. If discussion is desired by one or more Council member(s) as to any particular item(s), then said item(s) shall be removed from the Consent Agenda and considered separately.

- | | |
|--------|--|
| 2024-3 | Resolution Establishing Council Meeting Dates for 2024 |
| 2024-4 | Resolution Designating the Official Newspapers for the City of Asbury Park for the Year 2024 |
| 2024-5 | Resolution Establishing 2024 Schedule of Holidays |
| 2024-6 | Resolution Authorizing the City Clerk to Execute all Bingo and Raffle Games of Chance Applications that Meet all Provisions Pursuant to Statute for the 2024 Calendar Year |
| 2024-7 | Resolution Establishing Rules of Order for Public Comments |

- 2024-8 Resolution Authorizing the City Clerk to Execute all of the City of Asbury Park Fire Department Member's Enrollment into NJ State Firemen's Association for the 2024 Calendar Year
- 2024-9 Resolution Appointing a Fund Commissioner and Alternate to the New Jersey Intergovernmental Insurance Fund
- 2024-10 Resolution Appointing an ADA Compliance Officer and Coordinator
- 2024-11 Resolution Designating a Public Agency Compliance Officer
- 2024-12 Resolution Authorizing City Manager to sign NJDEP Treatment Works Applications
- 2024-13 Resolution Authorizing the Tax Assessor to Act as Agent for the City of Asbury Park for the Purpose of Filing and Settling Tax Appeals on Behalf of the Taxing District for the Tax Year 2024
- 2024-14 Resolution Adopting a Debt Management and Capital Policy
- 2024-15 Resolution of the Mayor and Council of the City of Asbury Park Designating the Depositories wherein all Public Monies and Other Funds of the Municipality Shall Be Kept
- 2024-16 Resolution Adopting a Cash Management Plan for the City of Asbury Park
- 2024-17 Resolution To Credit Sewer Account For Deduct Meter
- 2024-18 Resolution Fixing The Rate Of Interest To Be Charged On Delinquent Taxes, Assessments And Sewer Accounts For 2024
- 2024-19 Resolution Setting Fees for Tax Collection Department for 2024
- 2024-20 Resolution Approving and Adopting A Form Required to Be Utilized for The Filing of Tort Claims Against the City Of Asbury Park in Accordance with The Provisions of The New Jersey Tort Claims Act
- 2024-21 Resolution Appointing a Recycling Coordinator for the Year 2024
- 2024-22 Resolution Authorizing The Mayor And The City Clerk To Execute All Urban Enterprise Zone (UEZ) Micro-Business Lease Subsidy Grant Agreements
- 2024-23 Resolution Authorizing the Mayor & City Council to Execute a Subordination of Mortgage for Juan Cancel for Property Located at 1409 Summerfield Avenue, Asbury Park
- 2024-24 Resolution of Support from Local Governing Body Authorizing the Social Services Building Replacement 2024 Grant Application

2. Individual Resolutions

- 2024-26 Resolution Authorizing Emergency Roof Repairs Needed at City Hall
- 2024-28 Resolution Appointing Frederick C. Raffetto, Esq. of the firm of Hill Wallack, LLP, to Serve as Municipal Attorney for the City, and

Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

- 2024-29 Resolution Appointing PFK O'Connor Davies LLP to Serve as Auditor for the City and Authorizing the Execution of an Agreement for Professional Services Associated Therewith
- 2024-30 Resolution Appointing T & M Associates to Serve as Municipal Engineer for the City, and Authorizing the Execution of an Agreement for Professional Engineering Services Associated Therewith
- 2024-31 Resolution Pursuant to N.J.S.A. 40:48-1 Authorizing the City Engineer to Perform Services as Designee to The City Manager for Review of Development Permits in Any Area of Special Flood Hazard
- 2024-73 Resolution Appointing Dilworth Paxson, LLP to Serve as Bond Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith
- 2024-32 Resolution Appointing Dilworth Paxson, LLP to Serve as Redevelopment Counsel and Authorizing the Execution of an Agreement for Professional Services Associated Therewith
- 2024-33 Resolution Appointing Maraziti Falcon LLP to Serve as Waterfront Redevelopment Counsel and Authorizing the Execution of an Agreement for Professional Services Associated Therewith
- 2024-34 Resolution of the Mayor and City Council of The City of Asbury Park to enter into a Professional Services Agreement with Public Resources Advisory Group for the Provision of PILOT/RAB Administration
- 2024-35 Resolution Appointing Acacia Financial Group, Inc. To Serve as Financial Advisors for the City, and Authorizing the Execution of an Agreement for Professional Services Associated Therewith
- 2024-36 Resolution Authorizing the Execution of an Agreement for Professional Real Estate Appraisal Services to Pamela J. Brodowski, MAI, ASA, CTA of the Firm BRB Valuations & Consulting Services, LLC
- 2024-37 Resolution Appointing GJEM Insurance Agency, to Serve as an Insurance Brokerage/Consultant/Risk Manager, and Authorizing the Execution of an Agreement for Professional Services Associated Therewith
- 2024-38 Resolution Appointing Law Offices of Parker McCay, P.A. to Serve as OPRA Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith
- 2024-39 Resolution Authorizing the Award of a Contract to the Firm of Kyle + McManus Associates, LLC to Serve as the City's Consulting Planner for 2024
- 2024-40 Resolution Appointing Law Offices of Genova Burns, LLC to Serve as Labor Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

- 2024-41 Resolution Appointing Community Grants, Planning & Housing LLC To Serve as Affordable Housing Administrative Agent For the City of Asbury Park
- 2024-42 Resolution Appointing the Firm of Surenian, Edwards & Nolan, LLC To Serve as Affordable Housing Counsel For the City of Asbury Park
- 2024-43 Resolution Appointing City Prosecutor
- 2024-44 Resolution Appointing Alternate City Prosecutor
- 2024-45 Resolution Appointing City Public Defender
- 2024-46 Resolution Appointing Alternate Public Defender
- 2024-47 Resolution Appointing Gregory B. Pasquale, Esquire, to Serve as Special Tax Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith
- 2024-48 Resolution Appointing the firm of Gene J Anthony, Esquire to Serve as Rent Leveling Board Attorney for the City, and Authorizing the Execution of an Agreement for Professional Services Associated Therewith.
- 2024-49 Resolution Appointing Arcari + Iovino to Provide Architectural Services for the City, and Authorizing the Execution of an Agreement for Professional Architectural Services Associated Therewith
- 2024-50 Resolution Authorizing the Award of a Contract to The Firm of ENGenuity Infrastructure to Perform Special Project Engineering Services
- 2024-51 Resolution Authorizing the Award of a Contract to The Firm of Dynamic Traffic, LLC to Perform Special Project Engineering Services
- 2024-52 Resolution Authorizing the Award of a Contract to the Firm of ARH Associates to Perform Special Project Engineering Services
- 2024-53 Resolution Authorizing the Award of a Contract to V-Comm LLC To Perform Telecommunications and 5G Engineering Services
- 2024-54 Resolution Appointing the Firm of CDM Smith, Inc. to Perform Special Project Engineering Services
- 2024-55 Resolution Authorizing Appointments to the Asbury Park TV Committee
- 2024-56 Resolution Authorizing Appointments to the Business Advisory Committee
- 2024-57 Resolution Authorizing Appointments to Community Development Block Committee
- 2024-58 Resolution Extending The Duration Of The “CCRB Exploratory Committee” And Reappointing Its Membership
- 2024-59 Resolution Authorizing Appointments to the Deal Lake Commission
- 2024-60 Resolution Authorizing Appointments to the Environmental Shade Tree Commission
- 2024-61 Resolution Authorizing Appointments to the Green Team

- 2024-62 Resolution Authorizing Appointments to the Parking Committee
- 2024-63 Resolution Authorizing Appointments to the Public Arts Commission
- 2024-64 Resolution Authorizing Appointments to the Participatory Budget Committee
- 2024-65 Resolution Authorizing Appointments to the Planning Board
- 2024-66 Resolution Authorizing Appointments to Code Enforcement/Quality of Life Committee
- 2024-67 Resolution Authorizing Appointments to the Recreation Committee
- 2024-68 Resolution Authorizing Appointments to the Rent Leveling Board
- 2024-69 Resolution Authorizing Appointments to the Sunset Lake Commission
- 2024-70 Resolution Authorizing Appointments to the Wesley Lake Commission
- 2024-71 Resolution Authorizing Appointments to the Mayor's Wellness Committee
- 2024-72 Resolution Authorizing Appointments to the Zoning Board of Adjustment
- 2024-74 Resolution Authorizing the Renewal of Office 365 Software

X. Announcement of Mayor's Appointment to the Library Board Committee

XI. Announcement of Mayor's Appointment to the Position of Office of Emergency Management ("OEM") Director

XII. Announcement of Mayor's Appointment to the Planning Board

- 1. Class I Member (Mayor or Mayor's Designee - 1 Year Term)
- 2. Class II Member (Non-Government Body Municipal Official - 1 Year Term)

XIII. Comments from Council Members

XIV. Comments from Deputy Mayor

XV. Public Participation

XVI. Adjournment

**RESOLUTION NO. 2024-1****RESOLUTION AUTHORIZING A MEETING WHICH EXCLUDES THE PUBLIC**

BE IT RESOLVED by the Mayor and Council of the City of Asbury Park that this body will hold a meeting on January 22, 2024 at 2:00 PM in the Council Chambers located at 1 Municipal Plaza, Asbury Park, New Jersey, that will be limited only to consideration of an items or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed are as follows:

A. Contract Negotiations:

1. Somerset Asbury Park Urban Renewal LLC – Block 4105, Lot 1.01
2. 1106 Main Street with Mercy Center Corp
3. 614 Cookman Avenue with 614 Cookman, LLC
4. Wall in ROW for 615 Sixth Avenue

B. Personnel:

1. City Manager Contract
2. Staff Overtime

C. Litigation:

1. JLD Investment Group, LLC v. City of Asbury Park; City of Asbury Park Planning Board

D. Attorney-Client Privilege:

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with section 8 and 4a of the Open Public Meetings Act.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-2

Appointing A Deputy Mayor



RESOLUTION NO. 2024-2

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING A DEPUTY MAYOR

WHEREAS, pursuant to N.J.S.A. 40:69A-87, the Mayor shall preside at all meetings of the Municipal Council and have such other powers as specified therein; and

WHEREAS, the Municipal Council wishes to designate another member of the Council with the title of “Deputy Mayor” so that such Council Member may act as the “Mayor” in cases of the Mayor’s absence or disability, or otherwise in the event of the Mayor’s inability to act (per N.J.S.A. 40:69A-87); and

WHEREAS, the Council Member chosen herein shall serve as the “Deputy Mayor” until the time of the next Organization meeting of the Municipal Council, or until such other time as the Municipal Council shall determine by subsequent Resolution.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That Council Member Amy Quinn is hereby designated with the title of “Deputy Mayor” to act as the Mayor in cases of the Mayor’s absence or disability, or otherwise in the event of the Mayor’s inability to act (per N.J.S.A. 40:69A-87).
2. That this designation shall be effective until the time of the next Reorganization meeting of the Municipal Council, or until such other time as the Municipal Council shall determine by subsequent Resolution.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-2 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Minutes
Meeting of the Municipal Council
Wednesday, December 20, 2023
REGULAR MEETING

Executive Session - 4:00 p.m.

2023-546 Resolution Authorizing a meeting which excludes the public

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Angela Ahbez-Anderson, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

Workshop Session - 6:00 p.m.

Call to Order/Roll Call

Attendee Name	Title	Status	Arrived
Angela Ahbez-Anderson	Councilmember	Present	
Eileen Chapman	Councilmember	Present	
Yvonne Clayton	Councilmember	Present	
Amy Quinn	Deputy Mayor	Present	
John Moor	Mayor	Absent	
Donna Vieiro	City Manager	Present	
Frederick Raffetto	City Attorney	Present	
Lisa Esposito	City Clerk	Present	
Anthony Cucci	Deputy City Clerk	Absent	

City Clerk Lisa Esposito called the meeting to order at 6:13 PM.

Silent Prayer/Moment of Reflection

Salute to the Flag

Announcement - Open Public Meetings Act

ITEMS TO BE PRESENTED:

Minutes Acceptance: Minutes of Dec 20, 2023 6:00 PM (Minutes)

Matters from City Council

Council member Ahbez-Anderson stated, Good Evening and Happy Holidays to everyone. The City of Asbury Park has received a score of 100, the highest score possible in the Human Rights Campaign's HRC 2023 Municipal Equality Index, which measures different aspects of LGBTQ+ inclusivity in municipalities around the country. Cities are rated based on non-discrimination laws, the municipality as an employer, municipal services, law enforcement, and leadership on LGBTQ+ equality. For the full press release please visit the City of Asbury Park's website.

Council member Chapman stated, I just want to thank everyone in Asbury Park who helped to make this season beautiful and great for so many people; our staff at DPW for the gorgeous decorations; staff and chamber for the beautiful Christmas Tree lightings, our police department who took so many of our children out holiday shopping. There is just so many people to thank, Community Karma for their backpack drive which impacted over 700 families. All the faith leaders who have provided food and clothing throughout the season as well. There are just too many people to name, but also thanks to all of you who support these initiatives and I wish everybody a very happy holiday season and a wonderful 2024.

Council member Clayton stated, I want to wish everybody a wonderful Holiday and a happy and prosperous New Year and thank all the people Eileen already thanked and more.

Deputy Mayor Quinn stated, To Angela's point, thank you for bringing it up and I have to thank you Lisa. I know you spent a lot of time working on that application so kudos to you, and it is greatly appreciated. Our score went up probably 20 points because of your efforts. That is very much appreciated, we are only four or five in the state. Mayor Moor is not here as I am sure many of you see, he underwent surgery, he is on the mend, and he is looking forward to being back sometime in January and wants to wish you all a very Happy Holiday. If you want to shoot him a text, he is on the mend.

City Manager, Donna Vieiro was presented with a proclamation for her retirement.

Matters from City Manager

City Manager, Donna Vieiro had no matters at this time.

Matters from City Attorney

City Attorney, Frederick Raffetto stated, I would just like to wish Donna all the best with her retirement.

PUBLIC PARTICIPATION

A motion was made by Council member Chapman and seconded by Council member Clayton to open the meeting to the public. All were in favor. The following members of the public spoke: Sylvia Sylvia made a comment about menorah/tree lighting, DPW, and City Manager, Donna Vieiro; Rita Marano made a comment about City Manager, Donna Vieiro; Nancy Phillips made a comment about the Asbury Park Housing Authority

A motion to close the meeting to the public was made by Deputy Mayor Quinn and seconded by Council member Chapman. All were in favor.

MINUTES

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

1. Municipal Council- Executive Meeting December 6, 2023 4:00 PM
2. Municipal Council - Regular Meeting - Dec 6, 2023 6:00 PM **Accepted**

CONSENT AGENDA RESOLUTIONS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2023-547 Resolution Authorizing the Disposition of Surplus Property

2023-548 Resolution Authorizing the Transfer of Appropriations in the Fiscal Year 2023 Budget

INDIVIDUAL RESOLUTIONS

2023-549 Resolution Approving Payment of Bills

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2023-550 Resolution Authorizing Emergency Roll Off Truck Repairs Needed at the Department of Public Works

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2023-551 Resolution Approving Change Order #1 for the Wastewater Treatment Plant Underground Storage Tank Removal Project

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2023-552 Resolution Approving Change Order #2 for 2023 Pavement and Sidewalk Improvements Project

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2023-553 Resolution Approving Change Order 9 for Memorial Drive Improvements Project

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2023-554 Resolution authorizing the release of a Performance Bond For 1156 Springwood Avenue (Block 803, Lots 1-14)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2023-555 Resolution Appointing An Acting City Manager

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

ORDINANCES

Second Reading/Public Hearing

2023-39 Ordinance Of The City Of Asbury Park Amending And Supplementing Subsection 7-40.5, Entitled “License Fees,” Of Section 7-40, “Private Parking Lots,” Of Chapter 7, “Traffic,” Of “The Code Of The City Of Asbury Park.”

A motion to open 2023-39 to the public was made by Deputy Mayor Quinn and seconded by Council member Ahbez-Anderson. All were favor. No members of the public spoke.

A motion to close 2023-39 to the public was made by Deputy Mayor Quinn and seconded by Council member Chapman. All were in favor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2023-44 Ordinance Of The City Of Asbury Park To Repeal Section 2-76, Entitled “Award Of Public Contracts,” Of Article X, “Regulation Of Public Contracting, Contributions To Public Offices And Entities,” Of “The Code Of The City Of Asbury Park.”

A motion to open 2023-44 to the public was made by Deputy Mayor Quinn and seconded by Council member Ahbez-Anderson. All were favor. The following members of the public spoke: Rita Marano.

A motion to close 2023-44 to the public was made by Deputy Mayor Quinn and seconded by Council member Ahbez-Anderson. All were in favor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2023-45 Ordinance Of The City Of Asbury Park, In The County Of Monmouth, State Of New Jersey, Authorizing The Execution Of A Lease Agreement With Asbury Partners, LLC And Cajun Fish Holdings, LLC For Block 4307, Lots 1, 2 And 3 Within The Asbury Park Waterfront Redevelopment Area

A motion to open 2023-45 to the public was made by Council member Chapman and seconded by Deputy Mayor Quinn. All were favor. The following members of the public spoke: Rita Marano.

A motion to close 2023-45 to the public was made by Deputy Mayor Quinn and seconded by Council member Chapman. All were in favor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2023-46 Ordinance Constituting The 2023 Transportation Update For The City Of Asbury Park, And Amending And Supplementing Chapter 7, Entitled “Traffic,” Of “The Code Of The City Of Asbury Park.”

A motion to open 2023-46 to the public was made by Deputy Mayor Quinn and seconded by Council member Chapman. All were favor. No members of the public spoke.

A motion to close 2023-46 to the public was made by Deputy Mayor Quinn and seconded by Council member Chapman. All were in favor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2023-48 Ordinance Of The City Of Asbury Park Amending And Supplementing Chapter 15, Entitled “Rent Leveling Regulations,” Of “The Code Of The City Of Asbury Park.”

A motion to open 2023-48 to the public was made by Deputy Mayor Quinn and seconded by Council member Ahbez-Anderson. All were favor. No members of the public spoke.

A motion to close 2023-48 to the public was made by Council member Chapman and seconded by Deputy Mayor Quinn. All were in favor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

ADJOURNMENT

The meeting was adjourned at 6:43 PM

A motion to close the meeting was made by Council member Chapman and seconded Council member Ahbez-Anderson. Meeting adjourned at 6:43 PM.

Respectfully submitted by:

Lisa Esposito, City Clerk

Minutes Acceptance: Minutes of Dec 20, 2023 6:00 PM (Minutes)



Minutes
Meeting of the Municipal Council
Tuesday, January 9, 2024
SPECIAL MEETING

Emergency Meeting - 1:15 p.m.

Call to Order/Roll Call

Attendee Name	Title	Status	Arrived
Angela Ahbez-Anderson	Councilmember	Remote	
Eileen Chapman	Councilmember	Remote	
Yvonne Clayton	Councilmember	Remote	
Amy Quinn	Deputy Mayor	Remote	
John Moor	Mayor	Remote	
JoAnn Boos	Acting City Manager	Remote	
Frederick Raffetto	City Attorney	Remote	
Lisa Esposito	City Clerk	Remote	
Anthony Cucci	Deputy City Clerk	Absent	

City Clerk Lisa Esposito called the meeting to order at 1:15 PM.

Silent Prayer/Moment of Reflection

Salute to the Flag

Announcement - Open Public Meetings Act

INDIVIDUAL RESOLUTIONS

2024-76 Resolution Authorizing The Mayor And Council To Hold An Emergency Meeting

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-25 Resolution Providing for 2024 Temporary Budget Appropriations

Minutes Acceptance: Minutes of Jan 9, 2024 1:15 PM (Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

2024-27 Resolution Authorizing Snow Plow Repairs Needed

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Ahbez-Anderson, Chapman, Clayton, Quinn, Moor

Adjournment

A motion to close the meeting was made by Mayor Moor and seconded Deputy Mayor Quinn.
Meeting adjourned at 1:18 PM.

Respectfully submitted by:

Lisa Esposito, City Clerk



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-3

Council Meeting Dates for 2024



RESOLUTION NO. 2024-3

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ESTABLISHING COUNCIL MEETING DATES FOR 2024

BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, that for the year 2024 the following shall be the meeting dates City Council:

January 22- (Reorganization)	July 17
January 31	July 31
February 14	August 14
February 28	August 28
March 13	September 11
March 27	September 25
April 10	October 9
April 24	October 23
May 8	November 13
May 22	November 26
June 12	December 11
June 26	December 23

BE IT FURTHER RESOLVED that all executive session meetings commence at 4:00 p.m. Regular meeting will commence at 6:00 p.m.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-3 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-4

Official Newspaper of the City of Asbury Park
the Coaster, the Asbury Park Press, the Star Ledger



RESOLUTION NO. 2024-4

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE CITY OF ASBURY PARK FOR THE YEAR 2024

BE IT RESOLVED, by the City of Asbury Park, County of Monmouth, State of New Jersey that the following publications shall constitute the official newspaper(s) of the City of Asbury Park for the 2024 year, and until the date of the 2025 Council Reorganization Meeting:

1. The Coaster
2. The Asbury Park Press
3. The Star Ledger

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon final passage and publication in accordance with the law.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-4 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-5

Establishing 2024 Schedule of Holidays



RESOLUTION NO. 2024-5

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ESTABLISHING 2024 SCHEDULE OF HOLIDAYS

BE IT RESOLVED by Mayor and Council of the City of Asbury Park the following will be considered official holidays for the year 2024.

<u>Date</u>	<u>Holiday</u>
January 1	New Year's Day (Monday)
January 15	Martin Luther King Day (Monday)
February 12	Lincoln's Birthday (Monday)
February 19	President's Day (Monday)
March 29	Good Friday (Friday)
May 27	Memorial Day (Monday)
June 21	Juneteenth (Friday)
July 4	Independence Day (Thursday)
September 2	Labor Day (Monday)
October 14	Columbus Day (Monday)
November 5	Election Day (Tuesday)
November 11	Veteran's Day (Monday)
November 28	Thanksgiving Day (Thursday)
November 29	Day After Thanksgiving (Friday)
December 25	Christmas Day (Wednesday)

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-5 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-6

Authorizing the City Clerk to Execute all Bingo and Raffle Games of Chance Applications



RESOLUTION NO. 2024-6

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE CITY CLERK TO EXECUTE ALL BINGO AND RAFFLE GAMES OF CHANCE APPLICATIONS THAT MEET ALL PROVISIONS PURSUANT TO STATUTE FOR THE 2024 CALENDAR YEAR

BE IT RESOLVED by the City Council of Asbury Park City that it hereby authorizes the City Clerk to execute all Bingo, 50/50's, and Raffle Games of Chance Applications pursuant to the statutory provisions of N.J.S.A. 5:8-1 et seq. for the remaining 2024 calendar year, and until the date of the 2025 Council Reorganization Meeting; and

BE IT FURTHER RESOLVED that the City Clerk shall furnished the Chief of Police with a copy of each Game of Chance Application, License and Findings and Determination so that he may conduct a background check pursuant to N.J.S.A. 5:8-27.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Asbury Park Chief of Police.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-6 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-7

Establishing Rules of Order for Public Comments



RESOLUTION NO. 2024-7

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ESTABLISHING RULES OF ORDER FOR PUBLIC COMMENTS

WHEREAS, the City Council serves as the Governing Body of the City of Asbury Park pursuant to N.J.S.A. 40:69A-81, *et seq.*, and Section 2-2 of the Asbury Park City Code; and

WHEREAS, it is the desire of the City Council to provide for effective and productive public meetings by conducting the large volume of City business needed within the time constraints available at public meetings and in an orderly manner; and

WHEREAS, the City Council welcomes public comments, and to that end, provision is made for a public comment period at each meeting; and

WHEREAS, pursuant to N.J.S.A. 10:4-12, the City Council is permitted to establish rules governing the public comment period.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, that the following provisions shall govern the public comment period at every Council meeting for the remainder of the calendar year 2024, and until the date of the 2025 Council Reorganization Meeting:

1. Any person desiring to speak during the public comment period shall approach the microphone (or shall raise their hand virtually during a virtual Council meeting) and be recognized by the Chair before commencing their comments.
2. Each speaker shall state his or her full name and address for the record before making comments.
3. Each person recognized to speak may speak once for a maximum of three minutes.
4. Any speaker who exceeds the time limit shall be ruled out of order and shall be subject to removal. Each three-minute period is personal to each speaker and may not be ceded to another person.

5. Each speaker is expected to conduct himself or herself in a proper manner. No profanity shall be permitted, nor shall any derogatory, abusive or threatening language, or personal attacks, or disruptive conduct, be permitted. The Chair will immediately rule any such statements or conduct to be out of order and shall warn the speaker accordingly. If the individual continues to make such statements or to engage in such disruptive conduct, the Chair may terminate any further comments from that individual and, at the Chair's discretion, may have the individual removed from the meeting.
6. Questions or comments from the public should be directed to the City Council as a whole. A response may be provided, at the discretion of the Council. If appropriate, the Chair may direct and recognize a staff employee or professional of the City to respond. The Chair may request that any question asked of the City Council or its staff or professionals which, due to its complexity or need for research or factual investigation cannot be answered immediately, be placed in writing and directed to the appropriate City official so that an answer may be provided as soon as possible.
7. Any aspect of this protocol may be suspended for a particular matter by a vote of a majority of the City Council present at the meeting.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be provided to each of the following:

- a. Lillian Nazzaro, City Manager; and
- b. Frederick C. Raffetto, Esq., Municipal Attorney.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-7 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-8

Authorizing the City Clerk to Execute all of the City of Asbury Park Fire Department Member's Enrollment into NJ State Firemen's Association for the 2024 Calendar Year



RESOLUTION NO. 2024-8

**City of Asbury Park
County of Monmouth
State of New Jersey**

**RESOLUTION AUTHORIZING THE CITY CLERK TO EXECUTE ALL OF THE
CITY OF ASBURY PARK FIRE DEPARTMENT MEMBER'S ENROLLMENT INTO
NJ STATE FIREMEN'S ASSOCIATION FOR THE 2024 CALENDAR YEAR**

BE IT RESOLVED by the City Council of Asbury Park City that it hereby authorizes the City Clerk to execute all application for the City of Asbury Park Fire Department Member's Enrollment into the New Jersey State Firemen's Association for the 2024 calendar year, and until the date of the 2025 Council Reorganization Meeting.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Asbury Park Fire Department Chief Kevin Keddy.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-8 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-9

Fund Commissioner and Alternate to the New Jersey Intergovernmental Insurance Fund
Lillian Nazzaro & Denise Callery



RESOLUTION NO. 2024-9

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING A FUND COMMISSIONER AND ALTERNATE TO THE NEW JERSEY INTERGOVERNMENTAL INSURANCE FUND

WHEREAS, the Fund Commissioner shall attend regular meetings of the NJIIF on behalf of the City and otherwise serve as a liaison representative of the City to the NJIIF for the ensuing year; and

WHEREAS, the Mayor and Council wish to appoint the City Manager to serve as the Commissioner to the NJIIF on behalf of the City for 2024, and Denise Callery to serve as the alternate Commissioner for 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. Lillian Nazzaro is hereby appointed to serve as the Fund Commissioner to the NJIIF on behalf of the City for the year 2024, and until the date of the 2025 Council Reorganization Meeting.
2. Denise Callery is hereby appointed to serve as the alternate Fund Commissioner to the NJIIF for the year 2024, and until the date of the 2025 Council Reorganization Meeting.
3. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Lillian Nazzaro, City Manager
 - b. Denise Callery, Alternate Commissioner
 - c. Eric J. Nemeth, Esq., NJIIF
 - d. JoAnn Boos, CMFO, Chief Financial Officer

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-9 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-10

City Manager ADA Officer

**RESOLUTION NO. 2024-10**

**City of Asbury Park
County of Monmouth
State of New Jersey**

**RESOLUTION APPOINTING AN ADA COMPLIANCE OFFICER AND
COORDINATOR**

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Asbury Park hereby appoints Lillian Nazzaro, City Manager as the ADA Compliance Officer for 2024, and until the date of the 2025 Council Reorganization Meeting.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-10 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-11

Designating a Public Agency Compliance Officer: Lillian Nazzaro



RESOLUTION NO. 2024-11

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, N.J.A.C. 17:27-3.2 requires all public agencies awarding contracts for goods and services and/or construction contracts to appoint a Public Agency Compliance Officer (PACO) for a one year term; and

WHEREAS, a Public Agency Compliance Officer is the liaison between the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts and the public agency and the PACO is the point of contract for all matters concerning implementation and administration of N.J.S.A. 10:5-31, et seq. and its implementing regulations at N.J.A.C. 17:27-1.1, et seq.; and

WHEREAS, the City Council desires to appoint the City Manager, as its Public Agency Compliance Officer for 2024, and until the date of the 2025 Council Reorganization Meeting.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the City Council hereby appoints City Manager Lillian Nazzaro, as the Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.2 for a period of one year.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-11 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-12

Resolution Authorizing City Manager to sign NJDEP Treatment Works Applications



RESOLUTION NO. 2024-12

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING CITY MANAGER TO SIGN NJDEP TREATMENT WORKS APPLICATIONS

WHEREAS, the Asbury Park City Manager is hereby authorized to sign NJDEP Statements of Consent upon review and recommendation of the City Engineer; and

WHEREAS, a copy of the signed application shall be forwarded to the governing body and Director of Planning and Redevelopment; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Asbury Park, County of Monmouth, State of New Jersey, authorizes the City Manager to sign NJDEP Statements of Consent upon review and recommendations of the City Engineer and forward said application to the governing body and Director of Planning and Redevelopment.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-12 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-13

Authorizing the Tax Assessor to Act as Agent for the City of Asbury Park for the Purpose of Filing and Settling Tax Appeals on Behalf of the Taxing District



RESOLUTION NO. 2024-13

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE TAX ASSESSOR TO ACT AS AGENT FOR THE CITY OF ASBURY PARK FOR THE PURPOSE OF FILING AND SETTLING TAX APPEALS ON BEHALF OF THE TAXING DISTRICT FOR THE TAX YEAR 2024

WHEREAS, the Tax Assessor is knowledgeable regarding the valuation and assessment of properties in the City of Asbury Park; and

WHEREAS, the Tax Assessor has the statutory responsibility, pursuant to N.J.S.A. 54:4-23 to 36 to set assessments for properties in the City of Asbury Park under the Local Property Tax, N.J.S.A. 54:4-1 et seq; and

WHEREAS, the governing body of the Taxing District deems the Tax Assessor to be responsible and acting in the best interests of the municipality.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Council of the City of Asbury Park, that the Tax Assessor is hereby authorized to act as agent for the Taxing District without further governing body approval to:

(a) determine when tax appeals, cross appeals, complaints and counterclaims should be filed on behalf of the Taxing District with regarding to any property located in the City of Asbury Park and accordingly direct the attorney for the Taxing District to file such documents with either the County Tax Board or Tax Court of New Jersey as deemed appropriate.

(b) resolve and settle tax appeals pending before the County Tax Board, Tax Court or Appellate Courts for any tax year and authorize the attorney for the Taxing District to formalize such settlement in the appropriate Courts and/or County Tax Board.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-13 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-14

To adopt Debt Management and Capital Policy for 2024



RESOLUTION NO. 2024-14

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ADOPTING A DEBT MANAGEMENT AND CAPITAL POLICY

WHEREAS, the Mayor and Council of the City of Asbury Park wish to establish policies with respect to Debt Management and Fiscal and Fund Balance Policy and Capital Policy and

WHEREAS, the policies will serve as guidance for staff, committees and the governing body for budgeting, capital planning and other purposes, and

WHEREAS, it is the belief of Mayor and Council that the policies will demonstrate the City of Asbury Park's intent to maintain strong long-term financial health, and

WHEREAS, the policies established hereby will be periodically reviewed and updated to ensure that they are in consonance with needs and desires of the City.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Asbury Park that the Debt Management and Capital Policies (see attached) be approved.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-14 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK

CITY OF ASBURY PARK
ONE MUNICIPAL PLAZA
ASBURY PARK, NEW JERSEY 07712

PHONE: (732) 775-2100
WWW.CITYOFASBURY.PARK.COM



JOHN MOOR, MAYOR
AMY QUINN, DEPUTY MAYOR
ANGELA AHBEZ-ANDERSON, COUNCILMEMBER
EILEEN CHAPMAN, COUNCILMEMBER
YVONNE CLAYTON, COUNCILMEMBER

DONNA M. VIEIRO, CITY MANAGER
LISA ESPOSITO, RMC, CITY CLERK

CAPITAL POLICY

Capital Policy Elements:

Process Elements:

1. Capital planning, budgeting and analysis
 - a. Asbury Park will annually adopt a 6-year plan to ensure that it is planning for its long term needs and that it allocates capital spending across all of its functional (departmental) needs and to ensure that it is generating adequate capacity within its capital budget to accommodate the large non-recurring projects that are certain to arise on a periodic basis.
 - b. All functional areas will collaborate for capital through an organized planning process. The planning process will occur annually coincident with the budget and will result in a rolling 6-year capital plan that is adopted by Council and revised and updated and re-adopted annually.
 - c. Each department should maintain a schedule of assets that will require renewal/replacement. The schedule should sufficiently itemize the assets, their estimated useful life, and their current life and estimated replacement cost for use in long-term capital planning.
 - d. The Administration should maintain a schedule of large non-recurring capital projects for discussion, use and evaluation by Council when the 6-year plan is discussed.
 - e. The Administration shall be responsible for developing and maintaining the capital plan.
 - f. The most-current year of the capital plan shall anticipate funding sources that are consistent with Asbury Park's debt policy and the Current Fund (Operating) Budget.
 - g. The capital plan is a planning tool only; nothing in this policy shall prevent the Council from spending on capital items or adopting Improvement Authorizations that are not in the capital plan. Nothing in this policy shall obviate the requirement that an improvement Authorization be adopted.
 - h. Improvement Authorization requests shall include a full financial analysis, the extent possible, for the project, including:
 - Estimated total capital costs
 - Annual savings to be realized as a result of the investment
 - Any additional operating expenses that will arise as a result of the investment
 - A calculation of 20-year unlevered Internal Rate of Return and Payback
 - Any additional non-financial costs or benefits arising from the project
 (It is expected that many projects will not have easily quantified financial returns; however, sound financial management practices call for this type of analysis to ensure that funds are being wisely spent)
2. Management and monitoring of Capital Authorizations
 - a. Improvement Authorizations shall be monitored and managed to avoid unintended consequences on debt and debt service (to avoid over spending relative to the capital plan and debt policy by spending on old Capital Authorizations). The monitoring needs to take

- into account all Improvements Authorizations that have been approved and not cancelled, regardless of year of approval.
- b. To keep good control over Improvement Authorizations, any project that has not commenced within 2 years of approval of the improvement authorization will be cancelled and, if appropriate, re-submitted for approval.
 - c. Once a capital project has commenced, any remaining balance of the Improvement Authorization will be promptly cancelled at project completion, and in the case of multi-year projects, reviewed annually after project commencement.
 - d. The Improvement Authorization clean-up process shall occur at the end of each year.

Resolution Adopted January 3, 2024

CITY OF ASBURY PARK
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JOHN MOOR, MAYOR
AMY QUINN, DEPUTY MAYOR
ANGELA AHBEZ-ANDERSON, COUNCILMEMBER
EILEEN CHAPMAN, COUNCILMEMBER
YVONNE CLAYTON, COUNCILMEMBER

DONNA M. VIEIRO, CITY MANAGER
LISA ESPOSITO, RMC, CITY CLERK

Debt Management and Fiscal & Fund Balance Policy

INTRODUCTION

The following policy is hereby enacted to standardize the issuance and management of debt for the City of Asbury Park and to provide a general Fund Balance policy. In part, it is the City's goal to have established guidelines of debt management to ensure sound fiscal policy, long term meeting and growth of the City's capital needs, and to maintain or enhance its existing credit rating.

The City of Asbury Park recognizes that one of the keys to sound financial management is a comprehensive Debt Management Policy. These benefits are recognized by bond rating agencies and the development of a Debt Policy is a recommended practice by the Government Finance Officers Association (GFOA). A Debt Policy establishes the parameters for issuing and managing debt. It provides guidelines regarding the timing and purpose for which debt may be issued, presents the types of permissible debt, and the methods of sale that may be used. The Debt Policy should recognize an obligation to fully and timely repay all debt as an essential requirement for entry into the capital markets. Adherence to a Debt Policy helps to ensure that a government maintains a sound financial position and that credit quality is protected.

The Debt Policy is to be used in conjunction with the operating and capital budgets, the Capital Improvement Program (CIP), and other financial policies. The advantages of a Debt Policy are:

- Enhancing the quality of decisions;
- Documenting the decision-making process;
- Identifying objectives for staff to implement;
- Demonstrating a commitment to long-term financial planning objectives; and
- Being viewed positively by the bond rating agencies, investment community and taxpayers.

PURPOSE

The Debt Policy Statement sets forth comprehensive guidelines for the financing of capital expenditures. It is the objective of this policy that (1) the City obtains financing only when desirable, (2) the process for identifying the timing and amount of debt financing be as efficient as possible (3) obtain and then retain the highest possible credit rating, (4) obtain the most favorable interest rate and other related costs and (5) comply with full and complete financial disclosure and reporting.

Debt financing, to include general obligation bonds, temporary notes, lease/purchase agreements, debt guaranteed by the City, and other City obligations permitted to be issued or incurred under State statute, should only be used to purchase capital assets that will not be acquired from current resources. The useful life of the asset or project needs to equal or exceed the payout schedule of any debt the City assumes for that project. This allows for a closer match between those who benefit from the asset and those that pay for it.

To enhance creditworthiness and prudent financial management, the City is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financial planning. Evidence of this commitment to capital planning will be demonstrated through adoption and periodic adjustment of the City's Capital Improvement Plan (CIP) and the annual adoption of a multi-year Capital Improvement Budget. Capital Planning shall be the responsibility of the City Administrator.

ANNUAL REVIEW

This Debt Management Policy should be reviewed annually during the annual budget process. Any recommended changes shall be required to be adopted by the City Council.

IMPLEMENTATION

The City's Debt Policy shall be implemented by City Administrator and/or CFO when developing comprehensive debt management guidelines that provides for the following:

- Full and timely payment of principal and interest on all outstanding debt
- That debt be incurred only for those purposes as provided by State statute
- Capital improvements should be developed, approved and financed in accordance with the capital improvement budgeting process as required by the adoption of the annual budget
- The payment of debt shall be secured by the faith, credit and taxing power of the City, in the case of General Obligation, and the by the pledge of specified, limited revenues in the case of other obligations
- Principal and interest retirement schedules shall be structured to: 1) achieve a low borrowing cost for the City, 2) accommodate the debt service payments of existing debt and 3) respond to perceptions of market demand. Shorter maturities should be encouraged to demonstrate that debt is being retired at an aggressive pace
- The City shall select a method of sale that will maximize the financial benefits to the City. Such sales shall be governed by applicable laws, rules and regulations established by the State of New Jersey
- The City can incur debt as per the rules and regulations as promulgated by the State of New Jersey as outlined in N.J.S.A 40A:2-1 et seq. (New Jersey Bond Law) and N.J.S.A 40A:3-1 et seq. (Municipal Qualified Bond Act) or other appropriate laws, regulations or rules
- Maintain an existing Fund Balance (surplus) of 5% - 15% of the previous year's local government tax levy
- Maintain that debt appropriations are moderate in regards to the annual budget with a goal of no more than 15% of appropriations

- The City shall maintain good communications with bond rating agencies to ensure complete and clear understanding of the credit worthiness of the City; and
- Every financial report (AFS, ADS, Official Statement, etc.) shall follow a policy of full, complete and accurate disclosure of financial conditions and operating results.

Primary responsibility for making debt-financing recommendations rests with the CFO with assistance from staff and/or selected consultants. The responsibilities of staff, inclusive of the CFO, shall be to:

- Consider the need for debt financing and assess progress on the current Capital Program and any other program/improvement deemed necessary
- To review applicable debt ratios in accordance with State law
- Review changes in federal and State legislation that affects the City's ability to issue debt and report such findings to the City Administrator
- Review the provisions of Ordinance related to capital affairs
- Review the opportunities for refinancing existing debt
- Recommend services by a financial advisor, bond counsel, or other entity as appropriate
- In December of each year, at a minimum one week before a Council meeting, provide the Council with recommendations of existing Capital Ordinances that can be cancelled
- Two months before a scheduled Note or Bond Sale, at a minimum one week before the next Council meeting, provide the Council with recommendation of existing Capital Ordinances that can be cancelled

In developing financing recommendations, the City staff should consider:

- Effects of proposed actions on the tax rate
- Trends in bond market structures
- Trends in interest rates
- Other factors as deemed appropriate

Debt is intended to be structured to match projected cash flows, moderate the impact on future property tax levies, and maintain a relatively rapid repayment of principal. The City will endeavor to repay as much of the initial principal amount within ten years as practicable. The City will endeavor to maintain a steady annual budget appropriation in efforts reduce future debt by appropriating the highest annual payment of its current debt structure.

The City may use an objective analytical approach to determine whether it desires to issue new General Obligation bonds. Generally, this process will compare ratios of key financial and economic data. The goal will be for the City to maintain or improve its existing credit rating.

The decision on whether or not to issue new General Obligation bonds should be, based, in part, on:

- Cost versus benefit
- The current conditions of the bond market
- The City's ability to issue new General Obligations as determined by the aforementioned benchmarks
- Stabilization of the tax rate/appropriation

FUND BALANCE

Fund Balance, commonly referred to as “surplus” is simply Assets minus Liabilities. The City will make an effort to ensure a regular Fund Balance in reserve (not used in the budget) that is adequate.

The City will follow to the best extent practical, that the GFOA Best Practice recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.

The City can forecast the Fund Balance for the following year in early December. Budget cancellations or other mechanisms to ensure a steady “cash surplus” may be utilized and authorized by the governing body.

The City understands the importance of a Fund Balance policy as it relates to ensuring continued municipal operations and the long-term impacts of credit ratings.

CREDIT RATINGS

It is the responsibility of the CFO, City Administrator, selected City financial consultant or a combination of all to maintain relationships with the rating agencies that assign ratings to the City’s debt. This effort includes providing periodic updates on the City’s financial conditions as requests, answering questions in relations to the City’s financial operations and other actions deemed appropriate.

The City will obtain a rating from Moody’s Investor Service and Standard & Poor’s Rating Agency. The CFO, City Administrator, selected City financial consultant or a combination of all will determine if an additional rating agency is required.

Full disclosure of operations and open lines of communications shall be made to rating agencies used by the City. Whoever the rating agency requests information from, that individual shall be required to provide said information. The City is committed to full and complete financial disclosure and to cooperating fully with rating agencies and investors. The City is committed to meeting secondary disclosure requirements on a timely and comprehensive basis.

At all times, the City shall seek to maintain and, if possible, to improve its current rating(s) so borrowing costs are minimized and access to credit is preserved.

DISCLOSURES

All financial disclosures including annual financial statements, annual debt statements and annual audit reports will be posted to the Electronic Municipal Market Access (EMMA) website.



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-15

Designating the Depositories wherein all Public Monies and Other Funds of the Municipality Shall Be Kept



RESOLUTION NO. 2024-15

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF ASBURY PARK DESIGNATING THE DEPOSITORIES WHEREIN ALL PUBLIC MONIES AND OTHER FUNDS OF THE MUNICIPALITY SHALL BE KEPT

WHEREAS, under New Jersey Statutes, the Governing Body shall, by Resolution, designate the depositories wherein all public monies and other funds of the Municipality shall be kept; and

WHEREAS, all public officials charged with the custody of such public funds shall hereafter deposit such funds only in the depositories named herein; and

WHEREAS, the Mayor, Chief Financial Officer and Treasurer shall be designated as the authorized signatories on all checking accounts, with at least two signatures being required.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Asbury Park that the following banks be, and same are hereby designated as depositories for all City funds, and the account specified and maintained therein for the year 2024:

DEPOSITORY

ACCOUNT

CURRENT FUND:

Citizens Bank	Current Fund
Citizens Bank	Tax Collector's Account
Citizens Bank	Central Disbursing Account
Citizens Bank	Payroll Account, Flexible Spending Account

GRANT FUND:

Citizens Bank	Grant Fund
Citizens Bank	American Rescue Plan Funds

GENERAL CAPITAL FUND:

Citizens Bank	General Capital Account
Citizens Bank	RCA, Freehold/Middletown

TRANSPORTATION UTILITY OPERATING FUND:

Citizens Bank	Transportation Operating
Citizens Bank	Transportation Utility Refund

TRANSPORTATION UTILITY CAPITAL FUND

Citizens	Transportation Utility Capital
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SEWER UTILITY OPERATING FUND:

Citizens Bank	Sewer Utility Operating
Citizens Bank	Sewer Utility Operating (Asbury Partners)
Citizens Bank	Sewer Collector's Account

SEWER UTILITY CAPITAL FUND:

Citizens Bank	Sewer Capital Fund Account
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BEACH UTILITY OPERATING FUND:

Citizens Bank	Beach Operating Fund Account
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BEACH UTILITY CAPITAL FUND:

Citizens Bank	Beach Capital Fund
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TRUST FUNDS:

Citizens Bank	Animal Control Trust Fund
Citizens Bank	Trust - Other
Citizens Bank	Affordable Housing/Community Initiative
Citizens Bank	Child Welfare Trust Account
Citizens Bank	Howell RCA Trust Account
Citizens Bank	Law Enforcement Trust (Local)
Citizens Bank	Community Development Block Grant Fund
Citizens Bank	Madison/Asbury Retail Escrow
Citizens Bank	Planning/Zoning Escrow Trust Account
Citizens Bank	Law Enforcement Trust (Federal)
Citizens Bank	Tax Collectors Redemption Account
Citizens Bank	Tax Sale Premium Account
Citizens Bank	Millstone/Wall/Spring Lake RCA
Citizens Bank	I-Star2 Escrow
Citizens Bank	Asbury Park Redevelopment Escrow
Citizens Bank	Affordable Housing Trust Fund
Citizens Bank	Waterfront Redevelopment Trust

All funds of the City of Asbury Park may be invested in New Jersey Cash Management at any time. Moreover, funds may be invested in any one of the designated depositories named in the

2024 Cash Management Plan at the discretion of the Chief Financial Officer.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-15 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-16

To adopt the Cash Management Plan for 2024



RESOLUTION NO. 2024-16

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE CITY OF ASBURY PARK

0-0WHEREAS, The State of New Jersey Department of Community Affairs has requested that all government entities update their cash management plans to insure compliance with N.J.S.A. 40A:5-14; and,

WHEREAS, The City of Asbury Park's Chief Financial Officer and Treasurer recommend that the attached Cash Management Plan for Fiscal Year 2024 be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, and the State of New Jersey that the Fiscal Year 2024 Cash Management Plan is hereby adopted as indicated in the annexed document.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-16 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK

CITY OF ASBURY PARK
ONE MUNICIPAL PLAZA
ASBURY PARK, NEW JERSEY 07712

PHONE: (732) 775-2100
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JOHN MOOR, MAYOR
AMY QUINN, DEPUTY MAYOR
ANGELA AHBEZ-ANDERSON, COUNCILMEMBER
EILEEN CHAPMAN, COUNCILMEMBER
YVONNE CLAYTON, COUNCILMEMBER

DONNA M. VIEIRO, CITY MANAGER
LISA ESPOSITO, RMC, CITY CLERK

CASH MANAGEMENT PLAN OF THE CITY OF ASBURY PARK COUNTY OF MONMOUTH, NEW JERSEY

I. STATEMENT OF PURPOSE.

This Cash Management Plan (the “Plan”) is prepared pursuant to the provision of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the City of Asbury Park (the “City”) pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. DESIGNATION OF OFFICIALS OF THE CITY OF ASBURY PARK AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer (the “Designated Official”) of the City of Asbury Park is hereby authorized and directed to deposit and / or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the City of Asbury Park are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

III. DEFINITIONS.

“Arbitrage” refers to the rules and regulations governing the issuance of Bonds or Notes and the reinvestment of the proceeds at a higher yield. These regulations are promulgated by the Internal Revenue Services, Regulation 1.103.

“Certificate of Eligibility” is the certification issued by the New Jersey Department of Banking and Insurance, Division of Banking that a public depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Deposit Protection Act (GUDPA).

“Government Money Market Mutual Fund.” An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec.80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking of the highest letter and numerical rating of a nationally recognized rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,; 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

“GUDPA” requires a bank that accepts public funds to be a public depository. A “public depository” is defined as a state bank, a national bank, a savings bank or association which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation, and which receives or holds public funds on deposit. A Local Unit may make deposits in, or purchase certificates of deposits from, banks which are located in New Jersey and which meet the requirements of GUDPA.

“Local Government Investment Pool”. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c. 410 (c.52:14B-1 et seq.) by the local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of investments;

- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

“The New Jersey Cash Management Fund.” The New Jersey Division of Investment is authorized pursuant to N.J.S.A. 52:18A-90.4 to establish, maintain and operate, with the approval of the State Investment Council and the State Treasurer, a common trust fund known as the State of New Jersey-New Jersey Cash Management Fund (the “Fund”). The Fund is authorized to accept deposits from all Local Units of government. The Fund is a “common trust” fund pursuant to the statute, which created such funds within the jurisdiction of the Division of Investment. According to the enabling legislation, monies of Local Units deposited in the Fund must be invested in obligations and bonds, which meet the investment requirements of the statute. These obligations include, among other things, evidences of indebtedness of U.S. corporations. These obligations are less secure than those permitted to Local Units under the Act. Thus, the Fund is riskier than direct investments in federal securities or GUDPA protected deposits by Local Units.

IV. **IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.**

- A. The Plan is intended to cover the deposit and / or investment of the following funds and accounts of the City:

Current Fund
Beach Utility Operating Fund
Transp. Utility Operating Fund
Sewer Utility Operating Fund
Trust Funds
Grant Funds

General Capital Fund
Beach Utility Capital Fund
Transport. Utility Capital Fund
Sewer Utility Capital Fund
Payroll Fund

B. The Plan is not intended to cover the deposit and / or investment of the following funds and accounts of the City.

1. Petty Cash Funds.
2. Cash drawn from a Federal Agency under a letter of credit which cash has to be paid out within 5 working days to a vendor.
3. Deposit, retainage, or amounts posted by way of bond, for such things as faithful performance, if the City would be required by law to pay back any interest earned to the provider of the deposit, except where the City is required by law or court order to invest the funds.
4. Amounts derived from the sale of bonds or notes, only to the extent that a specific written opinion of bond counsel states that the earning of (full) interest would result in the bonds or notes being classified as an arbitrage (not federally tax exempt) issue pursuant to Federal regulations. To the extent that some interest is allowable, it shall be deposited at the most favorable rates obtainable.

V. STANDARDS OF CARE.

1. Employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees shall disclose any material interests in the financial institutions with which business is conducted and they shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City.
2. The Chief Financial Officer, under the direction of the Mayor and Council, is responsible for establishing and maintaining internal control. The controls should ensure that the assets of the City are protected from loss, theft, or misuse.

VI. PROCEDURES FOR THE RECEIPT OF MONIES.

A. Department Procedures

1. A receipt shall be issued in duplicate for all transactions involving the receipt of money. A copy of the receipt shall be given to the paying party and the duplicate shall be maintained by the receiving department. All payments and receipts must be recorded.
2. All monies collected or received from any source by or on behalf of the City shall be deposited within forty-eight (48) hours of receipt to the designated bank pursuant to N.J.S.A. 40A:5-15.

3. All monies received shall be placed in a secured place until forwarded for deposit.
4. No department, division or agency shall engage in the practice of cashing checks with public funds. Cashing of employee paychecks is prohibited.

B. Chief Financial Officer (Designated Official)

1. The Chief Financial Officer is responsible for the following accounts: Current, Dog Trust, Other Trust, Capital, Escrows, Payroll, Unemployment, Sewer Operating, Sewer Capital, Law Enforcement Trust, Grant, Beach Operating, Beach Capital, Transportation Operating and Transportation Capital.
2. The Chief Financial Officer shall:
 - a. Deposit all monies collected or received from any source by or on behalf of the City within forty-eight (48) hours of receipt to the designated bank pursuant to N.J.S.A. 40A:5-15.
 - b. Ensure that all monies deposited are in interest bearing accounts.
 - c. Make recommendations of legal public depositories to the City Council who shall by resolution designate said depositories at the first meeting of the calendar year.
 - d. Ensure that each of the various accounts for which there is a separate bank statement is reconciled with the bank statement by the end of the following month.
 - e. Verify that designated official depositories submit to the Chief Financial Officer a copy of the State of New Jersey, Department of Insurance, Division of Banking, Governmental Unit Deposit Protection Act notification of eligibility, which must be filed semi-annually in the Division of Banking as of June 30th and December 31st of each year.

VII. DESIGNATION OF DEPOSITORIES.

City Council authorized a resolution on January 1, 2023, which designated the following banks, and financial institutions as official depositories for the Deposit of all public funds referred to in the Plan, including any Certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this plan:

Citizens Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official referred to in Section II above.

VIII. AUTHORIZED INVESTMENTS.

- A. Except as otherwise specifically provided herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
1. Bonds of other obligations of the United States of America or obligations guaranteed by the United States of America;
 2. Government money market mutual funds;
 1. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
 2. Bonds of other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
 3. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of Treasury for investment by Local Units;
 4. Local Government Investment Pools;
 5. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
 6. Short-term debt obligations issued by New Jersey municipalities, counties, local authorities and school districts, having a maturity no longer than 397 days from date of purchase.

IX. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the City, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the City to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits.

Purchase of any Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the City or by a third party custodian prior to or upon the release of the City’s funds.

To assure that all parties with whom the City deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official.

X. CITY AUDITOR.

The investment practices, receipt procedures and the agreement for banking services and compensation thereof shall be reviewed by the City auditor as part of the annual audit, as required by N.J.S.A. 40A:5-4. Where a conflict exists between this Plan and State statute, the applicable statute shall govern.

The Designated Official charged with the custody of the monies of the City shall deposit them as stated by the Plan and shall thereafter be relieved of any liability or loss of such monies due to insolvency or closing of any depository designated in the Plan pursuant to N.J.S.A. 40A:5-14.

XI. SURETY BONDS.

The Chief Financial Officer, the Tax Collector, and Court Personnel shall be covered by surety bonds, proper coverage to be determined and tested during the course of the annual audit.

All City employees not covered by separate Surety Bonds shall be covered by a Public Employee’s Blanket Bond providing \$1,000,000 of Employee Dishonesty Blanket Bond Coverage.

XII. ESTABLISHING AND MAINTAINING CONTROLS.

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designated for telephone orders, wire transfers and securities safekeeping. Only specifically designated personnel of the Finance Department shall be allowed to conduct this part of the transactions, and all activity should be subject to immediate written confirmation by the designated depository. The Chief Financial Officer shall review each day’s activity.

XIII. REPORTING REQUIREMENTS.

The Designated Official referred to in Section II hereof shall supply to the Governing Body of the City a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the City as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the Governing Body of the City.

XIV. TERM OF PLAN.

This Plan shall be in effect until December 31, 2024. Attached to this Plan is a resolution of the Governing Body of the City approving this Plan for such period of time. The Plan may be amended from time to time by resolution of the governing body. To the extent that any amendment is adopted by the Council, the Designated Official is directed to supply copies of the amendment to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-17

Credit Sewer Account For Deduct Meter

**RESOLUTION NO. 2024-17**

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION TO CREDIT SEWER ACCOUNT FOR DEDUCT METER

WHEREAS, properties in The City of Asbury Park have deduct meters used for irrigation credits and are not connected to a sewer line; and

WHEREAS, it was made certain that New Jersey American Water Company bills for water consumption; and

WHEREAS, it has been determined by the City of Asbury Park Sewer Department that the Tax Collector should issue a sewer credit on accounts with a deduct meter; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council for the City of Asbury Park authorize the Tax Collector to credit each sewer account with a deduct meter reading for 2024.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-17 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-18

Fixing The Rate Of Interest To Be Charged On Delinquent Taxes, Assessments And Sewer Accounts



RESOLUTION NO. 2024-18

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES, ASSESSMENTS AND SEWER ACCOUNTS FOR 2024

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body of each Municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to allow for an additional penalty of 6% to be collected against delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Asbury Park, as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date, and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, and if delinquency in excess of \$10,000.00 remains in arrears beyond December 31st, a penalty of 6% of the amount of the delinquency shall be charged.
2. Effective January 1, 2024, no interest shall be charged if payment on any installment is made within ten (10) calendar days following the date upon which the installment became due.
3. Any payments not made in accordance with Paragraph Two of this Resolution shall be charged the interest from the due date.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided by the City Clerk to the Tax Collector, City Attorney, Chief Financial Officer and the City Auditor for the City of Asbury Park.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-18 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-19

Setting Fees for Tax Collection Department



RESOLUTION NO. 2024-19

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION SETTING FEES FOR TAX COLLECTION DEPARTMENT FOR 2024

Whereas, Title 54 of the New Jersey Revised Statutes authorizes municipalities to charge certain fees for various services provided by the Tax Collector; and

Whereas, the City of Asbury Park currently charges fees for other City services; and

Whereas, the City Council believes it is in the best interest of the City to review and update said fees on a regular basis.

Now, therefore, be it resolved, by the City Council of the City of Asbury Park, County of Monmouth, State of New Jersey, the City of Asbury Park will charge fees for the below services.

Redemption of certificate.

In accordance with N.J.S.A. 54:5-54, the Tax Collector shall provide to any party entitled to redeem a certificate pursuant to this section (N.J.S.A. 54:5-54) two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the Tax Collector, there shall be a \$50 fee. A request for a redemption calculation shall be made in writing to the Tax Collector.

Redemption of tax lien.

In accordance with N.J.S.A. 54:5-97.1, the Tax Collector may charge a lienholder of a tax lien \$50 for the calculation of the amount due to redeem the tax lien as required pursuant to N.J.S.A. 54:5-97.1. Any request for a redemption calculation shall specify the dates to be used for calculation, which shall be the date of the notice. Neither the Tax Collection nor the municipality shall be liable for an incorrect calculation. The fee paid to the municipality shall not become part of the lien and shall not be passed on to any party entitled to redeem pursuant to N.J.S.A. 54:5-54.

Service charge for insufficient funds.

In accordance with N.J.S.A. 40:5-18, the service charge for a payment returned for insufficient funds shall be \$20 per payment. Any service charge authorized by this section shall be collected in the same manner prescribed by law for the collection of the account for which the payment was tendered. In addition, the governing body may require future payments to be tendered in cash or by certified or cashier's check.

Duplicate tax bill.

In accordance with N.J.S.A. 54:4-64(d), the Tax Collector is hereby authorized to charge the following fees for the preparation of duplicate tax bills:

A. \$5 for the first duplicate copy.

B. \$25 for each subsequent duplicate copy requested in the same fiscal year.

Tax search certificate.

In accordance with N.J.S.A. 54:5-14, the Tax Collector is hereby authorized to charge a fee of \$10 for each official municipal tax search certificate issued. Pursuant to N.J.S.A. 54:5-15, the Tax Collector is further authorized to charge a fee of \$2 per calendar year for the continuation of an official municipal tax search.

Duplicate tax sale certificate.

In accordance with N.J.S.A. 54:5-52.1, the Tax Collector is hereby authorized to charge a fee of \$100 for the preparation of a duplicate tax sale certificate. This fee shall be collected upon the receipt of a written request for a duplicate certificate from the legal lienholder or their representative and must be approved by the Mayor and Council, by resolution, before a duplicate certificate can be created.

Certificate of redemption.

In accordance with N.J.S.A. 54:5-97.1, the Tax Collector is hereby authorized to charge a fee of \$45 to prepare and execute a certificate of redemption of tax sale. This fee shall be collected upon the receipt of a written request from the property owner or their authorized agent.

Mailing of tax sale notices in lieu of advertising.

The Tax Collector is hereby authorized to send, by regular mail, two notices in lieu of any two tax sale publications to the property owner of record and to any person or entity entitled to notice pursuant to N.J.S.A. 54:5-104.48 for a fee of \$25 per notice. The total cost to be charged and collected shall not exceed \$50 per property tax sale.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-19 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-20

Approving and Adopting a Form Required to be used for Filing a Tort Claim



RESOLUTION NO. 2024-20

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPROVING AND ADOPTING A FORM REQUIRED TO BE UTILIZED FOR THE FILING OF TORT CLAIMS AGAINST THE CITY OF ASBURY PARK IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT

WHEREAS, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the City of Asbury Park (the “City”) is a public entity covered by the provisions of the New Jersey Claims Act; and

WHEREAS, the City deems it advisable, necessary and in the public interest to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the attached Notice of Claim form be and is hereby adopted as the official Notice of Tort Claim form for the City; and
2. That all persons making claims against the City, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, *et seq.* be required to complete the form herein adopted as a condition with the notice requirements of the New Jersey Tort Claims Act.
3. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Lillian Nazzaro, City Manager;
 - b. Eric J. Nemeth, Esq., NJIIF;
 - d. Ezio I. Altamura, AAI, CIC, CWCP, NJWCP;
 - e. Justin Wilkinson, Account Manager, PMA; and
 - f. Frederick C. Raffetto, Esq., Municipal Attorney.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-20 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-21

Yvonne Adams Appointment of Recycling Coordinator for the Year 2024

**RESOLUTION NO. 2024-21**

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING A RECYCLING COORDINATOR FOR THE YEAR 2024

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Asbury Park hereby appoint Yvonne Adams as the Recycling Coordinator for 2024, and until the date of the 2025 Council Reorganization Meeting.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-21 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-22

Authorizing The Mayor And The City Clerk To Execute All Urban Enterprise Zone (UEZ)
Micro-Business Lease Subsidy Grant Agreements



RESOLUTION NO. 2024-22

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE MAYOR AND THE CITY CLERK TO EXECUTE ALL URBAN ENTERPRISE ZONE (UEZ) MICRO-BUSINESS LEASE SUBSIDY GRANT AGREEMENTS

BE IT RESOLVED by the City Council of Asbury Park City that it hereby authorizes the Mayor and the City Clerk to execute all Urban Enterprise Zone (UEZ) Micro-Business Lease Subsidy Grant Agreements for the remaining 2024 calendar year, and until the date of the 2025 Council Reorganization Meeting; and

BE IT FURTHER RESOLVED that the City Clerk shall furnish the UEZ Business Development Administrator with a signed copy of each Micro-Business Lease Subsidy Grant Agreement.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the City Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-22 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-23

Subordination of Mortgage for Juan Cancel for Property Located at 1409 Summerfield Avenue



RESOLUTION NO. 2024-23

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE MAYOR & CITY COUNCIL TO EXECUTE A SUBORDINATION OF MORTGAGE FOR JUAN CANCEL FOR PROPERTY LOCATED AT 1409 SUMMERFIELD AVENUE, ASBURY PARK

WHEREAS, the City of Asbury Park, through its RCA program executed a mortgage to Juan Cancel in the total amount of \$32,025, for the repairs to 1409 Summerfield Avenue, Asbury Park, Block 1303 Lot 45, which was recorded at the Office of the Monmouth County Clerk, Book OR-9283, Page 5748; and

WHEREAS, Juan Cancel is requesting a Subordination of Mortgage for a refinance of the property-seeking a line of credit in the amount of \$15,000; and

WHEREAS, Juan Cancel applied for an RCA Loan in 2017 for the total amount of \$32,025; and

NOW THEREFORE BE IT RESOLVED by the City Council of Asbury Park that the Mayor and City Clerk be and hereby are authorized to execute a Subordination of the Mortgage by the City with respect to 1409 Summerfield Avenue, Asbury Park.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-23 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK

Cassandra Dickerson

From: David Landri <dlandri@cgph.net>
Sent: Tuesday, November 14, 2023 11:48 AM
To: Cassandra Dickerson
Cc: Donna Vieiro
Subject: [EXTERNAL] 1409 Summerfield Ave. Subordination Request
Attachments: UPS Return Label.pdf; Application.pdf; Appraisal Report.pdf; Commitment-Intent Letter.pdf; Recorded Mortgage Program.pdf; subordination agreement template.pdf

Importance: High

Hi Cassandra,

The owners of 1409 Summerfield Ave. are requesting a mortgage subordination. The appraised value of the home is \$490,000 and the program mortgage is \$32,025. They are seeking a line of credit in the amount of \$15,000. Given the amount of equity in the home, I do not see an issue with proceeding with the subordination. The following items are attached:

1. Loan application.
2. Letter of intent.
3. Appraisal.
4. Recorded program mortgage.
5. Subordination agreement template
6. Pre-paid return label.

Please let me know if you will need any additional information and approximately when the request can be reviewed.

Thank you,

David A. Landri
 Senior Housing Rehabilitation Specialist

dlandri@cgph.net
 609-664-2783

1249 South River Road, Suite 301
 Cranbury, NJ 08512-3633
 Fax 609 664-2786
 Company Website: www.cgph.net
 Home Improvement Program Website: www.hip.cgph.net
 Affordable Homes For Sale and Rent: www.affordablehomesnewjersey.com

Visit the Housing Rehabilitation/Home Improvement Department on Social Media.
 Facebook: facebook.com/hip.cgph
 Instagram: www.instagram.com/cgph_home_improvements/



HOME EQUITY CREDIT APPLICATION

SECTION A: LOAN TYPE, AMOUNT AND PURPOSE.

Application No.: CL016635

Home Equity Loan with fixed rate & fixed amount	Product: HE Standard Loan 61-120 months
Purpose: Other purpose	☐ Other
Amount you wish to borrow? \$ 15,000.00	For how long? 120 Months
If you intend to apply for joint credit (proceeds to be shared or used by more than one applicant), please initial here.	
Applicant's Initials	Co-Applicant's Initials

SECTION B: APPLICANT INFORMATION.

Full Name: Last: Cancel	First: Juan	Middle:	Suffix:
Birth Date: [REDACTED]	Social Sec. No.: [REDACTED]	No. of Dependents:	
Home Address: 1409 Summerfield Avenue	City, State, Zip: Asbury Park NJ 07712-6341	Home Telephone No.: [REDACTED]	
Years There: 22	Previous City, State, Zip:	Mother's Maiden Name:	
Previous Home Address:	Employer City, State: Asbury Park NJ 07712	Employer Telephone No.: [REDACTED]	
Years at Previous Address:	Years There:	Position:	
Employer Name: [REDACTED]	Present Salary: [REDACTED]	Frequency:	
Position: Worker	Bonus/OT:	Frequency:	
Years on Job: [REDACTED]	Other Income:	Frequency:	
Previous Employer Name:	Alimony, child support or separate maintenance income need not be revealed if you do not wish to have it considered as a basis for repaying this obligation. If income used, income received under: () court order () written agreement () oral understanding.		
Prev. Employer City, State:			
Checking Bank/Account No.:			
Savings Bank/Account No.:			
Other Income Source:			
Name of nearest relative not living with you:		Relationship:	
Address:		Telephone No.:	
ID Doc.	Issued by: NJ	ID No.:	Issue Date:
ID Doc.	Issued by: NJ	ID No.:	Issue Date:
			Exp. Date:
			Exp. Date:

SECTION C: CO-APPLICANT OR OTHER PARTY INFORMATION.

If Someone Else is Applying, please complete this section:

() If you are applying for a joint account, please use this section to provide information about the joint applicant. OR

() If you are applying for individual credit, but are relying on income from alimony, child support or separate maintenance or on the income or assets of another person as the basis for repayment of the credit requested, please use this section to provide information about the person on whose alimony, support, maintenance payments or income or assets you are relying.

Full Name: Last:	First:	Middle:	Suffix:
Birth Date: //	Social Sec. No.:	No. of Dependents:	
Home Address:	Home City, State, Zip:	Home Telephone No.:	
Years There:	Previous City, State, Zip:	Mother's Maiden Name:	
Previous Home Address:	Employer City, State:	Employer Telephone No.:	
Years at Previous Address:	Years There:	Position:	
Employer Name:	Present Salary:	Frequency:	
Position:	Bonus/OT:	Frequency:	
Years on Job:	Other Income:	Frequency:	
Previous Employer:	Alimony, child support or separate maintenance income need not be revealed if you do not wish to have it considered as a basis for repaying this obligation. If income used, received under: () court order () written agreement () oral understanding		
Prev. Employer City, State:			
Checking Bank/Account No.:			
Savings Bank/Account No.:			
Other Income Source:			
Name of nearest relative not living with you:		Relationship:	
Address:		Telephone No.:	



SECTION C: CO-APPLICANT OR OTHER PARTY INFORMATION (CONTINUED)

ID Dec.	Issued by:	ID No.:	Issue Date:	Exp. Date:
ID Dec.	Issued by:	ID No.:	Issue Date:	Exp. Date:

SECTION D: MARITAL STATUS. (Do not complete if this application is for an individual account.)

Applicant: Unmarried **Co-Applicant:**

SECTION E: HOUSING DEBT/CREDIT INFORMATION.

LIST ALL DEBTS. Include obligation to pay alimony, child support, or separate maintenance payments as well as co-applicant's obligations.

TYPE OF DEBT	NAME & ADDRESS OF CREDITOR	ACCOUNT #	ORIGINAL AMT OR CREDIT LIMIT	PRESENT BALANCE	MONTHLY PAYMENT
Mortgage/Rent – Applicant					
Mortgage/Rent- Co-Applicant					
Other Obligations	NAME & ADDRESS OF CREDITOR	ACCOUNT #	ORIGINAL AMT OR CREDIT LIMIT	PRESENT BALANCE	MONTHLY PAYMENT
Applicant					
Applicant					
Applicant					
Co-Applicant					
Co-Applicant					
Co-Applicant					

Are there any unsatisfied judgments against you? **Applicant:** **Co-Applicant:**

Have you ever been declared bankrupt in the last 14 years? **Applicant:** **Co-Applicant:**

Have you ever been in foreclosure? **Applicant:** **Co-Applicant:**

SECTION F: REAL ESTATE SECURED LOAN INFORMATION.

Property Street Address: 1409 Summerfield Avenue Property City State Zip: Asbury Park NJ 07712-6341

Occupancy: Property Type: Detached Present Value:

Year Home Purchased: Annual Taxes: \$ Annual Ins.: \$

Is this property jointly owned? () Yes () No If yes, please complete the following:

Joint Owner Name(s)	Joint Owner's Address	Relationship
1.		
2.		
3.		

If this loan is a refinance, provide date of loan being refinanced:

Is this property clear of any liens? () Yes () No. If no, please complete the following:

Mortgage Holder(s)	Loan No.	Orig. Amount of Mortgage(s)	Current Balance(s)	Monthly Payment	Taxes Included?	Insurance Included?	Pay Off With This Loan?
1					() Yes () No	() Yes () No	Yes No
2					() Yes () No	() Yes () No	Yes No
3					() Yes () No	() Yes () No	Yes No



SECTION G: DECLARATIONS

	Borrower	Co-Borrower
	Yes / No	Yes / No
a. Are there any outstanding judgments against you?	N	
b. Have you been declared bankrupt in the past 7 years?	N	
c. Have you had property foreclosed upon or given title or deed in lieu thereof in the last 7 years?	N	
d. Are you a party to a lawsuit?	N	
e. Have you been obligated on any loan resulted in foreclosure, transfer of title in lieu of foreclosure, or judgment?	N	
f. Are you presently delinquent or in default on any Federal debt or any other loan, mortgage, financial obligation, bond or loan guarantee?	N	
g. Are you obligated to pay alimony, child support, or separate maintenance?	N	
h. Are you a co-maker or endorser on a note?	N	
i. Are you a U.S. citizen?	Y	
j. Are you a permanent resident alien?	N	
k. Do you intend to occupy the property as your primary residence?	Yes	
l. Have you had an ownership interest in a property in the last three years?	No	
(1) What type of property did you own (PR, SH, IP)?	Primary Residence	
(2) How did you hold title to home (S, SP, O)?	Sole	

SECTION H: APPLICANT(S) CERTIFICATION. PLEASE SIGN AFTER READING.

Everything that I have stated in this application is correct to the best of my knowledge. I understand that you will retain this application whether or not it is approved. You are authorized to check my credit and employment history and answer questions about your credit experience with me.

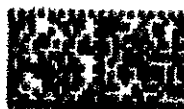
Juan M. Cancel 9-29-23
 Juan Cancel Date Date

Please indicate your preferred method of contact from the list below:

- ☐ Telephone (Cell ☐ Home Phone ☐ Work Phone ☐)
☐ E-mail
☐ Mail

Provident Bank
 NMLS ID 645602

Cesar Izquierdo
 1969931



CITY OF ASBURY PARK

COUNTY OF MONMOUTH

REGIONAL CONTRIBUTION AGREEMENT REHABILITATION PROGRAM

MORTGAGE NOTE

This Mortgage Note is made on DECEMBER 26, 20 17

Between the Borrower (s) JUAN M. CANCEL

whose address is 1409 SUMMERFIELD AVENUE
ASBURY PARK, NJ 07712

And the Lender CITY OF ASBURY PARK

whose address is 1 MUNICIPAL PLAZA, ASBURY PARK, NJ 07712

If more than one Borrower signs this Note, the word "I" shall mean each Borrower named above. The word "Lender" shall mean the original Lender and anyone else who takes this Note by transfer or assignment.

PROMISE TO PAY: In return for a loan that I received, I promise to pay (\$ 32,025) (the Principal) with no interest in its entirety upon vacating or the transfer of title of this property prior to the end of the 10 year after completion of the rehabilitation as evidenced by certification from the Housing Inspector of the City of Asbury Park.

In the event that I sell the property to an income-eligible purchaser (as defined by the New Jersey Council on Affordable Housing) this note and the loan it evidences, shall be assumable by the said purchaser.

MORTGAGE TO SECURE PAYMENT; The Lender has been given a Mortgage dated DECEMBER 26, 20 17, to protect the Lender if the promises made in this Note are not kept. I agree to keep all promises made in the Mortgage covering property (the Property) I own located at Block/Lot 1303/45 1409 SUMMERFIELD AVENUE in the City of ASBURY PARK in the County of MONMOUTH and the State of New Jersey. All terms of the Mortgage are made part of this Note.

RETURN ADDRESS:
 CITY OF ASBURY PARK
 1 MUNICIPAL PLAZA
 ASBURY PARK, NJ 07712
 RCA DEPARTMENT

(MORTGAGE NOTE CONT'D)

TERMS AND CONDITIONS: The Borrower has received this loan for the purpose of rehabilitating the Property in order to abate certified health and safety code violations.

The 10 year term shall begin on the date the Borrower receives proper certification that the Property is free of all code violations.

This Mortgage Note shall be due and payable at the time within the 10 year term that the Borrower vacates or transfers title to the Property, unless the property is sold to an income-eligible household in conformance with the Rules and Regulations of the N.J. Council on Affordable Housing and N.J. Housing and Mortgage Finance Agency. In such an event, this loan shall be assumable by the purchaser. The Mortgage Note amount will be forgiven at the end of the 10 year term.

In the event of the death of all of the Borrowers prior to the end of the 10 year term, the Mortgage Note shall be due and payable unless the beneficiaries of the Borrowers are income eligible and personally occupy the Property, in which event the Mortgage Note shall be due and payable in the event that the beneficiaries of the Borrower vacate or transfer title to the Property within the same 10 year term.

DEFAULT: If I fail to keep any other promise I make in this note or in the Mortgage, the Lender may declare that I am in default on the Mortgage and this Note. Upon default, I must immediately pay the full amount of, all unpaid principal, other amounts due on the Mortgage and this Note and the Lender's costs of collection and reasonable attorney fees.

WAIVERS: I give up my rights to require that the Lender do the following: (a) to demand payment (called "presentment"); (b) to notify me of nonpayment (called "notice of dishonor") and (c) to obtain an official certified statement showing nonpayment (called a "protest"). The Lender may exercise any right under this Note, the Mortgage or under any law, even if Lender has delayed in exercising that right or has agreed in an earlier instance not to exercise that right. Lender does not waive its right to declare that I am in default by making payments or incurring expenses on my behalf.

LIABILITY OF BORROWER(S): The Lender may enforce any of the provisions of this Note against any one or more of the Borrowers who sign this Note.

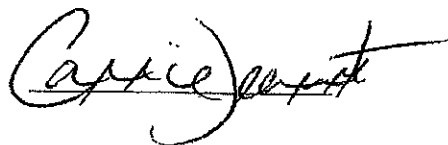
(MORTGAGE NOTE CONT'D)

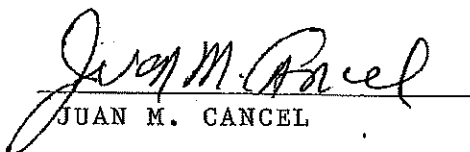
CHANGES TO THIS NOTE: This Note can only be changed by an agreement in writing signed by both the Borrower(s) and the Lender.

SIGNATURES: I agree to the terms of this Note by signing below. If the Borrower is a corporation, its proper corporate officers sign and its corporate seal is affixed.

THE BORROWER HAS RECEIVED A TRUE COPY OF THIS NOTE WITHOUT CHARGE.

Witnessed or Attested by:



 (Seal)
JUAN M. CANCEL
_____ (Seal)



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-24

Funds from DCA to assist in renovation of Transportation center for social services.



RESOLUTION NO. 2024-24

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION OF SUPPORT FROM LOCAL GOVERNING BODY AUTHORIZING THE SOCIAL SERVICES BUILDING REPLACEMENT 2024 GRANT APPLICATION

WHEREAS, the City seeks support for improvements to the Transportation Building for a new Social Services Building; and

WHEREAS, the City of Asbury Park strives to increase mental health services to the residents of the City; and

WHEREAS, one of the purposes of the DCA Grant is to renovate the existing transportation center to become the new home of the social services department which will increase services to the residents of the City; and

THEREFORE, the City Council of the City of Asbury Park has determined that the City of Asbury Park should apply for the aforementioned Grant.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Asbury Park, State of New Jersey, authorize the submission of the aforementioned DCA Grant and the City Manager or their designee to sign any paperwork associated with the application

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-24 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-26

Resolution authorizing emergency roof repairs needed at City Hall totaling \$8,788.00 utilizing B&G O&E funds from USA Building Maintenance.



RESOLUTION NO. 2024-26

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING EMERGENCY ROOF REPAIRS NEEDED AT CITY HALL

WHEREAS, the City Manager declared an emergency as per the Local Public Contracts Law, N.J.S.A. 40A:11-6 for emergency roof repairs needed at City Hall; and

WHEREAS, the declarations of the emergency are on file with the CFO, Director of Purchasing and the City Manager as per the Local Public Contract Law; and

WHEREAS, quotes were solicited from USA Building Maintenance, Inc.; and

WHEREAS, the City of Asbury Park is desirous of awarding a contract for the emergency roof repairs needed to USA Building Maintenance, Inc. in the amount of \$8,788.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in Account 3-01-26-310-000-210. The maximum dollar value of the pending contract is as set forth in the resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the "City"), in the County of Monmouth, State of New Jersey authorize the emergency roof repairs needed at City Hall in the amount of \$8,788.00 from USA Building Maintenance Inc. and a copy of this Resolution shall be provided to the Director of Capital Projects & Public Facilities, Acting City Manager/CFO and Purchasing Agent.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-26 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK

Tracy Lizardi

From: Donna Vieiro
Sent: Tuesday, December 19, 2023 10:53 AM
To: Robert Bianchini
Cc: JoAnn Boos; Tracy Lizardi; Daniel Paczkowski
Subject: RE: [EXTERNAL] Proposal # 8769

This is approved and I will declare an emergency.

Thank you,
 Donna

Donna M. Vieiro
 City Manager
 City of Asbury Park
 1 Municipal Plaza
 Asbury Park, NJ 07712
 P: 732-502-5755
donna.vieiro@cityofasburypark.com

 Visit, Follow, Sign-Up & Watch
www.cityofasburypark.com
 FB @CityofAsburyParkNJ and @inAsburyParkNJ
 Twitter @inAsburyParkNJ and @APCmtEvents
 Instagram @CityofAsburyParkNJ
www.NextDoor.com
www.Nixle.com
 APTV Verizon Fios Ch. 30 & Optimum Ch. 77

From: Robert Bianchini <Robert.Bianchini@cityofasburypark.com>
Sent: Thursday, December 14, 2023 3:14 PM
To: Donna Vieiro <Donna.Vieiro@cityofasburypark.com>
Cc: JoAnn Boos <JoAnn.Boos@cityofasburypark.com>; Tracy Lizardi <Tracy.Lizardi@cityofasburypark.com>; Daniel Paczkowski <Daniel.Paczkowski@cityofasburypark.com>
Subject: FW: [EXTERNAL] Proposal # 8769

Good Afternoon Donna

I had more complaints from the police department about roof leaking in the last storm. I received a quote from a co-op vendor and like for you to declare the task an emergency. I added his quote for your review. I just don't want this to become bigger now it's close to the server room at the police area. Thanks

From: Athena Thanos - USA GC <athenat@usagcc.com>
Sent: Thursday, December 14, 2023 8:42 AM
To: Robert Bianchini <Robert.Bianchini@cityofasburypark.com>

Attachment: USA BUILDING MAINTENANCE QUOTE (2024-26 : Authorizing Emergency Roof Repairs Needed at City Hall)

Cc: Carmelo - USA GC <CarmeloF@usagcc.com>

Subject: [EXTERNAL] Proposal # 8769

Good morning,
Please see attached. Thank you.

If you have any questions, please do not hesitate to contact us.

Sincerely,



Athena Thanos
Service Administrator
101 McDougall Court-Suite 109B
Mauldin Center
Greenville, SC 29607
C: (917) 770-0246
O: (864) 300-4754
24h-(833)USAGCC1
AthenaT@usagcc.com

Visit us online at www.usabuildingrepairs.com



For faster Service or Emergency Roof Leaks Please email
Service@usabuildingrepairs.com

Attachment: USA BUILDING MAINTENANCE QUOTE (2024-26 : Authorizing Emergency Roof Repairs Needed at City Hall)

USA Building Maintenance Inc.

169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.



TO:

Asbury Park Municipal
1 Municipal Plaza
Asbury Park, NJ 07712

12/14/2023

BWO # 8769

JOB: WO #8769

ADDRESS: 1 Municipal Plaza, Asbury Park, NJ 07712

USA General Contractors proposes to do the following work:

- 1) Set up all safety protocols to complete job and a safe and timely manner
- 2) Causeway adjacent to police station- lower roof reflash approximately 30 ft of delaminated wall flashing
- 3) Seal top of through wall counter flashing.
- 4) Upper roof section- reflash 8 open corners on RTU.
- 5) Northwest corner of upper roof- reflash inside corner same area outside wall reseal top of brick approximately 80 ft
- 6) North wall- reseal approximately 50 open vertical seams
- 7) Top off (4)pitch pockets
- 8) Repoint large crack in chimney
- 9) Seal top of Chimney Cap with liquid Flash and polyester fleece
- 10)Clean and remove all work related debris from job site

48 man hours @ 125 p/hr. = \$ 6,000.00

Materials plus 10% mark up= \$ 2,788.00

PRICE**\$8,788.00****Terms & Conditions:**

This proposal is valid for 60 days. Net 30

Pricing Disclaimer: Please be advised that prices used in this proposal are current prices. USA can only honor these prices as long as they are honored by our suppliers and manufacturers. Material pricing is subject to change at the time of shipment due to the current volatility of the market. In addition, extended lead times are to be expected.

USA Building Maintenance Inc.

169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.

*Approved By:*_____
PRINT NAME_____
SIGNATURE_____
Ms. Athena Thanos

USA General Contractors

USA Building Maintenance Inc.

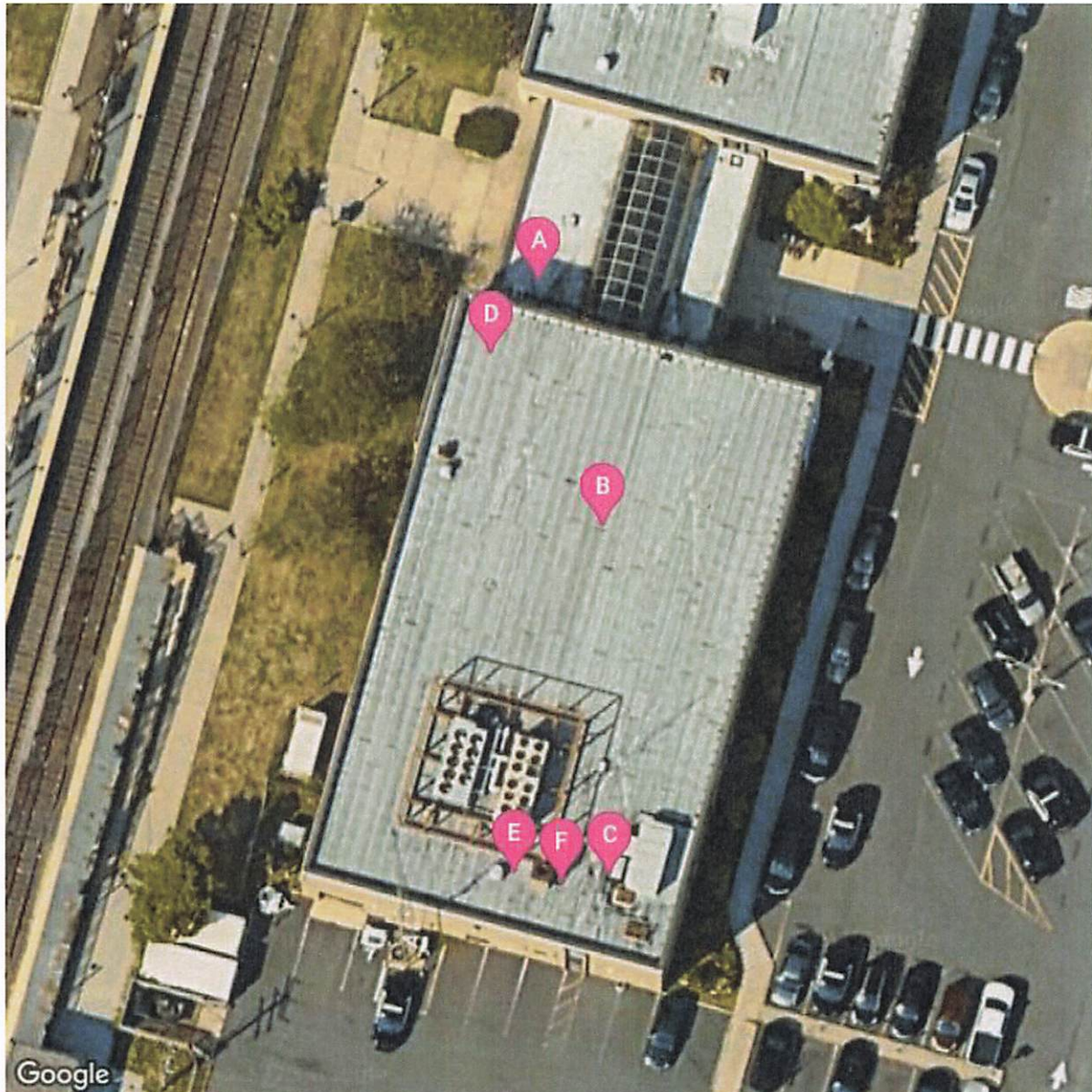
169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.



Attachment: USA BUILDING MAINTENANCE QUOTE (2024-26 : Authorizing Emergency Roof Repairs Needed at City Hall)

USA Building Maintenance Inc.

169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.



Label	Title	Type	Sub Type	Comments
A	WO #8769 - 10/12/2023	Proposal Location		wall flashing
				
open wall flashing				
				
roof overview				
B	WO #8769 - 10/12/2023	Proposal Location		roof overview

Attachment: USA BUILDING MAINTENANCE QUOTE (2024-26 : Authorizing Emergency Roof Repairs Needed at City Hall)

USA Building Maintenance Inc.

169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.



overview roof area



overview roof area

USA Building Maintenance Inc.

169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.



overview roof area



overview roof area

C

WO #8769 - 10/12/2023

Proposal Location

open corners rtu

USA Building Maintenance Inc.

169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.



leaking at



leaking at rtu

USA Building Maintenance Inc.

169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.



open corner



open inside corner flashing

D	WO #8769 - 10/12/2023	Proposal Location	open inside corner
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Attachment: USA BUILDING MAINTENANCE QUOTE (2024-26 : Authorizing Emergency Roof Repairs Needed at City Hall)

USA Building Maintenance Inc.

169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.



inside northwest corner



open corner

USA Building Maintenance Inc.

169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.



deteriorating sealant outside wall



deteriorating sealant North West outside corner

USA Building Maintenance Inc.

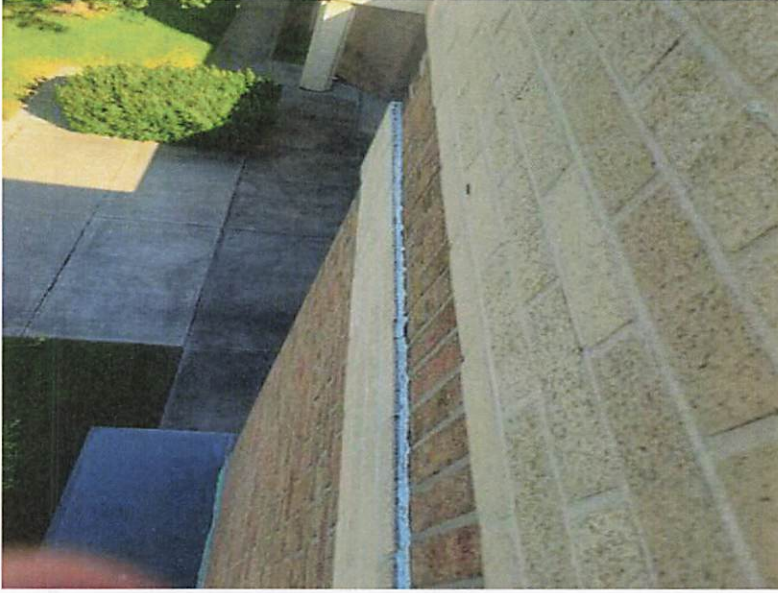
169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.



USA Building Maintenance Inc.

169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.



open vertical seams

USA Building Maintenance Inc.
169 State Route 33
Manalapan, NJ 07726
Phone: (732) 201-3310
Fax: (908) 436-1661
USA Building Maintenance Inc.



open vertical seams



open vertical seams

E	WO #8769 - 10/12/2023	Proposal Location	sunken pitch pockets
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Attachment: USA BUILDING MAINTENANCE QUOTE (2024-26 : Authorizing Emergency Roof Repairs Needed at City Hall)

USA Building Maintenance Inc.

169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.



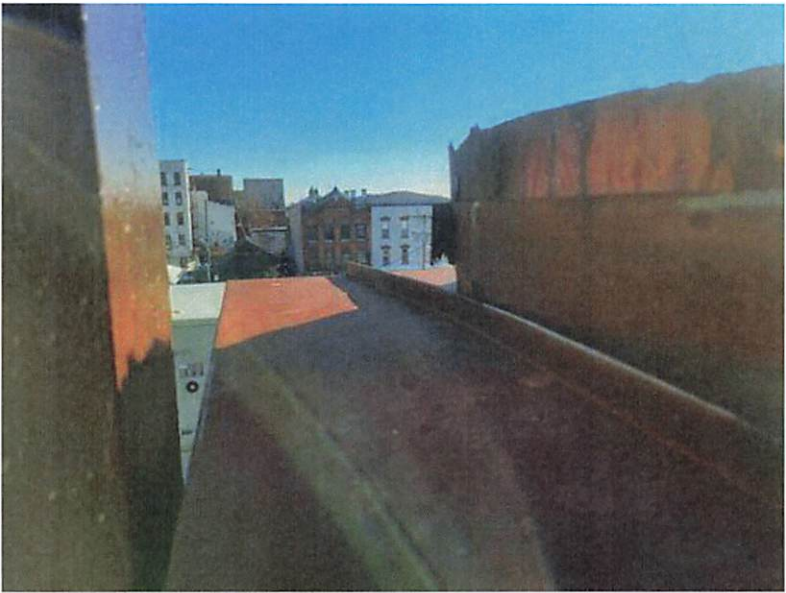
open sealant at pitch pocket

USA Building Maintenance Inc.
 169 State Route 33
 Manalapan, NJ 07726
 Phone: (732) 201-3310
 Fax: (908) 436-1661
 USA Building Maintenance Inc.



open sealant at pitch pocket

F	WO #8769 - 12/13/2023	Proposal Location	chimney stack
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Attachment: USA BUILDING MAINTENANCE QUOTE (2024-26 : Authorizing Emergency Roof Repairs Needed at City Hall)

USA Building Maintenance Inc.

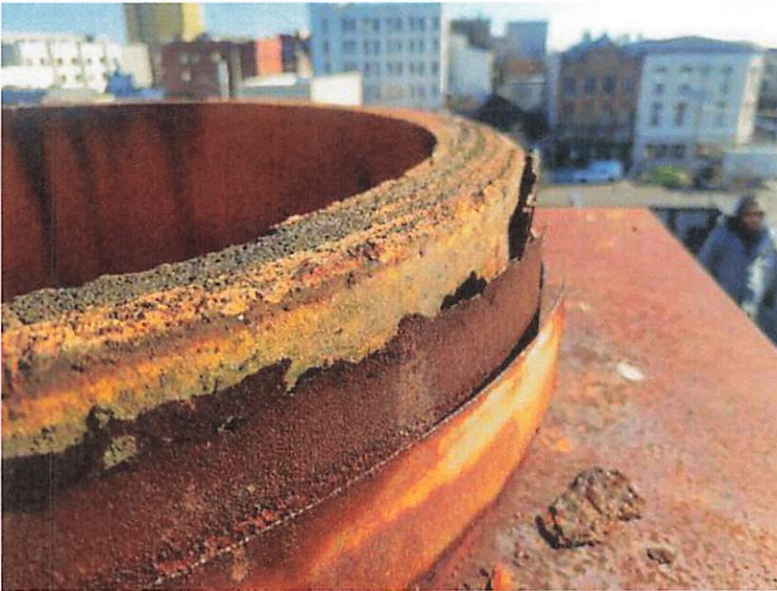
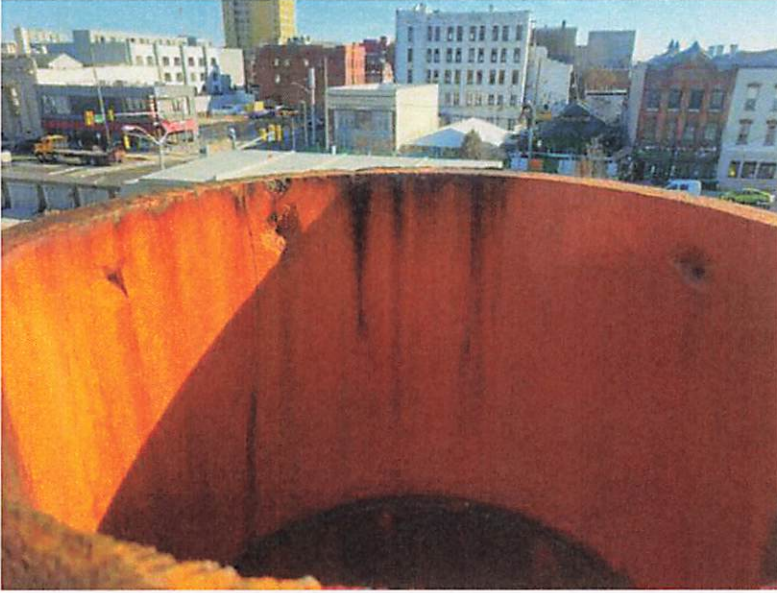
169 State Route 33

Manalapan, NJ 07726

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USA Building Maintenance Inc.



USA Building Maintenance Inc.

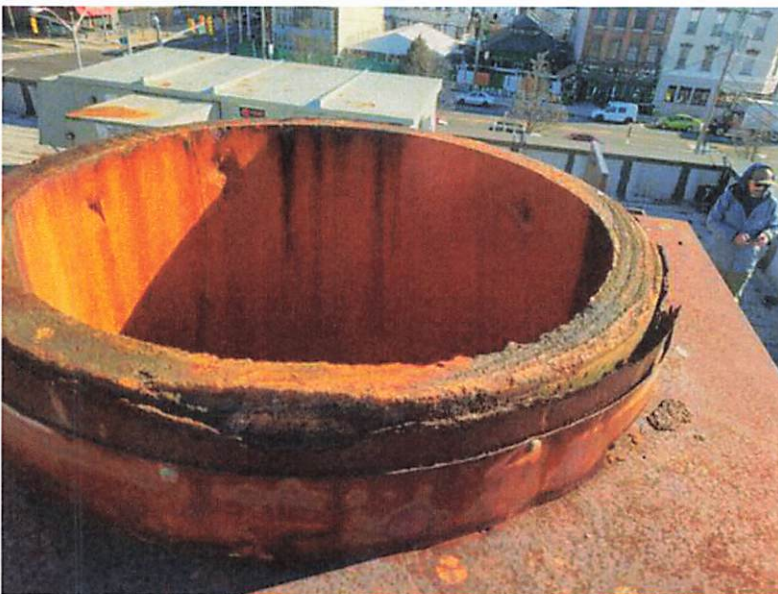
169 State Route 33

Manalapan, NJ 07726

Phone: (732) 201-3310

Fax: (908) 436-1661

USA Building Maintenance Inc.





Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-28

Appointing Frederick C. Raffetto, Esq., of the firm of Hill Wallack, LLP to serve as Municipal Attorney for the City for 2024.



RESOLUTION NO. 2024-28

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING FREDERICK C. RAFFETTO, ESQ. OF THE FIRM OF HILL WALLACK, LLP, TO SERVE AS MUNICIPAL ATTORNEY FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL LEGAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) must appoint a licensed attorney to serve as the “Municipal Attorney” (a/k/a, the “City Attorney”) for the City for the year 2024; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, two (2) firms have submitted proposals including Frederick C. Raffetto, Esq., of the firm of Hill Wallack, LLP; and

WHEREAS, the Municipal Attorney shall handle the general legal matters of the City during the term of his appointment, and perform such other legal matters (collectively, the “services”) as may be directed from time to time by the Mayor and Council; and

WHEREAS, the Mayor and Council have determined to appoint Frederick C. Raffetto, Esq. (the “Attorney”), of the firm of Hill Wallack, LLP as the Municipal Attorney for the City for 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Attorney’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for

said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. Frederick C. Raffetto, Esq., of the firm of Hill Wallack, LLP, is hereby appointed to serve as the “Municipal Attorney” (a/k/a, the “City Attorney”) for the City for the year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, an Agreement between the City of Asbury Park and Frederick C. Raffetto, Esq., for the year 2024.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-28 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-29

Authorizing the award of a contract to the Firm PFK O'Connor Davies LLP to Serve as Auditor for the City for 2024.



RESOLUTION NO. 2024-29

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING PFK O'CONNOR DAVIES LLP TO SERVE AS AUDITOR FOR THE CITY AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) must appoint a licensed auditor to handle general auditing responsibilities (the “services”) for the City during the year 2024; and

WHEREAS, on October 30, 2023, a formal “Request for Qualification” (the (“RFQ”) was issued by the City pursuant to the “Fair and Open” process described in N.J.S.A. 19:44A-20.4, et. Seq., seeking interested firms to provide professional auditing services for the City; and

WHEREAS, in accordance with the RFQ, the City received and opened proposals from interested firms on November 21, 2023; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council had determined to appointed the law firm of PFK O'Connor Davies LLP to serve as the licensed auditor and perform general auditing responsibilities for the City for calendar year 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the City Auditors services may exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2023, and expiring on December 31, 2023, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The firm of PFK O'Connor Davies LLP is hereby appointed to serve as the Auditor for the City for the calendar year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and PFK O'Connor Davies LLP for the aforementioned services, for the calendar year 2024, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a "professional service" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. David Gannon, PFK O'Connor Davies LLP
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-29 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-30

Appointing Francis Mullan, PE, CME, of the firm of T&M Associates to serve as Municipal Engineer for the City for 2024.



RESOLUTION NO. 2024-30

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING T & M ASSOCIATES TO SERVE AS MUNICIPAL ENGINEER FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) must appoint a licensed Engineering Firm to serve as the “Municipal Engineer” (a/k/a, the “City Engineer”) for the City for the year 2024; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, two (2) firms have submitted proposals including Francis Mullan, PE, CME, of the firm of T&M Associates; and

WHEREAS, the Mayor and Council have determined to appoint Francis Mullan, PE, CME (the “Engineer”), of the firm of T&M Associates as the Municipal Engineer for the City for 2024; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., because the services will be performed by a person(s) authorized by law to practice a recognized profession; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Engineer’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. Francis W. Mullan, of the T & M Associates firm, is hereby appointed to serve as the “Municipal Engineer” (a/k/a, the “City Engineer”) for the City for the year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, an Agreement between the City of Asbury Park and T&M Associates., for the year 2024.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a “fair and open” process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Francis W. Mullan, P.E. CME, T&M Associates
 - d. Frederick C. Raffetto, Esq., Municipal Attorney.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-30 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-31

City Engineer is Flood Plan manager



RESOLUTION NO. 2024-31

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION PURSUANT TO N.J.S.A. 40:48-1 AUTHORIZING THE CITY ENGINEER TO PERFORM SERVICES AS DESIGNEE TO THE CITY MANAGER FOR REVIEW OF DEVELOPMENT PERMITS IN ANY AREA OF SPECIAL FLOOD HAZARD

WHEREAS, the City of Asbury Park previously adopted Ordinance No.2915 § 24-4.1 which establishes statutory authorization and general provisions for construction and review of development permits in any area of special flood hazard; and

WHEREAS, Applications for a development within the special flood hazard area shall be made on forms furnished by the City Manager and shall include plans for any new or substantially improved structures; and

WHEREAS, Ordinance Ord. No. 2915 § 24-4.2 designated the City Manager as the Local Administrator and allowed for assignment of a Designee to assist with said reviews and implement the intent of reviews granting or denying development permit applications in accordance with the provisions established; and

WHEREAS, the duties of the Local Administrator are outlined within the Flood Damage Prevention Ordinance and shall thereby transfer to the Designee assigned to perform those duties; and

WHEREAS, the City desires to officially assign the City Engineer as a Designee to the Local Administrator and assist with review of development applications specifically in special flood hazard areas.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park in the County of Monmouth, and in the State of New Jersey that the City hereby assign the duties of the Local Administrator to the City Engineer as the official designee to assist with development reviews in special flood hazard areas and grants authority to the City Engineer as the Designee to grant or deny development applications in accordance with provisions set forth in the City Flood Damage and Prevention Ordinance § 24-4 et. Sec.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-31 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-73

Authorizing the award of contract to the Law Firm Dilworth Paxson, LLP as City Bond Counsel for 2024



RESOLUTION NO. 2024-73

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING DILWORTH PAXSON, LLP TO SERVE AS BOND COUNSEL FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL LEGAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) must appoint a licensed attorney/law firm to serve as “Bond Counsel” for the City for the year 2024; and

WHEREAS, during the term of its appointment, said attorney/law firm shall handle legal issues for the City which relate to the issuance of bonds and bond anticipation notes, and perform such other legal matters as may be referred to it from time to time by the City Manager, the Chief Financial Officer and/or the Mayor and Council (collectively, the “services”); and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, four (4) firms have submitted proposals including the firm of Dilworth Paxson, LLP (also referenced as the “Firm”) of Freehold, New Jersey; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council has determined to appoint the firm of Dilworth Paxson, LLP to serve as Bond Counsel for the City for calendar year 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Attorney’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for an approximate twelve (12) month period, commencing on January 19, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services”

under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.* specifically at N.J.S.A. 40A:11-5(1)(a)), as the services are being provided by a person(s) authorized by law to practice a recognized professional; and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The firm of Dilworth Paxson, LLP is hereby appointed to serve as "Bond Counsel" for the City for the calendar year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and Dilworth Paxson, LLP for the aforementioned services, for the calendar year 2024, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a "professional service" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Christopher M. Walrath, Dilworth Paxson, LLP
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-73 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-32

Authorizing the award of a contract to of Dilworth Paxson, LLP as the City's Redevelopment Counsel for 2024.



RESOLUTION NO. 2024-32

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING DILWORTH PAXSON, LLP TO SERVE AS REDEVELOPMENT COUNSEL AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) desires to appoint Redevelopment Counsel for 2024; and

WHEREAS, said attorney/law firm shall handle legal issues for the City which relate to redevelopment matters, as well as such other legal matters as may be referred to it from time to time by the City Manager and/or the Mayor and Council (collectively referenced as the “services”); and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, three (3) firms have submitted proposals including the firm of Dilworth Paxson, LLP; and

WHEREAS, the Mayor and Council have determined to appoint the law firm of Dilworth Paxson, LLP to serve as the City’s “Redevelopment Counsel” for 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Attorney’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for

said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The Mayor is hereby authorized to execute, and the City Clerk attest, an Agreement between the City of Asbury Park and Dilworth Paxson, LLP for the year 2024.
2. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
3. Said contract has been awarded through a “fair and open” process, pursuant to and in accordance with the Pay-to-Play Law.
4. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing, Assistant CFO
 - c. Christopher M. Walrath, Dilworth Paxson, LLP
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-32 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-33

Authorizing the award of a contract to Maraziti Falcon LLP as the City's Waterfront Redevelopment Counsel for 2024.



RESOLUTION NO. 2024-33

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING MARAZITI FALCON LLP TO SERVE AS WATERFRONT REDEVELOPMENT COUNSEL AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) desires to appoint a Waterfront Redevelopment Counsel for 2024; and

WHEREAS, said attorney/law firm shall handle legal issues for the City which relate to waterfront redevelopment matters, as well as, such other legal matters as may be referred to it from time to time by the City Manager and/or the Mayor and Council (collectively referenced as the “services”); and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, two (2) firms have submitted proposals including the firm of Maraziti Falcon LLP; and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Attorney’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The Mayor is hereby authorized to execute, and the City Clerk attest, an Agreement between the City of Asbury Park and Maraziti Falcon LLP for the year 2024.
2. Said contract is awarded as a "professional service" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
3. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
4. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing, Assistant CFO
 - c. Joseph Maraziti, Jr., Waterfront Redevelopment Counsel
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-33 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-34

Authorizing the award of a contract to the Public Resources Advisory Group (PRAG) for the Provision of PILOT/RAB Administrator for the City for 2024.



RESOLUTION NO. 2024-34

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF ASBURY PARK TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH PUBLIC RESOURCES ADVISORY GROUP FOR THE PROVISION OF PILOT/RAB ADMINISTRATION

WHEREAS, the New Jersey Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “Act”) authorizes municipalities to determine whether certain parcels of land in the municipality constitute areas in need of redevelopment; and

WHEREAS, the City of Asbury Park (the “City”) has designated certain redevelopment projects, including Vive, Monroe, The Asbury Hotel, South Grand, and 1101 Ocean, as within the City’s Redevelopment Area Bond (“RAB”) program; and

WHEREAS, the City desires to retain a financial advisor to provide administrative services related to special assessments and PILOTs billed to properties within the City’s RAB program; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, two (2) firms have submitted proposals including the firm of Public Resources Advisory Group, Inc. (also referenced as the “Firm”) of St. Petersburg, Florida; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council has determined to appoint the firm of Public Resources Advisory Group, Inc. as an independent municipal advisor to perform administrative services related to special assessments and PILOTs to be billed to the aforementioned properties within the City’s Redevelopment Area Bond (“RAB”) program upon the satisfaction of all conditions set forth under the several trust indentures and special assessment agreements for calendar year 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the PILOT/RAB services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period,

commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.* specifically at N.J.S.A. 40A:11-5(1)(a)), as the services are being provided by a person(s) authorized by law to practice a recognized professional; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The firm of Public Resources Advisory Group, Inc. is hereby appointed to serve as PILOT/RAB Administrator for the City for the calendar year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and Public Resources Advisory Group, Inc. for the aforementioned services, for the calendar year 2024, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Wendall Gaertner, Public Resources Advisory Group
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-34 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-35

Authorizing the award of a contract to the Firm of Acacia Financial Group, Inc. To Serve as Financial Advisors for the City for 2024.



RESOLUTION NO. 2024-35

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING ACACIA FINANCIAL GROUP, INC. TO SERVE AS FINANCIAL ADVISORS FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) must appoint a licensed firm to serve as “Financial Advisors” for the City for the year 2024; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, three (3) firms have submitted proposals including the firm of Acacia Financial Group, Inc. (also referenced as the “Firm”) of Mount Laurel, New Jersey; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council had determined to appoint the firm of Acacia Financial Group, Inc. to serve as the Financial Advisors for the City for calendar year 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Financial Advisory services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. specifically at N.J.S.A. 40A:11-5(1)(a)), as the services are being provided by a person(s) authorized by law to practice a recognized professional; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The firm of Acacia Financial Group, Inc. is hereby appointed to serve as “Financial Advisors” for the City for the calendar year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and Acacia Financial Group, Inc. for the aforementioned services, for the calendar year 2024, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Kim M. Whelan, Acacia Financial Group, Inc.
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-35 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-36

Authorizing the award of a contract for Professional Real Estate Appraisal Services to Pamela J. Brodowski of the Firm BRB Valuations & Consulting Services, LLC for the City for 2024.



RESOLUTION NO. 2024-36

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL REAL ESTATE APPRAISAL SERVICES TO PAMELA J. BRODOWSKI, MAI, ASA, CTA OF THE FIRM BRB VALUATIONS & CONSULTING SERVICES, LLC

WHEREAS, the City of Asbury Park (the “City”) requires professional services to be performed during the calendar year 2024 by an individual qualified to serve as the City’s Real Estate Appraiser, who shall handle real estate appraisal work for the City on an as-needed basis per direction from the City; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, two (2) firms have submitted proposals including the firm of BRB Valuation & Consulting Services, LLC (also referenced as the “Firm”) of Eastampton, New Jersey; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council has determined to appoint Pamela J. Brodowski, MAI, ASA, CTA of the firm of BRB Valuation & Consulting Services, LLC to provide Real Estate Appraisal services to the City for calendar year 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Real Estate Appraisal services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.* specifically at N.J.S.A.

40A:11-5(1)(a)), as the services are being provided by a person(s) authorized by law to practice a recognized professional; and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. Pamela J. Brodowski, MAI, ASA, CTA of the firm BRB Valuations & Consulting Services, LLC is hereby appointed to serve as "City Real Estate Appraiser" for the City for the year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and BRB Valuations & Consulting Services, LLC Pamela J. Brodowski, MAI, ASA, CTA for the aforementioned services, for the calendar year 2024, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a "professional service" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Pamela J. Brodowski, Valuations & Consulting Services, LLC
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-36 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-37

Appointing the award of a contract to GJEM Insurance Agency, Inc. to Serve as an Insurance Brokerage/Consultant/Risk Manager for the City for 2024.



RESOLUTION NO. 2024-37

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING GJEM INSURANCE AGENCY, TO SERVE AS AN INSURANCE BROKERAGE/CONSULTANT/RISK MANAGER, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL SERVICES ASSOCIATED THEREWITH

WHEREAS, there exists the need to obtain an Insurance Brokerage/Consultant/Risk Manager for the purpose of obtaining coverage for municipal risk management services and for the purpose of obtaining coverage, to include but not limited to: General Liability Insurance, Automobile Coverage and Workers' Compensation for the year 2024; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, two (2) firms have submitted proposals including the firm of GJEM Insurance Agency, Inc. (also referenced as the "Firm") of Teaneck, New Jersey; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council has determined to appoint the firm of GJEM Insurance Agency, Inc. to serve as the City's Insurance Brokerage/Consultant/Risk Manager for calendar year 2024; and

WHEREAS, the City's Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Insurance Brokerage/Consultant/Risk Manager services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State's Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be "professional services" under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.* specifically at N.J.S.A. 40A:11-5(1)(a), as the services are being provided by a person(s) authorized by law to practice a

recognized professional; and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. GJEM Insurance Agency, Inc. is hereby appointed to serve as the Insurance Brokerage/Consultant/Risk Manager for the City of Asbury Park for the year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and GJEM Insurance Agency, Inc. for the aforementioned services, for the calendar year 2024, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a "professional service" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Ezio Altamura, GJEM Insurance Agency, Inc.
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-37 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-38

Authorizing the award of a contract to the Firm of Parker McCay, P.A. as OPRA Counsel for the City for 2024.



RESOLUTION NO. 2024-38

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING LAW OFFICES OF PARKER MCCAY, P.A. TO SERVE AS OPRA COUNSEL FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL LEGAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) wishes to appoint a licensed attorney/law firm to serve as “OPRA Counsel” for the City for the calendar year 2024; and

WHEREAS, during the term of its appointment, said attorney/law firm shall handle legal issues for the City which relate to Open Public Records Act matters, as well as such other legal matters as may be referred to it from time to time by the City Manager and/or the Mayor and Council (collectively referenced as the “services”); and

WHEREAS, on October 30, 2023, a formal “Request for Qualification” (the (“RFQ”) was issued by the City pursuant to the “Fair and Open” process described in N.J.S.A. 19:44A-20.4, et. Seq., seeking interested firms to provide "OPRA Counsel" for the City; and

WHEREAS, in accordance with the RFQ, the City received and opened proposals from interested firms on November 21, 2023; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council had determined to appointed the law firm of Parker McCay, P.A. to serve as the City's "OPRA Counsel" for 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Attorney’s services may exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The law firm of Parker McCay, P.A. is hereby appointed to serve as “OPRA Counsel” for the City for the calendar year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and Parker McCay, P.A. for the aforementioned services, for the calendar year 2024, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. George M. Morris, Parker McCay, P.C
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-38 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-39

Authorizing the award of a contract to Kyle + McManus Associates to serve as Municipal Consulting Planner for the City for 2024.



RESOLUTION NO. 2024-39

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO THE FIRM OF KYLE + MCMANUS ASSOCIATES, LLC TO SERVE AS THE CITY'S CONSULTING PLANNER FOR 2024

WHEREAS, there is a need for the City of Asbury Park (the "City") to appoint a licensed firm to serve as "Municipal Planner/Consultant" for the City for the year 2024; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on November 10, 2023 and received proposals on Thursday, November 30, 2023; and

WHEREAS, four (4) firms have submitted proposals including the firm of Kyle + McManus Associates (also referenced as the "Firm") of Hopewell, New Jersey; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council has determined to appoint the firm of Kyle + McManus Associates to serve as the Consulting Planner for the City for calendar year 2024; and

WHEREAS, the City's Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Municipal Planner/Consultant services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State's Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be "professional services" under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.* specifically at N.J.S.A. 40A:11-5(1)(a)), as the services are being provided by a person(s) authorized by law to practice a recognized professional; and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The firm of Kyle + McManus Associates is hereby appointed to perform professional Municipal Planner/Consultant services for the City for the calendar year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and Kyle + McManus Associates for the aforementioned services, for the calendar year 2024, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Elizabeth McManus, Kyle + McManus Associates
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-39 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-40

Authorizing the Award of a Contract to the Firm of Genova Burns, LLC to serve as Labor Counsel for the City for 2024.



RESOLUTION NO. 2024-40

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING LAW OFFICES OF GENOVA BURNS, LLC TO SERVE AS LABOR COUNSEL FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL LEGAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) must appoint a licensed attorney/law firm to serve as the “Labor Counsel” for the City for the year 2024; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, six (6) firms have submitted proposals including the firm of Genova Burns, LLC; and

WHEREAS, during the term of its appointment, said attorney/law firm shall handle legal issues for the City which relate to labor matters, as well as such other legal matters as may be referred to it from time to time by the City Manager and/or the Mayor and Council (collectively referenced as the “services”); and

WHEREAS, the Mayor and Council have determined to appoint the firm of Genova Burns, LLC., as “Labor Counsel” for the City for 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Attorney’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The law firm of Genova Burns, LLC is hereby appointed to serve as "Labor Counsel" for the City for the calendar year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and Genova Burns, LLC for the aforementioned services, for the calendar year 2024, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a "professional service" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Rajiv Parikh, Genova Burns, LLC
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-40 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-41

Authorizing the award of a contract to the Firm of Community Grants, Planning & Housing LLC (CGP&H) as Affordable Housing Administrative Agent for the year 2024.



RESOLUTION NO. 2024-41

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING COMMUNITY GRANTS, PLANNING & HOUSING LLC TO SERVE AS AFFORDABLE HOUSING ADMINISTRATIVE AGENT FOR THE CITY OF ASBURY PARK

WHEREAS, the City of Asbury Park (the “City”) has a need to appoint a licensed firm to serve as “Affordable Housing Administrative Agent” for the City for the year 2024; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, one (1) proposal was received from the firm of Community Grants, Planning & Housing, LLC (CGP&H) (also referenced as the “Firm”) of Cranbury, New Jersey; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council has determined to appoint the firm of Community Grants, Planning & Housing, LLC (CGP&H) to serve as the City's Affordable Housing Administrative Agent for calendar year of 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with Affordable Housing Administrative Agent services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. specifically at N.J.S.A. 40A:11-5(1)(a)), as the services are being provided by a person(s) authorized by law to practice a recognized professional; and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The firm of Community Grants, Planning & Housing, LLC (CGP&H) is hereby appointed to serve as "Affordable Housing Administrative Agent " for the City for the calendar year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and Community Grants, Planning & Housing, LLC for the aforementioned services, for the calendar year 2024, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a "professional service" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Randall Gottesman, Community Grants, Housing & Planning, LLC
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-41 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-42

Authorizing the award of a contract to the Firm of Surenian, Edwards & Nolan, LLC To Serve as Affordable Housing Counsel for 2024.



RESOLUTION NO. 2024-42

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING THE FIRM OF SURENIAN, EDWARDS & NOLAN, LLC TO SERVE AS AFFORDABLE HOUSING COUNSEL FOR THE CITY OF ASBURY PARK

WHEREAS, the City of Asbury Park (the “City”) desires to appoint Affordable Housing Counsel for 2024; and

WHEREAS, said attorney/law firm shall handle legal issues for the City which relate to Affordable Housing matters, as well as such other legal matters as may be referred to it from time to time by the City Manager and/or the Mayor and Council (collectively referenced as the “services”); and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, one (1) proposal was received from the firm of Surenian, Edwards & Nolan, LLC; and

WHEREAS, the law firm of Surenian, Edwards & Nolan, LLC specializes in providing affordable housing legal services to municipalities and is well suited to provide the services to the City; and

WHEREAS, the Mayor and Council have determined to appoint the law firm of Surenian, Edwards & Nolan, LLC to serve as the City’s “Affordable Housing Counsel” for 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Attorney’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. That the law firm of Surenian, Edwards & Nolan, LLC is hereby appointed to serve as Affordable Housing Counsel for the City for the period commencing on January 1, 2024 and continuing through December 31, 2024, or until a successor is duly appointed and qualified. This appointment may thereafter be renewed upon further action of the City Council.
2. That the Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and the law firm of Surenian, Edwards & Nolan, LLC., which is in a form satisfactory to the Municipal Attorney.
3. That said contract is awarded as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Said contract has been awarded through a “fair and open” process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing, Assistant CFO
 - c. Michael J. Edwards, Affordable Housing Counsel
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-42 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-43

Resolution Appointing City Prosecutor James Butler



RESOLUTION NO. 2024-43

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING CITY PROSECUTOR

WHEREAS, the City of Asbury Park has a need to acquire the services of a Municipal Prosecutor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 to 20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, James N. Butler Jr., Attorney at Law has submitted a proposal indicating they will provide Municipal Prosecutor services, and shall be billed at a rate of \$650 per session for year 2024; and

WHEREAS, James N. Butler Jr., Attorney at Law has completed and submitted a Business Entity Disclosure Certification which certifies that James N. Butler Jr., Attorney at Law has not made any reportable contributions to a candidate committee in the City of Asbury Park in the previous one year, and that the contract will prohibit the firm of James N. Butler Jr., Attorney at Law from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified that funds are available in account 4-01-20-100-000-209.

WHEREAS, the City Manager is hereby authorized to sign any contracts with the vendor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Asbury Park, County of Monmouth, State of New Jersey, awards James N. Butler Jr., Attorney at Law as the Municipal Prosecutor.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be provided by the City Clerk to the City Manager, CFO and the Director of Purchasing.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution. and,

BE IT FURTHER RESOLVED that notification of this award will be published in one of the official newspaper(s) of the City of Asbury Park for the 2024 year.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-43 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK

**AGREEMENT FOR PROFESSIONAL SERVICES
MUNICIPAL PROSECUTOR, CITY OF ASBURY PARK**

THIS AGREEMENT, made the _____ day of _____, 2024, by and between THE CITY OF ASBURY PARK, a Municipal Corporation of the State of New Jersey, located at One Municipal Plaza, Asbury Park, New Jersey 07712 (hereinafter the “City”) and JAMES N. BUTLER, JR., ESQUIRE, An Attorney at Law of the State of New Jersey, located at 601 Bangs Avenue, Suite 507, Asbury Park, New Jersey, 07712 (hereinafter the “Attorney” or “Municipal Prosecutor”);

AND, IT APPEARING that the City has a need to engage the services of a Municipal Prosecutor for the calendar year 2024 who shall perform all of the duties prescribed in N.J.S.A. 2B:25-5, *et seq.*, including, but not limited to the prosecution of criminal, quasi-criminal, and disorderly persons offenses, along with motor vehicle offenses, and any other matters for which the City’s Municipal Court has jurisdiction pursuant to law and rule of the Supreme Court of the State of New Jersey;

AND IT FURTHER APPEARING that on January 1, 2024, the City of Asbury Park intends to adopt a Resolution authorizing the award of a professional services contract for the aforesaid services to the Attorney pursuant to the “fair and open” process in accordance with the New Jersey Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), *et seq.* and the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A20.4, *et seq.*;

AND the City and Attorney wish to set forth their respective rights and responsibilities in the within Agreement;

THEREFORE, IT IS AGREED as follows:

1. The City hereby appoints and employs the attorney to serve as the Municipal Prosecutor in accordance with the statutes and ordinances pertaining thereto, subject to the terms and conditions contained herein.

2. The Attorney hereby accepts this appointment and agrees to serve as the Municipal Prosecutor for of one year, from January 1, 2024 through December 31, 2024, and in accordance with the terms and conditions contained in this Agreement.

3. The City hereby agrees to pay the Attorney for the services performed by him in his capacity as Municipal Prosecutor for the calendar year 2024:

(a) \$650.00 per municipal court session; and

(b) \$150.00 per hour for all Court matters held in Superior Court.

4. The fees and costs paid to the Attorney shall not exceed the amount budgeted for such purposes in budgets heretofore or hereafter adopted by the City of Asbury Park.

5. The Attorney shall bill the City monthly for all services rendered on vouchers as required by the City. The City agrees to process and pay said vouchers when audited and found correct. Payment will be made within (30) days of the submission of an audited and approved voucher.

6. The Attorney is aware that the City has enacted Section 2-76 of the Asbury Park City Code which requires public contracting reform and prohibits certain professional service contractors, during the term of their contracts with the City, from making contributions, or pledges thereof, of money or other in-kind donations to any City of Asbury Park candidate or holder of a public office within the City having ultimate responsibility for the award of his contract, or to any City of Asbury Park or Monmouth County Party Committee, or to any political action committee (PAC) that is organized for the primary purpose of promoting or supporting Asbury Park City

municipal candidates or municipal officeholders. The parties hereby recognize that the Attorney is subject to this prohibition. It shall, therefore, be a breach of this Agreement for the Attorney to violate the requirements of the Section 2-76 of the City Code during the term of this agreement.

7. Statutorily Required Affirmative Action Clause:

During the term of this agreement, the City and the Attorney hereby incorporate into this Agreement the mandatory affirmative action language pursuant to N.J.S.A. 10:5-31, et seq. (P.L. 1975, C 127) N.J.A.C. 17:27, as amended and supplemented from time to time as set forth Exhibit “A” attached. The Attorney shall execute and comply with all requirements contained in the Affirmative Action Affidavit attached hereto as “Exhibit “B”. Both Exhibits are incorporated hereby by reference. The Attorney shall submit a copy of the Certificate of Employee Information Report Form AA302 (Initial Employee Information Report) prior to any payments being made under this Contract.

8. Political Contribution Disclosure:

The within Agreement has been awarded to the Contractor (Attorney) based upon the merits and abilities of the Contractor (Attorney) to provide the services described herein. This Agreement was not awarded through a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4, et seq. As such, the undersigned do hereby attest that the Contractor (Attorney) his/her firm, his/her firm’s subsidiaries and assigns, and any principals controlling in excess of ten percent (10%) of this/her firm, have neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the Agreement that would, pursuant to P.L. 2004, c. 19, affect the Contractor’s (Attorney’s) eligibility to perform this Agreement, nor will the Contractor (Attorney) or his/her firm make a reportable contribution during the term of the within Agreement to any

political party committee in the City of Asbury Park if a member of that political party is serving in an elective public office of the City of Asbury Park when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of the City of Asbury Park when the Agreement is awarded.

9. The Attorney shall also execute the "Americans with Disabilities Act of 1990" Certification attached hereto as Exhibit "C" which shall be incorporated herein by reference.

10. Subject to the provision of Paragraph 11 below, this Contract shall commence on January 1, 2024 and expires on December 31, 2024, or until the appointment and qualification of a successor to the Attorney.

11. This Agreement may be terminated by either party, with or without cause, upon thirty (30) days advance written notice.

12. This Contract is subject to the review and approval of the New Jersey Division of Local Government Services (the "Division"), in accordance with the Memorandum of Understanding executed by the Division and the City regarding the provision of state funding to the City.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

ATTEST CLERK/WITNESS

BY: _____
LISA ESPOSITO, RMC,
CITY CLERK

CITY OF ASBURY PARK

BY: _____
JOHN B. MOOR, MAYOR

JAMES N. BUTLER, JR., ESQUIRE



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-44

Resolution Appointing Alternate City Prosecutor James Carton, Esq,



RESOLUTION NO. 2024-44

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING ALTERNATE CITY PROSECUTOR

WHEREAS, the City of Asbury Park has a need to acquire the services of an Alternate City Prosecutor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 to 20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, James Carton, Esq. has submitted a proposal indicating they will provide City Alternate City Prosecutor services, and shall be billed at a rate of \$650 per session for year 2024; and

WHEREAS, James Carton, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that James Carton, Esq. has not made any reportable contributions to a candidate committee in the City of Asbury Park in the previous one year, and that the contract will prohibit the firm of James Carton, Esq. from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified that funds are available in account 4-01-20-100-000-209.

WHEREAS, the City Manager is hereby authorized to sign any contracts with the vendor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Asbury Park, County of Monmouth, State of New Jersey, awards James Carton, Esq. as the Alternate City Prosecutor.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be provided by the City Clerk to the City Manager, CFO and the Director of Purchasing.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution. and,

BE IT FURTHER RESOLVED that notification of this award will be published in one of the official newspaper(s) of the City of Asbury Park for the 2024 year.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-44 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is made as of January 1, 2024 between the City Council of the City of Asbury Park, County of Monmouth, State of New Jersey, and Carton Law Firm, L.L.C.

WHEREAS, on January 1, 2024, the City Council of the City of Asbury Park appointed James D. Carton, IV, Esquire as Alternate Prosecutor for the calendar year 2023 and wishes to set forth the terms governing the provision of services to be provided by the City Council Attorney and the compensation to be paid for said services in an Agreement, as required by the provisions of the Local Public Contract Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Local Public Contract Law, N.J.S.A. 40A:11-5(1), authorizes the retention of such counsel without competitive bidding; and

WHEREAS, the City Council did adopt a Resolution authorizing the Mayor of the City of Asbury Park to enter into the within Agreement,

NOW, THEREFORE, for good and valuable consideration, receipt of which is hereby acknowledged, the parties hereby agree as follows:

1. James D. Carton, IV, Esquire is specifically retained as Alternate Prosecutor for a term beginning on January 1, 2024 and expiring on December 31, 2024, to complete all legal services required by a Prosecutor.
2. The Prosecutor will be compensated for services rendered as follows:
 - A. \$650.00 per session or \$150.00 per hour in Superior Court.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals
this _____ day of _____, 2024.

ATTEST:

BOROUGH COUNCIL OF THE
CITY OF ASBURY PARK

Municipal Clerk

By:

Mayor

By:



JAMES D. CARTON, IV, ESQ.
FOR THE FIRM

CITY OF ASBURY PARK
COUNTY OF MONMOUTH
STATE OF NEW JERSEY

SWORN STATEMENT BY PROFESSIONAL SERVICES PROVIDER

I understand that the City of Asbury Park (the "City") Code requires that, prior to awarding any contract or agreement to procure services, with any professional service provider, the City or any of its purchasing agents or agencies, as the case may be, shall receive a sworn statement from the professional service provider made under penalty of perjury that the bidder or offeror has not made a contribution in violation of Section 2-76 of the Asbury Park City Code.

I have received and reviewed a full copy of Section 2-76 of the Asbury Park City Code.

I hereby swear and affirm, under penalty of perjury, that I, my family or my firm has not made a contribution in violation of Section 2-76 of the Asbury Park City Code.

By: _____
(Firm's Name) Carton Law Firm
(signature) [Signature]
(print name) James D. Carton
(title) Partner

Subscribed and sworn to before me this 10 day of Nov, 2022
[Signature]
Notary Public
HOLLY H. SZABADAY
A Notary Public of New Jersey
My Commission Expires 10/19/2027



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-45

Public Defender Appointment Matthew Sage for 2024



RESOLUTION NO. 2024-45

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING CITY PUBLIC DEFENDER

WHEREAS, the City of Asbury Park has a need to acquire the services of a City Public Defender as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 to 20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, Matthew Sage, Esq. has submitted a proposal indicating they will provide City Public Defender services, and shall billed at a rate of \$500 per session for year 2024; and

WHEREAS, Matthew Sage, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Matthew Sage, Esq. has not made any reportable contributions to a candidate committee in the City of Asbury Park in the previous one year, and that the contract will prohibit the firm of Matthew Sage, Esq. from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified that funds are available in account 4-01-20-100-000-209.

WHEREAS, the City Manager is hereby authorized to sign any contracts with the vendor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Asbury Park, County of Monmouth, State of New Jersey, awards Matthew Sage, Esq. as the City Public Defender.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be provided by the City Clerk to the City Manager, CFO and the Director of Purchasing.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution. and,

BE IT FURTHER RESOLVED that notification of this award will be published in one of the official newspaper(s) of the City of Asbury Park for the 2024 year.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-45 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK

AGREEMENT FOR PROFESSIONAL SERVICES

CITY OF ASBURY PARK PUBLIC DEFENDER

THIS AGREEMENT made on this ____ day of _____, 2024 by and between the City of Asbury Park, a municipal corporation of the State of New Jersey, hereinafter referred to as the "City" and Matthew Sage of the Law Office of Matthew Sage, LLC, located at 625 Route 9, Beachwood, New Jersey, 08722, hereinafter referred to as "Professional."

WHEREAS, pursuant to law, the parties hereto wish to enter into an agreement for professional services, for a term terminating on December 31, 2024, and

WHEREAS, the Professional has submitted a proposal for Public Defender to the City, the terms and conditions of said proposal, including the fee of **five hundred dollars (\$500.00) per court session, and one hundred and fifty dollars (\$150) per hour for matters held in Superior Court**, are satisfactory to the City, and as set forth therein.

NOW, THEREFORE, WITNESSETH THIS AGREEMENT: That for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed that Matthew Sage shall furnish Legal Services as Public Defender and the City shall make payment for same.

The Professional shall conform to the State of New Jersey Affirmative Action requirements as submitted in proposal.

This contract has been authorized by Resolution of the governing body of the City.

ATTEST:

MUNICIPAL CLERK

MAYOR JOHN B. MOOR

WITNESS:

LAW OFFICE OF MATTHEW SAGE, LLC



MATTHEW SAGE, ESQ.

DATE: _____

Attachment: 2024 - Municipal Public Defender - Matthew Sage - Contract (2024-45 : Appointing City Public Defender 2024)

AGREEMENT FOR PROFESSIONAL SERVICES

CITY OF ASBURY PARK PUBLIC DEFENDER

THIS AGREEMENT made on this ____ day of _____, 2024 by and between the City of Asbury Park, a municipal corporation of the State of New Jersey, hereinafter referred to as the "City" and Matthew Sage of the Law Office of Matthew Sage, LLC, located at 625 Route 9, Beachwood, New Jersey, 08722, hereinafter referred to as "Professional."

WHEREAS, pursuant to law, the parties hereto wish to enter into an agreement for professional services, for a term terminating on December 31, 2024, and

WHEREAS, the Professional has submitted a proposal for Public Defender to the City, the terms and conditions of said proposal, including the fee of **five hundred dollars (\$500.00) per court session, and one hundred and fifty dollars (\$150) per hour for matters held in Superior Court**, are satisfactory to the City, and as set forth therein.

NOW, THEREFORE, WITNESSETH THIS AGREEMENT: That for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed that Matthew Sage shall furnish Legal Services as Public Defender and the City shall make payment for same.

The Professional shall conform to the State of New Jersey Affirmative Action requirements as submitted in proposal.

This contract has been authorized by Resolution of the governing body of the City.

ATTEST:

MUNICIPAL CLERK

MAYOR JOHN B. MOOR

WITNESS:

LAW OFFICE OF MATTHEW SAGE, LLC



MATTHEW SAGE, ESQ.

DATE: _____

Attachment: 2024 - Municipal Public Defender - Matthew Sage - Contract (2024-45 : Appointing City Public Defender 2024)

AGREEMENT FOR PROFESSIONAL SERVICES

CITY OF ASBURY PARK PUBLIC DEFENDER

THIS AGREEMENT made on this _____ day of _____, 2024 by and between the City of Asbury Park, a municipal corporation of the State of New Jersey, hereinafter referred to as the "City" and Matthew Sage of the Law Office of Matthew Sage, LLC, located at 625 Route 9, Beachwood, New Jersey, 08722, hereinafter referred to as "Professional."

WHEREAS, pursuant to law, the parties hereto wish to enter into an agreement for professional services, for a term terminating on December 31, 2024, and

WHEREAS, the Professional has submitted a proposal for Public Defender to the City, the terms and conditions of said proposal, including the fee of **five hundred dollars (\$500.00) per court session, and one hundred and fifty dollars (\$150) per hour for matters held in Superior Court**, are satisfactory to the City, and as set forth therein.

NOW, THEREFORE, WITNESSETH THIS AGREEMENT: That for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed that Matthew Sage shall furnish Legal Services as Public Defender and the City shall make payment for same.

The Professional shall conform to the State of New Jersey Affirmative Action requirements as submitted in proposal.

This contract has been authorized by Resolution of the governing body of the City.

ATTEST:

MUNICIPAL CLERK

MAYOR JOHN B. MOOR

WITNESS:

LAW OFFICE OF MATTHEW SAGE, LLC



MATTHEW SAGE, ESQ.

DATE: _____



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-46

Appointment of Alternate Public Defender -Donald K. Greer, Jr., Esquire.



RESOLUTION NO. 2024-46

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING ALTERNATE PUBLIC DEFENDER

WHEREAS, the City of Asbury Park has a need to acquire the services of an Alternate City Public Defender as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 to 20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, Donald K. Greer Jr., Esq. has submitted a proposal indicating they will provide Alternate City Public Defender services, and shall be billed at a rate of \$500 per session for year 2024; and

WHEREAS, Donald K. Greer Jr., Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that Donald K. Greer Jr., Esq. has not made any reportable contributions to a candidate committee in the City of Asbury Park in the previous one year, and that the contract will prohibit the firm of Donald K. Greer Jr., Esq. from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified that funds are available in account 4-01-20-100-000-209.

WHEREAS, the City Manager is hereby authorized to sign any contracts with the vendor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Asbury Park, County of Monmouth, State of New Jersey, awards Donald K. Greer Jr., Esq. as the Alternate City Public Defender.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be provided by the City Clerk to the City Manager, CFO and the Director of Purchasing.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution. and,

BE IT FURTHER RESOLVED that notification of this award will be published in one of the official newspaper(s) of the City of Asbury Park for the 2024 year.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-46 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK

AGREEMENT FOR CONFLICT PUBLIC DEFENDER

AGREEMENT made, this day of December, 2023:

Between Greer Law Firm and the City of Asbury Park;

WHEREAS, pursuant to law, the parties herein agree and enter into an AGREEMENT for professional services of City Conflict Public Defender.

THE PARTIES HEREBY AGREE: Greer Law Firm (GLF) shall serve as Conflict Public Defender for the year commencing January 1, 2024 and continuing to December 31, 2024.

Said services shall be provided at a rate of \$500.00 per Conflict PD session. The total amount per year shall not exceed the amount as appropriated by Asbury Park and shall be paid upon receipt and approval of a voucher from GLF.

All normal services of a Public Defender shall be provided by GLF.

The parties agree to incorporate into this Agreement the mandatory language of subsection 3.4 (a) of the regulations of Treasurer pursuant to NJSA 10:5-31 and NJAC 17.27 as amended or supplemented from time to time.

The parties agree the Agreement incorporates the mandatory language of Section 5.3 of PL 1975, c 127 and JJAA 17:27 as amended from time to time.

The mandatory of Affirmative Action is incorporated into this Agreement as well as mandatory Equal Opportunity language.

GLF has submitted a Political Disclosure Form and this contract was awarded through a Fair and Open Practice. No political contribution has been made by GLF which would affect the ability of GLF to perform the duties under this Agreement. GLF has not, and will not, make a reportable contribution to any political party or committee in Asbury Park if a member is serving in elected office in Asbury Park.

Firm has provided proper proof of insurance. Said coverage remains in full force and effect.

SIGNED and WITNESSED.

CITY OF ASBURY PARK

MAYOR

GREER LAW FIRM

DATED:



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-47

Appointing Gregory B. Pasquale, Esquire, of the firm Jalloh & Jalloh to Serve as Special Tax Counsel for the City for 2024.



RESOLUTION NO. 2024-47

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING GREGORY B. PASQUALE, ESQUIRE, TO SERVE AS SPECIAL TAX COUNSEL FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL LEGAL SERVICES ASSOCIATED THEREWITH

WHEREAS, the City of Asbury Park (the “City”) must appoint a licensed attorney to serve in the capacity of “Special Tax Counsel” for the City for the year 2024; and

WHEREAS, the Special Tax Counsel shall handle tax appeal matters involving the City during the term of the appointment, as well as, any other tax-related matters as requested by the City (collectively, the “services”); and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, three (3) firms have submitted proposals including the firm of Jalloh & Jalloh (also referenced as the “Firm”) of Linden, New Jersey; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council has determined to appoint the firm of Jalloh & Jalloh to serve as the Special Tax Counsel for the City for calendar year 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Special Tax Counsel services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.* specifically at N.J.S.A.

40A:11-5(1)(a)), as the services are being provided by a person(s) authorized by law to practice a recognized professional; and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. Gregory B. Pasquale, Esq. of Jalloh & Jalloh is hereby appointed to serve as the "Special Tax Counsel" for the City for the year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and Jalloh & Jalloh for the aforementioned services, for the calendar year 2024, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a "professional service" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person(s) authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Gregory B. Pasquale, Esq., Special Tax Counsel
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-47 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-48

Resolution appointing the Gene J Anthony Attorney at Law as the Rent Leveling Board Attorney for the calendar year of 2024



RESOLUTION NO. 2024-48

**City of Asbury Park
County of Monmouth
State of New Jersey**

**RESOLUTION APPOINTING THE FIRM OF GENE J ANTHONY, ESQUIRE TO
SERVE AS RENT LEVELING BOARD ATTORNEY FOR THE CITY, AND
AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL
SERVICES ASSOCIATED THEREWITH.**

WHEREAS, the City of Asbury Park has a need to acquire Rent Leveling Board Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 to 20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, the firm of Gene J. Anthony Attorney at Law has submitted a proposal indicating they will provide the Rent Leveling Board Attorney services, and shall billed at a rate of \$150.00 per hour for year 2024; and

WHEREAS, the firm of Gene J. Anthony Attorney at Law has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of Gene J. Anthony Attorney at Law has not made any reportable contributions to a candidate committee in the City of Asbury Park in the previous one year, and that the contract will prohibit the firm of Gene J. Anthony Attorney at Law from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified that funds are available in account 4-01-20-100-000-209.

WHEREAS, the City Manager is hereby authorized to sign any contracts with the vendor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Asbury Park, County of Monmouth, State of New Jersey, awards Gene J. Anthony Attorney at Law as the Rent Leveling Board Attorney.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be provided by the City Clerk to the City Manager, CFO and the Director of Purchasing.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution. and,

BE IT FURTHER RESOLVED that notification of this award will be published in one of the official newspaper(s) of the City of Asbury Park for the 2024 year.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-48 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK

AGREEMENT, made this _____ day of January, 2024
by and between

THE CITY OF ASBURY PARK,
a municipal corporation of the State of New Jersey,
(hereinafter "City") and **ASBURY PARK RENT
LEVELING BOARD** (hereinafter "Board")

AND

GENE J. ANTHONY, ESQ.
48 South Street
Eatontown, New Jersey 07724
(hereinafter "Attorney").

WITNESSETH:

1. Purpose. The City Council hereby appoints and employs the Attorney to represent, appear and act for the City and Board in the capacity of Attorney for the Asbury Park Rent Leveling Board in accordance with applicable statutes, regulations and ordinances pertaining thereto and in particular a resolution adopted by the City Council on _____ and to perform all legal activities and duties required of the Board Attorney and as the Board may direct.

2. Duties/Compensation. The City hereby agrees to pay the Attorney \$150.00 per hour for all duties as follows:

- a. Represent the City and the Board in all legal matters relating to the City's Rent Leveling Laws, and advise and assist the Board, the City Council and the City Manager, as needed in the administration of the City's Rent Leveling Laws;
- b. Attend meetings of the Board, and give opinions and rulings on questions of law, which may arise at the Board Meetings.
- c. Assist and advise the Board with hearings and mediation of tenant and landlord petitions regarding the adjustment of rents under the City's Rent Leveling Laws;

- d. Prepare or approve all legal instruments relating to the business of the Board;
- e. Represent the City and the Board in any litigation relating to the City's Rent Leveling Laws or the business of the Board;
- f. Perform such other services as are requested by the Board, the City Council and/or the City Manager, and for all other legal services, including, but not limited to, office conferences, telephone consultations, requested attendance at meetings other than Rent Leveling Board Meetings stated above, litigation, review and preparation of ordinances and resolutions, opinions, correspondence and legal research.

Additional duties of the Attorney shall include:

- a. Maintain records of all actions, suits, proceedings and matters which relate to the City's interest, and report thereon as the Board, City Manager or City Council may require.
- b. Have the power to enter into any agreement, compromise or settlement of any litigation which the City is involved, subject to the prior approval or ratification of the City Council.
- c. Upon the termination of said service by the Attorney, the Attorney shall forthwith surrender to his successor all City property, papers and records, together with written consent to substitution of the successor in any pending actions or proceedings.

In addition, in order to reduce the cost of representation, certain legal research assignments may be delegated to a paralegal under the supervision of the Attorney for which the Attorney shall bill the City at an hourly rate of \$100.00 an hour; payable on a monthly basis upon submission of an appropriate voucher.

3. Attorney Costs and Expenses. The City shall pay all costs and expenses advanced by the Attorney for out-of-pocket costs, including, but not limited to, copying, printing or faxing costs at \$.35 per page and any messenger fees, filing fees, transcript costs and similar costs and expenses as charged to the Attorney at the time.

4. Payment. As a prerequisite to payment, the Attorney shall submit an invoice or voucher on a monthly basis for all work performed, and the Board shall pay said invoice or voucher on a monthly basis.

5. Assignment. The Attorney, in an emergency situation only, may assign certain appearances to an associate who is a member of the legal profession and licensed as an Attorney-At-Law by the State of New Jersey, compensation for whose services shall be paid in accordance with paragraph 2 above.

6. Term. The term of this Agreement is the term set forth more fully in the Board Resolution for January 1, 2024 to December 31, 2024.

7. Statutorily Required Affirmative Action Clause. See attached.

8. Compliance with Americans With Disabilities Act of 1990. See attached.

9. Campaign Contribution Regulation. The undersigned certifies that he is not in violation of any local Ordinance, and that he has not made a contribution that would bar the award of this contract under New Jersey State Statute, Chapter 19:44A-1, as amended, which took effect January 1, 2007. The undersigned has also complied with N.J.S.A. 19:44A-20.27, including filing of annual disclosure report.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day
and year first above written.

WITNESS:

CITY OF ASBURY PARK

By _____


JUDITH ANTHONY


GENE J. ANTHONY, ESQ.



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-49

Authorizing the award of a contract to Arcari + Iovino to provide Architectural Services for the City, and authorizing the execution of an agreement for professional Architectural Services associated therewith for 2024.



RESOLUTION NO. 2024-49

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING ARCARI + IOVINO TO PROVIDE ARCHITECTURAL SERVICES FOR THE CITY, AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL ARCHITECTURAL SERVICES ASSOCIATED THEREWITH

WHEREAS, there is a need for the City of Asbury Park (the “City”) to appoint an architecture firm to perform certain professional architectural services (the “services”) for the City, for the time period from January 1, 2024 through December 31, 2024; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received two (2) proposals on Tuesday, November 21, 2023; and

WHEREAS, following review and evaluations of the proposals, Mayor and Council have determined that the following firm, Arcari + Iovino of Little Ferry, NJ can meet the City's needs for architectural services for the City for 2024; and

WHEREAS, this appointment does not guarantee work; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the architectural services may exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. specifically at N.J.S.A. 40A:11-5(1)(a)), as the services are being provided by a person(s) authorized by law to practice a recognized professional; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for

said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The firm of Arcari + Iovino is hereby appointed to provide architectural services for the City for the year 2024.
2. The Mayor is hereby authorized to execute, and the City Clerk attest, a contract between the City and the above-named firm for the aforementioned services, for the year 2024, which contract shall be in a form satisfactory to the Municipal Attorney.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Anthony Iovino, Arcari + Iovino
 - e. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-49 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-50

Authorizing the Award of a Contract to The Firm of ENGenuity Infrastructure to Perform Special Project Engineering Services for 2024.



RESOLUTION NO. 2024-50

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO THE FIRM OF ENGENUITY INFRASTRUCTURE TO PERFORM SPECIAL PROJECT ENGINEERING SERVICES

WHEREAS, there is a need for the City of Asbury Park (the “City”) to appoint a licensed Professional Special Projects Engineer to perform certain professional special project engineering services (the “services”) for the City, for the time period from January 1, 2024 through December 31, 2024; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, ten (10) firms have submitted proposals including the firm of ENGenuity Infrastructure (also referenced as the “Firm”) of Red Bank, New Jersey; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council had determined to appoint the firm of ENGenuity Infrastructure to serve as the Special Project Engineer for the City for calendar year 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Engineer’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. specifically at N.J.S.A. 40A:11-5(1)(a)), as the services are being provided by a person(s) authorized by law to practice a recognized professional; and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The Mayor is hereby authorized to execute, and the City Clerk attest, an Agreement between the City of Asbury Park and ENGenuity Infrastructure for the year 2024.
3. Said contract is awarded as a "professional service" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. ENGenuity Infrastructure
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-50 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-51

Authorizing the Award of a Contract to The Firm of Dynamic Traffic, LLC to Perform Special Project Engineering Services for 2024.



RESOLUTION NO. 2024-51

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO THE FIRM OF DYNAMIC TRAFFIC, LLC TO PERFORM SPECIAL PROJECT ENGINEERING SERVICES

WHEREAS, there is a need for the City of Asbury Park (the “City”) to appoint a licensed Professional Special Projects Engineer to perform certain professional special project engineering services (the “services”) for the City, for the time period from January 1, 2024 through December 31, 2024; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, ten (10) firms have submitted proposals including the firm of Dynamic Traffic, LLC (also referenced as the “Firm”) of Lake Como, New Jersey; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council had determined to appoint the firm of Dynamic Traffic, LLC to serve as the Special Project Engineer for the City for calendar year 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Engineer's services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq. (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. specifically at N.J.S.A. 40A:11-5(1)(a)), as the services are being provided by a person(s) authorized by law to practice a recognized professional; and

WHEREAS, the City's Chief Financial Officer has certified the availability of funds for said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The Mayor is hereby authorized to execute, and the City Clerk attest, an Agreement between the City of Asbury Park and Dynamic Traffic, LLC for the year 2024.
3. Said contract is awarded as a "professional service" contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. Dynamic Traffic, LLC
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-51 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-52

Authorizing the Award of a Contract to the Firm of ARH Associates to Perform Special Project Engineering Services for 2024.



RESOLUTION NO. 2024-52

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO THE FIRM OF ARH ASSOCIATES TO PERFORM SPECIAL PROJECT ENGINEERING SERVICES

WHEREAS, there is a need for the City of Asbury Park (the “City”) to appoint a licensed Professional Special Projects Engineer to perform certain professional special project engineering services (the “services”) for the City, for the time period from January 1, 2024 through December 31, 2024; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, ten (10) firms have submitted proposals including the firm of ARH Associates (also referenced as the “Firm”) of Hammonton, New Jersey; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council had determined to appoint the firm of ARH Associates to serve as the Special Project Engineer for the City for calendar year 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Engineer’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.* specifically at N.J.S.A. 40A:11-5(1)(a)), as the services are being provided by a person(s) authorized by law to practice a recognized professional; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for

said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The Mayor is hereby authorized to execute, and the City Clerk attest, an Agreement between the City of Asbury Park and ARH Associates for the year 2024.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open" process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. ARH Associates
 - d. Frederick C. Raffetto, Esq., Municipal Attorney.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-52 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-53

Appointing V-Comm, LLC to Perform Telecommunications and 5G Engineering Services for the City.



RESOLUTION NO. 2024-53

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO V-COMM LLC TO PERFORM TELECOMMUNICATIONS AND 5G ENGINEERING SERVICES

WHEREAS, the City of Asbury Park has a need to acquire a licensed Professional Telecommunications and 5G Engineer to provide telecommunications engineering consulting services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 to 20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, the firm V-Comm, LLC has submitted a proposal indicating they will provide telecommunications engineering consulting services, and shall be billed at a rate range of \$165.00 to \$275.00 per hour for year 2024; and

WHEREAS, the firm of V-Comm, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the firm of V-Comm, LLC has not made any reportable contributions to a candidate committee in the City of Asbury Park in the previous one year, and that the contract will prohibit the firm of V-Comm, LLC at Law from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified that funds are available in account 4-01-20-100-000-209.

WHEREAS, the City Manager is hereby authorized to sign any contracts with the vendor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Asbury Park, County of Monmouth, State of New Jersey, awards V-Comm, LLC to provide telecommunications engineering consulting services.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution

be provided by the City Clerk to the City Manager, CFO and the Director of Purchasing.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution. and,

BE IT FURTHER RESOLVED that notification of this award will be published in one of the official newspaper(s) of the City of Asbury Park for the 2024 year.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-53 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



THE CITY OF ASBURY PARK, NEW JERSEY

TELECOMMUNICATIONS / 5G CONSULTANT
CALENDAR YEAR 2024

DECEMBER 27, 2023

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CONTACT US

Dominic Villecco*President*

(609) 655-1200 ext. 322

dominic.villecco@vcomm-eng.com**David Stern***Vice President*

(609) 655-1200 ext. 323

david.stern@vcomm-eng.com**Erica Villecco***Director of Business Development*

(609) 531-8219

erica.villecco@vcomm-eng.com**Sydney Garfinkel***Inside Sales Coordinator*

(908) 427-5318

sydney.garfinkel@vcomm-eng.com

V-COMM'S OFFICE LOCATIONS

New Jersey2147 Route 27 South
Suite 102

Edison, NJ 08817

o. (609) 655-1200

f. (609) 409-1927

South Jersey

5 Chestnut Street

Somers Point, NJ 08244

o. (609) 655-1200

Pennsylvania740 Springdale Drive
Suite 160

Exton, PA 19341

o. (610) 684-1000

f. (484) 879-6963



SCOPE OF SERVICES

V-COMM fully understands the requirements of this project as it is currently contracted to perform similar services for other municipalities in the State of New Jersey. V-COMM personnel have the requisite experience to perform the tasks outlined below.

1. Assist the City of Asbury Park staff with small cell ordinance development and administration.
2. Review of small cell applications from interested wireless carriers and third parties to determine compliance with the implemented small cell ordinance.
3. Research, development and presentation of small cell options, smart poles, equipment configurations, etc., to assist in the development and deployment of aesthetically consistent wireless infrastructure throughout the City.
4. Assistance with site surveys and construction review of small cell installations by permitted entities to ensure compliance with submitted plans and the City of Asbury Park's Small Cell Ordinance.
5. Assistance with existing cell tower leases, expansion requests from existing wireless carrier tenants and addition of new wireless carrier tenants to City owned facilities and towers.
6. Assist with Competitive Local Exchange Carrier (CLEC) master right of way agreements.
7. Other telecommunications engineering tasks as requested by City of Asbury Park including public safety system and broadband requirements.

FEE SCHEDULE

The above services will be performed at V-COMM's standard hourly rates outlined below. Estimated 2024 fees will not exceed \$25,000, without prior approval of the City of Asbury Park. "Out of pocket" expenses will be passed through at cost.

Position	Hourly Rate
Principal	\$ 275
Director	\$ 215
Senior RF Engineer	\$ 185
Project Manager	\$ 175
RF Engineer	\$ 165



2147 ROUTE 27 | SUITE 102 | EDISON, NJ 08817
5 CHESTNUT STREET | SOMERS POINT, NJ 08244
740 SPRINGDALE DRIVE | SUITE 160 | EXTON, PA 19341

9.2.28.a

ph 800.930.4307

vcomm-eng.com

COST ASSUMPTIONS AND EXCLUSIONS

1. V-COMM is not providing any hardware, software or installation services as part of this proposal.
2. The price reflected in this proposal does not include any building materials, construction cost, construction or electronic equipment, product, or vendor costs associated with the plans or recommendations provided by V-COMM.
3. This proposal assumes the City of Asbury Park will not unreasonably withhold approval of recommended changes, modifications, or additional vendor related infrastructure to facilitate the overall project objectives.
4. V-COMM management will perform coordination of personnel. These personnel will be located in either V-COMM's Edison, NJ or Exton, PA offices throughout the duration of the project, with travel as required for the various tasks.
5. Prices are based on work being completed during normal business hours Monday through Friday, on consecutive days, excluding holidays.
6. Should the City of Asbury Park direct a change in the work, the change shall be incorporated into the agreement by a written Change Order, approved in advance of such work in writing by the City of Asbury Park and V-COMM, stating their agreement upon the change or changes in the work, and the necessary adjustments.
7. This cost proposal is specific to the tasks outlined in the "Scope of Work" section of this proposal. Additional requirements or projects will be quoted separately. Further, changes, expansions and/or additions to the tasks outlined in the proposal as estimated herein will be quoted separately.

Attachment: V-COMM_Asbury Park Telecommunications Engineer 2024_122723 (2024-53 : V-Comm Telecommunications Engineering



2147 ROUTE 27 | SUITE 102 | EDISON, NJ 08817
5 CHESTNUT STREET | SOMERS POINT, NJ 08244
740 SPRINGDALE DRIVE | SUITE 160 | EXTON, PA 19341

9.2.28.a

ph 800.930.4307

vcomm-eng.com

INVOICING AND PAYMENT SCHEDULE

Engineering services will be invoiced on a monthly basis. Payments shall be due upon receipt of invoice. Any invoices which are paid after thirty (30) days of invoice date will incur a late payment charge of 1 ½ % per month.

All invoices should be mailed to the following representative named below:

City of Asbury Park
One Municipal Plaza
Asbury Park, NJ 07712
ATTN: Lisa Esposito, RMC, CMR, City Clerk

All payments are to be mailed to the following address below:

V-COMM L.L.C.
5 Chestnut Street
Somers Point, NJ 08244
ATTN: Accounts Payable

STARTING DATE

The V-COMM team is ready to support the City of Asbury Park, New Jersey within 10 business days from the full execution of an agreement and receipt of a Purchase Order authorizing V-COMM to commence services, along with receipt of all necessary information.

Agreed to this **27th** day of **December, 2023**.

Agreed by:

City of Asbury Park, New Jersey

Authorized Signature

Printed Name

Title of Signatory

Accepted by:

V-COMM, L.L.C.


Dominic Villecco
President



2147 ROUTE 27 | SUITE 102 | EDISON, NJ 08817
5 CHESTNUT STREET | SOMERS POINT, NJ 08244
740 SPRINGDALE DRIVE | SUITE 160 | EXTON, PA 19341

9.2.28.a

ph 800.930.4307

vcomm-eng.com

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

V-COMM firmly believes in equal opportunity and does not discriminate in any way in its hiring and employment practices. Attached below is proof of V-COMM's hiring practices as per the State of New Jersey. V-COMM will gladly provide additional information as requested by the City of Asbury Park.

Certification **31794**

CERTIFICATE OF EMPLOYEE INFORMATION REPORT **RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-Jan-2023** to **15-Jan-2030**

V-COMM, LLC
5 CHESTNUT STREET
SOMERS POINT

NJ 08244



Elizabeth Maher Muoio
ELIZABETH MAHER MUOIO
State Treasurer



2147 ROUTE 27 | SUITE 102 | EDISON, NJ 08817
5 CHESTNUT STREET | SOMERS POINT, NJ 08244
740 SPRINGDALE DRIVE | SUITE 160 | EXTON, PA 19341

9.2.28.a

ph 800.930.4307

vcomm-eng.com

STATE OF NJ BUSINESS REGISTRATION CERTIFICATE

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE	
TAXPAYER NAME: V-COMM	TRADE NAME:
ADDRESS: 5 CHESTNUT STREET SOMERS POINT NJ 08244	SEQUENCE NUMBER: 0861587
EFFECTIVE DATE: 03/01/96	ISSUANCE DATE: 07/27/21
 Director New Jersey Division of Revenue	
FORM-BRC This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.	

CERTIFICATE OF AUTHORIZATION

THIS DOCUMENT IS PRINTED ON WATERMARKED PAPER, WITH A MULTI-COLORED BACKGROUND AND MULTIPLE SECURITY FEATURES. PLEASE VERIFY AUTHENTICITY.

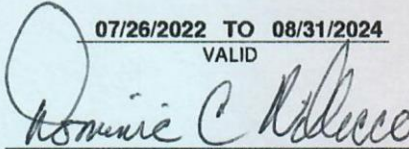
State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

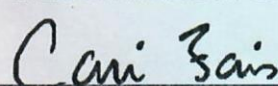
THIS IS TO CERTIFY THAT THE
Board of Prof. Engineers & Land Surveyors

HAS LICENSED

V-COMM, L.L.C.
PETER M LONGO
5 Chestnut Street
Somers Point NJ 08244

FOR PRACTICE IN NEW JERSEY AS A(N): **Certificate of Authorization**
Engineering


VALID **07/26/2022 TO 08/31/2024**
Signature of Licensee/Registrant/Certificate Holder

24GA28156300
LICENSE/REGISTRATION/CERTIFICATION #

ACTING DIRECTOR

PROFESSIONAL SERVICES AGREEMENT

BETWEEN

CITY OF ASBURY PARK, NJ

AND

V-COMM, L.L.C.

This Agreement, effective as of _____, (the "Effective Date") is between The City of Asbury Park, (hereinafter referred to as "City"), a municipal corporation organized under the laws of the State of New Jersey, with its principal office at One Municipal Plaza, Asbury, New Jersey 07712 and **V-COMM, L.L.C.**, (hereinafter referred to as "V-COMM") a limited liability company organized under the laws of the State of Delaware, having a principal place of business at 5 Chestnut Street, Somers Point, NJ 08244. The term "party" and "parties" shall herein refer to City and V-COMM respectively and collectively.

NOW THEREFORE, the parties agree as follows:

1. DESCRIPTION OF PROFESSIONAL SERVICES

V-COMM shall provide to City the Professional Services described in the Addendum attached hereto as **Exhibit "A-1"** (as may be supplemented or substituted from time to time), which sets forth the "Project Description" as well as the services to be performed by V-COMM, the timetable for the commencement and the completion of the services, compensation fees, terms of payment, and other provisions pertaining to the services to be provided hereunder.

2. ADJUSTMENT TO SERVICES

If an adjustment is made to the nature of services provided by V-COMM as requested by City and approved by V-COMM, then an adjustment shall be made to the compensation to V-COMM, the amount and delivery of which must be agreed upon by the parties in writing.

3. CONFIDENTIALITY

This Agreement also includes a certain "Agreement for Mutual Exchange of Confidential Information", which shall apply to the services covered by this Agreement and will be binding on both parties. A copy of this Agreement is included as **"Section 16"**.

4. ACCESS TO PREMISES

In order to confirm the services to be performed under this Agreement, City and V-COMM agree to allow its respective agents or representatives to have reasonable access, upon reasonable advance notice, to the premises on which the services are to be performed, and to all books, records, data, software and such other files as may be necessary to carry out the services which are the subject of this Agreement.

5. ARBITRATION

The parties agree that any controversy, claim, or dispute arising out of or relating to this Agreement, or the breach thereof, or arising out of or relating to the services of either party, or the termination thereof, including any claims under federal, state, or local law, shall be resolved by arbitration in Camden, New Jersey in accordance with the rules of the American Arbitration Association. The parties agree that any award rendered by the arbitrator shall be final and binding, having jurisdiction thereof.

6. ACCOUNTING

City shall have the right, upon reasonable advance notice, to inspect, at all reasonable times, all accounting and administrative books and records of V-COMM specifically supporting the time charges and expense reimbursements invoiced to City by V-COMM.

7. RIGHT to HIRE

If either party during the term of this Agreement and for a period of twelve (12) months after the termination thereof, hires any employee of the other party, the hiring party will pay the other party a one-time finder's fee equal to thirty percent (30%) of the employee's then current annual salary.

8. RETENTION; INDEPENDENT CONTRACTOR

City hereby retains V-COMM to perform various services, as herein specified, in connection with the Business, and V-COMM hereby commits to perform such services for City. City and V-COMM recognize and affirm that V-COMM's status hereunder shall be as an independent contractor, and not as an employee, agent or partner of City.

9. TERMINATION AND TERMINATION; NOTICE AND CURE

A. The term of this Agreement shall be for an initial period of one (1) year from the date of execution.

B. Either City or V-COMM may terminate this Agreement in the event the other defaults in the performance of its obligations hereunder upon ten (10) days written notice to the other that it is in default, unless such non-monetary default shall be cured within such ten (10) days or, if not capable of being cured within such ten (10) days, unless efforts to cure such default are commenced within such ten (10) days and, thereafter, are diligently prosecuted to completion. No termination pursuant to this Paragraph 9 shall serve to change the parties' respective obligations regarding this Agreement, such obligations to survive any such termination.

C. This Agreement shall automatically renew for additional one (1) year terms. Either City or V-COMM may terminate this Agreement after the initial contract period **without cause** upon thirty (30) days written notice to the other. No termination pursuant to this subparagraph 9C shall serve to change the parties' respective obligations regarding the Confidentiality provisions and payment for services, such obligations to survive any such termination.

10. INDEMNIFICATION.

City agrees to indemnify, defend and hold V-COMM harmless from and against any claim, liability, loss, cost or expense incurred by V-COMM arising in connection with this Agreement, other than as shall be the result of V-COMM's negligence or willful misconduct. Paragraph 10 shall survive the expiration or earlier termination of this Agreement.

11. CITY'S DUTIES.

City shall offer V-COMM all assistance reasonably necessary for V-COMM to provide its services hereunder, including placing at V-COMM's disposal information necessary to allow V-COMM to complete its work as described in the Scope of Work Exhibit "A-1" (as may be supplemented or substituted from time to time).

12. PAYMENT. Payment for services will be invoiced monthly by V-COMM and will be due from City upon receipt of invoice from V-COMM. Any charges which are paid after thirty (30) days of the invoice date will incur a late payment of 1 ½% per month. Additional payment terms may be set forth in the Scope of Work Exhibit "A-1" (as may be supplemented or substituted from time to time).

13. LIMITATION OF POWERS

Unless otherwise agreed in writing, V-COMM shall have no authority to contract for, or bind, City in connection with any dealings with contractors, subcontractors, suppliers, governmental authorities or other third parties.

14. NOTICES

All notices, requests and consents under this Agreement shall be in writing and shall be deemed to have been delivered (a) on the date personally delivered, (b) on the date mailed, postage prepaid by certified mail with return receipt requested, or (c) when sent via reputable overnight courier service (e.g. FedEx, UPS) and confirmed to the following address as applicable:

If to City: City of Asbury Park, NJ
One Municipal Plaza
Asbury Park, NJ 07712
ATTN: Donna Vieiro, City Manager

If to V-COMM: V-COMM L.L.C.
5 Chestnut Street
Somers Point, NJ 08244
ATTN: Mr. Dominic C. Villecco

15. SUCCESSORS AND ASSIGNS

This Agreement shall inure to the benefit of, and bind, the parties hereto and their respective legal representatives, heirs, successors and assigns, as the case may be; provided, that neither party may assign this Agreement without the prior written consent of the other.

16. AGREEMENT FOR MUTUAL EXCHANGE OF CONFIDENTIAL INFORMATION

The parties acknowledge and agree that their relationship with respect to discussions and other exchanges of information is one of mutual trust and confidence and that both parties will have, through such discussions and other exchanges of information, access to Proprietary Information (as defined below). The parties further agree that it and each of its officers, directors, employees, agents, accountants and counsel will maintain the confidentiality of all such Proprietary Information as follows:

16.1. V-COMM may disclose to City certain technical information, data, test results, or know-how in accomplishing the Purpose of this Agreement. All such information shall be deemed Confidential, Proprietary and valuable trade secret information, which is the exclusive property of V-COMM and is referred to herein as "Confidential Information of V-COMM."

16.2. City may disclose to V-COMM certain proprietary information, data, techniques, or know-how in accomplishing the Purpose of this Agreement. All such information shall be deemed Confidential, Proprietary and valuable trade secret information that is the exclusive property of City and is referred to herein as "Confidential Information of City."

16.3. City shall use the Confidential Information of V-COMM exclusively for accomplishing the Purpose of this Agreement. All Confidential Information of V-COMM received by City shall remain the property of V-COMM, and shall be kept confidential by City and not disclosed to others except with the prior written consent of V-COMM.

16.4. V-COMM shall use the Confidential Information of City exclusively for accomplishing the Purpose of this Agreement. All Confidential Information of City received by V-COMM

shall remain the property of City and shall be kept confidential by V-COMM and not disclosed to others except with the prior written consent of City.

16.5. Each of the parties shall disclose the Confidential Information of the other party only to its own employees who require information in order to carry out the Purpose of the Agreement and shall treat such Confidential Information as it would its own confidential information. Such employees shall be notified of the proprietary nature of the Confidential Information.

16.6. All Confidential Information disclosed in written form under this Agreement by either party shall be clearly marked as "Proprietary" or "Confidential". All Confidential Information disclosed in any manner other than writing shall be preceded or followed by an oral or written statement indicating that the information is confidential and constitutes Confidential Information falling within the terms of this Agreement.

16.7 The restrictions and obligations upon the parties under this Agreement concerning confidentiality shall not apply to any portion of the Confidential Information of either party which:

(a) is known to the other party prior to receipt thereof under this Agreement, as evidenced by written records;

(b) is disclosed without restriction to the other party in good faith by a third party who is in lawful possession thereof and who has the right to make such disclosure;

(c) is or shall have become public knowledge, by publication or otherwise, through no fault of the party having the obligation of confidentiality under this Agreement;

(d) is discovered by either party completely without reference to Confidential Information of the other party.

16.8 The obligations of confidentiality hereunder in respect to any Proprietary Information shall terminate three (3) years from the date of the disclosure of such Proprietary Information.

17. GOVERNING LAW

This Agreement shall be deemed to be executed and delivered in New Jersey and shall be construed pursuant to the substantive laws of New Jersey and applicable U.S. copyright, trademark and patent laws, and laws relating to trade secrets and unfair competition. Jurisdiction and venue are agreed proper in the courts in New Jersey.

18. ENTIRE AGREEMENT

This Agreement and **Exhibit "A-1"** attached hereto (as may be supplemented or substituted from time to time) constitutes the entire agreement between the parties hereto and supersedes any prior contemporaneous agreements and understandings. This Agreement may be amended, waived or revoked only by a written instrument executed by both parties hereto. Upon the execution of this Agreement, all prior Agreements with City, as well as with its related entities and affiliates, are hereby terminated and replaced in their entirety by this Agreement, which shall become the sole Agreement between the parties.

19. MODIFICATION

No amendment or modification of this agreement shall be valid or binding on the parties unless made in writing and executed on behalf of each party by a duly authorized representative.

20. NORMAL BUSINESS EXCLUDED

This Agreement, in whole or in part shall not, in any way, affect, restrict, impair, prevent, or otherwise, hinder the parties from conducting its normal business offerings and/or services to third parties. The parties have read all of the provisions of this agreement and understand and agree to each of the provisions.

21. POLITICAL CONTRIBUTION DISCLOSURE

The within Agreement has been awarded to the Contractor based upon the merits and abilities of the Contractor to provide the services as described herein. This Agreement was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq. As such, the undersigned do hereby attest that the Contractor, his/her firm, his/her firm's subsidiaries and assigns, and any principals controlling in excess of ten percent (10%) of his/her firm, have neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the Agreement that would, pursuant to P.L. 2004, c. 19, affect the Contractor's eligibility to perform this Agreement, nor will the Contractor or his/her firm make a reportable contribution during the term of the within Agreement to any political party committee in the City of Asbury Park if a member of that political party is serving in an elective public office of the City of Asbury Park when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of the City of Asbury Park when the Agreement is awarded.

IN WITNESS WHEREOF, this Agreement has been entered into the day and year first above written between:

V-COMM, L.L.C., a Delaware limited liability company

By: _____

Name: Dominic C. Villecco

Title: President

and

City of Asbury Park

By: _____

Name: _____

Title: _____



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-54

Authorizing the Award of a Contract to The Firm of CDM Smith, Inc. to Perform Special Project Engineering Services for 2024.



RESOLUTION NO. 2024-54

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION APPOINTING THE FIRM OF CDM SMITH, INC. TO PERFORM SPECIAL PROJECT ENGINEERING SERVICES

WHEREAS, there is a need for the City of Asbury Park (the “City”) to appoint a licensed Professional Special Projects Engineer to perform certain professional special project engineering services (the “services”) for the City, for the time period from January 1, 2024 through December 31, 2024; and

WHEREAS, the City of Asbury Park, duly advertised for Request for Qualification on October 30, 2023 and received proposals on Tuesday, November 21, 2023; and

WHEREAS, ten (10) firms have submitted proposals including the firm of CDM Smith, Inc.(also referenced as the “Firm”) of Edison, New Jersey; and

WHEREAS, following review and evaluation of the proposals received, the Mayor and Council had determined to appoint the firm of CDM Smith, Inc. to serve as the Special Project Engineer for the City for calendar year 2024; and

WHEREAS, the City’s Chief Financial Officer has determined and certified in writing that the value of the contract associated with the Engineer’s services shall exceed \$17,500.00, and therefore that the contract is subject to the provisions of the State’s Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, *et seq.* (the Pay-to-Play Law); and

WHEREAS, the anticipated term of this contract is for a twelve (12) month period, commencing on January 1, 2024, and expiring on December 31, 2024, or until a successor has been duly appointed and qualified; and

WHEREAS, said contract may only be renewed upon further action of the City Council; and

WHEREAS, the services to be provided are considered to be “professional services” under the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.* specifically at N.J.S.A. 40A:11-5(1)(a)), as the services are being provided by a person(s) authorized by law to practice a recognized professional; and

WHEREAS, the City’s Chief Financial Officer has certified the availability of funds for

said contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. The Mayor is hereby authorized to execute, and the City Clerk attest, an Agreement between the City of Asbury Park and CDM Smith, Inc. for the year 2024.
3. Said contract is awarded as a “professional service” contract in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services will be performed by a person authorized by law to practice a recognized profession.
4. Said contract has been awarded through a "fair and open” process, pursuant to and in accordance with the Pay-to-Play Law.
5. A certified copy of this Resolution shall be provided to each of the following:
 - a. JoAnn Boos, Acting City Manager, Chief Municipal Financial Officer
 - b. Tracy Lizardi, Director of Purchasing
 - c. CDM Smith, Inc.
 - d. Frederick C. Raffetto, Esq., Municipal Attorney

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-54 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-55

Authorizing Appointments to the “Asbury Park TV Committee” 2024



RESOLUTION NO. 2024-55

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE ASBURY PARK TV COMMITTEE

WHEREAS, pursuant to Section 2-58 of the “Revised General Ordinances of the City of Asbury Park, New Jersey,” an Asbury Park TV Committee (the “Committee”) has been duly created in and for the City of Asbury Park (the “City”); and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee, in accordance with the provisions set forth in the Section referenced above.

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2027, or as of the date of the 2027 Council Reorganization Meeting, whichever is later.

NOW, THEREFORE, BE IT RESOLVED that the following individuals are hereby appointed to serve on the Asbury Park TV Committee for the term referenced:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the following individuals are hereby appointed to serve on the Committee:

Appointee

Kathy Kelly

Alissa Deleo

Michael Sodano

Angela Ahbez-Anderson

3. That a certified copy of this Resolution shall be provided to each member appointed and Lilliam Nazzaro, City Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-55 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-56

Appointing Members to the Business Advisory Committee



RESOLUTION NO. 2024-56

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE BUSINESS ADVISORY COMMITTEE

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Business Committee,” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be to provide consultative and advisory assistance to the Mayor and Council, regarding business issues for the City, as well as all residents of the community; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later.

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in Section 2-64 of the City Code, as well as applicable law; and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. A “Business Committee” (the “Committee”) is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

Appointee

Deputy Mayor Amy Quinn
 City Manager
 Julie Ann Murray
 Jenn Hampton
 Bianca Freda
 Kathy Kelly
 Russell Lewis
 Sylvia Sylvia Cioffi
 Robin Elliot-Preston
 Chris Zatorski
 David Lewis
 Danny Croak
 Gene Mignola
 Megan Boyle

3. A certified copy of this Resolution shall be provided to all appointed members and the Lillian Nazzaro, City Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-56 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
 CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-57

Authorizing Appointments to Community Development Block Committee 2024



RESOLUTION NO. 2024-57

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO COMMUNITY DEVELOPMENT BLOCK COMMITTEE

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Community Development Block Grant Committee,” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be review Community Development Block Grant applications and to provide consultative and advisory assistance to Mayor and Council concerning such issues; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later; and

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in Section 2-64 of the City Code, as well as applicable law; and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. A “Community Development Block Grant Committee” (the “Committee”) is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

Appointee

Mayor John Moor
Deputy Mayor Amy Quinn
Cassandra Dickerson
Leesha Floyd

3. A certified copy of this Resolution shall be provided to each appointed member and Lillian Nazzaro, City Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-57 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-58

Extending time period of CCRB Committee, and CCRB Appointments.



RESOLUTION NO. 2024-58

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION EXTENDING THE DURATION OF THE “CCRB EXPLORATORY COMMITTEE” AND REAPPOINTING ITS MEMBERSHIP

WHEREAS, the Mayor and Council previously established the “CCRB Exploratory Committee” to explore, research and develop a framework for an Asbury Park Review Board or similar Committee relating to police oversight; and

WHEREAS, the Mayor and Council wish to extend the time period for the CCRB Exploratory Committee to complete its work, and to reappoint the membership thereof.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the duration of the CCRB Exploratory Committee is hereby extended through June 30, 2024, or through the completion of its work, whichever is sooner.
2. That the current members of the CCRB Exploratory Committee are hereby reappointed to continue to serve on the Committee through the completion of its work. As such, the following members of the Committee are hereby reappointed:
 - (1) Elaine Rocha;
 - (2) Daniel Harris;
 - (3) Derek Minno Bloom;
 - (4) Reverend Jason Jennings;
 - (5) John Kaplow;
 - (6) Paul Weinstein;
 - (7) Diane Shelton;
 - (8) Deputy Police Chief Guy Thompson;
 - (9) Deputy Mayor Amy Quinn;
 - (10) Councilmember Yvonne Clayton;
 - (11) City Manager; and
 - (12) City Attorney Frederick C. Raffetto, Esq.
3. That, due to the nature of the CCRB Exploratory Committee’s proposed work, which may involve sensitive and confidential interviews, discussions and

material, and given the fact that the CCRB Exploratory Committee is purely advisory in nature, the CCRB Exploratory Committee shall not be subject to the requirements of the New Jersey Open Public Meetings Act. However, upon completion of the Committee's work, the CCRB Exploratory Committee shall file a report with the City Council concerning its findings and recommendations, and representative(s) of the Committee shall appear at a City Council meeting to present its report.

4. That a certified copy of this Resolution shall be provided to each of the following:

- (1) JoAnn Boos, Acting City Manager;
- (2) David Kelso, Asbury Park Police Chief;
- (3) Guy Thompson, Asbury Park Deputy Police Chief; and
- (4) Frederick C. Raffetto, Esq., Municipal Attorney.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-58 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-59

Appointments to the Deal lake Commission 2024



RESOLUTION NO. 2024-59

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE DEAL LAKE COMMISSION

WHEREAS, pursuant to Section 2-46 of the “Revised General Ordinances of the City of Asbury Park, New Jersey,” a Deal Lake Commission (the “Commission”) has been duly created in and for the City of Asbury Park (the “City”); and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee, in accordance with the provisions set forth in the Section referenced above.

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby appointed to serve on the Deal Lake Commission:

Jeannie Toher
Josh Starner

A certified copy of this Resolution shall be provided to each of the following:

- a. Lillian Nazzaro, City Manager
- b. Deal Lake Commission

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-59 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-60

Appointments to the Environmental Shade Tree Commission 2024



RESOLUTION NO. 2024-60

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE ENVIRONMENTAL SHADE TREE COMMISSION

WHEREAS, pursuant to Section 2-41 of the “Revised General Ordinances of the City of Asbury Park, New Jersey,” an Environmental/Shade Tree Commission (the “Commission”) has been duly created in and for the City of Asbury Park (the “City”); and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee, in accordance with the provisions set forth in the Section referenced above.

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2029, or as of the date of the 2029 Council Reorganization Meeting, whichever is later.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby appointed to serve on the Environmental/Shade Tree Commission for the term referenced:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the following individuals are hereby appointed to serve on the Commission:

Appointee

Deputy Mayor Amy Quinn
Russell Lewis

2. That a certified copy of this Resolution shall be provided to each appointed member and Lillian Nazzaro, City Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION

NO. 2024-60 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-61

Appointments to the Green Team 2024



RESOLUTION NO. 2024-61

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE GREEN TEAM

WHEREAS, the Mayor and Council wish to appoint certain individuals to serve on the Municipal Green Team, in accordance with the requirements of Sustainable New Jersey Certification; and

WHEREAS, the Green Team will meet on a as needed basis; and

WHEREAS, the City Manager or his/her designee shall serve as chairperson; and

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby appointed to serve on the Asbury Park Green Team for a period as needed.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the following individuals are hereby appointed to serve on the Green Team until January 15, 2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later:

City Manager or designee
Chairperson of the Environmental Shade Tree Commission
or designee
Chairperson of the Asbury Park Business Committee or designee
Council member Eileen Chapman
Yvonne Adams
Michele Alonso
Derek Minno Bloom
Kathleen Mumma
Diana Pittet
Giuseppe Grillo
Barbara Krzak
Jen Kosakowski
Joy Morgan

Janna Manning

2. That a certified copy of this Resolution shall be provided to Lillian Nazzaro, City Manager, and Michele Alonso, Director of Planning and Redevelopment.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-61 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-62

Appointments to the Parking Committee



RESOLUTION NO. 2024-62

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE PARKING COMMITTEE

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Parking Advisory Committee” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be to study the existing parking conditions within the City and to provide consultative and advisory assistance to the Mayor and Council concerning parking issues within the City; and

WHEREAS, the Committee shall provide advice to the Mayor and Council as to short-term and long-term recommendations; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later; and

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in Section 2-64 of the City Code, as well as applicable law.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. A “Parking Advisory Committee” is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

Appointee

Mayor John Moor
 Gene Dello
 James Bonanno
 Barbara Krzak
 William West
 Jordan Modell
 Jill Potter
 Craig DiPaola

3. A certified copy of this Resolution shall be provided to each appointed member and Lillian Nazzaro, City Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-62 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
 CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-63

Appointments to the Public Arts Commission 2024



RESOLUTION NO. 2024-63

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE PUBLIC ARTS COMMISSION

WHEREAS, pursuant to Section 2-43 of the “Revised General Ordinances of the City of Asbury Park, New Jersey,” a Public Art Commission (the “Commission”) has been duly created in and for the City of Asbury Park (the “City”); and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee, in accordance with the provisions set forth in the Section referenced above.

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2027, or as of the date of the 2027 Council Reorganization Meeting, whichever is later.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby appointed to serve on the Public Art Commission for the term referenced:

Appointee
Jenn Hampton
Michael Sodano
Charles Trott

BE IT FURTHER RESOLVED, that the Committee shall operate in accordance with the provisions set forth in Section 2-43 of the “Revised General Ordinances of the City of Asbury Park, New Jersey.”

BE IT FURTHER RESOLVED, that a copy of this resolution shall be provided to each appointed member and Lillian Nazzaro, City Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION

NO. 2024-63 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-64

Appointments to the Participatory Budget Committee



RESOLUTION NO. 2024-64

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE PARTICIPATORY BUDGET COMMITTEE

WHEREAS, Participatory Budgeting is a democratic and transparent process which involves community members in deciding how a designated portion of a public budget is spent;

WHEREAS, the goals of the Participatory Budgeting initiative are Equity, Empowerment and Community Building/Civic Engagement.

WHEREAS, Equity can be achieved through this process by the distribution of funds throughout the City and through direct resident representation and input from every member of the community.

WHEREAS, Empowerment can be achieved through this process by engaging residents who normally do not participate in traditional elections and voting. By encouraging the submission of projects that residents have suggested and are advocates of, the engagement efforts will focus on the participation of all residents from project submission through voting.

WHEREAS, Community Building can be achieved through the promotion of civic engagement and the “hands-on” experience of the Participatory Budget process. Those Community members that have not had an interest in “traditional” City government actions, have the opportunity to become involved in and learn about public budgeting. Additionally, our youth, who are excluded from traditional elections, will also have the ability to have their ideas not only heard, but also be able to vote and have an impact on the outcome.

WHEREAS, the Participatory Budgeting process will be as follows:

- 1) Residents submit ideas for public projects they would like to have in their community;
- 2) The Participatory Budget Committee will work with the individuals who have submitted projects along with City staff to determine feasibility and establish a budget and outline a proposal for the project
- 3) Residents are invited to a public meeting where projects will be presented.
- 4) Residents will then vote on the projects presented.

WHEREAS, the Participatory Budgeting Committee will be comprised of 9 residents of the City of Asbury Park who are 14 years of age or older. There will also be a City Council liaison as well as City Staff support.

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later.

NOW, THEREFORE, BE AND ITS HEREBY RESOLVED, by the Mayor and Council of the County of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. A “Participatory Budget Committee” is hereby established in and for the City, in accordance with the terms and conditions referenced above
2. The following individuals are hereby appointed to serve on the Committee:

Appointee

1. Council member Eileen Chapman
 2. Joe Lucarelli
 3. Chris Mansicalo
 4. Jacalyn Sharpe
 5. Paul Weinstein
 6. Katherine Healey
3. A certified copy of this Resolution shall be provided to all appointed members and Lillian Nazzaro, City Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-64 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-65

Appointments to the Planning Board



RESOLUTION NO. 2024-65

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE PLANNING BOARD

WHEREAS, pursuant to N.J.S.A. 40:55D-23, et seq., and Section 30-21, *et seq.*, of the Asbury Park City Code, a Planning Board has been established within the City consisting of seven (9) regular members that are segregated into four (4) separate Classes, and two (2) alternate members; and

WHEREAS, the Mayor and Council must appoint one (1) Class III member of the Planning Board, constituting a member of the Governing Body to be appointed by it; and

WHEREAS, the Mayor and Council must also appoint certain Class IV citizen members to the Planning Board, along with certain alternate members (who shall also meet the qualifications of Class IV members); and

WHEREAS, with the above in mind, the Mayor and Council wish to make the following appointments to the Planning Board, effective as of January 15, 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. That, effective as of January 15, 2024, **Council Member Yvonne Clayton** is hereby appointed to serve as the **Class III** member of the Planning Board, for a term which shall expire January 15, 2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later.
2. That, effective as of January 15, 2024, the following citizen(s) of the City of Asbury Park is/are hereby appointed as **Class IV** member(s) of the Planning Board to fulfill the vacant term:

Michael Goonan - Term to expire on **January 15, 2025** or as of the date of the 2025 Council Reorganization Meeting, whichever is later.

3. That, effective as of January 15, 2024, the following citizen(s) of the city of Asbury Park is/are hereby appointed as Alternate member(s) of the Planning Board, for a

term of two (2) years:

Pedro Trivella - Alternate#2-Term to expire on **January 15, 2026**, or as of the date of the 2026 Council Reorganization Meeting, whichever is later.

A certified copy of this Resolution shall be provided to each of the following:

- a. Each Appointee referenced above.
- b. Planning Board Secretary
- c. Lillian Nazzaro, City Manager

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-65 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-66

Appointments to Code Enforcement/Quality of Life Committee 2024



RESOLUTION NO. 2024-66

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO CODE ENFORCEMENT/QUALITY OF LIFE COMMITTEE

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Code Enforcement/Quality of Life Committee,” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be to study existing code enforcement and quality of life issues within the City and to provide consultative and advisory assistance to Mayor and Council concerning such issues; and

WHEREAS, the Committee shall provide advice to the Mayor and Council as to short-term and long-term recommendations; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later.

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in

Section 2-64 of the City Code, as well as applicable law; and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. A “Code Enforcement/Quality of Life Committee” (the “Committee”) is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

Appointee

Council Member Yvonne Clayton
 Council Member Eileen Chapman
 Patricia Zanellato
 Diane Shelton
 Pamela Major
 John Scully
 Lisa Bovino
 Mareline Lizaire-Boston

3. A certified copy of this Resolution shall be provided to each member appointed and Lillian Nazzaro, City Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-66 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
 CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-67

Appointments to the Recreation Committee 2024



RESOLUTION NO. 2024-67

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE RECREATION COMMITTEE

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Recreation Advisory Committee,” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be to provide consultative and advisory assistance to the Mayor and Council, regarding recreation issues for the youth of the City, as well as all residents of the community; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later; and

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in Section 2-64 of the City Code, as well as applicable law; and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on

the Committee.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. A “Recreation Advisory Committee” (the “Committee”) is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

Appointee

Council Member Eileen Chapman
 Council Member Angela Ahbez-Anderson
 Jesse Kendle
 Jessie Ricks
 Angeline Brown
 Destiny Smith
 Toran Jordan
 Vishal Sood
 Sylvia Sylvia Cioffi

3. A certified copy of this Resolution shall be provided to Lillian Nazzaro, City Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-67 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
 CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-68

Appointments to the Rent Leveling Board 2024



RESOLUTION NO. 2024-68

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE RENT LEVELING BOARD

WHEREAS, Ordinance No. 2021-40, adopted on December 22, 2021, established regulations governing the appointment and the term scheme associated with the regular and alternate members of the Rent Leveling Board; and

WHEREAS, in accordance with Ordinance No. 2021-40, the Mayor and Council wish to appoint the following seven (7) regular and two (2) alternate members to the Rent Leveling Board for the terms indicated below.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the following regular members of the Rent Leveling Board are hereby appointed for the following terms:

(a) Tenant Members:

- **Maryann Antenucci** shall serve for a one-year term expiring on 1/15/2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later; and

(b) Landlord Members:

- **Peter Siegel** shall serve for a one-year term expiring on 1/15/2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later; and

(c) Other residents/property owners:

- **Jessie Ricks** shall serve for a one-year term expiring on 1/15/2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later; and

(d) Alternate Members:

- **Derek M. Bloom** shall serve for a one-year term expiring on 1/15/2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later; and
 - **Samantha Werner** shall serve for a one-year term expiring on 1/15/2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later.
3. That should the status of any of the above appointees change such that they are no longer a tenant, landlord or resident/property owner of the City of Asbury Park, as applicable, then the appointee(s) must notify the City Clerk immediately. In such cases their appointment(s) to serve on the Board shall cease and a replacement member shall be appointed by the Mayor and Council to fill the vacancy.
 4. That a certified copy of this Resolution shall be provided to each of the following:
 - a. Each Appointee referenced above;
 - b. Lillian Nazzaro, City Manager;
 - c. Frederick C. Raffetto, Esq., Municipal Attorney.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-68 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-69

Appointments to the Sunset Lake Commission 2024



RESOLUTION NO. 2024-69

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE SUNSET LAKE COMMISSION

WHEREAS, pursuant to Section 2-47 of the “Revised General Ordinances of the City of Asbury Park, New Jersey,” a Sunset Lake Commission (the “Commission”) has been duly created in and for the City of Asbury Park (the “City”); and

WHEREAS, the Mayor and Council now wish to appoint certain individuals to serve on the Committee, in accordance with the provisions set forth in the Section referenced above.

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2026, or as of the date of the 2026 Council Reorganization Meeting, whichever is later.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby appointed to serve on the Sunset Lake Commission:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the following individual(s) are hereby appointed to serve on the Commission:

Appointee

Director of Capital Projects & Public Facilities, Robert Bianchini
Sue Henderson
Mark Ax
Wendi Glassman

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-69 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-70

Authorizing Appointments to the Wesley Lake Commission



RESOLUTION NO. 2024-70

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE WESLEY LAKE COMMISSION

WHEREAS, pursuant to Section 2-45 of the “Revised General Ordinances of the City of Asbury Park, New Jersey,” a Wesley Lake Commission (the “Commission”) has been duly created in and for the City of Asbury Park (the “City”); and

WHEREAS, the Mayor and City Council approved Ordinance 2017-08 adopted on February 22, 2017 which changed the term from a one-year term to a three-year term; and

WHEREAS, the Mayor and City Council changed those appointments to make them concur with Ordinance 2017-08.

WHEREAS, the terms of the Committee members shall begin January 15, 2024 and shall expire January 15, 2027, or as of the date of the 2027 Council Reorganization Meeting, whichever is later.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are hereby appointed to serve on the Wesley Lake Commission for a three (3) year term:

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as follows:

1. That the following individuals are hereby appointed to serve on the Commission:

Council member Eileen Chapman
Director of Capital Projects & Public Facilities, Robert Bianchini
Gail Rosewater
Edward Lacombe
Jenn Schimpf

2. That a certified copy of this Resolution shall be provided to Lillian Nazzaro City

Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-70 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-71

Appointments to the Mayor's Wellness Committee 2024



RESOLUTION NO. 2024-71

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE MAYOR'S WELLNESS COMMITTEE

WHEREAS, the Mayor and City Council of the City of Asbury Park (the “City”) believe that it is in the best interests of the residents of the City to formally create a “Mayor’s Wellness Committee” (also referenced herein as the “Committee”) for the purpose(s) set forth below; and

WHEREAS, the purpose(s) of the Committee shall be to provide a community initiative to champion healthy and active living within the City of Asbury Park and improve overall health within the community; and

WHEREAS, it is intended that the Committee shall be advisory in nature, and that the Committee shall report its findings and recommendations to the Mayor and Council for further action, as the Governing Body deems appropriate; and

WHEREAS, the Committee shall keep the Mayor and Council informed of its work and shall report to the City Council at the Council’s request; and

WHEREAS, the Committee shall be composed of members who shall be appointed by the Mayor and Council and who shall serve, without compensation, at the pleasure of the Mayor and Council; and

WHEREAS, the terms of the Committee members shall be for January 15, 2024 and expire January 15, 2025, or as of the date of the 2025 Council Reorganization Meeting, whichever is later; and

WHEREAS, the Committee shall appoint a Chair, and shall meet in accordance with a schedule as the Committee deems appropriate; and

WHEREAS, the Committee members will be indemnified for actions that are performed in the good faith performance of their duties in accordance with the provisions contained in Section 2-64 of the City Code, as well as applicable law.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth and State of New Jersey, as

follows:

1. A “Mayor’s Wellness Committee” is hereby established in and for the City, in accordance with the terms and conditions referenced above.
2. The following individuals are hereby appointed to serve on the Committee:

Appointee

Mayor John Moor
 Lisa Lee
 Wendi Glassman
 Allison Cerco
 Vishal Sood
 Nina Summerlin
 Pamela Major
 Kathleen Melgar, or Designee
 Karyn Moskowitz
 James Raffone
 Lilibeth Corrales
 Destiny Smith
 Ross Brown

3. A certified copy of this Resolution shall be provided to all appointed members and Lillian Nazzaro, City Manager.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-71 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
 CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-72

Appointments to the Zoning Board of Adjustment 2024



RESOLUTION NO. 2024-72

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING APPOINTMENTS TO THE ZONING BOARD OF ADJUSTMENT

WHEREAS, pursuant to N.J.S.A. 40:55D-69, et seq., and Section 30-22, *et seq.*, of the Asbury Park City Code, a Zoning Board of Adjustment has been established within the City consisting of seven (7) regular members and two (2) alternate members; and

WHEREAS, per Section 30-22.1 of the City Code, all regular and alternate members of the Zoning Board of Adjustment are to be appointed by the Mayor and Council; and

WHEREAS, pursuant to N.J.S.A. 40:55D-69, the terms of all members first appointed to the Zoning Board of Adjustment shall be so determined that, to the greatest practicable extent, the expiration of such terms shall be distributed, in the case of regular members, evenly over the first four years after their appointment, and in the case of alternate members, evenly over the first two years after their appointment; and

WHEREAS, thereafter, the term of each regular member shall be for four (4) years, and the term of each alternate member shall be for two (2) years; and

WHEREAS, with the above in mind, the Mayor and Council wish to make the following appointments to the Zoning Board of Adjustment, effective as of January 15, 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, as follows:

1. Effective as of January 15, 2024, the following resident(s) of the City of Asbury Park is/are hereby appointed as **regular member(s)** of the Zoning Board of Adjustment, for a term of four (4) years:
 - Christopher Avallone - Term to expire on **January 15, 2028** or as of the date of the 2028 Council Reorganization Meeting, whichever is later.
2. A certified copy of this Resolution shall be provided to each of the following:

- a. Each Appointee referenced above.
- b. Zoning Board of Adjustment Secretary
- c. Lillian Nazzaro, City Manager

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-72 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Individual Resolutions
Meeting of the Municipal Council
Monday, January 22, 2024
RESOLUTION SUMMARY

2024-74

Resolution authorizing the renewal of Office 365 software subscription in the amount of \$33,819.64 utilizing Computer Data funds.



RESOLUTION NO. 2024-74

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION AUTHORIZING THE RENEWAL OF OFFICE 365 SOFTWARE

WHEREAS, the City has a need for the subscription renewal of Office 365 software for various departments within the City; and

WHEREAS, the City has obtained the attached quote:

- CDW-G in the amount of \$33,819.64 off of the Educational Services Commission of New Jersey contract number ESCNJ /AEPA-22G

WHEREAS, the City of Asbury Park is desirous of awarding a contract for the renewal subscription of Office 365 to the vendor listed above in an amount of \$33,819.64; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the Current Fund 4-01-20-140-000-222. The maximum dollar value of the pending contract is as set forth in the resolution; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Asbury Park (the “City”), in the County of Monmouth, State of New Jersey authorize the renewal subscription of Office 365 in the amount of \$33,819.64 and a copy of this Resolution shall be provided to the Acting City Manager/CFO, Director of IT, and Director of Purchasing.

I, LISA ESPOSITO, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2024-74 which was finally adopted by the City Council at a meeting held on the 22nd day of January, 2024

CERTIFIED BY ME THIS 23rd DAY OF January, 2024.

LISA ESPOSITO
CITY CLERK



Thank you for choosing CDW. We have received your quote.

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[Brands](#)
[Research Hub](#)

QUOTE CONFIRMATION

JOE DELLARAGIONE,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NRJZ831	12/18/2023	MS RNW	0876500	\$33,819.64

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft Exchange Online Plan 2G - subscription license - 1 user Mfg. Part#: AAA-11628-CCD-12MO UNSPSC: 43233501 Contract: Educational Services Commission of New Jersey (ESCNJ/AEPA-22G) Electronic distribution - NO MEDIA	310	3679004	\$96.00	\$29,760.00
Microsoft Office 365 (Plan G1) - subscription license - 1 user Mfg. Part#: AAA-11646-CCD-12MO UNSPSC: 43231513 Contract: Educational Services Commission of New Jersey (ESCNJ/AEPA-22G) Electronic distribution - NO MEDIA	5	3678974	\$111.00	\$555.00
Microsoft Office 365 (Plan K1) - subscription license (1 month) - 1 user Mfg. Part#: AAA-11670-CCD-12mo Contract: Educational Services Commission of New Jersey (ESCNJ/AEPA-22G) Electronic distribution - NO MEDIA	74	5930738	\$47.36	\$3,504.64

SUBTOTAL	\$33,819.64
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$33,819.64

PURCHASER BILLING INFO	DELIVER TO
------------------------	------------

Attachment: CDWG - OFFICE 365 RENEWAL (2024-74 : Authorizing the Renewal of Office 365 Software)

Billing Address:
CITY OF ASBURY PARK NJ
ACCTS PAYABLE
1 MUNICIPAL PLZ
VOUCHER
ASBURY PARK, NJ 07712-7026
Phone: (732) 775-2100
Payment Terms: Net 30 Days-Govt State/Local

Shipping Address:
CITY OF ASBURY PARK
JOE DELLARAGIONE
1 MUNICIPAL PLZ
INFORMATION TECHNOLOGY
ASBURY PARK, NJ 07712-7026
Shipping Method: ELECTRONIC DISTRIBUTION

Please remit payments to:	
CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	



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For more information, contact a CDW account manager.

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Attachment: CDWG - OFFICE 365 RENEWAL (2024-74 : Authorizing the Renewal of Office 365 Software)



Minutes
Meeting of the Municipal Council
Monday, January 22, 2024
ORGANIZATIONAL MEETING

Executive Session - 12:00 p.m.

2024-1 Resolution Authorizing a meeting which excludes the public

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

Organizational Meeting - 2:00 p.m.

Call to Order

Attendee Name	Title	Status	Arrived
Angela Ahbez-Anderson	Councilmember	Present	
Eileen Chapman	Councilmember	Present	
Yvonne Clayton	Councilmember	Present	
Amy Quinn	Deputy Mayor	Present	
John Moor	Mayor	Absent	
Lillian Nazzaro	City Manager	Present	
Frederick Raffetto	City Attorney	Present	
Lisa Esposito	City Clerk	Present	
Anthony Cucci	Deputy City Clerk	Absent	

City Clerk Lisa Esposito called the meeting to order at 2:00 PM.

Invocation by Reverend David J. Parreott, Jr.

Salute the Flag

Announcement by City Clerk

1. As to comply with the Open Public Meetings Act, Chapter 231, P.L. 1975, adequate Notice of this meeting has been provided in the following manner: The Reorganization Meeting Notice was forwarded to the Asbury Park Press, The Coaster and The Star Ledger on January 1, 2024, and posted on the bulletin board the same date. All notices are on file with the City Clerk.

Nomination of Deputy Mayor

A motion to nominate Amy Quinn as Deputy Mayor was made by Council member Ahbez-Anderson and seconded by Council member Chapman

SWEARING IN OF DEPUTY MAYOR BY MUNICIPAL CLERK LISA ESPOSITO

2. Resolution Appointing A Deputy Mayor

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

Minutes

1. Municipal Council- Executive Meeting December 20, 2023 4:00 PM

2. Municipal Council - Regular Meeting - Dec 20, 2023 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

3. Municipal Council - Special Meeting - Jan 9, 2024 1:15 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

Resolutions

CONSENT AGENDA

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-3 Resolution Establishing Council Meeting Dates for 2024

2024-4 Resolution Designating the Official Newspapers for the City of Asbury Park for the Year 2024

2024-5 Resolution Establishing 2024 Schedule of Holidays

- 2024-6 Resolution Authorizing the City Clerk to Execute all Bingo and Raffle Games of Chance Applications that Meet all Provisions Pursuant to Statute for the 2024 Calendar Year
- 2024-7 Resolution Establishing Rules of Order for Public Comments
- 2024-8 Resolution Authorizing the City Clerk to Execute all of the City of Asbury Park Fire Department Member's Enrollment into NJ State Firemen's Association for the 2024 Calendar Year
- 2024-9 Resolution Appointing a Fund Commissioner and Alternate to the New Jersey Intergovernmental Insurance Fund
- 2024-10 Resolution Appointing an ADA Compliance Officer and Coordinator
- 2024-11 Resolution Designating a Public Agency Compliance Officer
- 2024-12 Resolution Authorizing City Manager to sign NJDEP Treatment Works Applications
- 2024-13 Resolution Authorizing the Tax Assessor to Act as Agent for the City of Asbury Park for the Purpose of Filing and Settling Tax Appeals on Behalf of the Taxing District for the Tax Year 2024
- 2024-14 Resolution Adopting a Debt Management and Capital Policy
- 2024-15 Resolution of the Mayor and Council of the City of Asbury Park Designating the Depositories wherein all Public Monies and Other Funds of the Municipality Shall Be Kept
- 2024-16 Resolution Adopting a Cash Management Plan for the City of Asbury Park
- 2024-17 Resolution To Credit Sewer Account For Deduct Meter
- 2024-18 Resolution Fixing The Rate Of Interest To Be Charged On Delinquent Taxes, Assessments And Sewer Accounts For 2024
- 2024-19 Resolution Setting Fees for Tax Collection Department for 2024
- 2024-20 Resolution Approving and Adopting A Form Required to Be Utilized for The Filing of Tort Claims Against the City Of Asbury Park in Accordance with The Provisions of The New Jersey Tort Claims Act
- 2024-21 Resolution Appointing a Recycling Coordinator for the Year 2024
- 2024-22 Resolution Authorizing The Mayor And The City Clerk To Execute All Urban Enterprise Zone (UEZ) Micro-Business Lease Subsidy Grant Agreements

2024-23 Resolution Authorizing the Mayor & City Council to Execute a Subordination of Mortgage for Juan Cancel for Property Located at 1409 Summerfield Avenue, Asbury Park

2024-24 Resolution of Support from Local Governing Body Authorizing the Social Services Building Replacement 2024 Grant Application

INDIVIDUAL RESOLUTIONS

2024-26 Resolution Authorizing Emergency Roof Repairs Needed at City Hall

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-28 Resolution Appointing Frederick C. Raffetto, Esq. of the firm of Hill Wallack, LLP, to Serve as Municipal Attorney for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-29 Resolution Appointing PFK O'Connor Davies LLP to Serve as Auditor for the City and Authorizing the Execution of an Agreement for Professional Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-30 Resolution Appointing T & M Associates to Serve as Municipal Engineer for the City, and Authorizing the Execution of an Agreement for Professional Engineering Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Angela Ahbez-Anderson, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-31 Resolution Pursuant to N.J.S.A. 40:48-1 Authorizing the City Engineer to Perform Services as Designee to The City Manager for Review of Development Permits in Any Area of Special Flood Hazard

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-73 Resolution Appointing Dilworth Paxson, LLP to Serve as Bond Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-32 Resolution Appointing Dilworth Paxson, LLP to Serve as Redevelopment Counsel and Authorizing the Execution of an Agreement for Professional Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-33 Resolution Appointing Maraziti Falcon LLP to Serve as Waterfront Redevelopment Counsel and Authorizing the Execution of an Agreement for Professional Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-34 Resolution of the Mayor and City Council of The City of Asbury Park to enter into a Professional Services Agreement with Public Resources Advisory Group for the Provision of PILOT/RAB Administration

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-35 Resolution Appointing Acacia Financial Group, Inc. To Serve as Financial Advisors for the City, and Authorizing the Execution of an Agreement for Professional Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Angela Ahbez-Anderson, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-36 Resolution Authorizing the Execution of an Agreement for Professional Real Estate Appraisal Services to Pamela J. Brodowski, MAI, ASA, CTA of the Firm BRB Valuations & Consulting Services, LLC

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-37 Resolution Appointing GJEM Insurance Agency, to Serve as an Insurance Brokerage/Consultant/Risk Manager, and Authorizing the Execution of an Agreement for Professional Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-38 Resolution Appointing Law Offices of Parker McCay, P.A. to Serve as OPRA Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-39 Resolution Authorizing the Award of a Contract to the Firm of Kyle + McManus Associates, LLC to Serve as the City's Consulting Planner for 2024

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-40 Resolution Appointing Law Offices of Genova Burns, LLC to Serve as Labor Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Angela Ahbez-Anderson, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-41 Resolution Appointing Community Grants, Planning & Housing LLC To Serve as Affordable Housing Administrative Agent For the City of Asbury Park

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-42 Resolution Appointing the Firm of Surenian, Edwards & Nolan, LLC To Serve as Affordable Housing Counsel For the City of Asbury Park

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-43 Resolution Appointing City Prosecutor

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-44 Resolution Appointing Alternate City Prosecutor

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-45 Resolution Appointing City Public Defender

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-46 Resolution Appointing Alternate Public Defender

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-47 Resolution Appointing Gregory B. Pasquale, Esquire, to Serve as Special Tax Counsel for the City, and Authorizing the Execution of an Agreement for Professional Legal Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-48 Resolution Appointing the firm of Gene J Anthony, Esquire to Serve as Rent Leveling Board Attorney for the City, and Authorizing the Execution of an Agreement for Professional Services Associated Therewith.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-49 Resolution Appointing Arcari + Iovino to Provide Architectural Services for the City, and Authorizing the Execution of an Agreement for Professional Architectural Services Associated Therewith

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-50 Resolution Authorizing the Award of a Contract to The Firm of ENGenuity Infrastructure to Perform Special Project Engineering Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-51 Resolution Authorizing the Award of a Contract to The Firm of Dynamic Traffic, LLC to Perform Special Project Engineering Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-52 Resolution Authorizing the Award of a Contract to the Firm of ARH Associates to Perform Special Project Engineering Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-53 Resolution Authorizing the Award of a Contract to V-Comm LLC To Perform Telecommunications and 5G Engineering Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-54 Resolution Appointing the Firm of CDM Smith, Inc. to Perform Special Project Engineering Services

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-55 Resolution Authorizing Appointments to the Asbury Park TV Committee

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-56 Resolution Authorizing Appointments to the Business Advisory Committee

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-57 Resolution Authorizing Appointments to Community Development Block Committee

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-58 Resolution Extending The Duration Of The “CCRB Exploratory Committee” And Reappointing Its Membership

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-59 Resolution Authorizing Appointments to the Deal Lake Commission

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-60 Resolution Authorizing Appointments to the Environmental Shade Tree Commission

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-61 Resolution Authorizing Appointments to the Green Team

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-62 Resolution Authorizing Appointments to the Parking Committee

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-63 Resolution Authorizing Appointments to the Public Arts Commission

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-64 Resolution Authorizing Appointments to the Participatory Budget Committee

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-65 Resolution Authorizing Appointments to the Planning Board

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Quinn, Deputy Mayor
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-66 Resolution Authorizing Appointments to Code Enforcement/Quality of Life Committee

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-67 Resolution Authorizing Appointments to the Recreation Committee

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-68 Resolution Authorizing Appointments to the Rent Leveling Board

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvonne Clayton, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-69 Resolution Authorizing Appointments to the Sunset Lake Commission

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-70 Resolution Authorizing Appointments to the Wesley Lake Commission

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Yvonne Clayton, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-71 Resolution Authorizing Appointments to the Mayor's Wellness Committee

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-72 Resolution Authorizing Appointments to the Zoning Board of Adjustment

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Ahbez-Anderson, Councilmember
SECONDER:	Eileen Chapman, Councilmember
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

2024-74 Resolution Authorizing the Renewal of Office 365 Software

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eileen Chapman, Councilmember
SECONDER:	Amy Quinn, Deputy Mayor
AYES:	Angela Ahbez-Anderson, Eileen Chapman, Yvonne Clayton, Amy Quinn
ABSENT:	John Moor

Announcement of Mayor's Appointment to the Library Board Committee

Diane Shelton, Greg LaSala, Dani Berke - Term to Expire: 1/15/2029
Robert Makos - Term to Expire: 1/15/2025

Announcement of Mayor's Appointment to the Position of Office of Emergency Management ("OEM") Director

Garrett M. Giberson

Announcement of Mayor's Appointment to the Planning Board

1. Class I Member (Mayor or Mayor's Designee - 1 Year Term)
Mayor John Moor - Term to Expire: 1/15/2025

2. Class II Member (Non-Government Body Municipal Official - 1 Year Term)
James Bonanno - Term to Expire: 1/15/2025

Comments from Council Members

Council member Ahbez-Anderson stated, First of all, I would like to say Happy New Year to everyone, congratulations to our Deputy Mayor and also welcome to our new City Manager. I look forward to working with you.

Council member Chapman stated, I would like to follow up on Angela and welcome our new City Manager, and acknowledge Amy and I look forward to working with this team in 2024. I also want to thank everyone and acknowledge everyone who serves on these boards and commissions. They are the voice of our community and we appreciate all of their involvement and input.

Council member Clayton stated, Good Afternoon everyone and Happy New Year, thank you for coming out and thank you to my fellow council people for continuing to serve and be dedicated to this city. Welcome to our new City Manager, we are very happy to have you and happy to have you too, Amy as our Deputy Mayor.

Comments from Deputy Mayor

Deputy Mayor Quinn stated, Just a couple of quick things. First, I just want to thank Sonia for the amazing calendar, if you did not get your calendar in the mail we have them here at City Hall. Second, to Eileen's point, we have several openings continuing on these boards, committees, and commissions, particularly zoning, so we want you to apply. These are absolutely the backbone of the city. I want to thank the residents of Asbury Park for being amazing as always. Just so everyone knows, the reason why the reorganization meeting was late is as many of you know John Moor is out for surgery, I had covid at the beginning of the year and so that is why the reorganization meeting is late and several boards,

committees, and commissions got delayed for that reason. Everything is back in business now for boards and committees and welcome Lily, and thank you Reverend Parreott for doing our invocation which you do most years and we always greatly, greatly appreciate it, thank you so much. Reverend Parreott has been in this town 90 years, kudos to you Reverend Parreott. Thank you as always for welcoming the new year with us.

Public Participation

A motion was made by Council member Clayton and seconded by Council member Chapman to open the meeting to the public. All were in favor. No members of the public spoke.

A motion to close the meeting to the public was made by Council member Chapman and seconded by Deputy Mayor Quinn . All were in favor.

Adjournment

A motion to close the meeting was made by Deputy Mayor Quinn and seconded Council member Chapman. Meeting adjourned at 2:43PM.

Respectfully submitted by:

Lisa Esposito, City Clerk